

RE: Tree Removal Permit Application

Dear Resident:

Village Ordinance requires that all residents who want to remove **any** trees in the Village of Riverwoods must complete a Tree Removal Permit Application.

The Applicant must completely fill in all shaded areas on the Tree Removal Information side of the Tree Removal Application Form – Sections **A** and **B** – and return the completed form to the Village Hall.

Village Ordinance requires any tree removal work to be performed by an insured contractor. Please submit a copy of the contractor's current Certificate of Insurance with your completed Tree Removal Permit Application.

The Village Forester will review the application and the specified trees.

- If the trees are buckthorn, dead, dangerous, or diseased, then a permit for their removal will be issued by the Village. No permit fee will be paid by the Applicant.
- If the Applicant is removing live, healthy trees that are protected by Village Ordinance (Protected trees are **all** trees 2" in caliper and larger as defined by Village Ordinance), then a permit will be issued and a permit fee will be required.

Mitigation Required

All live, healthy protected trees that are removed **MUST** be mitigated as determined by the Village Forester. The Village Forester will determine the number of replacement trees to be planted on the property. If the number of diameter inches of trees to be planted on the property is **less than** the total number of inches of protected trees to be removed, then **a fee, as determined by the Village Forester, will be paid in addition** to planting the specified number of trees.

Permit Issued

Before the permit is issued, the Applicant must agree to plant the specified trees, pay the required fee, if any, sign Section **C** of the Tree Removal Permit Application, and return the completed application to the Village Hall.

Sincerely,
The Village of Riverwoods

