

Village of Riverwoods
Board of Trustees
December 20, 2011

Approved

In Attendance:

William Kaplan, Mayor
Cheryl Chamberlain
Rick Jamerson
Rich Koomjian
John Norris
William Svatik

Absent was:

Michael Haber

Also Present:

Michael Ford, Village Clerk
Bruce Dayno, Police Chief
Robert Durning, Director of Community Services
Patrick Glenn, Village Engineer
Bruce Huvad, Village Attorney
Chuck Stewart, Urban Forest Management

Call to Order: 8:00 PM

Approval of Minutes

Trustee Svatik moved to approve the minutes from the December 6, 2011 Board of Trustees meeting. Trustee Jamerson seconded the motion. Various corrections were made by the Trustees, after which the motion to approve the minutes, as corrected, passed unanimously.

Urban Forest Management

Mr. Stewart commented that there is a meeting scheduled with Tall Grass tomorrow. He also will speak with the president of the Oakhurst HOA.

Engineer's Report

Mr. Glenn explained that a resolution for supplemental MFT funds was not added to the agenda. He requested approval this evening of the supplemental MFT resolution for an additional \$5,000, to be ratified at the next meeting.

Trustee Jamerson moved to authorize the expenditure of an additional \$5,000 for the supplemental MFT. Trustee Svatik seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Jamerson, Koomjian, Norris, Svatik (5)
NAYS: None (0)

Police Report

Chief Dayno provided the Board with the Police Department activity since the December 6, 2011 Board of Trustees meeting. There were 18 accidents, 20 alarms, five complaints about animals, 20 fire department assists, three other agency assists, one residential burglary, one motor vehicle burglary, two well-being checks, one child safety seat installation, two disputes, two driving complaints, three DUIs, three finger printings, one fraudulent activity, one harassment, two vehicular or residential lock outs, five motorist assists, ten suspicious circumstances, one theft, three crime prevention notices and nine case reports. There were 58 traffic stops with 59 citations issued to 43 people.

There are currently 25 houses on the House Watch list that are checked regularly.

Chief Dayno stated the department was one of the participating departments for Safe Run on 21 during the past two weekends. The department made 3 DUI arrests and wrote 41 citations during the beefed-up patrol.

In February, there was a burglary arrest. The vehicle was seized and the Village collected \$1,300 after negotiations with the owner.

Chief Dayno noted that they did compliance checks and a Pine Garden server was charged with unlawful sale of alcohol to a minor. Mayor Kaplan noted this is Pine Garden's fourth offense.

Visitors Wishing to Address the Board

There were no visitors wishing to address the Board.

New Business

- Request for annual donation to the Center for Enriched Living

Mayor Kaplan noted that last year the Village gave the Center for Enriched Living a donation of \$5,500, and this year the Center requested a donation of \$10,000. Trustee Svatik explained that the additional donation was requested because it was thought that they received \$10,000 last year. He stated that the Center for Enriched Living would be very happy with the same donation as last year. Trustee Chamberlain stated the NSSRA and Center for Enriched Living have had some conflicts in regard to some services. The Village supports both entities and should be mindful of their differences.

Trustee Svatik moved to authorize the donation of \$5500 for the Center for Enriched Living. Trustee Chamberlain seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Jamerson, Koomjian, Norris, Svatik (5)

NAYS: None (0)

- Approval of Residential Solid Waste & Recycling Services Agreement

Mr. Huvad explained that there were a few points in the service agreement that were still in negotiation. He requested the Trustees look at these points and vote on the service agreement at the next meeting. Trustee Norris believes the Village should go forward with the contract with Lake Shore Services. He noted that at least two Trustees requested the annual bulk clean-up, but he does not have the cost. Trustee Norris believes bulk clean-up should be part of the agreement, with the option of not acting on it.

Trustee Norris stated that the overall service rate is much lower than in previous years. Therefore, he does not believe the senior rate should be further discounted. Trustee Chamberlain believes that there could be provisions for hardship regardless of the age of the resident. Trustee Norris believes those cases could be considered on an individual basis. He noted the optional service of animal waste disposal would also be available, but it would not be mandatory. Trustee Norris noted that electronic waste may be considered in the future. He reminded residents that effective January 1, 2012, electronic waste cannot be discarded with regular waste; rather, it will have to be brought to an electronic waste collection.

Mayor Kaplan asked about the refuse containers. If a resident has his or her own container, it cannot exceed 33 gallons. Mr. Huvad explained the 33 gallon limitation was for non-wheeled cans. Trustee Norris noted that is an inconsistency and it would be corrected before the next meeting.

Trustee Jamerson asked about the yard waste stickers. He questioned where they would be available for purchase. Trustee Norris explained the Village Hall seems to be the most reasonable place in Riverwoods, but they can also be ordered online. Trustee Chamberlain asked about the logistics of carts. Trustee Norris said that they would be contacting residents about distributing the carts. Trustee Norris stated it is Lake Shore's responsibility to notify residents and they would also list the default service if the resident does not respond. Trustee Chamberlain noted that some residents may not respond. She suggested having a contingency plan for those residents that are not communicative. Trustee Norris noted the company is conscious of this and would knock on doors when necessary. Mr. Huvad noted the new contract would begin on April 1, 2012.

Sherry Graditor asked about the cart sizes. Mr. Huvad noted the cart sizes are 64 gallons and 96 gallons.

Mayor Kaplan stated the Trustees would discuss this further at the next meeting.

- G4S Technology Contract Amendment

Mr. Glenn explained that G4S was formerly known as Odesta. They have provided JULIE location services for eight years. It is a niche service and there is not a lot of competition. Odesta provides a year-to-year contract rather than a multi-year contract. Mr. Glenn stated the Village is spending \$1,500 - \$2,000 per month on JULIE services. There is a 3.5% fee increase in this contract amendment. Mr. Glenn recommended authorizing the amendment to the G4S Technology Contract.

Trustee Koomjian moved to authorize the G4S Technology Contract amendment. Trustee Norris seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Jamerson, Koomjian, Norris, Svatik (5)

NAYS: None (0)

Trustee Jamerson noted that any resident doing any digging, including aeration, should call JULIE before digging.

- Approval of SB Friedman & Co. proposal for TIF consulting service

Mr. Huvad noted the Village needs a TIF, because the cost of improving Deerfield Road to make the traffic movement work will be very expensive. Ideally, the property owners on the four corners would get together with the IDOT engineers and look at the benefits from making the improvements and ultimately fund the improvements. The owners of the 37 acres are not moving to act anytime soon. The Terraco property and the Village-annexed property are about 15 acres. This study will authorize a consultant to determine whether the Village is eligible to develop a TIF.

Mr. Huvad stated the Village worked with SB Friedman & Co. and has been pleased with their work. He recommends that the Board authorize the proposal for TIF consulting services. Mayor Kaplan noted that no money will be paid until the Village receives the money from Terraco.

Trustee Koomjian asked if the Army Corp. of Engineers believes the 33 acres should be considered wetlands. Mr. Glenn explained that Lake County identified 32 separate wetlands of varying size on the property. The jurisdiction over the wetlands would still need to be determined. He noted there is still a regulatory debate that will occur. Trustee Norris explained that wetlands used to be prime areas for environmental landfills. Trustee Svatik asked for clarification. Mr. Huvad explained the environmental reports show the material as putrescible.

Trustee Koomjian noted there is a possibility that development could have issues because of the materials that have been deposited there. Mr. Glenn noted that it would depend on jurisdiction.

Trustee Norris moved to authorize SB Friedman & Co. to perform TIF consulting services. Trustee Jamerson seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Jamerson, Koomjian, Norris, Svatik (5)

NAYS: None (0)

- Discussion of a proposed ordinance amending provisions of the Village Code concerning Dutch elm disease and trees infested with Emerald Ash Borer

Mayor Kaplan summarized that the State no longer requires the Village to require residents to cut down trees infested with Dutch elm disease or Emerald Ash Borer. Mr. Stewart explained that he received a call from the Lemont Public Works Department, whose research indicates that Illinois has modified its position in this matter. Communities can now decide what to do with infested trees. The State did not feel it was its responsibility to request property owners remove infested trees. There is a professional disagreement about how to treat infested trees.

Mr. Stewart is unsure whether the State will provide information in writing about the modified laws. The elm trees in Riverwoods have been planted naturally. The large elm trees are mostly gone, so the number of elm trees has been reduced. There are several ash trees that have been confirmed as infested. Mr. Stewart believes that if the Village policy is changed, there would need to be changes in the ordinances and codes in the Village. He believes there may be some issues with some potentially hazardous plants and recommends removing the diseased trees from Village-owned property. The State's goal is to let local officials to deal with these issues.

Mr. Stewart suggested no longer requiring infested trees to be removed from private property, unless they are deemed hazardous. He does not believe the Village should regulate the trees on private property. Mr. Stewart noted the guidelines still require that contractors handle the removals. Trustee Chamberlain stated that there is a debate about whether treatment is helping to curtail the spread of the disease. Mr. Stewart noted this would lessen the economic impact to Riverwoods residents. Trustee Jamerson suggested the Village send out letters informing residents that the Village is considering making a change to the existing ordinance, and they should not act until further notice. Trustee Koomjian does not believe the village should rush the ordinance change. He believes there should be a moratorium on enforcing the removal of trees.

Mayor Kaplan suggested directing the Village Attorney to draft a proposed ordinance for the next meeting. Mr. Stewart will send out letters to residents that have been contacted about removing their trees. He will also send an article for publication in the Village Voice.

- Proposed ordinance authorizing the sale of surplus personal property

Trustee Chamberlain moved to waive the First Reading of the Ordinance. Trustee Norris seconded the motion. The motion passed unanimously.

Trustee Jamerson moved for Second Reading and adoption of the Ordinance. Trustee Norris seconded the motion.

Chief Dayno stated the Board recently approved the purchase of new laptops for the squad cars and the Department has four used laptops. He would like to turn them in and get credit for the new ones. The motion passed by the following vote:

AYES: Chamberlain, Jamerson, Koomjian, Norris, Svatik (5)

NAYS: None (0)
Ordinance No. 11-12-33

- Funding for aerial deer count for the Village

Mayor Kaplan stated that last year the Village spent about \$3,300 for aerial deer counts in the Village. He suggested authorizing up to \$4,000 for a current aerial deer count. Trustee Jamerson suggested doing the count in quadrants, as it would make the counts more understandable.

Trustee Svatik moved to authorize up to \$4,000 for an aerial deer count in the Village. Trustee Koomjian seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Jamerson, Koomjian, Norris, Svatik (5)
NAYS: None (0)

Approval of Bills

Trustee Norris moved to approve the bills. Trustee Koomjian seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Jamerson, Koomjian, Norris, Svatik (5)
NAYS: None (0)

Old Business

- Discussion of proposed regulations for Renewable Energy Systems

Mr. Huvad still needs to find reproducible horizontal wind energy system photographs to share with the Trustees.

Adjournment

There being no further business or discussion, Trustee Koomjian moved to adjourn the meeting. Trustee Jamerson seconded the motion. The motion passed unanimously. The meeting was adjourned at 9:32

The next regular meeting of the Board of Trustees is scheduled for January 3, 2012 at 8:00 PM.

Respectfully submitted,

Mike Ford, Village Clerk
Transcribed by Jeri Cotton

Village of Riverwoods
Board of Trustees
November 15, 2011
Approved

In Attendance:

William Kaplan, Mayor
Cheryl Chamberlain
Michael Haber
Rick Jamerson
Rich Koomjian
John Norris

Absent was:

William Svatik

Also Present:

Duane Christenson, Battalion Chief, Lincolnshire – Riverwoods Fire Department
Michael Ford, Village Clerk
Bruce Dayno, Police Chief
Robert Durning, Director of Community Services
Patrick Glenn, Village Engineer
Bruce Huvad, Village Attorney
Jack Siegel, Village Attorney

Call to Order: 8:00 PM

Approval of Minutes

Trustee Chamberlain moved to approve the minutes from the November 1, 2011 Board of Trustees meeting. Trustee Jamerson seconded the motion. Various corrections were made by the Trustees, after which the motion to approve the minutes, as corrected, passed unanimously.

Engineer's Report

Mr. Glenn stated the MFT roadway and ditch project is completed. The Village is done with construction for the season.

Director of Community Services Report

Mr. Durning stated the Ravinia Green water tower has AT&T and T-Mobile. T-Mobile has tweaked their antenna and service should be improved.

Mr. Durning explained that there was a nationwide emergency broadcast alert on November 9, 2011. This will be repeated in the spring because there were glitches.

Plan Commission Report

Mr. Huvard stated the Plan Commission held a Public Hearing to consider a few minor text amendments to the Zoning Ordinance. They voted unanimously to recommend the text amendments to the Board. They also held a Public Hearing to consider a text amendment allowing an emergency alert weather system. They voted to send a favorable recommendation to the Board.

Police Report

Chief Dayno provided the Board with the Police Department activity since the November 1, 2011 Board of Trustees meeting. There were one 911 hang up, 14 accidents, 13 alarms, 12 complaints about animals, five fire department assists, four other agency assists, one child safety seat installation, one domestic dispute, three driving complaints, two DUIs, two finger printings, one found property, one fraudulent activity, one residential or vehicular lock out, six motorist assists, two noise complaints, two open doors, 12 suspicious circumstances, one theft, three crime prevention notices and eight case reports. There were 78 traffic stops with 60 citations issued to 44 people.

There are currently six houses on the House Watch list that are checked regularly.

Chief Dayno stated there was no unusual activity since the November 1, 2011 meeting.

Fire Department Report

Lt. Duane Christenson from the Lincolnshire-Riverwoods Fire Department presented the call volume for the LRFDP including mutual aid to the DBFD for October. There were 24 calls including 15 EMS calls, four fire calls and five auto accidents. There were 391 calls year to date.

Village Attorney's Report

Mr. Huvard explained that he and the Mayor attended a meeting this morning at the Lake County Department of Transportation because the owners of the 37 acre parcel requested access to Deerfield Road from the County. The development partners felt they could work with the County instead of the Village; however, access to Deerfield Road requires Village consent. The developers then decided they could cooperate with both the County and the Village.

Trustee Haber asked if they could develop the parcel without access to Deerfield Road. Mr. Huvard explained it would be very difficult. He noted the developer intends to clean up the property. Mr. Siegel asked whether the developer would leave the Village. Mr. Huvard noted that if the developer decided to develop in the County and leave the Village, they would not be eligible for a TIF. There would also be a number of legal roadblocks.

Mr. Huvard stated the Village also met with four waste haulers and received notice of intent to bid from a fifth waste hauler. Trustee Norris stated the waste haulers showed a lot of interest and asked many questions. Many of the questions were about the vehicular requirements of the Village. Mayor Kaplan believes the Village will receive multiple bids from the RFP. Mr.

Huvarud noted there would be one addendum as there were some questions and corrections. He stated that using toters would be less expensive than using individual trash receptacles. Trustee Norris added that they requested prices on both and also recommended that the toters be included in the monthly price.

Comments from the President

- DBR Chamber Holiday Celebration 12/7/11

Mayor Kaplan asked the Trustees to let him know if any of them would be attending.

Visitors Wishing to Address the Board

There were no visitors wishing to address the Board.

New Business

- Proposed Village initiative with respect to Municipal Electric Aggregation

Mr. Mike Mudge of Rock River Energy Services, Inc. was present. Mr. Mudge stated that the Village Trustees need to pass an Ordinance if they want a referendum allowing Riverwoods residents to utilize third-party suppliers for electricity in the spring. The Ordinance would need to be passed by December.

Should the Village decide on municipal electric aggregation, there would be an opt-out for residents. Mr. Mudge stated there could be a savings of up to 25% over current ComEd rates. He stated their company would be available to answer questions through the life of the contract.

Mr. Siegel asked whether the smart grid would affect ComEds rates. Mr. Mudge explained the smart grid only affects the distribution portion of the bill. This would help offset ComEds rate increase as well.

Trustee Haber asked about aggregate energy rates changing over time. Mr. Huvarud explained the variable between the supply company and ComEd will change over time. The Village would go through an RFP and would sign a contract for two years. This process would continue every few years and the Village could change companies should they choose.

Trustee Chamberlain explained that most of the surrounding communities are considering an aggregate electricity program through a consortium. She noted that how a consortium works was explained in the memo that she and Trustee Jamerson provided to the Trustees. Trustee Chamberlain then asked Mr. Mudge to discuss the difference between a consortium and a consultant. Mr. Mudge explained that they have about 60 communities in Illinois that will be working with him. Those communities can work independently or he can help them band together. The money saved by residents will stay in the community.

Trustee Chamberlain stated that an opt-out process takes awhile but generally yields the lowest rates, and that a consultant can help individual users opt in quicker during the interim. She is a higher user of electricity and her estimated savings would be \$591 per year.

Trustee Koomjian asked if the pricing per kilowatt hour is different in a consortium. Mr. Mudge explained the fixed costs are different. The rate structure is complex.

Trustee Chamberlain stated that the Village of Deerfield is likely to be in a consortium but would not use a consultant and would manage the paperwork itself.

Trustee Haber asked if the consultant fees would be transparent. Mr. Mudge explained the fees are paid by the supplier and would be transparent. Trustee Jamerson explained that even a small savings per kilowatt hour would save residents a lot of money.

Mayor Kaplan believes there is enough interest from the Trustees to warrant the consideration of an Ordinance to set up a referendum. He asked Trustee Jamerson to write an article for the Village Voice.

- Approval of 2012 Police Department Budget

Chief Dayno explained that the proposed expenditures for 2012 are \$1,412,315. Last year, the budget was approved for \$1,313,900. There are some differences between this year and last year, including a 4% increase in salaries for union officers. The Village is not looking to spend money on capital improvements, except what has already been discussed and approved. Chief Dayno noted there is a liability account that will have about \$46,000. He proposes using money from the liability account for three mobile data computers.

Trustee Chamberlain noticed the revenues for violations and tow fees have decreased. Chief Dayno noted the goal is to keep accidents down. When the police department started in 2001, the amount of accidents dropped steadily. People are now slowing down when entering Riverwoods. That is a good thing. The police department is here to keep people safe.

Trustee Haber noted that no new vehicles would be purchased in 2012. He asked if the Village would then be hit harder in 2013 with respect to the purchase of vehicles. Chief Dayno explained the current vehicles are holding up well. Trustee Haber asked about the accuracy of the police department's portion of the Village's legal bills. Mr. Huvad agreed to keep the labor negotiation re a new police contract on a separate bill in the future. Mayor Kaplan believes the payment comes from the general fund, but is coded for the police department. He will check with Susie Crohn. Chief Dayno explained that he projected extra legal fees for the police negotiations next year.

Trustee Norris moved to approve the 2012 police budget. Trustee Koomjian seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris (5)
NAYS: None (0)

- Proposed ordinance amending certain provisions of the Village Code concerning fences

Trustee Koomjian made a motion to waive the First Reading of the Ordinance. Trustee Jamerson seconded the motion. The motion passed unanimously.

Trustee Jamerson moved for Second Reading and Adoption of the Ordinance. Trustee Koomjian seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris (5)

NAYS: None (0)

Ordinance 11-11-26

- Proposed ordinance amending the Village Code to regulate renewable energy systems

Mr. Huvard the Plan Commission is looking for comments from the Board before holding a Public Hearing.

Trustee Chamberlain is sure there are reasons to select specific heights, but questioned how the various heights would look. She requested photographs or drawings to clarify how the solar panels or turbines would appear. Mr. Huvard will provide photographs or examples. Mr. Huvard explained the Plan Commission's findings were condensed. He questioned whether it would be more helpful to provide a memo as well, that would include a list of resources and information. Trustee Chamberlain would prefer to have information only about what the Plan Commission believes is relevant to Riverwoods.

Trustee Huvard noted that smaller wind energy systems would not generate enough energy on an annual basis to make sense. The most efficient renewable energy systems for Riverwoods would be solar thermal panels.

Trustee Chamberlain asked about wind energy system colors being neutral. Mr. Huvard explained that most wind energy systems come in dull grey from the manufacturer. The Plan Commission does not want bold colors. Trustee Chamberlain suggested more specific guidelines, similar to those in the fence ordinance. Mayor Kaplan noted the Board would continue discussion of this subject at the next meeting.

- Village Tax Levy Ordinance for the fiscal year ending December 31, 2011

Mr. Huvard explained this is a mirror of the Appropriation Ordinance, except for the far right column. He also noted that there is no levy for general corporate purposes. The police fund appropriation is an estimate, based on an 1 ½ % increase over last year's levy. Mr. Huvard will make some corrections to the verbiage and present the final proposed levy at the next meeting.

- Proposed ordinance establishing fund balance policies to comply with Governmental Accounting Standards Board Statement No. 54

Trustee Koomjian moved to waive the First Reading of the Ordinance. Trustee Chamberlain seconded the motion. The motion passed unanimously.

Mr. Huvad explained that fund balances in governmental funds will be in one of five categories. Mr. Siegel stated this is something wanted by the auditors. Mr. Huvad noted this forces the Village to identify the fund balances.

Trustee Norris moved for Second Reading and Adoption of the Ordinance. Trustee Jamerson seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris (5)

NAYS: None (0)

Ordinance 11-11-27.

Approval of Bills

Trustee Haber moved to approve the bills. Trustee Norris seconded the motion. Trustee Chamberlain commented about the MFT bill. Mr. Glenn noted the MFT bill is as expected. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris (5)

NAYS: None (0)

Old Business

- Proposed program to require Village vehicle licenses for Village residents

Mayor Kaplan noted that he spoke with Jill Kaplan from the RRA, who asked for a decision on vehicle stickers. The Mayor suggested enacting a vehicle license program for 2012, noting that there is a shortfall in the police fund. He suggested a fee of \$25 for the first vehicle and \$15 for a second vehicle, observing that the waste haulers asked about a residential database and the Village does not have a clean database.

Trustee Haber stated that he believes the Village has alternate sources to generate revenue. He stated that he believes a general tax would be fairer because there is not an appropriate correlation between the number of vehicles in a home and police protection. Trustee Haber is not convinced the Village needs a vehicle sticker. He believes residents get taxed on many other things and he does not hear a compelling purpose for a vehicle sticker. Mayor Kaplan stated he would like to have a better database and believes this would help the Village get one.

Trustee Chamberlain stated that she believes there are two issues. Financially, she applauds attempting to make up the fund difference, or shortfall, although she believes having a budget would be preferable. Trustee Chamberlain stated that she believes a vehicle sticker is another form of a tax. Residents were told their taxes would not be increased because of a police department. She believes the Village should look for another source of revenue that is related to the expenditure. The economy is in poor shape and Trustee Chamberlain does not believe it is a

good time to add a new fee or tax. If the Village needs a database for the police department or other purposes, she believes the Village needs to be clear on how the information will be utilized. Trustee Chamberlain also believes that the fee should be related to how the money issued.

Trustee Norris stated that he believes that if the money is used for gasoline for vehicles, for example, it would make more sense. He stated that non-stickered vehicles are ticketed in Chicago. Mayor Kaplan believes that most Villages have a shortfall because of police departments. This is a way to chip away from the shortfall as well as get information for a residential database.

Trustee Jamerson stated that he would have an issue supporting a vehicle sticker because the Village does not create a budget for its expenditures. He would be more comfortable if he had that information. Trustee Haber stated that he believes that someone in the Village could create a good database.

Trustee Chamberlain asked how the information would be used. Chief Dayno explained having license plate information would assist with hit-and-run accidents. There is a resident database for emergency alerts, but many residents are not part of it. He receives a number of bad and non-current email addresses. An annual vehicle sticker would require people to update their information annually.

Trustee Haber suggested sending a postcard to residents requesting information for a Village database. Trustee Norris noted it would be voluntary and the Village would not receive a complete list. Trustee Haber suggested sending out a postcard and then asking Village employees to complete the information.

Trustee Haber moved to not consider implementation of a Village vehicle sticker at this time. Trustee Koomjian seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris (5)
NAYS: None (0)

- Proposed ordinance repealing certain provisions of the Village Code concerning mandatory connections to the Village water supply system

Trustee Koomjian moved for a Second Reading and Adoption of the proposed ordinance. Trustee Haber seconded the motion.

Trustee Koomjian commented that he spoke with Mr. Glenn to get a clearer sense of how residents are affected. He concluded that the housing environment in 2002 – 2006 was different than now. Housing prices were increasing more than 5% each year and the cost of connecting to public water was relatively inconsequential. Trustee Koomjian noted that residents were affected inadvertently by the Ordinance. He believes one reason for having municipal water is for better water, better protection or because you think municipal water will increase your property value. Trustee Koomjian does not believe the Village should require residents to install municipal water unless their opinion was solicited. He believes this mistake should be corrected.

Board of Trustees Meeting

November 15, 2011

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The motion for a Second Reading and Adoption of the proposed ordinance passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris (5)

NAYS: None (0)

Ordinance 11-11-28.

Adjournment

There being no further business or discussion, Trustee Jamerson moved to adjourn the meeting. Trustee Norris seconded the motion. The motion passed unanimously. The meeting was adjourned at 9:57 pm.

The next regular meeting of the Board of Trustees is scheduled for December 6, 2011 at 8:00 PM.

Respectfully submitted,

Mike Ford, Village Clerk
Transcribed by Jeri Cotton

Village of Riverwoods
Board of Trustees
November 1, 2011
Approved

In Attendance:

William Kaplan, Mayor
Cheryl Chamberlain
Michael Haber
Rick Jamerson
Rich Koomjian
John Norris
William Svatik

Also Present:

Michael Ford, Village Clerk
Bruce Dayno, Police Chief
Robert Durning, Director of Community Services
Patrick Glenn, Village Engineer
Bruce Huvad, Village Attorney
Jack Siegel, Village Attorney

Call to Order: 8:00 PM

Approval of Minutes

Trustee Koomjian moved to approve the minutes from the October 18, 2011 Board of Trustees meeting. Trustee Jamerson seconded the motion. Various corrections were made by the Trustees, after which the motion to approve the minutes, as corrected, passed unanimously.

Engineer's Report

Mr. Glenn stated the paving, ditching and culvert repairs should wrap up this week. The plans for the Duffy Lane water main will be finished next week.

Village Attorney Report

Mr. Huvad noted that the Trustees have received a copy of the waste hauler RFP. He will send an email copy of it to the people that requested to be contacted.

A hearing on the arbitration matter that the Village is involved in will take place on Monday, December 5, 2011 at 10:00, at the Village Hall.

The Trustees should have a draft of the proposed tax levy ordinance for 2012 by next week. The Village has been asked to meet with Terreco and a potential tenant, which is a bank. Trustee Chamberlain asked about the collection boxes on the property and stated there was some bad

press about boxes of this type, as they are not necessarily not-for-profit. Mayor Kaplan stated they have contacted Terraco about the boxes. Trustee Norris noted he was approached by Mobil for a possible location in Terraco's property.

Plan Commission Report

Mr. Huvard stated the Plan Commission would meet on Thursday, November 3, 2011 at 7:30 pm.

Police Report

Chief Dayno provided the Board with the Police Department activity since the October 18, 2011 Board of Trustees meeting. There were two 911 hang ups, nine accidents, 15 alarms, eight complaints about animals, six fire department assists, four other agency assists, one burglary to a motor vehicle, five child safety seat installations, two driving complaints, one DUI, four finger printings, one fraudulent activity, five vehicular or residential lock-outs, eight motorist assists, two noise complaints, two open doors, 13 suspicious circumstances, two crime prevention notices and 14 case reports. There were 69 traffic stops with 52 citations issued to 40 people.

There are currently 4 houses on the House Watch list that are checked regularly.

Chief Dayno stated the auto burglary was at the Montessori School. Subsequently, he found there was a light gray jeep in the area and the investigation is ongoing. The new sign at the new police station is installed, but not illuminated yet. Chief Dayno stated they are installing seven frosted bulbs with diffusers to assist with the bright lighting issues.

Fire Department Report

There was no Fire Department report.

Comments from the President

At the request of Trustee Koomjian Mayor Kaplan read the results of an informal survey from south Riverwoods consisting of 98 responses. 30 were in favor of connecting to the Village water supply; 68 were not in favor of connecting to the Village water supply and five were undecided. Mayor Kaplan then commented that in his opinion the survey was incomplete.

- Discussion of vehicle license for Village residents

Mayor Kaplan had a discussion with Jill Kaplan, treasurer of the RRA. There are 160 families that are currently members of the RRA today, out of 1350 families in the Village. The only current work of the RRA is to support the plant ladies and the caucus. The Village has supported the plant ladies and the caucus receives \$1000-\$2000 per election. Mayor Kaplan noted the RRA has \$42,000 in the bank. If the Village decides to issue vehicle stickers, he would not want to close up the RRA. Mayor Kaplan proposes discussing issuing vehicle licenses for 2012. His

purpose for issuing vehicle licenses would be to improve the Village database by asking everyone who comes for a vehicle sticker to provide their phone numbers and email address. Mayor Kaplan stated the cost would be minimal; possibly \$25 - \$30 per household. Mr. Siegel stated there should then be an Ordinance requiring a vehicle license. In other communities he has not seen a cost per household; rather, has only seen a cost per vehicle. Trustee Chamberlain questioned what the basis is for the cost. Mayor Kaplan stated the funds could be applied to the police department budget. Trustee Chamberlain questioned whether the personal information provided would be subject to FOIA. Mayor Kaplan stated it would not be subject to FOIA. Trustee Chamberlain noted she does not provide her personal email or cell phone number. Mayor Kaplan stated the information would not be given out for any purpose; rather, it would be kept by the police department. Trustee Haber asked if there was a way to mandate an information exchange other than through a vehicle tax. He suggested requiring every residence in the Village to have registered contact information. Trustee Norris believes the Village would have difficulty compelling residents to provide the information. Trustee Svatik believes the information the Village has is adequate. Chief Dayno explained the current information is not very accurate and needs to be updated. Trustee Chamberlain noted that she would not be comfortable even requesting email addresses. Mr. Huvard suggested requesting a phone number to be used for emergency contact information. Mayor Kaplan suggested continuing the discussion until the next meeting of the Board, to which there was no objection.

New Business

- Proposed ordinance ratifying Amended and Restated Articles of Agreement for the North Suburban Special Recreation Association (NSSRA).

Trustee Jamerson moved to waive the First Reading of the Ordinance. Trustee Haber seconded the motion. The motion passed unanimously.

Trustee Haber moved for a Second Reading and adoption of the Ordinance. Trustee Jamerson seconded the motion. Mr. Huvard stated that the number of member agencies required to ratify the agreement used to be half, but they are now asking to increase it to two-thirds. Trustee Haber questioned whether there is an opt-out prior to the two-thirds vote. Mr. Huvard noted there is a volunteer withdrawal requiring a 15 month notice before leaving the NSSRA. Trustee Chamberlain noted there was discussion stating the member agencies may have additions or deletions. Mr. Huvard suggested contacting the NSSRA with the Village's concerns.

Trustee Norris moved to table further discussion on the motion until the December 1, 2011 Board of Trustees meeting. Trustee Haber seconded the motion. The motion passed on a voice vote.

- Motion to approve the expenditure of an amount not to exceed \$7,000 in matching funds under an IL Criminal Justice Information Authority grant for the purchase of a Live Scan Digital Fingerprinting System from L 1 Identity Solutions

Chief Dayno noted that most police departments in Cook and Lake Counties have a digital fingerprinting system. When booking prisoners, the Department can use ink, but a digital system will provide instant feedback on a prisoner's identity by connecting to the State system. Chief Dayno did not want to purchase the system without a grant. He found a grant for \$7,000, which covers 75% of the cost of the unit. Chief Dayno identified two Livescan systems that are frequently used in the area. He got quotes on both of them. The L1 Identity System is \$20,089. The total cost to the Village would be \$4,427 plus the printer, for a total of \$6,807. Chief Dayno stated they currently use the Lincolnshire system, which is an older version of the L1 Identity System.

Trustee Svatik asked whether the police department would need a camera. Chief Dayno stated that was an option they chose not to get because of the cameras in the new station. Trustee Haber noted both quotes include the first year of maintenance.

Trustee Haber moved to approve the expenditure for the purchase of a Livescan Digital Fingerprinting Unit in an amount not to exceed \$7,000. Trustee Jamerson seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris, Svatik (6)

NAYS: None (0)

Visitors Wishing to Address the Board

There were no visitors wishing to address the Board.

Old Business

- Proposed ordinance repealing certain provisions of the Village Code concerning mandatory connections to the Village water supply system (currently subject to a one year moratorium)

On September 6, 2011 Trustee Chamberlain moved to adopt the proposed ordinance. Trustee Svatik seconded the motion. After discussion Trustee Haber moved to table the motion until the next meeting of the Board. Trustee Jamerson seconded the motion and the motion to table passed on a voice vote.

In this meeting Trustee Svatik moved to take the motion for repeal off the table and to open discussion. Trustee Koomjian seconded the motion. The motion passed on a voice vote.

Trustee Koomjian then recounted a private conversation he had after the last meeting. He stated that one of the properties was not listed or included in Mr. Glenn's map. The resident incorrectly thought he would be affected by the original ordinance. The second person bought his property in 2007 and was unaware of the additional cost he would incur. Trustee Koomjian noted that 2007 was after the original ordinance was passed. Trustee Koomjian did not believe it is fair to the resident. Mayor Kaplan stated that is the reason he believes the original ordinance should be repealed. Trustee Koomjian noted the second property is not listed in the 2006 original ordinance; however, it is included in Mr. Glenn's map. Trustee Koomjian questioned whether a

resident could make a legal stand. Mr. Siegel stated that ordinance of this type are very common and believes it would be sustained in the court. Trustee Norris believes the best way to handle this situation would be to repeal the original ordinance in question. Trustee Haber questioned whether the Village would get a backlash from those who connected to the water supply because they thought it was required. Mayor Kaplan stated that he believes keeping the original ordinance would compound the issue. Mr. Glenn does not believe anyone paid the connection fee after receiving the letter. There were four residents who locked in at the current rate. Two property owners went through with the connection.

Trustee Chamberlain noted the Board discussed that municipal water would add value to the property. Although she may not agree that was true, at the time of the earlier discussion, people may not have been harmed as much by having to pay the casts for connecting to the water supply. She believes that if any harm was done in the past to people who hooked up because of the original ordinance, that harm was less than the harm that would be caused to them if they were compelled to hook up right now. Trustee Norris believes asking someone to pay the connection fee in this economy could create a hardship.

Trustee Haber stated that he initially thought there was a good reason to keep the Ordinance. After thinking about it, he thinks one reason this was done was to promote the expansion of the water system. He thinks the Village Board at that time was of the mindset that expansion of the water system was a good thing. Trustee Koomjian believes there was encouragement from Lake County. Trustee Chamberlain's concern, going forward, is that the Trustees should talk about the purpose. Is the Village going to encourage water? Does the Village have the same concerns now as they did then? Trustee Norris stated the Village needs to know what the water policy is. He does not believe the policy has changed; however, the use of this mechanism may not be appropriate. He would want to promote the water system without providing hardship. Trustee Koomjian believes if it is a problem the Board should address it. The residents of South Riverwoods were polled. The residents, when asked, voted down a connection to water 2 to 1. Their perception was that they would not personally benefit. He believes that if the future Lake Michigan water allocation is in jeopardy, the Village should find that out and bring that to the residents. Trustee Norris noted that sometime in the future, there will be an issue.

Mayor Kaplan stated with respect to the referenced poll, he was shown an original letter and made recommendations, but never saw the final letter which went to the residents of south Riverwoods until after it had been distributed.

Mr. Siegel noted that the Village benefits through the water allocation system. Mayor Kaplan stated the Village's policy is to encourage residents to hook up to Lake Michigan water.

Trustee Koomjian commented that in the original ordinance, there are 81 residences affected with 10 residences connected to water. On the current list, there are 64 residences and 63 are not connected. The property that was connected changed hands and it was mandatory to connect. Further discussion on the motion to repeal was then continued until the next meeting.

Standing Committee Reports

- Police/Solid Waste – Trustee Norris stated that the Solid Waste task force recommendations have gone to the executive committee of the County Board for their approval. SWALCO will then come to members asking for approval. Some of the recommendations are rather stringent. Trustee Norris noted that a statewide ban prohibiting waste haulers from taking electronic products will go into effect on January 1, 2012. He will try to get the list out to people. Trustee Norris noted that the waste hauler RFP went out.
The Village received its third quarter recycling payment from SWALCO in the amount of \$4,424.65. Trustee Norris noted that the per ton value has decreased.
- Building/Zoning – Trustee Jamerson presented the Building Department Report. From October 1, 2011 to October 25, 2011 there was one commercial miscellaneous, one roofing/siding, six fences/decks/patios and four miscellaneous projects. There were 13 total permits with construction values of \$57,335 and permit fees of \$750. From October 1, 2010 to October 25, 2010, there were 11 total permits with construction values of \$142,382 and permit fees of \$2058.
From January 1, 2011 to October 25, 2011 there were 104 total permits with construction values of \$2,251,341 and permit fees of \$35,575. From January 1, 2010 to October 25, 2010 there were 107 total permits with construction values of \$3,460,112 and permit fees of \$49,744. He noted the six fence permits were no-cost permits for grandfathered deer fences.
- Finance/Soil & Water Conservation – Trustee Svatik stated the Trustees will soon have a copy of the proposed tax levy ordinance for 2012.
- Legal/Sewer – Trustee Haber commended Mrs. Kaplan for the Halloween party. It was a great success.
- Roads/Bike Path/Parks Forestry/NSSRA – Trustee Chamberlain asked if the Board would be interested in having a representative from the NSSRA speak to the Board regarding a potential purchase of a building. Mayor Kaplan noted that if it is a concern to the Village, they should come to a meeting.
Trustee Chamberlain met with Village forester and reviewed current programs. The Village is getting more people participating in the programs. She is suggesting removing the forester call program and adding a prescribed burn program. Trustee Chamberlain noted the Village website has not been updated to show the current forestry program.

Adjournment

There being no further business or discussion, Trustee Haber moved to adjourn the meeting. Trustee Jamerson seconded the motion. The motion passed unanimously. The meeting was adjourned at 9:28 PM

Board of Trustees Meeting

November 1, 2011

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The next regular meeting of the Board of Trustees is scheduled for November 15, 2011 at 8:00 PM.

Respectfully submitted,

Mike Ford, Village Clerk

Transcribed by Jeri Cotton

Village of Riverwoods
Board of Trustees
October 18, 2011
Approved

In Attendance:

Cheryl Chamberlain
Michael Haber (arrived 8:15)
Rick Jamerson
Rich Koomjian
John Norris
William Svatik

Absent was:

William Kaplan, Mayor

Also Present:

Michael Ford, Village Clerk
Bruce Dayno, Police Chief
Robert Durning, Director of Community Services
Bruce Huvad, Village Attorney
Hal Roseth, Village Treasurer
Jack Siegel, Village Attorney

Call to Order: 8:00 PM

In the absence of Mayor Kaplan, Trustee Norris moved to appoint Trustee Svatik as President Pro Tem. Trustee Chamberlain seconded the motion. The motion passed unanimously.

Approval of Minutes

Trustee Chamberlain moved to approve the minutes from the October 4, 2011 Board of Trustees meeting. Trustee Norris seconded the motion. Various corrections were made by the Trustees, after which the motion to approve the minutes, as corrected, passed unanimously, Trustee Koomjian abstaining.

Treasurer's Report

Mr. Roseth stated that the overall availability of funds was up more than \$200,000, for a total of approximately \$14.5 million. Of these almost 50% are at IPTIP at .46%, and the Village has approximately \$2,000,000 available in cash outside of IPTIP. He noted that he has counseled patience to the Village with respect to planned investments at both JP Morgan and North Side Community (the CDARS program). The Village has committed to move almost \$2,500,000 to these investment advisors, but due to the current investment climate he has delayed any long term lock-in at current rates. Of total funds, approximately \$520,000 is tied to the SSAs and thus not available to the Village for general or other purposes. He also indicated that he is currently

happy with the advice he is receiving from JP Morgan Chase. Also, that the Ameriprise account is at \$560,000.

Director of Community Services Report

Mr. Durning issued a permit for an antenna at the Holiday Inn Express location for Sprint cellular services. The Village went to court against two property upkeep violations within the Village.

Police Report

Chief Dayno provided the Board with the Police Department activity since the October 4, 2011 Board of Trustees meeting. There were one 911 hang up, 15 accidents, 19 alarms, seven complaints about animals, five fire department assists, three other agency assists, one burglary, one child safety seat installation, one criminal damage to property, one domestic dispute, four driving complaints, one DUI, two finger printings, one fraudulent activity, one vehicular or residential lock out, four motorist assists, one noise complaint, one public assist, one solicitor complaint, four suspicious circumstances, one crime prevention notice and five case reports. There were 64 traffic stops with 51 citations issued to 33 people.

There are currently three houses on the House Watch list that are checked regularly.

Chief Dayno stated there was a “ruse” burglary yesterday and the Police Department used the reverse notification system to inform residents. “Ruse” burglaries are happening in neighboring communities as well.

The department conducted tobacco compliance checks on October 8, 2011 and neither business sold to the teenage agent.

Village Attorney Report

Mr. Huvad stated that both sides of the pending grievance matter have agreed to an arbitrator. Ted Clark believes the matter can be heard before the end of November. There is no date at this time.

Comments from the President

Trustee Svatik wished everyone a happy belated holiday.

Visitors Wishing to Address the Board

Mike Corn, 3075 Blackthorn Road, stated his belief that there should be reflectors on Portwine between Lake Cook and Deerfield or Riverwoods Roads. Mr. Corn hopes residents are safe this winter and no one goes off the road into a deep ditch on Portwine. He believes the reflectors should be installed as a safety precaution. Trustee Svatik suggested Mr. Corn put the

information into a letter to Mr. Kaplan, so it is considered at the Board level instead of the staff level.

New Business

- Proposed ordinance directing a rebate of taxes collected on the sale of natural gas within the Village of Riverwoods for the 2011 – 2012 heating season

Mr. Huvad explained this rebate started years ago. The only thing that needs to be updated is the dates. There will be a letter going out for eligible residents. Mayor Pro Tem Svatik stated there are 45 eligible residents in Riverwoods. This is up from last year, but only approximately 2/3 of eligible residents apply for the rebate. \$742 was rebated in 2010.

Trustee Norris moved to waive the First Reading of the Ordinance. Trustee Chamberlain seconded the motion. The motion passed unanimously.

Trustee Koomjian moved for a Second Reading and adoption of the Ordinance. Trustee Jamerson seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris, Svatik (6)

NAYS: None (0)

Ordinance 11-10-23

- Proposed ordinance establishing in the Village of Riverwoods Special Service Area No. 21 for special services benefitting certain properties on Fox Tail Court, Metawa Lane, Columbine Lane, Baneberry Lane and Chicory Lane

Mr. Huvad distributed the tally of the petitions; more than 51 percent of the property owners were in favor of establishing the SSA. The Village did not vote on behalf of the Village-owned parcel. There is a mechanism to increase the maximum annual levy in this SSA. This will give their Board the ability to raise the levy amount on an annual basis as long as they are within the guidelines.

Trustee Haber moved to waive the First Reading of the Ordinance. Trustee Koomjian seconded the motion. The motion passed unanimously.

Trustee Norris moved for a Second Reading and adoption of the Ordinance with an addition of the time, 8:08 pm, on the second page of the Ordinance. Trustee Haber seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris, Svatik (6)

NAYS: None (0)

Ordinance 11-10-24

Approval of Bills

Trustee Koomjian moved to approve the bills. Trustee Norris seconded the motion. Trustee Koomjian asked about the bills from Highland Solutions. Clerk Ford stated those bills are for IT services. Trustee Koomjian asked about the Liftco bill. Trustee Jamerson stated it was for the Estonian Lane project. He noted Gewalt Hamilton is recommending payment in the full amount. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris, Svatik (6)

NAYS: None (0)

Old Business

- Proposed ordinance amending the Village Code concerning traffic turns and speed limits

Mr. Huvad stated this would amend the Village Code concerning traffic turns at certain locations, and speed limits within the Village.

Trustee Jamerson commented that he looked through the Village Code and noticed the Village has a prohibition from turning north onto Portwine from Lake Cook Road. Mr. Huvad looked at the Code and found other things that need to be fixed including incomplete descriptions, fines that were not consistent with the State fines, speed limit inconsistencies, and other things. This Ordinance would clean up and correct these old provisions of the Village Code.

Trustee Koomjian did not see a speed limit itemization for Portwine and suggested it be 25 miles per hour. It was pointed out that Portwine is already posted at 25 miles per hour. Mr. Huvad stated the Ordinance would also include Portwine Road in the Village speed limits.

Trustee Jamerson moved to waive First Reading of the Ordinance. Trustee Norris seconded the motion. The motion passed unanimously.

Trustee Chamberlain moved for a Second Reading and adoption of the Ordinance, with the addition of the Portwine verbiage. Trustee Jamerson seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris, Svatik (6)

NAYS: None (0)

Ordinance 11-10-25

- Proposed ordinance repealing certain provisions of the Village Code concerning mandatory connections to the Village water supply system (currently subject to a one year moratorium)

Ron Trace, 2630 Crestwood Lane, commented that he is thinking about selling his home in the spring. He expressed concern about a mandatory connection to the Village water line that passes by his home. He would like to extend the moratorium because his well water is excellent and he does not have any complaints. He installed a new well a few years ago. Mr. Trace expressed

concern because of the economic climate because someone buying his home would need to spend \$25,000 - \$30,000 and may have difficulties obtaining a mortgage.

Tim Ettus, 2615 Crestwood Lane, stated that he is being forced to sell his house due to economic factors and had a buyer back out because he could not agree to the buyer's request for \$25,000 in concessions once the buyer found out about the mandatory connection.

Trustee Koomjian noted the moratorium was for one year, and also noted that the Trustees received two lists from Mr. Glenn, which are mismatched. Mr. Trace's property was not listed on either list, however. Trustee Chamberlain suggested Mr. Trace speak with Mr. Glenn to see if his property is on the list.

Trustee Chamberlain noted there is some confusion with the list and suggested speaking with Mr. Glenn to see if their properties would be affected by the Ordinance. Mr. Ettus noted that one does not have to be on the list to be affected by the Ordinance. Mr. Trace stated that if a water line passes by your house, you would be affected by the Ordinance unless you are part of an SSA. Trustee Norris noted that if you are part of an SSA, you would only have to pay to tap on. Trustee Norris stated that if the water was extended past your home and there was a subsequent sale, the tap on fee would need to be paid because you are not part of the SSA. Trustee Haber noted that some people did not want to be part of the SSA. The Village made certain concessions to exclude some people from the SSA. The economy has changed, but municipal water still adds value to a home that arguably is equal to or exceeds the \$25,000 cost. Trustee Chamberlain offered her opinion that not everyone in the Village would agree with this last statement.

Trustee Norris stated this requirement of water connections in certain circumstances has been standard in a number of suburbs. The economy has changed, however, and the Village now is struggling with how to deal with these issues.

- Proposed RFP for a waste haulers franchise agreement with the Village

Trustee Norris explained there are a few small things that need to be corrected and must be cleaned up. The draft RFP incorporates the revisions requested by the Trustees. There is a provision that anything can be negotiated by the Village after bids are received. Trustee Haber believes the RFP was very well done. He discussed a few proposed changes to the RFP.

Trustee Norris will work with Mr. Huvard and will send the final copy of the RFP to the Trustees. Mr. Huvard stated the plan is to finalize the RFP and publicize next Thursday. They will also contact those that have expressed interest. The materials will also be posted on the Village website.

Adjournment

There being no further business or discussion, Trustee Koomjian moved to adjourn the meeting. Trustee Norris seconded the motion. The motion passed unanimously. The meeting was adjourned at 9:12 PM.

Board of Trustees Meeting
October 18, 2011
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The next regular meeting of the Board of Trustees is scheduled for November 1, 2011 at 8:00 PM.

Respectfully submitted,

Mike Ford, Village Clerk
Transcribed by Jeri Cotton

Village of Riverwoods
Board of Trustees
October 4, 2011
Approved

In Attendance:

William Kaplan, Mayor
Cheryl Chamberlain
Michael Haber
Rick Jamerson
John Norris
William Svatik

Absent was:

Rich Koomjian

Also Present:

Duane Christenson, Battalion Chief, Lincolnshire – Riverwoods Fire Department
Bruce Dayno, Police Chief
Robert Durning, Director of Community Services
Michael Ford, Village Clerk
Patrick Glenn, Village Engineer
Bruce Huvad, Village Attorney
Jack Siegel, Village Attorney

Call to Order: 8:00 PM

Approval of Minutes

Trustee Norris moved to approve the minutes from the September 20, 2011 Public Hearing which considered the formation of SSA No. 23 (Gemini Lane & Dubonet Drive). Trustee Jamerson seconded the motion. The motion passed unanimously.

Trustee Chamberlain moved to approve the minutes from the September 20, 2011 Board of Trustees meeting. Trustee Jamerson seconded the motion. Various corrections were made by the Trustees, after which the motion to approve the minutes, as corrected, passed unanimously.

Director of Community Services

Mr. Durning stated that effective January 1, 2012, no electronics can go into the garbage, including cell phones and computers.

Gewalt Hamilton

Mr. Glenn explained that the Estonian House sewer project is nearly complete. The Village culvert project is completed and they are now starting on the ditch work. Culverts determined to be sound and of the right size were not replaced.

Village Attorney

Mr. Huvard stated that he attended a meeting with Terraco, the owners of the 5 acre parcel at the corner of Milwaukee and Deerfield Avenues, about moving forward with the project. Terraco presented a draft site plan proposing a bank on the corner, a restaurant in the middle and a day care center near Brentwood. Terraco was asked to explore options other than day care, unless the Board feels there is a need for a large day care facility in the Village. Trustee Haber disclosed that he knows one of the owners of Terraco. Terraco has a commitment from Chase Bank and have elicited interest from a small retailer. Trustee Haber does not believe the Village needs another bank and noted a bank would not bring in any revenue. The strip center would have four or five units primarily consisting of fast food restaurants. Terraco spoke with some grocery stores but could not get any interest. Trustee Haber suggested that Terraco make a presentation to the Plan Commission. Mr. Huvard stated that a bank would pay a fair price for the land, which would enable them to afford about \$2 million in improvements. He inquired whether the Board should reinvigorate the TIF process for the 12 acres in the Village. Terraco also stated they spoke with Federal Life and Brentwood about some of the traffic adjustments that would be needed.

Trustee Haber noted that Scott Gendell from Terraco stated they could charge the bank an annual fee, equal to a reasonable amount of tax revenue that would be generated by a retail establishment. Trustee Chamberlain asked if the existing Chase Bank would move from their current location, and the answer seems to be yes. Mr. Huvard explained that because Terraco is trying to fit an extra lot on the site, they are asking for part of the 100 feet access road. He does not believe the Village Board would agree to give up the land unless they were enamored with the proposal. Mr. Huvard believes if there is anything going on the site the Village should look into implementing a TIF. Trustee Chamberlain believes the Village should have an explanation of the TIF and how it would work and how it would benefit the Village and the residents. Trustee Haber noted the process would take at least a year and suggested sending Terraco a friendly letter about improving the appearance of the site, which is an entryway into the Village.

Mr. Huvard has heard that Lake County has signed off on the Mulch Center. If the Center completes the last few items, the annexation process could be started. Trustee Norris received a call from the County attorney who wanted to confirm what the Village is requiring.

Mr. Huvard noted they would have a draft of the text levy ordinance coming soon.

Plan Commission

The Plan Commission meeting for October has been cancelled. Mr. Huvard noted the Plan Commission will have a Public Hearing in November to discuss zoning text amendments due to the new Fence Ordinance.

Police Report

Chief Dayno provided the Board with the Police Department activity since the September 20, 2011 Board of Trustees meeting. There was one 911 hang up, 13 accidents, 16 alarms, two complaints about animals, seven fire department assists, six other agency assists, four driving complaints, three DUIs, eight finger printings, two fraudulent activities, two vehicular or residential lock outs, eight motorist assists, two open burnings, one public assist, six suspicious circumstances, one theft, one unwanted subject and five case reports. There were 95 traffic stops with 89 citations issued to 61 people.

There are currently three houses on the House Watch list that are checked regularly.

Chief Dayno stated there was no unusual activity since the September 20, 2011 meeting.

Fire Department Report

Duane Christenson from the Lincolnshire-Riverwoods Fire Department presented the call volume for the LRFDP District including mutual aid to the LRFDP District for the month of September. There were 29 calls including 15 EMS calls, four fire calls, two auto accidents and eight other calls. There were 364 calls year to date including mutual aid to the DBFD District. Battalion Chief Christenson stated the new truck should be in service within the next few weeks.

Comments from the President

Mayor Kaplan asked the Trustees if they wanted to attend some upcoming meetings or conferences.

Mr. Ford stated that new precinct maps have been received from the County. The maps will be displayed in Village Hall.

New Business

- Proposed ordinance establishing in the Village of Riverwoods Timbers Special Service Area No. 22 for special services benefitting certain properties on Timberwood Lane, Timberleaf Lane and Timberline Lane

Trustee Chamberlain moved to waive the First Reading of the Ordinance. Trustee Jamerson seconded the motion. The motion passed on a voice vote. Trustee Jamerson moved for a Second Reading and adoption of the Ordinance. Trustee Chamberlain seconded the motion. Mr. Huvad explained this Ordinance would establish the SSA for the purposes stated. He also commented that the Village has received signed petitions from the property owners in favor of the SSA. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Norris, Svatik (5)

NAYS: None (0)

Ordinance No. 11-10-21.

- Proposed ordinance establishing in the Village of Riverwoods Gemini-Dubonet Special Service Area No. 23 for special services benefitting certain properties on Gemini Lane and Dubonet Drive

Trustee Chamberlain moved to waive the First Reading of the Ordinance. Trustee Jamerson seconded the motion. The motion passed on a voice vote. Trustee Chamberlain moved for a Second Reading and Adoption of the Ordinance. Trustee Jamerson seconded the motion. Mr. Huvard noted that nine out of the ten property owners sent in petitions in favor of the SSA. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Norris, Svatik (5)

NAYS: None (0)

Ordinance No. 11-10-22.

- Proposed ordinance amending Section 6-3-3 of the Village Code to clarify that northerly right hand turns from Lake Cook Road onto Portwine Road are not restricted

Mr. Huvard asked the Board to defer consideration. He found the section in the Village Code prohibiting people from turning right onto Lake Cook Road during certain times, but he still needs to look into the matter further. The question was then continued for consideration at the next meeting of the Board.

Visitors wishing to address the Board

There were no visitors wishing to address the Board.

Old Business

- Proposed ordinance repealing certain provisions of the Village Code concerning mandatory connections to the Village water supply system (currently subject to a one year moratorium dating from September 20, 2011 with respect to required connections). The Board voted on September 20, 2011 that the issue of the repeal of the Ordinance concerning mandatory connections to the Village water supply system shall be included on the agendas of future Board meetings throughout the period of the moratorium in order that the Board may continue to consider the original Ordinance and what action the Board should take with respect thereto.

Mr. Glenn distributed a copy of the original ordinance with the original property list attached, and a list comparing the original list to the properties subject to the Ordinance based on his reading of the ordinance and the funding mechanism of all the water systems in the Village. Trustee Haber stated that when reading the ordinance he notes an obligation for all lot owners to connect to the sanitary sewer system, but only some properties are required to connect to the water system. He asked about the rationale for having all owners connect to the sanitary sewer

systems in the Village, while only requiring some residents to connect to the water system. Mr. Huvard explained the Village has always treated sewer as a public health issue; people could opt out only if they could pass an annual inspection from Lake County. Trustee Jamerson wanted to ensure the Village is receiving the annual inspection reports with respect to properties not connected to a Village sewer system. Further discussion on these issues was then continued to the next Board of Trustees meeting.

- Proposed RFP for a waste haulers franchise agreement with the Village

Trustee Norris asked the Board to review the types of services that are being requested in the RFP. Mr. Huvard summarized that the Village is looking to get bids on two options with regular refuse, the first of which would be for unlimited service and the second for limited service, which would be 99 gallons. A resident who goes over 99 gallons would have to purchase an additional sticker. Trustee Norris noted that Trustee Svatik recommended an optional reduced service of every four weeks. Mr. Huvard noted that the RFP will request a service stop for vacations, which is different than what Trustee Svatik requested. Trustee Jamerson expressed concern about animals being attracted to garbage cans sitting for four weeks.

Mr. Huvard also noted that the RFP will ask for a quotation on weekly recycling, unlimited and limited service, streetside and/or backdoor service, collection from the Village Hall, Police Station and Fire Department, landscape waste collection on a subscription service, a senior discount of 15% for residents that are 65 or older, special pick up rates, weekly bulk item pick-up, an annual bulk clean-up day, and service on three special event days in the Village (Halloween, litter pick up day, etc.)

Trustee Haber questioned the senior discount, stating the non-senior residents would be subsidizing the senior residents. He stated the other senior programs in the Village are income based. Mr. Huvard suggested providing the senior discount as an alternate program.

Mayor Kaplan suggested requiring some single axle trucks, because larger trucks would be difficult in some areas of Riverwoods, Mr. Glenn noted that some tandem-axle trucks would work, but it is dependent on driver skill. Mayor Kaplan noted that even large limousines cannot turn on some streets. Trustee Haber asked about environmentally friendly trucks. Trustee Norris noted they currently do not have smaller trucks that are environmentally friendly, but suggested listing such trucks as part of the criteria for evaluation, but not requiring it. Trustee Haber asked if a performance bond amount had been determined. Mr. Huvard explained that a \$200,000 service bond and a \$25,000 bid bond are being considered.

Mr. Huvard asked how the Board wants to proceed. Mayor Kaplan suggested completing the RFP and bringing it back to the Board before sending it out. Trustee Norris noted that every company will be required to identify its large private and/or municipal customers in order to gauge its experience. Mr. Huvard stated that once the RFP goes out, the proposals would be received within 30 days. Trustee Norris noted they would have a pre-bid meeting during the first week of the proposal. Trustee Chamberlain asked if any type of trash container could be used and questioned whether it would be less expensive if the containers were standardized. Trustee

Norris noted that standardized containers would be less expensive. He noted that many residents do not have the toters. Trustee Chamberlain suggested allowing Village residents to purchase containers. Mr. Huvad noted that residents could pay \$2 per month to rent a toter. Trustee Norris said that he will speak with the bidders to determine if there would be a price differential if the toters were standardized.

Standing Committee Reports

- Building/Zoning

Trustee Jamerson presented the building department report. From September 1, 2011 to September 29, 2011, there were 17 total permits with a construction value of \$340,699 and permit fees of \$4,666. From September 1, 2010 to September 28, 2011, there were 89 total permits with a construction value of \$1,261,355 and permit fees of \$9,894. From January 1, 2011 to September 28, 2011, there were 82 total permits with a construction value of \$2,163,006 and permit fees of \$34,175. From January 1, 2010 to September 28, 2010 there were 89 total permits with a construction value of \$3,317,730 and permit fees of \$47,686. The construction value is down 35 percent and permit fees are down 32 percent.

- Police/Solid Waste

Trustee Norris noted that the Village should receive a check for more than \$12,000 for the recycling during the last quarter.

- Finance/Soil & Water Conservation

Trustee Svatik has a DBR meeting on Friday. He provided a preliminary report on the tax levy and the senior tax rebate.

- Roads/Bike Path/Parks Forestry/NSSRA

Trustee Chamberlain stated it has been about a year since the forestry programs were enhanced. She looked at the numbers and believes people are taking advantage of the programs. Trustee Chamberlain highlighted the economic development session of the Illinois Municipal League conference. She noted that Oak Park started a program where awards are given in different categories, for landscaping and building appearance. The program was very successful in Oak Park and improved the gateway areas leading into the community and established a sense of pride in the Village. Trustee Chamberlain also will look into the possibility of purchasing power in bulk from a resource other than Com Ed, although Trustee Haber and Mayor Kaplan expressed some reservations about the long term viability of these programs.

Adjournment

There being no further business or discussion, Trustee Haber moved to adjourn the meeting. Trustee Jamerson seconded the motion. The motion passed unanimously. The meeting was adjourned at 9:20 PM.

Board of Trustees Meeting

October 4, 2011

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The next regular meeting of the Board of Trustees is scheduled for October 18, 2011 at 8:00 PM.

Respectfully submitted,

Mike Ford, Village Clerk

Transcribed by Jeri Cotton

Village of Riverwoods
Board of Trustees
September 20, 2011
Approved

In Attendance:

William Kaplan, Mayor
Cheryl Chamberlain
Michael Haber
Rick Jamerson
Rich Koomjian
John Norris
William Svatik

Also Present:

Bruce Dayno, Police Chief
Robert Durning, Director of Community Services
Patrick Glenn, Village Engineer
Bruce Huvad, Village Attorney
Jack Siegel, Village Attorney
Chuck Stewart, Village Forrester

Call to Order: 8:00 PM

Approval of Minutes

Trustee Chamberlain moved to approve the minutes from the September 6, 2011 Public Hearing to consider the adoption of the 2011 Comprehensive Plan. Trustee Norris seconded the motion. The motion passed unanimously.

Trustee Chamberlain moved to approve the minutes from the September 6, 2011 Board of Trustees meeting. Trustee Svatik seconded the motion. Various corrections were made by the Trustees, after which the motion to approve the minutes, as corrected, passed unanimously.

Engineer's Report

Mr. Glenn stated the Estonian sewer project should be completed by the end of this week. The culvert, ditch, repaving and restoration project should be completed in two weeks.

Plan Commission Report

Mr. Huvad stated the Plan Commission is narrowing in on a recommendation on wind and alternative energy sources.

Police Report

Chief Dayno provided the Board with the Police Department activity since the September 6, 2011 Board of Trustees meeting. There were three 911 hang ups, one abandoned vehicle, seven accidents, 23 alarms, one animal bite, two complaints about animals, six fire department assists, five other agency assists, one child seat installation, one dispute, four domestic disputes, two driving complaints, two DUIs, three finger printings, three vehicular or residential lock outs, five motorist assists, two open burnings, one public assist, seven suspicious circumstances, one theft, and eight case reports. There were 94 traffic stops with 63 citations issued to 44 people.

There are currently three houses on the House Watch list that are checked regularly.

Chief Dayno stated there was no unusual activity since the September 6, 2011 meeting.

Village Attorney's Report

Mr. Huvard, Mayor Kaplan and Mr. Norris are working on an RFP for the waste haulers franchise agreement. He hopes to have a draft for the next meeting.

Visitors Wishing to Address the Board

Sherry Kaplan asked for volunteers for the Halloween party on Saturday, October 29, 2011. She would appreciate help for this fun event.

New Business

- Municipal water request for 2550 Duffy

Ellen McKnight and Chuck Schumacher, 2550 Duffy Lane: Mrs. McKnight explained that they have had issues with their water for a long time, including iron particles in the water. Mrs. McKnight worked with Schwall and found the particles were above the limits for livestock. The sulfate levels are also very high, and could cause illness. Mrs. McKnight stated they cannot drink the water from the faucet and finds it very discouraging. She noted that last year's water report showed the increased levels, but the other residents were too concerned about costs to do anything about it. Mrs. McKnight spoke with Mayor Kaplan who asked Mr. Glenn to write up a proposal. Unfortunately, Mrs. McKnight's neighbors are unable to participate because of cost. She hopes the Village would assist with 15 percent of the cost and she and her husband will advance the remaining 85%, the advance to be recovered from the tap-on fees paid as neighbors hook up to the system.

Trustee Haber moved to direct the Village engineer to prepare documents and get bids with the Village participating at 15 percent. Trustee Svatik seconded the motion.

Mr. Huvard stated that from a legal perspective, the Village has done recapture agreements where the Village remits up to the amount that is advanced. In this case, it would be \$38,000. Trustee Chamberlain wanted to make it clear that the idea of a 15 percent contribution is something that the Village is thinking about doing now and in the future. Trustee Norris noted

this would allow the Village to get a fire hydrant at a reduced cost, which will also help the Village. Trustee Chamberlain would like to help a resident that cannot drink their own water. Trustee Haber noted the resident is paying a majority of the cost.

Mr. Glenn explained that the Village first looked at this a year ago. He initially proposed a larger project. On a one-off basis, it is not a big deal; however, as a matter of policy, he would recommend keeping the smaller connections to a minimum. Mr. Glenn noted this is a very small project relative to most Village projects. When the costs are estimated, the only records are for larger projects. The Village needs to be careful with this size project because they will not have the same economy of scale as most Village projects. Trustee Haber asked if there is a reason to extend the connection to Lyngby Court. Mr. Glenn explained it would be a more logical project and the economy of scale would be better.

Terry Anderson, 3060 Greenbriar, asked if the Village has a number of bad wells in the Village. Mayor Kaplan stated the Village has received a few complaints.

Trustee Jamerson asked if the Village should also get prices for an extension of the system to Lyngby Court, with the Village picking up the difference. Mr. Glenn will apply for an IEPA permit for the entire piece and the alternate option.

The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris, Svatik (6)

NAYS: None (0)

- Approval of police station plat of easement

Mr. Huvad explained the Village had to grant easements to AT&T, Comcast and ComEd to build the police station. They are abdicating an easement under the parking lot.

Trustee Chamberlain moved to approve the police station plat of easement. Trustee Koomjian seconded the motion. Trustee Haber asked if the piece on the southwest corner of lot 2 is owned by the Village. Mr. Glenn explained lot 1 has an existing easement. They are only granting an easement over the portion of the property that does not have an existing easement.

The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris, Svatik (6)

NAYS: None (0)

- Proposed Ordinance for an Intergovernmental agreement for Des Plaines River gauge maintenance

Trustee Chamberlain moved to waive the First Reading of the Ordinance. Trustee Jamerson seconded the motion. The motion passed on a voice vote.

Trustee Koomjian moved for Second Reading and adoption of the Ordinance. Trustee Jamerson seconded the motion. Mr. Glenn explained the Village participated in the cost to install the

gauge for the Des Plaines River which has been a valuable tool for the Village as it helps them decide what steps to take for flooding along the river. It was a three-year agreement which ends this year. The SMC went back to the USGS to extend the agreement. USGS is willing to do it but wants to update the model used for the bike path over the river. They adjusted the numbers for the ongoing maintenance as well. For the update, it is a one-time cost of \$2000 for Riverwoods to update the model. In 2012, 2013 and 2014, Riverwoods share of maintenance is \$2600 for a three year outlay of \$9800. Trustee Chamberlain asked if the Village can expect similar numbers after 2014. Mr. Glenn noted that their website is very informative. He asked SMC if the website could be extended to cover all of Riverwoods. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris, Svatik (6)

NAYS: None (0)

Ordinance 11-9-19.

- Approval of Bills

Trustee Jamerson moved to approve the bills. Trustee Koomjian seconded the motion. Trustee Haber requested some additional information on a few bills from SKS. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris, Svatik (6)

NAYS: None (0)

Old Business

- Proposed ordinance amending the Village Code to prescribe regulations concerning fences

Trustee Koomjian moved to remove the Ordinance from the table. Trustee Svatik seconded the motion. The motion passed on a voice vote.

Mr. Huvad discussed two proposed corrections to the proposed Ordinance. He stated that fencing that can be used as a screen for recreational vehicles shall not exceed 10' in height. The Trustees discussed unsafe fences. Trustee Haber explained that the last sentence states the fence must conform to the rules and regulations of the Village. The Village can revise its Code. He would like to include the possibility of having an alternate, wireless deer fence. Trustee Koomjian noted that at a previous meeting, a high school student described an electrified fence post that was intended to protect a garden. He does not believe this is an effective means for properties in Riverwoods. Residents would need a fence post with electrified wire up to six feet, which is not what is described. Mayor Kaplan expressed concern about the type of electrified wire fence that would be installed. Trustee Haber noted the Village allows electrified fences to coral horses. Others want electrified fences to keep deer out. It is the same fence. He is unsure if that is fair. Mayor Kaplan believes electric fences are dangerous. Trustee Jamerson explained

that there are two things that create shock, volts and amperage. The amperage is small. Electrified fences are used on farms. Mayor Kaplan asked if they would be appropriate for residential areas. Trustee Jamerson stated that if they are allowed for horses, they should be allowed for deer. Trustee Chamberlain is not comfortable with the possibility that everyone could have an electrified fence. Trustee Haber is not comfortable having electrified fences on every lot, but believes it is the same thing as a horse fence. Trustee Norris asked if new stables are still allowed. Mayor Kaplan explained residents could have one horse every two acres. Mr. Huvard explained this fence has electrified posts, not electrified wires. Trustee Jamerson noted the deer are lured to the post and when they get shocked they do not do it again. Mayor Kaplan would prefer not having electrified fences in the Village. Trustee Haber asked if someone could have a horse fence without horses. Mayor Kaplan stated you can not have a fence to coral equine animals if you do not have horses. Trustee Norris asked why electrified equine fences are allowed. Mayor Kaplan noted the number of horses in Riverwoods has decreased over the years. Mr. Glenn noted that electrified equine fences are on properties are intended to keep something in the property versus keeping something out of the property. Trustee Koomjian believes it poses a hazard to residents. Sherri Kaplan explained electrified horse fences are usually 6' tall and have a wire running at the top of the wood. If you touch the top wire, you get a jolt. A small child could get hurt. Trustee Chamberlain asked if you could have an electrified horse fence that runs the perimeter of the property. Mayor Kaplan stated that you generally would not, but it is allowable. Trustee Koomjian stated the kind of fence described for deer has wires strung at 1' intervals up to 6' with alternate ground voltage. Trustee Norris suggested removing it from the Ordinance and revisiting it if requested. Trustee Haber explained the Fence Ordinance is because of deer. He believes electrified fences could help the situation but the Trustees are having it removed. Trustee Norris stated that if the Trustees feel they have enough information, they should revise the Ordinance now. Mike Corn stated there is a difference between a deer and a horse. A horse is personal property and possibly a pet. A deer is a wild animal.

Trustee Koomjian moved to remove the electrified fence portion of the Ordinance. Trustee Svatik seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Jamerson, Koomjian, Norris, Svatik (5)

NAYS: Haber (1)

Trustee Jamerson noted that if a resident wants to use this type of fence, they could apply for a variance. Mr. Huvard explained the Village's variance options for the ZBA are limited. Trustee Chamberlain noted the Village may want to make changes to the Ordinance in the future because of unintended consequences. However, the Trustees should make the most fair and comprehensive Ordinance possible at this time.

Trustee Koomjian suggested adding a phrase to the Ordinance regarding the purpose of the fence Ordinance. Trustee Norris stated that people can put up fences for various reasons. The Ordinance cannot list all the reasons. There are a number of reasons people want fencing.

Trustee Koomjian amended the motion for Second Reading and adoption to include a few text changes. Trustee Jamerson seconded the motion. Trustee Svatik does not feel these small changes are necessary.

Trustee Haber noted that no fence shall be attached to or wrap around trees. He questioned whether this would have retroactive applications. Trustee Haber is not convinced that an existing fence wrapped around a tree is harmful to the tree. Mr. Stewart explained that a fence wrapped around a tree, but not attached to a tree, would create a situation where the tree will try to grow into the fence. It would create a serious problem for trees over time. Trustee Koomjian noted that when the temporary moratorium was passed, deer fences were allowed as long as they were not surrounding a tree, nailed to a tree or attached to a tree. Trustee Chamberlain explained that people were required to do this and incurred expenses so the Village needs to stick with it. Mr. Corn referred to a Chicago Tribune article on deer that said people should plant shrubs and other plantings that deer do not eat. If people adhered to this, and did not go against mother nature, it would be better.

Anita Young, 2001 Blackthorn, stated they bought a house with a fence attached to a tree. The only thing to do would be to cut the wires, even though it would not save the tree. To do this would require her to go through great expense. Mr. Stewart explained the tree would eventually break the fence and suggested cutting the wire as close to the tree as possible.

Trustee Chamberlain moved for Second Reading and adoption of the Ordinance as amended. Trustee Norris seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Jamerson, Koomjian, Norris, Svatik (5)
NAYS: None (0)
ABSTAIN: Haber (1)

Ordinance 11-9-20.

- Proposed ordinance repealing certain provisions of the Village Code concerning connection to the water supply system

Mr. Glenn stated the last time this was discussed, the Trustees requested clarification on the Village's contributions in past water projects. The surplus/deficit is \$1,410,994 million contribution in total. The Northbrook supply project was \$564,425. The total of the non-SSA connection fees received was \$103,175. The Village's expense was about 2% which is not as large as we thought. Trustee Chamberlain asked for a list of projects not included. Mr. Glenn explained the Portwine Road project was not included, but the Discover contribution and a grant covered the cost.

Mr. Glenn explained the current list has a difference of 80 – 90 homes. The first list captured the properties on Portwine and Deerfield Roads. Mayor Kaplan asked for a repeal of the Ordinance because of the discrepancy. He explained that most people do not know who it applies to.

Mr. Huvard explained that through growth of the system, the Village can serve more homes than they could in 2006. Mr. Glenn explained that most of the homes were built before 2006. Trustee Haber explained the Ordinance now captures any home that is not within the system. Drafting of Ordinance was not particular to the Portwine Road project. Some projects were done by developers and got a recapture agreement from the Village. For other projects, residents asked the Village to do the project, and got a recapture agreement from the Village. If the Village put a water system in front of your house, you would have to pay to connect. Mr. Siegel explained that most Villages want to encourage residents to use the Village water system. Trustee Norris questioned how many houses would be affected by waiving the recapture. Trustee Haber explained the Village advanced the money because they felt the money would come back to the Village in future. Mr. Glenn noted the Village is within \$100,000 of breaking even. There are 120 houses with a main in front of them. Trustee Norris noted the recapture fees would be a few million dollars. Trustee Haber explained the Village made some houses connect and now would change in the middle. Mr. Huvard believes that if you make it uniform so anyone that has access to Village water system when the property is sold, you would need to attach all the legal description of the properties to the Ordinance. Trustee Haber explained it can be just done before deed can be transferred. Mr. Huvard explained that many communities use a transfer tax to require all fees be paid. Riverwoods does not have a transfer tax. Trustee Jamerson stated the Village has had people request repairs due to people wanting to sell their house and not passing the Village's inspection. Mr. Huvard would not rely on just recording the Ordinance without including a legal description.

Mayor Kaplan noted the Ordinance is not performing as expected. It was not recorded. Trustee Haber suggested fixing the Ordinance instead of repealing it so it performs as intended. When a house is sold, the new buyer needs to make a connection. He does not believe there is a good reason to repeal the Ordinance. Mayor Kaplan believes the current economic climate is reason to repeal the Ordinance. Trustee Chamberlain believes whatever the policy is, the Village needs to be consistent with the language from year-to-year. Mayor Kaplan noted residents would not have to connect if they are part of an SSA because they have paid for it already. Trustee Chamberlain believes the message people are hearing is that they have an option. That is not always true. Trustee Norris has not heard it represented that they have an option, except in an SSA. Trustee Chamberlain noted that perhaps people misunderstand it, but it has been said that way. Mayor Kaplan stated that if the Trustees want to continue the Ordinance, he would want a moratorium due to current economic conditions.

Mr. Huvard asked if they require residents to pay the connection charge, but not require them to connect. Mr. Glenn explained the Village has a number of people that have done that, to take advantage of the grace period and cost of connection.

Mayor Kaplan stated that option 1 is to amend the Ordinance. Option 2 is to repeal the Ordinance. Option 3 is to amend the Ordinance and put a moratorium on the Ordinance. Trustee Koomjian asked about the purpose of putting in the water. Mr. Glenn explained the Village had outside funding opportunities that allowed them to do large-scale improvements. He noted that in SSA 14, South Riverwoods was deliberately left out. The transactions were from people that were doing major improvements and would have connected to the water main anyway. Now,

people are taking the money out of what they are offering for a house. Trustee Koomjian asked if there was any polling done to see if residents were in favor of this. Trustee Haber explained that Village funds were used at the time the Ordinance was passed. The residents participated with the understanding that the Village would recapture the money in a finite period of time. The Trustees are now proposing to change that. Mayor Kaplan explained they were looking to recapture the money from the Portwine project, which was covered. There is only a little money to recapture.

Trustee Chamberlain asked how many residents hooked up to the water system that were included in this Ordinance. Mr. Glenn explained that about six residences. There were a number of properties that should have connected but did not. Trustee Norris explained that the improvement was put in before the Ordinance passed. It should have been in place the whole time.

Trustee Haber suggested putting a moratorium on the Ordinance. He believes the trustees owe it to the residents. Trustee Norris believes it will take at least one year to determine to whom the Ordinance applies. They need to figure out what has been done, what should be done and what can be done. Right now the market is not good.

Trustee Svatik moved for a one year moratorium with respect to the pending motion to repeal the ordinance. Trustee Norris seconded the motion. Trustee Chamberlain asked for clarification on the reasoning behind enacting the Ordinance originally. After discussion Trustee Haber moved to amend the motion to provide that the issue with respect to the repeal of the Ordinance concerning mandatory connections to the Village water supply system shall be included on the agendas of future Board meetings throughout the period of the moratorium in order that the Board may continue to consider the reasoning behind the original enactment of the Ordinance.

Trustee Norris seconded the motion to amend. As amended the motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris, Svatik (6)

NAYS: None (0)

- Waste Haulers Franchise Agreement

Action continued to the next meeting.

- Approval of police station landscape plan maintenance plan

Mr. Stewart explained this was discussed during the last meeting. The plan includes site preparation, seeding and planting totaling \$31,738. Mr. Stewart explained they also want to get approval for a three-year contract on a per occurrence basis. The contract could be written for one year with the option to renew. Trustee Jamerson moved to award the police station landscaping plan maintenance plan to Tallgrass Restoration LLC, in an amount not to exceed \$9245 per year over the next three years for scheduled maintenance. Trustee Svatik seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris, Svatik (6)

NAYS: None (0)

- Approval of Village restoration project and maintenance plan

Mr. Stewart explained he created three options. He would recommend the Board approve the Tallgrass proposal based on unit prices for option 1, including the removal of buckthorn for \$13,450. He created a model assuming that 700 diameter inches of trees would be removed. He wants to remove the buckthorn and inventory the trees to get a hard number. The tree thinning number is based on an estimate. Mr. Huvad explained this is a demonstration project on how to improve the woodlands in the Village. Trustee Jamerson explained the buckthorn removal is the first step. The tree thinning is based on the buckthorn removal and is a guess. The seeding and maintenance will be determined after the buckthorn is removed. Trustee Jamerson moved to award the Village buckthorn removal project to Tallgrass Restoration LLC in an amount not to exceed \$13,450 and accept the unit price proposal. Trustee Chamberlain seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris, Svatik (6)

NAYS: None (0)

- Items from the Board

Trustee Chamberlain attended the IML conference and learned a lot during the session on economic development and budgeting.

- Executive Session

Trustee Haber moved to go into Executive Session to discuss personnel. Trustee Jamerson seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris, Svatik (6)

NAYS: None (0)

The meeting was adjourned to Executive Session at 10:29 pm.

Trustee Haber moved to reconvene the Board of Trustees meeting. Trustee Svatik seconded the motion. The motion passed unanimously. The meeting was reconvened at 11:06 pm.

Trustee Norris moved to deny the grievance discussed during Executive Session. Trustee Jamerson seconded the motion. The motion passed on a voice vote.

Adjournment

Board of Trustees Meeting

September 20, 2011

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There being no further business or discussion, Trustee Haber moved to adjourn the meeting. Trustee Jamerson seconded the motion. The motion passed on a voice vote. The meeting was adjourned at 11:07 pm.

The next regular meeting of the Board of Trustees is scheduled for October 4, 2011 at 8:00 PM.

Respectfully submitted,

Mike Ford, Village Clerk

Transcribed by Jeri Cotton

Village of Riverwoods
Public Hearing
September 20, 2011

In Attendance:

William Kaplan, Mayor
Cheryl Chamberlain
Michael Haber
Rick Jamerson
Rich Koomjian
John Norris
William Svatik

Also Present:

Bruce Dayno, Police Chief
Robert Durning, Director of Community Services
Patrick Glenn, Village Engineer
Bruce Huvad, Village Attorney
Jack Siegel, Village Attorney
Chuck Stewart, Village Forrester

Public Hearing to consider the formation of SSA No. 23 (Gemini & Dubonnet).

Mr. Huvad explained the Ordinance has a map of the proposed SSA area, which includes 10 properties. They had preliminary meetings with the residents and they informally voted 9-1 in favor of forming an SSA. The special services would include taking care of the street, performing snow removal and periodic maintenance. A road committee would request the Village to levy taxes on a flat basis. The Ordinance sets a maximum of \$10,000 per year for the levy. There is also an ability to levy taxes to repay a loan made to the association at a maximum of 6%. The association would ask the Village to have a multi-year levy. The Village suggested the association go to a bank for the loan. The Village can reimburse themselves up to 1% of the levy charges for costs incurred. Those in favor of forming the SSA can come to the Village to let the Village Board know they are in favor of forming the SSA. Trustee Koomjian noted the president of the Gemini Lane Association was present.

Trustee Svatik made a motion to close the Public Hearing. Trustee Jamerson seconded the motion. The motion passed unanimously.

Village of Riverwoods
Board of Trustees
September 6, 2011
APPROVED

In Attendance:

William Kaplan, Mayor
Cheryl Chamberlain
Michael Haber
Rick Jamerson
Rich Koomjian
John Norris
William Svatik

Also Present:

Duane Christenson, Battalion Chief, Lincolnshire – Riverwoods Fire Department
Bruce Dayno, Police Chief
Robert Durning, Director of Community Services
Michael Ford, Village Clerk
Patrick Glenn, Village Engineer
Bruce Huvad, Village Attorney
Chuck Stewart, Village Forester

Call to Order: 8:02 PM

Approval of Minutes

Trustee Svatik moved to approve the minutes from the August 2, 2011 Board of Trustees meeting. Trustee Jamerson seconded the motion. Various corrections were made by the Trustees, after which the motion to approve the minutes, as corrected, passed unanimously.

Trustee Jamerson moved to approve the minutes from the August 16, 2011 Public Hearing to consider the formation of SSA 21 for Meadowlake and to consider the formation of Trustee Koomjian seconded the motion. The motion passed unanimously, Trustee Chamberlain abstaining.

Trustee Koomjian moved to approve the minutes from the August 16, 2011 Public Hearing to consider the formation of SSA 22 benefitting certain properties on Timberwood, Timberleaf and Timberline. Trustee Jamerson seconded the motion. Mr. Huvad made a correction. The motion passed unanimously as amended, Trustee Chamberlain abstaining.

Trustee Koomjian moved to approve the minutes from the August 16, 2011 Board of Trustees meeting. Trustee Svatik seconded the motion. Various corrections were made by the Trustees, after which the motion to approve the minutes, as corrected, passed unanimously, Trustee Chamberlain abstaining.

Director of Community Services

Mr. Durning has made available to residents a product received from Clarke Mosquito for use in standing water to help abate mosquitoes in the larva stage. He noted the product has been fairly effective.

Engineer's Report

The Estonian Lane/Hockman sewer project is under construction. The street ditch maintenance work is also underway for the Village Hall parking lot, Hoffman Lane, Forest Glen and a few other locations.

Attorney's Report

Mr. Huvad noted there was a publishing error and the notice of the Public Hearing for SSA 23 scheduled for this date was not timely published. Trustee Chamberlain moved to reschedule the Public Hearing to September 20, 2011. Trustee Jamerson seconded the motion. The motion passed unanimously.

Urban Forest Management

Mr. Stewart noted that at its last meeting the Board discussed the irrigation system at the Police Station. Mr. Stewart sent out an RFP to five contractors. They received three commitments to submit proposals and received two proposals. Tall Grass had the best numbers and he recommends the Village contracts with Tall Grass.

Mr. Stewart discussed the proposed police station landscaping plan, which consists of 11 zones with various plantings in each zone. The basic, overall seeding program is a low profile prairie mix. He noted zone 8 is the County right-of-way. The Village is in the process of coming to an agreement to maintain the lawn areas in the perimeter of the site to give a uniform look. The underlying issues are that the original site was cleared for a building, which left some areas untouched. Some of those areas have buckthorn which needs to be removed. They are also recommending a three-year maintenance contract for the irrigation system.

Mr. Stewart discussed the bid tabulation sheet for the police station, which is divided into site preparation work, seeding and planting, etc. The proposed maintenance program is broken down to cost per occurrence. The tabulation sheet includes the worst-case scenario situations over the next three years. Mr. Huvad questioned whether the rate would remain the same over the three years. Mr. Stewart stated there would be no elevation over the next three years. He noted there would be some one-time costs, such as installation. Trustee Haber asked whether the same company should be awarded both the installation and maintenance. Mr. Stewart believes it is best for continuity. He reiterated that the proposal shows the worst case scenario, and the Village may not incur all of the expenses. He would recommend the Trustees approve the agreement where the approved expenses would not exceed the specified amount. Trustee Chamberlain asked about the purpose of the annual progress report. Mr. Stewart explained that there are standards for plant establishment where there

should be a certain percentage of plants established each year over the first three years. The report would show the number of plant establishments. Trustee Haber asked about fertilizer expense. Mr. Stewart noted the largest expense will be weed control; the fertilizer expense is incidental. Trustee Haber questioned who would maintain various zones. Mr. Stewart explained they would maintain everything. The Board will further discuss this proposal at the next Board of Trustees meeting. Mr. Stewart will also provide the Trustees with a listing of plant materials before the next meeting.

Mr. Stewart also discussed the proposed restoration program, including the maintenance plan and a summary of options. There is site preparation, including removal of the buckthorn and thinning of the trees. The existing trees are 90 percent cottonwood with a few scattered red oak. The want to ensure there is enough light for the ground plants to survive. The project also includes seeding, mowing and controlling weeds.

Mr. Stewart provided three options. The first option handles every option except zone A. The second option would handle zone A1 and B1, so there is continuity across the bottom. The last option would only include zone B. The site preparation includes buckthorn removal and thinning. Mr. Stewart allocated a distribution of the plant sizes, to get an estimated cost. The proposed maintenance is only for one year and should be evaluated annually. For the next meeting, Mr. Stewart asked the Trustees to consider the Tall Grass proposal unit cost for the police station including the site plan, preparation and maintenance. For the restoration project, Mr. Stewart asked the Trustees to consider the Tall Grass proposal for removal of buckthorn in zones B, C and D, the thinning portion of C and D, the seeding in areas C, D and the .09 acres and the maintenance for one year.

Mr. Jamerson noted the summary of options is just for Tall Grass and asked that Mr. Stewart also prepare a summary of options for End Cap as well.

Plan Commission Report

Ch. Niedelman stated the Plan Commission has reviewed guidelines for a proposed ordinance on wind turbines, solar panels and alternative energy solutions. At their next meeting they will work on a presentation for the Board to ensure they are on the same path as the Board.

Police Report

Chief Dayno provided the Board with the Police Department activity since the August 16, 2011 Board of Trustees meeting. He stated there were two domestic battery reports. Both injuries were minor. They also made an arrest for two accounts of burglary. There was a rouse burglary and Chief Dayno issued a telephone notification for residents. An elderly resident was burglarized after being lured out of her house by someone wanting to show her an issue with her roof. The department is actively investigating that burglary and has some leads. Chief Dayno confirmed that the odd even sprinklering restriction has been removed.

Fire Department Report

Battalion Chief Christenson provided the Board with the Fire Department call report for the month of August. There was nothing significant in the report. He noted that the new ladder truck will be delivered next week and would be painted black over red instead of white over red. Trustee Jamerson commended the fire department on their efficiency and how nice they were. He was very impressed with their professionalism.

Comments from the President

- Ceremony at the Lincolnshire/Riverwoods Fire Department on Saturday, September 10, 2011

Mayor Kaplan announced that the ceremony would take place at 10:00 am at the fire station located on Schelter Road in Lincolnshire. A portion of the steel from the twin towers will be dedicated as a memorial.

New Business

- Waste Haulers Franchise Agreement

Trustee Norris stated the Village has contemplated entering an agreement for waste hauling in the Village. Waste Management submitted a proposal and the Board has reviewed it. Trustee Norris noted there were a number of other entities that expressed an interest in bidding for the franchise. One of the entities is headed by Mr. Ken Ashman, a Village resident. Today, Trustee Norris received a copy of an older proposal from Mr. Ashman. Trustee Norris proposed letting Mr. Ashman make a presentation and provide a new proposal over the next few days. The Board would then consider the proposal at the next meeting. Trustee Haber believes Mr. Ashman should make a proposal, but the situation creates an unfair advantage because Mr. Ashman has seen the proposal from Waste Management, which could bring criticism to the Village. Trustee Haber believes there should be an RFP, as there are other companies besides Mr. Ashman's company and Waste Management that have expressed interest in pursuing an agreement. Trustee Haber believes an RFP would set out specific requirements that the Village wants a waste hauler to meet. The RFP should be circulated to a number of companies. The bids would then be opened and The Village would see who the best provider would be. Right now, every resident has an opportunity to go to any company they want. An agreement could change things and require residents to do something different. If the Village is going to obligate residents to comply with the Board's choice of a waste hauler, the Board owes it to the residents to get the best price for the services desired by the Village. Trustee Norris believes that if the Board was going to take that approach, they should have made that decision sooner. Trustee Norris does not know if it would be fair to Waste Management, given the extent that they have already gone to, and if their numbers were to become part of the public record for everyone to see. Mr. Ashman has expressed interest for a long time and provided a bid previously. The law does not require the Board to put this out to bid or send out an RFP. Trustee Haber believes the only way to correct it at this point is to create a level playing field. Maybe Waste Management could sharpen their numbers. Right now, they are at a disadvantage, but they would be at a disadvantage whether one other company bids or several companies bid. Trustee Haber is concerned about what is best for the Village. If the Village made a mistake by allowing the previous Waste Management proposal to

be released, there is still time to fix the mistake. Trustee Norris noted it was not a mistake; rather, the Board was given legal advice stating it could not go into executive session.

Trustee Chamberlain expressed her understanding that we already decided that an RFP was the best course in this instance. She further noted there is more that goes into this than the bottom-line number, including the change-over, which cannot be quantified. Trustee Haber stated that if a company has an appropriate-sized truck and will pick up a specified number of days per week, they would be able to handle the waste hauling in Riverwoods.

Trustee Norris stated this would be an initial franchise agreement and the Village should be selective. There are differences between the various companies. The Village should consider references, prior business experience, whether the company has other franchise agreements, whether the company has experience with municipality garbage, narrow, private roads and a number of other factors that come into play. The Village is clearly going beyond the bottom line. Mr. Huvad thought the Board decided on this approach. Trustee Haber noted he raised the same issue at that time. Mr. Huvad stated that because the Board voiced this approach, he is somewhat uncomfortable with the idea of accepting one but not other offers. The Board should not be sidetracked by other proposals unless the process is rejected. Trustee Haber noted there were general discussions, but the Board did not vote on a process. Mayor Kaplan stated the Board followed SWALCO's recommendation. He believes the Board should take a vote on whether or not to put out an RFP.

Trustee Koomjian quoted the minutes from August 2, 2011, where the Board decided Trustee Norris would continue working with Waste Management to get their best number before the Board decides whether to put out an RFP.

Mr. Ashman stated that he is affiliated with persons that are very experienced in garbage collection, and that the idea of a franchise agreement is a good one. His company submitted a proposal eight months ago, but did not hear anything. The issue resurfaced when his company approached the Village and submitted another proposal last year. Mr. Ashman stated his belief that the numbers in that proposal beat the proposal from Waste Management. Mr. Ashman noted it appears the Village is making a decision based on SWALCO's recommendation, although SWALCO never spoke with his company.

Trustee Svatik asked how many trucks are in Mr. Ashman's fleet. Mr. Ashman stated they would have three trucks. They are a start-up company but a lot of due diligence has gone into the proposal. The trucks would be single axle with one truck for garbage pick up, one truck for recycling and one truck for maintenance. Trustee Chamberlain asked how an RFP would work in regard to what the Board specifies and if they would be limited by price or if they could use other determining factors. Trustee Norris stated that with an RFP, factors other than cost could be evaluated, including intangibles. Trustee Koomjian noted that access to landfills and experience would also have to be considered. Trustee Norris noted that because Mr. Ashman's company is a start-up company, they do not have a proven track record. Trustee Norris noted that if the Board decides to wait two weeks and considers Mr. Ashman's proposal, he would still be requesting information that would help the Village evaluate the ability to carry out the contract. Mr. Ashman noted that Waste Management could have personnel changes. Mr. Huvad believes that if the Village puts forth an RFP, they would also be considering what to do if something goes wrong. Trustee Koomjian noted this is the first time

the Board is considering a waste hauling franchise agreement. He believes the Village should write out the specifications of what they want from a possible supplier. Trustee Norris noted that Waste Management has provided a proposal that outlines what the requirements would be. An RFP would memorialize that in a different way. As this is something that is being done for the first time, utilizing an existing company would make the transition less painful. Trustee Norris wants as little disruption as possible. He believes that is why the Village decided to investigate Waste Management fully.

Mr. Ashman then noted that Waste Management started at one time as well. They also had to get their first contract. To suggest that good, smart, hard working people can't provide quality service because they do not have ten years of experience and not give them a shot may not be the best thing for the residents. Trustee Norris noted that looking into Waste Management was based on the recommendation of the executive director of SWALCO, who has been through this process a number of times.

Trustee Haber then moved that the Village issue a Request for Proposal (RFP), in a manner and form approved by the Board, to solicit proposals from waste haulers for a franchise agreement with the Village. Trustee Koomjian seconded the motion. Trustee Chamberlain questioned how an RFP would be written. Mr. Huvad explained that much of the legwork has already been done. Trustee Norris noted the Village knows the basic criteria it would want to apply, such as the services they would want made available.

Trustee Jamerson asked if Waste Management knew the Board could vote to go out for an RFP. Trustee Norris stated that if the Board was satisfied with what was presented, they could accept it. If the Board was not satisfied with the proposal, they could seek an RFP from other companies. Waste Management was never given a guarantee. Trustee Haber believes Waste Management did a nice job, but believes there is a fundamental problem with the process. He believes the process creates a need that the Village must go out for an RFP. Trustee Norris clarified that the Board needed to be satisfied that the needs of the residents were met. Otherwise, the Board would request an RFP. He noted there was never a guarantee, because Trustee Norris is only one Trustee. Trustee Jamerson noted that with the RFP, Waste Management may change their proposal.

Mayor Kaplan stated last time the Village went out for bid for these services, the bids came back higher than what residents were paying. Mr. Ashman stated there were a number of items included in that request that jumped up the prices considerably. The existing proposal did not include some of those items. Trustee Norris noted that Mr. Ashman's last proposal included some surcharges that were not included in the Waste Management proposal, and he needs to completely review both proposals when they are finalized before determining which proposal would cost residents less. Trustee Haber noted that the last RFP was six years ago. The current economic environment is very different and it is much more competitive for franchise agreements. Trustee Chamberlain asked about the length of time for the franchise agreement. Trustee Norris noted that the Waste Management proposal was for five years. Mr. Ashman's proposal from last year had a rate freeze for two years, and the length of the agreement was for eight years.

The motion that the Village issue a Request for Proposal (RFP) passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian (4)
NAYS: Norris, Svatik (2)

- Proposed ordinance approving the revised Comprehensive Plan of the Village of Riverwoods

Trustee Haber moved to waive the First Reading of the Ordinance. Trustee Koomjian seconded the motion. The motion passed unanimously.

Trustee Chamberlain moved for a Second Reading and adoption of the Ordinance. Trustee Jamerson seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris, Svatik (6)
NAYS: None
Ordinance 11-9-17

- Proposed ordinance granting the request of Timbers Residents Association to enforce traffic laws on private streets

Trustee Koomjian moved to waive the First Reading of the Ordinance. Trustee Jamerson seconded the motion. The motion passed unanimously.

Trustee Jamerson moved for a Second Reading and adoption of the Ordinance. Trustee Chamberlain seconded the motion. Mr. Huvard explained this follows the same format the Village has used with other private road associations. The Village must have an agreement with them to enforce traffic laws on the streets. Timbers came in with a request to enforce traffic laws on their streets. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris, Svatik (6)
NAYS: None
Ordinance 11-9-18

Visitors Wishing to Address the Board

Mr. Corn spoke to encourage Village residents to attend Board meetings. When the Village holds parties, such as Halloween parties, there are signs placed throughout the Village notifying residents of the event. The Village also utilizes the new telephone system to notify residents. Mr. Corn would like the Village to use these kinds of tools to remind residents about Village meetings. It is important for residents to come to the meetings and express their opinions.

Mr. Corn stated that between Lake Cook Road and Dundee on Portwine, there are reflectors on the sides of the road to warn drivers of possible hazards. He would like the Village to utilize the reflectors for safety where there are deep ditches in the Village. Trustee Chamberlain likes the idea of utilizing a 'Village Board Meeting tonight' sign, but noted that the emergency phone system is only for emergency notifications. Trustee Koomjian suggested putting major topics on the Village

website. Mayor Kaplan noted the information about the proposed fence ordinance has been on the Village website for more than one week. Mayor Kaplan noted that Village Board meetings are listed in the Village Voice publication and on the Village website. He stated that residents are always welcome to discuss what is on their minds. Mayor Kaplan noted the residents elect the Trustees to make the decisions. Mr. Corn believes that is the problem; the Trustees are making the rules without hearing from the residents.

Old Business

- Bids for New Sign Package for Police Department

Mr. Durning stated he received three bids for the brick base and foundation work for the sign. The lowest bidder was from Howard Barge and Associates in the amount of \$1,630. The total cost of the sign, including the brick base and foundation work, the sign itself, and the cost of the designer, is \$11,493.98. The sign will be made from composite material.

Trustee Norris moved to accept the bids for the sign, the base and the designer fee in the total amount of \$11,493.98. Trustee Svatik seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris, Svatik (6)

NAYS: None

- Proposed Ordinance Repealing Certain Provisions of the Village Code Concerning Connection to the Water Supply System

Mayor Kaplan commented that minutes of past Board meeting containing discussions of the original Ordinance had been distributed to the Trustees. In addition, Mr. Glenn provided the Trustees with a summary on why the Ordinance should be repealed. Mr. Glenn stated the Ordinance was passed in 2006. He noted that from a practical sense, keeping the Ordinance would hinder the Village in attaining easements. In 2006 when the Ordinance was passed, the real estate market was completely different. The Ordinance affected only the developers, who paid a fee to make the cost of connection relatively small. In today's market, people are purchasing homes in the Village to live in and the connection fee is a much higher percentage of the home cost. Mr. Glenn believes home buyers that are made aware of the Ordinance would deduct the cost of connection from their offer price. He does not believe residents of the Village should be required to connect to the water supply system. He also posed some questions as to how to implement the Ordinance. Mayor Kaplan stated that when the Ordinance was passed, it was supposed to affect some homes on Duffy Lane, Deerfield Road and Portwine. Other properties, however, were added onto the Ordinance because residents connected to water and the lines went across other properties. Mayor Kaplan believes this situation went against the original intention of the Ordinance. Trustee Haber and Mr. Huvarad stated their recollections of the original Ordinance.

Trustee Chamberlain moved to adopt an ordinance repealing certain provisions of the Village Code concerning connection to the water supply system. Trustee Svatik seconded the motion. Trustee

Norris questioned whether the Ordinance should be rescinded without any reinstatement or if there were new properties which should be covered by the Ordinance. He does not believe the Trustees should go back and forth. Mr. Huvad noted the Ordinance does not include any reinstatement. Trustee Haber does not believe the Trustees have enough information to make a decision on this. He does not know how much money the Village has spent on the water lines and noted the Village would no longer recapture the money. He is also concerned with setting a dangerous precedent. Mayor Kaplan explained that the initiative for the Ordinance came from him because the Village installed water mains down Portwine and down Deerfield Road for the purpose of getting those areas on the system. Most of the money came from grants rather than the Village. Mr. Glenn suggested going back to 2000 to view each water main and determine how much money the Village advanced and how many homes have connected to the water system. Trustee Haber believes there was a good reason to adopt the Ordinance and that has not changed. If the economy is the issue, the Village could have a moratorium on the enforcement, without repealing the Ordinance. The Trustees could look at the Ordinance on an annual basis. Mayor Kaplan stated that the number of properties involved is different than the original list. Trustee Chamberlain believes the issue is that some residents will be required but other residents would not be required to connect to the water system. She also noted that while this ordinance did apply to her property, she now has no personal interest in this ordinance because she has connected to the municipal water main. Trustee Norris stated that when the Ordinance was originally passed, it was intended to move the project forward but have a relatively finite recapture period. Times are different now and it is more difficult to sell homes. Due to the hardship, he believes a moratorium may be appropriate, but does not believe the Trustees can make that decision until they see the actual amount spent by the Village.

Trustee Koomjian asked what properties should be listed on the Ordinance. Mr. Huvad noted they have to determine which mains were installed by the Village. He noted the Board already made a decision to absorb 15 percent of the connection charge for properties in south Riverwoods. Trustee Haber moved to table further discussion until the next Board of Trustees meeting. Trustee Jamerson seconded the motion. The motion to table passed unanimously.

Motion to take off the table and for a 2nd reading and adoption of a proposed ordinance amending the Village Code to prescribe regulations concerning fences.

Mr. Huvad received comments from Trustee Chamberlain, Trustee Haber and Trustee Koomjian. He suggested that the proposed ordinance could be taken off the table and amended to reflect the proposed changes, or the draft could be held for discussion at the next Board of Trustees meeting. By consensus of the Board the motion to approve the proposed ordinance remained on the table, to be considered the next Board meeting.

Standing Committee Reports

-Police/Solid Waste

Trustee Norris commended a police officer who returned a large snapping turtle to its pond. In the upcoming weeks, Trustee Norris will work with Chief Dayno on next year's budget.

Board of Trustees Meeting
September 6, 2011
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Trustee Norris will be making a proposal to investigate a reuse-a-shoe recycling program. He will present more specifics on the program at a future meeting, and will also provide some follow-up on the County solid waste plan.

-Building/Zoning

Trustee Jamerson provided the Trustees with the Building Department report for August. Year-to-date the Village is down partly because there was a new house permit last year.

-Roads/Bike Path/Parks Forestry/NSSRA

Trustee Chamberlain stated the Trustees should have received invitations to the NSSRA Swing Golf Outing which is their big fundraiser. She also reminded Mr. Stewart that he owes the Board a whitepaper on Gypsy Moths.

Adjournment

There being no further business or discussion, Trustee Jamerson moved to adjourn the meeting. Trustee Svatik seconded the motion. The motion passed unanimously. The meeting was adjourned at 10:35 pm.

The next regular Board of Trustees meeting will be held on Tuesday, September 20, 2011 at 8:00 PM.

Respectfully submitted,
Mike Ford, Village Clerk
Transcribed by Jeri Cotton

Village of Riverwoods
Public Hearing
September 6, 2011
Approved

In Attendance:

William Kaplan, Mayor
Cheryl Chamberlain
Michael Haber
Rick Jamerson
Rich Koomjian
John Norris
William Svatik

Also Present:

Duane Christenson, Battalion Chief, Lincolnshire – Riverwoods Fire Department
Bruce Dayno, Police Chief
Robert Durning, Director of Community Services
Michael Ford, Village Clerk
Patrick Glenn, Village Engineer
Bruce Huvad, Village Attorney
Chuck Stewart, Urban Forest Management

Call to Order: 8:00 PM

Mr. Huvad explained that State statute requires a Public Hearing before municipalities can decide whether or not to adopt revisions to a Comprehensive Plan. There were no comments from residents or the Board.

Trustee Chamberlain made a motion to close the Public Hearing. Trustee Svatik seconded the motion. The motion passed unanimously. The Public Hearing was closed at 8:02 PM.

Respectfully submitted,

Mike Ford, Village Clerk
Transcribed by Jeri Cotton

Village of Riverwoods
Board of Trustees
August 16, 2011
Approved

In Attendance:

William Kaplan, Mayor
Michael Haber
Rick Jamerson
Rich Koomjian
John Norris
William Svatik

Absent was:

Cheryl Chamberlain

Also Present:

Bruce Dayno, Police Chief
Robert Durning, Director of Community Services
Michael Ford, Village Clerk
Patrick Glenn, Village Engineer
Bruce Huvad, Village Attorney
Hal Roseth, Village Treasurer
Jack Siegel, Village Attorney
Chuck Stewart, Urban Forest Management

Call to Order: 7:30 PM

Approval of Minutes

With the consent of the Board Mayor Kaplan postponed consideration of the minutes of the August 2, 2011 meeting of the Board until the next meeting

Treasurer's Report

Mr. Roseth stated the current status of the overall funds is down \$275,000 to a balance of \$14.2 million. There are roughly \$7 million in IPTIP funds with an average rate of return for the last 30 days of .21%. Mr. Roseth met with a number of advisors about different options available to the Village. He spoke with Ameriprise, Northside Community Bank and JP Morgan Chase. Mr. Roseth stated that with the Ameriprise fee structure, the Village seems to be paying too much for what they are getting. The Village benefitted through the CDARS program at Northside Community Bank, but CDARS was advised not to reinstate that investment because the fees were too high and not supported by Northside Community Bank. The Bank has now reconsidered its fee structure and now offers more competitive rates. This will allow the Village to stay within FDIC limits through one operating entity. The Village would get one statement

and one rate of return and can pick the durations from 180 days to 2 years, and the rate of return is at .6%. This offers the Village flexibility in determining the duration of time, which makes this an option to be considered.

Mr. Roseth also met with JP Morgan Chase. They seem to understand municipal parameters and have a fund comparable to the Illinois Municipal Fund called Public Sector Savings. When IPTIP was at .2%, they were at .35%. They have the same risk tolerance and the same ability for short term and flexibility. JP Morgan Chase is very well versed and has great access to other investments. They are as safe as the Village can get, with a better return. Mr. Roseth also likes that they have access to newer issues. He suggested the Board consider expanding their banking relationship with JP Morgan Chase. He suggested taking \$1 - \$2 million from IPTIP and investing it with JP Morgan Chase and CDARS

Trustee Haber asked why the Village would want to keep \$5 million in IPTIP at such a low rate. Mr. Roseth explained that the money would be tied up in CDARS, with a one year maturity. The question was asked whether even with a penalty for early withdrawal, the CDARS investment would still bring a greater return. Mr. Roseth did not know the penalty rate but could look into it if the Board desired. Mr. Roseth also verified that the contemplated investment would be in compliance with the investment policy of the Village and all applicable laws of the State of Illinois.

Trustee Svatik then moved to withdraw \$2.5 million from the IPTIP funds and transfer \$1,500,000 of it into a JP Morgan Chase investment program, and \$1,000,000 of it into a CDARS investment program, as recommended by Mr. Roseth. Trustee Jamerson seconded the motion.

The motion carried by the following vote:

AYES: Jamerson, Koomjian, Norris, Svatik (4)

NAYS: None (0)

ABSTENTIONS: Haber (1)

ABSENT: Chamberlain (1)

Director of Community Services Report

Mr. Durning reported that the Jimmy Johns restaurant in the Shoppes of Riverwoods has opened. He also reported that the new Police Department building is occupied but there is still a list of items to complete.

Plan Commission Report

Mr. Huvad stated the Plan Commission met on August 4, 2011. The Commission is discussing ideas with respect to alternative energy sources.

Police Report

Chief Dayno provided the Board with the Police Department activity since the July 19, 2011 Board of Trustees meeting. There were seven 911 hang up, 20 accidents, 15 alarms, six complaints about animals, 21 fire department assists, 11 other agency assists, one burglary to auto, one child seat installation, two disputes, three domestic disputes, six driving complaints, one DUI, three fingerprintings, one fraudulent activity, six residential or vehicular lock-outs, 11 motorist assists, two noise disturbances, two parking complaints, two public assists, 13 suspicious circumstances, one theft, ten crime prevention notices and 11 case reports. There were 166 traffic stops with 100 citations issued to 82 people.

There are currently nine houses on the House Watch list that are checked regularly.

Chief Dayno stated there was no unusual activity since the July 19, 2011 meeting. He thanked the Board and the residents for their support of the new police building. There will be an open house at the station on August 27, 2011 from 11 – 2.

Trustee Svatik asked if the vehicular break-ins were seen on security cameras. Chief Dayno noted that is the first thing they check, but the cameras were unable to see anything.

Comments from the President

- Well Monitoring Report

Mr. Durning met with Mr. Swanson about the well readings. Swanson had some equipment issues and changed out some equipment, and his readings are now in line with J. A. Schwall's report. Mr. Durning believes the Village will now get more accurate readings. Mayor Kaplan noted the readings were still two feet apart.

Trustee Koomjian expressed concern about the management of the readings. He believes the technicians should have a sense on whether their readings are accurate. Trustee Koomjian noted the Village depends on the numbers. Mayor Kaplan spoke with Mr. Swanson who does not believe the faulty readings have gone on very long. Trustee Koomjian believes the technicians should do more than go through the motions. Mayor Kaplan does not believe they put as much importance on the reports as the Village does.

Mr. Durning spoke with Mr. Swanson who acknowledged the problem and replaced the equipment. Trustee Haber stated his belief that Swanson should have discovered the issue before the Village did. The erroneous readings caused the Board to pass an emergency ban on outside watering that was later rescinded.

Linda Dunn, 2920 Orange Brace, thanked the Board for taking action and their continued monitoring.

- 9/11 Ceremony at Lincolnshire/Riverwoods Fire Department on Saturday, September 10, 2011

Mayor Kaplan explained the ceremony would take place at the Lincolnshire fire station at 10:00 am. The public is invited.

Visitors Wishing to Address the Board

A resident asked about mosquito abatement. Mayor Kaplan explained the Village will have dunks (insect growth retardants) available for residents to put in standing water on their properties.

New Business

- Police Department Landscaping

Mr. Stewart explained they are working on two projects; the police department and the restoration project consisting of three acres to the south of the station. An irrigation system is needed for the native plants, but not an extensive system. The long term plan is to berm the property. Mr. Stewart noted that they requested proposals from qualified contractors, but only one contractor understood everything the Village wanted. They came up with a program utilizing battery-operated timers. The feature area plantings will get that treatment. The rest of the property will be watered using a system similar to a golf course. Mr. Stewart expects the watering system to be very efficient. The proposal also includes a three-year maintenance contract. The cost for the installation will be \$11,600. The maintenance cost will be \$2,100 per year with a three year contract that can be extended up to two additional years.

Mr. Stewart discussed the restoration project. The project includes site preparation and planting and seeding. The rain garden will also be an expense. The entire project will cost \$30,900. Plantings can be added or removed as deemed fit. The maintenance will be scheduled. The largest cost will be controlling the weeds. The Village put in five applications of weed control. The restoration maintenance contract will be about \$9,000 per year.

Mr. Stewart met with some residents. The existing vegetation provides a buffer for the residents, and Mr. Stewart wants to do something along Oakhurst Lane to keep the buffer. They looked at putting in a small berm. The residents were not overly enthusiastic because they want a 12' berm. Mr. Stewart concluded the cost would be \$50,000 - \$60,000. He noted the budget could be manipulated over six to nine years. Mr. Stewart suggested not doing anything in the area right now, and looking at it for the future.

Trustee Svatik moved to adjourn the meeting for the Public Hearings. Trustee Jamerson seconded the motion. The motion passed unanimously.

The meeting was recessed for the Public Hearings at 8:02 PM

Trustee Haber moved to reconvene the Board of Trustees meeting. Trustee Jamerson seconded the motion. The motion passed unanimously. The Board of Trustees meeting reconvened at 8:29 PM.

Mr. Stewart asked for a sense of direction from the Board regarding the proposed irrigation system. He has more details to finalize on the restoration project.

Trustee Koomjian asked for clarification on the three parcels. Mr. Stewart explained there were two contracts with the police station; an irrigation contract and a seeding contract. Both of the contracts would have maintenance agreements. Mr. Stewart noted the RFP was for both design and installation. The only company that understood what the Village wants is J&M Irrigation.

Trustee Haber moved to award the contract for the irrigation system to J&M Irrigation in an amount not to exceed \$11,655 plus a maintenance cost of \$2125 per year. Trustee Svatik seconded the motion. The motion passed by the following vote:

AYES: Haber, Jamerson, Koomjian, Norris, Svatik (5)

NAYS: None (0)

Mr. Stewart explained the Oakhurst residents were concerned about the restoration project. He is recommending leaving it alone at this time. The Village's goal will be to thin the trees on the west end. The long term goal will be to put a rest area for the bike path with a water fountain.

Stewart Wein, 1068 Oakhurst Lane, appreciates leaving the buffer. He would like to keep the wooded look as much as possible and hopes the Village stays with that. Mr. Wein asked to have the 'Do not Enter, Emergency Vehicles Only' signage removed. Mayor Kaplan demurred, and stated his belief that it is important to have a sign there.

Grace Bastone, Oakhurst Lane, appreciates the post installed near the drainage because that is a bad corner. There is a u-turn near the emergency exit. Ms. Bastone thanked the Village for putting up the bollards so vehicles would not slide down the drainage hole in the winter. She requests the police department or Village salt that area so it is not as dangerous. Mr. Glenn expects that to be part of the police department snow removal efforts because that area will need to be kept open. Ms. Bastone does not believe that will be sufficient. She thought the Village should maintain the road to the corner. Mr. Glenn explained the Village resurfaced the street from the access to Deerfield Road. They replaced the culvert underneath the road. Mr. Glenn does not recall the Village offering to take over long-term maintenance, however. Ms. Bastone believes long term maintenance was brought up to Russ Kraly. Her main concern is that it is very dangerous.

Trustee Haber asked if the Village made it more dangerous. Ms. Bastone stated there was a large oak tree at that point. It was struck by lightning and blacktopped over the area which is where the new access road is. There was a drainage problem and there is a huge culvert and water basin. That area is dangerous during the winter. Ms. Bastone worries about residents and asked if that area would be salted. Mr. Glenn noted the snow would go adjacent to the road but was unsure how Oakhurst would be plowed. Mr. Glenn stated the Village has not done anything to make the roadway icier. Ms. Bastone believes it would make a difference in the traffic flow and how you go around the road.

In the cold, iciest part of winter, the police will want the back exit well salted. Mr. Wein believes the Village should salt the road because the police department may use it. Trustee Svatik does not believe it would be a problem based on how infrequently the police department would use the back access. The back access will only be used when the front is inaccessible.

Mr. Stewart noted the drainage comes from both directions. The opening was created because everything must be collected. The bollards were installed to take care of the problem.

- Proposed ordinance proposing the establishment of Village of Riverwoods Special Service Area No. 23 for special services benefitting certain properties on Gemini Lane and Dubonnet Drive and providing for a public hearing and other procedures.

Trustee Koomjian moved to waive the First Reading of the proposed ordinance. Trustee Haber seconded the motion. The motion passed on a voice vote.

Trustee Haber moved for a second reading and adoption of the Ordinance. Trustee Jamerson seconded the motion.

Mr. Huvard explained the maximum tax would be \$10,000 per year. There is one different feature with this proposed SSA. They have an immediate need for a \$25,000 - \$30,000 project. If they had to wait 3 – 4 levy years to collect money, it would be too late. Mr. Huvard discussed different way to do this and asked the Board to consider having the Village advance the money. This ordinance would give the SSA the ability to set a levy for a multiple number of years. Once accepted by Village, it could not be rescinded. The project is too small to be economical for a bond issue. Northside Community Bank suggested the Board to take out a CD. Mr. Huvard was unsure if the Village would want to do that. He explained the levy would be fixed and would be paid over 4 – 5 years. Another option would be having one resident make a loan.

Trustee Haber noted this started out as an accommodation; now it is a problem. He did not believe having the Village advance money to an SSA was ever contemplated and he believes it would set a dangerous precedent. Mr. Huvard explained the Ordinance would not obligate the Village to make a loan. If the Ordinance is passed and the Board does not want to advance the money, another option would be utilized. Mr. Huvard explained the Ordinance could allow the association to ask for a five-year tax levy. The Village could use the levy to reassure the resident who would make the loan. Trustee Haber does not believe the Village should be involved in any documentation. Mr. Huvard explained that if the resident is interested, the association could ask for the levy and they would be responsible for documentation of the loan. Trustee Jamerson summarized that passing the Ordinance obligates the Village to collect taxes, not make a loan.

The motion passed by the following vote:

AYES: Haber, Jamerson, Koomjian, Norris, Svatik (5)

NAYS: None (0)

Ordinance # 11-8-16.

Mayor Kaplan noted the Public Hearing would be September 6, 2011. The residents met and informally voted 9-1 in favor of proceeding.

- Mass alerting warning siren system for Riverwoods

Chief Dayno explained that Trustee Svatik approached him about a warning system for the Village. He found out that the surrounding communities use Braniff Communications for their warning system. Chief Dayno met with a Braniff representative. He is recommending two sirens for complete coverage in Village. Chief Dayno identified two possible locations; one at Ravinia Green Country Club and one near Federal Life on Deerfield Road east of Milwaukee. The owners of both sites were very receptive. The cost of both sirens would be \$37,001.20 and the annual maintenance would be \$1081.50. The sirens would be 50' high and would tie nicely into Lincolnshire's system.

Mayor Kaplan stated the sirens are extremely high. The Village does not have a facility to determine when to turn on/off sirens. The Village would have to depend on Lincolnshire or the national weather service. Most of those areas are north Cook County or south Lake County. Mayor Kaplan noted the sirens only work outside and are not designed to be heard indoors. Because residents are not outside in bad weather, Mayor Kaplan questioned whether the Village should have a system.

Trustee Svatik explained that Riverwoods is the only community in this area without a tornado siren. The sirens would be controlled by Deerfield or Lincolnshire. Deerfield controls the one in Bannockburn and could handle Lincolnshire as well. The proposed design would allow Lincolnshire to turn the siren on during tornado warnings. In the Chicago area, there have been a number of tornados. The number of homes in the Village not covered by existing sirens is high. Braniff recommended filling in with two units. In Federal Life, people will not object to the height. The Ravinia Green water tower is higher than the siren would be. Trustee Svatik also handed out an article on the subject which recently appeared in the Chicago Tribune.

Trustee Koomjian asked if the \$37,000 included both installation and activation. Trustee Svatik stated it would include everything but annual maintenance. Trustee Koomjian would want a confirmed agreement of the two locations. Mr. Huvad explained that Ravinia Green would give the Village a license, not an easement. He suggested trying to secure the rights to these. He noted the Village may need to authorize a 50' high structure. The Ravinia Green location was just north of the northernmost entrance to the club. Their board meeting will be September 15. The Village can make a formal request. Chief Dayno had phone conversation with Federal Life's president. They said the Village could look for a spot on their ten acres. Trustee Norris noted the existing siren on Saunders Road is the same as the proposed height and it is not that noticeable. Trustee Svatik noted the cost would be \$28.08 per household for the first year.

Trustee Koomjian moved to purchase a mass warning system for the Village in an amount not to exceed \$37,001.04, subject to an agreement with the two property owners of two potential locations. Trustee Haber seconded the motion.

Sherry Graditor asked if the sirens would impact the cell tower. Trustee Svatik said that Braniff has assured the Village that it would not. Resident Mike Corn asked if there was a siren that could be heard indoors. Trustee Svatik explained he lives on Saunders Road and can hear the Deerfield Golf Course sirens inside his house.

Carol Lieberman 406 Greenbriar Lane, explained the most dangerous time is at night when residents are asleep and do not have access to other forms of warning. She asked if the Village has any other plans to take that into account. Mayor Kaplan stated the Village could use the communication system if they have resident's phone numbers.

Ron Boranski, 2590 Chianti Trail, asked if sirens have emergency power. Trustee Svatik explained the sirens were solar powered and could run 15 minutes uninterrupted.

The motion passed by the following vote:

AYES: Haber, Jamerson, Koomjian, Norris, Svatik (5)
NAYS: None (0)

- Deerfield Library – Request for donation for the One Book, One Zip Code program

Trustee Haber explained the Riverwoods Library Corporation has approximately \$630 in its account. He moved to donate all the money in that account to the Deerfield Library District. Trustee Koomjian seconded the motion.

Resident Mike Corn, 3075 Blackthorn Road, asked if residents would still have to purchase library cards if the Village donates money. Mayor Kaplan said residents would still have to purchase library cards. A resident stated she was on the One Book, One Zip Code board. This year they are reading a book for the 10th anniversary of 9/11. The Village has donated to this program for the past three years. The program brings Deerfield, Bannockburn and Riverwoods together through reading and is separate from the library. The program is sponsored by the Friends of the Library.

The motion to donate all the funds in account of the Riverwoods Library Corporation (approximately \$630) to the Deerfield Library District for the One Book, One Zip Code program passed by the following vote:

AYES: Haber, Jamerson, Koomjian, Norris, Svatik (5)
NAYS: None (0)

Approval of Bills

Trustee Jamerson moved to approve the bills. Trustee Svatik seconded the motion. Mayor Kaplan asked for a modification for the Foxfield bill, which would be reduced from \$81,081.90 to \$38,109.90. Trustee Koomjian asked about the Central Management bill. Mayor Kaplan noted that was for insurance. Trustee Koomjian asked about the Midwest Meter bills.

He believes that when the telemetry devices came onboard, the Village was supposed to see the billing from Swanson go down. In the cost justification, Russ Kraly offset the installation cost with the reduction in the annual labor cost. Trustee Svatik noted that Mr. Kraly said replacement parts for the existing meters were no longer available and the Village needed to make a change, and that this was the best option for the Village.

The motion to approve the bills passed by the following vote:

AYES: Haber, Jamerson, Koomjian, Norris, Svatik (5)

NAYS: None (0)

Old Business

- Bids for new sign package for Police Department

Mr. Durning explained the Board discussed the sign package at the last meeting. Jackie Borchew contacted two sign makers and received estimates on an entire sign package.

The Village wants a non-wooden sign for durability. The proposed material will be a high density urethane. The sign will be two-sided, back to back, mounted on a brick base. The sign will be informational; it will have the police star and the center symbol of the fire patch. The brick base will be separate and prices will come at a later date.

Trustee Svatik asked how high off the ground the address would be. Ms. Borchew explained the base would be 24 inches high. The brick would match the fire and police department buildings. The Village received a bid from Newcastle for the brick, in the amount of \$3800. Trustee Jamerson asked if the Village would get additional bids for brick. Mr. Durning explained the Village has one confirmed bid so far but were trying to get additional bids. Mr. Glenn will try to get another quote.

Trustee Jamerson likes the material and believes it would be durable. Ms. Borchew explained the production time would be at least four weeks. Further discussion will be held at the next Board meeting.

- Ordinance repealing certain provisions of the Village Code concerning connection to the water supply system

With the consent of the Board discussion on this item was postponed to the next meeting of the Board.

- Ordinance amending the Village Code to prescribe regulations concerning fences

Trustee Svatik moved to waive the first reading of the proposed ordinance. Trustee Jamerson seconded the motion. The motion passed on a voice vote.

Trustee Svatik moved for a second reading and adoption of the proposed ordinance. Trustee Jamerson seconded the motion.

Trustee Koomjian reported that he did some research on wireless deer fences, an issue which he believes is pertinent to Riverwoods. In order to dissuade deer, the fence would need to be 2500 – 4000 volts. Many residents would be apprehensive of this voltage. Trustee Koomjian noted the Village does allow electrified equine fences and questioned what voltage is allowed in the Village. Trustee Jamerson noted that the Ordinance prohibits electrified fences except for dog and equine fences.

Trustee Koomjian noted that a Highland Park resident made a comment at a recent Board meeting stating they learned to cohabit with deer. They commissioned a scientific study to determine whether deer could be captured, sterilized and released. The program was terminated in 2004 because it did not work. Since then, Highland Park does not have an active program. The resident's comments just means you get what you get.

Mayor Kaplan explained the Village has spent a lot of time on this. They had a very good committee that worked on this and came up with recommendations. Trustee Haber asked if the issue was the deer fences or the deer. Mayor Kaplan does not think it makes a difference. If it does not pass, residents would have to take down deer fences.

Trustee Jamerson questioned the setbacks provided for in the proposed ordinance. He stated that there are some setbacks required for deer fences but not for stockade fences. He could put up a six foot high stockade fence on his property line and have a complete blank wall but could not put up deer fence on the same property line. He has 700 – 800 feet that front the forest preserve and he does not believe that deer will be stopped by six foot high fence. Mr. Huvard asked if Trustee Jamerson's concern is that a stockade fence does not have the same limitation. He noted the Plan Commission looked at both deer and other fences. They looked at architectural and non-architectural fences. Their conclusion was, in part, that certain fences should not be right up against the property line in front yards. Trustee Jamerson expressed concerned that the Village is trying to pass an Ordinance that does not treat all fences equally. Mayor Kaplan explained the Village was concerned that the fences would go wall to wall. Trustee Jamerson noted that people could still install other fences wall-to-wall; he also noted the driveway gates could only be six feet tall. Mr. Huvard believes that is a mistake. The gate should also be eight feet high. Trustee Haber continued to question the entire ordinance. He would be more in favor of continuing the moratorium. Trustee Haber indicated that he does not believe the Village has addressed the underlying issues that are before the Village. Until those issues can be addressed in a more global manner, the existing deer fences should be allowed to continue. Trustee Koomjian noted that residents come to the Village and should expect deer, although people have different needs and desires. Some people love gardens and have concluded the only way to keep a garden is to install a deer fence. Some want protection. The Village should be receptive to allow people to protect their property from the deer. Trustee Svatik noted that residents could put up a fence around their garden. He does not believe people can move to Riverwoods and not tolerate deer. Trustee Haber, who does not have a deer fence, added that he does not mind seeing deer every so often but does not like what they do to his property.

Trustee Norris noted he could not put up a fence because he lives in Thorngate. He agrees with Trustee Jamerson and does not see the difference between putting up a six foot high solid fence or an eight foot high transparent fence. He complimented the committee for their work, but does not think the proposed ordinance is adequate. Trustee Norris believes this proposed ordinance could be challenged in court and would likely fail. Trustee Jamerson noted that if the Ordinance were to pass, he would want additional clarification regarding woven and wire welded fencing and trees. Trustee Jamerson also noted that the proposed Ordinance does say that fences have to be removed once planting is established, but that deer do not care if a plant is established or not. Trustee Norris stated his belief that the transitional fence process has too many implicit parts. It should be made clear that the requirements will be the same as for a regular fence permit, but there is a time limit. Trustee Norris would not want to see a requirement that the fences have to be removed before real estate closings because that could be a financial burden. Mr. Huvad stated his opinion that all existing deer fences should be grandfathered.

Resident Greg Mancuso reported to the Board that he was part of the Fence Task Force that was charged only with looking into deer fence issues.

Resident Sherry Graditor, 880 Hoffman Lane, commented that she agrees that deer fences should be subject to some regulation. Deer fences can restrict water flow, be attached to trees, etc., and they need to be inspected. If the residents of the Village want to put up deer fences to protect the woods, they should obtain permits and there should be inspections to ensure that the fences do not negatively affect the woodlands. Trustee Haber questioned which is worse; deer fences or the damage done by deer. Attorney Huvad stated that the Village addressed these issues in the moratorium, and the same prohibitions will be necessary regardless of whether or not the moratorium is extended.

Mrs. Graditor commented that one reason the committee wanted to allow deer passage in side yards was that if the side yards are blocked, deer will be on the streets. Trustee Jamerson asserted that deer will not jump a stockade fence because they cannot see what is on other side. If residents can put up a stockade fence on side and rear yards at the property line, he asked then why can't residents put up deer fences. Trustee Koomjian thinks there are a number of things to discuss.

Trustee Haber moved to table the motion on the floor (for a second reading and adoption of the proposed ordinance). Trustee Koomjian seconded the motion. The motion passed on a voice vote.

Trustee Koomjian moved to extend the deer fence moratorium for six months to give the Board time to carefully evaluate all options. Trustee Haber seconded the motion. Mayor Kaplan voiced an objection to a 6 month extension of the moratorium and suggested that the moratorium should not be extended for more than 90 days. Trustee Koomjian then moved to amend his motion to extend the deer fence moratorium for 90 days. Trustee Haber seconded the motion

Mr. Huvad asked if the Trustees would rather allow eight foot high deer fences to go to property lines or move all fences back. Trustee Jamerson explained some residents have already installed

deer fences that are lot line to lot line. New people cannot put up fences to match their neighbors' fences. He commented that things need to be equal.

Margie Kaul, 2975 Arrowood Trail, asked about grandfathering deer fences. She stated that she complied with what was suggested and it came at great expense. Now, the Village seems to be changing the rules. Mayor Kaplan explained that Mrs. Kaul's deer fence would be grandfathered.

Resident Carol Lieberman, 406 Greenbrier Lane, commented that one frustration with the fence issue is that deer fences were not treated as other fences were. The people in general in the Village have not seen the proposed ordinance and so have not been able to study or comment on it, which she claims has been frustrating. She is also bothered that the Village had deer expert come in. She never heard that the issue had come up of whether the Village would consider culling deer. Mayor Kaplan explained the Trustees were talking about deer fences, but Mrs. Lieberman stated her belief that it is a linked issue, and that if there is some science available to the residents, it should be part of the general discussion.

A resident stated that Marty Jones came to a Board meeting and said that the perception about the deer is a matter of attitude. She believes cages are the right answer for vegetation and deer to live in harmony. Deer eat things, but it is a matter of tolerance. How much are you willing to tolerate?

Resident Joan Becker, 2750 Edgewood Lane, stated her belief that other animals are being forgotten, and that if you only put up cages, property will look poor. That is fragmentation. If you feel the woodlands should be protected, the shrub land birds cannot get into caged shrubs. Cages and fences do not solve that issue.

Resident Lori Breitkopf, 450 Greenbrier Lane, commented that when the RPC provided its position paper, it also identified web sites for scientific studies. Tim Pruse commented about some of the methodologies. One of the purposes of proposed ordinance is for the rejuvenation of the woodland areas. She urged the Board to think about perpetual grandfathering. There is a checkered history with deer fences in Village.

A resident asked if the proposed fence ordinance was available for public view. Mayor Kaplan explained it would be put online, and Trustee Haber noted residents could get copies and/or contact the Board about the proposed ordinance. If a resident wants a copy of the proposed ordinance, they can come to the Village and request it.

The motion to extend for 90 days (until November 14, 2011) the moratorium found in Ordinance No. 10-2-1 on the enforcement of provisions in the Village Code which prohibit fences in excess of 6 feet passed by the following vote:

AYES: Haber, Jamerson, Koomjian, Norris, Svatik (5)

NAYS: None (0)

Board of Trustees Meeting

August 16, 2011

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Adjournment

There being no further business or discussion, Trustee Haber moved to adjourn the meeting. Trustee Jamerson seconded the motion. The motion passed unanimously. The meeting was adjourned at 10:33 PM

The next regular meeting of the Board of Trustees is scheduled for September 6, 2011 at 8:00 PM.

Respectfully submitted,

Mike Ford, Village Clerk

Transcribed by Jeri Cotton

Village of Riverwoods
Public Hearing before the Board of Trustees with respect to proposed Special Service Area #21
August 16, 2011

Approved

In Attendance:

William Kaplan, Mayor
Michael Haber
Rick Jamerson
Rich Koomjian
John Norris
William Svatik

Absent was:

Cheryl Chamberlain

Also Present:

Bruce Dayno, Police Chief
Robert Durning, Director of Community Services
Michael Ford, Village Clerk
Patrick Glenn, Village Engineer
Bruce Huvad, Village Attorney
Hal Roseth, Village Treasurer
Jack Siegel, Village Attorney
Chuck Stewart, Urban Forest Management

Call to Order: 8:03 PM

Public Hearing to consider formation of Special Service Area No. 21 (Meadowlake) benefitting certain properties on Fox Trail Court, Metawa Lane, Columbine Lane, Baneberry Lane and Chicory Lane.

Mr. Huvad explained residents in the proposed Special Service Area received notices of the Public Hearing. The notice was also published at least 15 days prior to the meeting. There are approximately 58 properties in the proposed area. Mr. Huvad explained the Village proposed forming the Special Service Area for the purpose of maintaining private roads. A hearing will be held tonight. There will then be a period of time where those in favor of forming a Special Service Area must file a petition with the Village Clerk. There is a period of 60 days where the owners of 51% of the properties must consent to the Special Service Area in order for the Village to form a Special Service Area. The Board would then adopt an Ordinance and a Special Service Area would be formed. The purpose of the area is to provide special services as described in the proposed Ordinance. The SSA Association can sign an agreement with the Village requesting the Village collect a tax levy in a specific amount. The tax levy for this proposed SSA will be levied equally. The annual tax levy Ordinance is adopted in December of each year. As a result of putting in a specific amount for the tax levy, there will be a line item and dollar amount on the tax bill.

Mr. Huvard noted that the separate agreement with the Village allows the SSA Board to determine what services will be performed. They will also engage and supervise the contractors. As the tax levy monies come into the Village, they are deposited in an SSA 21 fund. The SSA Board will send a payment request to the Village and the Village will pay the contractor to the extent of the amount of money available in the SSA 21 fund. If there is not enough money for the work, the association would be responsible for the additional money. The Ordinance describes the services, the fact the taxes will be spread on a flat basis, the maximum levy amount of \$60,000 along with an escalator of up to 5%. There is a timing issue on when the money can be used, because the money is levied in December but money does not come in right away.

Cheryl Borden, 13 Chicory Lane, asked about the money currently in the association. Mr. Huvard explained the association must stay in existence. The money collected by the association will be kept as a reserve for larger projects. The association has the ability to set the levy amount.

Mrs. Borden noted there are no legal signs in Meadowlake. She asked if stop signs would be enforceable. Mr. Huvard explained the association would determine which projects would be completed and which projects would be covered by the levy amount.

Mrs. Udon, 11 Chicory Lane, asked why the Village is getting involved in Meadowlake. Mayor Kaplan explained the Village is offering this service to the residents so they have the services available without having to collect money themselves. Mrs. Udon asked how many homeowners have not paid their assessments. Mayor Kaplan noted the Association Board asked the Village Board to do this.

Chuck Fogelson, 6 Columbine, asked if the money given to the Village gets interest. He spoke with the association treasurer who noted there are a few homes in foreclosure and one Meadowlake resident that has not paid. Mr. Fogelson noted the money collected by the association collects interest.

Mr. Huvard noted that many residents asked the Village for help and formulated a program. Meadowlake and other associations asked the Board for assistance in implementing it.

Stuart Wein, Oakhurst Lane, believes it is a great idea. He asked if there is a way to get past due money put on tax bills as well. Mr. Huvard responded that the program would only operate going forward.

Mr. Fogelson, 6 Columbine, asked about the fee. Mr. Huvard noted the Village could take up to 1% of the tax levy for administrative costs. The Board does not want to make an exact determination until they find out how much time the Village attorney and Village engineer are putting forth.

Marvin Hamelstein, 2? Chicory, asked if the association could back out of the agreement. Mayor Kaplan noted the Board could be asked not to collect more money, but the money would need to be utilized on items listed in the Ordinance.

Trustee Koomjian made a motion to close the Public Hearing. Trustee Svatik seconded the motion. The motion passed unanimously. The Public Hearing was closed at 8:26 PM.

Respectfully submitted,

Mike Ford, Village Clerk
Transcribed by Jeri Cotton

Village of Riverwoods
Public Hearing before the Board of Trustees with respect to proposed Special Service Area #22
August 16, 2011

Approved

In Attendance:

William Kaplan, Mayor
Michael Haber
Rick Jamerson
Rich Koomjian
John Norris
William Svatik

Absent was:

Cheryl Chamberlain

Also Present:

Michael Ford, Village Clerk
Bruce Dayno, Police Chief
Robert Durning, Director of Community Services
Patrick Glenn, Village Engineer
Bruce Huvard, Village Attorney
Hal Roseth, Village Treasurer
Jack Siegel, Village Attorney
Chuck Stewart, Urban Forest Management

Call to Order: 8:26 PM

Public Hearing to consider formation of Special Service Area No. 22 benefitting certain properties on Timberwood Lane, Timberleaf Lane and Timberline Lane.

Mr. Huvard stated the notices were sent out with a legal description and map of the area. It was also published in the Deerfield Review more than 15 days prior to this meeting. The taxes would be spread on a flat basis across the 18 properties. The maximum annual tax levy would be \$8000 per levy year. There is no escalator.

Mr. Huvard explained the Village proposed forming the Special Service Area for the purpose of maintaining private roads. A hearing will be held tonight. There will then be a period of time where those in favor of forming a Special Service Area must file a petition with the Village Clerk. There is a period of 60 days where the owners of 51% of the properties must consent to the Special Service Area in order for the Village to form a Special Service Area. The Board would then adopt an Ordinance and a Special Service Area would be formed. The purpose of the area is to provide special services as described in the proposed Ordinance. The SSA Association can sign an agreement with the Village requesting the Village collect a tax levy in a specific amount.

Mayor Kaplan noted there has been a formal meeting from the association. There were no additional questions.

Trustee Jamerson made a motion to close the Public Hearing. Trustee Koomjian seconded the motion. The motion passed unanimously. The Public Hearing was closed at 8:29 PM.

Respectfully submitted,

Mike Ford, Village Clerk
Transcribed by Jeri Cotton

Village of Riverwoods
Board of Trustees Meeting
August 2, 2011
Approved

In Attendance:

William Kaplan, Mayor
Cheryl Chamberlain
Michael Haber
Rick Jamerson
Rich Koomjian
John Norris
William Svatik

Also Present:

Duane Christenson, Battalion Chief, Lincolnshire – Riverwoods Fire Department
Michael Ford, Village Clerk
Robert Durning, Director of Community Services
Patrick Glenn, Village Engineer
Bruce Huvad, Village Attorney
Jack Siegel, Village Attorney

Call to Order: 8:00 PM

Approval of Minutes

Trustee Koomjian moved to approve the minutes from the July 19, 2011 Board of Trustees meeting. Trustee Svatik seconded the motion. There were minor changes made by the Trustees. The motion passed unanimously as amended.

Director of Community Services Report

Mr. Durning stated the Police Department construction is coming along. The carpet has been installed, doors hung, locks are being keyed, and plumbing fixtures are being installed. Final grading is about to begin. The ribbon cutting is planned for August 27, 2011. The Police Dept. is planned to be operational in the new building on August 5.

Engineer's Report

- 2011 Road Maintenance Bid Recommendation

Mr. Glenn stated the 2011 MFT project will include ditching, culvert repairs and the Village Hall parking lot. They received five bids. The lowest bid was from Landmark Construction. The amount is slightly higher than the estimate. Mr. Glenn recommended awarding the bid to Landmark Construction. He noted this was an estimate and the Board previously passed a

resolution. If the amount comes in higher than the previous resolution, Mr. Glenn would come back to the Board with another resolution.

Trustee Norris moved to award the 2011 MFT project to Landmark Construction in the amount of \$304,723.94. Trustee Chamberlain seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris, Svatik (6)

NAYS: None (0)

Village Attorney's Report

Mr. Huvad was contacted by the owner of the 37 acre parcel at the southeast corner of Milwaukee and Deerfield Road. He now has new counsel and would like to open discussions with the Village.

Planning Commission Report

Mr. Huvad explained the Planning Commission has been meeting to discuss alternative energy sources. They are working on wind turbines first and will then move onto solar panels in advising the Board on a future ordinance. They will continue their discussion this Thursday at the Planning Commission meeting.

Zoning Board of Appeals

Chairman Ford explained they met last month and explored options for Mrs. Zalewski. The meeting was continued to August 17, 2011. Subsequently, Mrs. Zalewski met with Rob Durning and an alternative plan was submitted that does not encroach into the side yard setback. Mrs. Zalewski has thus withdrawn her variance petition and there is no need to continue the hearing.

Police Report

There was no Police Report.

Fire Department Report

Duane Christenson from the Lincolnshire-Riverwoods Fire Department presented the call volume for the LRFPD District including mutual aid to the DBFD District for the month of July. There were 50 calls including 17 EMS calls, nine fire calls and 17 other calls. There were 278 calls year to date.

Comments from the President

- Mayors' meeting with ComEd

Mayor Kaplan and mayors from Highland Park, Deerfield, Bannockburn and Glencoe met with ComEd. The meeting was sponsored by Representative Karen May. The gathering was angry at ComEd for the amount and length of power outages. ComEd is looking to correct the one percent of residences that frequently lose power without regard to weather events. Trustee Svatik noted the ComEd outage report shows that Village Hall averages one power outage every 13 months. Mayor Kaplan stated their report is not always accurate. He noted they discussed wind and trees. The Village's franchise agreement from 1992 requires ComEd to bury 500 feet of cable per year. There was a lawsuit and ComEd does not need to comply with that portion of the agreement. Mayor Kaplan will get a copy of the lawsuit.

Mayor Kaplan looked at the power lines at Deerfield Road and Portwine. There are trees on the power lines. He noted ComEd would have to repair the power lines at the least cost.

- Temporary Fence Regulation Expires August 3, 2011

Mayor Kaplan noted the moratorium would expire August 3, 2011 which is tomorrow. Mayor Kaplan suggested discussing temporary fence regulations at the next meeting. Trustee Haber asked if the Board should extend the moratorium. Mayor Kaplan said that he was comfortable that a fence permit would not be issued in the interim time period.

- Bannockburn BBQ Event

Bannockburn called off the October 1st event because of the construction on Route 22. Mayor Kaplan spoke with the Village Manager of Bannockburn and he offered to hold the event if it could be kept small. Bannockburn will get back to Mayor Kaplan.

- Well Monitoring Report

Mr. Glenn explained that there are two sets of readings. The measurements from the two readings, however, are taken with two different methods. The discrepancies between the two sets of measurements are surprising. He believes the measurements from Schwal are more accurate. Trustee Jamerson stated that Schwal did two sets of measurements. Mr. Glenn explained that this year is not very different than other years for well depth. There is no particularly low level. He suggested refining or revisiting how the measurements are taken.

Trustee Koomjian started tabulating water monitoring report numbers about six years ago. He prepared a chart showing the trends over the past six years. The average water levels from 2006 to 2010 compared with the most recent readings from 2011, based on Swanson's measurements, has gone up to about 65 which is above the average. Trustee Koomjian believes it would be worthwhile to get more accurate readings. He questioned why Jack Schwal's readings do not match Swanson's readings. Trustee Koomjian believes it would be appropriate to rescind the emergency measures. He also believes the Village should continue to monitor.

Trustee Haber moved to rescind the emergency ban on the outside unattended or automatic use of well water from private wells not connected to the village water system enacted by the Board

at its regular meeting held on July 19, 2011. Trustee Chamberlain seconded the motion. Trustee Chamberlain expressed concern about the reliability of the readings. She suggested giving Swanson the readings from Jack Schwal and ask them why the numbers are so different. She noted that Schwal performs a sonic measurement.

Resident Michael Dunn, 2920 Orange Brace, believes there is a difference between how they blow the wells. Swanson comes in with compressed air. Schwal has a pump and a gauge. In previous years, Swanson's gauge was faulty. He questioned some of Swanson's numbers. Mr. Dunn's well is at 105 feet deep which is one of the shallowest wells in the area. The second reading (from Schwal) was very carefully taken. Mr. Dunn believes Jack Schwal's method, with a gauge and pump, is better.

Resident Linda Dunn, 2920 Orange Brace, wants to allow sprinkling only on alternate days. Mayor Kaplan noted that is the current Ordinance. Trustee Chamberlain suggested reminding residents that sprinkling is only allowed on alternate days. Ms. Dunn suggested sending an automated phone call to the residents. Trustee Haber amended his motion to include notifying residents through an automated phone call about the watering ban being lifted and reminding residents that watering is only allowed on alternate days within specific hours.

Trustee Svatik questioned whether the Board has enough information to lift the moratorium after two weeks or if they should get the learned opinion of Swanson or Schwal. Trustee Haber does not believe the Trustees had enough information to order the watering ban. Trustee Svatik wanted to give more weight to the opinions of South Riverwoods residents about lifting the ban. Trustee Jamerson believes the sonic readings that were done are very close to Swanson's readings. He does not believe Swanson's readings from two weeks ago gave an accurate reading. Trustee Jamerson believes that if residents are not following the ordinance, they need to be fined. He also does not believe the water levels are that low.

Trustee Norris stated that it appears that the wells rebounded, considering either set of numbers. He does not believe people will be watering with the amount of rain we've had lately. He believes the emergency watering ban can be lifted, but the alternate day watering should be enforced. Trustee Jamerson also believes the Village should be prudent by reviewing the water levels every two weeks. Staff will ask both Swanson and Schwal to come in on the same day. Trustee Jamerson states they shouldn't be monitoring wells together at the same time.

The motion to rescind the emergency sprinkling ban carried by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris, Svatik (6)

NAYS: None (0)

Old Business

- A proposed investment relationship with JP Morgan Chase

Mayor Kaplan noted Hal Roseth was on vacation but would be present at the next meeting to discuss JP Morgan.

- Approval of 2011 Comprehensive Plan

Mr. Huvad incorporated comments from the Mayor and Board of Trustees. He believes a Public Hearing needs to be scheduled before the Comprehensive Plan can be approved. The Trustees made a few text changes to the proposed plan. Trustee Norris explained the Planning Commission decided what was important and the Board will determine how to implement the Plan. Mr. Siegel explained that a Comprehensive Plan is an advisory document and is not legally binding. Mr. Huvad will have a final version and Ordinance for September.

Visitors Wishing to Address the Board

Resident Paul Zgonena 2930 Riverwoods Court, said there was no American flag allocated for the new police station. Mayor Kaplan said a flag pole and American flag that will be at the new police station.

New Business

- Bids for Drywall for Police Department Garage

Mayor Kaplan explained there were a number of things unfinished from the original police station construction documents. It is up to the Board whether or not there should be drywall in the detached garage. He stated Chief Dayno was concerned about vehicles starting in the winter if the garage did not have drywall or insulation. Chief Dayno is not as concerned about having heat in the garage.

The Village received two bids. The low bid was from SKS Construction, in the amount of \$7,500 included drywall, insulation, taping and a painting option. The other bid was from Foxfield Construction for \$7,800 for the same work plus over \$1,000 in general contractor cost.

Trustee Jamerson moved to award the contract for drywall, insulation and taping for the police station garage to SKS Construction in the amount of \$7,500. Trustee Koomjian seconded the motion.

Trustee Haber noted the bids have different dates. Mr. Glenn explained this was not a sealed bid. He explained that the contractor, Foxfield, solicited some bids. Mr. Huvad explained the Village did not need a competitive bid. Trustee Haber does not believe it is appropriate to have bids that are so far apart in timing. When bidding something, he believes everyone should receive a bid package and nobody should receive a second look. Although there is nothing showing anyone got a second look, it could appear that way. Mr. Huvad asked if SKS Construction assumes prevailing wage rates as it is required for this project. Mr. Glenn explained the confirmation of prevailing wage rates is that they need to submit certified payroll records. Mr. Huvad suggested confirming that is how they are doing things before signing the

contract. Mr. Glenn noted the Village collects all of the payroll records. The Village requires prevailing wages based on the Prevailing Wage Act. Trustee Jamerson amended his motion to require SKS Construction to adhere to all Prevailing Wage Statutes of the State of Illinois. The motion carried by the following vote:

AYES: Chamberlain, Jamerson, Koomjian, Norris, Svatik (5)

NAYS: Haber (1)

Trustee Jamerson noted the second proposal from Foxfield was a change order request for a heated garage. Trustee Norris does not believe a heated garage is necessary. Mayor Kaplan noted that Chief Dayno was not concerned about having a heated garage. Trustee Jamerson noted the Village could put out a bid package for a heated garage at a later date if deemed necessary.

- Proposed Ordinance Repealing Certain Provisions of the Village Code Concerning Connection to the Water Supply System

Mayor Kaplan explained that the Ordinance attempting to repeal certain provisions of the Village Code concerning connection to the water supply system passed in 2006 was never recorded with the County. The Village sent out letters in May 2011, to inform residents of the \$3,500 savings in tapping on to public water mains before November 3, 2011 and to remind them that buyers had 90 days to connect upon sale of property for non SSA properties. Residents were not aware of the 2006 ordinance- it was the fault of the Village. Mayor Kaplan does not believe this is the right time to implement this Ordinance, because of the downturn in the economy. The Village received complaints from five residents after they received the letter. Trustee Chamberlain explained she just connected to municipal water because of the 2006 Ordinance. She would like consistency but feels the original ordinance was a bad idea because the Village is treating some people differently by requiring some properties to connect to municipal water.

Trustee Svatik questioned how the error happened and what would prevent an error from happening again. Mr. Huvad explained the former Village Clerk made the error. Trustee Svatik asked why this wasn't caught. Mr. Glenn explained that people voluntarily wanted to connect to municipal water back then so the issue.

Trustee Haber recalled that the Ordinance was put into place because the previous Board determined they were prepared to do certain water extensions if they could regain the cost back. They felt it could affect future residents that may or may not buy a house. It does not affect existing residents. Anyone who bought a home while Ordinance was not put in place should be grandfathered. Going forward, he feels it would defeat the prior Board's viewpoint because of a technical error. Trustee Chamberlain believes sellers lose money because the connection fees are put into the offer. Trustee Norris explained that current owners would have water available for fire hydrants. He does not believe the Ordinance should be repealed. It should stay in place, going forward. Trustee Koomjian believes people should have an option. Trustee Norris noted people would know before purchasing in Riverwoods. He believes it made sense for the entire

Village because it created better water pressure throughout the Village. Trustee Koomjian asked why residents should be impacted by \$30,000, when their voice is not heard.

Trustee Norris does not believe there is one simple answer that would be fair to everyone. The Ordinance has been in place and people have paid. Just because the Ordinance was not recorded, he does not believe it should change.

Mr. Glenn explained the Village installed water mains as an improvement in a number of locations. The Village needed easements and residents granted the easements whether or not they wanted the service. These same residents are now being told that the next owner of their home must connect at a fee of \$30,000. This could be seen as a reason not to grant an easement for a system improvement. Mayor Kaplan believes that is a valid point.

Trustee Haber noted that the Board may not have passed the project if they could not recapture the money. Mayor Kaplan noted the water main was installed in 2004 while the Ordinance went into effect in 2006. He explained that during better times, most people would tap into water in front of their house. Trustee Haber explained residents would not have to tap in. The Village used general revenue of the Village based on the assumption the money would be recaptured over a particular time frame.

Mayor Kaplan explained the Village received a \$500,000 grant. Mr. Glenn will get some background information about when various projects were built, based on the timing of the Ordinance. Mayor Kaplan explained that most of the money received is due to grants and Discover Financial Services. Trustee Norris explained that the Duffy and Deerfield Road projects were funded with DCO grants. Portwine was funded with a Discover grant. The Village spent about \$300,000. Mr. Glenn explained the Ordinance was passed several years after the projects were completed. Trustee Chamberlain remembered writing a letter to the Board. She received a response stating that house sales were very high and the connection fee could be recovered. Former Board member Sherry Graditor suggested pulling minutes from previous Board meetings to review the discussion. She recalls that Lake County was concerned about the number of residents on wells in Riverwoods. Trustee Haber moved to table further discussion until the next Board of Trustees meeting.

Resident Bob Berenson, 750 Timber Trail, believes residents should have an option. He does not believe it is fair in this bad economic climate to require connecting. Trustee Haber explained the Board cannot always protect individual rights. Sometimes there is a greater public good. Trustee Chamberlain believes there are times you have to go with the greater good philosophy, but believes the Village needs to be consistent to where all or none connect. Trustee Norris seconded the motion to table further discussion. The motion passed unanimously.

- Proposed Ordinance Rezoning Property Under the Riverwoods Zoning Ordinance

Trustee Chamberlain moved to waive First Reading of the Ordinance. Trustee Koomjian seconded the motion. The motion passed unanimously.

Trustee Koomjian moved for a second reading and adoption of the Ordinance. Trustee Chamberlain seconded the motion. Mr. Huvad explained that zoning on the police station site is consistent with Village properties. The P-1 district fits well because it is a municipal facility. The motion carried by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris, Svatik (6)

NAYS: None (0)

Ordinance 11-8-15.

- Bids for New Sign Package for Police Department

Mayor Kaplan explained this is another extra for the police station. Trustee Chamberlain asked why a sign package was not included in the proposal. Mr. Huvad explained the Village did not ask the architect to include a sign package. The Village received two bids. The low bid was from Fast Signs in Northbrook.

Trustee Haber believes there should be a discussion with respect to whether there should be a place on the sign for messages. Trustee Chamberlain likes the idea of a message board. She noted the sign would be ground lit. Mr. Huvad explained the Sign Ordinance prohibits digital signs. Trustee Norris would not want a message sign at that location.

Trustee Jamerson noted the brick base was not included in the sign package. He noted the Board could not vote on the sign package until the brick base and foundation was priced. Mr. Durning will get bids for a brick base and foundation before the next meeting.

Trustee Norris moved to continue further discussion until the next Board of Trustees meeting. Trustee Chamberlain seconded the motion. Trustee Norris would like to see a color rendering of the proposed sign. Mr. Huvad suggested getting a material board as well. The motion passed unanimously.

Standing Committee Reports

- Police/Solid Waste

Trustee Norris wanted to go into Executive Session to discuss solid waste. Mr. Huvad explained that contract negotiation for solid waste hauling and recycling does not fall into executive session categories. Trustee Norris withdrew his motion based on Mr. Huvad's recommendation.

Trustee Norris received a proposal from Waste Management. The average rate right now is approx. \$35 but the numbers are very inconsistent. The Village received numbers that are better than where they have been. Mayor Kaplan, Mr. Huvad and Trustee Norris met with SWALCO Director Willis. Mr. Willis believes the Village can do better and recommended the Village continue to negotiate with Waste Management. He would negotiate with Waste Management and if the Village does not find they have provided adequate numbers, Mr. Willis would provide a list of haulers that are interested in working with the Village.

Trustee Haber noted that in Highland Park, they have one or two days per year where residents can put anything on curb and they would pick up. Trustee Haber believes that service should be provided for Riverwoods residents. He suggested putting out an RFP with everything the Village wants instead of just negotiating with Waste Management. He believes it seems unfair to Waste Management to negotiate with them and then shop around.

Trustee Norris noted that Waste Management is aware others are interested in working with the Village. Trustee Svatik explained the Village did go out for bid in recent history. Trustee Haber explained that was a different time. Trustee Norris explained that communities that have changed carriers have had a degree of disruption. The Village knows Waste Management can do the job and there is some benefit to keeping the same provider. He questioned how much cheaper someone would need to be for the Village to change. Trustee Norris noted the Village has unlimited service right now, but could get a lower rate for limited service. The Village could give residents a choice.

Trustee Chamberlain questioned why the Village would not want to speak with other companies to know if this is a good price. Mayor Kaplan explained that Mr. Willis suggested getting the best price from Waste Management first. If the Village was not happy, they could look elsewhere. Mayor Kaplan noted the Village requires a single axle truck.

Trustee Chamberlain has had a good service experience and noted there is some variation in service. Trustee Norris noted the Village may get complaints about the company but does not receive complaints about the service or individual workers. Village Clerk Ford noted he receives a lower rate because he uses brown bags and hauls them to the end of his driveway. Mayor Kaplan noted everyone would receive a 64 gallon recycling toter.

Trustee Norris recommends negotiating longer with Waste Management then going out to bid if necessary. If the Village goes out to bid, they must go with the lowest responsible bidder. Trustee Svatik asked if the Village has set a target level at which they would be satisfied. Trustee Norris would not want to get into that much detail at this time.

Mr. Huvad noted that Mr. Willis is suggesting that he would go to bat for the Village if the Village is really willing to change. Trustee Haber believes this is a commodity. There would be a transition period, but a company would be contractually obligated. Trustee Koomjian would not want to go with a start-up company. Mr. Huvad feels the Village is used to the current level of service. Trustee Chamberlain believes this is a valid concern. Trustee Norris noted that any change would generate some complaints. If the degree of change is reduced, the number of complaints would also be reduced. Mr. Huvad noted the Village could have a prequalification process before going out to bid. Trustee Jamerson noted that if the Village made the prequalification difficult, the number of people that bid on the contract would be limited. Trustee Chamberlain would want to check references and be able to speak with residents in other communities about their service. Trustee Norris will continue working with Waste Management to get their best number before deciding whether to put out an RFP. Mayor Kaplan getting believes residents are happy with the service but not the price.

- Building/Zoning

Trustee Jamerson presented the Building Department report. From

July 1, 2011 to July 31, 2011 there was one driveway, four roofing/siding, two fence/deck, one sewer tap on, one SFR addition, one sign and five miscellaneous permits. The total construction value was \$530,240 with \$5365 generated in fees. From July 1, 2010 to July 31, 2010, there were 19 total permits with a total construction value of \$163,849. The permit fees generated were \$3300.

From January 1, 2011 to July 31, 2011, there were 42 total permits with a construction value of \$1,560,067 and fees generated of \$26,941. From January 1, 2010 to July 31, 2010 there were 72 total permits with a construction value of \$1,298,425 and fees generated of \$21,332.

- Forestry

Trustee Jamerson presented the tree report from June 16, 2011. 13 trees were removed, six trees were replaced. The Village collected \$6669 in removal fees. The tree report from June 30, 2011, two trees were removed, six trees were replaced, The Village collected \$1800 in removal fees.

- Finance/Soil & Water Conservation

Trustee Svatik noted the DBR Chamber will be meeting on Friday.

Adjournment

There being no further business or discussion, Trustee Haber moved to adjourn the meeting. Trustee Koomjian seconded the motion. The motion passed unanimously. The meeting was adjourned at 10:22 PM.

The next regular meeting of the Board of Trustees is scheduled for August 16, 2011 at 7:30 PM. There will be two public hearings starting at 8:00 PM.

Respectfully submitted,

Mike Ford, Village Clerk
Transcribed by Jeri Cotton

Village of Riverwoods
Board of Trustees
July 19, 2011
Approved

In Attendance:

William Kaplan, Mayor
Cheryl Chamberlain
Michael Haber
Rick Jamerson
Rich Koomjian
John Norris
William Svatik

Also Present:

Duane Christenson, Battalion Chief, Lincolnshire – Riverwoods Fire Department
Bruce Dayno, Police Chief
Robert Durning, Director of Community Services
Mike Ford, Village Clerk
Patrick Glenn, Village Engineer
Bruce Huvad, Village Attorney
Jack Siegel, Village Attorney
Chuck Stewart, Village Forester

Call to Order: 7:30 PM

Approval of Minutes

Trustee Chamberlain moved to approve the minutes from the June 21, 2011 Board of Trustees meeting. Trustee Svatik seconded the motion. Various corrections were made by the Trustees, after which the motion to approve the minutes, as corrected, passed unanimously.

Trustee Jamerson moved to approve the minutes from the July 5, 2011 Board of Trustees meeting. Trustee Koomjian seconded the motion. Various corrections were made by the Trustees, after which the motion to approve the minutes, as corrected, passed unanimously.

Engineer's Report

Mr. Glenn stated bids will be opened on Thursday for the 2011 road maintenance project. Mr. Glenn will provide his report at the next Board of Trustees meeting.

Zoning Board of Appeals Report

Mr. Ford stated that a hearing on an application for a variance regarding the property at 2945 Farnar Court will be held on July 20, 2011. The property was annexed in the early 90s as a legal, non-conforming use because the house encroached five feet into the side yard set-back requirement. The owners want to add an addition to the rear of the house which if approved

would continue the five yard encroachment another 18 ½ feet towards the rear of the lot. After the ZBA conducts hearings and reaches a decision on the application the matter will be sent to the Board of Trustees for a final decision.

Plan Commission Report

The Plan Commission met and began an investigation into wind and solar energy systems. Their discussion will continue next month.

Police Report

Chief Dayno provided the Board with the Police Department activity since the July 5, 2011 Board of Trustees meeting. There were four 911 hang up, 10 accidents, 24 alarms, six complaints about animals, 14 fire department assists, three other agency assists, one burglary, one well being check, one child seat installation, one death investigation, one dispute, two driving complaints, four finger printings, one fraudulent activity, five vehicular or residential lock outs, two missing persons, three motorist assists, one noise disturbance, two public assists, seven suspicious circumstances, one theft, eight crime prevention notices and three case reports. There were 91 traffic stops with 61 citations issued to 50 people.

There are currently six houses on the House Watch list that are checked regularly.

Chief Dayno stated that the police investigation of a death in the Village has indicated that the probable cause of death was an overdose. Investigation is continuing.

The police station is coming along, but the ribbon-cutting ceremony has been changed to August 27, 2011 from 11:00 am to 1:00 pm.

At the last meeting, the Board approved an enhancement to the resident notification system. The vendor has since changed its program and Chief Dayno now recommends not purchasing the enhancement.

Fire Department Report

Battalion Chief Duane Christenson from the Lincolnshire-Riverwoods Fire Department presented the call volume for the LRFDP District including mutual aid to the DBFD District for the months of June. There were 50 calls including 25 EMS calls, nine fire calls, two auto accidents and 14 other calls. There were 232 calls year to date.

Village Attorney's Report

Mr. Huvad will bring a revised Comprehensive Plan to the next Board of Trustees meeting.

Comments from the President

- BBQ Battle of Bannockburn – October 1, 2011

The Village of Riverwoods has been challenged to a barbecue event by the Village of Bannockburn, to raise money to support the JDRF and in honor of Ron Santo. They hope to make this an annual event. Mayor Kaplan will send out more information when it is available.

- Well Monitoring Report

Mayor Kaplan stated the water level in wells within the Village has dropped substantially. He received a recommendation from Swanson Water Co. to ban all outside sprinkling from wells until further notice.

Trustee Jamerson noted that his well is 113 feet deep and the water is at 60 feet. Trustee Koomjian noted that last summer there was a problem with the equipment that caused the water levels to appear lower than they were. He suggested having a second reading rather than acting quickly.

After discussion Trustee Koomjian moved to have an additional reading and to postpone the vote on a ban until the next Board meeting. Trustee Haber seconded the motion.

Trustee Chamberlain asked about the urgency of the situation. Mr. Durning explained that Swanson said the situation was urgent. Trustee Norris stated that the property at 866 Hiawatha is a good control, because it is a vacant property and that there is a significant drop in the water level on that property.

On a voice vote Trustee Koomjian's motion failed to pass.

Mayor Kaplan stated that the proposed sprinkling ban would prohibit automatic or unattended sprinkling for properties that have private wells. Trustee Haber noted that washing cars and filling pools should also be banned. Trustee Chamberlain suggested asking the newspaper to publicize the ban. Trustee Svatik recommended using the resident notification system.

Trustee Haber read the Water Ordinance. He questioned when the ban would become effective, because the Ordinance states that a ban does not become effective until legal notice is published; so, if a ban is passed tonight, the earliest it could become effective is Thursday, July 28. Mayor Kaplan proposed updating the Ordinance because of the residential notification system. Mr. Siegel suggested adopting a motion to waive the notification requirements of the Ordinance and direct notification by the residential notification system.

Trustee Norris moved, by reason of emergency, to ban until further notice the outside unattended or automatic use of well water from private wells not connected to the village water system, the ban to include the use of such well water for swimming pools or for automatic irrigation systems or sprinklers running on a timed cycle or continuously, but not to include the use of watering devices such as garden hoses when held by hand, and to waive the requirements of 7-2C-2.

Trustee Svatik seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris, Svatik (6)

NAYS: None (0)

Trustee Chamberlain suggested reevaluating this ban at the August 2, 2011 Board of Trustees meeting. Mr. Durning will ensure there is another well reading before the next meeting.

- Relationship with JP Morgan

Mayor Kaplan suggested deferring this discussion until the next Board of Trustees meeting.

- Visitors wishing to address the Board

Linda Dunn stated she would be in favor of a watering ban. Their well is at 11.6 feet. There is a major draw on the well.

- Approval of Bills

Trustee Chamberlain moved to approve the bills. Trustee Jamerson seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris, Svatik (6)

NAYS: None (0)

New Business

- Ordinance proposing the establishment in the Village of Riverwoods of Timbers Special Service Area #22 for Special Services benefitting properties on Timberwood, Timberleaf and Timberline and providing for a Public Hearing and other procedures.

Mr. Huvad explained the proposed ordinance and its purpose.

Trustee Haber moved to waive the First Reading of the Ordinance. Trustee Jamerson seconded the motion. The motion passed unanimously.

Trustee Haber moved for Second Reading and adoption of the Ordinance. Trustee Norris seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris, Svatik (6)

NAYS: None (0)

Mr. Huvad explained there were 17 properties with a benefit factor of one and there were 18 pin numbers. The maximum annual assessment set forth in the proposed ordinance is \$8,000. There will be no escalation. The salting would be changed to ice control, as suggested by Trustee Haber.

The Public Hearing for both SSAs will take place on August 16, 2011.
Ordinance No. 11-7-14.

- Purchase of a Canon C1030if Copy Machine from OCE for the police department for \$1,946 and a monthly maintenance of \$20

Trustee Jamerson moved to purchase a Canon C1030if Copy Machine for the Police Department from OCE for \$1,946 and a monthly maintenance fee of \$20. Trustee Norris seconded the motion. Chief Dayno stated he received three quotes and this was the lowest quote. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris, Svatik (6)

NAYS: None (0)

Old Business

- Ordinance proposing the establishment in the Village of Riverwoods of Meadowlake Special Service Area #21, for Special Services benefitting properties on Fox Tail Court, Metawa Lane, Baneberry Lane and Chicory Lane and providing for a Public Hearing and other procedures.

Trustee Norris moved for second reading and adoption. Trustee Jamerson seconded the motion. Mr. Huvad explained the changes he made to the proposed Ordinance since the last meeting. Trustee Haber suggested changing salting to ice control in the proposed ordinance, which was done.

The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris, Svatik (6)

NAYS: None (0)

Ordinance No. 11-7-13.

- Approval of 2011 Comprehensive Plans

Mayor Kaplan suggested postponing the discussion until the next Board of Trustees meeting.

- Discussion of deer in Riverwoods

Trustee Koomjian stated that Wayne Schennum, Ph.D. is prepared with a presentation on the forest ecology and deer populations. Dr. Schennum commented to those present on forest ecology and the effects deer populations have on forest ecology. He stated that in the 1820s, forests were multi-layered, had diverse ground layers, shrubbery, widely spaced canopy trees and shade tolerant species. Factors impacting forests include past logging, past livestock grazing, exotic species invasion (i. e. garlic mustard), lack of fire which leads to dense shading and deer over-browsing. Grazing deer have a negative effect on a number of desirable plant species, and cause the loss of shrubs, reduction of spring wildflower populations, lack of canopy tree reproduction and an increase of thorny species. Altered hydrology also has had an effect.

Trustee Chamberlain asked what factors would best help improve the woodland health in Riverwoods and what factors would be most detrimental to the woodland health in Riverwoods.

Mr. Tim Preuss of the Lake County Forest Preserve District commented that the forest preserves have seen that the invasion of species such as garlic mustard and buckthorn have caused a reduction in understory and native shrubs. The lack of native fires and urban development also has had a negative impact on woodland health. He stated that overabundant deer can have a strong negative impact on woodland health and other native wildlife that may nest in the lower shrubs and trees. To improve the overall woodland health, he suggests addressing the issues that have negative impacts on woodland health. Mr. Huvad questioned how the canopy can be thinned. Mr. Preuss stated some larger canopy trees could be removed.

Trustee Svatik asked about the range of deer herds. Mr. Preuss explained that in suburban and urban areas, the average range is about ¼ mile. In rural areas, the average range is one to two miles. The difference is due to small, wooded areas in suburban and urban areas versus large, wooded areas in rural areas where deer are less restricted.

Trustee Jamerson noted that there have been deer counts in Riverwoods. He asked if the deer should be counted in smaller pockets rather than a four-mile range. Mr. Preuss explained that it would depend on the purpose of the deer count.

Trustee Svatik asked if the Riverwoods deer herd was the same as the Ryerson deer herd, to which Mr. Preuss answered in the affirmative. Trustee Koomjian then asked about how the effect of deer is measured at Ryerson and the Ryerson management policy. Mr. Preuss explained that the program involves several components including documenting the impact of deer on the vegetation. They conduct browse transects, where they count individual plants that were browsed by deer. They also speak with neighboring properties about deer grazing on their properties and IDOT on deer accidents. Natural predators, such as grey wolves and mountain lions, are no longer present. The primary source of deer mortality is vehicular accidents. Mr. Preuss explained they also conduct population surveys, both aerial and pellet counts. Their deer management is based on the negative impacts they see on the woodlands.

Trustee Svatik then asked whether the deer in Lincolnshire are part of the same herd that is seen in Ryerson and Riverwoods. Mr. Preuss explained that some deer live on the border and live both in Lincolnshire and Ryerson. Trustee Chamberlain asked about the long-term effectiveness of deer removal. Mr. Preuss explained that the deer will reproduce until the area cannot support them. He explained that deer succumb to stress very easily and trapping and relocating deer frequently leads to their mortality. Mr. Preuss stated that other municipalities and states have researched other methods, such as spraying plants with chemical deterrents, but found it ineffective for a forest preserve. It could be effective in a smaller situation, however.

Mr. Preuss stated that fences could be an effective deterrent for deer. Trustee Chamberlain asked if there are any effective alternatives. Trustee Koomjian asked about deer sterilization. Mr. Preuss stated there is no effective sterilization or contraception for deer in a large area, because

other deer enter the area. There is currently only one drug that has been approved by the FDA, but the issues with that drug are that each deer must be captured individually and 70 – 80 percent of the deer population must be injected, which must be done by hand. Mr. Preuss also noted that deer sometimes die during any program which requires capture; also, that to be effective as a deer management tool, the contraceptive must be effective for 5 – 10 years, while the FDA-approved drug is only effective for up to three years. In some cases, it is effective for less than one year. He noted the drug has not been approved in Illinois.

Mr. Huvard asked about the degree to which Ryerson is satisfied with the results of their efforts. Mr. Preuss responded that the population is healthier than what they had previously seen. They have seen substantial improvements in their programs. They are seeing much lower browse rates since the inception of their programs, and believe that if they stopped their programs the deer population would grow a lot.

David Shimberg, 410 Thorn Meadow Road, asked about the density trends over the past three years. Mr. Preuss explained that in upland forest situations, they set certain density goals of 10 – 15 deer per square mile. The overall trends are leveled out at about 15 deer per square mile due to deer management. He stated the degree of the severity of winter weather can also have an impact on deer.

Paula Goldman, 1190 Wigham, asked about the amount of money spent by Ryerson on restoration work. She does not believe the deer should be culled without also doing a lot of restoration work to restore the flora. Getting rid of deer will not solve all of the problems. She believes that would eliminate one factor, but it would still be costly to get rid of the buckthorn and restore the woodlands.

Tim Black, sponsor of the Animal Rights Club at Deerfield High School, introduced several students. Colin Klein, a senior at Deerfield High School, stated that he has completed a lot of research on this issue. He then stated his opinion that deer culling would need to be done every year and killing some of the deer will cause the numbers to increase because the deer will thrive and reproduce more. He also stated his belief that a more effective way would be to coexist and ensure the health of the entire ecosystem. Mr. Klein also stated his belief that acid rain and lack of light have a negative impact on the woodlands, but do not affect deer. Lauren Lonsky, a senior at Deerfield High School, stated her belief that an increased food supply caused by culling deer create a situation where there are multiple births within the deer herd. She also stated her belief that deer have a positive effect on biodiversity because deer droppings enhance the soil. Ashley Babcock, a junior at Deerfield High School, stated her belief that mice, not deer, transfer ticks to humans. Another Deerfield High School student expressed a belief that culling deer would be emotionally disturbing to residents, and that stray bullets can also hit people and vehicles.

Sherry Graditor, 880 Hoffman Lane, stated that the number of deer culled at Ryerson were very high this year. She believes the culling program sounded anticipatory instead of responsive. Mr. Preuss stated they reduce deer numbers in response to the negative impacts they document. Ms. Graditor cited a resource study on migratory deer that bucks move approximately ten miles and does move approximately five miles. Mr. Preuss stated that Texas and Maine are different than

Illinois. Research that has been done in the Chicago area shows that does move about ¼ square mile.

Another resident, Mr. Nathan, noted that Ryerson has good control over the deer and the plant life. He asked Mr. Preuss to recommend steps that would be beneficial in aiding the Village. Mr. Preuss explained that the ecosystem in the Village is different than the ecosystem in Ryerson. He stated that other communities look at the impact that deer have on private properties, deer-vehicle accidents, etc. Although there are some comparisons that can be made, it is a matter of what residents can tolerate. There are other things, besides woodland health, to consider.

Another resident, Karen Rappaport, asked what negative impacts are being seen in Riverwoods. Trustee Haber explained that the reason the Village is looking at deer is because of the issue of deer fences. People are asking to install deer fences, so the deer does not destroy their plantings and native flora, and the question came up whether fences are the problem or deer are the problem. Trustee Haber stated that he believes that deer need to be addressed in conjunction with fences.

Another resident, Linda Dunn, asked how many deer-vehicle accidents have there been in Riverwoods. Chief Dayno believes there were approximately 10 – 13 accidents in 2010. Trustee Koomjian noted that each year there have been about one dozen accidents. Ms. Dunn asked about wireless deer fences. Trustee Chamberlain would like to hear more about it.

Another resident, Mike Corn, asked what would happen if some neighbors installed fences and others did not. Mr. Preuss explained that it would depend on deer density numbers, what plants are in the non-fenced areas, etc. If there is nothing to eat in the non-fenced areas, they will move on.

Mr. Herb Schwab, 3065 Blackthorn, asked if the local deer population is healthy and thriving. Mr. Preuss explained that when deer become overabundant, their overall health declines. The health of the deer in Ryerson has improved with their woodland programs.

Another resident, Howard Patterson, stated that there are deer trails in the Village. If a fence is put across a trail, the movement of the deer is broken. He believes the Village should be careful with respect to legislation regarding fences even though they would allow regrowth of flora.

Another resident, Carol Lieberman, 406 Green Briar Lane, asked if the number of deer being culled escalates year over year. Mr. Preuss explained the deer population fluctuates annually and they see differences in their counts. Ms. Lieberman asked if there is a viable method of marking deer in Riverwoods, to see the effectiveness of controlling the deer population should the Village chose to control the population. Mr. Preuss explained the State of Illinois has a permit process for controlling deer.

Village Forester Chuck Stewart explained that the Village is focused on educating residents. He characterizes the deer population as a subjective matter, because it is affected by other issues such as the weather. Mr. Stewart asked about the criteria for Ryerson Woods and how it affects

Riverwoods. He believes sharing information would be helpful. Mr. Preuss stated he is not here to promote deer management. He is just a resource for the Village, which must make its own decisions. Mr. Huvad asked which methods used by Ryerson are the most effective and how choices are made. Mr. Preuss explained that the Forest Preserve District has cut back on its budget in many areas, and now directs its focus on particular sites, to address them as a whole, while not doing the same amount of management at other sites. Ryerson is considered to be a high quality site, and the District plans to continue to invest available funds to preserve and protect Ryerson. Efforts at Ryerson include the removal of buckthorn and other invasive species, prescribed fires, and deer management. All are important management techniques

Trustee Svatik asked how the effectiveness of culling the deer is evaluated. Mr. Preuss explained they have a ¼ mile buffer around the property. Deer in that buffer are counted as moving to other locations.

Trustee Norris asked if the quality of flora is considered by the Forest Preserve District to be more important than the number of deer in deciding if deer management is needed. Mr. Preuss agreed that it was. Trustee Norris then asked how to measure the impact of deer in the Village. He would like to separate that from the other factors. Mr. Preuss explained that tree canopy can reduce sunlight penetration, and that the Forest Preserve District uses trillium as an indicator species. Trillium stem heights vary according to deer browse, but do not show negative effects due to canopy closure.

Trustee Jamerson asked about the quality of the Riverwoods woodland areas. Mr. Stewart explained that it would depend on the individual property. Making a generalization would be nearly impossible. There are 40 foot elevation changes within the Village.

Another resident stated that Ryerson is a nature preserve. He asked if Ryerson acts as a buffer zone in Riverwoods. Mr. Preuss explained that south of Deerfield Road, down to Lake Cook Road, the actions of Ryerson in controlling deer have a minimal impact.

Kay Confeit, from Highland Park, explained that deer was an issue in Highland Park 11 years ago. They now live peacefully with deer, because there is a trap, neuter and return policy. There has not been a problem in the past 10 years.

Trustee Koomjian noted the distinction between a deer fence and a permitted fence six feet high or less. He asked if a six foot fence would deter deer. Mr. Preuss explained that some shorter fences are effective, especially in smaller areas. However, if there is something deer want to get in a fenced area, they will find a way.

Sherry Graditor then presented her citizen report, entitled "To the Mayor, Riverwoods Village Board, and Interested Citizens: Information with regard to deer, and their effect on our woodlands". The Board ordered this report to be incorporated herein, along with the 2007 publication of The Riverwoods Preservation Council entitled "In Our Own Backyard". Copies of these reports are available at the Village Hall.

Board of Trustees Meeting

July 19, 2011

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Next, Trustee Haber asked Ms. Confeit how she would feel if her neighbors all had deer fences. Ms. Confeit said she would not like it, but would accept it as a better alternative to killing deer. Mayor Kaplan explained that RPC is requesting both culling deer and deer fences.

Trustee Chamberlain stated that a former trustee suggested installing a fence along the entire west side of Riverwoods (forest preserve property). Mr. Preuss explained that fences will not reduce deer or control the reproduction of deer in Riverwoods. Trustee Koomjian asked if a fence, along with a trap, neuter and release program would produce results. Mr. Preuss explained that sterilization is ineffective in controlling the deer population, because it may take 10 – 15 years to see a reasonable decrease in deer numbers.

Resident Lauri Breitkopf from the RPC stated that the RPC is in favor of a balance of nature. Mayor Kaplan pointed out that the report submitted to the Board by the RPC recommends the culling of deer.

Trustee Jamerson on behalf of the Board thanked Mr. Preuss and Dr. Schennum for their appearance and presentations.

Adjournment

There being no further business or discussion, Trustee Koomjian moved to adjourn the meeting. Trustee Jamerson seconded the motion. The motion passed unanimously. The meeting was adjourned at 10:26 PM.

The next regular meeting of the Board of Trustees is scheduled for August 2, 2011 at 8:00 PM.

Respectfully submitted,

Mike Ford, Village Clerk
Transcribed by Jeri Cotton

Village of Riverwoods
Board of Trustees
July 5, 2011
Approved

In Attendance:

William Kaplan, Mayor
Cheryl Chamberlain
Michael Haber
Rick Jamerson
Rich Koomjian
John Norris
William Svatik

Also Present:

Duane Christenson, Lincolnshire-Riverwoods FPD
Bruce Dayno, Police Chief
Patrick Glenn, Village Engineer
Bruce Huvad, Village Attorney

Call to Order: 8:00 PM

Approval of Minutes

With the consent of the Board the approval of the minutes of the June 21, 2011 meeting was postponed until the July 19, 2011 Board of Trustees meeting.

Trustee Svatik asked about the date for moving into the Police Station. Chief Dayno noted there would be a dedication and ribbon-cutting ceremony on July 25, prior to moving in, but he could not give a date certain for moving into the building.

Engineer's Report

Patrick Glenn stated bids would be opened for roadwork and culvert repair on July 21, 2011. Mr. Glenn will provide a recommendation at the first meeting in August.

Police Report

Chief Dayno provided the Board with the Police Department activity since the June 21, 2011 Board of Trustees meeting.

Chief Dayno stated there were 30 alarms; most of them were storm related. He provided an update on the storm damage. There were several streets blocked by trees. Village crews cleared all possible streets, but there were a number of trees on electrical wires. There were a number of traffic lights affected by the power outage as well. The Police Department directed traffic on the main, affected streets. They communicated with ComEd, and all the stop lights were in working order by Friday, except the light at Lake Cook and Portwine. By Saturday, all of the power in

the Village was restored. The Village used the resident notification system to communicate with residents. Chief Dayno received a lot of positive feedback about the communication.

The Department assisted Vernon Hills police in the investigation of an after-hour robbery.

Mike Corn, 3075 Blackthorn, suggested a public commendation to all of the residents that assisted their neighbors with problems caused by the recent storm.

Fire Department Report

Duane Christenson from the Lincolnshire-Riverwoods FPD distributed the annual fire department report from 2010 for the Village of Riverwoods. He will present the call volume for June at the next Board meeting.

Comments from the President

- Tribune Article – Funding Mosquito Control Districts

Mayor Kaplan referred to a Tribune article about funding mosquito control districts. The article advocated getting rid of mosquito abatement districts. Mayor Kaplan believes getting rid of the mosquito abatement district would put the Village back ten years and suggested each Trustee send a letter. Trustee Chamberlain believes sending one letter from the Village and having all the Trustees sign it would be better. Mayor Kaplan indicated that either approach would meet with his approval.

Old Business

- Discussion of Deerfield Road Landscaping

Mayor Kaplan stated the Village has a verbal agreement with Lake County stating the Village would pay for landscaping if the County paid for the entire bicycle path. Some confusion arose because the County may be “taking” some of the property, too which objections were voiced. Mr. Glenn explained that if the County purchases additional right-of-way to accommodate the bike path, they would be required, through the appraisal system, to compensate the homeowner for the value of the property and devaluation of the property. The Village’s participation would consist of the devaluation of the property because of the removal of the trees in the existing County right-of-way.

Mr. Glenn met with the County to finalize the plans. The County believes the additional landscaping outside the right-of-way, could also be a participating cost where the Federal government would pay 70 - 80 percent and the Village would be responsible for the local share. Mr. Glenn noted the Village is already taking precautions to ensure the Village is considering these expenses in Phase I of the project. The property owner would be responsible for ongoing maintenance, even though the Federal government would require an easement for at least 20 years.

Mayor Kaplan noted the Village would control the sight lines for vehicles exiting the driveway. Trustee Chamberlain added that if the Village helps, it would be on private property. If residents make improvements now, the plantings would have enough time to mature before the potential widening of Deerfield Road. Therefore, the screening would have already been addressed. Trustee Chamberlain asked if additional compensation or larger caps could be provided under the existing forestry programs. She noted that if the Village provides funding for screening, the plantings should be native plantings. Trustee Chamberlain suggested the Village provide a stipend upfront. Mayor Kaplan stated he would not want to use a stipend method. Mr. Huvad believes many of the homeowners may want to supplement what is done by the Village. He noted this would not be done through a regular Village program. Trustee Chamberlain suggested providing some upfront funding. Mr. Glenn added that the Village could let homeowners know of an area behind which it is safe to plant. Trustee Haber expressed concern about the continued maintenance of the landscape area, especially with the Village wanting to control the sight lines. Mr. Huvad suggested reserving the right to provide maintenance. Trustee Haber believes that should be part of the easement agreement. The Village would provide the buffer/screening and the homeowner would provide the maintenance. Mr. Glenn noted the Village may need to pick up a minimal amount of maintenance.

Resident Michael Corn voiced his opinion that the Village would be paying to subsidize homeowners for plantings. He questioned the difference between that and spraying the trees on the six properties for gypsy moths and subsidizing those residents. Trustee Chamberlain does not believe these two issues are the same. She spoke with the Village Forester and he does not consider the areas with elevated gypsy moth egg masses to have any trees in danger due to gypsy moths. He also did not believe spraying this year would make a difference on whether the Village sprayed next year.

- Bids for Recycling Toters (discussion)

After a brief discussion the matter was continued for future consideration by the Board.

- Ordinance Proposing the Establishment in the Village of Riverwoods of Meadowlake Special Service Area No. 21, for Special Services Benefiting Properties on Fox Tail Court, Metawa Lane, Columbine Lane, Baneberry Lane and Chicory Lane and Providing for a Public Hearing on other Procedures

Trustee Chamberlain moved to waive the first reading of the proposed ordinance. Trustee Jameson seconded the motion. The motion passed unanimously on a voice vote.

Trustee Norris moved for a second reading and adoption. Trustee Chamberlain seconded the motion.

Mr. Huvad made a small correction to a map included in the packet, as Estonian Lane is not included in the SSA. Mr. Huvad explained he tried to define the types of work that could be done. He clarified that the definition of snow plowing and removal services could include snow plowing, salting and snow removal. Trustee Haber suggested replacing salting with ice control.

Mr. Huvard explained the broad categories were deliberately inclusive, because Brian Meltzer met with the Meadowlake Board members and that is what they want. If the Ordinance is passed, notification will be published and mailed to everyone in the SSA, and there will be a Public Hearing at the August 2, 2011 Board of Trustees meeting.

Mr. Huvard explained that the parcel numbers and benefit factors would be submitted to the Lake County Clerk's Office as a special tax roll to determine the taxes to be levied. The Village suggested to the Road Association that they could have an annual cap on the taxes. Meadowlake suggested a five percent cap. Trustee Haber suggested that the Village have a right to set-off the administrative fees when collecting a tax levy instead of being paid the fee. The Village administrative fee would then be set up so the Village gets paid up-front for administering the SSA. After the Public Hearing, those homeowners who are in favor of the Road SSA will be asked to send the petition form into the Village.

Trustee Haber asked if there would be an administrative fee for all Road SSAs, and was answered in the affirmative.

Discussion followed about the use of the Meadowlake SSA as a template for other SSAs in the Village, in order to avoid undue administrative complexity and expense. Concerns were voiced about the size of the administrative fees and the promptness with which contractor invoices will be paid. Mayor Kaplan observed that the most if not all of administrative fees would be for engineering, legal and insurance services. He noted that about 5-6 other road associations in the Village are interested in forming a Road SSA.

After further discussion Trustee Norris moved to withdraw his motion for a second reading and adoption of the proposed ordinance. Trustee Haber seconded the motion and it was approved unanimously on a voice vote. The matter was then continued for further consideration at the next meeting of the Board.

- Approval of 2011 Comprehensive Plan

Trustee Chamberlain raised the issue of the purpose of the Comprehensive Plan, asking whether it was intended to set out the direction in which the Village was headed, or to describe where the Village is now and what does the Village want to do next? Mayor Kaplan referred her to the draft plan itself, and stated that the draft itself should demonstrate the answer to that question. He added that the Trustees now had the opportunity to voice their opinions about the Plan while it was in draft form. Trustee Haber stated that the draft plan to him gave historical insight to the Village and a picture of where the Village is now and an idea of where the Village might go in the future. He considered the draft to be a good job, to which Trustee Norris voiced his agreement.

The Trustees then made a number of detailed comments about the draft plan. After a number of them were received, Attorney Huvard suggested that the Trustees e-mail him their comments and suggested revisions so that he could gather them together for future consideration by the Trustees. This suggestion was accepted by the Trustees and the matter was then continued for further consideration at the next meeting of the Board.

Visitors Wishing to Address the Board

Michael Corn, 3075 Blackthorn, addressed the Board. He stated his opinion that when he addresses the Board as a Village resident he seems to irritate the Board members, who do not appear to be interested in what he has to say. He asserted his opinion that out of a Village with approximately 1300 homes only 2-3 people ordinarily attend the Board meetings. He believes that this lack of attendance may be attributed, among other things, to an attitude on the part of the Board that the residents who come to speak are considered by the Board to be a pain in the butt and, in fact, some of the Trustees even laugh when these people speak; but to Mr. Corn it isn't funny. He stated his further belief that the Trustees are not interested in what the residents have to say about issues, they are only interested in what they themselves have to say. He encouraged the Trustees to be more receptive to the comments offered by residents and not to try to "put them down" when there were disagreements, and to make stronger efforts to encourage residents to attend the Board meetings.

New Business

- Approval of subscription to Blackboard Connect Weather Alert Notification System at \$2,500 per year

Chief Dayno presented a proposal to subscribe to this service, which can provide residents with alerts of pending tornados, severe thunderstorms, and flash flooding, at a cost of \$2,500 per year. The Village currently pays \$3,000 per year for a service from this company which provides residential alerts for other Village-wide concerns. Chief Dayno recommended subscribing to the service for tornados only. The system can give alerts by email, text, and voice (telephone). Discussion followed about the completeness of the Village's directory of email addresses of residents, and the difficulties of creating and maintaining it. Board consensus was to ask the Village Voice to publish an article in the near future asking residents to supply their email addresses so that the alert system can function in an efficient manner. Attorney Huvad is of the opinion that email addresses collected for this purpose are probably immune from production under FOIA requests.

Trustee Haber moved to approve the subscription and Trustee Svatik seconded the motion. The motion carried on the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris, Svatik (6)

NAYS: None (0)

- Consideration of Bids for an Emergency Generator for the Village Hall

Mayor Kaplan secured two bids for an emergency generator for the Village Hall, one from GenX Generator of Highland Park, IL in the amount of \$16,840 plus pad and gas connection line, the other from Deerfield Electric in the amount of \$77,489. Trustee Jamerson examined the bids and explained that the two companies had quoted two very different generators, which undoubtedly accounted for the great discrepancy between the bids. The generator bid by GenX is a smaller unit, and will carry only one-half of the loads necessary to fully power the Village Hall.

However, the generator would be sufficient for emergency use, to power heat, light, telephones and computers. It would not provide sufficient power for air conditioning, which is not considered essential. Trustee Jamerson pointed out the necessity for electronic governors on the generator, to avoid power swings which will destroy computers or their programs and software. After further discussion Trustee Norris moved to approve the purchase of the generator and related equipment and services as bid by GenX, in an amount of \$16,840 plus an amount not to exceed \$5,000 for the pad and gas connection line and any related items or services. Trustee Jamerson seconded the motion.

The motion carried on the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris, (5)

NAYS: None (0)

VOTING PRESENT: Svatik

Standing Committee Reports

- Building/Zoning

Trustee Jamerson presented the building department report for May and June.

From May 1, 2010 to May 28, 2010, there was one commercial remodel/renovation, one demolition, 4 driveways, 4 fence/deck/patio projects, 2 roofing/siding projects, 1 irrigation project, and 2 SF remodeling projects. 15 total permits equaled a construction value of \$183,850, with permit fees of \$4,308.

The same period in 2010 saw 10 total permits with a construction value of \$150,100, with permit fees of \$1,350.

From 01/01/2011 to 05/31/2011 there were 33 total permits with a construction value of \$719,532, with permit fees of \$15,676.

The same period in 2010 saw 37 total permits with a construction value of \$701,026, with permit fees of \$10,258.

From June 1, 2010 to June 28, 2010, there was one driveway, 2 roofing/siding projects, 2 signs, and 1 miscl/other project. 8 total permits equaled a construction value of \$300,800, with permit fees of \$5,450.

The same period in 2010 saw 14 total permits with a construction value of \$427,550, with permit fees of \$7,674.

From 01/01/2011 to 06/28/2011 there were 42 total permits with a construction value of \$1,023,612, with permit fees of \$21,226.

The same period in 2010 saw 51 total permits with a construction value of \$1,128,576, with permit fees of \$17,932.

- Police/Solid Waste

Trustee Norris presented a report on solid waste. As a result of the increase in the market value of recycled material in the first quarter of 2011, the Village will receive a payment of 2,220.96 for recycled material diverted from the household waste stream during the first quarter of 2011.

The Village should also receive a 50% increase in the payment for the next quarter due to an increase in the blended index value of recycled material.

Trustee Norris is also working to reduce the cost of garbage collection costs in the Village and to obtain improved services.

- Finance/Soil & Water Conservation

Trustee Svatik reported that he will attend the July 8, 2011 meeting of the DBR Chamber of Commerce.

- Legal/Sewer

Trustee Haber reported there were no current issues or problems which needed reporting.

- Roads/Bike Path/Parks Forestry/NSSRA

Trustee Chamberlain reported that NSSRA is considering the rehabilitation of a facility in Glenview in order to give improved access to its services.

She also reported that Marty Jones of the IL DNR does not want to appear again before the Village with respect to deer and forest issues. He recommends Tim Preuss and/or Wayne Schunman. Mr. Jones is willing, however, to answer questions via email.

The foregoing comments led to a Board discussion in which it was agreed to provide a forum at the next Board meeting in which comments may be received from persons from outside the Village with respect to deer and forest related issues. The meeting will begin at 7:30 in order to accommodate all persons who wish to speak.

Adjournment

There being no further business or discussion, Trustee Haber moved to adjourn the meeting. Trustee Koomjian seconded the motion. The motion passed unanimously. The meeting was adjourned at 10:25 pm

The next regular meeting of the Board of Trustees is scheduled for July 19, 2011 at 7:30 PM.

Respectfully submitted,

Mike Ford, Village Clerk

Transcribed by Jeri Cotton

Village of Riverwoods
Board of Trustees
June 21, 2011
Approved

In Attendance:

William Kaplan, Mayor
Cheryl Chamberlain
Michael Haber
Rick Jamerson
Rich Koomjian
John Norris
William Svatik

Also Present:

Duane Christenson, Lincolnshire-Riverwoods FPD
Bruce Dayno, Police Chief
Robert Durning, Director of Community Services
Mike Ford, Village Clerk
Patrick Glenn, Village Engineer
Bruce Huvad, Village Attorney
Hal Roseth, Village Treasurer
Jack Siegel, Village Attorney

Call to Order: 8:00 PM

Approval of Minutes

Trustee Koomjian moved to approve the minutes from the June 7, 2011 Board of Trustees meeting. Trustee Svatik seconded the motion. Various corrections were made by the Trustees, after which the motion to approve the minutes, as corrected, passed unanimously.

Treasurer's Report

Village Treasurer Hal Roseth stated there was a slight decrease in available funds from April to May. The available funds were \$13.9 million. Yields were down in May to 0.036% from .045 in April. The privately managed securities coming due from Wachovia in the amount of \$435,000 have yields between 0.75% and 4%. Mr. Roseth was contacted by a new investment advisor through Chase. She is very familiar with municipalities and nothing he mentioned was unique or new to her. They have a comparable public fund to IPTIP, in the 0.3 - 0.4% range. They also offer CDs at 0.5% for 3 years. They also put together portfolios that are federally backed or collateralized. Mr. Roseth stated the Village currently has \$7 million in IPTIP that could be available for investment.

Director of Community Services Report

Mr. Kraly stated the Police Department building is coming along. The framing and parking lot should be completed by end of week. The move in date has been pushed back to July 25, 2011 due to weather.

Village received an award for passing the sprinkling ordinance last year.

Police Report

Chief Dayno provided the Board with the Police Department activity since the June 7, 2011 Board of Trustees meeting. There was one 911 hang up, 17 accidents, 13 alarms, four complaints about animals, two crime prevention notices, 12 fire department assists, four other agency assists, one well being check, one child safety seat installation, four domestic disputes, one driving complaint, one DUI arrest, three finger printings, five residential or vehicular lock outs, one missing person, 11 motorist assists, two noise disturbances, two solicitor complaints, five suspicious circumstances, one theft and 10 case reports. There were 91 traffic stops with 57 citations issued to 43 people.

There are currently 4 houses on the House Watch list that are checked regularly.

Chief Dayno stated they performed alcohol compliance checks in the Village. Pine Garden Restaurant was cited for serving alcohol to an under aged agent. He noted the one aggravated domestic battery was against a senior citizen, making it a felony. The one theft was the Village's radar speed sign. Chief Dayno is speaking with the insurance company and has an idea to avoid future theft issues.

Fire Department Report

The call volume report will be submitted at the next meeting.

Comments from the President

- Mayor Kaplan has received a number of calls about mosquitoes. The Village belongs to a mosquito abatement district. Mr. Kraly spoke to them and they are spraying every Wednesday (or Thursday if rain is present). Tomorrow, they will spray standing water and ponds.

Visitors Wishing to Address the Board

There were no visitors wishing to address the Board.

New Business

- Approval of appointment of Robert Durning as Deputy Clerk

Trustee Svatik moved to appoint Robert Durning as Deputy Clerk. Trustee Haber seconded the motion. The motion passed unanimously.

Village Clerk Mike Ford then swore in Robert Durning as Deputy Clerk of Riverwoods.

- Referral of consideration of wind and solar energy ordinance to Plan Commission for discussion

Mr. Huvad explained that the Lake County Task Force model ordinance goes into a lot of detail. In preliminary discussions, the Plan Commission noted the homes in the Village would not be appropriate for free-standing wind towers, because they would need to be taller than the trees. Mr. Huvad referred to a Schaumburg Ordinance, which restricts wind turbines to approximately ten feet above the roof. Mr. Huvad suggested addressing solar- and building-mounted towers.

The Plan Commission asked the Board for direction regarding wind and solar energy in residential areas. They do not believe free-standing wind turbines would be practical in residential areas. Building mounted wind systems and solar arrays, however, may be feasible in the Village. Mayor Kaplan believes free-standing turbines should be addressed, because of the golf courses.

Trustee Chamberlain would like the Village to consider a balancing approach, including the loss of aesthetics versus the actual efficiency. Many wind turbines do not really generate a lot of power. If any consultants are brought in, Trustee Chamberlain would like the Trustees to be available.

Mayor Kaplan believes the Village should regulate noise, if these are considered. The Trustees believe this is something that should be directed to the Plan Commission for discussion.

Mike Corn expressed concern about turbines. He noted there were issues in other communities, including Libertyville. Mr. Corn would not want wind turbines in the Village. Sherry Graditor believes the Village's primary concerns are aesthetic, the affect on wildlife and noise. She believes the Village should examine alternate energy sources, but is unsure this is the right way.

Plan Commission Chairman David Niedelman explained the Village does not have an architectural review commission and has not taken a stand on telling residents what to do aesthetically. He asked for guidance on how to review this issue. Mr. Huvad noted the Village could regulate noise and glare, and not even get into the aesthetic aspect. Mr. Niedelman asked whether the Plan Commission should address this. Trustee Norris explained the Village does regulate signage, and alternative energy could be addressed in a similar fashion. It should not be able to impact neighbors. Trustee Koomjian noted the existing fence ordinance limits the height of fences. There is also a sound ordinance. Those Ordinances could be used as guidelines.

- Estonian Lane sewer construction bid recommendation

Mr. Glenn explained that one of the requirements of the annexation agreements was they would extend the sewer system. The low bid was from Liftco Construction. The estimate was \$83,500. The lowest bid came in at \$77,845. Liftco Construction has completed work in the Village previously.

Trustee Jamerson moved to award the sewer construction project to Liftco Construction in an amount not to exceed \$77,845. Trustee Svatik seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian Norris, Svatik (6)

NAYS: None (0)

- Discussion of Deerfield Road landscaping

Mr. Glenn and Trustee Chamberlain met with Howard Rosen, 760 Thornmeadow and staff from the Lake County Department of Transportation to discuss damage to Mr. Rosen's property from the recent bike path project. The county proposed acquiring 16 feet of Mr. Rosen's property in order to accommodate the future widening of Deerfield Road and the regrading of the bicycle path. This would give Mr. Rosen funds to enhance his landscaping. Mr. Rosen had asked if the Village would participate in helping to screen his property from the road/path. This concept has been discussed in a general sense. Mr. Siegel asked if the county would be paying for the property it is proposing to acquire. Mr. Glenn explained they were discussing it. Trustee Haber noted that if the county compensates the homeowner for the property and damage that would include contributions to the landscaping. If the Village also compensated the homeowner, it could be considered double compensation. Mr. Siegel noted that if it were a normal condemnation proceeding, the damage would be covered. Trustee Chamberlain explained the county did work in the right-of-way; this additional piece of property would allow for the future widening of Deerfield Road. The Village spoke with the County about adding extra screening in the private area to lessen the impact of the bike path on residents.

Mayor Kaplan noted the agreement with the county states the Village would be responsible for screening. In this case, the county is looking for additional property.

Mr. Rosen stated his home is the only house currently affected by the bicycle path. When the bike path was built, they took about 100 trees, including the Forest Preserve area. Mr. Rosen noted that what is applicable to residents does not apply to County rights of way as far as removing trees. He would like some of the trees to be replaced. Mr. Rosen noted the county is getting an appraisal of his property now, because they want him to plant trees along the perimeter of the property.

Approval of Bills

Trustee Haber moved to approve the bills. Trustee Svatik seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian Norris, Svatik (6)

NAYS: None (0)

Old Business

Due to a power outage, the Old Business was held until the next Board of Trustees meeting.

- Bid for recycling Toters (discussion)
- Approval of 2011 Comprehensive Plan (discussion)
- Ordinance proposing the establishment in the Village of Riverwoods a Meadowlake Special Services Area No. 23, for special services benefitting properties on Fox Tail Court, Mettawa Lane, Baneberry Lane and Chicory Lane and providing for a Public Hearing and other procedures.

Adjournment

There being no further business or discussion, Trustee Haber moved to adjourn the meeting. Trustee Svatik seconded the motion. The motion passed unanimously. The meeting was adjourned at 9:00 pm.

The next regular meeting of the Board of Trustees is scheduled for July 5, 2011 at 8:00 PM.

Respectfully submitted,

Mike Ford, Village Clerk
Transcribed by Jeri Cotton

Village of Riverwoods
Board of Trustees
June 7, 2011
Approved

In Attendance:

William Kaplan, Mayor
Cheryl Chamberlain
Michael Haber
Rich Koomjian
John Norris
William Svatik

Absent was:

Rick Jamerson

Also Present:

Duane Christenson, Lincolnshire-Riverwoods FPD
Bruce Dayno, Police Chief
Robert Durning, Director of Community Services
Mike Ford, Village Clerk
Patrick Glenn, Village Engineer
Bruce Huvad, Village Attorney
Russ Kraly, retiring Director of Community Services
Chuck Stewart, Village Forester

Call to Order: 8:00 PM

Approval of Minutes

Trustee Chamberlain moved to approve the minutes from the May 17, 2011 Board of Trustees meeting. Trustee Koomjian seconded the motion. Various corrections were made by the Trustees, after which the motion to approve the minutes, as corrected, passed unanimously.

Director of Community Services Report

Mr. Kraly stated that work on the new police station is moving along. By next week painting should be done and work on the parking lot started.

Engineer's Report

The sewer project for Estonian House and the Hockman Property is out to bid. Mr. Glenn expects to bring the information to the next Board of Trustees meeting.

Plan Commission Report

A Plan Commission meeting will not be held in May, due to lack of agenda items.

Police Report

Chief Dayno provided the Board with the Police Department activity since the May 17, 2011 Board of Trustees meeting. There were two 911 hang up, 17 accidents, 25 alarms, 14 complaints about animals, 19 fire department assists, four other agency assists, two motor vehicle burglaries, two well being checks, one dispute, one domestic dispute, four driving complaints, one DUI, four finger printings, three fraudulent activity, one harassments, seven vehicular or residential lock outs, 16 motorist assists, two parking complaints, two solicitor complaint, 11 suspicious circumstances, one theft, three crime prevention notices and 14 case reports. There were 159 traffic stops with 111 citations issued to 92 people.

There are currently three houses on the House Watch list that are checked regularly.

Fire Department Report

Duane Christenson from the Lincolnshire-Riverwoods FPD presented the call volume for the LRFDP District including mutual aid to the DBFD District during the month of May. There were 35 calls including 14 EMS calls, 14 fire calls, one auto accident and six other calls. There were six mutual aid calls to the DBFD District and 172 calls year to date.

Comments from the President

- Deer experts to be invited to attend June 21, 2011 Board of Trustees meeting

Trustees Chamberlain and Koomjian have started contacting potential deer experts. Some may have difficulty attending the meeting, so Trustee Chamberlain asked if the Board could entertain an additional date. Trustee Koomjian spoke with Marty Jones, who was reluctant to attend, because he has already attended meetings in Riverwoods and there are a number of other experts in the area. Trustee Koomjian also spoke with Tim Preuss, who is available on July 19th. Wayne Schumann is another expert contacted by Trustee Koomjian. He has done inventories at Ryerson Woods and the Illinois Natural Resources inventory and is very involved with studies. Mr. Schunman may not be available until August or September. Mayor Kaplan noted that it seemed as if there were no deer experts scheduled to attend the June 21, 2011 meeting.

Trustee Koomjian noted the Board, Plan Commission and Task Force all spent a lot of time on this project. He suggested allowing enough time to do everything properly. Trustee Chamberlain expressed concern about Marty Jones not attending. She will speak with Lydia Scott and Marty Jones. Trustee Norris noted that Marty Jones and Lydia Scott have worked together in the past.

Visitors Wishing to Address the Board

- Gypsy Moth Discussion

Trustee Svatik stated that he agreed with resident Mike Corn's position and believes cost sharing should be considered by the Board. He noted that in 2007 the Village spent \$19,200 on gypsy moth spraying, which covered approximately ten percent of the Village. In 2009, the Village spent \$111,800 to spray approximately 45 percent of the Village. At that time, Meadowlake, Thorngate and Country Club Estates were not sprayed. In addition to spraying concentrated sections of the Village, the Village spent almost \$3,000 on garlic mustard removal. The Village has a 50 percent shared cost, up to \$2,000, for buckthorn removal. Trustee Svatik provided a map of the areas being discussed. He believes if traps were set up in some other areas, they would also be infested.

Trustee Svatik stated his belief that the Riverwoods residents who live west of Village Hall are in trouble and the Village should consider assisting them with the gypsy moth issue. Trustee Svatik suggested Mr. Stewart come up with a gypsy moth program similar to the buckthorn or garlic mustard programs that are already in the Village. The proposed program should be layered, to coincide with the layers of infestation.

Trustee Chamberlain clarified that when the Village decided on a gypsy moth policy, they came up with the idea that once the entire Village was sprayed, they would determine where and if there were hot spots and those areas would be sprayed. Trustee Chamberlain added that she asked for letters to be sent out, because she wanted to inform residents that their properties contained higher levels of concentration, but that they were not required to do anything at this time.

Trustee Haber stated his belief that there are two issues. The first is whether the Village should spray for gypsy moths. The Village forester determined there was no need to do a Village spray. The Board voted in that direction. The second issue is whether the Board feels a gypsy moth or any invasive insect should be handled with a cost-sharing program. He expressed concern about going back on what the Village Forester recommended.

Mayor Kaplan stated there are also Emerald Ash Borer and Dutch Elm issues in the Village. Mr. Stewart noted there were 22 trees infested with Emerald Ash Borer. He stated that one resident spent more than \$6000 to remove infested trees and an additional few thousand dollars to restore the landscaping. Trustee Chamberlain asked if the Dutch Elm and Emerald Ash Borer infestations have different governing laws than the Gypsy moth. Mr. Stewart stated there were additional laws for those infestations, but there is not a law regarding Gypsy moth.

Mr. Stewart stated Gypsy moths are very cyclical. The Village used three systems to judge the Gypsy moth infestation. These systems showed the cyclical nature of the Gypsy moth. The cycle lasts for seven years. Mr. Stewart noted that there was nothing alarming about the results, but the six addresses showed an elevation in the Gypsy moth population, which he wanted to point out to the residents.

Mr. Stewart also discussed his findings with Jim Seckelman. Mr. Stewart noted that Mr. Seckelman commented that the Gypsy moths will lay their eggs anywhere. The egg masses can be scraped off or they can be sprayed after the moth hatch. The Gypsy moths tend to congregate in oak trees. The amount of oak trees on a lot affects the Gypsy moth rating. None of the

property ratings were considered to be hot spots. Trustee Chamberlain asked if any of the six lots were in danger. Mr. Stewart said they were not in jeopardy.

Trustee Norris asked if action were taken on the six lots with a higher population of infestation, would it minimize the infestation next year. Mr. Stewart stated that it would not.

Trustee Svatik asked how many phone calls were received on buckthorn or garlic mustard. Mr. Stewart said there have been a few dozen calls, but the consultations have assisted with that. Trustee Chamberlain stated Dutch Elm and ash borer are required to be removed by the State. Garlic mustard and buckthorn were deemed a Village-wide nuisance, so the Village set up a cost sharing program. Mr. Stewart noted this is the first year that the Village participated in a Dutch Elm cost sharing program.

Trustee Koomjian noted that Mr. Stewart did not deem the six sites as troublesome. He asked if the Village should invest in additional traps to get a better idea on what is happening. Mr. Stewart believes the issue came from the forest preserve. Trustee Koomjian noted the forest preserve has indicated they would not sample or do anything at this time.

Mr. Corn thanked Mr. Stewart and Trustee Svatik for their work on this situation. He asked if there is a problem or not. Mr. Stewart stated there is not an immediate problem. He added that the neighboring properties are also not in any immediate danger. Mr. Corn then asked why the letter was sent, because there is not a major problem and it was alarming and confusing to the residents.

Trustee Chamberlain clarified that she wanted the letter sent because if there are some higher concentrations of Gypsy moth, she wanted to make give residents the option of alerting their own arborists.

Trustee Svatik proposed that the Village forester work on a program down the road, for when crisis levels are reached, to assist residents.

Trustee Svatik moved the Board to determine whether the Village should entertain a subsidy program similar to the garlic mustard and buckthorn cost sharing programs to control the insect populations that affect the flora in the Village. Trustee Norris stated that the motion was too broad. Trustee Chamberlain suggested asking the Village forester to consider whether there may be a better policy to address the concerns and make a recommendation on how to potentially improve the program.

Mr. Huvad suggested asking the Village forester to see if he could recommend setting a level of infestation of Gypsy moth where the Village may take action. Mr. Stewart believes that has already been done. The insect and disease problems will not be eradicated; rather, they will be managed over time. The Gypsy moth goes through cycles. The Emerald Ash Borer starts at the tops of trees and are not as visible. Dutch elm disease infestations are a gallery of eggs, and birds are attracted to the insects. Mr. Huvad noted the policy would need to be an ad hoc policy. Mr. Stewart stated the basic policy would be to determine when the Village would get involved.

Trustee Koomjian expressed his interest in seeing the information in writing, as a document for the Village. He would like information on prevention and remediation. The discussion concluded with a request to Mr. Stewart to provide a “white paper” on Emerald Ash Borer and Gypsy moth issues in the Village, whereupon Trustee Svatik withdrew his motion.

Old Business

- Resolution to Ratify Amended and Restated Articles of Agreement for NSSRA

After discussion the motion with respect to the proposed resolutions was continued indefinitely and the matter was taken off the agenda.

New Business

- Approval of the Lake County All Natural Hazard Mitigation Plan (ANHMP) Resolution

Trustee Koomjian moved to approve the Resolution. Trustee Haber seconded the motion.

Mr. Huvad explained this is an effort for communities to plan for natural hazards. Mr. Glenn stated that under the Plan pre-hazard mitigation strategies would be funded. If a village decides to install a pre-hazard mitigation strategy (such as a flood warning system), it may become eligible for some financial assistance. The motion passed unanimously on a voice vote.

R-11-6-2

- Approval of the purchase of 2 computer servers and related equipment and services from Highland Solutions for Village Hall and the police station at a total cost of \$20,569.

Trustee Haber moved to approve the purchase in an amount not to exceed \$20,569. Trustee Norris seconded the motion.

Trustee Norris questioned the amount of RAM and hard drive space, stating it may not be sufficient. He asked Chief Dayno to look into the cost differential for an upgrade.

The motion for approval of the purchase then passed on the following vote:

AYES: Chamberlain, Haber, Koomjian, Norris, Svatik (5)

NAYS: None (0)

- Bid for Recycling Toters (Discussion)

Mayor Kaplan recently received a bid from Toter Incorporated for residential Recycling Toters. The cost would be \$44.75 each, plus \$300 and shipping, with a total cost of approximately \$60,000 for 1000 Toters. There are about 1,300 homes in the Village. Mayor Kaplan suggested that the Village might want to subsidize half the cost and have the resident pay for the other half. Trustee Haber asked where 1,000 Toters could be stored. Mr. Kraly suggested getting 250 Toters shipped at a time.

Trustee Norris stated his belief that this is a good idea. He discussed the price with SWALCO, and they stated the quoted price was a decent price. They suggested that the Village may also work with the refuse hauler that does business in the area. He will work on finding the cheapest and best way to do it. Trustee Chamberlain stated her opinion that it will take awhile until residents find this is a good program. She questioned whether the Village should obligate themselves to purchase 1,000 Toters, as it may take a long time for them to be purchased by residents.

The matter was then continued for future consideration by the Board.

- Approval of 2011 Comprehensive Plan (Discussion)

Mayor Kaplan noted that the Plan Commission did not make many changes to the Comprehensive Plan. Trustee Haber suggested continuing the discussion of this subject to the next meeting of the Board of Trustees. Trustee Chamberlain asked about the purpose of the Comprehensive Plan. Mr. Huvard stated his impression that the Plan Commission delivered the product the Board wants. He cited some information on what a Comprehensive Plan should be. Mr. Huvard stated that past Comprehensive Plans were very consistent. Trustee Svatik questioned whether some of the information, such as refuse in a yard, was appropriate for inclusion in a Comprehensive Plan, as there are Ordinances restricting refuse in yards. The matter was then continued for future consideration by the Board.

- Ordinance Establishing the General Prevailing Rate of Wages

Trustee Chamberlain moved to waive the First Reading of the Ordinance. Trustee Svatik seconded the motion. The motion passed unanimously on a voice vote.

Trustee Haber moved for Second Reading and adoption of the proposed ordinance. Trustee Chamberlain seconded the motion. The motion passed on the following vote:

AYES: Chamberlain, Haber, Koomjian, Norris, Svatik (5)

NAYS: None (0)

Ordinance 11-6-10

- Ordinance Codifying Provisions Concerning the Deputy Village Clerk

Trustee Svatik moved to waive the First Reading of the proposed ordinance. Trustee Koomjian seconded the motion. The motion passed unanimously on a voice vote.

Trustee Svatik moved for the Second Reading and adoption of the proposed ordinance. Trustee Haber seconded the motion.

Trustee Norris stated his belief that it would be more appropriate for the Village Clerk to appoint the Deputy Clerk with the consent of Board. He moved to amend the Ordinance to provide that the Village Clerk would appoint the Deputy Clerk instead of the Village President doing so. Trustee Chamberlain seconded the motion to amend.

Mr. Huvarad stated his opinion that the Village President has the power to appoint the Deputy Clerk as long as the Deputy Clerk acts according to the provisions set forth in the proposed ordinance. Either way would be appropriate; the Board could authorize either the Village President or the Clerk to make the appointment.

The motion to amend the proposed ordinance passed on the following vote:

AYES: Chamberlain, Koomjian, Norris (3)

NAYS: Haber, Svatik (2)

The second reading and adoption of the proposed ordinance as amended then passed on the following vote:

AYES: Chamberlain, Koomjian, Norris, Svatik (4)

NAYS: Haber (1)

Ordinance 11-6-11

- Ordinance Codifying Certain Provisions Concerning the Obstruction of Private Streets used by Police, Fire and Emergency Access Vehicles and Providing for Village Remedies

Trustee Koomjian moved to waive the First Reading of the proposed ordinance. Trustee Svatik second the motion. The motion passed unanimously on a voice vote.

Trustee Norris moved for a second reading and adoption of the proposed ordinance. Trustee Koomjian seconded the motion. The motion passed on the following vote:

AYES: Chamberlain, Haber, Koomjian, Norris, Svatik (5)

NAYS: None (0)

Ordinance 11-6-12

- Ordinance Proposing the Establishment in the Village of Riverwoods of Meadowlake Special Service Area No. 23, for Special Services Benefiting Properties on Fox Tail Court, Metawa Lane, Columbine Lane, Baneberry Lane and Chicory Lane and Providing for a Public Hearing on other Procedures

Trustee Chamberlain asked if this would be similar to a model Ordinance. Mr. Huvarad explained it would be close to a model, but would be revised for future uses as circumstances required.

Mr. Huvarad explained that the proposed SSA is customized to Meadowlake, because the entire scope of services is listed. Meadowlake made clear that it wanted a uniform tax rate. The maximum tax levy was set at \$50,000 at this time, and would be increased at the CPI or 5%, whichever is greater. The escalation is unique to Meadowlake. Mr. Haber did not see indemnification language in the Ordinance. Mr. Huvarad noted that would be part of a separate service agreement. Trustee Haber would rather see the indemnification language in the Ordinance. He would like the service agreement mentioned in the Ordinance.

Mr. Huvard noted the Village would not expect the association to sue the Village. The Village will do what is reasonable to determine that a member has the authority to enter into an agreement. He stated the next iteration would include the administrative fees.

Mr. Huvard will also add language to the effect that the Board is not authorized to impose a levy unless the conditions of the Road SSA are met. Brian Meltzer will meet with the Meadowlake Board and let Mr. Huvard know the wished of that Board.

The matter was then continued for future consideration by the Board.

- Approval of Bids for Snow and Ice Removal

Mr. Kraly stated that the Village's proposal for ice and snow removal contract was sent out for bids. Four bids were received, the lowest of which was from D & M Contractors, which provided a bid for the next four years.

Trustee Haber moved to award the snow and ice removal contract to D & M Contractors. Trustee Koomjian seconded the motion. The motion passed on the following vote:

AYES: Chamberlain, Haber, Koomjian, Norris, Svatik (5)

NAYS: None (0)

Standing Committee Reports

- Finance/Soil & Water Conservation

Trustee Svatik will meet with the auditors tomorrow. He will meet with the traffic management association on Friday.

Adjournment

There being no further business or discussion, Trustee Haber moved to adjourn the meeting. Trustee Chamberlain seconded the motion. The motion passed unanimously. The meeting was adjourned at 10:06 pm

The next regular meeting of the Board of Trustees is scheduled for June 21, 2011 at 8:00 PM.

Respectfully submitted,

Mike Ford, Village Clerk
Transcribed by Jeri Cotton

Village of Riverwoods
Board of Trustees
May 17, 2011
Approved

In Attendance:

William Kaplan, Mayor
Cheryl Chamberlain
Michael Haber
Rick Jamerson
Rich Koomjian
John Norris
William Svatik

Also Present:

Bruce Dayno, Police Chief
Robert Durning, Director of Community Services
Michael Ford, Village Clerk
Patrick Glenn, Village Engineer
Bruce Huvad, Village Attorney
Russ Kraly, Director of Community Services
Hal Roseth, Village Treasurer
Jack Siegel, Village Attorney

Call to Order: 8:00 PM

Approval of Minutes

Trustee Chamberlain moved to approve the minutes from the May 3, 2011 Board of Trustees meeting. Trustee Svatik seconded the motion. There were minor changes made by the Trustees. The motion passed unanimously as amended.

Treasurer's Report

Mr. Roseth reported total funds at the end of April amounted to \$14.450 million. Of that, approximately \$453,000 is allocated to the Special Service Areas, leaving approximately \$13.997 million in the unrestricted category. This shows an increase in net capital. The average yield of the IPTIP Funds currently is .045%. Wells Fargo investments currently yield 2.5 percent, which is better than the market rate of return. The Ameriprise investment is up \$5000 since its inception. The CDs are yielding slightly over one percent.

Director of Community Services Report

Mr. Kraly stated the police department construction is moving along. The roof is shingled and the HVAC system will be completed today. The closing was moved back to July 11, 2011 because of inclement weather.

ZBA Report

Mr. Ford reported that a resident has filed an application for a variance before the ZBA with respect to his side yard setback. A hearing on the application will be scheduled in July or August, 2011.

Plan Commission Report

Mr. Huvad stated the Comprehensive Plan review has been completed. He will work on getting a report for the next meeting.

Police Report

Chief Dayno provided the Board with the Police Department activity since the May 3, 2011 Board of Trustees meeting. There were three 911 hang up, 12 accidents, 15 alarms, seven complaints about animals, 11 fire department assists, four other agency assists, one dispute, one domestic, one driving complaints, one DUI arrest, two finger printings, one harassments, one ILEAS call out, two vehicular or residential lock outs, nine motorist assists, five suspicious circumstances, one theft, four crime prevention notices and five case reports. There were 91 traffic stops with 65 citations issued to 53 people.

There are currently three houses on the House Watch list that are checked regularly.

Chief Dayno explained the ILEAS call out is the Illinois Law Enforcement Alarm System which requests assistance from other agencies. There was an armed robbery in Vernon Hills and six suspects were eventually arrested.

Village Attorney's Report

Mr. Huvad explained that different road associations probably will want to handle the question of the tax levy, which is figured out differently each year. One SSA might want an Ordinance to say what the tax will be, subject to a maximum increase, while another association may want to budget for specific repairs. Mr. Huvad believes the proposed ordinances should have different terms for different associations. He would like to make it as simple as possible for the associations and will try to tailor each ordinance to meet the needs of the particular association.

Comments from the President

- Deer experts to be invited to attend the June 21, 2011 Board of Trustees meeting

Mayor Kaplan distributed to the Trustees the last version of the draft fence ordinance dating from July 21, 2010. He invited the Trustees to contact deer experts to be invited to the June 21 meeting.

- Illinois Fire Inspectors Association

Mayor Kaplan stated there will be a meeting on June 3, 2011 and there will be an award given to Riverwoods. He asked any Trustee interested in attending to let him know.

Visitors Wishing to Address the Board

Mike Corn, 3075 Blackthorn, addressed the Board with respect to a letter he received in the mail, signed by Cheryl Hadley, which referenced the overall results of the Gypsy Moth study and indicated that the Village did not intend to spray this year. Mr. Corn expressed concern that the six residents that received letters are in his opinion being asked to pay for spraying so that Gypsy moths do not spread throughout the rest of the Village. Mr. Corn stated the Village Board has voted to pay for repairs and other items on private property in other cases. If the Village does not pay for the spraying, and the spraying is not done, a much larger problem could arise for the Village in the future. Mr. Corn expressed his belief that it is not fair to ask six residents to pay for Gypsy moth control for the rest of the Village.

Mayor Kaplan stated that the Village sent out more than 160 letters about Dutch elm disease and that there are still 20 residents that have not cleaned up their diseased trees. Mayor Kaplan asked Mr. Korn if he believed that the Village should pay for this situation as well. Mr. Corn stated his belief that the Village should pay for that project also. Trustee Haber noted that Urban Forest Management found that the Village did not need to do a Village-wide spray. There were six properties that may have an issue, but spraying was not necessary. Trustee Chamberlain stated that in the past, there were large elevations of Gypsy moths in certain areas. The Village sprayed and paid for the spraying. Trustee Chamberlain noted that in this case Urban Forest Management reported some elevations, but not to a degree that would cause alarm. Some people may want to spray on their own, however. Trustee Chamberlain then offered to check with Chuck Stewart about what qualifies a certain area as a "hot spot" that should be sprayed.

With respect to the letter signed by Cheryl Hadley, Trustee Svatik offered that, as a matter of policy, the Board should receive a copy of letters that go out to residents. Too often, he said, letters are distributed and the Board is the last to find out. Mayor Kaplan stated that when letters go out in mass, the Board will receive a copy. When it is only a few letters, he does not believe it is necessary for the Trustees to receive copies.

Old Business

- Thorngate-Chianti Creek Watershed Study

Mr. Glenn reported himself pleased to report some progress in this matter. He met with staff from the United States Army Corps of Engineers and the Lake County Stormwater Management Commission to review the permit requirements for the proposed removal of accumulated

sediment from the Greenbrier ditch. The Army Corps of Engineers will assert jurisdiction over the ditch itself as well as any adjacent wetlands. However, because the proposed maintenance work will not permanently impact wetlands under the jurisdiction of the Corps, the Village will not be required to perform any mitigation or enhancement of the stream or adjacent areas.

Mr. Glenn noted that the Army Corps expects the Village to protect the adjacent wetlands when removing the sediment. In order to receive a permit for the work, the Village will be required to field-delineate all "Waters of the United States" and wetlands in and along the ditch using criteria accepted by the Army Corps of Engineers based on existing vegetation, hydrology and soils. Once both agencies concur with the limits of the wetlands/waters, the Village can survey them and put them on a plan.

The plan that will be submitted for permits will have to show the details of all the proposed work; all flagged wetlands/waters, proposed access corridors, how the Village proposes to minimize impacts on adjacent wetlands, and many other items. The total estimated cost of the work is approximately \$156,000, inclusive of soft costs. Mr. Glenn also estimates approximately \$11,000 in engineering fees for the delineation survey and report. Mr. Glenn recommends that if the Board wants to proceed with this in the future, it should authorize the delineation survey.

Mayor Kaplan stated that in order to do this project the Village would need to get easements. He believes the easements should be obtained prior to performing the study. Mr. Glenn agreed that people would want to know what is to be done with their property prior to granting an easement.

Trustee Koomjian stated that when the study was completed, Mr. Glenn found some culverts that had shifted. He asked if there is more tangible evidence. Mr. Glenn does not believe it is an analytical situation. He asked how much standing water is too much standing water. There are individuals that see any standing water as a potential mosquito breeding ground and feel it is a problem. Others see it as a vernal pool and live with it. Mr. Glenn does not believe there would be issues if the work was not completed.

Trustee Koomjian asked if the work should be completed to prevent runoff from storms. Mr. Glenn noted there were no homes flooded during the last large rain. He believes obvious constrictions, such as undersized culverts, need to be addressed. This situation, however, would be considered maintenance.

Mr. Glenn also explained that the Vernon Woods Association reached out to the Village to try to get better drainage in Vernon Woods. Mayor Kaplan believes this issue should be brought back to that association. Trustees Haber and Chamberlain expressed their opinion that if there is not a large amount of interest in this project they would not want to spend money on it.

Mr. Glenn stated that he would encourage the Vernon Woods Association to replace the culverts that are in the wrong place or are the wrong size. He stated that the cost of this culvert work would be about \$20,000.

Trustee Chamberlain stated her opinion that until the Vernon Woods Association reaches a consensus, she would not want the Village to do anything. Mr. Korn noted there would be a meeting of the Vernon Woods Association on May 18. He encouraged the Trustees to attend.

Trustee Koomjian suggested making Mr. Glenn available to coordinate with Vernon Woods, which Mr. Glenn agreed to do

- Proposed resolution to ratify Amended and Restated Articles of Agreement for NSSRA.

Mayor Kaplan stated this matter would be continued until the next Board meeting. Mr. Huvar explained that NSSRA has been looking at the Village's recommendations with respect to the proposed amendments.

- Request for Donation to Willow House

Mayor Kaplan noted that Willow House was asking for a \$7,500 donation, which is what the Village donated last year. Trustee Jamerson asked if there were any Riverwoods residents that take advantage of the service.

Stephanie Garity, Director of Development at Willow House, appeared before the Board. Ms. Garity stated that Willow House supplies grief support services to those that have lost a parent or sibling. She explained they do a lot of community outreach to schools, as they have found that school work is negatively affected by the loss of a parent or sibling.

Ms. Garity explained that Riverwoods does not currently have a Riverwoods family on their active roster; however they had an active family as recently as last year. Ms. Garity explained they have a number of volunteers from Riverwoods. She said that Willow House is unique because of its crisis intervention and ability to react quickly. Ms. Garity also noted that Willow House has received its certification from the State of Illinois.

Trustee Chamberlain asked where Willow House gets their funding. Ms. Garity explained they get funding from private organizations and foundations.

Trustee Haber moved to make a donation to Willow House in the amount of \$7,500. Trustee Svatik seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris, Svatik (6)
NAYS: None (0)

Approval of Bills

Trustee Koomjian moved to approve the bills. Trustee Jamerson seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris, Svatik (6)

NAYS: None (0)

Trustee Haber noted there were a number of bills for Midwest Meter, totaling \$25,000. Mr. Kraly explained that the charges were for the new meters and new readers.

New Business

- Proposed resolution to appropriate \$300,000 in 2011 Motor Fuel Tax revenues.

Mr. Glenn explained that the Resolution is the standard MFT form. This appropriation is largely for ditch and culvert work on Village streets. There are about 30 deficient culverts that will result in about \$300,000 in construction costs. He therefore recommended that the Trustees allocate \$300,000 from the MFT revenues for culvert and ditch repair in 2011.

Trustee Svatik moved to adopt the Resolution. Trustee Haber seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris, Svatik (6)

NAYS: None (0)

Trustee Haber suggested sending out a letter to residents letting them know about the restoration work. He would like to forewarn residents not to do a lot of specialized work on their property near the ditch line. Trustee Svatik would also like to see an article in the Village Voice.

- To approve the appointment of Trustee John W. Norris as new Director of SWALCO to represent the Village, with Trustee Richard Koomjian as the alternate.

Trustee Haber moved to adopt the Resolution to appoint Trustee Norris. Trustee Koomjian seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris, Svatik (6)

NAYS: None (0)

Trustee Haber moved to appoint Trustee Koomjian as the alternate SWALCO representative. Trustee Norris seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris, Svatik (6)

NAYS: None (0)

- Approval of Sherry Graditor appointment to ZBA

Mayor Kaplan stated that Ken Ashman resigned from the ZBA. Trustee Haber moved to approve the appointment of Sherry Graditor to the ZBA. Trustee Jamerson seconded the motion. The motion passed by the following vote:

Board of Trustees Meeting

May 17, 2011

Page 7 of 7

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris, Svatik (6)

NAYS: None (0)

Adjournment

There being no further business or discussion, Trustee Haber moved to adjourn the meeting. Trustee Norris seconded the motion. The motion passed unanimously. The meeting was adjourned at 9:22 PM.

The next regular meeting of the Board of Trustees is scheduled for June 7, 2011 at 8:00 PM.

Respectfully submitted,

Mike Ford, Village Clerk

Transcribed by Jeri Cotton

Village of Riverwoods
Board of Trustees
May 3, 2011
Approved

In Attendance:

William Kaplan, Mayor
Cheryl Chamberlain
Sherry Graditor
Michael Haber
Rick Jamerson
Rich Koomjian
Bruce Masterson
John Norris
William Svatik

Also Present:

Duane Christenson, Fire Department
Bruce Dayno, Police Chief
Michael Ford, Village Clerk
Patrick Glenn, Village Engineer
Bruce Huvad, Village Attorney
Kirsten Stewart, Urban Forest Management
Russ Kraly, Director of Community Services
Jack Siegel, Village Attorney
Chuck Stewart, Urban Forest Management

Call to Order: 8:00 PM

Approval of Minutes

Trustee Masterson moved to approve the minutes from the April 5, 2011 Board of Trustees meeting. Trustee Chamberlain seconded the motion. Various corrections were made by the Trustees, after which the motion to approve the minutes, as corrected, passed unanimously.

Trustee Haber moved to approve the minutes from the April 20, 2011 Board of Trustees meeting. Trustee Graditor seconded the motion. Various corrections were made by the Trustees, after which the motion to approve the minutes, as corrected, passed without dissent, Trustees Chamberlain and Svatik abstaining.

Introduction and Swearing In of New Trustees and Clerk

Russ Kraly swore in Michael W. Ford as the Village Clerk of Riverwoods. Village Clerk Ford then swore in Michael A. Haber, Richard Jamerson and John W. Norris as Trustees on the Board of Trustees in the Village of Riverwoods.

Director of Community Services

Mr. Kraly reported that the roof of the new Police Department building has been installed and the building has been framed. Electric and HVAC will be installed later this week and things are moving along at a rapid pace. Mr. Kraly hopes there will be rough grading done early next week. The anticipated delivery date is July 11, 2011.

Mr. Kraly also reported that a letter was received from the ISO regarding flood insurance ratings. The Village's rating remains eight out of ten, and if the building codes are updated, the rating could be lowered to a six out of ten. Mr. Glenn stated that the Lake County Ordinances go beyond the FEMA minimums. He explained everyone starts out at a ten, and for every lower level, residents get a five percent reduction in their flood insurance.

Engineer's Report

Mr. Glenn presented the Engineer's Report. He reported that the 2011 street maintenance program will include ditching and culvert replacement on Hoffman Lane and Forest Glen Trail. Based on surveys, he believes approximately 70 percent of the ditches need four inches or more of excavation. The culverts need to be replaced if they do not meet the criteria in the Village Code (replacement where 20 percent rusted out or 25 percent crimped or at the wrong elevations). All new culverts will be concrete. Mr. Glenn noted that Army Corps of Engineer permits are generally not required for roadside ditches.

The program will also include asphalt patching on Hoffman, Forest Glen, Calvin, Farner, Strenger and the Village Hall parking lot.

All construction will be paid for from Motor Fuel Tax funds (MFT). The cost will be \$300,000 and the current MFT account has about \$500,000. In order to use MFT funds, the Board will need to pass an Appropriation Resolution at the next Board of Trustees meeting.

Mr. Glenn stated the targeted date for construction is late summer or early fall of this year.

Village Attorney's Report

Mr. Huvad stated he has received a draft of the 2010 audit and is looking at it.

Urban Forest Management Report

Mr. Stewart summarized the gypsy moth egg mass survey. Ms. Stewart explained there is a downward trend in most of the Village. The Greenbrier/Blackthorn area, however, had elevated numbers of egg masses. She recommends that the Village not spray for gypsy moth this year. Ms. Stewart stated Urban Forest Management would contact residents in the area that had elevated egg masses, to see if they are concerned.

An Emerald Ash Borer sighting has been confirmed in the Village. Ms. Stewart noted that in following up on a tree removal application an inspection revealed seven or eight more affected trees. The resident will remove the trees. If the Board wants Urban Forest Management to contact adjacent homeowners, they will. Mayor Kaplan suggested discussing the issue with adjacent homeowners.

Mr. Huvad noted the tree removal company must be certified and follow proper procedures for removal of the affected trees. Ms. Stewart stated Urban Forest Management would help enforce proper tree removal. Mr. Stewart noted licensed contractors must show their certification for this type of tree removal.

Mr. Stewart stated that if an Ash tree is infested with Emerald Ash Borer insects, it must be removed. Mayor Kaplan asked if the Village needs to tighten their Ordinance against utilizing chemical treatments to manage the issue. Mr. Stewart stated that the size and health of a tree will affect the effectiveness of preventative chemical treatments, but if the tree is infested, it must be removed.

Plan Commission

The Plan Commission is to meet on Thursday to continue work on the Comprehensive Plan.

Police Report

Chief Dayno provided the Board with the Police Department activity since the April 20, 2011 Board of Trustees meeting. There were three 911 hang up, three accidents, 15 alarms, five complaints about animals, six fire department assists, four other agency assists, one well being check, three disputes, two domestics, four driving complaints, two DUI arrests, five finger printings, two fraudulent activities, five residential/vehicular lock outs, three motorist assists, one missing person, one parking complaint, six suspicious circumstances, one theft, four crime prevention notices and six case reports. There were 80 traffic stops with 51 citations issued to 35 people.

There are currently five houses on the House Watch list that are checked regularly.

On April 22, the Police Department conducted tobacco compliance checks. Neither of the retailers that were checked sold tobacco products to the teen agents. Further reporting, Chief Dayno noted that he has a meeting set up with FEMA regarding reimbursement for emergency snow removal costs.

Fire Department Report

Lt. Duane Christenson presented the call volume for the L-R FPD District including mutual aid to the Deerfield-Bannockburn FPD District for the months of March and April. In March there were 35 calls including 17 EMS calls, six fire calls, two auto accidents and ten other calls. In

April there were 28 calls including 20 EMS calls, five fire calls, one auto accident and two other calls. There were 121 calls year to date.

Comments from the President

- Trustee Committee Assignments

Mayor Kaplan reported on some rearranging of the Trustee committee assignments.

Old Business

- Thorngate-Chianti Creek Watershed Study

Mr. Glenn noted there is modest progress. The Village has been assigned a case number and is awaiting a meeting with the Army Corps of Engineers.

- Update SWALCO, 60% Recycling Task Force

Trustee Koomjian briefly reviewed some issues that will come before the Board in the upcoming months. The objective of the Task Force is to reduce the amount of recycling going into the land fill and to develop a strategy. The process will be to make recommendations for residential recycling, commercial recycling and construction waste. The Task Force has nearly completed its recommendations and will present them to the member boards. SWALCO is identifying success by the pounds per resident per day. They have generated a sequence of recommendations, including mandatory action items.

Trustee Koomjian noted the significant items: Recommendation A-1 requires all families to use 35 gallon, 60 gallon or 90 gallon recycling carts. Municipalities would impose the use of carts. Trustee Koomjian noted Riverwoods does not regulate trash or recycling. He stated there may be some issues with Waste Management, because the carts require a vehicle that may have difficulty maneuvering in narrow lanes.

Mayor Kaplan stated that the carts cost money each month. Trustee Jamerson suggested buying carts in bulk and offering the carts to residents. Trustee Norris suggested the Village subsidize the carts for residents.

Trustee Koomjian stated the second recommendation is that all Lake County municipalities include a pay as you go option. This would require residents to pay for their non-recyclables. Mayor Kaplan noted the Village does not have a contract with a hauler; Mr. Huvad noted that in the past it proved to be more expensive for residents.

Trustee Chamberlain asked if the Village would be required to change if the majority of communities vote for these recommendations. Trustee Koomjian stated there were two 'mandatory' provisions. If Lake County does not achieve a disposal rate of 1.8 pounds per person per day by 2015, all residential single family units would be required to recycle all recyclable materials. The second 'mandatory' provision is if Lake County does not achieve a disposal rate of 1.4 pounds, Lake County would require a food scrap disposal program.

Trustee Koomjian suggested the possibility of the Village volunteering in a food scrap disposal pilot program. The food scraps would be turned into compost.

Trustee Koomjian noted that Mr. Walter Willis of SWALCO is in favor of communicating with and educating residents through a PR campaign at an estimated cost of \$50,000 to \$100,000. Mr. Willis has suggested levying a fee of \$0.25 to \$0.50 per household to pay for the campaign.

Visitors Wishing to Address the Board

There were no visitors wishing to address the Board.

New Business

- Approval of Robert Durning as new Director of Community Services

Trustee Jamerson moved to approve Robert Durning as the new Director of Community Services. Trustee Norris seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris, Svatik (6)

NAYS: None (0).

- Adopting a New Fee Schedule

Mr. Kraly reported that in the new fee schedule there were no changes with respect to building permits. The biggest change was the increase in the water connection fee to \$23,500. The old fee was \$20,000. Trustee Haber suggested grandfathering the old fee for 90 days from the date the residents are notified of the new schedule.

Trustee Norris moved to waive the First Reading of the proposed ordinance. Trustee Koomjian seconded the motion. The motion passed unanimously on a voice vote.

Trustee Haber moved for Second Reading and adoption of the proposed ordinance, amended to include a provision for a 180 day grace period, through November 3, 2011, during which the water connection fee will be held at the old rate of \$20,000. Trustee Norris seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris, Svatik (6)

NAYS: None (0)

Ordinance 11-5-8.

- Proposed Resolution to Ratify Amended and Restated Articles of Agreement for NSSRA

Trustee Chamberlain discussed the changes proposed for the NSSRA Articles of Agreement. Mr. Huvard noted that NSSRA is a service which is available to the residents of Riverwoods, but he expressed concern about the new provision with respect to the approval process for the

acquisition of real estate. Trustee Chamberlain stated NSSRA is contemplating buying a new building. Mr. Huvard noted that it requires a notice of one year if the Village wishes to resign from the association, but the Village would remain financially liable. Trustee Chamberlain will inquire about the rationale for the change in the section concerning agency ratification of real estate acquisitions at the next NSSRA meeting. Trustee Haber asked if the Village would be liable for unpaid pensions, if it resigned. Mr. Siegel noted that NSSRA is in IMRF. Further discussion was then continued without objection until the next Board of Trustees meeting.

- Request for donation for Willow House

Mayor Kaplan noted the Village made a donation last year. He was unsure of the exact amount, so further discussion was continued to the next Board of Trustees meeting. Trustee Chamberlain was curious to find out how many Riverwoods residents are serviced by Willow House.

- To Adopt the Lake County Watershed Development Ordinance as Amended

Trustee Haber moved to waive the First Reading of the Ordinance. Trustee Chamberlain seconded the motion. The motion passed unanimously on a voice vote.

Trustee Haber moved for Second Reading and adoption of the Ordinance. Trustee Chamberlain seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris, Svatik (6)

NAYS: None (0)

Ordinance 11-5-9.

- To approve the bids of ComEd in the amount of \$19,444.17 and NuCore Electric in the amount of \$10,150 to install conduit pipes and wiring for electric power to the new Police Department building.

Mr. Kraly explained that the original ComEd easement did not show up on the title search when the plans were being worked on for the new Police Department building. After negotiations with ComEd and NuCore Electric, the agreed upon amount for the above described work totals \$29,590. Mr. Huvard explained that part of the proposal is to abrogate the original easement. Mr. Glenn added that when the property was subdivided, there were not sufficient utility easements. The change/correction to the plat was then issued. Trustee Haber raised the issue that any subdivision plat must be signed off by the Village. Mr. Glenn stated that he will look into the question, and Mayor Kaplan emphasized that this needs to be done. Although the Village has to pay the agreed-upon amount or nothing will happen, Mr. Siegel asked if there was any recourse against the title company. In that regard, Trustee Haber suggested possibly asking for a reservation of rights.

Trustee Haber moved to approve the ComEd bid in the amount of \$29,594.17 including the execution of the plat of easement. Trustee Svatik seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Haber, Jamerson, Koomjian, Norris, Svatik (6)

NAYS: None (0)

Standing Committee Reports

- Building/Zoning

Trustee Jamerson presented the building department report for April.

From April 1, 2010 to April 28, 2010, there was small miscellaneous construction including one addition. The total construction value was \$284,326, generating fees of \$4185. From April 1, 2011 to April 28, 2011, there was one commercial remodel, one single family remodel and small, miscellaneous construction. The total construction value was \$364,534, generating fees of \$7498,

From January 1, 2010 to April 28, 2010, there was small, miscellaneous construction, an addition and remodel. The total construction value was \$548,426, generating fees of \$8608.

From January 1, 2011 to April 28, 2011, there was a commercial remodel, single family remodel and small, miscellaneous construction. The total construction value was \$527,882, generating fees of \$11,268.

Trustee Jamerson also presented the tree report. On January 7, 2011, the removal of one tree, an ash, was approved. A \$128 mitigation fee was charged.

- Police/Solid Waste

Trustee Norris thanked Trustee Koomjian for allowing him to attend the meeting with the Executive Director of SWALCO to discuss the solid waste plan.

- Finance/Soil & Water Conservation

Trustee Svatik reported that he has received the preliminary year-end financial reports, which he will review with staff and auditors. Also, Linda Gryziecki retired from Deerfield Park District.

- Roads/Bike Path/Parks Forestry/NSSRA

Trustee Chamberlain is scheduled to meet with the Meadowlake Homeowners Association to inform them about the new forestry programs which are available.

Adjournment

There being no further business or discussion, Trustee Haber moved to adjourn the meeting. Trustee Koomjian seconded the motion. The motion passed unanimously. The meeting was adjourned at 9:37 PM.

The next regular meeting of the Board of Trustees is scheduled for May 17, 2011 at 8:00 PM.

Respectfully submitted,

Mike Ford, Village Clerk
Transcribed by Jeri Cotton

Village of Riverwoods
Board of Trustees
April 20, 2011
Approved

In Attendance:

William Kaplan, Mayor
Sherry Graditor
Michael Haber
Rich Koomjian
Bruce Masterson

Absent were:

Cheryl Chamberlain
William Svatik

Also Present:

Lt. Duane Christenson, Fire Department
Bruce Dayno, Police Chief
Mike Ford, Village Clerk
Patrick Glenn, Village Engineer
Bruce Huvad, Village Attorney
Russ Kraly, Director of Community Services
Jack Siegel, Village Attorney

Call to Order: 8:00 PM

Approval of Minutes

Trustee Haber moved to approve the minutes from the April 5, 2011 Board of Trustees meeting. Trustee Koomjian seconded the motion. Trustee Koomjian questioned how the policy discussion of Village subsidy of water SSAs was portrayed in the minutes; approval of the minutes was therefore postponed until the next Board of Trustees meeting, pending review of the tapes.

Director of Community Services

Mr. Kraly prepared a snow plowing information packet for bidders to pick up in his office, for the 2011-2012 snow season. He noted the fee schedules have not been updated since 2006 or 2007. The building permit fees will not change at this time. The standard water connection charge will be changed to \$23,500; the Lake County Public Works fees are updated to represent the actual, current charges of \$3,568 and the water rate of \$675. The woodland section is updated as well. Mayor Kaplan noted the revised fee schedule would be on the agenda for approval at the next Board of Trustees meeting.

Mr. Kraly stated that the floors and partition walls of the new police station have been installed, and the roof should be completed next week. The target date for total completion is July 11, 2011.

Mr. Kraly noted that a meeting is to be scheduled with the ISO to discuss ratings for the flood insurance rates in the Village. Mr. Glenn discussed the new flood plain maps. He noted FEEMA was in process of updating the maps, and that they will be modernized. The draft maps have been issued and they are in process of reviewing the changes and accuracy of the maps. He noted there are some areas where the new, draft maps show broader flood plain areas, and that the base flood elevation still has to be applied to the local topography.

Plan Commission Report

Mr. Huvad stated that at the next Plan Commission meeting the Commissioners will discuss the proposed revisions to the Comprehensive Plan.

Police Report

Chief Dayno provided the Board with a report summarizing the activity of the Police Department since the April 5, 2011 Board of Trustees meeting. There were three 911 hang ups, 8 accidents, 15 alarms, 5 complaints about animals, 6 fire department assists, 4 other agency assists, one well being check, one residential burglary, 3 disputes, two domestics, 4 driving complaints, 2 DUI arrests, 5 fingerprinting, two fraudulent activity investigations, five lock-out vehicle/residential, 3 motorist assists, one missing person, one parking complaint, 6 suspicious circumstances, one theft, 4 crime prevention notices and six case reports. There were 80 traffic stops with 51 citations issued to 35 people.

There are currently five houses on the House Watch list that are checked regularly.

The residential burglary was on Thornmeadow. Chief Dayno noted this is the time of year that burglaries can increase, and has submitted an article about burglaries for the next Village Voice.

The Police Department is requesting quotes for some of the furniture and ancillary products for the new police station. He believes the Village will be in good shape with the amounts originally budgeted.

Fire Department Report

Lt. Duane Christenson introduced himself to the Trustees.

Village Attorney Report

Mr. Huvad stated a meeting was held with representatives from The Mulch Center. The Center is close to having the unpermitted fill removed from the property and the storm water management back to what was permitted. The Village is still waiting for confirmation from the County. Once received, the Village will be able to move forward with the annexation. He noted

that a few, minor changes were requested, including a sign package and an extension of the sewer.

Comments from the President

- Plaque of Police Department – Mr. Kraly gave Mayor Kaplan ideas for the police department plaque, which will name all eight Trustees, because there was some crossover as a result of the election. The Trustees agreed.

Trustee Koomjian addressed Mayor Kaplan regarding a meeting with respect to wildlife management which was held recently at Trinity College. Trustee Koomjian also presented information to the Trustees, including graphs showing the density of the deer population in the Village. He mentioned a cooperative study that depicts a deer population density curve. One page concentrated on deer impact with various terrains. Riverwoods would qualify as low forage landscape. The recommended density is 10 – 20 deer per square mile. At the wildlife meeting, the target density was pegged at 15 deer per square mile.

Visitors wishing to address the Board

There were no visitors wishing to address the Board.

New Business

- Request for funding from Theatre in the Woods

Donna Lubow, 5 Mayberry, addressed the Board and stated that they were asking for \$13,000 because they were having storage issues. Mayor Kaplan suggested getting a container that could be stored behind Village Hall. That cost might be approximately \$1,800. Ms. Lubow noted they also approached Estonian House to see if they could lease or build some storage there, but there was uncertainty about the relevant flood plain. Trustee Koomjian asked when the existing police department building would be vacated. Mayor Kaplan stated the existing police department building would not be used for storage.

Mayor Kaplan noted the request is for \$13,000, but if they find a less expensive storage solution, it could be reduced. Trustee Haber moved to donate \$13,000 to Theater in the Woods. Trustee Graditor seconded the motion. The motion passed by the following vote:

AYES: Graditor, Haber, Koomjian (3)

NAYS: Masterson (1)

- Village of Riverwoods Arbor Day Proclamation April 29, 2011

Trustee Graditor moved to proclaim April 29, 2011 as Arbor Day in Riverwoods. Trustee Koomjian seconded the motion. The motion passed unanimously on a voice vote.

- Deerfield Family Days Support

Mayor Kaplan received a letter from Barbara Reich, Co-Chairperson of Deerfield Family Days, asking for Village support of Deerfield Family Days. Mayor Kaplan stated Riverwoods has never been represented in their parade. Trustee Graditor noted that Deerfield does not support Riverwoods Family Days. There was no interest from the Trustees and the matter was dropped for lack of a motion.

Approval of Bills

Trustee Masterson moved to approve the bills. Trustee Koomjian seconded the motion. The motion passed by the following vote:

AYES: Graditor, Haber, Koomjian, Masterson (4)

NAYS: None (0)

Old Business

- Watershed Study

Mr. Glenn explained that he has continued to seek the cooperation of the Army Corps of Engineers in the study, but has not been successful. He therefore has been unable to finalize the watershed study at this time. He will continue to try to meet with the Corps to get its requirements before putting together a solid estimate of costs. Further discussion of this subject was continued to the next Board of Trustees meeting.

- Policy Discussion of Village Subsidy of Water SSAs

Mr. Glenn prepared a study to determine the average cost of water connections throughout the Village. The average cost would be \$23,500 per home. Mr. Huvad noted that the actual connection charges for homes in South Riverwoods would actually support approximately 85 percent of the estimate. Trustee Haber noted the connection charge would be imposed on all homes, including those that did not connect, and that in his opinion if the old connection charge is made available for a period of time it may stimulate some homeowners to connect. Trustee Koomjian noted that if the estimate is not correct, the Village would need to pay the difference. Mr. Huvad noted the Village would cover it until it was recovered by future connections. Mayor Kaplan stated that because it is a flat fee, the Village would request bids for connecting to houses up to the plumbing, which would be an option for the SSA. Mr. Glenn noted the bidding environment is very good right now. Mr. Huvad believes the connection charge could be approved at the next meeting and Mayor Kaplan could start communicating with residents in south Riverwoods.

Trustee Koomjian, who stated he is satisfied with his well, stated that a burden would be imposed on residents of at least \$23,000, without having received any rationale for it. He has not

seen residents requesting public water, and does not know if the project, once begun, could easily be stopped. He suggested further investigation in order to gauge what measure of support exists for the project. Mayor Kaplan stated that the Board is not proposing anything; rather, the Board is just putting out information. Residents in a potential SSA need to know what the cost would be before determining if it is feasible.

Executive Session

Trustee Haber moved to go into executive session to discuss personnel. Trustee Graditor seconded the motion. The motion passed by the following vote:

AYES: Graditor, Haber, Koomjian, Masterson (4)

NAYS: None (0)

Following the Executive Session, the regular session was resumed.

Adjournment

There being no further business or discussion, Trustee Haber moved to adjourn the meeting. Trustee Graditor seconded the motion. The motion passed unanimously. The meeting was adjourned at 9:15 p.m.

The next regular meeting of the Board of Trustees is scheduled for May 3, 2011 at 8:00 PM.

Respectfully submitted,

Mike Ford, Village Clerk
Transcribed by Jeri Cotton

Village of Riverwoods
Board of Trustees
March 15, 2011
Approved

In Attendance:

William Kaplan, Mayor
Cheryl Chamberlain
Sherry Graditor
Michael Haber
Rich Koomjian
Bruce Masterson
William Svatik

Also Present:

Bruce Dayno, Police Chief
Patrick Glenn, Village Engineer
Bruce Huvad, Village Attorney
Russ Kraly, Director of Community Services
Jack Siegel, Village Attorney

Call to Order: 8:00 PM

Approval of Minutes

Trustee Chamberlain moved to approve the minutes from the March 1, 2011 Board of Trustees meeting. Trustee Svatik seconded the motion. Various corrections were made by the Trustees, after which the motion to approve the minutes, as corrected, passed unanimously.

Treasurer's Report

Mayor Kaplan asked the Village Treasurer to assist the Village with research on how to invest \$800,000 that was received from CDAR funds. He would like the Board's approval to invest the money with Wells Fargo. Trustee Haber wanted to ensure the money would be insured. Mayor Kaplan stated Wells Fargo would be covered by FDIC. Mr. Huvad suggested holding off until the next Board of Trustees meeting.

Director of Community Services

Mr. Kraly stated the police station is moving along.

Plan Commission

Mr. Huvad explained that at the next Plan Commission meeting, the bicycle path would be the main topic for discussion.

Police Report

Chief Dayno provided the Board with the Police Department activity since the March 1, 2011 Board of Trustees meeting. There were 16 911 hang up, nine accidents, 15 alarms, three complaints about animals, 14 fire department assists, four other agency assists, one burglary, one well being check, one criminal damage to property, one driving complaint, one DUI arrest, one fingerprinting, one fraudulent activity, one vehicular or residential lock out, seven motorist assists, one noise disturbance, one solicitor complaint, 11 suspicious circumstances and eight case. There were 58 traffic stops with 70 citations issued to people.

There are currently ten houses on the House Watch list that are checked regularly.

Officer Maciareillo wanted the Board to know that he raised \$2295 for St. Baldrick's, which is the second highest at the Cubby Bear. Last year he raised more than \$1600.

Chief Dayno stated there was one attempted burglary since the March 1, 2011 meeting.

Comments from the President

A number of Trustees were at the Ugaste retirement party. It was a nice event.

Visitors wishing to address the Board

Mike Clayton, 3030 Blackthorn Road, explained the Vernon Woods Association met and asked about the possibility of an SSA. Mayor Kaplan stated that proposed SSA 21 would cover 130 homes. He wanted to reaffirm with the Board that the Village would subsidize up to 15 percent of the project cost. The cost of the projects has been running about \$3.6 million or about \$24,000 per property. Trustee Haber, who was on the Board at the time this was originally discussed, did not envision the breadth of the project. The financial cost to the Village would be approximately \$600,000. Mayor Kaplan believes that the timing is good because of the economy. If 60 – 70 percent of the people would sign up for the SSA, the Village would get the money back. Mr. Clayton does not believe anyone would commit to an 'if'. Trustee Haber suggested the association state that the cost would be a maximum of \$26,100 but could go down. Mr. Clayton stated that previously there was a lot of misinformation. Trustee Chamberlain asked if there is great interest in the entire area. Mayor Kaplan believes there is a lot of interest in the area, but that the Village would not do anything until the SSA 12 bonds were retired.

Mr. Huvad asked the Board to keep in mind that the Board may be called upon to make a contribution because the banks in municipal markets are indicating that they would look at it, but they want a G.O. Mayor Kaplan noted that banks pay taxes in foreclosed properties. Trustee Koomjian does not believe the Trustees have a sense of the popularity of the SSA. There is a clear sense, however, that a letter going out would be a positive step. Mr. Huvad noted that if the Board approved a budget, it would still have to go before the Board for approval. Trustee Koomjian noted there was some discussion at a previous Board meeting that some residents would feel this would subsidize some residents in the Village at the expense of other residents in

the Village. Mr. Huvad explained that the Board stated that if the proposed SSA came close to the cost of the project, the Board could put in some money from the water fund or the general fund. Trustee Haber would be more comfortable if what was done in the past was reviewed more definitively. Mayor Kaplan asked if the Board would be interested in subsidizing up to 15 percent of the project. Trustee Haber asked why this project would be subsidized while other projects have previously not been subsidized. Mr. Huvad noted that these homes are on large lots and it would be more expensive than in other parts of the Village. If the project goes forward, the connection charge may change. Trustee Huvad would like to see a history before making a decision. Trustee Chamberlain asked how this would affect people going forward. Mayor Kaplan believes it is a good idea and if 15 percent makes other areas want to form an SSA, he would be okay with it.

Brad Swanson, 1215 North Avenue, Highland Park is the principal of Highland Park High School. He offered information about the upcoming referendum for School District 113. The referendum covers both Deerfield and Highland Park High Schools. It would be a 20 year bond and would cover facility and technology improvements. Mayor Kaplan supports the referendum. Trustee Chamberlain received an automated phone call and asked for clarification. Mr. Swanson stated that taxes would basically stay the same. The tax rate for bond and interest, which is the only rate in question, would stay at \$0.27 per thousand. If the referendum did not pass, the current rate would decline as the bonds are retired.

Rick Heineman, 1449 Glencoe Avenue, Highland Park, is an advocate for the referendum. He stated there were assumptions made on the changes in assessed valuations and the rate is not specified in the valuation. The amount to be borrowed would be in the referendum. There were worst case scenario assumptions made and a 15 percent contingency built into the project. Mr. Heineman stated they would have an oversight Board made up of those who live in the Community. He wanted to ensure the Trustees have enough information about the referendum.

Trustee Chamberlain asked all residents to vote on April 5, 2011.

New Business

- Discussion of Shoppes of Riverwoods occupancy

Mr. Huvad stated that when the Shoppes of Riverwoods were approved, it was approved by a Special Use Ordinance. The Ordinance stipulated there would be mixture of tenants. The Village did this to help alleviate the taxing on parking.

Spero Kopitas, 500 North Dearborn, Suite 400, Chicago, representing the ownership of the Shoppes of Riverwoods, was present. He stated they purchased the property in 2004 and was unaware of the specific Ordinances. About four weeks ago, the issue was brought to his attention. They have had difficulty getting the spaces occupied. Three leases that have come about include two food uses and a wellness clinic. Mr. Siegel noted the Special Use Ordinance needs to be amended. Mr. Kopitas would be willing to remove some office space in order to get the Myberry ice cream parlor into the center. He would be willing to pass up the wellness clinic

to gain more revenue. Mr. Huvard suggested amending the Ordinance to change the percentages of various uses in the center. Trustee Graditor asked about the availability of parking. She questioned whether the property could handle another food use, with the additional parking. Trustee Chamberlain expressed concern about the parking becoming a problem. Mr. Siegel noted the parking requirement is related to the type of use. Mr. Huvard noted the maximum percentage devoted to food uses could be modified. Trustee Haber suggested approving the Myberry tenant. He added that Jimmy Johns would fit into the Ordinance. Myberry's would require an Ordinance variation. Trustee Haber suggested approving the amendment contingent to Won Ton Express leaving the center. Mr. Huvard asked if the tenant could be notified that releasing the space will not be recommended and the space would not be leased to another food use in order for Myberry to come into the Shoppes of Riverwoods. Once the tenant has an agreement from Won Ton Express, they could come before the Board for Myberry.

Mr. Kopitas, who is also part of the ownership of the open 37 acres in Riverwoods, asked his brokers to find a tenant for the property. Mayor Kaplan asked what is taking so long to annex the property. Mr. Kopitas did not know, and Trustee Haber asked him to find out. Mr. Kopitas said that he spoke with an annexation attorney. He noted they would like a TIF along with the annexation. Trustee Svatik noted that the Village previously approved a TIF for the property, but it was never finalized, apparently due to inaction by Mr. Kopitas. It was also noted that before the final approval of any TIF there first has to be a feasibility study and a redevelopment plan for the site, such as a mixed use development plan.

Returning to the Shoppes of Riverwoods, Mr. Huvard was requested to give a zoning opinion to the lender about whether the uses on the property were in compliance with the Special Use Ordinance. Mr. Kopitas was invited to return to the next meeting of the Board to further discuss the issues discussed above.

- Adoption of the Appropriation Ordinance 2011

Trustee Haber moved to waive first reading of the Ordinance. Trustee Svatik seconded the motion. The motion passed unanimously. Trustee Graditor moved for second reading and adoption of the Ordinance. Trustee Koomjian seconded the motion.

Trustee Chamberlain asked about the increase in the expected income from fees from \$30,000 to \$70,000 in the General Fund. Mr. Huvard noted that building fees were estimated to be \$70,000. Trustee Svatik stated the Village was expecting an increase.

The motion passed by the following vote:

AYES: Chamberlain, Graditor, Haber, Koomjian, Masterson, Svatik (6)

NAYS: None (0)

Ordinance 11-3-7.

- Consideration of Deerfield warning siren

Chief Dayno stated that Deerfield has asked for \$2,000 to increase their coverage to include Discover, Baxter and Walter Klure. This would be the fourth emergency siren in Deerfield and would be located on Hawthorne across from Thorngate. There are currently no sirens in Riverwoods. Trustee Haber asked if the placement has anything to do with the Village of Riverwoods. Chief Dayno noted that the businesses are putting up some of the money and the cost will be approximately \$20,000. Trustee Svatik asked if there was any practical probability for Deerfield to trigger the golf course sirens. Mayor Kaplan noted there are two different ownerships. Mr. Huvad noted the golf course sirens are manually operated. Trustee Svatik would like to approach Deerfield and ask them to cooperate with the two golf courses and ask what it would take to connect the golf courses to their fourth siren. Mayor Kaplan noted the Deerfield siren is independent of the golf course sirens. Mr. Kraly will speak with the Village of Deerfield to determine whether the sirens are compatible. Chief Dayno noted the proposed siren covers both golf courses. He stated that Deerfield would appreciate ten percent of the cost of the siren. Trustee Haber noted that Riverwoods corporate residents are paying for 25 percent of the cost of the siren.

Trustee Svatik would like to tie into the siren or make a new proposal to cover the rest of Riverwoods. Mayor Kaplan noted Deerfield's four sirens would cover four square miles. Mayor Kaplan asked Chief Dayno to investigate what it would cost to cover the entire Village of Riverwoods.

Trustee Graditor moved to approve the \$2,000 expenditure to the Village of Deerfield as requested. Trustee Haber seconded the motion. The motion passed by the following vote:

AYES: Svatik, Masterson, Koomjian, Kaplan (4)

NAYS: Haber, Graditor, Chamberlain (3)

Mayor Kaplan noted the Village has a phone message system to alert the Village residents about an impending danger.

- Approval of Bills

Trustee Haber moved to approve the bills. Trustee Graditor seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Graditor, Haber, Koomjian, Masterson, Svatik (6)

NAYS: None (0)

Old Business

- Thorngate-Chianti Creek Watershed Study

Board of Trustees Meeting

March 15, 2011

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Mr. Glenn was directed to put together a budget for a pilot project for the restoration of the ditch. He will bring it to the next Board meeting.

Executive Session

Trustee Haber moved to go into Executive Session to discuss personnel. Trustee Chamberlain seconded the motion. The motion passed unanimously.

The Board went into Executive Session at 9:45 pm.

The Board reconvened the Board Meeting at 9:52 PM.

Adjournment

There being no further business or discussion, Trustee Graditor moved to adjourn the meeting. Trustee Haber seconded the motion. The motion passed unanimously. The meeting was adjourned at 9:53 PM

The next regular meeting of the Board of Trustees is scheduled for April 5, 2011 at 8:00 PM.

Respectfully submitted,

Mike Ford, Village Clerk
Transcribed by Jeri Cotton

Village of Riverwoods
Board of Trustees
March 1, 2011
Approved

In Attendance:

William Kaplan, Mayor
Cheryl Chamberlain
Sherry Graditor
Michael Haber
Rich Koomjian
Bruce Masterson
William Svatik

Also Present:

Michael Ford, Village Clerk
Patrick Glenn, Village Engineer
Bruce Huvad, Village Attorney
Jack Siegel, Village Attorney
Rob Ugaste, Deputy Fire Chief

Call to Order: 8:00 PM

Approval of Minutes

Trustee Masterson moved to approve the minutes from the February 15, 2011 Board of Trustees meeting. Trustee Svatik seconded the motion. Various corrections were made by the Trustees, after which the motion to approve the minutes, as corrected, passed unanimously.

Village Attorney's Report

Mr. Huvad stated the Trustees should have a copy of the Appropriations Ordinance, which will be discussed at the next Board of Trustees meeting. Trustee Chamberlain asked if there was anything new or anything that changed significantly from last year. Mr. Huvad stated the appropriations transferred from the general fund to the police fund or water fund, so there are no deficits in those funds. At the end of the year, the police fund has a zero balance. Trustee Haber noted the \$500,000 for the bicycle path was also new for this year. Mr. Huvad explained that many of the line items remain the same, unless there are known changes (such as payroll increases). Trustee Svatik stated that the 2010 census showed that Riverwoods, among the seven nearby communities listed in the Fiscal Report Card, had the highest percentage loss in population. Highland Park lost the greatest number of people. The revenue loss to Riverwoods is well over \$250,000 over the next ten years (until the 2020 Census).

Plan Commission

Mr. Huvard stated there would be a Plan Commission meeting on Thursday. The topics will be fauna, flora, teardowns and drainage.

Police Report

Chief Dayno provided the Board with the Police Department activity since the February 15, 2011 Board of Trustees meeting. There were five 911 hang up, ten accidents, 18 alarms, seven complaints about animals, three fire department assists, four other agency assists, two burglaries, one burglary to motor vehicle, one child safety seat installation, one dispute, one driving complaint, three finger printings, three vehicular or residential lock outs, one missing person, nine motorist assists, two noise disturbances, five suspicious circumstances, nine crime prevention notices and eight case reports. There were 73 traffic stops with 51 citations issued to 42 people.

There were four adults charged with two counts of residential burglary, one juvenile charged with two counts of residential burglary and one count of burglary to a motor vehicle.

There are currently ten houses on the House Watch list that are checked regularly.

Chief Dayno presented highlights from the 2010 Riverwoods Police Survey results. The survey was tabulated by Survey Monkey. There were 59 responses in 2010, which is two more than 2009 and nine more than 2008. The department was in the excellent range in five out of eight categories and in the good range in the other three categories. Chief Dayno spoke with some of the respondents, who requested to be contacted. He noted one resident was not happy with the courtesy of one officer. With 59 respondents, one negative comment does make a difference.

Fire Department Report

Deputy Chief Ugaste presented the call volume within the Village of Riverwoods through February 28, 2011. There were six calls, two car accidents, 13 paramedic calls and six other calls for a total of 27 calls this month and 57 calls year to date.

Deputy Chief Ugaste stated this will be his last meeting in Riverwoods. His last day will be March 11, 2011 and will become the new fire chief in Wauwatosa, Wisconsin. There will be a ceremony at 2:00 at the Lincolnshire station. He thanked everyone for their support.

Comments from the President

- Delay of Village Voice

Mayor Kaplan stated the Village Voice would be delayed for one to two weeks.

Old Business

- Resolution in support of environmental site remediation of contamination located in the Village of Dupue, IL and surrounding areas

Trustee Svatik moved to remove this item from the table. Trustee Koomjian seconded the motion. The motion passed unanimously.

Mr. Huvad worked on making the Resolution more acceptable to the Trustees. The Village could be neutral by stating the Village of Riverwoods is in support of cleaning the environment. There was some controversy as to what has been done and what has not been done. The Village of Dupue is frustrated because of the amount of time it has taken to gain remediation. Mayor Kaplan believes there are some complications that were not anticipated. He asked what the Trustees want to do.

Trustee Chamberlain asked if anyone has called the Village of Dupue. The other Trustees questioned why Riverwoods would get so involved. Trustee Chamberlain questioned whether the issue was that Dupue is impatient or if there is something else going on. Trustee Masterson does not believe it is within the Village of Riverwoods purview to act on EPA decisions.

Trustee Haber moved to support the Resolution. Trustee Graditor seconded the motion. The motion failed unanimously.

Visitors wishing to address the Board

There were no visitors wishing to address the Board on non-agenda items.

New Business

- To ratify the approval of the payment of bills by the Board at its meeting of February 15, 2011 when the subject did not appear on the agenda of the meeting.

Trustee Koomjian moved to ratify the Bills. Trustee Masterson seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Graditor, Haber, Koomjian, Masterson, Svatik (6)

NAYS: None (0)

- Thorngate-Chianti Creek watershed study

Mr. Glenn distributed an executive summary memo summarizing the situation. Lake County provided grant money for the Thorngate Creek and Chianti Creek watershed study. The studies have been completed and a number of deficiencies have been identified, including culvert and construction deficiencies. Mr. Glenn questioned the \$2.5 million in stream maintenance that needs to be completed. He asked about the Village's role in the maintenance in regional streams on private property. The Village has not taken a role in large-scale neighborhood drainage facilities. The issue is complicated, because it is on private property. Many of the property

owners have deer fences near the streams. There are potential, outside funding sources that could pay for a portion of the work if there is a larger watershed benefit.

Mr. Glenn asked the Board what role the Village should take with these streams, noting there are other large streams in Riverwoods. Mayor Kaplan noted that after a storm, the Village looks at the flow of the major creeks, which has helped considerably. Many of the homes on the creeks benefit from that service. Trustee Masterson noted the Village has diverted doing more for the past 50 years. He asked if the Village should spread the work over ten years. Mayor Kaplan stated the Village does not have easements to complete the work. Mr. Siegel noted the easements could be achieved through necessity. Mr. Huvad asked if the Village should meet with 20 or 30 affected residents and determine how they feel about the situation. Mr. Glenn attended the Vernon Woods board, who asked for the study. Their general reaction was that the residents near the stream would not be in favor of the maintenance because the Village would most likely require a permanent easement if they completed the work. Mr. Glenn stated the Army Corp of Engineers would look at this as an enhancement project.

Trustee Svatik asked who installed the Deerfield Road culvert. Mr. Glenn noted Deerfield Road was a state road and was installed before the Village of Riverwoods was incorporated. He noted that the culvert is 18 inches higher, because it is probably older than the houses. The County has acknowledged it is their culvert, and it is being considered for replacement by the County. Mr. Glenn stated that this culvert could cause damage to homes in Riverwoods.

Trustee Chamberlain asked if the County does construction of a bicycle path on Deerfield Road, how it would affect the Deerfield Road culvert or their interest in replacing the culvert. Mr. Glenn noted the culvert would take precedent over the bike path. Thus, the bike path would not have an effect on it.

Mike Clayton, 3030 Blackthorn Road, is a director in Vernon Woods Homeowner's Association. The problem is a 50 year old problem and the ditch blockages need to be cleaned up. After 50 years, the ditches are several inches higher than when they were put in, and flooding is eminent. The Homeowner's Association cannot dredge the ditches without the Village's financial assistance. There are some driveways under water during every major rainfall. The Association has put in larger culverts, but it is not fixing the issue. He questioned whether the water was actually US water and believes it needs to be investigated. Mr. Clayton asked the Board to consider the project from the point of view that the individual homeowners could not address the issue without the assistance from the Village. Moving forward, he wants the Village to come up with a plan so Vernon Woods can work with the Village to address the issues with the creeks.

Mr. Glenn noted that the Army Corps of Engineers has jurisdiction over Waters of the US. The Supreme Court took away a lot of the Army Corps of Engineers authority. The Village may be able to permit some of the smaller projects, but not the larger streams. The Village does not want to overstep the requirements, but would do some simple maintenance.

Mr. Huvard asked if the Village should start low and work upstream. If the Association wants to help the Village secure the ability to enter the property, that would be helpful. Mr. Glenn suggested working on the Chianti stream first.

Mr. Clayton noted the ditches do not have vertical sidewalls. Some have vegetation. Some homeowners are pumping water into the ditches as well. There are also household chemicals in the ditches.

Rick Jamerson, 3223 Blackthorn, asked what would happen downstream after the water leaves Riverwoods. Mr. Glenn stated the area has been profiled and the River is six feet lower outside the Village.

Mayor Kaplan asked for an estimate on the cost for the project Mr. Glenn would recommend. He will bring it back for the next meeting. Trustee Graditor asked for an annual maintenance budget as well.

Trustee Masterson would not want this to move forward without SSA consideration. Trustee Svatik asked about the Village's pursuit of grant money. Mr. Glenn stated the Village has not tried to get outside funding for stream maintenance or restoration. He will include proposed grant money in his recommendation for the next meeting.

- Approval of 2011 budget for Riverwoods Plant Committee

Mayor Kaplan stated they are doing a fantastic job.

Trustee Masterson moved to approve \$5,000 for the Riverwoods Plant Committee. Trustee Chamberlain seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Graditor, Haber, Koomjian, Masterson, Svatik (6)

NAYS: None (0)

Standing Committee Reports

- Building/Zoning

Trustee Graditor presented the Building Department Report. From February 1, 2010 to February 24, 2010, the small, miscellaneous construction value was \$52,000, generating fees of \$950. From February 1, 2011 to February 24, 2011, the small, miscellaneous construction value was \$7200 with fees generated of \$100. From January 1, 2010 to February 24, 2010, the small, miscellaneous construction had a value of \$61,200 with fees generated of \$1668. From January 1, 2011 to February 24, 2011, the small, miscellaneous construction had a value of \$30,048 with fees generated of \$628.

- Finance/Soil & Water Conservation

Trustee Svatik attended the Center for Enriched Living reception. He will attend the Chamber of Commerce meeting on Friday.

Board of Trustees Meeting

March 1, 2011

Page 6 of 6

- Roads/Bike Path/Parks Forestry/NSSRA

Trustee Chamberlain represented Riverwoods at the District 113 referendum meeting. Voters should go on the District 113 website because there is a lot of information there. She hears about a concern whether this referendum is for needs or wants. Especially with the economy, people are concerned. She believes the facilities support the high level curriculum. A lot of the issues are to correct problems such as HVAC. She noted that neither high school has an area to hold an all-school assembly.

Mayor Kaplan noted residents would not get a tax increase if the referendum passes; rather, they would not get a reduction in taxes. Trustee Chamberlain stated that if the referendum does not pass the taxes would go down approximately \$255 per \$300,000 EAV.

Adjournment

There being no further business or discussion, Trustee Svatik moved to adjourn the meeting. Trustee Graditor seconded the motion. The motion passed unanimously. The meeting was adjourned at 9:15 PM.

The next regular meeting of the Board of Trustees is scheduled for March 15, 2011 at 8:00 PM.

Respectfully submitted,

Mike Ford, Village Clerk
Transcribed by Jeri Cotton

Village of Riverwoods
Board of Trustees
February 15, 2011
Approved

In Attendance:

William Kaplan, Mayor
Cheryl Chamberlain
Sherry Graditor
Michael Haber
Rich Koomjian
Bruce Masterson
William Svatik

Also Present:

Michael Ford, Village Clerk
Patrick Glenn, Village Engineer
Bruce Huvad, Village Attorney
Russ Kraly, Director of Community Services
Jack Siegel, Village Attorney
Rob Ugaste, Deputy Fire Chief

Call to Order: 8:00 PM

Approval of Minutes

Trustee Graditor moved to approve the minutes from the January 18, 2011 Board of Trustees meeting. Trustee Svatik seconded the motion. Various corrections were made by the Trustees, after which the motion to approve the minutes, as corrected, passed unanimously.

Engineer's Report

Pat Glenn reported that his firm has completed its study of the Thorngate and Chianti Creek watershed and the accompanying drainage and culvert issues and has presented its recommendations. He suggested the Trustees take additional time to review the rather lengthy study in order to discuss it at the next meeting.

Director of Community Services

Mr. Kraly stated that the walls for the Police Station are up and the roof is up and shingled. Work should start soon on the grading and flooring inside the Police station

Village Attorney's Report

Mr. Huvad is working with Trustee Svatik regarding the Appropriations Ordinance, which must be passed in March.

Plan Commission

Mr. Huvard reported that at the last Plan Commission meeting the Commissioners reviewed the boundaries of the Village for possible expansion. They also discussed wind energy and solar systems and reviewed the model Ordinances provided by the Lake County task force. The general sense was that free-standing turbines in the Village would not be high enough to be effective. A building mounted turbine may be the only type that will make sense.

Police Report

Chief Dayno provided the Board with Police Department activity since the January 18, 2011 Board of Trustees meeting. There were nine 911 hang ups, four abandoned automobiles, 18 accidents, 28 alarms, three complaints about animals, 27 fire department assists, six other agency assists, three well being checks, two child safety seat installations, one domestic dispute, five driving complaints, four finger printings, one fraudulent activity, five vehicular or residential lock outs, one missing person, 44 motorist assists, two noise disturbances, ten suspicious circumstances, five crime prevention notices, and seven case reports. There were 94 traffic stops with 67 citations issued to 59 people.

There are currently ten houses on the House Watch list that are checked regularly.

Chief Dayno stated the 44 motorist assists were due to the snow storm. The plow company did a good job keeping the streets of Riverwoods clear, although there were some stranded motorists and abandoned vehicles. There were no reported fatalities or injuries in Riverwoods due to the storm. Because Lake County was declared a disaster area, the Department has submitted for reimbursement its costs of \$12,900 for police overtime and snow removal.

Chief Dayno mentioned the Department participated in the "Safe Run" in December. Safe Run is a DUI initiative designed to provide a safe route down Route 21. Officers from many agencies made 63 arrests and wrote 423 citations.

Chief Dayno stated there were some motor vehicle burglaries in Thorngate. The Department has four adults and one juvenile in custody. There are no charges approved at this point, but he will have additional information at the next meeting.

Trustee Haber asked about the condition of the roads. He asked if there could be some emergency patching where necessary. Mr. Glenn and Mr. Kraly are to look into it. Trustee Masterson asked about the responsibility for clearing fire hydrants within the Village. Mayor Kaplan asked Mr. Kraly to ensure that the flags are on the hydrants. Mr. Kraly stated that residents also should take care of the fire hydrants. Mayor Kaplan suggested that Mr. Kraly write an article for the Village Voice with respect to the care of fire hydrants within the Village. Mr. Glenn noted they would be putting reflectors in the road near hydrants. Chief Dayno noted the Department called the seniors in the Village to ensure they were safe.

Fire Department Report

Deputy Chief Ugaste presented the call volume within the Village of Riverwoods through February 15, 2011. There were two calls, two car accidents, nice paramedic calls and two other calls for a total of 13 calls this month and 43 calls year to date.

Deputy Chief Ugaste noted there was a roof collapse in Lincolnshire. There were several fires; one in Buffalo Grove and one in the Countryside district. There was a fire in Mettawa as well. Deputy Chief Ugaste stated there have been a few fires within the last year caused by faulty extension cords.

Comments from the President

- Finding a replacement for Russ Kraly as Director of Community Development

Mayor Kaplan stated that an ad seeking to fill the vacancy will appear in the March issue of the Illinois Municipal Review and he expects to start interviewing applicants shortly thereafter.

Trustee Koomjian asked about a possible review and reevaluation of the position and the job description, to ensure it is a good fit for the needs of the Village. Trustee Koomjian stated that perhaps the position could also include a number of routine administrative responsibilities in order to relieve the Mayor of some of those duties.

Mayor Kaplan explained that Mr. Kraly is more than a building inspector. He does just about everything in the Village. Mayor Kaplan is looking for someone that can do the same things that Mr. Kraly does. He expects to receive a number of applicants for the job. He expects tear downs and remodeling projects in the near future, so having someone with broad experience is necessary.

Trustee Graditor noted that when Mr. Kraly was hired, Lake County did the inspections. They were not thorough in their inspections. Mr. Kraly is saving the Village money because the County was charging for inspections and permit fees. Trustee Graditor believes the fiscally responsible thing to do would be to have the person in that position offset their salary with the fees.

- 2011 Aerial Deer Survey

Mayor Kaplan noted Ryerson was in the midst of culling their deer. Trustee Graditor noted they would cull deer until the end of March. Trustee Koomjian noted that Ryerson culled 23 deer in December and it wants to cull a total of about 65 deer.

Trustee Koomjian noted the average deer count for two days was 78 deer, or 20 deer per square mile. Trustee Masterson noted that, according to Todd Sinn, there should be about 10-20 deer per square mile.

Old Business

- To approve the proposed Employee Assistance/Worklife Services Program presented by Perspectives LTD, at an annual cost of \$1,296

Trustee Koomjian moved to take the motion from the table. Trustee Svatik seconded the motion. The motion passed unanimously on a voice vote. Trustee Koomjian stated that he considered it inappropriate to consider this motion at the last meeting because the representative was present at the meeting. Mayor Kaplan explained this would be an ongoing benefit for Village employees. Trustee Graditor noted that most municipalities have this benefit, and the cost is minimal. She stated that this service is more discreet than going through an insurance company, though the person would have to pay for the service following the first sessions covered by the program, if such are necessary. Trustee Chamberlain stated her belief that this is the type of benefit that is appropriate for the Police Department. Trustee Svatik moved to approve the proposed Employee Assistance/Worklife Services Program for Village employees, at an annual cost of \$1,296. Trustee Masterson seconded the motion. The motion carried by the following vote:

AYES: Chamberlain, Graditor, Haber, Koomjian, Masterson, Svatik (6)

NAYS: None (0)

Visitors wishing to address the Board

There were no visitors wishing to address the Board.

New Business

- To approve a request from Deerfield High School for a contribution of \$1,000 to co-sponsor the Fourth Annual Prom After Party for senior class students

Mayor Kaplan noted that the Village donated \$1,000 last year. Trustee Haber moved to donate \$1,000 to Deerfield High School for their prom after party. Trustee Svatik seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Graditor, Haber, Koomjian, Masterson, Svatik (6)

NAYS: None (0)

- To approve a donation of \$1,200 to the Saint Baldrick's Children's Cancer Research Foundation fundraiser

Officer Maciareillo explained that he would shave his head to raise money for children with cancer. He is on the fire department's team. The event is on March 12, 2011 at 2:00 pm at the Cubby Bear in Lincolnshire. Last year, the Village donated \$1,000. Trustee Svatik moved to donate \$1,200 to the St. Baldrick's fundraiser. Trustee Masterson seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Graditor, Haber, Koomjian, Masterson, Svatik (6)

NAYS: None (0)

- To waive the 1st reading and for a 2d reading and approval of a proposed ordinance approving an intergovernmental agreement with the Lincolnshire-Riverwoods Fire Protection District

Trustee Graditor moved to waive the First Reading of the Ordinance. Trustee Masterson seconded the motion. The motion passed unanimously on a voice vote. Trustee Haber moved for a Second Reading and adoption of the Ordinance. Trustee Graditor seconded the motion. Mr. Huvard explained that the new Police Station would be sharing the existing driveway with the fire protection district because there could not be another curb cut in the area. In order to access the new Police Station through the driveway, two parking spaces would be lost, and the Police Station would add spaces to provide for the spaces that would be lost. The purpose of the intergovernmental agreement with the L-R Fire Protection District is to provide for this arrangement.

The motion to approve the proposed ordinance passed by the following vote:

AYES: Chamberlain, Graditor, Haber, Koomjian, Masterson, Svatik (6)

NAYS: None (0)

Ordinance 11-2-4

- To waive the 1st reading and for a 2d reading and approval of a proposed ordinance authorizing the sale of surplus personal property (used camcorder)

Trustee Graditor moved to waive the First Reading of the Ordinance. Trustee Masterson seconded the motion. The motion passed unanimously on a voice vote. Trustee Graditor moved for a Second Reading and adoption of the Ordinance. Trustee Masterson seconded the motion. Mayor Kaplan noted the property being sold is the second camcorder that was purchased by the Village. The cost of was \$3,300. Budlong School could use the camera and is willing to pay \$1,100. The Trustees discussed the possibility of selling the property on Craig's List or eBay, but decided against it.

The motion to approve the proposed ordinance passed by the following vote:

AYES: Chamberlain, Graditor, Haber, Koomjian, Masterson, Svatik (6)

NAYS: None (0)

Ordinance 11-2-5

- To approve a proposed resolution in the following form: Resolved, that the Village supports the environmental site remediation of contamination located in the Village of Depue, IL and surrounding areas

Mr. Glenn noted that the Village of Depue is located on I80 and Route 39. The Village of Depue wants the support of the Village of Riverwoods with respect to the clean-up of contamination in Depue and surrounding areas. Trustee Chamberlain stated that she was sympathetic, but the proposed resolution suggests toxic metals were stockpiled, thus causing the contamination. She stated that she was not comfortable saying that happened because she does not know if it actually

happened. Trustee Svatik stated that he also would like to find out about the facts. Trustee Haber suggested rewriting it to make it non-committal.

Mr. Huvard stated that he would revise the proposed resolution and bring it back to Board for the next meeting.

It was then moved and seconded to table consideration of the proposed resolution until the next meeting of the Board. The motion carried unanimously on a voice vote.

- To waive the 1st reading and for a 2d reading and approval of a proposed ordinance approving an easement agreement with the Deerfield Park District (emergency lane and storm sewer to Oakhurst Lane)

Trustee Koomjian moved to waive the First Reading of the Ordinance. Trustee Haber seconded the motion. The motion passed unanimously on a voice vote. Trustee Graditor moved for a Second Reading and adoption of the proposed ordinance. Trustee Haber seconded the motion. Mr. Huvard explained that the emergency access lane for the Police Department crosses a small parcel that is Park District property. The area is unmanaged. He prepared the proposed easement agreement and forwarded it to the Deerfield Park District. The Park District Board will meet on Thursday next and it is expected that the Board members will approve the easement agreement. Trustee Chamberlain asked for and received assurance that with respect to landscaping, the Village would not replace existing buckthorn with more buckthorn. The motion to approve the proposed ordinance passed by the following vote:

AYES: Chamberlain, Graditor, Haber, Koomjian, Masterson, Svatik (6)

NAYS: None (0)

Ordinance 11-2-6

- To consider vendor quotes and select a vendor for a new telephone system for the Village Hall and the new Police Station

Chief Dayno explained that the current system is antiquated and would not meet the needs of the new Police Station because it does not have the ability to network. He obtained quotes from four companies, and the lowest quote was from Wiilcom Business Technology Solutions, of Waukegan, IL. Chief Dayno checked several of Wiilcom's references and reported that the references were "glowing". He recommends entering into an agreement with Wiilcom in an amount not to exceed \$19,799.

Trustee Haber asked about the budget for this item. Chief Dayno explained the camera was in the budget but the telephone system was not. They did not anticipate completely replacing the phone system. Chief Dayno noted there was a three-year warranty. Trustee Koomjian noted the first three bidders were very close. He would rather go with name brand equipment. Mr. Kraly explained the company has been in business for more than 50 years.

Trustee Masterson moved to approve entering into an agreement with Wiilcom for a new telephone system for Village Hall and the new Police Station in an amount not to exceed

\$19,799, which includes training and installation. Trustee Haber seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Graditor, Haber, Koomjian, Masterson, Svatik (6)

NAYS: None (0)

- To consider vendor quotes and select a vendor for a video security system for the new Police Station

Mayor Kaplan noted that Wiilcom gave the Village a very good quote for the video security system because they quoted both the phone system and the video security system.

Trustee Haber moved to enter into an agreement with Wiilcom for a video security system for the new Police Station, to include nine outside cameras and two interior cameras, for an amount not to exceed \$3,366, which includes training and installation. Trustee Masterson seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Graditor, Haber, Koomjian, Masterson, Svatik (6)

NAYS: None (0)

- Bills and Payroll

Mayor Kaplan noted this item was inadvertently left off the agenda. Mr. Siegel suggested approving the bills and payroll at this meeting, subject to ratification at the next meeting.

Trustee Haber moved to approve the bills and payroll, subject to ratification. Trustee Graditor seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Graditor, Haber, Koomjian, Masterson, Svatik (6)

NAYS: None (0)

Standing Committee Reports

- Building/Zoning

Trustee Graditor presented the Building Department Report. From January 1, 2010 to January 25, 2010 there was small, miscellaneous construction with a total construction value of \$10,200 generating fees of \$718. From January 1, 2011 to January 25, 2011, there was small, miscellaneous construction with a total construction value of \$22,848 generating fees of \$528.

- Finance/Soil & Water Conservation

Trustee Svatik said the Municipal Fiscal Responsibility Report Card is in the Trustee's packets. He provided highlights from the fiscal report card of the Village of Riverwoods and six nearby villages. The community did a good job overall. The preliminary Appropriations Ordinance has been passed along to Mr. Huvad. It needs to be passed in March.

Trustee Svatik noted that Linda Gryziecki, executive director of Deerfield Park District will be retiring as of May 1, 2011. Rick Julison will be replacing her.

- Roads/Bike Path/Parks Forestry/NSSRA

Trustee Chamberlain presented highlights from a presentation with respect to coyotes. She attended a speech by a college professor who said that there has never been a successful, total removal of coyotes. Coyotes used to only be on the east coast; now they are all over the United States. They can survive in many different environments. Coyotes primarily eat mice and sometimes eat fawn. They will attack smaller dogs, but normally are afraid of people, unless they are ill. We need to learn to live with coyotes. There is usually no problem, unless a coyote has been habituated by people putting out food. She suggested not leaving food out for animals such as birds or deer.

She additionally noted that NSSRA apparently has been having some accounting issues and are straightening them out.

- Solid Waste Management/Drainage/Storm Water

Trustee Koomjian was unable to attend the last SWALCO meeting. It was attended by Russ Kraly. Mr. Kraly explained the meeting was normal until the end, when discussion arose with respect to forcing communities without refuse contracts to find a way to get recycling containers into those municipalities. The issue has not yet been resolved.

Mayor Kaplan announced that he has received the US Census Bureau count for 2010. The population in Riverwoods is 3660, which is 245 less than the 2000 census. Trustee Haber asked if the census could be contested. Mayor Kaplan explained there are a number of vacant houses. Mr. Glenn noted the vacant housing units in the Village have increased significantly. Trustee Koomjian noted the census shows 70 vacant houses.

Adjournment

There being no further business or discussion, Trustee Graditor moved to adjourn the meeting. Trustee Svatik seconded the motion. The motion passed unanimously. The meeting was adjourned at 9:32 PM.

The next regular meeting of the Board of Trustees is scheduled for March 1, 2011 at 8:00 PM.

Respectfully submitted,

Jeri Cotton

Village of Riverwoods
Board of Trustees
January 18, 2011
Approved

In Attendance:

William Kaplan, Mayor
Cheryl Chamberlain
Sherry Graditor
Michael Haber
Rich Koomjian
Bruce Masterson
William Svatik

Also Present:

Bruce Dayno, Police Chief
Patrick Glenn, Village Engineer
Bruce Huvad, Village Attorney
Russ Kraly, Director of Community Services
Hal Roseth, Village Treasurer

Call to Order: 8:00 PM

Approval of Minutes

Trustee Masterson moved to approve the minutes from the January 4, 2011 Board of Trustees meeting. Trustee Graditor seconded the motion. Various corrections were made by the Trustees, after which the motion to approve the minutes, as corrected, passed unanimously,

Treasurer's Report

Mr. Roseth stated there are not a lot of changes from last month in his report this month. The net ending balance is approximately \$15.6 million. The revenues and expenses show a decrease of approximately \$500,000, but this includes the transfer of \$800,000 to Wachovia, so the net assets are up by about \$300,000. The majority of the funds are in IPTIP funds, about \$8.8 million, and the average rate for December, 2010 was 0.121%. Mr. Roseth then brought up for consideration the possibility of investing Village funds in one or more of the Illinois Metropolitan Funds, which funds were called to his attention by Miller Cooper. These funds are non-profit and are authorized by the IL Municipal Code and meet all of the Village's investment criteria. Total investment in the Metropolitan funds is approximately \$885 million. There are two Metropolitan funds which are comparable and competitive to the IPTIP funds, the one to three year fund, in which the investment is locked in for five days, and the convenience fund. The one to three year fund has a floating net asset value, and a floating rate, similar to a money market fund. He does not know the current rate, but again it would be similar to a money market account. The

convenience fund does not have a floating rate and the current rate is about 0.33%, which is slightly better than IPTIP, although all these rates are so low that a valid comparison is difficult to make. A small difference at this level might translate into a large difference once rates regain prior levels. Mr. Roseth considers these funds to be a viable alternative to IPTIP, and will get more information on them and report back to the Board.

Director of Community Services

Mr. Kraly stated that construction on the new police station building has slowed down because of the cold weather. Staff is negotiating on the cost of the emergency access driveway; due to the change in the alignment the contractor has asked for approximately \$11,000 to construct the driveway, whereas the Village was under the impression the cost would be negligible. Mr. Kraly and Pat Glenn expect to be able to negotiate a satisfactory resolution to the problem. Mr. Kraly then further reported on the status of the station; the garage may be erected by the end of the week and the walls of the station itself will be raised in the near future.

Plan Commission

Mayor Kaplan stated the Plan Commission meeting was changed to February 10, 2011 due to quorum difficulties.

Police Report

Chief Dayno provided the Trustees with a summary of the activities since the January 4, 2011 Board of Trustees meeting. There were four 911 hang-ups, nine accidents, 12 alarms, one complaint about animals, 11 fire department assists, three other agency assists, one dispute, two driving complaints, two DUIs, two fingerprinting, one fraudulent activity, seven vehicular or residential lock outs, one missing person, nine motorist assists, nine noise disturbances, two suspicious circumstances, 12 crime prevention notices and eight case reports. There were 68 traffic stops with 57 citations issued to 38 persons.

There are currently six houses on the House Watch list that are checked regularly. There was one Class 2 felony theft arrest. Tobacco compliance checks were conducted on January 14, 2011. Chief Dayno was pleased to announce that there were no sales made to Village agents.

Comments from the President

- Report on meeting with Lake County regarding Deerfield Road Bike Path

Mayor Kaplan, Mr. Glenn, Trustee Chamberlain and Mr. Huvad met with Lake County officials and are awaiting a memo of understanding from the County stating that the County will agree to be the lead agency for construction of the bike path. The County will then pay 20 percent of the cost of the path (assuming that 80% will be paid by the Federal Government), conditioned on the Village taking care of landscaping and screening for the path. Mayor Kaplan noted the Village would handle the landscape screening for the residents anyway. The County also said the

Village would have input on the widening of Deerfield Road when and if it gets widened. Mr. Huvard noted the County is offering to let the Village determine the add-ons, for example a median strip with plantings, and how far to push out the edge of the pavement. Trustee Koomjian asked if the bike path would accommodate the proposed future expansion of the road. Trustee Chamberlain noted that it would. Mr. Glenn discussed the proposed alignment, which stays on the south side of Deerfield Road west of Portwine Road and on the north side of Deerfield Road east of Portwine. This alignment should make the path more accessible to the residents.

Visitors wishing to address the Board

There were no visitors wishing to address the Board.

New Business

- Consideration of a proposed Full Service Employee Assistance/Worklife Services Program for the Village employees at a cost of \$1,296.00 annually

Mike Davis from Perspectives LTD appeared before the Board with respect to the proposed Employee Assistance Plan (EAP). EAP offers a counseling service for employees and their family members. Mr. Davis has been a counselor and social worker for more than 20 years. He stated it is for all family members, whether or not they live in the employee's home. Their services are confidential, and are available for anxiety and stress disorders as well as alcohol and substance abuse. They also have a website with thousands of articles. If legal services are required, Perspectives EAP is available to assist with unlimited phone consultations. He noted there are two different pricing models available to the Village.

Trustee Graditor stated that she wanted to ensure that the proposed program would include all Village employees and the Police Department. Trustee Svatik asked about the seeming lack of municipalities in Lake County that have purchased coverage from Perspectives EAP. Mr. Davis explained they are in Illinois, Indiana and Wisconsin. Trustee Chamberlain asked if this service is typically provided to municipalities. Chief Dayno stated most municipalities have an EAP program. Perspectives program is very cost effective. Trustee Chamberlain asked whether the Village would know if employees are using the program. Mr. Dayno stated that there would be a report, but the individuals would not be identified. Trustee Graditor asked how the face-to-face counseling works, and where the providers are located. Mr. Davis explained the company is very large and there are counseling offices within 15 minutes of any location. Trustee Graditor asked who would match the provider to the client. Mr. Davis explained that the call center is open 24 hours a day and would find a provider that would best suit the client. There is a 20 – 30 minute phone interview and clients can change providers at anytime. Chief Dayno stated there were a number of locations in Lake County including Highland Park, Deerfield and Lake Bluff. Mr. Huvard then asked if any clients/employees have sued the municipality because of inadequate or incompetent providers. Mr. Davis answered in the negative, and further explained that the EAP contract holds the municipality harmless.

Trustee Graditor noted that the insurance that the Village carries for its employees covers necessary treatment for mental health issues, and suggested that there might be an overlap in coverage. She questioned how much the Village needs this program in addition to what is already carried. Mr. Davis stated that many times the deductibles can be high for the medical insurance. Many people will not access their mental health benefits for various reasons, including trust and confidentiality. There are a lot of benefits in having an EAP, including legal, childcare and eldercare benefits. Trustee Graditor stated the legal, childcare and eldercare benefits are referral services, to be paid for by the recipient. Mr. Davis noted the referrals are qualified.

Trustee Koomjian moved to table further discussion on this issue until the next Board of Trustees meeting. Trustee Haber seconded the motion. The motion passed unanimously.

Approval of Bills

Trustee Svatik moved to approve the bills as of January 18, 2011. Trustee Masterson seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Graditor, Haber, Koomjian, Masterson, Svatik (6)

NAYS: None (0)

Old Business

- A proposed ordinance amending certain provisions of the Village Code concerning road special service areas:

Trustee Haber moved for a Second Reading and adoption of the proposed ordinance. Trustee Graditor seconded the motion.

Mr. Huvard discussed the comments he received from the Trustees. He stated that the draft ordinance now provides that if there is an existing homeowner's association, it should be incorporated. The draft ordinance also mandates that if a group of residents wants to participate in the program, it needs to have documents showing that it represents at least 51 percent of the homes within the relevant area.

Mr. Huvard explained that no officer or member of the Road Committee shall have a direct or indirect interest in the contractor engaged to provide services under the road contract. He also noted that the date for participation should be changed from October 1st to October 31st, because the salt quotes may not be available at the beginning of October. Mayor Kaplan stated that the Board could adopt the proposed ordinance, but it may not be able to be used for a few years, because money needs to be built up in the various SSAs before the ordinance could be used. Trustee Chamberlain asked how the Village knows there are sufficient funds. Mr. Huvard explained the agreement and Ordinance state that payment is only made from collected funds. Trustee Chamberlain expressed concern because payments could be approved without enough

money being available. Mr. Huvad would work with Susie Crohn so the bills would state they would be paid from a specific fund along with the balance available in the fund.

Trustee Koomjian asked what would happen if a property was held in joint tenancy. Mr. Huvad explained that 51 percent of the properties would be required; not 51 percent of the owners.

Trustee Svatik asked if the Village would identify each unit or property belonging to a specific Road Association. Mr. Huvad explained that a map of SSAs would be established and would show the properties incorporated within the SSA.

The motion to adopt the proposed ordinance, as corrected, passed by the following vote:

AYES: Chamberlain, Graditor, Haber, Koomjian, Masterson, Svatik (6)

NAYS: None (0)

Ordinance 11-1-3.

Adjournment

There being no further business or discussion, Trustee Haber moved to adjourn the meeting. Trustee Svatik seconded the motion. The motion passed unanimously. The meeting was adjourned at 8:55 PM

The next regular meeting of the Board of Trustees is scheduled for February 1, 2011 at 8:00 PM.

Respectfully submitted,

Mike Ford, Village Clerk

Transcribed by Jeri Cotton

Village of Riverwoods
Board of Trustees
January 4, 2011
Approved

In Attendance:

William Kaplan, Mayor
Cheryl Chamberlain
Sherry Graditor
Michael Haber
Rich Koomjian
Bruce Masterson
William Svatik

Also Present:

Michael Ford, Village Clerk
Patrick Glenn, Village Engineer
Bruce Huvard, Village Attorney
Jack Siegel, Village Attorney
Rob Ugaste, Deputy Fire Chief

Call to Order: 8:00 PM

Approval of Minutes

Trustee Graditor moved to approve the minutes from the December 21, 2010 Board of Trustees meeting. Trustee Koomjian seconded the motion.

Various corrections were made by the Trustees, after which the motion to approve the minutes, as amended, passed unanimously, Trustee Haber abstaining.

Plan Commission

Mayor Kaplan noted that the Plan Commission would meet on Thursday to begin discussing the Comprehensive Plan.

Police Report

Chief Dayno mentioned an article from the Pioneer Press about the attempted burglary that was discussed at the last meeting.

Chief Dayno provided the Board with the Police Department activity since for the year 2010 as well as comparisons for the past two years. In the year 2010, there were 47 hang ups on the emergency 911 line, 120 arrests, nine abandoned vehicles, 202 accidents, 445 alarms, 142 complaints about animals, five assaults/batteries, 321 fire assists, three burglaries, five burglary to motor vehicles, 27 well being checks, 21 child safety seat installations, 16 criminal damage to

property, one death investigation, 10 disputes, 15 domestic disputes, 76 driving complaints, 16 DUIs, 41 finger printings, 17 fraudulent activities, 250 house watches, 11 harassments, one ILEAS callout, 88 lock outs, six lost property, 13 missing persons, 238 motorist assists, 26 noise disturbances, five open burning, 36 parking complaints, 18 public assists, three stolen vehicles, one suicidal subject, 252 suspicious circumstances and 19 thefts. There were 339 case reports, 144 crime prevention notices, 2018 traffic stops with 1576 citations issued to 1195 people.

The report showed the department was fairly consistent with respect to the type and number of calls within the past few years. Some of the numbers increased slightly while some of the numbers slightly decreased.

Fire Department Report

Deputy Chief Ugaste presented the call volume within the Village of Riverwoods through December 31, 2010. There were seven calls, three car accidents, 18 paramedic calls and two other calls with a total of 31 calls during the month of December. There were a total of 65 fire calls, 36 accidents, 251 paramedic calls and 73 other calls during the year ended December 31, 2010. There were a total of 425 fire department calls in 2010 which is down from the 484 calls in 2009.

Assistant Chief Ugaste stated the fire district has placed an order for a new, 100 foot aerial ladder vehicle with pumping capabilities. It will replace the current, 15 year old vehicle. The new truck will take approximately eight months to build and is expected to arrive in the fall.

He reported that the fire district was awarded a federal grant of more than \$100,000 to be used for radios and other supplies.

Assistant Chief Ugaste noted there was a chimney fire last week. The damage was limited to the fireplace, but noted that these kinds of fires can be very dangerous and spread through the house.

Comments from the President

- Deer Count

Mayor Kaplan inquired whether the Trustees want to do a deer count this year. He stated that 58 deer have been counted in Ryerson Forest Preserve, and 32 around the buffer. Ryerson culled 15 deer last year and will cull 65 this year. If the Trustees want a count, it would cost between \$3,800 and \$3,900. Trustee Masterson stated he would normally not want a count, but given the circumstance that the Board will be reviewing the deer fence issue again this year, believes it may be helpful.

Trustee Masterson moved to allot up to \$4,000 for a deer count. Trustee Chamberlain seconded the motion.

Trustee Koomjian wanted to ensure the conditions would be favorable for a deer count. Mayor Kaplan explained Urban Forest Management would determine whether the conditions were appropriate.

The motion passed by the following vote:

AYES: Chamberlain, Graditor, Haber, Koomjian, Masterson, Svatik (6)

NAYS: None (0)

Old Business

- A proposed ordinance amending certain provisions of the Village Code concerning road special service areas – Second Reading

Mr. Huvad provided the Trustees with a redline draft of the proposed ordinance that included the existing code provisions. One issue is how to define who is authorized to sign an agreement with the Village when a formal road association, or an unincorporated association, or merely a group of owners want the Village to tax them for snow removal or some level of road service. Mr. Huvad stated that at least 51% of the members of the particular association, unincorporated association or group of owners should be necessary in order to commit to the Village what they want the special services to be for the year.

Trustee Masterson strongly recommended that the Village require the service requests to be received in writing. Trustee Svatik added that the requests need to be made by the end of October, to allow enough time for the tax levy in December. Trustee Haber would not want the Village to second guess the repairs requested by an SSA. Mr. Glenn explained the Village would need the ability to put together an estimate for the repair as well as determine that the work performed was appropriate. Trustee Chamberlain added that the Village wants to ensure the amount of money the SSA is requesting is the same amount as the work being done.

Trustee Haber expressed concern that the release of liability language in the document was not strong enough. The Village is accommodating the SSAs and should not take any responsibility; rather, it is acting as a bill payer. Mr. Huvad explained the Village would be hiring a contractor and supervising the work. These are special services provided by the Village. Trustee Masterson would not want the Village to stand between the road groups and the contractor in regards to liability. Trustee Haber would like the ability to enforce the contract but does not want to be liable.

Mr. Huvad explained that Village completes road projects throughout the Village, including roads in Hiawatha, Rose Terrace, Maple and Cherrywood. Trustee Haber explained that associations without special service associations improve their own roads and monitor their own repairs. He does not believe forming a special service association should change the situation. The private road association is responsible for the road. The Village should be able to enforce the repairs, but should not be liable.

Trustee Haber asked if an SSA was obligated to have the work designed by the Village. Mr. Glenn explained that including the private work on a separate ledger has worked well in the past. Trustee Haber suggested providing that the association was obligated to contract with the Village engineer to do the design, but that the Village does not have to perform the work. Mr. Glenn stated he has seen numerous letters from Manhard asking for the Village to intercede because the associations were not paying. Mr. Huvard explained the purpose of the program was to standardize the method to repair the streets. Trustee Haber suggested adding a layer of insulation between the Village and the engineer, to reduce the Village's responsibility. Trustee Graditor expressed concern about structuring the program so that it requires the SSA to work with the Village engineer. Mr. Siegel explained this is an opportunity, but the SSA can get its own contractor. He stated the problem is that the more direction and guidance put in by the Village, the greater the Village's potential liability.

Mayor Kaplan noted some of the streets are in very poor condition. Mr. Siegel noted that the Village has a subdivision code, and Mr. Glenn noted that the subdivision code requires curbs. Trustee Haber explained that someone could argue that the road was not improved to Village standards, including curbs and gutters. Trustee Graditor stated that because the private streets are not municipal streets, they do not need to be up to Village standards. Trustee Haber expressed some reservations with respect to Trustee Graditor's statement.

Based on earlier discussions, Trustee Koomjian thought the purpose of the proposed amendment was to help the road associations get pavement maintenance. He sees an issue with the inability to plan financially for the one-time road repavement. Trustee Koomjian expressed concern that the Trustees are trying to solve a non-issue.

Trustee Haber noted that the definition of a road committee includes an informal committee of owners. He questioned what would happen if there were more than one informal committee of owners. Mr. Huvard explained the Village would need to determine who represents at least 51 percent of the owners. Trustee Haber noted that if there is not a homeowners association with an elected board, there should not be a tax levy for those streets that year. The association would need to have a working homeowners association. Trustee Chamberlain stated that she wants some assurance that whoever executes a contract for services actually has the authority to act on behalf of the association or committee.

There being no objection, the subject was then deferred for further consideration at a future meeting of the Board.

Visitors wishing to address the Board

There were no visitors wishing to address the Board.

Old Business

- A proposed ordinance annexing certain territory to the Village of Riverwoods and providing for its underlying zoning classification

Trustee Haber moved to waive the First Reading of the Ordinance. Trustee Svatik seconded the motion. The motion passed unanimously on a voice vote.

Trustee Graditor moved for Second Reading and adoption of the Ordinance. Trustee Masterson seconded the motion.

Mr. Huvad explained the Ordinance would annex Estonian House and Mr. Hockman's property and classify both properties to the B-2 Business Compatible District. Mr. Glenn stated they were still waiting for approval from the County before going out to bid on the sewer design.

The motion passed by the following vote:

AYES: Chamberlain, Graditor, Haber, Koomjian, Masterson, Svatik (6)

NAYS: None (0)

Ordinance No. 11-1-1.

- A proposed ordinance granting a Special Use Permit for a private dining facility and approving accessory uses in the Business Compatible District (Estonian House)

Trustee Graditor moved to waive the First Reading of the Ordinance. Trustee Haber seconded the motion. The motion passed unanimously on a voice vote.

Trustee Haber moved for Second Reading and adoption of the Ordinance. Trustee Koomjian seconded the motion.

Mr. Huvad explained the form attached to the annexation agreement has various conditions on event and party types. He noted that Trustee Svatik pointed out an inconsistency with the outside lighting. The form suggests that attendees need to leave the property by 11:00 pm, but the outside street lighting was required to be turned off at 10:00 pm. He suggested changing the time the lighting needed to be turned off to 11:15 pm on the nights on which events take place.

The motion passed by the following vote:

AYES: Chamberlain, Graditor, Haber, Koomjian, Masterson, Svatik (6)

NAYS: None (0)

Ordinance No. 11-1-2.

Standing Committee Reports

- Building/Zoning

Trustee Graditor stated that from December 1, 2009 to December 31, 2009 there was small, miscellaneous construction with a total construction value of \$42,554, generating fees of \$3,315. From December 1, 2010 to December 31, 2010 there was a commercial remodel and small miscellaneous construction with a total construction value of \$1,012,191, generating fees of \$6,698.

The total construction value for 2009 was \$3,426,087, generating fees of \$44,541. The total construction value for 2010 was \$4,558,383, generating fees of \$58,012.

- Finance/Soil & Water Conservation

Trustee Svatik will attend a Chamber of Commerce meeting on Friday. He noted that Susie Schmidt was replaced by David Stohlman in Buffalo Grove and Ann Maine replaced David Stohlman as Chairman of the Forrest Preserve District.

- Roads/Bike Path/Parks Forestry/NSSRA

Trustee Chamberlain received an expression of interest from the Meadowlake Road Association with respect to future presentations about current forestry programs and related matters. She found that her information about road association contacts was outdated and she would continue to look for the correct contacts.

- Solid Waste Management/Drainage/Storm Water

Trustee Koomjian noted that he asked Mr. Kraly to step in at a past SWALCO meeting he could not attend and found they did not have the correct form to recognize him as the Village's alternative. Clerk Ford is to look into the problem.

Adjournment

There being no further business or discussion, Trustee Graditor moved to adjourn the meeting. Trustee Svatik seconded the motion. The motion passed unanimously. The meeting was adjourned at 8:50 PM.

The next regular meeting of the Board of Trustees is scheduled for January 18, 2011 at 8:00 PM.

Respectfully submitted,

Mike Ford, Village Clerk

Jeri Cotton, transcriber