

Village of Riverwoods  
Board of Trustees  
May 15, 2012  
**Approved**

In Attendance:

William Kaplan, Mayor  
Cheryl Chamberlain  
Michael Haber  
Rick Jamerson  
Rich Koomjian  
John Norris  
William Svatik

Also Present:

Duane Christenson, Battalion Chief, Lincolnshire – Riverwoods Fire Protection District  
Bruce Dayno, Police Chief  
Robert Durning, Director of Community Services  
Michael Ford, Village Clerk  
Patrick Glenn, Village Engineer  
Bruce Huvad, Village Attorney  
Hal Roseth, Village Treasurer  
Jack Siegel, Village Attorney  
Chuck Stewart, Village Forrester

Call to Order: 8:00 PM

**Approval of Minutes**

The approval of minutes of the meeting of May 1, 2012 was postponed until the next Board of Trustees meeting.

**Urban Forest Management**

Mr. Stewart provided an update on the restoration project. He met with representatives from Deerfield Park District who did not have an issue with the proposal. They just cautioned that they have a water line in the area. He also spoke with Mr. Wien, who stated the proposal would be acceptable to him. Mr. Stewart provided maps and suggested looking at sight line two on the map. The sight lines are such that the proposed plantings will help screen the area the Oakwood residents are concerned about. The estimated cost of the plants, trees and top soil, with a one-year guarantee, is \$5,850.

Mr. Stewart stated that when the soil was spread, there was heavy clay content. He received a quote to till the berm area 8-10 inches deep and fill it with compost for seeding. The cost would be \$3,816.

Trustee Jamerson asked if the trees would be planted five inches above grade. Mr. Stewart explained some of the planting would be on the berm because of an existing tree. The rest of the trees would be at the six foot property line.

Trustee Jamerson moved to accept the planting and soil work for a total not to exceed \$10,000. Trustee Svatik seconded the motion. Mr. Huvad suggested going forward and ratifying the approval at the next Board of Trustees meeting. Trustee Chamberlain would like to keep track of the expenses, to ensure the Village is spending wisely.

Mr. Wien expressed his appreciation to the Village for its assistance in this matter. Trustee Svatik asked if there would be plantings on park district property. Mr. Stewart stated they would not plant on park district property at this time.

Trustee Haber asked if this money would come out of the general fund. He asked if some of that money could come out of the forestry funds. Trustee Chamberlain questioned what direction the Village should go. She questioned which part was purely landscaping that would have been completed anyway and which part was part of the restoration project. Trustee Norris noted the police department budget will be covering the Tall Grass expense. Once the contract is presented, the Trustees can determine which fund the money should come from.

Mr. Stewart noted the underlying goal of the project is to create a nice feature for the area. This is also an educational opportunity. He suggested soliciting corporate participation as well, to get the community involved.

The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris, Svatik (6)

NAYS: None (0)

### **Engineer's Report**

Mr. Glenn stated the Duffy Lane water main project has begun. It should be complete before the next Board of Trustees meeting. The tornado siren agreement is complete and is moving forward.

### **Director of Community Services Report**

Mr. Durning distributed the well report for May from Swanson. The water levels look good especially compared to last year.

### **Plan Commission Report**

Mr. Huvad stated there was no Plan Commission meeting this month.

### **Police Report**

Chief Dayno provided the Board with the Police Department activity since the May 1, 2012 Board of Trustees meeting. There were two 911 hang ups, two abandoned vehicles, 10 accidents, 13 alarms, five complaints about animals, 16 fire department assists, seven other agency assists, one child safety seat installation, one dispute, one driving complaint, one fraud, one fraudulent activity, one harassment, one lock out, seven motorist assists, two parking complaints, seven suspicious circumstances, two thefts, six crime prevention notices and eight case reports. There were 71 traffic stops with 52 citations issued to 45 people.

There are currently five houses on the House Watch list that are checked regularly.

Chief Dayno stated there was a hit-and-run accident on Milwaukee at Deerfield which involved injuries. The driver of the hit-and-run vehicle first denied he was the driver, and then fled the scene. He was arrested yesterday and charged with obstruction, leaving the scene of an injury accident and other offenses. He was remanded on \$5000 bond.

Chief Dayno distributed the Illinois Department of Transportation traffic stop study. He stated most agencies participate. IDOT does an overall analysis as well as an individual analysis. Chief Dayno noted the Village's ratio is 1.02. Based on the estimated minority driving population in Riverwoods, minority drivers are stopped only two percent more than what is expected, which is an indication that Riverwoods officers do not use race as a factor when stopping motorists.

Trustee Svatik noted there were no press releases over the next two weeks. Chief Dayno explained there has not been significant activity to report to the press.

Chief Dayno noted the NATO Summit is this weekend. The Village is preparing, although they do not believe anything will happen this far north.

### **Fire Department Report**

Duane Christenson from the Lincolnshire-Riverwoods Fire Protection District presented the call volume for the LRFDP District including mutual aid to the DBFD District for the month of April. There were 18 calls including 10 EMS calls, 0 fire calls, one auto accident and seven other calls. There were 129 calls year to date.

The call volume report was down in April. He does not have anything significant to report.

### **Village Attorney's Report**

Mr. Huvard stated the Plan Commission had a Public Hearing regarding having the tornado sirens at 55 feet. Mr. Huvard has the draft 2011 audit. He will get that finalized within the next 45 days.

### **Comments from the President**

- Tuesday May 22, 2012 Tree City pictures will be taken at the Police Station – 8:45 AM Mayor Kaplan invited the Board to appear.

Mayor Kaplan stated the brush collection job was overwhelming. The contractor fell behind and had to put on extra crews to get it done. Trustee Svatik stated they are doing a great job.

### **Visitors Wishing to Address the Board**

Mike Corn congratulated the Board on the brush collection.

### **New Business**

- Ordinance amending the Village Code concerning Standards for Police Officers

Trustee Koomjian moved to waive the First Reading of the Ordinance. Trustee Jamerson seconded the motion. The motion passed unanimously.

Trustee Jamerson moved for a Second Reading and adoption of the Ordinance. Trustee Norris seconded the motion.

Mr. Huvard stated the standards for part-time officers were not listed in the charter Ordinance. Chief Dayno noted the standards should apply to full-time officers as well. Trustee Norris questioned adding the word “prior” before felony convictions. The Trustees agree that the reference to “prior” should be removed. Mr. Huvard stated he will remove the word in the final draft of the Ordinance.

Trustee Haber asked whether full-time officers have property rights in their position. Trustee Norris noted that would be part of the bargaining agreement. There are no property rights in the agreement. Trustee Haber noted that there are restrictions for part time officers that should apply to full time officers. Mr. Huvard will review the restrictions and make them more consistent where needed.

Trustee Haber moved to table further discussion until the next Board of Trustees meeting. Trustee Jamerson seconded the motion. The motion passed on a voice vote.

- Selection of Electricity Aggregation Supplier

Trustee Jamerson stated the Village received bids from nine suppliers. The Electricity Aggregation Committee met and reviewed the rates. The rates were excellent. Trustee Jamerson reported that the Committee recommended going with MC<sup>2</sup> as the supplier. MC<sup>2</sup> offered the Village 1- 2- and 3-year rates. The 3-year rate is 4.812 cents. Residents currently pay an average of 8.0 per kilowatt hour. The new rate represents a 40% reduction. The average

household uses approx. 1670 kilowatt hours per month. Mr. Huvard noted the 3-year rate is lower than the eight communities who banded together in a consortium. They have a 1-year rate of 4.8 and adjustments for years two and three. MC<sup>2</sup> guarantees the rate will not be higher than ComEd's rate.

There is also an option, if a resident so chooses, to get 100% sustainable energy. The upcharge is 2/10 of 1 percent. Residents can make that selection in their opt-out letter. Most communities have that option, but the Village is not mandating sustainable energy. Trustee Jamerson noted there have been some challenges with sustainable energy. Trustee Haber asked if there is any concern about MC<sup>2</sup>'s lack of municipal experience. Trustee Chamberlain noted that MC<sup>2</sup> would be serving the North Shore consortium.

Sharon Hillman, EVP with MC<sup>2</sup>, was present. Trustee Chamberlain stated MC<sup>2</sup> seems to be responsive to residents.

Trustee Svatik noted that in a Public Hearing, Mr. Mudge suggested having a two-year agreement. Mr. Mudge explained the committee made the 3 year recommendation. He believes there may be a lot of value in the third year.

Trustee Haber asked about the history of MC<sup>2</sup>. Ms. Hillman stated she is one of the co-founders. It is part of a publicly owned company with more than 100 years of experience. They sold the company to DPL Energy Resources, Inc. and are a wholly owned subsidiary. MC<sup>2</sup> has experience in Ohio and Illinois. They signed with the North Shore Consortium as well as other communities. They have offices in Chicago with 20 local employees. This is a data-intensive business. Their expertise is software systems and websites.

Trustee Koomjian noted MC<sup>2</sup>'s credit rating is B--. Ms. Hillman stated that is DPL Inc's credit rating. As a wholly owned subsidiary, MC<sup>2</sup> does not have a credit rating.

Trustee Jamerson noted that there would be a \$25 disconnect fee with a three-year contract. The Committee felt that with a three-year contract, there is some risk for the company. The amount of money saved for residents would be greater than \$25.

Mr. Huvard explained there is a tight timeline with the agreement. This rate proposal is open until 1:00 pm tomorrow. If the Board selects MC<sup>2</sup>, he will get the contract in the morning and review it. He suggests making a motion to select a supplier and authorizing the mayor to enter into the contract, subject to legal review. If something in the contract is unacceptable, the Village can go out to bid again. The different supplier's contracts have similar terms. Mr. Huvard's main goal is to minimize the liability that could go against the Village.

Trustee Haber asked about the civic contribution. Trustee Jamerson noted that the Village is not doing it. Some Villages get an incentive of 1/100<sup>th</sup> of 1 percent to sign with a company. Trustee Koomjian asked how long DPL has been in business. Ms. Hillman stated they have been in business more than 100 years. They generate their energy by normal means. 60% will be nuclear and the rest will be coal and natural gas. DPL is owned by AES, which is headquartered

in Arlington, VA. Trustee Jamerson noted the electrical energy they make does not come here. It goes within the grid.

Mr. Mudge explained the savings percentage is 40%. The average house in Riverwoods will save approx. \$53 per month. The savings are based on an average customer who uses 1660 kWh per month. He commended the Board and Village for taking the steps to move forward.

Mr. Mudge stated MC<sup>2</sup> is a reputable company. If they went out of business, the Village would go out to bid again. Mr. Mudge noted they have a no community left behind policy, which is for communities that did not have or pass a referendum. They have an opt-in program to assist residents of those communities.

Trustee Haber noted that if residents do nothing, they will be in this program. They would have to opt out if they do not want to be part of this program.

Trustee Norris moved to accept the Committee's report and go forward by directing the mayor to enter into a contract with MC<sup>2</sup> based on the terms presented and subject to legal approval. Trustee Haber seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris, Svatik (6)

NAYS: None (0)

- Discussion of proposed Water SSA – Thornmeadow to Juneberry – 11 homes

Mayor Kaplan stated a group of residents wants to put together a small water SSA. There will be 11 participating properties and two more that could benefit. Hopefully he will have additional information. There are a number of residents south of the area that may want to be included as well. Mr. Huvad discussed the issue of whether the Village would be responsible for 15% of the connection charges.

### **Approval of Bills**

Mr. Roseth stated the overall funds have increased by about \$300,000. He discussed two progress reports with Chase. There is now 3.5 million at Chase in transition of IPTIP funds. The last published rate was .096% and it is now at 1.6%. On the longer term, Mr. Roseth has worked with JP Morgan on investing the money and currently has \$1.1 million of \$1.5 invested. The average rate is 2.9%. The longest duration is 2015. He directed JP Morgan to keep everything short-term. Mr. Roseth likes how they are operating and will invest the remaining \$400,000 shortly. Mr. Roseth noted the outstanding checks that have not cleared will be turned over to the state. Mayor Kaplan stated most of the outstanding checks are for refunds of completion bonds.

Trustee Jamerson moved to approve the Bills. Trustee Svatik Seconded the motion.

Trustee Norris noted duplication in the Tall Grass Restoration invoices. Invoice #2012166, in the amount of \$1,245.60 is for the Duffy retention pond and is the correct invoice. The invoice for \$1,133.75 is an inadvertent duplicate and will be marked so it is not paid.

The motion to approve the bills passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris, Svatik (6)  
NAYS: None (0).

### **Old Business**

- Approval of Woodland Restoration Project sign and location

Trustee Chamberlain believes the sign should be inexpensive and temporary, or utilize the Village's sign. She believes the area looks like a construction site right now. She believes the sign needed right now would be different than what will be needed in the future. Mayor Kaplan suggested Trustee Chamberlain work with Jackie Borchew on a sign.

Trustee Jamerson reminded residents that the Riverwoods Roadway Clean Up program will take place this Saturday starting at 9:00 am. He asked volunteers to contact him.

- Discussion of a Fund Reserve Policy

Mr. Huvard provided a proposed policy statement to the Trustees.

Mr. Huvard suggested defining a portion of the General Fund that the Village uses for water and capital needs. If the Board wanted to do that, the Board could commit a portion of the General Fund and it would be shown on statements. Mr. Huvard noted this would help provide a minimum amount of the General Fund as unassigned. It would be committed by Board Resolution and could be changed by Board Resolution. Mr. Huvard stated this would show the Village's intent in regard to the balances. It would be a self-operating mechanism that could help the Village come up with a replacement level. Mr. Huvard questioned whether the Village is building up the sewer fund.

Trustee Chamberlain asked if the auditor would be able to come up with an amount, based on a specific percentage. Mr. Huvard explained the Village would have to provide an updated useful life of assets. Trustee Koomjian stated this would challenge his understanding of accounting. In calculating the net assets, depreciation is part of the equation. Depreciation is doing a similar thing that Pat's number is doing. Mr. Huvard noted the net assets include the invested assets including depreciated value. There are also net assets that are designated for replacement. The net amount dedicated for capital replacement is \$1.3 million right now. If \$8 million is the target, the Village is below that number.

Trustee Norris believes there are two concepts. First is the value of the infrastructure, which is the depreciated value. The second is Pat's value, which are designated for replacement. Trustee Chamberlain noted that in order for the Village to be comfortable with 65%, they would have to know real numbers. Mr. Huvard stated that as of 12/31/11, the net assets designated for the water fund is more than \$1 million. Without using the general fund, the Village is underfunded in water and sewer. Trustee Chamberlain asked if there is money in the General Fund that could

or should be transferred elsewhere. Mr. Huvad would not want to commit money to a specific capital repair fund. Trustee Haber suggested putting a note on the General Fund stating a specific amount of the general fund is committed for specific needs. Trustee Norris noted that the financial statements should reflect that some money is committed elsewhere, but not locked up.

Trustee Chamberlain questioned whether the Village should use the General Fund to fund the police fund. Trustee Norris noted the Board promised they would not raise taxes due to being home rule. They are home rule so they could use General Fund to fund the police fund. Trustee Jamerson questioned what the cost would be if the Village stayed with Lake County instead of having their own police force. Trustee Norris noted the question is where the money is coming from and how is it collected. Mr. Huvad stated that before home rule, the ability to raise the levy was capped. The Village has minimally increased the police levy. The Village's general fund has enabled the Village to be where it is today. Mr. Huvad suggested preparing a resolution to adopt this and commit to the general fund at some time in the future.

Irene Gagerman noted that the shoe drive was very successful. She thanked Mr. Durning for his assistance.

### **Adjournment**

There being no further business or discussion, Trustee Jamerson moved to adjourn the meeting. Trustee Koomjian seconded the motion. The motion passed unanimously. The meeting was adjourned at 9:32 PM

The next regular meeting of the Board of Trustees is scheduled for June 5, 2012 at 8:00 PM.

Respectfully submitted,

Mike Ford, Village Clerk  
Transcribed by Jeri Cotton



Village of Riverwoods  
Public Hearing  
May 15, 2012  
**Approved**

In Attendance:

William Kaplan, Mayor  
Cheryl Chamberlain  
Rick Jamerson  
Rich Koomjian  
John Norris  
William Svatik

Also Present:

Bruce Dayno, Police Chief  
Patrick Glenn, Village Engineer  
Bruce Huvad, Village Attorney

Call to Order: 5:30 PM

**Public Information Hearing on Bike Path**

Mr. Glenn stated the purpose of this meeting is to gather input from the residents with regard to the Deerfield Road bike path project. The Trustees will hear the questions and comments, both verbal and written, through May 29, 2012. The Village will then publish a formal written response in the Village Voice and on the Village website. Residents closest to the bike path will also receive a response through the mail.

Mr. Glenn provided background information on the bike path project. In 2003, the Village hired a consultant to come up with a master pedestrian/bike plan for the Village. One of the recommendations was a bike path from Milwaukee Road along Deerfield Road through the Village. The recommendations were adopted by the Village as part of the Comprehensive Plan. Lake County Division of Transportation has done a lot of work on the Deerfield Road corridor which will make the proposed bike path more achievable.

The Board recognized that some State or Federal funding would be needed if this project was to be realized. Phase I, which is where the Village is now, is the design aspect of the project. It determines the design, cost and impact of the project. The Phase I work that has been completed by the Village will be sent to the Illinois Department of Transportation before it can go to the next phase. It has not been approved by Lake County Division of Transportation or the Illinois Department of Transportation. The study has determined the proposed path would be 8 feet wide and would have 2 feet clear zones on both sides. The 8 feet width would be asphalt. Mr. Glenn stated this is the narrowest path allowed in this corridor as there are already two existing bicycle paths leading to this path.

One of the Village's responsibilities is to determine alignment while taking into consideration the existing paths on the south side of Deerfield Road ending at Thornmeadow and on the north side of Deerfield Road ending at Saunders Road. There are two signalized intersections in the corridor, at Portwine Road and Saunders Road. The issue is whether the path should cross Deerfield Road at Portwine or at Saunders. The Village determined it would be more feasible east of Portwine Road to place the path on the north side of Deerfield Road to allow access from Hiawatha Woods, Forest Glen and Big Oak neighborhoods. The plan also includes extending the path approximately 1100 feet along Saunders for access from Thorngate near the playground.

The Village also needed to determine how far the path should be from the road itself. The Lake County Department of Transportation stated the path needed to be placed horizontally with enough room to allow for Deerfield Road to be widened. The minimum widening of Deerfield Road necessary was determined by the Lake County Department of Transportation. Mr. Glenn assured residents that this study is not a plan to widen Deerfield Road.

Mr. Glenn noted that there is not enough room in the existing right-of-way to accommodate the required width of the bicycle path and the widening of Deerfield Road. The path needed to be moved far enough to allow the expansion to four lanes with turning lanes at Portwine. There are 26 properties that will be affected by dedicating right-of-way. The total amount of property that will be required is 1.45 acres. There will be 610 trees affected, 0.03 acres of wetlands filled and construction cost of \$1.5 million.

Mr. Glenn stated that the Village and Lake County Department of Transportation have agreed to coordinate the project. The Village will pay for the Phase I study. Lake County will pay for Phase II and Phase III. The Village will provide routine maintenance once the bike path is constructed. The Village Board is also considering providing financial assistance for additional landscape screening on adjacent properties. Mr. Glenn noted the schedule for Phase II and Phase III will be based largely on funding availability.

Mr. Glenn opened up the discussion to the residents for comments and questions.

Virginia Addington, 805 Blackhawk, asked if the residents could see the individual impact to their properties. Mr. Glenn stated he could go through the detailed plans individually to determine the impact.

Sherry Kaplan, 3284 Timberwood, asked if it appears that the County will have difficulty getting right-of-way from residents. Mr. Glenn stated there are very specific Federal rules and the agency is forbidden to negotiate for property until after the Phase I study.

Dorian Kristen, 775 Thornmeadow, asked whether the negotiations with Lake County would be meetings with individual property owners. She is in favor of the bicycle path but is concerned about safety for people crossing the side streets. Ms. Kristen noted her fence would have to be moved back. She would like to have someone from the Village reimburse her for moving the fence. Ms. Kristen asked if there would be a way to save some of the native plantings. Mr. Glenn stated the County previously has allowed residents to collect seeds.

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Pat Berkson, 765 Juneberry, asked if there is any discussion about adding lighting to the path. Mr. Glenn said no.

Sherry Graditor, 880 Hoffman Lane, noted there are underground utilities that may or may not be impacted. She asked who would be responsible and liable for the utilities.

Shankar Vuyyuru 3059 Deerfield Road asked what would happen if an individual property owner does not want to sell their property.

Barbara Cornew with Active Transportation Alliance stated this regional corridor is very important. Wheeling is just starting to work with them and Northbrook is currently working with them as well. This corridor is significant to those towns as well. Ms. Cornew stated that Lake County Department of Transportation is all about safety.

Sherry Kaplan, 3224 Timberwood, believes the current bicycle situation is unsafe.

Rick Jamerson, 3223 Blackthorn, asked if the drawings would be available for residents that are not available for this meeting. Mr. Glenn stated the drawings would be available and may be added to the Village website.

There were no additional comments by the public. Mr. Glenn was available for questions.

The meeting adjourned at 6:25 pm.

Respectfully submitted,

Mike Ford, Village Clerk  
Transcribed by Jeri Cotton

Village of Riverwoods  
Board of Trustees  
May 1, 2012  
**Approved**

In Attendance:

William Kaplan, Mayor  
Cheryl Chamberlain  
Michael Haber  
Rick Jamerson  
Rich Koomjian  
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Also Present:

Duane Christenson, Battalion Chief, Lincolnshire – Riverwoods Fire Protection District  
Bruce Dayno, Police Chief  
Robert Durning, Director of Community Services  
Michael Ford, Village Clerk  
Patrick Glenn, Village Engineer  
Bruce Huvad, Village Attorney

Call to Order: 8:30 PM

**Approval of Minutes**

Trustee Jamerson moved to approve the minutes from the April 17, 2012 Public Hearing. Trustee Svatik seconded the motion. Various corrections were made by the Trustees, after which the motion to approve the minutes, as corrected, passed unanimously.

Trustee Jamerson made a motion to approve the minutes from the April 17, 2012 Board of Trustees meeting. Trustee Koomjian seconded the motion. There were minor changes made by the Trustees. The motion passed unanimously as amended.

**Engineer's Report**

Mr. Glenn stated the Village received the Lake County permit for the extension of the Duffy Lane water main. He expects construction to start before the next Board of Trustees meeting.

Ravinia Green's legal consul has agreed to the tornado siren agreement. The agreement needs to be physically delivered and signed before it can be executed. The west siren is proposed to be located on property within the Village immediately west of Brentwood Nursing Home.

Mr. Glenn reminded residents that there will be a public hearing and open house for the Deerfield Road bicycle path project before the next Board of Trustees meeting. A letter will go out to residents along Deerfield Road, informing them of the meeting. The meeting will be from

5:30 – 7:30 pm. Comments will be recorded. The Village will not respond to the comments; rather, a formal response will be issued by the Village and attached to the final project Phase I study. Mr. Glenn stated the notice has been published twice in the newspaper, is in the Village Voice and on the Village website.

### **Village Attorney's Report**

Mr. Huvad announced that The Village has received a request from Lake County for confirmation of the Village's 2011 tax levies, including those with respect to the SSAs, which have been reviewed. Mayor Kaplan noted that with respect to SSA 14 and SSA 12, the assessments have been completed and are no longer levied, thus are no longer on the relevant tax bills. Mr. Huvad noted that any leftover funds will be transferred to the sewer and water funds.

Mr. Huvad reported that he met recently with the developer for Terraco (the former Riverwood Inn property.) Their proposed plan shows a bank, drive-thru restaurant and daycare center. Mayor Kaplan stated the proposed daycare center was proposed for 300 children. Mr. Huvad told the developers that the proposed use was too dense.

Mr. Huvad, with Mr. Glenn, has also been investigating the status of the 37 acres. Mr. Glenn noted that Kanzler's current permit is for excavation and removal of contaminated soils. The issue is that the extent of the contamination is not exactly known. The excavation volume, therefore, is not known and the amount of topsoil needed is also unknown. Lake County apparently does not believe that Kanzler needs additional permits for its current work at the site but, when Mr. Glenn spoke to County staff, they seemed to be uncomfortable with not knowing how large the pile of soil will be. Kanzler has voluntarily ceased activities at this point. The bigger picture is that Kanzler has a permit application on file to fill the entire site outside of Village limits, which is hung up in permit review because of issues with existing wetlands and storm water storage. It appears to Mr. Glenn that Kanzler is looking to fill in a good portion of the site. The Lake County Health Department and the IEPA are weighing in as well, although apparently it is a gray area. There are not a lot of regulations with respect to property owners in unincorporated Lake County who want permits to bring in clean dirt to fill in their property, providing they are compliant with regulations such as storm water management and the like.

Mr. Huvad looked back at the records and noted that the developer of five years ago applied to the IEPA for approval of a site remediation plan. The landfill had satisfied the requirements to close the landfill, making it a ground fill site. They are now bringing in soil to provide a better cap to contain what is there now and make it more suitable for development. Mr. Huvad questioned whether Kanzler has a final grading plan that it is seeking to achieve, whether Kanzler has an active site remediation plan, and what is Kanzler's goal, or target, etc. Mr. Glenn stated he has received inquiries from contractors about the "new dump" in Deerfield. He believes it is disturbing that the activity is going on without any direct IEPA oversight.

Trustee Haber questioned whether other contractors are using the site to dump clean fill and paying Kanzler a dump fee. Mr. Glenn believes that is what is happening. He estimated there were approximately 50 trucks per hour rolling into the area. The County is not monitoring

whether the fill is clean; rather, it is being monitored by the site operator. Mr. Glenn believes that the site operator knows that once contaminated soil or construction debris is brought onto the site, it would put him into different regulations. The EPA makes the distinction that as soon as construction debris is dumped, an EPA permit would be required. Mr. Huvard questioned whether, assuming the foregoing, the operator was in effect engaged in the business of an endless landfill. Trustee Haber questioned whether the Village has legal jurisdiction to raise questions regarding the use of property lying outside of Village limits. He believes that if the Village has real, legal jurisdiction, they should act on it. He suggested sending a one or two hour video to show the County what is happening. Mr. Glenn stated both the State and County have been out there and are aware of what is happening. Until there is something egregious happening, they are not in violation. The current site remediation is voluntary, and the owner of the site has a letter from IEPA to the effect that this is a closed landfill, so the site currently is not in violation of anything. There is no law or regulation that prohibits bringing clean dirt into a closed landfill, with the provisos noted above (storm water management, etc.) Mr. Huvard questioned, however, whether Kanzler's operations would be in violation of the zoning on the property, as it is currently zoned residential and is not zoned for commercial landfill operations. He questioned the intent of the operation. Trustee Norris explained that if it becomes a landfill, the Village would have recourse through the local siting provisions of the State Code.

Sherry Graditor asked how much money the owners are making per truck load. Mr. Glenn estimated about 50 trucks per hour at \$100 per truck, or \$5,000 per hour. Ms. Graditor stated there are ten acres in Riverwoods, which are not being built up with fill, in addition to the four and a half acre parcel abutting Deerfield Road. She believes this property will be impacted, because of the runoff from the property as to which Kanzler has raised the grade. Mr. Huvard questioned whether Kanzler is raising the property based on a grading plan, or no plan at all. He also stated the Village has received emails to the effect that the County is evaluating the property for storm water compliance.

### **Police Report**

Chief Dayno provided the Board with the Police Department activity since the April 17, 2012 Board of Trustees meeting. There were three 911 hang ups, 12 accidents, 12 alarms, six complaints about animals, eight fire department assists, one other agency assists, one battery, two burglaries, two child safety seat installations, one domestic dispute, four driving complaints, one DUI, one fraud, one fraudulent activity, one harassment, one lock out, one missing person (located), one parking complaint, four suspicious circumstances, one theft, one warrant arrest, six crime prevention notices and eight case reports. There were 85 traffic stops with 70 citations issued to 68 people.

There are currently six houses on the House Watch list that are checked regularly.

The department conducted tobacco compliance checks on April 20, 2012. No retailers sold to police agents.

Recently there was a fire at 1080 Hiawatha. About 3:00 am, police received a call regarding the fire. Everyone got out of the house safely. Chief Dayno closed the road in both directions from 3:00 am until 9:00 am. There were no substantial traffic backups or issues.

### **Fire Department Report**

Battalion Chief Christenson explained the fire started in the basement. The original fire crew went 15 feet inside the door and the first floor started to collapse, and the fire fighters were fortunate to get out without injury. The fire was a basement fire and difficult to put out. A sprinkler system in the house would have made a tremendous difference; the fire would have been extinguished in about 15 minutes or so. One issue was that the house was constructed with "TGI" floor joists, which will burn in about 7 minutes. This generally leads to a collapse of the floor. Further investigation on what caused the fire has started. Battalion Chief Christenson stated that as the fire progressed, two fire fighters received minor injuries. They were treated and released from Condell.

### **Comments from the President**

- Fire at 1080 Hiawatha

Mayor Kaplan urged residents to consider adding Village water if only for the hydrants, if they do not have hydrants in their areas. If hydrants were not available for this fire, there would have only been 1000 gallons of water available through the tanker truck. It took 20,000 gallons to relinquish this fire.

- Letter from the Mayor

Mayor Kaplan stated that he sent a letter to the residents regarding the tree and brush debris pick up and asking for their input regarding how to use the former police station.

### **New Business**

- Discussion of a proposed Sprinkling Ban

Mr. Huvad summarized the discussion from the consultants' meeting regarding a proposed sprinkling ban. Mr. Glenn understands that there are some residents that are concerned about their well levels. He noted there is no evidence that people running their well pump to water their property lowers the well levels on adjacent properties. Trustee Svatik reminded us that he is the Trustee charged with water conservation. He believes that reducing the times or number of days people can use sprinklers will reduce the amount of water used. Trustee Svatik stated that there are a number of adjacent municipalities, including Lincolnshire, Deerfield, Lake Forest and Buffalo Grove, which restrict watering based on odd or even days. Other communities, such as Northbrook and Highland Park, all have direct access to Lake Michigan water. They enjoy very low water rates per thousand gallons. These communities do not have as many well users as Riverwoods. Therefore, Riverwoods would stand to gain if they enacted an odd-even watering

schedule. Trustee Stavik noted that Riverwoods used to have an odd-even sprinkling ban, but it was dropped after a challenge.

Trustee Svatik suggested utilizing the verbiage from the other communities with odd-even sprinkling bans in an Ordinance. Mayor Kaplan stated that the Trustees voted down the sprinkling ban last year. Trustee Chamberlain asked if there is a way to determine whether or not a sprinkling ordinance would assist with water conservation. Mr. Glenn stated that water that is taken out of a well and put onto the ground will eventually go back into the aquifer whereas water that goes into a house and out to a sewer will not go back to the house. Trustee Koomjian believes that the issue of conservation is genuine. Trustee Norris questioned whether there would be a change in water pressure if everyone watered on the same afternoon. Mayor Kaplan noted sprinkling currently is prohibited during the hours of 10AM – 4PM. Trustee Chamberlain noted that the odd-even sprinkling ban would be in addition to the time restriction. Trustee Svatik suggested that watering would be limited to specific times and days based on street addresses. Mr. Glenn noted that most water restrictions are meant to avoid depleting a reservoir beyond a certain level. He questioned whether the same mentality applies with well water.

Trustee Haber questioned whether odd-even sprinkling would reduce consumption. Odd-even sprinkling presumes everyone currently waters their lawn every day and under the proposed ordinance would only be able to water their lawn every other day. People that water their lawns are going to water their lawn whether it is on an odd day or an even day. He questioned whether they would use less water. Trustee Haber does not believe enacting an odd-even sprinkling restriction would reduce water consumption; rather, it would just inconvenience residents. Trustee Svatik explained that the Village had an odd-even sprinkling restriction for more than 20 years. The ban was lifted last year, because it was not as written in the Village ordinance. The odd-even sprinkling restriction could not increase the usage. Trustee Norris believes restricting the amount of time a resident can water would be more effective than restricting the days. Trustee Svatik questioned how the Village can promote water conservation. Trustees Haber and Chamberlain noted there are a number of water-saving products such as shower heads and toilets that are available. It would be a matter of educating the residents.

Trustee Svatik moved for an odd-even day sprinkling ban, based upon an ordinance to be drafted by Mr. Huvad, utilizing the verbiage from neighboring communities. The motion failed for want of a second.

- Discussion of Fund Reserve Policy

Mr. Huvad noted that the reserves were at 50 – 75% of replacement costs. He understood that the reserves originally were set at full cost; however Mr. Glenn understood the water and sewer were computed on the basis of the useful life. Mr. Huvad believes the policy should assume a useful life. For water and sewer, the Village is on or a little below the proper curve. Mr. Glenn stated the streets were also approximately 75% as well. No matter how much money the Village has available, the sewer and water funds operate solely for those utilities. When the Village is at 75%, they are considering the total amount available, not just the money available in those funds. Trustee Chamberlain looked at the total funds available from all sources as well as the amount



needed. She suggested looking at what percentage of the money the Village believes should be kept on hand, minus the amount that cannot be used. If after taking the amount that cannot be used out of the equation, if the remaining amount available for anticipated water and sewer infrastructure repair is between 50% and 75%, she would be comfortable. Former Trustee Bruce Masterson stated that the Village profit on water is about \$300,000 per year. Mr. Huvard stated the money from the water fund is spent only on water.

Mr. Glenn stated that because the policy is not limited to only the utility funds, he believes the Trustees should also look at the other funds. Trustee Haber questioned how money in the general fund can be used by only specific residents. Mr. Huvard explained that when the Village needs to subsidize the water fund, it is a decision made by the Trustees because they believe they will recover the money through connection fees. Trustee Haber is uncomfortable with that and believes that in an emergency, the Village would need to tax those residents utilizing Village water. Trustee Norris believes that policy should also be ironed out. Mr. Masterson questioned whether the Village should continue taxing residents once they have accumulated a specific amount of money. Trustee Chamberlain believes the Trustees should be aware of how much money they are taking in each year. Mr. Glenn stated that the entire infrastructure in a specific area (SSA) was installed at the same time. Regardless of the slider, that infrastructure would have to be repaired or replaced at the same time. Mayor Kaplan stated further discussion on the fund reserve policy will be continued at the next Board of Trustees meeting.

- Theatre in the Woods request for funds

Donna Lubo from Theatre in the Woods thanked the Village for their support over the years. She asked the Village for slightly more money, because their rent has increased by 50 % and their storage costs has also increased. They are also looking into getting new chairs. Ms. Lubo stated they are also trying to offer more than one show each year. Theatre in the Woods does not have a lot of fundraising support.

Trustee Koomjian noted Theatre in the Woods spent \$6500 for long-term storage. He asked how that amount could be reduced. Ms. Lubo stated they are reusing a lot of their sets to save money, and hoped they could utilize some space in the old police station. Trustee Chamberlain asked if the second floor could be utilized by Theatre in the Woods for storage. Trustee Jamerson stated that would not be feasible because of the size of the stored pieces. Mayor Kaplan would look into the possibility of some storage on Village property.

Trustee Jamerson moved to donate \$14,000 to Theatre in the Woods. Trustee Svatik seconded the motion. Trustee Chamberlain believes this seems like a worthwhile cause. She asked how many audience members are from Riverwoods. Ms. Lubo stated they have about 75 people in the audience for each show, but do not know how many are from Riverwoods. Trustee Haber suggested encouraging more residents to attend the shows. He would have a hard time justifying the donation if Village residents are not utilizing the programs. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris, Svatik (6)

NAYS: None (0)

- Proposed Ordinance Authorizing Aggregation of Electrical Load and adopting an Electric Aggregation Plan of Operation and Governance

Trustee Koomjian moved to waive the First Reading of the Ordinance. Trustee Jamerson seconded the motion. The motion passed unanimously.

Trustee Svatik asked a question about the aggregation plan. On pages seven and eight of the governance plan, numerous responsibilities were attributed to the Village. "Village" is a nebulous term. He asked that the responsibilities to be assigned to a specific position within the Village. Mr. Huvad explained most of the items are things the Village requires the provider to handle. There are some items that are required of the Village. Trustees Chamberlain and Jamerson will handle those items with the Village Clerk and the Village Attorney.

Trustee Norris moved for a Second Reading and adoption of the Ordinance. Trustee Chamberlain seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris, Svatik (6)

NAYS: None (0)

Ordinance 12-5-6

- Part-time hire for the Village

Mayor Kaplan stated that the personnel committee recommended hiring a part-time person for Village Hall to work four hours a day, four days per week. The person hired would not be eligible for vacation pay or IMRF. The position would pay \$12 per hour and would go up to \$14 in six months. The person would do reception work, Building Department work and would also be a floater.

Trustee Haber moved to authorize a part-time hire for the Village. Trustee Norris seconded the motion. Trustee Chamberlain would like the person hired to be tech-savvy. Trustee Norris believes this is a necessary step. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris, Svatik (6)

NAYS: None (0)

- Approval of Woodland Restoration Project Sign

Mayor Kaplan stated there was some confusion when the Fast Sign quote came out. He is asking for approval for a \$1,234.24 sign. Trustee Chamberlain stated she was originally looking for a simple sign. Mayor Kaplan stated this would be a 4+ year sign that would identify the woodland restoration project. The sign would be 2'x8' and would be located on Deerfield Road. Trustee Chamberlain noted that there already are a lot of signs in that area. Trustee Svatik suggested locating the sign on Riverwoods Road. Trustee Haber would prefer to finalize a sign location

before approving the sign size. Mr. Durning will speak with Jackie Borchew and will get drawings with the sign on potential locations.

Stuart Wien, 1068 Oakhurst Lane, suggested utilizing the existing ground sign and just changing out the panel. He believes this would be more cost effective for the Village. He would like fewer signs and less clutter in the area. He would prefer the restoration project sign to be the default panel. If the Board does not believe that sign is effective enough, they could always add a free-standing sign at a later date.

Trustee Koomjian noted that people pay attention to signs the first few times they see it. He questioned whether residents would be more receptive if the sign would just be installed for one year. The resident explained that it is an aesthetic issue. There are so many signs and the Village already has a beautiful sign in a similar location. He would prefer to get more value from what the Village already owns.

The matter was then deferred until the next meeting of the Board.

### **Visitors Wishing to Address the Board**

With respect to the restoration project at Deerfield and Riverwoods Roads, Stuart Wien explained that the restoration project will attract people from many areas, not just pedestrian traffic. Therefore, he believes there will be a need for parking for the restoration project. There is currently no parking slated for the project and he does not think people will know to park in the police station lot. He would not want people to park on Oakhurst Lane. Trustee Chamberlain suggested that if there is a path originating from a parking area, people would park there. Mr. Glenn explained there is not a great opportunity for parking unless there was a driveway built off Oakhurst Lane. If parking became a problem, a bit of communication stating parking is available in the police station lot would help. Trustee Jamerson noted people will not go to the restoration project in droves. Mr. Wien stated that when the buckthorn was removed, a line was crossed and the area is now becoming a destination. He thought a better option would have been to just create a regular forest. Trustee Svatik questioned whether the Oakhurst residents would accept “no parking” signs. Mr. Wien would rather not have signs.

Trustee Haber noted the new buffer has been installed. He asked whether the residents feel the buffer is working. Mr. Wien explained the buffer has not grown enough to block out the Mobil station. Trustee Svatik stated most of the homes in the area cannot see the Mobil station at this point. Mr. Wien stated there are only two lots that are affected. There are two localized spots that need additional screening.

### **Old Business**

There was no Old Business.

### **Standing Committee Reports**

- Police/Solid Waste – Trustee Norris stated Lakeshore has been in place for one month. He has only received two complaints. He complimented the Village as a whole and the RPC for

the shoe collection. There were 465 pairs of gently used shoes that will be given to those in need and 190 pairs of athletic shoes that will be turned into Nike grind. He thanked the RPC for their hard work.

Trustee Norris noted the Chicago Tribune came out against the plastic bag bill. SWALCO has sent them a response. Trustee Norris encouraged residents to support it. SWALCO worked with manufacturers to come up with a viable way to recycle plastic bags, so they can maximize profit and utility and they will get out of the waste stream.

- Building/Zoning – Trustee Jamerson presented the building report.

From 4/1/12 – 4/24/12, there three single family remodelings, five miscellaneous projects, one driveway and two reroofing/siding. There were 11 total permits. Construction value \$954,560 Permit fees \$5821.

From 4/1/11 – 4/24/11, there were seven total permits with construction value of \$59,534 and permit fees of \$915.

From 1/1/12 – 4/27/12, there were 33 total permits with construction value of \$2,018,205 and permit fees of \$13,853.

From 1/1/11 – 4/24/11, there were 13 total permits with construction value of \$222,882 and permit fees of \$4685.

- Finance/Soil & Water Conservation – Trustee Svatik stated there will be a DBR Chamber of Commerce meeting on Friday which coincides with the 64<sup>th</sup> anniversary of the Nation of Israel.

- Roads/Bike Path/Parks Forestry/NSSRA – Trustee Chamberlain noted that the construction season is open and there will be road closings and delays. The bike path hearing will be before the next Board of Trustees meeting.

### **Adjournment**

There being no further business or discussion, Trustee Jamerson moved to adjourn the meeting. Trustee Koomjian seconded the motion. The motion passed unanimously. The meeting was adjourned at 9:20 pm.

The next regular meeting of the Board of Trustees is scheduled for May 15, 2011 at 8:00 PM. There will be a Public Hearing starting at 5:30 PM.

Respectfully submitted,

Mike Ford, Village Clerk  
Transcribed by Jeri Cotton

Village of Riverwoods  
Public Hearing  
May 1, 2012  
**Approved**

In Attendance:

William Kaplan, Mayor  
Cheryl Chamberlain  
Michael Haber  
Rick Jamerson  
Rich Koomjian  
John Norris  
William Svatik

Also Present:

Duane Christenson, Battalion Chief, Lincolnshire – Riverwoods Fire Protection District  
Bruce Dayno, Police Chief  
Robert Durning, Director of Community Services  
Michael Ford, Village Clerk  
Patrick Glenn, Village Engineer  
Bruce Huvad, Village Attorney

Call to Order: 8:00 PM

**Public Hearing on Electric Aggregation**

Mayor Kaplan announced that this is the second Public Hearing on electric aggregation. Mr. Mike Mudge of Rock River Energy, the Village consultant, was present. Mayor Kaplan distributed a letter received by Chief Dayno, who lives in Deerfield. The Mayor cautioned residents that some of the letters are misleading as to the percentage of savings residents will receive. Mr. Huvad advised that the opt-out letter at the end of the Plan of Operation and Governance should be clear regarding the timing for opting out of the switch.

Mr. Mudge concurred with the Village in questioning the wording of the opt-out letter sent out by Deerfield. His proposed opt-out letter will have Com Ed's rate and the Village's contract rate. Mr. Mudge noted the rates to be received by Riverwoods residents should be much better than the rate Deerfield received.

Mr. Mudge stated that once the contract is awarded, there are some factors in the contract that have a timeline which is out of the Village's control. The opt-out period will be two weeks. Com Ed will need 18 days to switch things over. Residents will start the new supply around August 2, 2012. Mr. Huvad questioned how the Village will be able to select a supplier in three days. Mr. Mudge explained the Village will have seven days to select a supplier. Mayor Kaplan explained there is a committee that can make a recommendation for the next Board of Trustees meeting on May 15, 2012. Mr. Mudge noted there are some days built in and he would be comfortable presenting the bids at the May 15, 2012 Board meeting.

Trustee Chamberlain asked about the Village's next step after adopting the Ordinance. Mr. Mudge explained he has received the list of qualified suppliers from the State as well as the certified election results. The Village will receive a copy of the RFP when they receive the bids. Mr. Mudge stated he would ask for the nominal price, and also for the prices for 25%, 50%, 75% and 100% green. He noted most communities are reluctant to ask residents to go 100% green. Trustee Svatik asked if there would be seasonal rates. Mr. Mudge explained there would be a flat rate and the bills will be less volatile. Mayor Kaplan questioned whether the rate is a summer rate or a winter rate. Trustee Norris noted the mixed rate is an average rate taking into consideration both the summer and winter rates. Mr. Mudge confirmed they are looking at an average rate.

Trustee Koomjian asked if the green energy rate will also have the sources of green energy specified. Mr. Mudge stated the source of green energy would be hydro, solar or wind and it would be specified.

### **Adjournment**

Trustee Jamerson moved to close the Public Hearing. Trustee Svatik seconded the motion. The motion passed unanimously. The Public Hearing was adjourned at 8:30 pm.

Respectfully submitted,

Mike Ford, Village Clerk  
Transcribed by Jeri Cotton

Village of Riverwoods  
Board of Trustees  
April 17, 2012  
**Approved**

In Attendance:

William Kaplan, Mayor  
Cheryl Chamberlain  
Michael Haber  
Rick Jamerson  
Rich Koomjian  
John Norris  
William Svatik

Also Present:

Duane Christenson, Battalion Chief, Lincolnshire – Riverwoods Fire Protection District  
Bruce Dayno, Police Chief  
Robert Durning, Director of Community Services  
Michael Ford, Village Clerk  
Patrick Glenn, Village Engineer  
Bruce Huvad, Village Attorney  
Jack Siegel, Village Attorney

Call to Order: 8:31 PM

**Approval of Minutes**

Trustee Chamberlain moved to approve the minutes from the April 3, 2012 Board of Trustees meeting. Trustee Jamerson seconded the motion. Various corrections were made by the Trustees, after which the motion to approve the minutes, as corrected, passed unanimously.

**Engineer's Report**

Mr. Glenn stated the Village continues to stand by on the Duffy Lane water main project. The location has been selected for the siren locations. Mayor Kaplan expressed concern because there is not a signed contract for the Ravinia location.

**Director of Community Services Report**

Mr. Durning stated the mosquito season will soon begin. If any resident wants an Alto Siv (repellant) sample from Clark Mosquito, they should see him. He has about three cases left over from last year.

Trustee Svatik asked about treating the ditches along the road. Mr. Glenn will speak with Clark Mosquito. Mr. Durning noted the samples are for residential use.

### **Police Report**

Chief Dayno provided the Board with the Police Department activity since the March 20, 2012 Board of Trustees meeting. There were three 911 hang ups, 18 accidents, 27 alarms, one animal bite, nine complaints about animals, 15 fire department assists, two other agency assists, one battery, two burglaries, two well-being checks, one domestic dispute, six driving complaints, one DUI, two frauds, one fingerprinting, one fraudulent activity, three lock outs, one missing person (located), 22 motorist assists, two noise disturbances, one open burning, one parking complaint, eight solicitors, 14 suspicious circumstances, one theft, 35 crime prevention notices and 14 case reports. There were 172 traffic stops with 138 citations issued to 105 people.

There are eight houses currently on the House Watch list that are checked regularly.

Chief Dayno stated the department is investigating two residential incidents. Additionally, there was a battery that occurred between a Brentwood resident and a caretaker. The department investigated it thoroughly and the caretaker has been dismissed.

### **Fire Department Report**

Duane Christenson from the Lincolnshire-Riverwoods Fire Lincolnshire – Riverwoods Fire Protection District presented the call volume for the District, including mutual aid to the Deerfield-Bannockburn FPD, for the month of March. There were 24 calls including 17 EMS calls, three fire calls and four other calls. There were 105 calls year to date.

### **Village Attorney's Report**

Mr. Huvad note that he recently conferred with Mayor Kaplan about vacant properties in the Village. Some of the homes are not occupied, some are not secure and some have become hazards. A lot of banks have started foreclosure proceedings, but will not schedule the foreclosure sale because they then would have to recognize a loss. Municipalities have rights to enter such properties to cut weeds and secure the building. Municipal liens, however, can then be trumped by the foreclosure sale. Mayor Kaplan noted they are looking at 20 homes, including three homes that are particularly bad. Mr. Huvad noted that there may be a solution through the appointment of a receiver. The receiver would do a feasibility study and determine whether there is enough value in property to rehabilitate it. The alternative is a demolition order. The costs of the receivership would take precedence over the costs of the foreclosure sale. Mr. Huvad will look further into this.

### **Visitors Wishing to Address the Board**

There were no visitors wishing to address the Board.

### **New Business**

- Discussion of landscaping concerns of residents of Oakhurst Lane



Stuart Wien, 1068 Oakhurst Lane, on behalf of the Oakhurst Lane residents, expressed concern over the woodland restoration project as it relates to Oakhurst Lane. He stated the residents of Oakhurst Lane believe the project has caused collateral damage to their street. Their grievance is that their screening has been decimated. The screen of plants that once protected their homes from the sounds and lights of the intersection of Deerfield and Riverwoods and Oakhurst Lane is now gone. Mr. Wien understands the need to remove the buckthorn, but would like something designed to restore their privacy. They are now experiencing the unwelcome sights and sounds of Deerfield Road, including the Mobil station, and Oakhurst Lane is no longer as picturesque as it used to be. Mr. Wien requested that the Village not compromise the privacy of the residents of Oakhurst Lane. He urged the Village to maintain the visual and audio screening. Until the project is complete, he requested temporary relief until the permanent solution is ready.

Trustee Haber stated that he believes the Board should figure out a way to address the resident's concerns. He also believes the residents should consider the future use the Village has planned for the property. The property could have been a commercial development. Mayor Kaplan noted that the property was zoned residential, and further, even if there were homes on the property, the buckthorn and trees still would have been removed.

Bill Thorton, Oakhurst Lane, noted that if residents cut down trees, they would have been required to plant trees as well. Mayor Kaplan noted that the buckthorn needed to be removed. Mayor Kaplan believes the Village has offered to install a berm. Mr. Stewart noted there are a few choices to consider. He explained the soil that was saved came from the Police Department. They had the engineer develop a grading and drainage program. The highest point on the berm is four or five feet high. They still have to plant. Mr. Stewart suggested setting up a meeting with the Oakhurst residents to consider solutions. Trustee Norris requested clarification on what the residents are requesting. Mr. Wien questioned whether the project was conceived with the screening needs of the residents in mind. Trustee Chamberlain asked how restoring the screening could be accomplished.

Mr. Stewart presented seven photographs showing the views with the new grading from various points along Oakhurst Lane. He noted one of the aims of the project is to make it educational for residents. Mr. Stewart noted there are some classic issues that can be made into positives. He would like to meet with residents to help define their goals. Mr. Stewart noted the Village has an agreement with the park district and must keep a healthy buffer so the new spruce trees can grow to a healthy height. He noted there will be some natural regeneration of trees as well as the Village planting program.

A resident questioned the proposed shelter. Mr. Stewart explained the shelter will be an educational center. He is unaware of the shelter size, at this point. Mr. Stewart stated the buckthorn removal started on January 28, 2012. The tree removal started sometime later. The Village did not receive any calls until the dirt was moved. A resident asked why the cottonwood trees were removed. Mr. Stewart stated the cottonwoods that were removed were between 12" – 24" in diameter. They were removed because they dominate the site. Over time, the Village wants to create conditions where other species can grow. There needs to be a balance between the sun and shade. Cottonwood trees are a constant problem. Mr. Stewart wants to develop a quality site for the community. He wants to show how residents can make their properties more sustainable.

Trustee Svatik asked if the plan was communicated to the residents prior to the hearings. He asked if there were any complaints when the plan was originally discussed, and if there were any deviations from the original plan. Mr. Stewart explained that the dirt was added. Mr. Wien noted that many residents expressed concern about the driveway. Trustee Koomjian stated his belief that everyone focused on the emergency lane and did not anticipate an issue looking to the south. He concurs that Mr. Stewart should meet with a representative from Oakhurst Lane. Trustee Svatik stated his belief that the curved driveway was an improvement. He does not believe the Mobil station is visible until residents are driving out of the area.

Trustee Jamerson noted that he drove along Oakhurst Lane. He believes the issue is that there is visibility down the cleared driveway to the Mobil station. Trustee Jamerson believes the residents are requesting a screen along the driveway. Mrs. Thornton requested the Village plant tall, mature trees. Trustee Jamerson then expressed that he is sympathetic to the resident's concerns. He suggested the residents work with Mr. Stewart.

Mayor Kaplan does not believe adding a screen would work, because something will always be visible. If anything is done, it will not be perfect. Mr. Stewart noted the residents were offered a berm along zone A, but it was rejected because the residents did not believe it would give them what they wanted. Trustee Norris questioned whether a screen acceptable to the residents can be achieved. It will be difficult to replace the mass that was removed, although he recognized that the residents want some screening. He also asked Mr. Stewart to work with the residents.

Grace Bastone, 945 Oakhurst, asked if the plan could be revisited and if a landscape architect could design a berm. She noted the roads are now visible and the lighting from the police and fire stations are very visible as well. Mrs. Thornton noted the light screening is not adequate.

Bill Kokalious, 883 Oakhurst Lane, stated that he is an architect. He noted that many municipalities only allow light poles up to 22 feet. When you have a higher pole, the screens are not useful. The Mobil station bulbs are currently exposed. He suggested working with the Mobil station to screen their lighting as well. Mr. Glenn explained the Village ran photometrics for the property. There is oftentimes some misconception with the photometrics. He noted the police station lighting mimics the fire station lighting. Mr. Glenn believes the pole height is 25 feet. The building lights were screened. Ms. Bastone noted the fire station has a tree barrier that blocks the view of the lighting. The road and the position of the homes are different at the police station than the fire station.

Mayor Kaplan believes the screening is more important than the lighting. If the screening is resolved, that may solve the lighting issues.

Trustee Koomjian noted the Board may not anticipate all of the resident's needs. He requested the residents come up with specific requirements that they want addressed. The matter was then put on hold pending further collaboration between Mr. Stewart and the Oakhurst Lane residents.

- Discussion of a possible Sprinkling Ban

Trustee Svatik requested that the issue be deferred and that the Village look at what other communities are doing. He would like to consider having odd-even sprinkling bans. Mayor Kaplan noted that Northbrook does not allow sprinkling between 10 and 4 PM. Mr. Glenn noted the Village's agreement with Northbrook is that Riverwoods cannot be less restrictive than Northbrook.

Trustee Jamerson asked if there would be time restrictions as well as an odd-even sprinkling ban.

Trustee Svatik stated that he would like both.

- Discussion of Fund Reserve Policy

Discussion of the fund reserve policy was deferred until the next Board of Trustees meeting.

### **Approval of Bills**

Trustee Koomjian moved to approve the bills. Trustee Jamerson seconded the motion.

Trustee Norris noted the Village has to send money back to the State for registration and maintenance of two sex offender items. Trustee Chamberlain asked about the bills from Fast Sign, and questioned the price. Mr. Durning explained that the bills are in reference to the two signs announcing the woodland restoration project.

The motion to approve the bills passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris, Svatik (6)

NAYS: None (0)

### **Old Business**

#### Tree and Brush Pick Up

Mayor Kaplan noted that in the Village Voice and on the Village website there is a letter about tree and brush pick up on May 14, 2012. Glenwood Tree Experts will pick up dead brush and tree debris less than 12" in diameter during the week of May 14<sup>th</sup>. Debris will be picked up from each area of the Village on a designated day, from the edge of the roadway in front of the property or at the end of the driveway.

### **Adjournment**

There being no further business or discussion, Trustee Jamerson moved to adjourn the meeting. Trustee Svatik seconded the motion. The motion passed unanimously. The meeting was adjourned at 10:06 PM

The next regular meeting of the Board of Trustees is scheduled for May 1, 2012 at 8:00 PM.

Respectfully submitted,

Mike Ford, Village Clerk

Transcribed by Jeri Cotton

Village of Riverwoods  
Public Hearing  
April 17, 2012  
**Approved**

In Attendance:

William Kaplan, Mayor  
Cheryl Chamberlain  
Michael Haber  
Rick Jamerson  
Rich Koomjian  
John Norris  
William Svatik

Also Present:

Duane Christenson, Battalion Chief, Lincolnshire – Riverwoods Fire Protection District  
Bruce Dayno, Police Chief  
Robert Durning, Director of Community Services  
Michael Ford, Village Clerk  
Patrick Glenn, Village Engineer  
Bruce Huvad, Village Attorney  
Hal Roseth, Village Treasurer  
Jack Siegel, Village Attorney

Call to Order: 8:00 PM

**Public Hearing on Electric Aggregation**

Mike Mudge with Rock River Energy congratulated the Village on passing the referendum with respect to electric aggregation. He is the consultant the Village hired to assist with the electric aggregation process. Mr. Mudge stated this is the first of two Public Hearings. Once the Public Hearings are over and the draft of the Plan of Operation of Governance is approved, they will go out to bid. He believes there will be a lot of value brought back to the residents. Mr. Mudge stated that if the residents are going to participate in the Village's program, it will happen automatically. If a resident does not want to go through the Village, they would have to opt out. The Village's option has the least risk. Trustee Svatik stated that some of the companies contacting residents are guaranteeing a 25% reduction from ComEd, as well as gift cards. Mr. Mudge explained that people are free to select a provider, but if they want the least cost with the lowest risk, the Village's option would be the best option. Mr. Mudge stated the risk is lower because of the legal review and the due diligence performed by the Village. There has been a lot more review with the Village's plan. Mayor Kaplan asked if a resident has signed up with a program, what they could do to cancel and join the Village's program. Mr. Mudge stated the resident should look to see if they have a cancellation fee or they could wait until their contract has expired. He stated that during the term of the community program, residents can join anytime. Mr. Mudge noted that most suppliers require a one-year agreement.

Trustee Jamerson asked if a resident is with an alternate supplier, how would a resident get into the Village's program when their program expires. Mr. Huvad explained the Village provides a list of those residents that are going to be in the program, and those not in the program will be able to get into it at any time. Mike Mudge and his company, Rock River Energy Services, will help them in that regard. Mr. Mudge stated that ComEd will provide a list of residents that are working with them.

Mike Clayton, 3030 Blackthorn, requested that, with respect to the new program, the Board consider finding out what percentage is from renewable energy, as well as the price differences. He requested integrating the best value rather than the lowest cost. Mr. Mudge stated that the Board would mandate what percentage of renewable energy should be included in the contract. If the community wants to be greener, they can request bids with more renewable energy. Mr. Mudge noted the Village could also request various options for residents. Mayor Kaplan requested various options be presented. Trustee Haber questioned how the percentage of renewable energy would be monitored. Mr. Mudge explained it is a contractual agreement.

Sherry Graditor, 880 Hoffman Lane, expressed concern about a rate lock. She asked if the rate would be guaranteed for a specific amount of time. Mr. Mudge stated the contract could provide that the rate of the provider would not be above the ComEd rate. He noted the rate would be locked for the period of the contract. If the Board determines the contract period would be two years, it would be locked for two years.

Trustee Haber questioned what would happen at the end of a contract term. Mr. Mudge explained that the Village would need to ask the supplier for a list of users. It would be in the terms of the contract, so the Village could go out to bid again, at the end of the contract. Trustee Haber asked if there is an administrative cost involved at the end of the contract. Mr. Mudge stated they would not enter into that type of agreement. Trustee Haber asked if other communities get a better price, if Riverwoods would get that price as well. Mr. Mudge explained every community has their own set of standards and rates based on their requirements.

Stuart Wien, 1068 Oakhurst Lane, asked why communities don't band together. Mr. Mudge stated the rate goes back to the average use per resident. There are fixed and variable costs. The more energy used per household, the lower the rate. Communities that have a higher energy usage per household tend to get a better rate. Mr. Mudge noted that individual communities can get through things quicker and also noted that after the first contract we may investigate joining with a similar community.

Jimmy Sedina, Gemini Lane, commended the Board for going forward with electrical aggregation. He believes there will be viable options that will save residents money along with having green options. He understands the ComEd rate incorporates long-term contracts that will be expiring in 2013. There may be a drop in the ComEd rate early next year. He suggested not locking into a long-term contract. Mr. Mudge explained that they are looking at a two-year agreement for that reason.

Mr. Huvad stated the Board has a draft of a Plan of Operation and Governance. After speaking with Mr. Mudge, he does not believe the sample letter adequately describes the opt-out options. Mr. Mudge discussed the opt-out procedures. Mr. Mudge noted that when the suppliers are evaluated, the termination fees will also be considered.

Public Hearing  
April 17, 2012  
Page 2 of 3

Trustee Jamerson moved to close the Public Hearing. Trustee Svatik seconded the motion. The motion passed unanimously. The Public Hearing was then adjourned at 8:30 pm.

Respectfully submitted,

Mike Ford, Village Clerk  
Transcribed by Jeri Cotton

Village of Riverwoods  
Board of Trustees  
April 3, 2012  
**Approved**

In Attendance:

William Kaplan, Mayor  
Cheryl Chamberlain  
Michael Haber  
Rick Jamerson  
Rich Koomjian  
John Norris  
William Svatik

Also Present:

Robert Durning, Director of Community Services  
Michael Ford, Village Clerk  
Patrick Glenn, Village Engineer  
Bruce Huvad, Village Attorney  
Jack Siegel, Village Attorney

Call to Order: 8:00 PM

**Approval of Minutes**

Trustee Svatik moved to approve the minutes from the March 20, 2012 Public Hearing. Trustee Norris seconded the motion. The motion passed unanimously.

Trustee Haber moved to approve the minutes from the March 20, 2012 Board of Trustees meeting. Trustee Chamberlain seconded the motion. Various corrections were made by the Trustees, after which the motion to approve the minutes, as corrected, passed unanimously.

**Director of Community Services Report**

Mr. Durning provided the Trustees with the well report from the April 2, 2012 well reading. The wells are about 17 feet lower than last year. They are approaching the summer dip for well depth.

Mr. Durning stated that the Village has changed out 850 water meters. There are still about 70 left to change. Some of the transponders needed to be moved, but it has been going well. Trustee Svatik asked how the Village is handling vacated homes as far as water meter replacement. He questioned how many vacated homes are in the Village. Mayor Kaplan stated the Village will replace the meter when the property changes ownership. Mr. Durning noted there are currently 25 – 30 vacated homes in the Village.

Mr. Durning distributed a letter from Lake County regarding their new partnership with the Chicago Metropolitan Agency for Planning. They will work with municipalities to develop sustainable goals and policies.

### **Engineer's Report**

Mr. Glenn is working on two projects that are awaiting permits from Lake County. The first is the Duffy Lane water main project. The second is with respect to the new tornado sirens. Mr. Glenn is hopeful the projects will get started before the next Board of Trustees meeting.

### **Police Report**

Chief Dayno is out of the country so there was no police report.

### **Village Attorney's Report**

Mr. Huvard stated notices will be published for the Public Hearings regarding electric aggregation.

### **Comments from the President**

- Tree City USA – 9<sup>th</sup> Year

The Village received the award for the ninth year.

Mayor Kaplan noted Lake County is looking for submissions from people who may want to serve on County commissions or committees.

### **New Business**

- Proposal for architectural services for the old police department building

Trustee Svatik questioned the proposed plan to convert the second floor of the building into office space. He believes there is an excess of offices currently, as the Village has a number of vacant offices already. Mayor Kaplan believes that if the building is to be fixed up, it would be beneficial to make complete renovations.

Richard Gordon, architect with Inter.work Architects, noted that if the 2d floor space is left vacant or only used for storage, a lift would not be necessary. Mayor Kaplan stated that it could be designed with the lift, but the Village would not need to install it. Mr. Gordon noted that he didn't yet know if the building will need to become completely ADA compliant.

Trustee Chamberlain noted this would be essentially remodeled for a community center. She questioned whether there was a need that was not currently being met with the existing facilities. Mayor Kaplan explained that there are times that the Village Hall is being used for other than Village purposes. In addition, there are times when the Village Hall is booked and additional



space is not available when needed. Trustee Chamberlain asked how many people could occupy the proposed, renovated facility. Mr. Gordon noted that would be determined by the fire code.

Trustee Haber questioned whether the Village should look at a design-build instead, to save approximately \$9,000. Given the scope of the project, he questioned whether architectural services are really needed. Mr. Huvad stated that because this is a public building, the Village may want the facility to be ADA compliant. Trustee Haber noted the project is basically a kitchen, two restrooms and a large open area.

Trustee Koomjian questioned the objective in regards to lighting and electronics. He believes it is up to the Trustees to determine what activities the building should support. Trustee Chamberlain is unclear what need has been identified. She questioned what the space should look like to satisfy the need, if it is determined there is a need. Trustee Norris believes the goals of the facility would need to be determined first. Mr. Huvad suggested doing an architectural study prior to going through the design process. Trustee Jamerson believes that if this is a simple project, a design build would be appropriate. He believes the Village should determine how the facility will be used to determine how the space should be built. He questioned if it will need a sound system, electrical systems, etc. Trustee Haber questioned whether an option to consider would be to convert the existing Board room into a Community room, and then construct a new Board room in the old police station. He suggested asking the residents for feedback on what they want.

Trustee Koomjian moved to table further discussion until a future meeting of the Board. Trustee Haber seconded the motion. The motion passed on a voice vote.

Trustee Chamberlain suggested putting something in the Village Voice to see what the residents would want for the facility.

- Proposed ordinance amending the Village Code to regulate renewable energy systems

Trustee Jamerson moved to waive the First Reading of the Ordinance. Trustee Koomjian seconded the motion. The motion passed unanimously.

Trustee Jamerson moved for a Second Reading and adoption. Trustee Haber seconded the motion.

Trustee Svatik asked about the geothermal systems. He did not believe the Plan Commission was in favor of geothermal systems. Mr. Glenn explained there was some initial hesitation. After doing some research, the Plan Commission was willing to allow geothermal systems, after certain requirements are met.

Trustee Chamberlain stated she read there is going to be a rise in solar panels due to new technology. As technology changes, the Code may need to be revised.

The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris, Svatik (6)  
NAYS: None (0)  
Ordinance 12-4-5

- Request for donation – Orphans of the Storm

Jackie Borchew appeared before the Board and stated that Orphans of the Storm has been in the Village for 85 years. She asked the Village for a donation to Orphans of the Storm. Their annual benefit dinner, which is their largest fundraiser, will be on April 23, 2012. Orphans of the Storm clears \$100,000 during this fundraiser. She asked the Village to buy a table for \$2,500.

Trustee Haber moved to donate \$2,500 to Orphans of the Storm. Trustee Norris seconded the motion.

Trustee Norris moved to amend the motion to increase the donation to \$5,000. Trustee Haber seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris, Svatik (6)  
NAYS: None (0)

Trustee Chamberlain believes this amount is appropriate, given what the Village has given to other community organizations.

- Part time hire for Police Department

Trustee Haber asked if the cost would come out of the police budget. Mayor Kaplan stated it would. Mr. Huvard noted the transfer from the general Fund to the Police Fund may increase slightly. Mayor Kaplan noted there are two voids to fill. First, there is currently no one at the department during certain hours. Second, Kim Powitz is pregnant and someone will need to cover her responsibilities. Trustee Svatik noted there would be no benefits associated with this position, and no holiday pay.

Trustee Haber moved to authorize a part time hire for the police department. Trustee Svatik seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris, Svatik (6)  
NAYS: None (0)

- Village of Riverwoods – Arbor Day Proclamation

Trustee Haber moved to accept the Arbor Day Proclamation. Trustee Jamerson seconded the motion. The motion passed on a voice vote.

- Memorandum of understanding – Deerfield Road bike path

Mr. Glenn explained this would memorialize the verbal agreement with Lake County stating the Village will pay for Phase I engineering and the county will take over Phase II and Phase III. The County will also pay for any right-of-way acquisition necessary for the path construction. The County will own the path but the Village will perform routine maintenance. Mr. Glenn noted the Village may repurpose some of the funds to help provide screening. The Village will need to hold a public hearing on the bicycle path.

Mr. Siegel asked about liability insurance. Mr. Glenn believes it would be the County's liability, as it will be on a County right-of-way. Trustee Norris noted that the Village would need to be named on the County insurance or will need to make sure liability is covered on the Village's insurance. Trustee Chamberlain noted that bike path is designed to support the possible future widening of Deerfield Road.

It was then moved and seconded to approve the Memorandum of Understanding with Lake County with respect to the Deerfield Road bike path.

The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris, Svatik (6)

NAYS: None (0)

- Large Item Pickup

Trustee Jamerson asked if there would be a onetime large item pick up this year. Trustee Norris noted the Village has not yet made a decision on this. Mr. Huvad noted the Village has an option each year. If the Village wants to have a large item pick up this year, we should let them know soon. Mr. Huvad noted the contract states the Village will let them know in early spring whether they want a large item pick up in May or June. Mayor Kaplan suggested waiting because of the transition. Trustee Jamerson noted the residents will get used to the rates. After further discussion the matter was deferred until a future meeting of the Board.

- Dead Brush & Tree Pickup

Mayor Kaplan spoke with Jim Seckelman, who has agreed to chip up trees with a diameter of 12" or less. He estimated it would be completed in 3 days. Trustee Haber suggested putting out signage to let residents know. Mayor Kaplan noted it will be in the Village Voice and on the Village website.

Trustee Koomjian moved to authorize up to five days on the chipper for an amount not to exceed \$10,200. This will take place the same week as clean up day. Trustee Haber seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris, Svatik (6)

NAYS: None (0)

- Discussion of purchasing of a power point projector and screen

Trustee Norris asked Mr. Durning to make a preliminary investigation to determine the cost of a projector and screen. Preliminarily, the Village could get satisfactory equipment for \$1,500 or less. This is preliminary, but he wanted to make sure there was not a major objection. Mayor Kaplan questioned the need. Trustee Norris explained it would be useful for presentations. Trustee Haber questioned why the TV could not be utilized. Trustee Norris noted the screen is not very large, but it is a good suggestion. Trustee Haber suggested possibly putting up a second screen. Trustee Norris announced that he intends to provide the Board with a list of uses and costs.

Trustee Svatik questioned whether adequate equipment would be available on a rental basis. Trustee Norris explained the cost for renting is similar to purchasing. Trustee Chamberlain believes a projector may reduce some of the paper as it would allow the Trustees to view maps, etc. Mr. Huvad noted that a number of villages are setting up to accommodate laptops and/or ipads. Trustee Norris explained that Trustees have maps and other documentation while the audience does not have that benefit. He would come back with various uses. Trustee Chamberlain believes it would be helpful in Public Hearings as well. After further discussion the matter was deferred until a future meeting of the Board.

### **Visitors Wishing to Address the Board**

There were no visitors wishing to address the Board.

### **Old Business**

There was no Old Business.

### **Standing Committee Reports**

- Police/Solid Waste –

Trustee Norris stated that service under the new waste hauling contract has started. There has been only one incident reported. A truck knocked over an AT&T line. The Village is investigating it. Trustee Norris further noted that LakeShore did not do the hoped-for job regarding getting information out to residents. He noted Waste Management had trucks out today picking up their equipment. He asked residents to put out their Waste Management bins. Trustee Jamerson asked about containers owned by residents that they no longer want. Trustee Norris suggested putting a note on it. Trustee Norris noted that on top of the light blue recycling cart, it says “no tubs” with a picture of a #5 plastic tub. The prohibition is really for Styrofoam. Also, no foodstuffs (leftovers) are to go into the recycling bins..

Mr. Baransky noted that all of his newspapers are in plastic bags. Mayor Kaplan stated they will take Lakeshore will take the bags if necessary. Trustee Norris explained they prefer not to have plastic bags.

- Building/Zoning – Trustee Jamerson presented the building report.

From 3/1/12 – 3/27/12, there was one single family remodeling, five miscellaneous projects and one commercial remodeling/renovation. There were seven total permits. Construction value \$627,500. Permit fees \$2,322.

From 3/1/11 – 3/27/11, there were four total permits with construction value of \$91,200 and permit fees of \$2,457.

From 1/1/12 – 3/27/12, there were 20 total permits with construction value of \$1,043,145 and permit fees of \$7,732.

From 1/1/11 – 3/27/11, there were four total permits with construction value of \$121,048 and permit fees of \$3,085.

Finance/Soil & Water Conservation – Trustee Svatik stated the Chamber of Commerce has postponed monthly meeting by one week due to the holidays.

- Roads/Bike Path/Parks Forestry/NSSRA –

Trustee Chamberlain noted the corner by the police and fire departments has a number of trees that have been removed and residents do not understand what has occurred. She suggested getting a sign stating Village of Riverwoods restoration project.

### **Adjournment**

There being no further business or discussion, Trustee Jamerson moved to adjourn the meeting. Trustee Koomjian seconded the motion. The motion passed unanimously. The meeting was adjourned at 9:20 pm.

The next regular meeting of the Board of Trustees is scheduled for April 17, 2011 at 8:00 PM.

Respectfully submitted,

Mike Ford, Village Clerk  
Transcribed by Jeri Cotton

Village of Riverwoods  
Board of Trustees Meeting  
March 20, 2012

**Approved**

In Attendance:

William Kaplan, Mayor  
Cheryl Chamberlain  
Michael Haber  
Rick Jamerson  
Rich Koomjian  
John Norris  
William Svatik

Also Present:

Duane Christenson, Battalion Chief, Lincolnshire – Riverwoods Fire Department  
Bruce Dayno, Police Chief  
Robert Durning, Director of Community Services  
Patrick Glenn, Village Engineer  
Bruce Huvad, Village Attorney  
Hal Roseth, Village Treasurer  
Jack Siegel, Village Attorney  
Chuck Stewart, Village Forester

Call to Order: 8:05 PM

**Approval of Minutes**

Trustee Jamerson made a motion to approve the minutes from the March 6, 2012 Board of Trustees meeting. Trustee Svatik seconded the motion. There were minor changes made by the Trustees. The motion passed unanimously as amended with Trustee Koomjian abstaining.

Trustee Koomjian made a motion to approve the Executive Session minutes from the February 21, 2012 Board of Trustees meeting. Trustee Svatik seconded the motion. The motion passed unanimously as submitted.

**Engineer's Report**

Mr. Glenn stated they had the pre-construction meeting for the Duffy Lane water main project. They are waiting for the County to approve the insurance.

**Plan Commission Report**

Mr. Huvad distributed a red-line version of the proposed Renewable Energy Ordinance. He explained the Plan Commission asked the Board to consider passing the Ordinance.

### **Director of Community Services Report**

Mr. Durning stated the well levels are up slightly.

### **Police Report**

Chief Dayno provided the Board with the Police Department activity since the March 6, 2012 Board of Trustees meeting. There were nine accidents, 10 alarms, one animal bite, four complaints about animals, 11 fire department assists, eight other agency assists, one domestic dispute, one driving complaint, one DUI, two frauds, six lock outs, six motorist assists, one noise disturbance, one parking complaint, one solicitor, nine suspicious circumstances, two thefts, two crime prevention notices and 12 case reports. There were 119 traffic stops with 94 citations issued to 71 people.

There are currently 15 houses on the House Watch list that are checked regularly.

Chief Dayno stated there was an arrest for burglary since the March 6, 2012 meeting. He noted the disgruntled Discover employee he mentioned in his last report is undergoing treatment for issues and Discover decided not to press charges.

### **Village Attorney's Report**

Mr. Huvard described a preliminary forecast for the General Fund, Police Fund, and Water and Sewer Funds. He stated that Susie Crohn prepares a quarterly report showing actual revenues and expenditures. Mr. Huvard filled in the forecast report, which was taken from the police department budget and the Appropriations Ordinance. Trustee Svatik believes that although this report needs some fine tuning, it extrapolates the actual data for the next year. He stated that the forecast does not make considerations for many things, such as salary increases. Trustee Norris believes the Village should stay with the existing chart of accounts and should not make major changes. He believes this format is a good starting point. Mr. Roseth cautioned the Trustees to be careful when looking at fund transfers.

Mr. Huvard mentioned that he would meet with Mr. Durning and Mayor Kaplan regarding vacant homes in the Village. There are a number of houses in total disrepair that are just sitting. Mr. Haber cautioned the Board about the potential litigation fees. Mr. Huvard explained they would start by sending out letters.

### **Comments from the President**

- Local election results

Mayor Kaplan noted there are 304 votes in favor of electric aggregation and 70 against. He believes the aggregation referendum has passed, unless something unforeseen happens with the unreported precincts.

- Old police department renovation

Mayor Kaplan asked an architect to provide preliminary plans for the old police station to bring it up to ADA standards, so the Village could make a community center out of the space. They are talking about clearing out the first floor to make it open, having a lift to the second floor and closing the garage. He will bring estimated costs to the Board for their consideration.

- New web page

Mayor Kaplan stated the new web page is up. It needs a lot of tweaking. He requested sending suggestions or corrections to Susie Crohn.

- Family Day

Mayor Kaplan stated the Heidi Bess contacted him about possibly having a Family Day in Riverwoods. He has not been able to reach her since. The Village may or may not have a Family Day this year.

- Clean-Up Day

Mayor Kaplan has received a number of calls about the excess dead wood in the Village. He spoke with Mr. Stewart about the possibility of chipping up the dead wood. It will be an expense for the Village, but it would be beneficial. Mayor Kaplan will get a ballpark cost.

### **Visitors Wishing to Address the Board**

Mr. Roseth stated he moved the investment money to Chase. The first investment was made a few weeks ago. The Village purchased an Illinois bond for \$250,000. The yield will be 2.3%. Chase is very aware of the Village's investment policy.

### **New Business**

- Proclamation – National Days of Remembrance

Mayor Kaplan proclaimed the week of April 15, 2012 through April 22, 2012 as Days of Remembrance in memory of the victims of the Holocaust and in honor of the survivors as well as the rescuers and liberators. He further proclaimed that the citizens of Riverwoods should work to promote human dignity and confront hate whenever and wherever it occurs.

Trustee Haber made a motion to accept the Proclamation. Trustee Norris seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris, Svatik (6)

NAYS: None (0)

- Bids for removal of hazardous trees on Village properties and right of way

Mr. Stewart stated the Village solicited bids for the removal of diseased elm trees and hazardous trees. The low price is from Glenwood Tree Experts for \$6,708.00



Trustee Chamberlain asked why we are removing the trees. Mr. Stewart explained that the trees are hazardous and will need to be removed.

Trustee Haber made a motion to award the contract for hazardous tree removal on Village properties and right of way to Glenwood Tree Experts in an amount not to exceed \$6,708.

Trustee Jamerson seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris, Svatik (6)

NAYS: None (0)

- Tree removal – Saunders Road and Riverwoods Road

Mr. Stewart explained this is the restoration project. The total removal costs will be \$3,821.10. He noted there are two issues. The first is a revised grading plan, which resulted in a remove of additional trees. They also solicited a proposal to distribute topsoil. They would like to proceed with putting together a contract to re-spread the soil in an amount not to exceed \$5,956.

Trustee Haber made a motion for tree removal on Saunders and Riverwoods Roads in an amount not to exceed \$10,000. Trustee Chamberlain seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris, Svatik (6)

NAYS: None (0)

Mr. Stewart explained the 2012 Gypsy Moth trapping count was way down, and he is not recommending spraying at this time. Trustee Koomjian noted the traps changed from one style trap to another. Mr. Stewart stated this is the second year we have used the new traps. The traps are similar but the newer style traps do not collect water. Trustee Koomjian noted that in 2009 we used the old style trap and in 2010 and 2011 we changed to the new style. Mr. Stewart stated they can reuse the traps this year, but will need to replace the pheromone.

- Electric Aggregation Discussion

Trustee Jamerson noted that it appears the referendum passed. In preparation, the Village has to put some things together, such as the Plan of Operation of Governance, which will need to be submitted to the Illinois Power Agency for their approval. Trustee Jamerson stated that once the Plan of Operation of Governance is completed, the Village needs two public hearings before they could vote on an Ordinance. Once the Ordinance is passed, the Village could go out to bid and make decisions on what services to offer. Trustee Chamberlain suggested determining who should do what. She stated the Village needs a list from ComEd. Mayor Kaplan stated the Village should receive a list of residents from the waste hauler within the next few weeks. The Public Hearings will be scheduled for April 17 and May 1. Trustee Koomjian asked if the County Clerk needs to certify the election results before voting on the electric aggregation. Mayor Kaplan noted the Ordinance could not pass until the vote is certified.

### Approval of Bills

Trustee Jamerson made a motion to approve the bills dated March 20, 2012. Trustee Haber seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris, Svatik (6)

NAYS: None (0)

### **Old Business**

- Approval of change from IPTIP to Chase for Village accounts

Mayor Kaplan stated that the Village Treasurer has spoken with Bank of America. He has spoken with Wells Fargo as well. Neither has responded. IPTIP has more than \$4 million in Village funds. He would like to move those funds to Chase. He would also like two other accounts (SSA fund and cash fund) so the Village would have more than \$5 million in IPTIP accounts. Trustee Jamerson questioned why the Village is keeping \$4 million with Wells Fargo Bank when they have not responded to the Village's request. Mayor Kaplan noted this is a different department. Trustee Haber stated that once a change is made, he would not want to change back again. Otherwise, the Village would incur some additional costs.

As the Village would not be locked into a time period, Trustee Norris made a motion to approve the change from IPTIP to Chase for Village accounts. Trustee Svatik seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris, Svatik (6)

NAYS: None (0)

- Approval of 2012 Appropriations Ordinance

Trustee Svatik made a motion to waive the First Reading of the Ordinance. Trustee Haber seconded the motion. The motion passed unanimously.

Trustee Jamerson made a motion for Second Reading and adoption. Trustee Norris seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris, Svatik (6)

NAYS: None (0)

Ordinance 12-3-4

Trustee Chamberlain asked to be notified by any Trustee who wanted an invitation to the NSSRA Shining Star banquet.

Board of Trustees Meeting

March 20, 2012

Page 6 of 6

**Adjournment**

There being no further business or discussion, Trustee Koomjian made a motion to adjourn the meeting. Trustee Haber seconded the motion. The motion passed unanimously. The meeting was adjourned at 9:17 pm.

The next regular meeting of the Board of Trustees is scheduled for April 3, 2012 at 8:00 PM.

Respectfully submitted,

Mike Ford, Village Clerk

Transcribed by Jeri Cotton

Village of Riverwoods  
Board of Trustees  
March 6, 2012  
**Approved**

In Attendance:

William Kaplan, Mayor  
Cheryl Chamberlain  
Michael Haber  
Rick Jamerson  
John Norris  
William Svatik

Absent: Rich Koomjian

Also Present:

Duane Christenson, Battalion Chief, Lincolnshire – Riverwoods Fire Department  
Michael Ford, Village Clerk  
Bruce Dayno, Police Chief  
Robert Durning, Director of Community Services  
Patrick Glenn, Village Engineer  
Bruce Huvad, Village Attorney  
Jack Siegel, Village Attorney

Call to Order: 8:00 PM

Approval of Minutes

Trustee Jamerson made a motion to approve the minutes from the February 21, 2012 Board of Trustees meeting. Trustee Svatik seconded the motion. There were minor changes made by the Trustees. The motion passed unanimously as amended.

Director of Community Services Report

Mr. Durning stated that March 20, 2012 will be the primary election. One of the voting sites is Village Hall. The results will be faxed over to the county office after 7:00 pm.

Mr. Durning stated the Police Station is finally completed. All of the punch list items have been completed. The Village should receive one final pay application request.

Plan Commission Report

Mr. Huvad stated the Plan Commission met and recommended approval of the renewable energy Ordinance. There was a lot of discussion on geothermal systems. Aside from staying out of the required setbacks, the Plan Commission believes the building code would be appropriate. He will put together a report for the next meeting.

### Police Report

Chief Dayno provided the Board with the Police Department activity since the February 21, 2012 Board of Trustees meeting. There were two 911 hang ups, one abandoned automobile, one assault, 11 accidents, 14 alarms, five complaints about animals, 14 fire department assists, one other agency assist, one well-being check, one driving complaint, one DUI, one fingerprinting, five lockouts, four motorist assists, two open doors, two parking complaints, two public assists, seven suspicious circumstances, two thefts, five crime prevention notices and four case reports. There were 76 traffic stops with 62 citations issued to 55 people.

There are currently 14 houses on the House Watch list that are checked regularly.

Chief Dayno stated there was one arrest for resisting arrest from a DUI and one arrest for burglary. There was a burglary in 2011 on Thornmeadow. One female from Waukegan was arrested and Chief Dayno expects additional arrests in this case. Chief Dayno stated the assault was at Discover. A woman was driving in the parking lot and threatened people. The woman threw a bag outside her vehicle. Chief Dayno anticipates charging her with disorderly conduct and assault. He noted that Officer Maciareillo raised \$2,725 for the St. Baldrick's Foundation. The Fire Department event raised more than \$46,000. Chief Dayno attended a conference for the Illinois Law Enforcement Alarm System. They discussed the NATO Summit, as there is no longer going to be a G-8 summit in Illinois. They will continue their preparations for the NATO Summit. Officer Maciareillo is in training for NIPAS. Trustee Norris attended a meeting with Chief Dayno to be filled in with the joint efforts of the departments.

Chief Dayno discussed the police department survey results for 2011. He was disappointed with the number of respondents, but was pleased with the overall results. The lowest score was police visibility in the neighborhood, but it was still in the high "good" range. The other scores were in the "excellent" range. Trustee Svatik suggested rewording the question regarding police presence. In order to get a perfect score, a police officer would have to be present at all times.

### Fire Department Report

Duane Christenson from the Lincolnshire-Riverwoods Fire Department presented the call volume for the LRFDP District including mutual aid to the DBFD District for the month of February. There were 41 calls including 26 EMS calls, seven fire calls, five auto accident and three other calls. There were 77 calls year to date. He does not have an explanation for the increase in the call volume.

### Comments from the President

- Use of 2640 Chianti Trail property for a wedding

Mayor Kaplan received a letter from Kate Goodwille requesting to use the property at 2640 Chianti Trail for a wedding. Trustee Chamberlain suggested requiring a damage deposit and

insurance. Mayor Kaplan requested the Village Attorney look at the insurance policy to ensure they have the correct coverage. The wedding ceremony will take place on May 26, 2012.

- Report of salt use in snowplow bills

Mayor Kaplan explained they had a few meetings with the snowplow contractor. They reduced the bills by more than \$2600. He noted they were often called late at night for salting by dispatch through the police department. Trustee Chamberlain stated they would also be spreading beet juice when the weather is appropriate. Trustee Chamberlain stated beet juice is less expensive than salt and more environmentally friendly.

- 2012 aerial deer survey

There were 18 deer in the Village. Trustee Jamerson stated the conditions were not very good. Mayor Kaplan stated the people in the helicopter stated they could see everything clearly. He also explained that Lake County Forest Preserves had a similar count, according to the pilot. Trustee Chamberlain asked if the RPC's table could be updated to reflect this deer count.

#### New Business

- Approval of change from IPTIP to Chase for Village accounts

Mr. Huvad explained that JP Morgan Chase has a lot of sophistication regarding cash management. They will allow us to scan deposit checks. Right now, the Village has a number of checking accounts. The number of accounts for writing checks can be consolidated into a non-interest bearing checking account. The majority of the funds would be in a public sector savings account, where the rate fluctuates. It will be FDIC insured. The amount over the FDIC limits would be covered by pledges of securities. Karen Haas, Vice President of Chase, was present to answer questions.

Trustee Jamerson asked how this type of account compares with commercial accounts. Ms. Haas stated the earnings credit rate is 45 basis points versus 20 basis points for a commercial account. Trustee Jamerson stated that his business gets free checking without having a required \$500,000 in a non-interest bearing account. Ms. Haas did a three-month analysis. For the 11 months ending November 2011, the Village earned \$4000. The Village would have earned about \$1300 per month with Chase. Trustee Haber noted there are other options for the funds. Mayor Kaplan explained the Village is looking at changing the operating funds from one account to another. They are not looking into investing at this time. Trustee Jamerson suggested looking at more than one bank. Trustee Chamberlain believes the Village should do a comparative analysis. She questioned why the accounts are currently divided. Mr. Huvad noted there is no longer a need to separate all the accounts, except the MFT. Trustee Haber noted he is a Chase shareholder. Mr. Huvad explained the Village's investment policy describes the types of investments that can be owned by the Village.

Mayor Kaplan stated the Village could go out to get competitive bids from other banks if that is the direction from the Trustees. Mr. Huvad noted the total amount of charges for the checking account is \$187 per month. Trustee Jamerson stated that different banks have different charges for service. The amount of money required to offset the fees varies. Mr. Huvad noted they

would also have to look at the yield. Mayor Kaplan stated the Village Treasurer made this recommendation. He does not know if he looked into other banks. Mayor Kaplan would like to get out of the IPTIP program. Mayor Kaplan stated that further discussion will be continued to the next Board of Trustees meeting.

- Discussion of the 2012 Appropriations Ordinance

Mr. Siegel stated the Appropriations Ordinance has to be adopted during the first quarter of the fiscal year. The Village cannot spend anything that is not in the Appropriations Ordinance, but not everything in the Appropriations Ordinance needs to be spent. This Ordinance is a standard which sets the outer limits rather than a commitment. It gives the Village a protective cover, along with flexibility to transfer funds from one account to another. Mr. Huvard stated the Village published to hold a hearing during the next meeting.

Trustee Chamberlain believes the Village should consider a fund reserve policy so they know how much money is committed elsewhere. Trustee Haber clarified that it is for the budget, not the Appropriations Ordinance. Mr. Huvard explained the Village keeps their funds unrestricted, so money can be transferred where needed. He noted that some communities set money aside for repairs; other communities borrow money when something breaks. The Village currently has money set aside for two major repairs. He believes the Village has a balance at this point. Mayor Kaplan noted that all expenditures are authorized by the Board. Mr. Siegel noted that technically municipalities cannot spend any money without Board approval, except the Village Manager's discretionary fund. The police department has their own budget, and that is the Village's largest expenditure.

Trustee Chamberlain believes the budget and the fund reserve policy are two different things. She would not want the Trustees to have to question whether they can afford a specific project, because they do not know if enough money is available. Trustee Norris noted the Village's expenditures get approved either by a budget or through ad-hoc approval. He stated the Village could plan better and benefit by the using the budget as a tool. Trustee Norris stated the Village is currently very conservative with their expenditures. Trustee Svatik believes a budget is a delegated authority to control spending. He believes a formal budget would be unnecessary since we control every expenditure. Trustee Haber asked how much money the Village takes in each year and how much money the Village spends each year. Trustee Svatik stated that information is available in the Village's annual report. Mr. Huvard stated the Village has a spreadsheet with all the accounts, showing the expenditures for each year. Trustee Haber noted a budget is a planning tool. He suggested reviewing the spreadsheet annually to see if there will be any unusual expenditure that may arise. Trustee Haber believes the Trustees should be proactive to try to estimate expenditures within the next 12 months. It would be more of a forecast than a budget. Trustee Chamberlain believes the Village should also look at a fund reserve policy to determine how much money the Village should have on hand for infrastructure replacement. Trustee Norris noted a budget is a planning tool. Mr. Glenn explained that large portions of the Village infrastructure got built at the same time. At some point, there will be a spike when that infrastructure will need to be replaced. Mayor Kaplan stated that County Club Estates is about 50 years old. He noted the Village will replace portions of the infrastructure when it fails. Trustee Jamerson believes a fund-reserve policy should be put in place, so the

Village knows how much money they can spend if required. Trustee Chamberlain suggested reissuing a memo from Mr. Glenn and comparing it with the current numbers. The Trustees would then have a plan. Trustee Haber believes the information would be more usable if it were in one spot. Trustee Norris suggested the Trustees present a resolution with proposed changes.

- Deerfield Family Days request for funds

Mayor Kaplan explained the Village has never done this before. There are a lot of Riverwoods residents that attend the parade. He recommended donating \$1000 for the programs. Trustee Jamerson noted Deerfield may pay for bands for being in the parade similar to what Northbrook does.

Trustee Norris made a motion for a \$1000 donation and consider Village representation. Trustee Svatik seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Norris, Svatik (5)

NAYS: None (0)

- Approval of Swanson Water Treatment payment

Mayor Kaplan stated they got their bill in too late. The bill was in the amount of \$7692.40. Trustee Haber made a motion to authorize the payment. Trustee Svatik seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Norris, Svatik (5)

NAYS: None (0)

- Discussion of Village position for certain legislation currently pending in the Illinois Legislature

Trustee Svatik stated the Illinois Legislature dropped Senator Milner's bill. Trustee Norris noted that Milner's bill was referred to committee and it will not come out of committee during this term. Trustee Norris stated that Representative Karen May's bill will be considered tomorrow. He encourages the Board supports the bill. Senator Link's bill is the plastic bag bill. He encourages the Board to support this bill as well.

- Approval of Sherry Graditor for Plan Commission appointment

Mayor Kaplan stated that Dr. Lisa Peckler resigned from the Plan Commission. He recommends that Sherry Graditor be appointed to fill her unexpired term. Trustee Graditor resigned from the Zoning Board of Appeals, as she is unable to be appointed to two commissions. Trustee Haber made a motion to appoint Sherry Graditor to the Plan Commission. Trustee Jamerson seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Norris, Svatik (5)

NAYS: None (0)

Village Clerk Mike Ford swore in Ms. Graditor.



- Approval of Reimbursement Agreement for 2550 Duffy Lane

Trustee Chamberlain questioned whether the way the Village came to the amount should be reiterated. Mayor Kaplan stated this is just a reimbursement agreement. Mr. Huvard noted this is the only property owner that is willing to pay a connection fee at this time. Trustee Haber presented some text changes to the proposed agreement. Trustee Haber made a motion to approve the reimbursement agreement. Trustee Norris seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Norris, Svatik (5)

NAYS: None (0)

#### Visitors Wishing to Address the Board

There were no visitors wishing to address the Board.

#### Old Business

#### Standing Committee Reports

- Police/Solid Waste – Trustee Norris stated the transition to the new waste hauler is coming along. The brochure from Lakeshore is slightly delayed because they are working through a list of residents. He will also get the containers to Village Hall for residents to view.

The Reuse-A-Shoe program from Nike and the RPC is progressing. It will begin March 19, 2012. This program is for used tennis shoes. The shoes will be recycled into various products such as artificial turf. Less used shoes will be sent to needy people.

- Building/Zoning – Trustee Jamerson presented the Building Department report from February 1, 2012 to February 28, 2012. There were two single family residential remodeling, one electrical upgrade, one fence/deck, one landscaping/site change and one miscellaneous permit with a total construction value of \$202,615 and permit fees of \$2,985. From February 1, 2011 to February 28, 2012, there was one permit with a construction value of \$7,200 and permit fees of \$100.

From January 1, 2012 to February 28, 2012, there were 12 total permits with a construction value of \$360,645 and permit fees of \$4,410. From January 1, 2011 to February 28, 2011, there were two total permits with a construction value of \$30,048 and permit fees of \$628.

Trustee Jamerson stated he worked with Trustee Chamberlain on a letter for electrical aggregation. It will be sent out shortly. There was an article in the Village Voice about electrical aggregation. Trustee Haber asked how ComEd's rate increase will affect electrical aggregation prices. Trustee Jamerson explained that they are looking at a rate increase to offset the loss of much of their rate base. He does not believe their rate

increase would affect the Village's rates through electrical aggregation as the Village will be looking at other companies aside from ComEd.

- Roads/Bike Path/Parks Forestry/NSSRA – Trustee Chamberlain stated there will be an article summarizing the Village's forestry programs in the Village Voice. The summary of the forestry programs will also be published on the Village website. Mayor Kaplan stated the Village is in process of making some website updates.

She provided copies of several NSSRA memoranda. The Board has started to discuss the two issues brought up by the Village. She believes they will be in favor of setting a cap.

### Adjournment

There being no further business or discussion, Trustee Jamerson made a motion to adjourn the meeting. Trustee Haber seconded the motion. The motion passed unanimously. The meeting was adjourned at 9:55 pm.

The next regular meeting of the Board of Trustees is scheduled for March 20, 2012 at 8:00 PM.

Respectfully submitted,

Jeri Cotton

Village of Riverwoods  
Board of Trustees  
February 21, 2012  
**Approved**

In Attendance:

William Kaplan, Mayor  
Cheryl Chamberlain  
Michael Haber  
Rick Jamerson  
John Norris  
William Svatik

Absent was:

Rich Koomjian

Also Present:

Michael Ford, Village Clerk  
Robert Durning, Director of Community Services  
Patrick Glenn, Village Engineer  
Bruce Huvad, Village Attorney  
Jack Siegel, Village Attorney

Call to Order: 8:00 PM

**Approval of Minutes**

Trustee Chamberlain moved to approve the minutes from the February 7, 2012 Board of Trustees meeting. Trustee Jamerson seconded the motion. Various corrections were made by the Trustees, after which the motion to approve the minutes, as corrected, passed unanimously, Trustee Haber abstaining.

**Attorney's Report**

Mr. Huvad reported on several conversations he has had with S.B. Friedman with respect to TIF financing for the 5 acre property. Friedman is starting to gather information for the eligibility study is commencing.

**Visitors wishing to address the Board**

Colonel John Tree, a United States Air Force veteran of 22 years, is running for US Congress in the 10<sup>th</sup> Congressional District. Colonel Tree appeared at the meeting and gave a brief explanation of his position on current issues.

### **New Business**

- Proposed ordinance approving a Mutual Aid Agreement for the Northern Illinois Police Alarm System (N.I.P.A.S.)

Trustees Svatik moved to waive the first reading of the proposed ordinance. Trustee Jamerson seconded the motion. The motion passed unanimously.

Trustee Norris moved for a second reading and adoption of the proposed ordinance. Trustee Chamberlain seconded the motion.

Mr. Huvad explained that Chief Dayno reported at the last Board of Trustees meeting that this will help the Village have available resources if the need develops, and that the Chief believes it is important to renew the membership. Trustee Norris noted this provides mutual support between departments so nobody needs to have an oversized department with many specialties. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Norris, Svatik (5)

NAYS: None (0)

ABSENT: Koomjian (1)

Ordinance 12-2-2

- Motion to approve SWALCO recycling resolution and accept the report of its 60% Recycling Task Force

Trustee Norris reported that the County wants to increase the amount of material diverted from the waste stream into recycling, and to that end appointed the 60% Recycling Task Force. The Task Force issued its report, which is the subject of the proposed resolution. Trustee Norris recommends accepting the proposed resolution, rather than approving it, because if the goals are not met the County will require mandatory recycling, although there are questions about enforcement. Trustee Chamberlain clarified that if the proposed resolution is passed, the Village is striving toward something but is not required to do anything. Trustee Norris noted the Village would strive to implement, educate the residents and work cooperatively with other stakeholders. He also applauded the work of the RPC for educating the public.

Trustee Jamerson moved to approve the Resolution accepting the report. Trustee Svatik seconded the motion. The motion carried on a voice vote.

Resolution R12-2-1

### **Approval of Bills**

Trustee Jamerson moved to approve the bills. Trustee Svatik seconded the motion. Mayor Kaplan stated he will have a meeting with Chase in a week. They will make a proposal to try to find a better rate than IPTIP.

Trustee Haber questioned the Midwest Snow Solutions bill, given the mild winter. Mr. Durning stated there has been a lot of salting rather than plowing. Trustee Chamberlain stated she signed

several salting only bills. Trustee Haber received calls from residents questioning why the roads were being salted, and believes this should be monitored. Mr. Durning noted some of the salting seemed particularly heavy. He stated it also affects the plantings. Trustee Chamberlain also questioned the bill that stated, "Scraped before salting" for \$1,100. She would like to know the protocol. Mr. Durning stated that they should be plowing for snowfalls over two inches. Mayor Kaplan suggested asking them to come to a meeting. The Midwest Snow Solutions bill will be approved, but held until after they meet with the Village.

The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Norris, Svatik (5)

NAYS: None (0)

ABSENT: Koomjian (1)

### **Old Business**

- Proposed ordinance regulating the collection of solid waste in the Village of Riverwoods

Trustee Jamerson moved to take the motion off the table. Trustee Chamberlain seconded the motion. The motion passed unanimously.

Trustee Norris moved for a Second reading and adoption. Trustee Chamberlain seconded the motion. Trustee Haber asked if his existing, private containers would be picked up by Lakeshore. Trustee Norris believes the containers are recyclable. He noted there would be meetings with Riverwoods residents and Lakeshore representatives to discuss the various procedures and questions.

Mr. Baranski, 2950 Chianti Trail, asked if he would be penalized if he uses his private 30-gallon can. He noted it is difficult to wheel out a cart and he chooses to carry out his garbage. Trustee Norris noted residents will be supplied with containers unless they decline them. If residents use Lakeshore's containers, they will be charged the lowest rate because Lakeshore utilizes a mechanical means for collection. If residents opt to use other containers, the rate with Lakeshore is still lower than the current service. Trustee Norris stated it will be a couple dollars more per month if residents use their own cans, because it costs Lakeshore more to not use the mechanical system and reduces efficiency. He explained that residents are not being penalized because they are given a choice. Trustee Norris reminded residents that they can make a decision to change their containers or service within one month without an additional charge. They can change their containers or service throughout the year for a \$25 charge. They can also wait one year, until April 1, 2013, and make changes without an additional charge.

The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Norris, Svatik (5)

NAYS: None (0)

ABSENT: Koomjian

Ordinance No. 12-2-3

- Duffy Lane water main bid results

Mr. Glenn referred to the report previously submitted with his recommendations with respect to the Duffy Lane water main bids. He summarized that the owners of 2550 Duffy Lane came before the Board with significantly poor well water. The Board agreed to extend public water to their home. Mr. Glenn wanted to take advantage of economy of scale and recommended including maintenance work and another residence in the bid. Mr. Glenn explained the Village's participation is being reduced because of the economy of scale. He stated there would be some costs that will be paid 100% by the homeowner. Mrs. McKnight asked about adding a connection to 2600 Duffy Lane. Mr. Huvad explained the McKnights would initially pay \$53,000 before the recapture agreement. As more properties connect to the system, the McKnights would get reimbursed up to the amount they would regularly pay. Trustee Haber stated the Village should only be a transfer agent. He would not want to obligate the Village contractually as the Village is not liable until after they receive the connection fees.

Trustee Haber moved to accept alternative #3 bid of R.A. Mancini in the amount of \$92,159, contingent upon first receiving the agreed upon contribution from the McKnights in the amount of \$53,000, subject to the agreed upon conditions of recapture. Trustee Jamerson seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Norris, Svatik (5)

NAYS: None (0)

ABSENT: Koomjian (1)

Mr. Glenn stated there are two recapture properties. The proposed improvement also crosses through a portion of 2600 Duffy Lane. He believes the property at 2600 Duffy Lane should also be included in the recapture. Mr. Huvad will incorporate that property before the next meeting.

- Proposed resolution authorizing the Village Clerk to make certain closed session minutes available for public inspection

Mr. Huvad explained the Board is required to look at their closed session minutes to determine whether they are appropriate for public release. Mr. Ford stated that the Board should first examine the minutes and approve them to the extent that they accurately reflect what was stated at a meeting. After the minutes are approved, the Board should then determine whether they are appropriate for public release.

Trustee Jamerson moved to go into executive session for the purpose of considering closed session minutes. Trustee Chamberlain seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Norris, Svatik (5)

NAYS: None (0)

ABSENT: Koomjian (1)

At the conclusion of the executive session, Trustee Jamerson moved to reconvene the regular session. Trustee Chamberlain seconded the motion. The motion carried on a roll call vote 5-0. The Executive Session was adjourned at 9:17 PM and the regular session was reconvened.

Trustee Svatik then moved to authorize the Village Clerk to make available for public inspection the minutes of the executive session meeting of the Board of Trustees held on April 20, 2011, all other minutes to remain confidential. Trustee Chamberlain seconded the motion. The motion passed by voice vote.

### **Adjournment**

There being no further business or discussion, Trustee Chamberlain moved to adjourn the meeting. Trustee Svatik seconded the motion. The motion passed unanimously. The meeting was adjourned at 9:18 pm.

The next regular meeting of the Board of Trustees is scheduled for March 6, 2012 at 8:00 PM.

Respectfully submitted,

Mike Ford, Village Clerk  
Transcribed by Jeri Cotton

Village of Riverwoods  
Board of Trustees  
February 21, 2012  
**Approved**

In Attendance:

William Kaplan, Mayor  
Cheryl Chamberlain  
Michael Haber  
Rick Jamerson  
John Norris  
William Svatik

Absent was:

Rich Koomjian

Also Present:

Michael Ford, Village Clerk  
Robert Durning, Director of Community Services  
Patrick Glenn, Village Engineer  
Bruce Huvad, Village Attorney  
Jack Siegel, Village Attorney

Call to Order: 8:00 PM

**Approval of Minutes**

Trustee Chamberlain moved to approve the minutes from the February 7, 2012 Board of Trustees meeting. Trustee Jamerson seconded the motion. Various corrections were made by the Trustees, after which the motion to approve the minutes, as corrected, passed unanimously, Trustee Haber abstaining.

**Attorney's Report**

Mr. Huvad reported on several conversations he has had with S.B. Friedman with respect to TIF financing for the 5 acre property. Friedman is starting to gather information for the eligibility study is commencing.

**Visitors wishing to address the Board**

Colonel John Tree, a United States Air Force veteran of 22 years, is running for US Congress in the 10<sup>th</sup> Congressional District. Colonel Tree appeared at the meeting and gave a brief explanation of his position on current issues.



### **New Business**

- Proposed ordinance approving a Mutual Aid Agreement for the Northern Illinois Police Alarm System (N.I.P.A.S.)

Trustees Svatik moved to waive the first reading of the proposed ordinance. Trustee Jamerson seconded the motion. The motion passed unanimously.

Trustee Norris moved for a second reading and adoption of the proposed ordinance. Trustee Chamberlain seconded the motion.

Mr. Huvad explained that Chief Dayno reported at the last Board of Trustees meeting that this will help the Village have available resources if the need develops, and that the Chief believes it is important to renew the membership. Trustee Norris noted this provides mutual support between departments so nobody needs to have an oversized department with many specialties. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Norris, Svatik (5)

NAYS: None (0)

ABSENT: Koomjian (1)

Ordinance 12-2-2

- Motion to approve SWALCO recycling resolution and accept the report of its 60% Recycling Task Force

Trustee Norris reported that the County wants to increase the amount of material diverted from the waste stream into recycling, and to that end appointed the 60% Recycling Task Force. The Task Force issued its report, which is the subject of the proposed resolution. Trustee Norris recommends accepting the proposed resolution, rather than approving it, because if the goals are not met the County will require mandatory recycling, although there are questions about enforcement. Trustee Chamberlain clarified that if the proposed resolution is passed, the Village is striving toward something but is not required to do anything. Trustee Norris noted the Village would strive to implement, educate the residents and work cooperatively with other stakeholders. He also applauded the work of the RPC for educating the public.

Trustee Jamerson moved to approve the Resolution accepting the report. Trustee Svatik seconded the motion. The motion carried on a voice vote.

Resolution R12-2-1

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Trustee Jamerson moved to approve the bills. Trustee Svatik seconded the motion. Mayor Kaplan stated he will have a meeting with Chase in a week. They will make a proposal to try to find a better rate than IPTIP.

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The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Norris, Svatik (5)

NAYS: None (0)

ABSENT: Koomjian (1)

### **Old Business**

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Trustee Norris moved for a Second reading and adoption. Trustee Chamberlain seconded the motion. Trustee Haber asked if his existing, private containers would be picked up by Lakeshore. Trustee Norris believes the containers are recyclable. He noted there would be meetings with Riverwoods residents and Lakeshore representatives to discuss the various procedures and questions.

Mr. Baranski, 2950 Chianti Trail, asked if he would be penalized if he uses his private 30-gallon can. He noted it is difficult to wheel out a cart and he chooses to carry out his garbage. Trustee Norris noted residents will be supplied with containers unless they decline them. If residents use Lakeshore's containers, they will be charged the lowest rate because Lakeshore utilizes a mechanical means for collection. If residents opt to use other containers, the rate with Lakeshore is still lower than the current service. Trustee Norris stated it will be a couple dollars more per month if residents use their own cans, because it costs Lakeshore more to not use the mechanical system and reduces efficiency. He explained that residents are not being penalized because they are given a choice. Trustee Norris reminded residents that they can make a decision to change their containers or service within one month without an additional charge. They can change their containers or service throughout the year for a \$25 charge. They can also wait one year, until April 1, 2013, and make changes without an additional charge.

The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Norris, Svatik (5)

NAYS: None (0)

ABSENT: Koomjian

Ordinance No. 12-2-3

- Duffy Lane water main bid results

Mr. Glenn referred to the report previously submitted with his recommendations with respect to the Duffy Lane water main bids. He summarized that the owners of 2550 Duffy Lane came before the Board with significantly poor well water. The Board agreed to extend public water to their home. Mr. Glenn wanted to take advantage of economy of scale and recommended including maintenance work and another residence in the bid. Mr. Glenn explained the Village's participation is being reduced because of the economy of scale. He stated there would be some costs that will be paid 100% by the homeowner. Mrs. McKnight asked about adding a connection to 2600 Duffy Lane. Mr. Huvad explained the McKnights would initially pay \$53,000 before the recapture agreement. As more properties connect to the system, the McKnights would get reimbursed up to the amount they would regularly pay. Trustee Haber stated the Village should only be a transfer agent. He would not want to obligate the Village contractually as the Village is not liable until after they receive the connection fees.

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AYES: Chamberlain, Haber, Jamerson, Norris, Svatik (5)

NAYS: None (0)

ABSENT: Koomjian (1)

Mr. Glenn stated there are two recapture properties. The proposed improvement also crosses through a portion of 2600 Duffy Lane. He believes the property at 2600 Duffy Lane should also be included in the recapture. Mr. Huvad will incorporate that property before the next meeting.

- Proposed resolution authorizing the Village Clerk to make certain closed session minutes available for public inspection

Mr. Huvad explained the Board is required to look at their closed session minutes to determine whether they are appropriate for public release. Mr. Ford stated that the Board should first examine the minutes and approve them to the extent that they accurately reflect what was stated at a meeting. After the minutes are approved, the Board should then determine whether they are appropriate for public release.

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AYES: Chamberlain, Haber, Jamerson, Norris, Svatik (5)

NAYS: None (0)

ABSENT: Koomjian (1)

At the conclusion of the executive session, Trustee Jamerson moved to reconvene the regular session. Trustee Chamberlain seconded the motion. The motion carried on a roll call vote 5-0. The Executive Session was adjourned at 9:17 PM and the regular session was reconvened.

Trustee Svatik then moved to authorize the Village Clerk to make available for public inspection the minutes of the executive session meeting of the Board of Trustees held on April 20, 2011, all other minutes to remain confidential. Trustee Chamberlain seconded the motion. The motion passed by voice vote.

### **Adjournment**

There being no further business or discussion, Trustee Chamberlain moved to adjourn the meeting. Trustee Svatik seconded the motion. The motion passed unanimously. The meeting was adjourned at 9:18 pm.

The next regular meeting of the Board of Trustees is scheduled for March 6, 2012 at 8:00 PM.

Respectfully submitted,

Mike Ford, Village Clerk  
Transcribed by Jeri Cotton

Village of Riverwoods  
Board of Trustees  
February 7, 2012  
**Approved**

In Attendance:

William Kaplan, Mayor  
Cheryl Chamberlain  
Rick Jamerson  
Rich Koomjian  
John Norris  
William Svatik

Absent was:

Michael Haber

Also Present:

Duane Christenson, Battalion Chief, Lincolnshire – Riverwoods Fire Department  
Bruce Dayno, Police Chief  
Robert Durning, Director of Community Services  
Michael Ford, Village Clerk  
Patrick Glenn, Village Engineer  
Bruce Huvad, Village Attorney  
Jack Siegel, Village Attorney  
Chuck Stewart, Village Forester

Call to Order: 8:00 PM

**Approval of Minutes**

Trustee Jamerson moved to approve the minutes from the January 17, 2012 Board of Trustees meeting. Trustee Svatik seconded the motion. Various corrections were made by the Trustees, after which the motion to approve the minutes, as corrected, passed unanimously, Trustee Svatik abstaining.

**Engineer's Report**

Pat Glenn spoke with the Village of Lincolnshire. The three properties without a sewer are now being serviced by Lincolnshire. Every residence in town now has sewer available, although they are not all connected.

Mr. Glenn is working on putting together the Motor Fuel Tax project for 2012. The program will be similar to previous years and will mostly focus on drainage and limited patching on Village streets.

### **Village Attorney Report**

Mr. Huvard provided an update on the Mulch Center. After Estonian House was annexed into the Village, consultants questioned the advisability of having a sanitary sewer go to Milwaukee Avenue to service the two properties. The consultants suggested they install an individual sewage disposal system. The Mulch Center will be coming up with a design for the County and the Village to review for approval. Trustee Jamerson asked if the southern area of the property was supposed to remain level. Mr. Glenn will look into the issue.

Mr. Huvard stated the developers of the five acre parcel where Riverwoods Inn was located deposited more money in escrow. Mayor Kaplan signed the agreement with S B Friedman and the Village will get an eligibility report to see if the parcel meets the eligibility criteria for a TIF.

### **Urban Forest Management Report**

Mr. Stewart provided an update on the status of the restoration project at the site of the new police station. The buckthorn removal is complete. He distributed some photographs showing trees in various conditions and the potential location of a small shelter. The buckthorn removal and inventory has been completed. They are also thinning out the trees. Mr. Stewart explained they inventoried 370 trees in 2.71 acres. That is a lot of trees per acre. They had four size classes for the inventory. Most of the trees were between 6-inches and 15-inches. There was only one tree larger than 30-inches. Mr. Stewart explained the goal is to get enough sunlight into the area to allow the prairie grasses to grow. They also developed a plan to reallocate soil to form landforms in the area.

Mr. Stewart explained the cost to remove the trees would be \$18,479.35. There is a lot of tree debris that needs to be cleaned up. The cost would be \$70 per man hour, not to exceed \$3,515. He received an estimate from a contractor to reallocate the soil. The estimate was \$600 plus a cost of \$2678 per day for equipment and labor. Mr. Stewart requested approval to remove the 177 trees at a cost of \$18,479.35 and the time and man hour for the clean-up of tree debris on the site of the new police station.

Trustee Chamberlain moved to approve the request of Urban Forest Management for authorization to expend an amount not to exceed \$22,000 for tree removal and clean-up of tree debris on the site of the new police station. Trustee Norris seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Jamerson, Koomjian, Norris, Svatik (5)

NAYS: None (0)

### **Plan Commission Report**

Mr. Huvard stated the Plan Commission met last week and held a Public Hearing on alternate energy systems. Most of the discussion was on geothermal systems. The State is looking at some regulations about licensing contractors to install the systems. The Department of Public

Health is looking into regulating the materials that can be used in geothermal systems. Trustee Chamberlain asked how many residents attended the public hearing. She was advised there were none.

### **Police Report**

Chief Dayno provided the Board with the Police Department activity since the January 17, 2012 Board of Trustees meeting. There were three 911 hang ups, one abandoned automobile, 12 accidents, 17 alarms, 17 complaints about animals, 24 fire department assists, two other agency assists, one burglary to auto, seven driving complaints, 41 fingerprintings, six lock outs, 12 motorist assists, two open doors, two public assists, 13 suspicious circumstances, two thefts, five crime prevention notices and 11 case reports. There were 133 traffic stops with 98 citations issued to 82 people.

There are currently 11 houses on the House Watch list that are checked regularly.

Chief Dayno stated there was a burglary of an auto at the Holiday Inn. There were two wallets removed from purses at Panera. This afternoon, three suspects were taken into custody for the purse thefts. Chief Dayno hopes to have some charges this evening. He noted several other Lake County departments are also looking to speak with the suspects.

Chief Dayno noted the police survey is available in the Village Voice and under Public Safety on the Village website.

Chief Dayno stated the Live Scan came in last week and the officers were trained on it. The electronic speed sign that was stolen last year was spotted in the woods by some school children. It does not appear to be usable. Chief Dayno called the insurance company but has not heard back from them.

Chief Dayno has attended a number of meetings about the upcoming summit meetings in May. Nobody knows what affect these meetings will have on the suburbs. In preparing for that, he has been exploring the NIPAS. Chief Dayno stated that NIPAS officers have specific training and equipment to use. He is recommending Officer Machiareillo for membership.

### **Fire Department Report**

Battalion Chief Duane Christenson from the Lincolnshire-Riverwoods Fire Department presented the call volume for the LRFPD District through January 31, 2012. There were 13 EMS calls, two fire calls, one auto accident and four other calls for a total of 20 calls in January. There were five mutual aid calls to the DBFD for a total of 25 calls year to date.

Battalion Chief Christenson discussed the garage fire that occurred in the Village. He stated it was caused by construction workers leaving debris in the garage after working on the floor.

### **Comments from the President**

- Mayor and Trustee meeting on March 16, 2012 re: 59<sup>th</sup> District

Mayor Kaplan stated that Congressmen Dole and Mathias will be inviting the Trustees to a meeting on March 16, 2012 at 7:30 am to discuss what is happening in the 59<sup>th</sup> district.

### **New Business**

- Motion to approve a donation in the amount of \$1,500 to the Saint Baldrick's Children's Cancer Research Foundation fundraiser.

Officer Machiareillo requested a donation to support children that have cancer. The event is sponsored by the Lincolnshire-Riverwoods Fire Department and will be held on March 3, 2012 at the Cubby Bear in Lincolnshire. Mayor Kaplan noted that the Board donated \$1,200 last year.

Trustee Svatik moved to donate \$1,500 to St. Baldrick's Children's Cancer Research. Trustee Koomjian seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Jamerson, Koomjian, Norris, Svatik (5)

NAYS: None (0)

- Proposed ordinance regulating the collection of solid waste in the Village of Riverwoods

Trustee Jamerson moved to waive the First Reading of the Ordinance. Trustee Chamberlain seconded the motion. The motion passed unanimously.

Trustee Svatik moved for a Second Reading and Adoption. Trustee Jamerson seconded the motion. Mr. Huvad explained that if people do not comply with the contract, the contractor has to give them notice before stopping service. Mr. Huvad also stated that he thought it would be appropriate to specify what is expected of residents and provides a basis of how to assist when there is a dispute between a resident and the contractor. Trustee Norris added that the contract provides the mechanism to tie together the Lakeshore contract, which is with the Village, and the residents themselves. It also follows the plans of the County to further enhance recycling of solid waste.

Trustee Chamberlain noted that Trustee Haber is not present, and is in charge of legal. She questioned whether he has commented on the proposed ordinance.

Trustee Chamberlain noted that under the contract it is the duty of the owner to leave out their waste at least once every seven days. She asked what would happen if someone forgets or is out of town. Mr. Huvad noted it would need to be an accumulation. Trustee Chamberlain would be more comfortable if it was set at every two weeks, due to vacations. Mayor Kaplan noted that the intent is to have residents leave out their waste at least once per week. The Village will not impose a penalty if a resident forgets. Trustee Chamberlain expressed her discomfort with that.



Mr. Huvad stated that he would propose an amendment to the proposed ordinance to address the issue. Trustee Norris stated that he would not want to amend the number of times expressed in the contract; however, he would recommend amending the Ordinance to penalize repeat violations.

Trustee Koomjian expressed concern about requiring garbage to be brought out by 7:00 am. He thought it would be up to residents to put out their garbage before their pick-up time. He noted there are different times depending on your location. Trustee Koomjian noted that if the garbage is not brought out by 7:00 am, he would be violating the Ordinance. Trustee Chamberlain noted that there is verbiage that the garbage could be brought out the night before. She suggested adding a disclaimer that there would not be a penalty imposed unless there are repeat violations. Trustee Norris suggested rewording the Ordinance so the intent is better understood.

A resident asked if the Village is contracting with a waste hauler on his behalf. Trustee Norris noted that residents should call Lakeshore directly if they have an issue. If a resident does not feel they are getting proper service, he suggested calling him directly. Trustee Norris stated that Lakeshore would be billing residents directly.

Trustee Norris moved to table further discussion on the proposed ordinance until the next Board of Trustees meeting. Trustee Jamerson seconded the motion. The motion passed unanimously.

- Motion to approve the Plant Committee budget for 2012 in the amount of \$5,000

Mayor Kaplan explained the Village approves the Plant Committee budget every year. Trustee Chamberlain asked how much of the budget would be spent on new planting. Mayor Kaplan noted it is primarily for maintenance.

Trustee Svatik moved to approve the 2012 Plant Committee budget in the amount of \$5,000. Trustee Chamberlain seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Jamerson, Koomjian, Norris, Svatik (5)

NAYS: None (0)

- Motion to approve a request from Deerfield High School for a contribution of \$1,000 to co-sponsor the Fifth Annual Prom After Party for senior class students

Trustee Chamberlain moved to approve a request from Deerfield High School for a contribution of \$1000 to co-sponsor the fifth annual after prom party for the senior class. Trustee Svatik seconded the motion. Trustee Chamberlain noted that this directly impacts students from Riverwoods. The motion passed by the following vote:

AYES: Chamberlain, Jamerson, Koomjian, Norris, Svatik (5)

NAYS: None (0)

- Discussion of Duffy Lane water main bid results

Mr. Glenn stated the Village opened bids on Friday and were presented with alternates as well. Most significantly, Mrs. McKnight is on vacation and unavailable to attend the meeting. Mr. Glenn spoke to her and she asked the Board to refrain from taking any action tonight as she would prefer to be in attendance at the meeting. Trustee Chamberlain asked if the information could be discussed during the next meeting.

Trustee Jamerson asked how the bid numbers compared with the budget numbers. Mr. Glenn explained the bid numbers were more favorable than the budgeted numbers. Ordinarily, the cost to run a water main is \$200 per linear foot. The bid cost to run a water main is approximately \$150 per linear foot.

- Motion to approve the minutes of the Executive Sessions of the Board of Trustees held on March 15, 2011, April 20, 2011, and December 6, 2011

Mayor Kaplan and Mr. Ford are to discuss this before the next meeting of the Board.

### **Old Business**

There was no old business.

### **Visitors Wishing to Address the Board**

There were no visitors wishing to address the Board.

### **Standing Committee Reports**

- Police/Solid Waste – Trustee Norris praised Chief Dayno for the additional work he performed when asked to look at the number of accidents, crimes and reports before and after the Village police department was established. Unfortunately, it was difficult to obtain records from the County.

Trustee Norris was pleased to announce that the contract with Lakeshore Waste Services is in place and should start in April. Information will be sent out to residents about the various options. In addition, Lakeshore has hired Rafael to continue to service Riverwoods.

Trustee Norris will meet tomorrow with representatives from SWALCO and the RPC about the recycling programs available.

- Building/Zoning – Trustee Jamerson presented the building report summary. From January 1, 2012 to January 31, 2012, there were one commercial, one single family residential remodel, one sign and three miscellaneous permits. There were a total of five permits with a total construction value of \$158,030 and permit fees of \$1,425. From January 1, 2011 to January 31, 2011, there was one permit issued with a total construction value of \$22,848 and permit fees of \$528.

Trustee Jamerson added that the Board has passed the necessary ordinance providing for the submission to the electors of the Village the question of whether the Village should have the authority to negotiate with energy suppliers for the supply of electricity for its residential and small commercial retail customers who do not opt out of such program. The Village will supply information on the benefits. Trustee Chamberlain suggested checking with surrounding Villages to see what they may be doing. Trustee Jamerson explained that some Villages will hold public meeting so residents can understand the options.

- Finance/Soil & Water Conservation – Trustee Svatik explained he has been working on the Appropriations Ordinance.
- Roads/Bike Path/Parks Forestry/NSSRA – Trustee Chamberlain announced that she will meet with the NSSRA Facilities Committee to discuss the Village's concerns about putting a cap on the Village's liability and not purchasing before they sell a property.

Trustee Chamberlain previously wrote an article about the Village's forestry program. She has updated the article and it will be published in the Village Voice and on the Village website along with forms.

- Sewer/Drainage/Environment/Stormwater – Trustee Koomjian spoke with the Chief of the Lake Michigan Management Office of the Illinois Department of Natural Resources about the possibility of increasing the allocation of Lake Michigan water to the Village. That official said that for an increased allocation there would have to be a public hearing and the Village would need to go through the proper steps. If the Village needed to increase its allocation it would petition to have that done and it likely would be considered a routine matter. That official also suggested that the best way to proceed in this regard would be to extend the water system within the Village and document how much water was being used to determine whether an increased allocation would be required. That official further stated that Riverwood's access to Lake Michigan water is not in jeopardy. Trustee Koomjian then noted the Lake Michigan Management Office is concerned about the efficient use of water. They have the authority over deep water wells, but not shallow water wells.

Mr. Glenn summarized that the Village's allocation is based on a Supreme Court ruling. The Village has a certain quantified allocation. Every year the Village files a form with the State that shows how much water they purchased versus how much water they sold.

Trustee Koomjian stated that he believes the Trustees should continue to monitor the levels of the shallow water table. The allocation does not appear to be in jeopardy, and it is up to the residents to determine if additional or extended public water systems would be of benefit to them. Trustee Jamerson noted that from June through September, the water usage in the Village goes up 60%.

Board of Trustees Meeting

February 7, 2012

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**Adjournment**

There being no further business or discussion, Trustee Svatik moved to adjourn the meeting. Trustee Jamerson seconded the motion. The motion passed unanimously. The meeting was adjourned at 9:28 pm.

The next regular meeting of the Board of Trustees is scheduled for February 21, 2012 at 8:00 PM.

Respectfully submitted,

Mike Ford, Village Clerk  
Transcribed by Jeri Cotton

Village of Riverwoods  
Board of Trustees  
January 17, 2012  
**Approved**

In Attendance:

William Kaplan, Mayor  
Cheryl Chamberlain  
Michael Haber  
Rick Jamerson  
Rich Koomjian  
John Norris

Absent was:

William Svatik

Also Present:

Duane Christenson, Battalion Chief, Lincolnshire – Riverwoods Fire Department  
Michael Ford, Village Clerk  
Bruce Dayno, Police Chief  
Robert Durning, Director of Community Services  
Patrick Glenn, Village Engineer  
Bruce Huvad, Village Attorney  
Chuck Stewart, Village Forrester

**Call to Order: 8:00 PM**

**Approval of Minutes**

Trustee Jamerson moved to approve the minutes from the January 3, 2012 Board of Trustees meeting. Trustee Chamberlain seconded the motion. Various corrections were made by the Trustees, after which the motion to approve the minutes, as corrected, passed unanimously, Trustee Norris abstaining.

**Engineer's Report**

Mr. Glenn stated the Village advertised that bids are being accepted for the Duffy Lane water main project. Bids will be opened on Friday, February 3, 2012 and Mr. Glenn will bring a recommendation to the February 7, 2012 Board of Trustees meeting.

**Plan Commission Report**

Mr. Huvad noted the Plan Commission will hold a Public Hearing during their regular meeting on February 2, 2012 at 7:30 pm regarding a possible Text Amendment on wind and solar energy systems.

### **Police Report**

Chief Dayno provided the Board with the Police Department activity since the January 3, 2012 Board of Trustees meeting. There were two 911 hang ups, six accidents, 25 alarms, two complaints about animals, 11 fire department assists, three other agency assists, two well-being checks, one finger printing, one harassment, 10 motorist assists, one noise disturbance, one open door, five suspicious circumstances, four crime prevention notices, and two case reports. There were 87 traffic stops with 58 citations issued to 52 people.

There are currently ten houses on the House Watch list that are checked regularly.

Chief Dayno stated the police survey is available in the Village Voice and under the Public Safety section of the Village website.

### **Comments by the President**

- Open Meetings Act Training

Mayor Kaplan explained that everyone has to take a course on the Open Meetings Act. Mr. Huvard explained they are trying to educate boards about possible problems about email and other things that can lead to violations of the Open Meetings Act.

### **Visitors Wishing to Address the Board**

Art Bielski, 535 Shelby Lane, expressed concerned about the decision to replace Waste Management. Mr. Bielski specifically voiced support for Rafael, because he has become a part of the community. He trusts Rafael to answer questions and feels he is very reliable. Mr. Bielski does not think a few dollars of savings is worth the change. He wants the Board to know that it is not always about the money. Rafael has been doing a stellar job since Mr. Bielski moved into the community 11 years ago.

Mr. Bielski also read about the possibility of having city stickers. Ten years ago, when city stickers were discussed, he was told that everything for the police department was going to be paid and there were not going to be tax increases or new fees. He expressed concern about this new direction. If fees are going to be collected, he would like to gain access to a library or have a park built in Riverwoods. In some ways, he feels that the wonderful Village of Riverwoods is acting more like a big city than a small community. He understands things cost money, but he would like the Village to invest in the things for the children in the community. Mr. Bielski would like to know about the future plans in the Village. He noted there are a number of families with younger children that have moved into the community. Mr. Bielski asked that this demographic be considered.

Mayor Kaplan noted that the Village sticker issue was voted down. He explained that Village residents have access to the Deerfield Library or the Vernon Township Library. Because Riverwoods does not have a library, however, Riverwoods residents would need to pay for

library service like residents of other towns. If the Village wants a library, they could sign a petition and put forth a referendum. Mayor Kaplan does not think that will happen at this time. Trustee Norris noted that the possibility of having Village stickers was discussed because stickers were previously available through the RRA. They may not go forward with stickers in the future.

Trustee Norris provided a brief history about the library. Over the past 15 years, Riverwoods has had a library corporation try to get a special membership where members could get a reduced rate. They found that the Village would get five or six people a year. Trustee Norris stated that residents want the library while they have school-age students, but it is not as big an interest once the students have left. The Board is aware of it. If people want a separate library district in Riverwoods, the Board will assist.

David Schoenfeld, 765 Portwine, understands why Riverwoods does not have a library. He was at a Board meeting, however, where the Board gave a \$500 donation to the Deerfield library. Mayor Kaplan explained the Board donated the money to the 1 Book, 1 Zip Code program.

Mr. Schoenfeld stated that Rafael does everything for residents. He believes the Village should show him loyalty.

Ron Baranski, 2590 Chianti Trail, wanted to show support to Rafael and Waste Management and the service they provided him over the years. He explained that Waste Management has always been very accommodating. Mr. Baranski questioned whether Lakeshore would be on the same schedule. He believes these things are important to iron out before a contract is signed.

Bernard Lakemaker, Thornwood Lane, stated his support for Rafael. He is comfortable with Rafael coming up his driveway when he is away. Mr. Lakemaker would not be comfortable with an unknown entity. He does not believe \$100 is enough savings to make a change.

### **New Business**

- Proposal to approve an agreement to partially reimburse the owner at 2575 Forest Glen Trail for a flood control system in an amount not to exceed 50% of the total cost, up to a maximum of \$4,000

Mr. Glenn explained how he discovered a permit for an individual installing a flood control system on the sewer system to his house. He was unaware of any issues on Forest Glen. Mr. Glenn contacted the owner and found that the property owner was getting severe back up in the first floor tubs and showers in his home. The Village has a lift station on Whigham Road that provides flood protection to the two houses on Whigham Lane. Mr. Glenn felt it would be consistent if the Village participated in the cost of the installation of a flood control system to keep the sewer from backing up into the property owner's house. Staff felt it would be reasonable to pay half, up to \$4000, with the request that the owners would sign a release that would absolve the Village for any past or future responsibilities for any issues with sewer back up into the house.

Trustee Haber asked how many other, potential residents may need a flood control system like this. Mr. Glenn is not aware of any other residents. He noted there may be some residents that have not notified the Village. Mr. Glenn stated a number of communities have regular programs for Village participation.

Trustee Haber moved to approve an agreement and release to partially reimburse Barbara and Michael Schlessinger, the owners of 2575 Forest Glen Trail, for a flood control system up to 50% of the cost in an amount not to exceed \$4000, subject to the receipt of a release in satisfactory form by the homeowners in favor of the Village. Trustee Chamberlain seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris (5)

NAYS: None (0)

ABSENT: Svatik (1)

- Proposal to add prescribed burning to the cost share program on a 50/50 basis, the contribution of the Village to be \$800 per acre, with a maximum of 2 acres per property and limited to no more than once every 5 years.

Mr. Stewart looked at the cost-share programs for the various programs in the Village. There was an interest in establishing a similar program for prescribed burns. Mr. Stewart looked at the costs from the restoration project, which came up to about \$1400 per acre. He felt that with the additional costs for fuel consumption and less consistent situations, the cost would be about \$1600 per acre. With a 50-50 cost share, the Village's exposure would be \$800 per acre. Mr. Stewart suggested limiting the Village's exposure to \$1600. Trustee Chamberlain added that part of the program requires residents to consult with the Village forester to see whether the property is applicable and whether a permit would be issued. Mr. Stewart explained there are very stringent State requirements. Trustee Koomjian suggested taking a test plot and making measurements of the floral composition to see if there are tangible results. Mr. Stewart is unsure how to find a typical plot. Trustee Chamberlain stated that some residents have asked for a prescribed burn cost share, as it has been recommended for their properties. She noted that she and Mr. Stewart will continue to do an annual assessment and re-evaluation of all Village cost-share programs and make adjustments as needed.

A resident inquired why the Village is paying if the resident is requesting a controlled burn. Mr. Stewart explained the Board made a decision to use this as a mechanism for residents to better manage their woodlands. He stated the funds come from proceeds from mitigation fees, and fees generated when residents remove trees and pay a fee so they do not have to replace them. This program, like the other cost-share programs, helps residents manage their woodlands.

Mike Clayton, 3030 Blackthorn Road, noted that many times the seed bank needs to be rejuvenated at the same time as a prescribed burn. He asked if the seed bank rejuvenation would be part of the cost-share program. Mr. Stewart explained that they have not gotten to that point yet. The seeding is usually not a big cost factor.



Trustee Jamerson moved to add prescribed burning to the Village forestry cost share programs with a 50-50 cost share of \$800 per acre with a maximum of \$1,600 per property. Residents can take part in the 50-50 prescribed burning cost-share program no more often than every five years. Trustee Haber seconded the motion.

Trustee Koomjian moved to amend the motion to ask Urban Forest Management to design and conduct a sample plot on the Village Hall property so they have quantitative data on what they achieved. Trustee Jamerson stated that he would prefer to consider this at a later time, and Mr. Stewart said that he would gather costs. Trustee Koomjian then withdrew his motion.

The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris (5)

NAYS: None (0)

ABSENT: Svatik (1)

### **Approval of Bills**

Trustee Jamerson made a motion to approve the bills. Trustee Norris seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris (5)

NAYS: None (0)

ABSENT: Svatik (1)

### **Old Business**

- For a 2<sup>nd</sup> reading and adoption of a proposed ordinance amending provisions of the Village Code concerning Dutch elm disease and trees infested with Emerald Ash Borer.

Trustee Jamerson moved for a second reading and adoption of the proposed ordinance. Trustee Koomjian seconded the motion.

Mr. Huvad explained he added provisions to clarify the appeal process. He also removed the specifications on what needs to happen to the stump after an ash tree is removed.

The motion, as amended, passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris (5)

NAYS: None (0)

ABSENT: Svatik (1)

Ordinance 12-1-1.

Mr. Stewart provided a brief update on the restoration project. He stated that the buckthorn removal has been done by hand. They are about 70% complete on that and he will meet with

them to review the rest of the work. They will also be doing some burning. They completed the tree inventory. Over the next few weeks, he will determine which trees should be removed.

Mr. Stewart mentioned that they went through a process with the police station where they removed the buckthorn, inventoried the trees and prepared the site. Mayor Kaplan stated that Cheryl Hadley received a call from an irate person who was championing native white oak trail trees. The caller stated there was a white oak tree on the police department property that was a "trail" tree. Mr. Stewart stated that they inventoried 57 trees on the police station property that were six inches in diameter or larger but did not find a 300 year old oak tree. According to the caller, the tree was near where the rain garden was built. In that area, the largest tree was a 39" diameter burr oak that was rated a 4 on a scale of 1-6 with 1 being the best. There was nothing on the tree to denote it as a trail tree. Trustee Chamberlain added that the Village has identified trail trees. Mr. Huvard explained a trail tree has been especially nurtured to show where trails are marked. Mr. Stewart noted there were no trail trees on the site.

- Proposal to approve the proposed residential solid waste & recycling services agreement with Lakeshore Waste Services, LLC, subject to Village counsel's approval of Lakeshore's performance bond.

Mr. Huvard stated the version in front of the Trustees includes revisions suggested by the Trustees. The basic deal did not change. There will be a choice of limited or unlimited service, backdoor or street-side service, residents can use their own refuse containers for regular garbage if they desire; however, the cost of toters will be included. Residents have the choice of a 64 gallon or a 94 gallon toter. The rate for leasing additional toters was lowered to \$3. The price list submitted in the RFP did not change. Most of the points changed were clarifications. There was some old language that was updated. Mr. Huvard stated that Lakeshore's attorneys are ready to execute the contract in its current form.

Mayor Kaplan explained some residents have asked the Board to reconsider. Mayor Kaplan noted that some residents received charges on their bills, such as gas surcharges and administrative fees. They found that the bills from Waste Management were not the same for everyone. Although no one was complaining about the service, there was no consistency in the billing. Mr. Huvard noted that Lakeshore will accept electronic payments without extra fees.

Trustee Norris explained they tried to provide residents with as good service as they have now, at a better rate. Lakeshore will also provide a large recycle toter at no charge to residents. Mr. Baranski, 2590 Chianti Trail, expressed concern because his curb is ¼ mile back from Portwine Road. Trustee Norris explained that Lakeshore will offer back door service as an option, at an additional cost. He noted that if Waste Management's curb side service was ¼ mile from Portwine that is what the resident would receive from Lakeshore. Trustee Norris noted that the scheduled pickups would remain the same for the first three or four months. After that, Lakeshore would work with residents if it needed to change. Trustee Norris explained that there would be an education program put in place describing all of the options available.

Mr. Baranski explained that he does not currently recycle because he would have to pay and drag the refuse ¼ mile to the curb. Trustee Norris explained that the County has put forth a new solid waste plan and residents will need to recycle. Mr. Glenn noted that the map submitted with the agreement does go to the end of Chianti Trail. Mr. Baranski stated that the Waste Management trucks were too long and could not make the turn. Trustee Norris stated the Lakeshore trucks are slightly smaller than the trucks currently being used.

Trustee Norris explained that the average cost is about 40% less than what residents have been paying. The contract does not allow for administrative fees or fuel charges. The contract does allow a 2-3% annual increase. The goal is to increase recycling, lower costs and provide similar or better service. He noted the Village has encouraged Lakeshore to speak with Rafael.

Ilene Schoenfeld, 765 Portwine, questioned why the Village would not go with Waste Management at the guaranteed rate of approximately \$28. Mr. Huvard explained that rate was received during the formal bidding process. He stated there is a certain procedural fairness and most communities have an Ordinance in place that require them to award the bid to the lowest, responsible bidder. Ms. Schoenfeld noted that one of the reasons for going out to bid was that Waste Management was charging additional fees. If the Village went with Waste Management, they would be bound by the contract and would not be able to charge the additional fees. She feels it would be worth the extra \$7 a month to stay with Waste Management. Mr. Huvard explained they were not the lowest, responsible bidder. Trustee Norris explained Waste Management was 25% higher than the lowest, responsible bidder. If the bids were almost the same, the Board may have stayed with Waste Management.

When questioned whether Lakeshore would be able to provide good, long-term service, Trustee Norris explained the Village did its due diligence and believes Lakeshore appears to be able to perform the work. He noted that Lakeshore services 50,000 people for recycling and will be taking over in Skokie as well. They should have the financial ability to perform the work. Trustee Norris stated that the Village is a member of SWALCO, and that the executive director of SWALCO is familiar with Lakeshore Waste Services, LLC and has not experienced any problems with the company.

Mr. Huvard stated that he added a sentence into the contract that anything that is a recycling material must be recycled. Trustee Haber disclosed that as an attorney, he represents people in the waste business that do business with Lakeshore. Lakeshore gives a fair amount of business to one of his clients. Therefore, Trustee Haber announced that he would abstain from voting on the proposal.

Trustee Norris moved to approve the contract with Lakeshore Waste Services, LLC., subject to Village counsel's review of its performance bond. Trustee Koomjian seconded the motion.

Trustee Chamberlain commented that there is a provision in the contract in regard to quality of performance. She feels that is important and, additionally, there are a number of residents that would welcome the \$100 savings.

Board of Trustees Meeting

January 17, 2012

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The motion passed by the following vote:

AYES: Chamberlain, Jamerson, Koomjian, Norris (4)

NAYS: None (0)

ABSTAIN: Haber (1)

ABSENT: Svatik (1)

Trustee Norris stated that if residents have any further questions or problems, they should contact him. The Board wants this to be as close to the current service or better. He also welcomes the feedback.

### **Adjournment**

There being no further business or discussion, Trustee Chamberlain moved to adjourn the meeting. Trustee Jamerson seconded the motion. The motion passed unanimously. The meeting was adjourned at 9:35 pm.

The next regular meeting of the Board of Trustees is scheduled for February 7, 2012 at 8:00 PM.

Respectfully submitted,

Mike Ford, Village Clerk  
Transcribed by Jeri Cotton

Village of Riverwoods  
Board of Trustees  
January 3, 2012  
**Approved**

In Attendance:

William Kaplan, Mayor  
Cheryl Chamberlain  
Michael Haber  
Rick Jamerson  
Rich Koomjian  
William Svatik

Absent was:

John Norris

Also Present:

Duane Christenson, Battalion Chief, Lincolnshire – Riverwoods Fire Department  
Michael Ford, Village Clerk  
Bruce Dayno, Police Chief  
Patrick Glenn, Village Engineer  
Bruce Huvad, Village Attorney

**Call to Order: 8:00 PM**

**Approval of Minutes**

Trustee Chamberlain moved to approve the minutes from the December 20, 2011 Board of Trustees meeting. Trustee Jamerson seconded the motion. Various corrections were made by the Trustees, after which the motion to approve the minutes, as corrected, passed unanimously, Trustee Haber abstaining.

**Engineer's Report**

Pat Glenn stated the Village received the permit from the EPA for the Duffy Lane water main. He will bring a bid recommendation to the Board in February, at which time the Board will have to decide between two options.

**Police Report**

Chief Dayno provided the Board with the Police Department activity since the December 20, 2012 Board of Trustees meeting. There were five accidents, 20 alarms, six complaints about animals, ten fire department assists, three other agency assists, two well-being checks, two child safety seat installations, one criminal damage to property, two disputes, two driving complaints, two DUIs, one finger printing, five harassments, one ILEAS callout, two vehicular or residential lock outs, 11 motorist assists, seven suspicious circumstances, one theft, 10 crime prevention

notices and seven case reports. Chief noted that ILEAS stands for Illinois Law Enforcement Alarm System, which is a mutual aid for police. There were 53 traffic stops with 35 citations issued to 28 people.

There are currently 15 houses on the House Watch list that are checked regularly.

Chief Dayno stated the ILEAS callout was from Northbrook. There was an autograph session in Northbrook Court with Bulls players. The turnout was much greater than expected and they asked for other agencies to assist.

Chief Dayno received an email from Willow House who offered to conduct a First Responder Training for encounters with grieving families. They are very appreciative of the money donated by the Village. Chief Dayno left a message stating the department would be very interested in the training.

### **Fire Department Report**

Battalion Chief Duane Christenson from the Lincolnshire-Riverwoods Fire Department presented the call volume for the LRFPD District including mutual aid to the DBFD District for the month of December. There were 19 calls including 13 EMS calls and six fire calls. There were 454 calls year to date.

### **New Business**

- Proposed refund of the street restoration bond posted with respect to 1332 Woodland Lane

Mayor Kaplan stated that this item was left off the bills at the last meeting. He recommended approval of the street restoration bond for 1332 Woodland Lane. Mr. Huvard stated the street restoration bond was to ensure there was no damage done to the street during the construction. There was no damage done to the street, so the bond should be refunded.

Trustee Haber moved to refund the bond. Trustee Jamerson seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Svatik (5)

NAYS: None (0)

### **Visitors Wishing to Address the Board**

There were no visitors wishing to address the Board.

### **Old Business**

- Proposal to ratify the previously approved supplemental Motor Fuel Tax resolution for an additional \$5,000 for work completed in 2011

Mr. Huvard explained the Board passed a resolution at the last meeting, which appropriated an additional \$5000 from the motor fuel tax fund for work completed in 2011. The bids were higher than expected so the Village was short with the initial appropriation. Mr. Glenn noted the MFT fund has about \$650,000 in unobligated funds.

Trustee Haber moved to ratify the resolution. Trustee Koomjian seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Svatik (5)

NAYS: None (0)

- Discussion of a proposed agreement to provide residential solid waste & recycling services within the Village.

Mayor Kaplan stated things were under control. For the first three months, things will remain the same. Mr. Huvard explained the pickup is weekly, but Lakeshore believes they can complete the pickup in the Village in two days. As more people utilize the toters, things will become more efficient. Mr. Huvard asked the Trustees for additional comments. Trustee Chamberlain asked whether the trucks would add additional stress, wear and tear to the roads. Mr. Huvard replied that they anticipate the road stress to be about the same as the current company.

Carol Lieberman, 406 Greenbriar Lane, suggested having a trial period because Lakeshore is less experienced than Waste Management. Mayor Kaplan explained Lakeshore will be providing a performance bond and they will be purchasing at least one additional truck. Trustee Chamberlain explained there is a quality of service provision in the service agreement. Mayor Kaplan noted that Trustee Norris and Walter Willis from SWALCO have done their due diligence and they are satisfied Lakeshore will be able to perform.

Village Clerk Mike Ford pointed out that Waste Management seemed to be charging an add-on fee of \$2 to the bills of residents who would not authorize Waste Management to automatically debit their bank accounts when the bill was due. Mayor Kaplan noted Waste Management also added an administration fee and a gas surcharge. The Trustees commented that extra charges such as these should be addressed going forward. Mayor Kaplan stated he will seek to prohibit these kind of additional fees in the Lakeshore contract.

Mr. Paul Zgonena, 2930 Riverwoods Court, expressed concern about road damage. He spoke with Waste Management about minimizing truck weight on the property. His street is a private street and the residents maintain it. He stated Waste Management has been very accommodating and they assured him that their truck would be 1/3 full or less when going on their street. Mr. Huvard explained Lakeshore provided the Village with pictures and specifications of the vehicle they intend to purchase for the Village. Mr. Huvard stated the Village specified the truck must be a single axle. Mayor Kaplan noted that all private streets would request being in the

beginning of the run; therefore, the Village could not make that request of Lakeshore. Trustee Haber suggested the four homes could bring their garbage to the end of the street, so the vehicle would not have to enter Riverwoods Court. Mayor Kaplan stated Mr. Zgonena could negotiate on a private basis if he desired. Trustee Koomjian stated the Village could confirm that the truck capacity and weight is not larger than that which Waste Management uses. Trustee Chamberlain stated her belief that the Village should be mindful of street repairs progressing at the same rate. Further action on the proposal was then deferred until the next meeting of the Board.

- Proposed ordinance amending provisions of the Village Code concerning Dutch elm disease and trees infested with Emerald Ash Borer.

Trustee Jamerson moved to waive the first reading of the Ordinance. Trustee Koomjian seconded the motion. The motion passed unanimously.

Trustee Chamberlain made a motion for second reading and adoption of the Ordinance. Trustee Jamerson seconded the motion. Mr. Huvad spoke with Mr. Stewart who explained that infected trees do not need to be removed. When trees are infested with Emerald Ash Borer, they can be okay for a while before they become brittle and weak. If a tree becomes a hazard, however, it will need to be removed. Trustee Haber noted that the proposed ordinance does not have an appeal process. Mr. Huvad explained that if the Village forester determines a tree to be dangerous, they could come before the Village Board. Trustee Haber believes there needs to be information about how a resident could appeal the Village forester's decision. He also believes there needs to be a timeframe to appeal. Mr. Huvad stated that he will make the necessary changes in this regard to the proposed ordinance.

Further action on the proposal ordinance was then deferred until the next meeting of the Board.

- Discussion of proposed regulations for renewable energy systems

Mr. Huvad explained the Plan Commission met several times and made a recommendation to the Board. He drafted an Ordinance, but the Plan Commission needs to hold a Public Hearing because zoning is affected. Mr. Huvad asked the Board to give input and direction to the Plan Commission whether this is the format they should bring to a Public Hearing.

Trustee Chamberlain questioned what the Village would expect someone to install, given the limited wind availability due to the trees in the Village. Mr. Huvad explained that he spoke with contractors who stated that wind would have to be measured on individual sites. Trustee Chamberlain noted that the Ordinance may need to be adjusted as technology improves. She also stated that at this point, the wind energy systems may just make a statement, or be decorative. Trustee Koomjian stated that he looked into the amount of energy he could save. With a wind speed of 5 meters per second, he could save about \$140 per year. The cost of a wind energy system is about \$40,000.

Trustee Haber asked if there has been any discussion about federal preemptions with what could be done. Mayor Kaplan stated right now, the federal government is encouraging alternative energy systems. Mayor Kaplan expressed concern about noise and impact on neighbors. Trustee



Chamberlain noted that if the Village wants to make the best impact with respect to wind energy, they could do that through municipal electric aggregation and selecting sustainable energy.

### **Standing Committee Reports**

- Building/Zoning – Trustee Jamerson presented the building report summary.

From December 1, 2011 to December 27, 2011, there were one roofing/siding permits, three fence/deck/patio permits and four miscellaneous permits for a total of 8 permits with a total construction value of \$101,384 and permit fees of \$1125. From December 1, 2010 to December 27, 2010, there were five permits with a construction value of \$1,012,091 and permit fees of \$6698.

From January 1, 2011 to December 27, 2011, there were 128 permits with a construction value of \$2,521,115 and permit fees of \$38,585. From January 1, 2010 to December 27, 2010, there were 123 permits with a construction value of \$4,675,612 and permit fees of \$58,362.

Trustee Svatik asked whether there has been an impact due to the sprinkler Ordinance. Trustee Jamerson stated that in Northbrook, it has not been an issue.

- Finance/Soil & Water Conservation – Trustee Svatik stated that he would be attending the DBR meeting on Friday. He will also work on the Appropriations Ordinance that is due in March.

- Roads/Bike Path/Parks Forestry/NSSRA – Trustee Chamberlain stated she and Trustee Koomjian reviewed white papers on Emerald Ash Borer, Dutch Elm Disease and Gypsy Moth.

Since the last Board meeting, 2/3 of the NSSRA member agencies have ratified the agreement, so they will be going forward. She will bring the Village's questions to the facility committee and ask them to make a recommendation to the NSSRA Board.

### **Adjournment**

There being no further business or discussion, Trustee Koomjian moved to adjourn the meeting. Trustee Jamerson seconded the motion. The motion passed unanimously. The meeting was adjourned at 8:56 pm.

The next regular meeting of the Board of Trustees is scheduled for January 17, 2012 at 8:00 PM.

Respectfully submitted,

Mike Ford, Village Clerk  
Transcribed by Jeri Cotton