

Village of Riverwoods
Board of Trustees
December 15, 2009

In Attendance:

William Svatik, Mayor Pro Tem
Cheryl Chamberlain
Sherry Graditor
Rich Koomjian
Bruce Masterson

Absent:

William Kaplan, Mayor
Michael Haber

Also Present:

Bruce Dayno, Police Chief
Michael Ford, Village Clerk
Patrick Glenn, Village Engineer
Bruce Huvad, Village Attorney
Rob Ugaste, Assistant Fire Chief

Call to Order: 8:05 PM

In the absence of Mayor Kaplan, Trustee Koomjian moved to appoint Trustee Svatik as Mayor Pro Tem. Trustee Graditor seconded the motion. The motion passed unanimously.

1. Approval of Minutes

Trustee Graditor moved to approve the minutes from the December 1, 2009 Board of Trustees meeting. Trustee Chamberlain seconded the motion. Trustee Chamberlain mentioned she did not receive a hard copy of the minutes or the email sent out by Mr. Glenn. She understands that Cheryl Hadley is on vacation, but believes there needs to be an appropriate back up plan.

The Trustees made a few text corrections. Mr. Huvad clarified that the reports Trustee Koomjian added to the minutes of the Board meetings of November 17, 2009 and October 20, 2009 were not adopted; rather, they were just added to the minutes as a convenience to readers.

Trustee Graditor made a motion to approve the minutes from the December 1, 2009 Board of Trustees meeting as corrected. Trustee Koomjian seconded the motion. The motion passed unanimously.

2. Engineer's Report

Village Engineer Patrick Glenn explained that Lake County Public Works would be televising ten percent of the sanitary sewer system as part of the annual maintenance work. He proposed following up with smoke testing to ensure there are no issues with unwanted rainwater entering into the sewer system. Mr. Glenn solicited a proposal from M.E. Simpson Company, Inc. The proposal would be for the same amount of pipe as last year at the same cost. Mr. Glenn asked the Trustees to authorize an agreement with M.E. Simpson Company, Inc. Trustee Graditor moved to authorize an agreement with M.E. Simpson Company, Inc. for smoke testing of the sanitary sewer system proposed to be televised in 2009 in an amount not to exceed \$4,420.00. Trustee Chamberlain seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Graditor, Koomjian, Masterson, Svatik (5)

NAYS: None (0)

ABSENT: Haber, Kaplan (2)

3. Police Report

Chief Dayno listed the police activity since the December 1, 2009 Board of Trustees meeting. He explained there were five 911 hang ups, 20 accidents, 20 alarms, eight complaints about animals, 19 fire department assists, one battery, one well being check, one child safety seat installation, one domestic, one driving complaint, one fraudulent activity, one missing person, two motorist assists, three parking complaints, one suicide, nine suspicious circumstances, eight case reports, six crime prevention notices. There were 75 traffic stops with 56 citations issued to 45 people. There were also four possession of alcohol by a minor arrests and one battery arrest. There are currently seven houses on the house watch list that are checked regularly.

4. Fire Department Report

Assistant Chief Ugaste listed the call volume within the Village of Riverwoods through noon on December 15, 2009. There were nine fire calls, two car accidents, 12 paramedic calls and four other calls totaling 27 calls for the month and 461 calls year to date.

Assistant Chief Ugaste explained that Chief Kruger received notification from Christopher Burke Engineering about the bicycle path. He explained that Deerfield Road would be closed at the bridge for approximately four consecutive days over the summer. Mr. Glenn will contact Christopher Burke Engineering to see if the Village could have an emergency access way.

Mayor Pro Tem Svatik requested that advance warning be given to the traffic management association. Trustee Chamberlain suggested putting the information in the newspaper as well. Chief Dayno would also put forth a reverse-911 notification.

5. Village Attorney's Report

Village Attorney Bruce Huvad explained the Plan Commission would meet again in January about the properties along Milwaukee Avenue. He stated the January meeting would be informational and they would hold a Public Hearing in February.

6. Comments by the President

Mayor Pro Tem Svatik explained that the Director of Community Services, Russ Kraly, was not in attendance because his mother passed away. He also noted that Mayor Kaplan was recovering at home until the end of the month. Lastly, he bids everyone a happy holiday.

Mayor Pro Tem Svatik discussed the Water Report and explained that year to date the Village of Riverwoods saved \$119,867.45 through its purchase of Northbrook water. Trustee Masterson questioned the necessity of having a water report at every meeting. Trustee Chamberlain suggested not having a water report.

Trustee Koomjian stated that at the last Board of Trustees meeting, he made a report about the SWALCO plan upgrade and wanted to update the Trustees. He explained that the Lake County Board would consider approving and accepting the SWALCO update at their December 8, 2009 meeting. Trustee Koomjian clarified that a comment was made at a previous Board of Trustees meeting that the EPA would no longer allow solid waste to be taken from one state to another. He spoke with Walter Willis, the Director of SWALCO, who said that only Congress could regulate interstate traffic. He explained the statement, "There would be no further grants for solid waste disposal sited within Lake County" was an incorrect statement and wanted to clear the record. Mayor Pro Tem Svatik asked if the delivery of waste to Wisconsin was proposed to be stopped by the State of Wisconsin and they do have the authority to do that. Trustee Koomjian noted Wisconsin has substantially increased its rates. Mayor Pro Tem Svatik asked if the Lake County Board had previously rejected thoughts of an incinerator. He thought they had just taken it off their agenda for discussion but did not negate the action. Trustee Koomjian explained that in the 2004 update, they deleted the concept of incineration from their plan.

7. Approval of Bills

Trustee Graditor moved to approve the Bills. Trustee Chamberlain seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Graditor, Koomjian, Masterson, Svatik (5)

NAYS: None (0)

ABSENT: Haber, Kaplan (2)

8. Old Business

- Second Reading of an Ordinance amending the Village Code to prescribe regulations concerning fences (tabled).

Trustee Koomjian explained that no vote was taken on the motion for a First Reading. He expressed concern because this is a major issue and did not want to push it through too hastily. He would like the Fence Ordinance listed as a First Reading on the next agenda. Mr. Huvard noted that if it was not voted on, it was just an agenda error. Trustee Graditor suggested having a workshop meeting where the Board discusses the proposed Ordinance without the input from residents. Unless the Board is able to discuss this as a Board, it cannot act as a Board. Trustee Masterson noted there was nothing forcing the Trustees to vote. He does not want to cut off comments from residents.

- Discussion of an email retention policy and designation of FOIA

Mayor Pro Tem Svatik suggested deferring the issue because Trustee Haber was absent. Trustee Masterson noted there were a couple alternatives in regards to an archival system. The first would be to acquire a bolt on solution. The second would be through an Internet cloud. Given that the Village is using Zimbra as a server, he contacted them. Zimbra also has an Internet archival system that may make sense for Riverwoods. Trustee Masterson would do some further research before the next Board of Trustees meeting.

Mr. Huvard explained he may need to develop a set of instructions for the Trustees on how to use Riverwoods email.

9. Executive Session

Trustee Graditor moved to move into Executive Session to discuss personnel. Trustee Koomjian seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Graditor, Koomjian, Masterson, Svatik (5)

NAYS: None (0)

ABSENT: Haber, Kaplan (2)

The meeting moved into Executive Session at 8:40 PM.

10. Reconvene

In Attendance:

William Svatik, Mayor Pro Tem

Cheryl Chamberlain

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Sherry Graditor
Rich Koomjian
Bruce Masterson

Absent:
William Kaplan, Mayor
Michael Haber

Also Present:
Bruce Dayno, Police Chief
Michael Ford, Village Clerk
Jeri Cotton, Recorder

The meeting was reconvened at 9:34 PM.

Trustee Graditor moved to increase the salary of the part-time police officers, and also of Commander Tyler and Corporal Shore, by four percent over the prior year. Trustee Masterson seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Graditor, Koomjian, Masterson, Svatik (5)

NAYS: None (0)

ABSENT: Haber, Kaplan (2)

11. Adjournment

There being no further business to discuss, Trustee Koomjian moved to adjourn the meeting. Trustee Masterson seconded the motion. The motion passed unanimously. The meeting was adjourned at 9:36 PM. The next Board of Trustees meeting will be held on January 5, 2010.

Respectfully submitted,

Jeri Cotton

Village of Riverwoods
Board of Trustees
December 1, 2009

In Attendance:

William Svatik, Mayor Pro Tem
Cheryl Chamberlain
Sherry Graditor
Michael Haber
Rich Koomjian
Bruce Masterson

Absent:

William Kaplan, Mayor

Also Present:

Bruce Dayno, Police Chief
Mike Ford, Village Clerk
Patrick Glenn, Village Engineer
Bruce Huvad, Village Attorney
Russ Kraly, Director of Community Services
Jack Siegel, Village Attorney
Rob Ugaste, Assistant Fire Chief

Call to Order: 8:00 PM

In the absence of Mayor Kaplan, Trustee Graditor made a motion to appoint Trustee Svatik as Mayor Pro Tem. Trustee Haber seconded the motion. The motion passed unanimously.

1. Approval of Minutes

Trustee Chamberlain made a motion to approve the minutes from the November 17, 2009 Board of Trustees meeting. Trustee Haber seconded the motion. Trustees Graditor, Koomjian and Chamberlain made text changes to the minutes. Trustee Graditor made a motion to approve the minutes from the November 17, 2009 Board of Trustees meeting as amended. Trustee Masterson seconded the motion. The motion passed unanimously.

Trustee Koomjian requested two documents be attached to the minutes of the November 17, 2009 Board of Trustees meeting as a convenience to readers. The documents include the white paper from the Environmental Committee and the letter from the RPC. Trustee Koomjian made a motion to attach the white paper from the Environmental Committee to the minutes of the November 17, 2009 Board of Trustees meeting. Trustee Chamberlain seconded the motion. The motion passed unanimously. Trustee Koomjian made a motion to attach the letter from the RPC to the minutes of the November 17, 2009 Board of Trustees meeting. Trustee Graditor seconded the motion. The motion passed unanimously.

2. Consultants

- Gewalt Hamilton

Village Engineer Patrick Glenn stated that Lake County Public Works would clean and televise 10% of the Village sanitary sewer system beginning Monday December 7, 2009. The sewers to be televised are on Woodland, Kenilwood, Crestwood, Vernon Trail, Burr Oak, Riverwoods Road and Whigam Road, completing the system upstream of the Whigam Road lift station.

Mr. Glenn expects to bring a recommendation for a second round of smoke testing on these lines to the next Board of Trustees meeting. He will distribute notices to residents before the County starts.

- Director of Community Services

Director of Community Services Russ Kraly attended the Lake County Task Force for Wind Energy meeting. The sample Ordinance is 90 percent complete and he hopes to bring a draft copy to the next Board of Trustees meeting. The Task Force is working with a sound expert who is putting together a report on noise levels. This report should be complete in January.

- Village Attorney

Village Attorney Bruce Huvad stated there would be a Plan Commission meeting on Thursday, December 3, 2009 at 7:30 PM. The Plan Commission will hear a preliminary presentation by the property owners and attorneys for the property owners that want to petition for their properties along Milwaukee Avenue to be annexed to Riverwoods. Mr. Huvad is working on zoning regulations.

3. Police Report

Chief Dayno listed the department activity since the November 17, 2009 Board of Trustees meeting. There were two 911 hang ups, ten accidents, 17 alarms, one complaint about animals, 17 fire assists, four other agency assists, two burglaries, one child safety seat installation, two crime prevention notices, one criminal damage to property, three driving complaints, one DUI, two fraudulent activities, one juvenile problem, two vehicle or residential lockouts, nine motorist assists, one open burning, one parking complaint, 12 suspicious circumstances, one theft, eight case reports, one crime prevention notices, four consumption of alcohol and one well being check. There were 69 traffic stops with 38 citations issued to 32 persons. There were four consumption of alcohol by a minor arrests and one telephone threat arrest. There are eight houses currently on the House Watch list that are regularly checked.

4. Fire Department Report

Assistant Chief Ugaste reported the call volume within the Village of Riverwoods through November 30, 2009. There were three fire calls, 22 paramedic calls and ten other calls for a total of 35 calls in November. There were 434 fire department calls year to date.

5. Comments from the President

Mayor Pro Tem Svatik stated that President Kaplan was in the hospital. He noted that President Kaplan asked that the Trustees defer any action on or discussion of the Fence Ordinance until the next Board of Trustees meeting.

6. New Business

Trustee Chamberlain stated that generally with respect to new business, she would like to receive copies of the items before the meeting. She informed the other Trustees that if she does not receive the information before the meeting, she would not feel prepared to discuss those items.

Mayor Pro Tem Svatik stated that a billing item was overlooked from the billing approval at the last meeting. Trustee Haber reviewed the item and the appropriate credits were given.

- Approval of Cohen, Salk & Huvard November billing
Trustee Haber made a motion to approve the November bill from Cohen, Salk & Huvard. Trustee Masterson seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Graditor, Haber, Koomjian, Masterson, Svatik (6)

NAYS: None (0)

ABSENT: Kaplan (1)

- Approval of General Fund transfer to Police, Water and Sewer funds
Mayor Pro Tem Svatik that stated the figures for the transfer were given by the auditors. Mr. Huvard noted that the water, sewer and police funds typically operate at a deficit. The Village is under strict auditing standards and the amounts need to be replenished. The Village uses general funds to replenish those funds.

Mr. Huvard stated the auditors recommend making the transfers form the general fund to the other funds before the end of the fiscal year, as specified in the Appropriations Ordinance. He noted this could wait until the next meeting if necessary.

Trustee Graditor made a motion to transfer \$190,000 from the general fund to the sewer fund. Trustee Chamberlain seconded the motion. The motion passed unanimously.

Trustee Haber made a motion to transfer \$170,000 from the general fund to the water fund. Trustee Graditor seconded the motion. The motion passed unanimously.

Trustee Haber made a motion to transfer \$110,000 from the general fund to the police fund. Trustee Graditor seconded the motion. The motion passed unanimously.

- Discussion of e-mail retention policy and designation of FOIA.

Mr. Huvard mentioned there were new amendments to the Freedom of Information Act. He has borrowed from Federal guidelines so they make sense for Riverwoods.

One of the new amendments requires the Village to designate FOIA officers who will receive training. He suggests the following personnel be designated as FOIA officers: Village Clerk Mike Ford, Police Chief Bruce Dayno, Director of Community Services Russ Kraly, and Kimberly Powitz to assist Chief Dayno.

- Approval of Tax Levy Ordinance 09-12-26

Mayor Pro Tem Svatik explained that the Board of Trustees approved the Appropriations Ordinance in March of this year and approved the police budget at the last Board meeting.

The amount of the tax levy is calculated by combining the total taxes minus the amount needed to meet Ordinance requirements. Village Attorney Jack Siegel explained that a Public Hearing was not required because the amount of the tax levy is less than five percent. Trustee Haber made a motion to waive the First Reading of the Ordinance. Trustee Graditor seconded the motion. The motion passed by the following vote:

AYES: Graditor, Haber, Koomjian, Masterson, Svatik (5)

ABSTENTION: Chamberlain (1)

ABSENT: Kaplan (1)

Trustee Haber made a motion for a second reading and for approval of the Tax Levy, Ordinance 09-12-26. Trustee Graditor seconded the motion. The motion passed by the following vote:

AYES: Graditor, Haber, Koomjian, Masterson, Svatik (5)

ABSTENTION: Chamberlain (1)

ABSENT: Kaplan (1)

7. Standing Committee Reports

- Roads/Park/Bike/NSSRA/Forestry

Trustee Chamberlain attended an NSSRA meeting and stated it is financially in good shape. Trustee Chamberlain is communicating with residents on the south side of Deerfield Road to let them know about the Phase I engineering discussions for the bike path and is also asking for questions and comments to bring back to the Board. Trustee Chamberlain suggests handling the bicycle path in a similar manner as the Fence Ordinance.

- Building/Zoning

Trustee Graditor presented the Building Department Report. She stated the total construction value from November 1, 2008 thru November 30, 2008 was \$126,300, generating fees of

\$7,079. There was one commercial remodel, one single family remodel, one home addition and miscellaneous other projects. The total construction value from November 1, 2009 through November 30, 2009 was \$50,800, which generated fees of \$1,054. The construction projects were small, miscellaneous projects.

- Sewer/Legal

Trustee Haber would like to provide input on the Village's email policy before it goes to the full Board. He noted he would not be at the December 15, 2009 Board of Trustees meeting but would like to participate in the discussion on the Fence Ordinance. He requested the Trustees put off the discussion until January. Trustee Chamberlain believes all the Trustees should be present for that discussion.

- Drain/Solid Waste/Environmental

Trustee Koomjian stated he was asked to comment about the article in the Deerfield Review. He explained that SWALCO puts forth a five-year plan update every four years. In 2004, it included a recommendation to include incineration as a possible means of solid waste disposal. The Lake County Board chose to delete that recommendation from the plan update. SWALCO's Executive Director believes land fills have capacity for only eight to ten years and wants to consider alternatives. In 2009, SWALCO put forth their plan update to investigate three alternatives including incineration, additional transfer stations and emerging technologies. The plan was adopted by the SWALCO Board and will go before the Lake County Board on December 8, 2009.

- Finance/Soil/Water

Mayor Pro Tem Svatik thanked the Trustees for the Tax Levy approval.

8. Adjournment

There being no further business to discuss, Trustee Graditor made a motion to adjourn the meeting. Trustee Koomjian seconded the motion. The meeting was adjourned at 9:00 PM. The next regular Board of Trustees meeting will take place on December 15, 2009 at 8:00 PM.

Respectfully submitted,

Jeri Cotton

Village of Riverwoods
Board of Trustees
November 17, 2009

In Attendance:

William Kaplan, Mayor
Cheryl Chamberlain (arrived 8:52 pm)
Sherry Graditor
Michael Haber
Rich Koomjian
Bruce Masterson
William Svatik

Also Present:

Bruce Dayno, Police Chief
Mike Ford, Village Clerk
Patrick Glenn, Village Engineer
Bruce Huvad, Village Attorney
Russ Kraly, Director of Community Services
David Niedelman, Plan Commission Chairman
Charles Stewart, Village Forester
Jack Siegel, Village Attorney
Rob Ugaste, Assistant Fire Chief

Call to Order: 8:00 PM

1. Approval of Minutes

Trustee Masterson made a motion to approve the minutes from the November 3, 2009 Board of Trustees meeting. Trustee Graditor seconded the motion. Trustees Graditor and Haber made text adjustments to the minutes and the minutes were approved unanimously with Trustee Svatik abstaining.

Trustee Svatik requested the words 'promotion of' be added on page 10 of the minutes of the October 20, 2009 Board of Trustees meeting so that the sentence reads, "The hotel taxes by legislation had to be used for the promotion of travel."

2. Urban Forest Management

Village Forester Chuck Stewart discussed the five bids that were received for the removal of diseased elms on Village right-of-way and Village property and for the pruning or removal of hazardous trees on Village right-of-way. Mr. Stewart recommended awarding the contract to Trees R Us, who submitted the lowest total bid for the requested work.

Trustee Graditor made a motion to award to contract for the removal of diseased elms on Village right-of-ways and Village property and for the pruning or removal of hazardous trees on Village

right-of-ways in an amount not to exceed \$2,370.00. Trustee Haber seconded the motion. The motion passed by the following vote:

AYES: Graditor, Haber, Koomjian, Masterson, Svatik (5)

NAYS: None (0)

ABSENT: Chamberlain (1)

Mr. Stewart noted the Village received their first application for a prescribed burn at 3065 Blackthorn Road. He inquired whether the Village would require residents to apply for permits if they wanted prescribed burns. Mr. Stewart is in possession of a set of requirements for contractors and believes those residents who could meet the requirements would be qualified to perform the burns.

Mr. Stewart mentioned he received a phone call from Mike Corn regarding the burning. Mr. Corn had an issue with the smoke. Mr. Stewart explained that one of the requirements for the permit would be smoke suppression. He also discussed expanding the EPA requirement of notification to include any property within 1000 feet of the property line of the property in question. Mr. Stewart questioned whether the Village wants to have burns.

Trustee Graditor asked how the contractors handle smoke suppression. Mr. Stewart explained that fire has three components and that by managing one of the three elements, the fire could be managed. He explained that both the review process and the permitting process would be significant. Mr. Stewart explained that every site was different but fire suppression and smoke control both deal with managing one of the three elements.

Mayor Kaplan stated he was in favor of the concept if it is safe and done correctly. Assistant Chief Ugaste stated that if the burn was completed by professionals it would be okay. He noted that Lincolnshire occasionally has prescribed burns and the Fire Department is experienced with them. Assistant Chief Ugaste believes prescribed burns are relatively safe if done properly. Mayor Kaplan noted residents are concerned about the smoke. Mr. Stewart explained that people are very sensitive to smoke and that was the reason the notification area was expanded.

Trustee Koomjian asked whether prescribed burns could only be performed by contractors or if they could also be performed by homeowners. Mr. Stewart explained that some homeowners may be able to meet the EPA requirements, but generally it is for professionals. Trustee Koomjian wanted clarification as to whether there was a prohibition against homeowners performing burns on their own property. Village Attorney Bruce Huvad mentioned the Village could limit the conditions over which one could engage in open burning. He questioned whether the State of Illinois permit would meet all of the Village requirements. Mr. Stewart explained permits would have to be obtained from both the State and the Village. Mr. Huvad explained the Village would need an Ordinance for the permit.

Mike Corn, 3075 Blackthorn Road, questioned why such a small piece of property required this type of burning. He questioned the purpose of the burning, when it would create a lot of smoke which would impact many neighbors. Mr. Stewart explained the burning process is one

management tool to help manage invasive plants in the woodlands. It is also used to maintain prairies. Prescribed burning is one option for property owners to manage their woodlands. Mr. Corn hoped the burn would be managed properly and carefully watched. Mr. Stewart explained that was his goal as well.

3. Engineer's Report

Village Engineer Patrick Glenn announced that the culvert replacement at 975 Whigam was complete.

4. Plan Commission Report

Plan Commission Chairman David Niedelman stated that the Plan Commission was asked to review the current Fence Ordinance. The Plan Commission deliberated over four meetings and Mayor Kaplan, many Trustees and a number of residents attended all the meetings and Public Hearings. Ch. Niedelman was comfortable in stating that everyone had the opportunity to speak. He thanked the Plan Commission for their time and efforts.

Ch. Niedelman stated that a big portion of the proposed draft Ordinance concerns deer fences. There was a lot of input from both sides of the issue and he believes the Commission did their best to come up with a fair compromise for the residents. He stated that not all residents would be happy because some wanted fences while others did not.

Ch. Niedelman explained the Commission was driven by testimony from the DNR, which wants to see movement areas for deer. He noted many residents have spent a lot of money on their yards and feel there is a great sensitivity to protect the woodlands. Ch. Niedelman noted the Commissioners wanted the Board to strongly consider improving financial aid with respect to buckthorn and garlic mustard removal, and that the RPC also came up with a lot of strong suggestions to preserve the woodlands.

Ch. Niedelman explained one of the big discussions concerned deer, specifically, culling the deer. This is an emotional issue and the Plan Commission believes every option should be looked at. He noted that a letter was written by the Riverwoods Environmental Committee which stated that the Plan Commission was not charged with considering the deer issue. Ch. Niedelman stated that was incorrect; however, culling deer was outside of the Plan Commission's charge.

5. Police Report

Chief Dayno listed the police activity since the November 3, 2009 Board of Trustees meeting. He explained there were two 911 hang ups, ten accidents, ten alarms, one assault, three complaints about animals, 15 fire department assists, five other agency assists, one child safety seat install, one dispute, two domestics, two driving complaints, one fingerprint, one found property, one juvenile problem, three vehicular or residential lock outs, one major crash assist, seven motorist assists, three open burning, four parking complaints, four suspicious

circumstances, one theft, one threatening phone call, eight case reports and one crime prevention notice. There were also 78 traffic stops with 47 citations issued to 40 people. There are currently nine houses on the House Watch list and are checked regularly.

Chief Dayno discussed the proposed Police Department budget for 2010. He noted it had not changed much since last year; however, the major difference was the purchase of four vehicles instead of one vehicle in 2009. Chief Dayno does not anticipate purchasing any vehicles in 2011, and intends to get at least 3 years of use from the Chevrolet Tahoes that will be purchased in 2010. Chief Dayno noted that without the vehicle purchase, the budget increased 1.5 percent. Chief Dayno informed the Trustees that the Police Department plans on replacing the squad car computers in 2011 and has applied for matching grants. If the grants are approved, he would ask the Board for approval for purchasing the laptops.

Trustee Koomjian noted that without transfers from the General Fund, the Police Department budget for 2009/2010 was in the red. He asked if it would be more in alignment in the future. Chief Dayno noted police departments traditionally do not break even. Mr. Huvad noted that the Village could create a revenue source, but want to hold down the tax levy to the same amount as last year. Mayor Kaplan noted that the Village does not want to raise taxes.

Trustee Haber made a motion to approve the 2010 budget for the Riverwoods Police Department. Trustee Svatik seconded the motion. The motion passed by the following vote:

AYES: Graditor, Haber, Koomjian, Masterson, Svatik (5)

NAYS: None (0)

ABSENT: Chamberlain (1)

6. Fire Department Report

Assistant Chief Ugaste listed the call volume within the Village of Riverwoods through November 15, 2009. There were 12 paramedic calls and five other calls totaling 17 calls during the first half of the month and 416 calls for the year.

Assistant Chief Ugaste discussed the side-by-side fire demonstrations, which went very well. Mayor Kaplan and Trustee Masterson both stated the presentation was done well and it was impressive. Assistant Chief Ugaste mentioned the department has received a lot of positive feedback. Trustee Masterson suggested considering an amendment to the Building Ordinance to require sprinklers with respect to future home construction.

7. Comments by the President

Mayor Kaplan presented the Northbrook water comparison. He stated the Village saved \$23,000 during the month of October for a total savings of \$380,881.

8. Approval of Bills

Trustee Masterson made a motion to approve the bills. Trustee Svatik seconded the motion. Trustee Masterson questioned a bill from the Police Department to Safari Land. Chief Dayno explained Safari Land was a police equipment supply company. The motion passed by the following vote:

AYES: Graditor, Haber, Koomjian, Masterson, Svatik (5)

NAYS: None (0)

ABSENT: Chamberlain (1)

9. Old Business

- Ordinance 09-11-24 for the designation of a Recording Secretary and amending various sections of the Village Code concerning the Plan Commission and Board of Appeals. Second Reading.

Trustee Svatik made a motion to approve the Ordinance. Trustee Koomjian seconded the motion. The motion passed by the following vote:

AYES: Graditor, Haber, Koomjian, Masterson, Svatik (5)

NAYS: None (0)

ABSENT: Chamberlain (1)

10. New Business

- New copy machine for Village Hall

Mayor Kaplan stated the current copy machine is at least 12 years old and is in a state of disrepair. Three bids for a new copy machine have been received, but the Village could not get one from Canon. The Village has always purchased their copy machines, but would consider leasing one if it made better sense for the Village. Mayor Kaplan recommended purchasing a new Canon copier from Gordon Flesh. Trustee Haber made a motion to purchase a new Canon copier for Village Hall from Gordon Flesh in an amount not to exceed \$8,843. Trustee Graditor seconded the motion. Trustee Masterson stated that his business usually leases the equipment because of the service agreement. Between the maintenance agreement and the down payment, it would be about the same cost. He recommended purchasing the equipment and negotiating a one or two year maintenance agreement. Mayor Kaplan mentioned he asked Susie to negotiate a government discount, and the agreement would call for \$45 per month including toner. The motion passed with the following vote:

AYES: Graditor, Haber, Koomjian, Masterson, Svatik (5)

NAYS: None (0)

ABSENT: Chamberlain (1)

- Ordinance 09-11-25 for the Amendment of the Agreement establishing the Solid Waste Agency Of Lake County (SWALCO), IL.

Trustee Masterson made a motion to waive the First Reading of the Ordinance. Trustee Koomjian seconded the motion. The motion passed unanimously.

Trustee Graditor made a motion for a Second Reading and adoption of the Ordinance. Trustee Masterson seconded the motion. Mr. Huvard explained the Village needs to appoint a SWALCO representative so Riverwoods can vote for the SWALCO Board. The Ordinance, supplied by SWALCO attorneys, stated this would give member communities flexibility in who could be appointed to the SWALCOM Board. Trustee Koomjian noted that this issue came up with John Norris as a delegate. Since some of the SWALCO Directors did not fulfill the first three qualifications and SWALCO recognized they needed to expand their guidelines. The motion passed by the following vote:

AYES: Graditor, Haber, Koomjian, Masterson, Svatik (5)

NAYS: None (0)

ABSENT: Chamberlain (1)

- Approval for service agreement for Hiawatha SSA (relating to snow plowing) and contract addendum with contractor.

Mr. Huvard prepared the agreement based on the Ordinance passed over the summer. The agreement allows the Village to provide snow plowing service in the Hiawatha SSA. The Ordinance lays out a framework for tax levies. The Village's obligations would be limited to the amount collected by taxes. Mayor Kaplan called for a vote on whether to approve the service agreement for Hiawatha SSA and the accompanying contract addendum with the contractor. The service agreement and accompanying contract addendum were approved by the following vote:

AYES: Graditor, Haber, Koomjian, Masterson, Svatik (5)

NAYS: None (0)

ABSENT: Chamberlain (1)

- Proposed Ordinance regulating fences.

Mayor Kaplan stated that the Board has no intention of passing an Ordinance immediately. Trustee Masterson made a motion for a First Reading of the proposed Ordinance regulating fences. Trustee Koomjian seconded the motion. No vote was taken on the motion for a First Reading.

Bill Power, 720 Ringland Road, explained his family was new to Riverwoods. He believes a major aim of the Ordinance is to make it easier for deer to move about the Village. Mr. Power explained his six foot high deer fence is located in the rear and side yards, but would need to be moved to comply. If he tears down his vinyl fence and replaces it with a six foot high fence made from a different material, deer would have gained nothing. Mr. Huvard noted the proposed Ordinance does not prohibit open fences in setback areas as long as they

are not more than six feet high. Trustee Chamberlain arrived at 8:52 pm. Mayor Kaplan noted this was not clear in the proposed Ordinance. Mr. Stewart explained a question arises because many deer fences are attached to trees. Mr. Power explained that his deer fence complies with the Village regulations other than height. Mr. Huvard explained that heavy stockade and closed fences were restricted; however, the fence he described would be allowed. Mr. Huvard suggested going over the Ordinance.

Definition of fences – Mr. Huvard explained the Plan Commission was concerned about transparency in fences. They would not want a fence canyon in Riverwoods and developed definitions for open fences. Deer fences meet that definition. The Plan Commission recognized that solid fences were needed in certain situations but in most cases, solid fences should not be higher than four feet in front yards. Mr. Huvard explained that the proposed Ordinance requires fences, except tree protective or garden fencing, to be subject to the permitting process. Other, temporary fences are also regulated in the Building Code.

Mr. Huvard explained the Plan Commission addressed height, location and transparency requirements in fences. They also discussed the front, side and rear yards or set backs. Fences are limited to six feet high when located between streets and setbacks except for solid fences which are limited to four feet in front yards. Higher fences can be used to screen recreational vehicles. Other definitions measure height of fences and fence posts and fences should not impede or alter natural surface drainage or traffic.

Mr. Huvard explained that Section 8-9-6 of the proposed Ordinance discusses construction methods and colors. The Plan Commission thought there should be some standards and specified materials and fence colors.

Section 8-9-8 discusses the types of fences that need to be prohibited and 8-9-9 discusses lawful permits and the transition for non-conforming fences. The proposed Ordinance states that residents could apply for a three-year permit, but do need to come into compliance. Trustee Koomjian asked what would happen if a resident did not get a permit. He also asked about legal, non-conforming fences.

Henry Hollander, 718 Ringland Road, inquired as to whether the new, proposed Ordinance would allow six foot high deer fences to span the entire lot line of a property. He asked if an existing eight foot fence could be cut down to six feet high within three years and kept in the current location. Mr. Hollander also questioned when permits were required. Mr. Huvard recommended applying for permits when the Ordinance gets passed and then the homeowner would have three years from passage of the Ordinance to bring their fences into compliance.

Mr. Hollander mentioned there have been many policies over the past 13 years about deer fences. That is why some residents have permits while other do not. Deer fences did not require permits until recently. Mr. Kraly explained that the policy was that the Village did not require permits for deer fences because deer fences were not recognized in the Village Code.

Trustee Koomjian read a portion of the Board of Trustees minutes from July 1, 2003 pertaining to deer fences, stating that deer fences are not structures, therefore do not require permits. Mr. Huvad explained that Riverwoods has a lot of deer fences and the maximum height has always been over six feet.

Mr. Hollander believes those residents who attempted to talk about the issue in the past, considered permits and went along with what the Village wanted should be grandfathered. He thinks the proposed Ordinance is good but anyone who puts up a new fence, sells their house or makes changes to the home's exterior should be made to comply.

Trustee Graditor stated she has agonized over this. If deer fences were put up to preserve the woodlands then the property changes hands and the fence comes down. As long as nothing encumbers the title, people who have deer fences because they are trying to improve the quality of the woodlands are doing nothing to protect the woodlands when they no longer own the property. Trustee Graditor would be more comfortable grandfathering deer fences for those trying to improve the quality of the woodlands if they give commitment to protect the woodlands for years to come.

Joe McGowan, 716 Ringland, has been a Riverwoods resident for more than 40 years. He loves Riverwoods. The trillium then was beautiful, but the woods and understory are now ugly. He believes Riverwoods has two challenges; first, the amount of shade and second the nettles and garlic mustard. One way to diminish the problem is by putting in more good plants. Deer, however, thrive on those plants. In 1997, he decided to add landscaping and came into the Village to get a permit. At that time, he said they wanted to install a deer fence and asked about a permit. Deer fences are seven and a half feet high with one half foot being below ground making the height seven feet. He does not understand the six foot height restriction. Mr. McGowan also noted that deer fences are transparent while cyclone fencing is not. With the herds of deer on their property, Mr. McGowan urged the Board to use common sense, fairness and reasonableness. If an Ordinance is passed, one needs to abide by it. However, when residents come to the Village asking for permits and are told permits are not needed, no one knows what to do. Mr. McGowan explained that under the proposed Ordinance it would not only be the \$5000 to tear down the fence and \$10,000 to reconstruct a new fence, but it would also be the 12 years of labor, planning and investing in plantings and shrubbery. Mr. McGowan explained it is not just reconfiguring the deer fence; it is much more.

Shelia Hollander, 718 Ringland, spoke on behalf of nine individuals on the Plant Committee. They are deeply concerned about the proposed fence Ordinance. They just installed woodland protection cages to protect the new plantings and the Ordinance states that cages could be no more than two feet from tree trunks. Ms. Hollander explained there was nothing in the Ordinance to protect multi-stem trees, shrubs and wild flowers. Mayor Kaplan asked how far the cages should be from the tree trunks. Ms. Hollander would be happy to sit down at a later time and lend her expertise to the Village. She noted that the Plant Committee is not opposed to the proposed Ordinance but was concerned about the

terms of the currently proposed Ordinance because it needs better protection of the woodlands.

Louise and Roger Simonson, 725 Juneberry Road, hope the draft will be made more flexible. They installed a fence six years ago to preserve their legacy of wild flowers. They recognized that deer need to move and fenced 1/3 of their property. Although there is a need for corridors for deer, the Ordinance needs to be flexible on how people can apply the fencing to protect the woodlands on their properties.

Betty Dlouhy, 1225 Studio Lane spoke on behalf of Margie Kaul from 2975 Arrowwood. She believes deer fencing prevents monotony because various levels of vegetation can grow. If deer channels need to be created, that can be accomplished without an over-strict Ordinance. She does not believe the proposed Ordinance is appropriate for a Village that does not cull deer.

Irene Gagerman, 300 Orange Brace Road, wanted to install a fence six years ago because she saw what fences did for reforestation. She caged her saplings because her husband and neighbors did not want her to install a fence. Ms. Gagerman does not believe the proposed Ordinance protects shrubs or perennials if cages have to be within two feet of tree trunks. Ms. Gagerman does not believe caging should even be in this ordinance.

Leslie Reichenbach, 1390 Woodland Lane, asked the Board to consider how deer have changed the Village. 44 years ago, fences were non-existent and deer were not seen often. Ms. Reichenbach does not believe fences are the only issue and urges the Trustees to consider the bigger picture and base their decision on fact rather than emotion.

Mel Newman, 5 Juno Lane, expressed concern about the non-conforming provision in the proposed Ordinance. The Ordinance classifies people who built fences without permits as being subject to a modest amnesty period of three years. He believes the problem with that provision is that the Village has permitted fences in a haphazard way. Unless this issue is addressed in this Ordinance, he believes there could be litigation from residents who installed fences without permits that were not then required. Mr. Newman asked the Board to consider the burdens the Ordinance would put on the residents who believed they had complied with Village requirements.

Marty Rutstein, 480 Juneberry, feels deceived by the Riverwoods entry signs with trillium. The deer had consumed all his trillium before he put up a deer fence, which did not need a permit. Residents have invested a lot of money in fencing and plant materials and he seriously hopes the Board considers the economy and grandfathers existing fences in the Village.

Ch. Niedelman explained the Plan Commission wanted to accomplish a procedure for variances because there are many different ways to look at property. He noted the Village could consider variances on an individual basis. There has been a lot of heart, hard work and expense put into properties. Within the past five years, residents were told that if they

put up deer fences, it was at the homeowner's own risk and the fence was not a legal structure. Ch. Niedelman noted the Plan Commission members were not educated about tree cages and the Board could make the appropriate changes to the proposed Ordinance. Mr. Huvard explained there are several different approaches that could be taken. One would be to allow fences to amortize over a certain period of time. Another would be to allow for a hardship variance.

Mike Corn, 3075 Blackthorn Road, expressed concern about what will occur in the future. He likes open spaces and woods. If fences are built everywhere, Riverwoods would look like a prison of fences. He believes limits and guidelines need to be set.

Trustee Graditor spoke for Mr. Verdonk who shares a deer fence with the Kauls. Mr. Verdonk requested that the narrow fence in the sideyard be grandfathered. Should the Village come up with a way to grandfather fences that existed before a specific date, it would prevent an overabundance of fencing.

Carol Lieberman, 406 Greenbriar, believes that all existing fences needed to be grandfathered because of the ambiguities.

Ms. Simonson asked how the height of six feet was decided upon for the perimeter. Mr. Huvard explained the existing Ordinance has a six foot height maximum. For safety reasons, some of the solid fences become security issues. The Plan Commission wanted open fences to create corridors. The height could be flexible, but would require a lot of investigation.

Miguel Latronica, 2948 Orange Brace, asked for a compelling reason not to grandfather all existing fences. Trustee Chamberlain mentioned the proposed Ordinance came from the Plan Commission and the Trustees do not have a position on it. Ch. Niedelman explained there was a feeling among the Plan Commission members that there are some people who purposely built non-conforming fences. The Plan Commission members felt some people would deserve a variance while others would not. Mr. Simonson explained the reason for the fences is the over-abundance of deer.

Linda Dunn, 2920 Orange Brace, does not have a fence while all of her neighbors have fences. She has seen deer jump over eight foot high fences. If the fences are going lot line to lot line, the deer will go down the middle of the road.

Philip Guzik, 3825 Duffy, suggested considering a deer fence Ordinance along with a deer management Ordinance.

Ms. Gagerman was concerned for the deer because they are eating plants they never touched in the past. She believes the deer would starve to death.

Mayor Kaplan thanked the residents and explained that the Trustees would consider what has occurred and would discuss it again at the next meeting. He mentioned the Board

Board of Trustees Meeting

November 17, 2009

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would not be able to please everyone but would try to come up with an equitable compromise.

11. Next Meeting

Mayor Kaplan announced that the next Board of Trustees meeting would take place on December 1, 2009 at 8:00 pm.

Trustee Graditor made a motion to adjourn the meeting. Trustee Koomjian seconded the motion. With a unanimous vote, the meeting adjourned at 10:23 pm.

Respectfully submitted,

Jeri Cotton

Village of Riverwoods
Board of Trustees
November 3, 2009

In Attendance:

William Kaplan, Mayor
Cheryl Chamberlain
Sherry Graditor
Michael Haber
Rich Koomjian
Bruce Masterson

Absent was:

William Svatik

Also Present:

Bruce Dayno, Police Chief
Mike Ford, Village Clerk
Patrick Glenn, Village Engineer
Bruce Huvad, Village Attorney
Russ Kraly, Director of Community Services
David Niedelman, Plan Commission Chairman
Charles Stewart, Village Forrester
Jack Siegel, Village Attorney
Rob Ugaste, Assistant Fire Chief

Call to Order: 8:00 PM

Mayor Kaplan stated that Mr. Svatik called from the hospital. He was with former Riverwoods Mayor, Chuck Smith, who had just been given his last rites.

1. Approval of Minutes

Trustee Chamberlain made a motion to approve the minutes of the October 20, 2009 Board of Trustees meeting. Trustee Koomjian seconded the motion.

Trustees Graditor, Koomjian and Chamberlain made a number of text specific changes. Trustee Koomjian made a motion to include the entire RPC report which was made by Lori Breitkopf into the minutes. Trustee Chamberlain seconded the motion. The motion passed unanimously. The motion to approve the minutes as amended passed unanimously with Trustee Masterson abstaining.

2. Consultants

- Director of Community Service

residents that are eligible for various forms of property tax relief. Three are approximately 12 residents to which this rebate applies. The motion passed by the following vote:

AYES: Chamberlain, Graditor, Haber, Koomjian, Masterson (5)

NAYS: None (0)

ABSENT: Svatik (1)

7. Standing Committee Reports

- Roads/Park/Bike/NSSRA/Forestry

Trustee Chamberlain mentioned that after the RPC gave their report at the last meeting, Trustee Koomjian and she said they would try to come up with a plan for matching funds for buckthorn removal. She noted they are currently working on a plan.

She met with Mayor Kaplan and Chuck Stewart on a buckthorn match.

- Building/Zoning

Trustee Graditor mentioned there were no houses started in the Village in October 2008 or October 2009. The total construction value in 2008 was \$125,894 generating \$1583 in construction fees. The total construction value in 2009 was \$95,130 generating \$800 in fees. Trustee Graditor noted there were a couple properties which have been purchased and is hopeful it would pick up in the spring.

Trustee Graditor mentioned Comcast would be closing their Highland Park office and would be donating their equipment to the City of Highland Park. Highland Park will run all local access through that station.

- Drain/Solid Waste/Environment

Trustee Koomjian mentioned he would report on the SWALCO building incinerator at a later date. He noted it is unlikely there would be future collection sites in Lake County.

8. Adjournment

There being no further business or discussion, Trustee Graditor made a motion to adjourn the meeting. Trustee Koomjian seconded the motion. The motion passed unanimously. The next meeting of the Board of Trustees is scheduled for November 17, 2009 at 8:00 pm.

Respectfully submitted,

Jeri Cotton

Village of Riverwoods
Board of Trustees
October 20, 2009

In Attendance:

William Kaplan, Mayor
Cheryl Chamberlain
Sherry Graditor
Michael Haber
Rich Koomjian
William Svatik

Absent was:

Bruce Masterson

Also Present:

Mike Ford
Patrick Glenn, Village Engineer
Bruce Huvad, Village Attorney
Russ Kraly, Director of Community Services
David Niedelman, Plan Commission Chairman
Charles Stewart, Village Forrester
Jack Siegel, Village Attorney
Sheri Tyler, Police Commander
Rob Ugaste, Assistant Fire Chief

Call to Order: 8:00 PM

The Trustees and those in attendance observed a moment of silence in memory of Village Clerk Nancy Morten.

1. Approval of Minutes

Trustee Svatik made a motion to approve the minutes from the October 6, 2009 Board of Trustees meeting. Trustee Chamberlain seconded the motion. Trustee Koomjian requested the various topics in the Engineer's Report be separated by paragraphs. Trustee Chamberlain added the words, "with the nearby residents" on page two, in reference to the Mulch Center. She also requested the word "the" be removed from the fourth line on page three.

Trustee Koomjian made a motion to approve the minutes from the October 6, 2009 Board of Trustees meeting as amended. Trustee Graditor seconded the motion. The motion passed unanimously.

2. Engineer's Report

Village Engineer Patrick Glenn presented highlights from the Engineer's Report. He explained the 2009 roadway maintenance project at Indian Trails and Hiawatha Woods construction is complete. The restoration remains unfinished. Mr. Glenn included a pay request for completed

work in the approval of bills but assured the Trustees the check would not be released until restoration is complete.

The final plans, specifications and estimates were submitted to IDOT for the 2010 Roadway Maintenance project for Saunders Road (ARRA Stimulus). Based on revisions following review by the various district bureaus, the current estimate is \$494,000. The Village is approved for up to \$331,000 in ARRA funds.

The Army Corps of Engineers/Reservoir 27 project has been awarded in the amount of \$574,000. Mr. Glenn is still attempting to work with the Corps and SMC to include modification of the bypass culverts in the project.

Mr. Glenn provided a draft rendering of one location at Deerfield and Thornmeadow for the Deerfield Road bike path Phase I proposal. He noted the rendering is conceptual and none of the design work has been completed. Mr. Glenn explained the final path may differ in location, grading and associated improvements or landscaping; however, he expects the drawing shows the general nature of the path. The rendering shows a relatively straight, eight-foot wide path with a two-foot clear zone on either side. Mr. Glenn will also prepare a .pdf file to be posted on the Village website. Mayor Kaplan suggested he also prepare something for the Village Voice.

Trustee Haber questioned how the proposed bike path would affect the canopy of trees along Deerfield Road. Mr. Glenn explained the rendering is a Photoshop drawing. Village Forrester Charles Stewart explained Commonwealth Edison has requested the Village prune the trees. Because the trees of any size have been adjusted, it would not have much of an affect on the tree canopy.

- Chudy Annexation Discussion

Mr. Glenn mentioned the owner of the possible Chudy annexation and resubdivision met with Mr. Glenn and Mr. Huvad. If the Board is interested in pursuing the annexation, it would involve disconnecting the property from Lincolnshire and annexing it to Riverwoods. He requested the Board give some consideration to the property before going forward.

Mayor Kaplan noted most of lots four and five would need to be disconnected from Lincolnshire and annexed to Riverwoods. Mr. Glenn explained the proposed property subdivision does not comply with the Zoning Ordinance and would make the existing structure non-conforming. The owner has indicated they want to keep the existing structure. Mayor Kaplan would recommend tearing down the structure.

Trustee Haber questioned what benefit annexing the property would have for Riverwoods. Mr. Huvad explained their analysis does not show there would be a sufficient benefit to the Village but the resident has been trying to get Riverwoods interested. They believe it would create property value, improvement and development; however, they are not proposing having conservation areas or small building paths. Mr. Huvad does not believe this is something the Village should pursue. Trustee Haber noted the property owner could present his argument to the Plan Commission if he desired. Mr. Huvad noted the property would not have the right to appear before the Plan Commission unless the Village had an agreement to annex the property.

He does not believe this petition meets Village objectives. Trustee Koomjian noted the property would meet Village zoning requirements if it were subdivided into four lots. Mr. Glenn believes there could only be three lots. Trustee Haber suggested one lot be donated to the Village for green space. Trustee Chamberlain mentioned that she would not be interested in pursuing this further based on this model.

3. Director of Community Services Report

Director of Community Services Russ Kraly attended the Wind Energy Task Force last week. He listened to a presentation by Thomas Thunder. The Task Force will meet on November 3, 2009 to put the final touches on an Ordinance to pass along to the communities. Mr. Kraly will pass along information when he receives it.

Trustee Koomjian noted some issues including sound and the Riverwoods tree canopy. Mr. Kraly explained the Task Force would put together a general Ordinance for the county and it could be modified for Riverwoods. The model Ordinance would not be specific enough to Riverwoods that it could be adopted without modifications. Trustee Koomjian asked how high the propeller would need to be above the tree canopy. Mr. Kraly would find out. He would also put together a rendering on how it would look in the Village.

Trustee Chamberlain mentioned that when she attended the Green Workshop, she learned about the efficiency of converting wind into energy. The speaker there said that most currently available turbines were not efficient and he recommended waiting for about two years. Mayor Kaplan believes wind energy is part of the future and Riverwoods should be ready for it.

4. Plan Commission Report

Plan Commission Chairman David Niedelman stated the Plan Commission met for the third time to discuss revising the Fence Ordinance. He noted there has been a lot of good input. The Plan Commission members used a draft from Mr. Kraly, as their template and have completed approximately 90% of the proposed Ordinance revisions.

5. Police Department Report

Commander Sheri Tyler listed the police activity since the October 6, 2009 Board of Trustees meeting. He explained there were one 911 hang up, one abandoned auto, 16 accidents, nine alarms, four complaints about animals, 15 fire department assists, five other agency assists, one dispute, four driving complaints, two DUI arrests, one fingerprinting, one found property, two vehicular or residential lock outs, one missing person, nine motorist assists, four parking complaints, one solicitor, one suicidal subject, seven suspicious circumstances, one theft, one threatening phone call and seven case reports. There were 87 traffic stops with 58 persons issued 72 citations. There are currently seven houses on the House Watch list that are regularly checked.

Commander Tyler mentioned the Riverwoods Police Department along with the Lincolnshire-Riverwoods Fire Protection District and the Deerfield-Bannockburn Fire Protection District have started a Premise Alert Program in support of individuals living with disabilities or special needs and well as police and emergency medical personnel responding to calls at a related address. Individuals with special needs wishing to participate in the program may supply information

which will be kept in the computer aided dispatch database free of charge. Information may also be provided by the individual's family members, friends, caregivers or medical personnel familiar with the individual. When a 911 operator sends police or emergency medical personnel to an address in the database, the information will be passed along to the emergency responders. Trustee Chamberlain requested Commander Tyler coordinate with the NSSRA to identify some residents that have special needs.

6 Fire Department Report

Assistant Chief Ugaste mentioned the call volume within the Village of Riverwoods through October 15, 2009 included one fire call, four car accidents, 17 paramedic calls and four other calls for a total of 26 calls so far this month.

7. Comments by the President

- Halloween Party

Mayor Kaplan mentioned the Village Halloween party would take place on October 31, 2009. The Village expects more than 300 people in attendance. Trustee Svatik asked if volunteers were still needed. Mayor Kaplan said that additional volunteers were always welcome.

- Appointment of Mike Ford as new Village Clerk

Trustee Haber made a motion to appoint Mike Ford as the new Village Clerk of Riverwoods. Trustee Graditor seconded the motion. Trustee Chamberlain suggested clarifying the roll of Clerk and discussing the expectations. Mayor Kaplan noted he was happy with Jeri Cotton and mentioned that if Mr. Ford would like to take the minutes that would be up to him. Trustee Chamberlain noted that the minutes would go from Jeri to Mr. Ford for his review. They would then be distributed to the Trustees. Mr. Ford explained the initial distribution is in draft form. Trustee Chamberlain noted that Village Ordinance states that a Plan Commission member is to take minutes. Mayor Kaplan would review the Ordinance. Mr. Huvad noted it has been done both ways, but as a home rule community, Riverwoods is not bound by it. In addition, the Ordinance could be changed.

The Trustees discussed how Ms. Cotton was going to be paid. Mayor Kaplan stated the Village was paying her. Trustee Koomjian mentioned that Ms. Morten had paid in the past. Mayor Kaplan noted that changed when Ms. Morten's position was eliminated. Trustee Haber questioned why the Village was paying for minutes to be taken when that is part of the Clerk's responsibility. Mr. Ford believes it would be nice to keep Ms. Cotton on to take minutes. Trustee Koomjian believes further discussion should take place or the Clerk should take on the responsibility of paying for the service. Mayor Kaplan suggested waiting a couple meetings, so Mr. Ford gets acclimated to the position. Trustee Chamberlain believes the minutes have been more complete. She likes the opportunity to read the minutes and gain a full understanding of what transpired at the meeting.

Trustee Koomjian asked Mr. Ford who he believed held the highest claim to his duties. Mr. Ford explained the office of Village Clerk is tied into State of Illinois statute. As Village Clerk, he will be the keeper of records. Mr. Ford will do all things called for by the Illinois statute. His duty is to the law and government of the Village of Riverwoods. Mayor Kaplan noted he

selected Mr. Ford because of his legal background. He believes it will be helpful with the new laws coming in January.

Linda Dunn, 2920 Orange Brace, thinks Mr. Ford will make an excellent clerk. She mentioned Ms. Cotton does an excellent job and believes it is difficult to take minutes while participating in the meeting.

Trustee Koomjian noted that the addition of appointing a new Village Clerk was added to the agenda this morning. He stated there should have been a 48 hour public notice before acting on it. While he is not bothered personally by this, it should be noted.

Village Attorney Jack Siegel mentioned this was somewhat of an emergency situation. If the Board shows concern, they could appoint Mr. Ford as acting Village Clerk until the next meeting. Mayor Kaplan considered this an emergency situation. The motion passed by the following vote:

AYES: Chamberlain, Graditor, Haber, Koomjian, Svatik (5)

NAYS: None (0)

ABSENT: Masterson (1)

8. Approval of Bills

Trustee Haber made a motion to approve the Bills. Trustee Chamberlain seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Graditor, Haber, Koomjian, Svatik (5)

NAYS: None (0)

ABSENT: Masterson (1)

9. Old Business

- 2008 Annual Financial Report

Trustee Svatik received some questions about the 2008 Annual Financial Report but the questions have been addressed.

10. New Business

- Riverwoods Woodland Health Study

Laurie Breitkopf, 450 Greenbriar Lane, spoke on behalf of the Woodlands Preservation Council. She thanked the Village for sharing the cost of the Woodland Health Study, which was a two-phase study. Phase I was to conduct an assessment of the status of the woodland environment and provide a baseline understanding of woodland health in Riverwoods. Phase II was to meet with professional arborists and ecologists to evaluate factors changing the character of woodlands and to design management practices that will improve these factors. Ms. Breitkopf noted healthy woodlands consist of four layers: canopy (tallest trees), subcanopy (lower layer of trees), shrubs and understory. The woodland health study revealed a stressed and disturbed woodland ecosystem on the sample plots.

Ms. Breitkopf explained the Village adopted a Woodland Protection Ordinance in 2005 which summarizes the importance of a healthy woodland environment. The Ordinance is a very sound policy but is incomplete because the Board has tried to minimize regulatory interference with residents' use of their properties. She recommends the Village educate residents about carefully prescribed burn management programs and encourage such programs on both private and Village properties, to prevent invasive shrubs, maintain native shrubs, understory plants and oak saplings, educate residents about and encourage thinning of maple and ash shrubs/small trees and possibly other, larger trees to allow more light into the woodlands, make Village reforestation and invasives removal programs more user-friendly and expand the programs to include more native trees and understory plants and control the deer populations to the extent needed to allow understory and shrub layer plants to mature and allow oak saplings to regenerate and mature.

Trustee Chamberlain questioned whether the AES gave any indication or order of importance in the six bullet points of their executive summary in their written pamphlet. Ms. Breitkopf stated they did not prioritize them but did state deer over browsing and the canopy were the main problems for the degradation.

One of Trustee Graditor's major concern is the suggestion of having controlled burns in Riverwoods. Although it is beneficial to the woodlands, it does harm some in the Village. In Riverwoods, some residents find culling the deer is a necessity while others do not. Having controlled burns will have the same result; however, culling deer is emotional while burning can be deadly. Trustee Graditor believes allowing major burns to improve the woodlands would have a negative impact on the health of some people.

Joan Becker, 2750 Edgewood, believes resident's health needs to be protected first. She finds it paradoxical that there are no regulations on burning twigs or leaves in Riverwoods.

Lisa Peckler, 3 Timberleaf Lane, questioned how mosquito spraying is mandated. She asked if a medical assessment of the chemicals had been performed. Ms. Peckler noted if the Village is concerned about burning, they should also be concerned about insecticides. Mr. Huvard mentioned that the Village notifies residents when mosquito spraying will be done. He noted that was regulated by State law.

Mary Fahri, 2941 Orange Brace Road, believes that residents could be notified prior to burning if it was done in an organized fashion. She expressed concern about lawn chemicals going into the water system. Trustee Graditor mentioned the Board has acted in controlling things that go into the ground. The Village is aware of the issue but cannot completely abrogate individuals rights.

Trustee Koomjian mentioned, as Chair of the Environmental Committee, he would like to take the RPC report and define objectives and take bids for a follow up natural resource study to see if there is Board interest. He noted there may be a pilot program for resident education on how to take care of woodlands. He noted the Environmental Committee would bring forward tangible suggestions.

Trustee Graditor noted there is a property on Jasmine with a thriving woodland community that is not fenced. Her property has never been fenced and is not over browsed by deer.

Trustee Haber questioned whether the concept is a regulatory or volunteer concept. Trustee Koomjian explained the woodland is a unitary concept with micro and macro climates but Politically, it is divided into 400 – 600 entities. There is no interest in telling people what they must do with their property. Woodland ecology is very complicated. He thinks Village government can help people by providing resources with overall ecology of woodland for each property. It may be that if the Village provides leadership and makes doing this easier, more people may be interested in exploring this for their own property. There is no coercion for people to do something other than what they want to do.

Trustee Haber questioned what value does the council see that the Village would be able to provide. Trustee Koomjian mentioned the Board of Trustees could demonstrate their conviction to implement The Comprehensive Village Plan that talks in depth about woodland protection and would show residents that the Village is interested in helping residents protect the woodlands. He mentioned the issue of who pays for what would need to be worked out. He believes people interested in working for their property would need direction on what they can do. Trustee Haber questioned why the RPC could not assist them. Trustee Chamberlain noted they could assist with education and encouraging residents to do things that would be beneficial to the woodlands. They could have additional programs that fit in with the recommendations. Trustee Chamberlain mentioned she spoke with Mr. Stewart on how to expand the buckthorn removal program and how to make it accessible to all residents. Trustee Haber is unsure what else can be done. He thinks the Village has shown their dedication to forests and ecosystems and has money (\$250,000) set aside for projects. The RPC has done wonderful work, but if they cannot get the general population of the Village to utilize money that has already been set aside, how can the Trustees do it. Ms. Becker explained the Board of Trustees has a certain amount of credibility that the RPC does not have. It is the Board's responsibility to take a leadership role on this. The RPC has not failed; rather, they get feedback that the buckthorn removal program is too difficult. People look at the paperwork and think it is too difficult. She thinks the Village has the ability to see the situation comprehensively with an arborist, an engineer and Mr. Kraly. Residents do not have access to this information. From that perspective, Ms. Becker believes the Board could craft a comprehensive, environmental program that is consistent. The RPC is the go between for the Board and the residents and is not suppository of all woodland elements. Mayor Kaplan will speak with Mr. Stewart about increasing the financial limits and reducing the amount of paperwork and number of obstacles for the Invasives Program. Trustee Graditor thinks that along with the fund assisting residents, there should be a 50-50 split for under story plants as well. Mr. Stewart noted residents should keep in mind that there are two working committees. He thinks it is important to clearly define the goals and what can be accomplished. There are also issues to consider. The buckthorn program was intended to be a seed program. He suggested forming a task force to discuss the options and bring back a proposal to the Trustees. The Village has good programs in place that have been successfully promoted for a long time. He believes it is important for residents to complete the process. Mr. Stewart is concerned about people actually taking action and believes a well thought out program, complete with resident education, should be put together and brought back to the Trustees. Trustee Chamberlain suggested she speak with Trustee Koomjian and the RPC to figure out specific goals and determine which goals are feasible.

Steve Christen, 775 Thornmeadow, mentioned he has weeded his garden mustard for years. He was told the only assistance they could get was during the first year or two. He has been denied assistance for years, but does it every year. Mr. Stewart noted it is important to understand there are a number of ways to deal with garden mustard. He questioned whether the Village wants to provide money every year or hopes to have the property owner take over. Mr Stewart explained there are opportunities for neighbors to band together to get better prices. Garden mustard will never go away. He expressed concerns that a majority of the proposals are more expensive than what they should be and he would prefer to remove all the buckthorn on a property for a specific time.

Mike Clayton, 3030 Blackthorn, noted there was a logical disconnect regarding buckthorn and garden mustard on the comprehensive woodland health plan. The scientific data from the RPC is clear and the woodlands are failing on several dimensions. The buckthorn and garden mustard are just one small part. Mr. Clayton believes it is important to define all rolls and actions that can be taken because the data shows the land and woods are not healthy.

Trustee Graditor found the data had significant holes and doubt because there was little emphasis made on the impact. What used to be a thriving ecosystem is now a failing woodland surrounding homes. One suggestion would be to remove some of the trees, but she would not do that because she cherishes every tree. Trustee Graditor believes this study put a tremendous impact on deer but believes there were other factors that have not been addressed. She believes drainage, road run off, the impact of impervious surface on ground water tables and flowing water and a number of other elements were neglected.

Trustee Koomjian mentioned fragmentation and hydrology were not discussed in detail. The Village paid for half the services and the study took more effort than what was contracted out. The study was a limited study and a follow up study should be completed to indicate other issues that are important. Trustee Koomjian noted the report was an AES report with AES data. Trustee Graditor believes there was a mindset going into the study but the data was not manipulated. She noted the first time the RPC came before the Board was for deer counts. She is not saying there was a bias, but when entering into a project with a specific mindset, that mindset can discolor the project. Trustee Koomjian believes they need to use scientific procedures. Trustee Haber mentioned one of the conclusions from the study was to investigate culling deer. It is suggested in the sample sites of fenced versus non-fenced properties, that fenced properties had only a marginal improvement in the understory, with the difference being very small. Trustee Koomjian questioned the AES on their recommendation on deer control and found it was based on observation on brows on sample sites and other studies completed in the area by AES.

John Norris, 408 Palmer Court, thinks the two Village committees should get the goals together and see what the Board can do. He noted the RPC is a special interest group. Another resident questioned how goals are measured because things change.

Howard Patterson, 475 Thornmeadow Road discussed some of his observations. He does not plant anything where deer can get in. He read the report and believes it is a start on moving forward.

Janet McGowen, 716 Ringwood Road, has a beautiful garden with mature oak trees. Last year, she noticed her garden was disappearing because of the lack of light caused by the canopy. She selectively pruned the top of trees last year and, once again, has a beautiful garden. Ms. McGowen believes there are other options available. Mr. Stewart agreed that forest management includes a balance between deer and shade. The key element to managing woodland is the shade and light patterns. The natural processes need to be replicated.

Mayor Kaplan suggested continuing further discussion next month through committee reports.

- Bids for Village Hall property – tree pruning and removals.

Trustee Haber made a motion to award the contract in an amount not to exceed \$11,395. Trustee Chamberlain seconded the motion. Mr. Stewart expressed concern about safety issues. He wanted to look at potentially hazardous trees and address what needs to be removed or pruned. Trustee Koomjian questioned whether the Village keeps records on the effectiveness of service providers. Mr. Stewart said records are kept and he is comfortable with the proposed contractor. The motion passed by the following vote:

AYES: Chamberlain, Graditor, Haber, Koomjian, Svatik (5)

NAYS: None (0)

ABSENT: Masterson (1)

- Annual grant to the Center of Enriched Living

Mayor Kaplan mentioned the Village has given \$5000 for the past five years. Trustee Svatik made a motion to continue the grant to the Center of Enriched Living. Trustee Graditor seconded the motion. Mayor Kaplan explained the Center of Enriched Living has a program for handicapped adults. They do a good job and serve a number of Village residents. The motion passed by the following vote:

AYES: Chamberlain, Graditor, Haber, Koomjian, Svatik (5)

NAYS: None (0)

ABSENT: Masterson (1)

- Discussion of vehicle stickers

Mayor Kaplan was considering issuing vehicle stickers. Commander Tyler explained it would benefit the police department by providing information for a database with vehicles registered in the Village. It would also help with finding vehicles involved in hit and run crashes in the area and in situations where the department needs to match partial license plates. Trustee Svatik questioned how vehicle stickers help identify vehicles. Mayor Kaplan mentioned that residents would complete a form with information on the type of vehicle, color, license plate, etc. when applying for a sticker. When looking for a specific vehicle, the database with this information would be available to the police department. Trustee Svatik asked what the cost would be. Trustee Chamberlain noted that the RRA provides vehicle stickers and the Village could be taking funds away from the RRA. Mayor Kaplan mentioned there are roughly 1440 homes in Riverwoods and approximately 2140 – 2800 vehicles in Riverwoods. If the Village charged \$25 per sticker, that would bring in about \$40,000 into the Village.

Ms. Peckler asked if the Village stickers would have Riverwoods on them. She explained some residents want to maintain anonymity.

Trustee Svatik mentioned the state has all the information that would be collected by the Village. Commander Tyler explained that the Village could search their own database in seconds and when they need to go through the State of Illinois dispatch center, which could take hours or days.

Trustee Haber asked if the Trustees could address this without passing an Ordinance. Mayor Kaplan questioned how this could be enforced. Mr. Kraly explained the sticker would show if a vehicle was registered. Trustee Haber believes the Village should get the information for the database without issuing a sticker.

- Ordinance 09-10-22 amending the provisions of the Village Code concerning the hotel tax

Trustee Graditor made a motion to waive the first reading of the Ordinance. Trustee Koomjian seconded the motion. The motion passed unanimously.

Trustee Chamberlain made a motion to for a second reading and adoption of the Ordinance. Trustee Graditor seconded the motion. Trustee Svatik asked for a clarification on the 3% and 1%. He asked if that would reduce the amount hotels send to the Village. He questioned whether the cost was being passed on to consumers. Mr. Huvad explained the reason for the Ordinance is to allow the tax to go into the General Fund. Village code states it has to be used for travel. Mr. Siegel explained the Ordinance needs to be changed. Mr. Huvad noted he is working on cleaning up old Ordinances.

Trustee Haber made a motion to call the question. Trustee Koomjian seconded the motion. The motion passed by the following vote:

AYES: Graditor, Haber, Koomjian, Svatik (4)
NAYS: Chamberlain (1)
ABSENT: Masterson (1)

The motion passed by the following vote:

AYES: Chamberlain, Graditor, Haber, Koomjian, Svatik (5)
NAYS: None (0)
ABSENT: Masterson (1)

- Resolution 09-10-4 of Riverwoods Identity-Theft Program (“Red Flag Rules”)
Mr. Siegel explained there were no alternatives on this. Trustee Chamberlain added this was a requirement. Mr. Huvad explained the Village has a choice on how it is implemented and noted the Illinois Municipal League has several plans. He tried to limit it to what makes sense for Riverwoods. Mr. Huvad noted the plan must have certain elements that apply because of billing for water. The real suggestion is to allow people to open or change a water account by phone.

The Village could only collect a phone number and email address for the account. Trustee Koomjian asked if this could be accomplished using the existing staff. Mr. Huvard mentioned the Village needs to acquaint employees of the red flag rules on an annual basis.

Trustee Svatik made a motion to adopt the Resolution. Trustee Graditor seconded the motion. The motion passed unanimously.

- **Watershed Resource Request Application**

Mr. Glenn put together the application for the Watershed Management Board grant, which also funded the rain gardens. He is asking the Vernon Woods Association to look for ways to fund a drainage and ecological study for the Vernon Woods area with the intent that the County would fund half the study. He would like to look at the Thorngate Creek and Quionte creek areas. Mr. Glenn put together a grant application requesting a \$15,000 grant and \$15,000 local funding. He noted applications were due this week. Mr. Glenn believes the study would be helpful if the County would share half the cost.

Trustee Koomjian made a motion to approve the application. Trustee Svatik seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Graditor, Haber, Koomjian, Svatik (5)

NAYS: None (0)

ABSENT: Masterson (1)

11. Adjournment

There being no further business or discussion, Trustee Chamberlain made a motion to adjourn the meeting. Trustee Graditor seconded the motion. The motion passed unanimously.

The meeting was adjourned at 10:25 PM.

Respectfully submitted,

Jeri Cotton

Village of Riverwoods
Board of Trustees
October 6, 2009

In Attendance:

William Kaplan, Mayor
Cheryl Chamberlain
Sherry Graditor
Michael Haber
Rich Koomjian
Bruce Masterson
William Svatik

Also Present:

Bruce Dayno, Police Chief
Patrick Glenn, Village Engineer
Bruce Huvad, Village Attorney
Russ Kraly, Director of Community Services
Jack Siegel, Village Attorney
Rob Ugaste, Assistant Fire Chief

Call to Order: 8:00 PM

1. Approval of Minutes

Trustee Svatik made a motion to approve the minutes of the September 15, 2009 Board of Trustees meeting. Trustee Graditor seconded the motion. Trustee Svatik made corrections to the minutes including correcting the word exasperated. He also requested the fire station #51 in Lincolnshire be added on the fifth paragraph in paragraph three. He noted the hayride had not been scheduled for the anniversary because the Village was unable to acquire it for that date. There will be a hayride at the Halloween celebration. Trustee Graditor mentioned that Trustee Chamberlain spoke with the RRA not the NRA. Trustee Koomjian made a motion to approve the minutes of the September 15, 2009 Board of Trustees meeting as amended. Trustee Graditor seconded the motion. The motion passed unanimously with Trustee Haber abstaining.

2. Consultants

• Gewalt Hamilton

Village Engineer Pat Glenn mentioned the 2009 roadway maintenance project at Indian Trails and Hiawatha Woods is complete. The restoration remains to be completed. He would not recommend payment for any of the work until the restoration is complete. Mr. Glenn noted there has been no change since the last meeting on the 2010 roadway maintenance project for Saunders Road. The project is still on track for a January 2010 letting with construction in early spring.

Mr. Glenn contacted the Cook County Highway Department regarding the potential to add bicycle/pedestrian crossings at the intersection of Portwine and Lake Cook Road. CCHD indicated that a crossing would require push button and pedestrian signals on at least one leg of the intersection. This improvement would require a sufficient path to get bicyclists from the roadway to the signal and back upon crossing Lake Cook Road and this would be a “permit” project which the County would not fund. The County may also ask the Village to participate in the cost of the maintenance of the pedestrian signal and related facilities. Although Mr. Glenn has not prepared any formal drawings, he estimates the cost for design and construction of the bicycle crossing to be \$60,000 - \$90,000. Mayor Kaplan would not recommend anything be designed at this time.

Mr. Glenn noted the Army Corps of Engineers project for reservoir 27 has awarded the contract in the amount of \$574,000. He is still trying to work with the Corps and SMC to include modification of the bypass culvert in the project. Mr. Glenn hopes to get acknowledgement that there is culvert work to be done and thinks the Village has their attention. Mr. Glenn mentioned the stream gauge was live on the Des Plaines River. He will supply a link to the Board as well as meaningful numbers relative to the 10 and 100 year levels.

Mr. Glenn hopes to incorporate the gauge into the National Weather Service.

- Director of Community Services

Russ Kraly, Director of Community Services, mentioned the wells were in good shape. The water level in all of the wells, but one, went up. Trustee Chamberlain asked when the Trustees would get their monthly report on wind energy. Mr. Kraly mentioned the Wind Energy Task Force would be meeting next Wednesday and he would report after the meeting.

- Village Attorney Report

Village Attorney Jack Siegel did not have anything to report. Village Attorney Bruce Huvad mentioned he prepared petitions for annexation for the property owners on Milwaukee Avenue. There are four properties and one attorney is coordinating the signing of the petitions. The annexation agreements would define the type of zoning and the conditions imposed on the properties. Mr. Huvad mentioned the type of zoning would be subject to a Public Hearing by the Plan Commission. The Village would not authorize any set of uses beyond what is allowed at the annexation. Anything that comes in after that would require a special use permit and a separate set of approvals.

Trustee Haber questioned whether the non-conforming uses would be grandfathered. Mr. Huvad mentioned he was not thinking the uses were non-conforming. He was unsure if the properties had a useful life and believes they could be retail sometime in the future. Mr. Huvad noted the idea is not to pre-approve something; rather, to anticipate the possibility of a conversion. Trustee Chamberlain questioned whether there was any further discussion about the Mulch Center with the nearby residents. Mr. Huvad mentioned the Plan Commission walked the site and listened to the equipment. One of the issues would be to determine how and at what point they would comply with

engineering requirements. Trustee Haber asked about the property owners' motivation. Mr. Huvad explained the County determined that they were non-conforming. They want to acquire water and sewer service as well. Trustee Haber asked if they had an option to go to Buffalo Grove. Mr. Huvad mentioned that Estonian House was not adjacent to Buffalo Grove. Although the Mulch Center could go to Buffalo Grove, they have expressed an interest in coming into Riverwoods.

There have been a couple complaints about signs along Deerfield Road. One resident restores cars and puts them for sale. If a sign is on private property, should it be prohibited by the Sign Ordinance? Trustee Chamberlain spoke with the County about having signs removed from the right of way. Mr. Huvad mentioned the Sign Ordinance was tricky to enforce because the Village allows one ground sign on a property at any time. On the other hand, the aforementioned use may not be a permitted home occupation from a zoning perspective. He questioned whether the Board believes this is a problem. Trustee Graditor asked how garage sale signs differ from that sign. Mr. Huvad mentioned a garage sale would occur once or twice a year. Trustee Chamberlain mentioned it could depend on frequency. Mr. Huvad mentioned that resident could have four or five vehicles for sale per year. Trustee Haber noted he only puts the signs up on Sundays. Mike Corn, 3075 Blackthorn Road, questioned whether this was covered under the Nuisance Ordinance. Trustee Svatik noted that residents frequently advertise vehicles for sale in their cars.

- Plan Commission

Mr. Huvad mentioned the Plan Commission would meet on Thursday to discuss the new draft of the proposed Fence Ordinance. The new draft was built on Mr. Kraly's efforts and the comments from the last meeting. He mentioned the Ordinance suggests that fences over six feet high not be allowed in the required yards in the R-1 District.

Mr. Huvad noted that a second regulation states that any fence in a front yard would be required to have a certain amount of openness. A fence that is four feet high or lower could be solid but a fence higher than four feet must be open. He explained that a third regulation is an amortization of non-conforming fences over some period of time.

3. Police Report

Chief Bruce Dayno listed the police activity since the September 15, 2009 Board of Trustees meeting. He explained there were two 911 hang ups, 11 accidents, 29 burglar alarm calls, eight complaints about animals, 18 fire department assists, five other agency assists, two burglaries, 11 crime prevention notices, one criminal damage to property, one dispute, one domestic, nine driving complaints, two fingerprinting, one found property, one harassment complaint, three vehicular or residential lock outs, 14 motorist assists, two parking complaints, 15 suspicious circumstance investigations, two thefts, one threatening phone call and 10 case reports. There were 95 traffic stops resulting in 63 persons being issued 76 citations. There was one sale of alcohol to a minor during a compliance check. There are currently five houses on the house watch list that are checked regularly.

4. Fire Department Report

Assistant Chief Rob Ugaste listed the Fire Department activity through September 14, 2009. There were eight fire calls, four car accidents, 17 paramedic calls and three other calls for a total of 32 calls so far in the month of September.

He mentioned that SWALCO household hazardous waste will be accepted starting Saturday October 10, 2009 by appointment at the Lincolnshire station.

Assistant Chief Ugaste met with the Lake Cook Regional Critical Incident Partnership, where more than 110 entities meet on a quarterly basis. They discussed the H1N1 virus and were assured there would be enough vaccine for everyone. The most susceptible people are aged 4 – 21. It is scary because healthy people are getting sick. Assistant Chief Ugaste mentioned that the number of deaths is similar to the seasonal flu.

5. Comments from the President

- Bike Path News

President Kaplan mentioned he received a note from Ann Maine stating that the Lake County Public Works department funded 100% of phase 1 and phase 2 engineering for the bicycle path between Thornmeadow and the River. Trustee Masterson noted there were no crosswalks between Thorngate and the rest of the Village so kids could not ride their bicycles to school because they are unable to cross Saunders or Deerfield Roads. Mr. Glenn mentioned he asked the County for pedestrian signalization but the paved area adjacent to the curb is not in their purview.

- Northbrook Water Comparison

President Kaplan noted the Village has saved another \$25,000 making the total saving \$357,000 since the inception.

- Town Hall Meeting

Carole Sente is the new State Representative taking Kathy Ryg's place. She will be holding a Town Hall meeting on October 7, 2009. Trustee Svatik asked Mayor Kaplan to ask Representative Sente and Terry Link about the money owed to the Village for the Northbrook water project

6. Old Business

- Ordinance prohibiting video gaming terminals in the Village of Riverwoods

The Second Reading of the Ordinance was tabled at the September 15, 2009 Board of Trustees meeting. Trustee Svatik made a motion to take the Ordinance prohibiting video gaming terminals in the Village of Riverwoods off the table. Trustee Chamberlain seconded the motion. Trustee Graditor made a motion for the Second Reading and

adoption of an Ordinance prohibiting video gaming terminals in the Village of Riverwoods. Trustee Koomjian seconded the motion.

Trustee Koomjian mentioned he spoke with several residents and has not found anyone that supports video gaming in Riverwoods. He reviewed the material provided and found that the Village would get 1/5 of 30% of the net profit (5%). If the Village gained \$50,000, residents would have lost \$1 million. He does not see that as a net benefit for the Village. Trustee Koomjian noted that he finds it egregious that it was adopted as an emergency measure by Springfield. Trustees Graditor and Chamberlain agree. Trustee Chamberlain noted she has not spoken with one person who is in favor of the Ordinance. Trustee Svatik mentioned the Trustees felt it was premature to vote on this earlier because they did not have all the facts. Trustee Haber said the Ordinance states that the Village is prohibiting the use of video terminals within the Village. He stated it is a proactive measure. Mr. Huvad mentioned the statute was designed for municipalities to have the option to opt out. If the Village does not opt out then someone could come forth with a proposal. If the Village wanted to deny that proposal, they would not have as much discretion. Trustee Haber questioned whether the Village could choose to opt out at any time. Mr. Siegel explained that the gaming board needs to adopt rules and regulations. Operations will not be effective until the gaming board adopts the rules. The statute states the rules need to be adopted within 60 days but the chairman believes it would take at least one year. Mr. Huvad noted that if the Village opts out now, they could repeal the Ordinance at a later date. Trustee Graditor mentioned that opting out makes a statement about the vision for the Village. Trustee Chamberlain does not believe the statute, as written, benefits the state. Trustee Haber sees both points. He believes it is fundamentally wrong and does not believe the Trustees would allow video gaming in Riverwoods. There is a chilling effect to the Ordinance. He would rather give everyone the benefit of the doubt and make a decision based on fact rather than gut feelings. Trustee Graditor does not believe Riverwoods needs video gaming. She does not believe that is the image most residents perceive of the Village. Trustee Chamberlain noted that not wanting video gambling in Riverwoods under these circumstances does not necessarily mean you do not approve of gambling.

Mr. Corn mentioned the problem is not gambling; rather, it is the kind of people that would be brought into Riverwoods if this type of gambling were allowed.

Trustee Graditor made a motion to adopt the Ordinance 09-10-20 prohibiting video gaming terminals in the Village of Riverwoods. Trustee Chamberlain seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Graditor, Koomjian, Svatik (4)

NAYS: Haber, Masterson (2)

- Culvert Replacement Policy Discussion/Culvert Replacement for 975 Whigam Road
Mr. Glenn mentioned that at the last Board of Trustees meeting, the Trustees had a discussion about a particular location on Whigam Road that has, due to the geography of

the neighborhood, problems with the culvert. The Board gave Mr. Glenn direction to come up with facts, background and ultimately, a recommendation for the Board to consider. The Village wants to help because this is a unique situation but did not want to set a precedent.

Mr. Glenn categorized the culverts in the Village by size and noted there are only a few large culverts. He believes a 21-inch diameter culvert was a good breaking point between standard and unusual installations. Mr. Glenn and Mr. Kraly put together three different approaches for the Board to consider. First is a 50-50 cost share for dual culvert installations. The second is for large culverts (in excess of 18-inches diameter) where the Village would participate in the material (pipe) costs. Mr. Glenn mentioned that a 24-inch diameter pipe would cost approximately \$2300 in materials. The third option was to look at this one situation as being unique. He suggested that the Board determine what is appropriate before putting forth a lot of effort in developing policy.

Mr. Huvad mentioned the Board does not subsidize culverts but this situation was unique. Trustee Chamberlain confirmed that in all scenarios, the Village is contemplating replacing the pipes with concrete pipes instead of corrugated metal pipes. Mr. Kraly explained the situation on Whigam was unique and believes it should be taken on its own merits.

Trustee Svatik made a motion to cover the entire cost of the replacement of the culverts for the property at 975 Whigam Road. He noted the situation was most unusual because the property owner has replaced five culverts on his own. Trustee Haber seconded the motion.

Trustee Masterson was not in favor of the Village covering 100% of the cost in any scenario. He would like to have some level of participation from the homeowner. Trustee Haber noted the homeowner had already put in five culverts. He believes this culvert is difficult but questioned whether the Village should take responsibility for it.

Mr. Glenn mentioned the culvert would be on the Village right-of-way and he is confident installing concrete culverts would be a lifetime fix. Trustee Chamberlain questioned what the advantage would be for the Village to take over the culvert. Mr. Glenn explained that from a control aspect, the Village would like to have proper drainage and maintenance. Mr. Huvad noted the Village should pay for the culvert directly because it is in the Village right-of-way.

Trustee Graditor mentioned the 24-inch culvert has water streaming in great speed and quantity. She questioned whether there was liability to the Village if they own it. Mr. Glenn noted the Village owns two 24-inch culverts at Whigam Road. The Village's liability would be the same as that culvert. Mr. Huvad questioned whether there was something else that would make the area safer. Mr. Glenn explained the culvert would be larger and the Village could add rain gardens to reduce the amount of water flow

Trustee Svatik amended the motion to state that the Village would own, maintain and install the culverts at 975 Whigam Road. Trustee Haber seconded the amended motion. The motion passed by the following vote:

AYES: Chamberlain, Graditor, Haber, Koomjian, Masterson, Svatik (6)

NAYS: None

7. New Business

- **Proposals for Engineering Services/Phase I Design Deerfield Road Bike Path**
Mr. Glenn, Trustee Chamberlain, Mayor Kaplan and Bruce Christensen met and Mr. Christenson suggested starting the engineering process, which is the first step necessary to get federal funding through the Illinois Transportation Enhancement Program (ITEP). ITEP selection committees put high emphasis on ready-to-go projects. Mr. Glenn asked if the County would participate in Phase I costs but Mr. Christensen felt they are already doing their part. The Village needs to move forward by doing a Phase I engineering study which includes surveys, drainage improvements and right-of-ways. Mr. Glenn noted Phase II would be the construction documents and Phase III would be the construction. ITEP funding is available for all three phases of a project. Mayor Kaplan questioned the amount of money the Village would have to spend to complete the project. Mr. Glenn explained he would not have a complete answer until the engineering study is completed but estimates 20% of the construction costs to be between \$300,000 and \$500,000. Mr. Glenn noted that Bruce Christensen is not responsible for policy; rather, that is Ann Maine's responsibility. He explained that funding would not come from the County and there are a number of factors to determine what projects get funded with grant funds. Trustee Chamberlain mentioned that green projects would be an emphasis with the bicycle path being part of it.

Trustee Haber questioned whether Village residents understand what type of path needs to be installed. He noted most residents think about the Lincolnshire paths and wanted to educate residents that the proposed path would be ten feet running adjacent to Deerfield Road. Trustee Svatik suggested staking out the proposed area for the path to show residents. Trustee Chamberlain noted their initial reaction could be, 'why does it have to be so wide'. She questioned what would be the best way to communicate with residents. Trustee Haber suggested doing a rendered drawing. Mr. Glenn cautioned against doing something on the ground because it has not worked well in the past. He suggested doing a rendering of the concept. Trustee Haber noted that small sections could be uploaded to the Internet as well. Trustee Haber noted that the Village would be spending \$90,000 and cautioned that some residents might not want it.

Trustee Graditor would like to have a bike path for residents that bike. She does not oppose it but would not use it. Trustee Graditor likes the multi-use paths that were put in Bannockburn. The trees were preserved, but it is not wide enough to be used as a bike path. Trustee Graditor asked if Riverwoods could do something like Bannockburn so there would not be any right-of-way concerns. Mr. Glenn explained they want to give

this deep consideration and questioned whether the Village wants to create something that is not bicycle safe to connect to regional bicycle facilities. Mayor Kaplan mentioned that if there were objections, it would come from residents on the south side of Deerfield Road from Portwine to Thornmeadow. Trustee Haber mentioned that some residents may not find it appealing. He believes this must be addressed before spending \$90,000. Trustee Haber would like to have renderings developed to gauge resident's interest. Mr. Huvard believes it would be helpful to also have an explanation on the website as to the proposed size. Mayor Kaplan would like an article and renderings for the next Village Voice. Mr. Huvard and Mr. Glenn will work on an article for the Village Voice. Trustee Chamberlain believes that if comments are solicited, someone should record who is calling in and the information requested. Trustee Masterson believes there should also be a Public Hearing on this.

Linda Dunn, 2920 Orange Brace asked if the Trustees would use a bike path. Trustees Haber and Masterson mentioned that Deerfield Road was rough to ride on and they would use the new bicycle path. Trustee Koomjian mentioned that there was no alternate going from Thornmeadow to Trail. Ms. Dunn believes the Trustees need to let residents know what the bike path will look like.

- 2008 Annual Financial Report

Mayor Kaplan mentioned all the Trustees have received a copy of the 2008 Annual Financial Report. Mr. Huvard made a few observations. He explained the report is required to aggregate some funds into big categories so some non-major governmental funds are included in governmental funds. Mr. Huvard mentioned the report was difficult to read because governmental funds have many activities included. He noted that under the General Fund, revenues collected were on a downward trend. Although the Village is a bit behind on revenues and up on expenditures, the Village is still in excellent condition.

Trustee Svatik made a motion to accept the 2008 Annual Financial Report. Trustee Masterson seconded the motion. The motion passed unanimously.

- Ordinance approving an Amendment to a Lease Agreement between the Village of Riverwoods and Nextel West Corp.

Trustee Haber made a motion to waive the first reading of the Ordinance. Trustee Koomjian seconded the motion. The motion passed unanimously. Trustee Graditor made a motion to adopt Ordinance 09-10-21 approving an amendment to the lease agreement between the Village of Riverwoods and Nextel West Corporation. Trustee Chamberlain seconded the motion. Mr. Huvard explained Nextel would be attaching two additional antennas, each with a sub-tenant, so the Village will earn an extra \$500 per month. Trustee Chamberlain asked if the appearance would change. Mr. Huvard explained the antennas would be circular instead of rectangular. Trustee Svatik suggested letting Ravinia green know what they are going to do out of courtesy. The motion passed by the following vote:

AYES: Chamberlain, Graditor, Haber, Koomjian, Masterson, Svatik (6)

NAYS: None (0)

8. Standing Committee Reports

- Trustee Graditor presented highlights from the Building/Zoning report. She explained building and construction were slow. From September 1, 2008 thru September 30, 2008, the total construction value was \$286,217 with \$4525 generated in fees. There was one commercial remodel, one single family remodel and miscellaneous other projects. The yearly total construction value from January thru September 2008 was \$7,847,597 generating \$84,178 in fees to the Village. From September 1, 2009 thru September 30, 2009, the total construction value was \$78,950 with \$1206 in fees generated to the Village. The projects were all small, miscellaneous construction projects. The yearly total construction value from January thru September 2009 was \$3,156,603 generating \$38,362 in fees to the Village.

Trustee Graditor presented highlights from the Tree Report and mentioned from November 2008 thru September 2009, 16 trees were removed and nine trees were replaced. The Village collected \$16,022 in mitigation fees. She noted the Village is seeing more remodels. This report does not include the loss of trees is due to Dutch Elm disease.

9. Adjournment

There being no further business or discussion, Trustee Graditor made a motion to adjourn the meeting. Trustee Chamberlain seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Graditor, Haber, Koomjian, Masterson, Svatik (6)

NAYS: None (0)

The meeting was adjourned at 10:02 PM.

Respectfully submitted,

Jeri Cotton

Village of Riverwoods
Board of Trustees
September 15, 2009

In Attendance:

Cheryl Chamberlain
Sherry Graditor
Rich Koomjian
Bruce Masterson
William Svatik

Absent was:

William Kaplan, Mayor
Michael Haber
Nancy Morten, Clerk

Also Present:

Bruce Dayno, Police Chief
Patrick Glenn, Village Engineer
Bruce Huvad, Village Attorney
Russ Kraly, Director of Community Services
Jack Siegel, Village Attorney
Rob Ugaste, Assistant Fire Chief

Call to Order: 8:00 PM

In the absence of Mayor Kaplan, Trustee Graditor made a motion to nominate Trustee Svatik to act as President Pro Tem. Trustee Masterson seconded the motion. The motion passed unanimously.

1. Approval of Minutes

Trustee Chamberlain made a motion to approve the minutes from the September 1, 2009 Board of Trustees meeting. Trustee Graditor seconded the motion.

Trustee Graditor noted there was a motion for a First Reading on video gaming, but it was not reflected on the cover sheet. Trustees Chamberlain and Koomjian made minor corrections. The motion passed unanimously.

2. Engineer's Report

Village Engineer Pat Glenn presented highlights from the Engineer's Report dated September 15, 2009. Mr. Glenn mentioned the 2009 Roadway Maintenance at Indian Trails and Hiawatha Woods was complete and the additional restoration would be completed next week. He mentioned the 2010 Roadway Maintenance Project at Saunders Road has been reviewed by various Department bureaus and they have also commented on the "pre-final" plans. The schedule is still for a January 2010 letting with construction in early spring. The final plans need to be ready for submission to IDOT on October 19, 2009.

Mr. Glenn met with Lake County Department of Transportation staff and consultants on the Deerfield Road Bicycle Path from the Des Plaines River to Thornmeadow. This segment of the path has been approved for Federal funding with a proposed letting of spring 2010. The path will utilize a new, precast bridge over the Des Plaines River and will also run on an elevated boardwalk approximately 300 feet west and 450 feet east of the bridge, to minimize floodplain fill and wetland impacts. There will be significant tree removals in the vicinity of the bridge, boardwalk and compensatory storage area west of bridge. Mr. Glenn mentioned the foundations for the bridge and boardwalk would also be very close to the existing water main serving properties west of the river. He is working with LCDOT to avoid damage to the water main as well as potential future costs during repairs or maintenance due to the proximity of the foundations.

Mr. Glenn noted the second segment of the Deerfield Road Bike Path will span from Thornmeadow to Saunders. There is a project "kick-off" meeting scheduled for Monday, September 21, 2009 with LCDOT and IDOT to establish the scope of the Phase I study.

Mr. Glenn mentioned that he contacted the Cook County Highway Department regarding Mr. Ken Ashman's request to add pedestrian/bike crossing at the intersection of Lake Cook Road and Portwine. CCHD indicated that a crossing would require pushbuttons and pedestrian signals on at least one leg of the intersection. Mr. Glenn mentioned they were still trying to determine what pedestrian/bike improvements or accommodations would be required to get the pedestrian/cyclist from the road to the pushbutton and align with the crosswalk. He is working on getting answers on how this can be accomplished.

Mr. Glenn mentioned they would be installing plant identification signs at the Village Hall Rain Garden that are similar to the identification signs for the other plants in and around the parking lot. Mr. Glenn noted he was working with the County to get matching funding.

Mr. Glenn noted the Army Corps of Engineers plans for Reservoir 27 were out for bid with an award scheduled for the end of September. The Corps has performed a preliminary analysis of opening the second, 30-inch bypass culvert, but is holding on any further analysis pending SMC and IDNR review to establish regulatory criteria. The Corps has also agreed to work with Bannockburn regarding the placement of excavated material to facilitate efforts by Bannockburn and the Forest Preserve to create a public passive recreation area north of the Reservoir and south of Duffy Lane.

3. Police Department Report

Chief Bruce Dayno listed the police activity since the September 1, 2009 Board of Trustees meeting. He explained there were one 911 hang up, nine accidents, 22 alarms, five complaints about animals, nine fire department assists, three other agency assists, two crime prevention notices, one criminal damage to property, two disputes, one driving complaint, one DUI arrest, one fraud, one ILEAS call out, two vehicular or residential lock outs, one missing person, three motorist assists, two parking complaints, seven suspicious circumstances, one theft and nine case reports. There were 95 traffic stops with 55 persons issued 65 citations.

Chief Dayno mentioned the department participated at the Police Expo at Hawthorn Mall and distributed a lot of information and toys. There were a number of police departments represented at this event.

4 Fire Department Report

Assistant Chief Ugaste mentioned this month had a slow start. The call volume within the Village of Riverwoods through September 14, 2009 included three fire calls, two car accidents, six paramedic calls and one other call for a total of 12 calls so far this month.

President Pro Tem Svatik mentioned that Mayor Kaplan spoke about an article he read about 12 lead EKG Monitors in ambulances. Assistant Chief Ugaste explained that two of the fire engines at the LRFPD and the heavy rescue squad carry 12 lead EKG monitors/defibrillators along with a full compliment of paramedic equipment. He believes it makes a big difference in the safety of Riverwoods residents.

Assistant Chief Ugaste noted there would be an open house and blood drive on October 3, 2009 at the Lincolnshire Station 51 from 11 – 3. The LRFPD will also participate in the Breast Cancer Awareness Pink Ribbon Tour. The Pink Ribbon fire truck will be at the BBQ on October 24, 2009 at Westfield Mall and the LRFPD will wear pink shirts to show their support for breast cancer survivors and awareness on October 25, 26 and 27.

Assistant Chief Ugaste was pleased to announce that the SWALCO permits were approved and the LRFPD was hoping to receive household hazardous waste starting in October at the Lincolnshire station.

5. Village Attorney Report

Village Attorney Bruce Huvad mentioned the Plan Commission would continue their discussion on Deer Fences at their next meeting which will be held on October 8, 2009. He noted he has also started to collect information on wind energy systems.

6. Comments by the President

- Well Report
Director of Community Services Russ Kraly mentioned the well report looked good overall.
- Northbrook Water
President Pro Tem Svatik mentioned the Village saved \$332,237.43
- Passing of Ethel Untermyer
President Pro Tem Svatik mentioned that Ethel Untermyer passed away in her home on September 12, 2009 due to heart failure. Mrs. Untermyer was known in Lake County as, “Mother Nature” for her work in acquiring forest preserves and forest preserve property. There will be a memorial service on Sunday, September 20, 2009 for Mrs. Untermyer. She will be missed.

- 50th Anniversary Celebration

President Pro Tem Svatik mentioned the 50th anniversary celebration would be taking place on October 4, 2009 at Village Hall. Notice will be distributed in the Village Voice mailing later this week. There will be food, games and fun for all. The celebration is a good place to meet neighbors while celebrating this special occasion.

Trustee Chamberlain mentioned that she spoke with the NSSRA and the RRA, who will both be attending. She questioned whether they would need to bring tables.

The hayride is not available for the 50th party, but will be at the Halloween party. They are still looking for volunteers for the Halloween party.

7. Approval of Bills

Trustee Masterson made a motion to approve the bills dated September 15, 2009. Trustee Chamberlain seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Graditor, Koomjian, Masterson, Svatik (5)

NAYS: None (0)

ABSENT: Haber,

8. Old Business

- Ordinance prohibiting video gaming in Riverwoods – Second Reading

President Pro Tem Svatik mentioned that because Mayor Kaplan and Trustee Haber were not present, he would prefer tabling the second reading of the Ordinance. Trustee Chamberlain agreed, stating that she believes the entire Board should be present for further discussion on this matter.

Trustee Graditor made a motion to table the Second Reading of the Ordinance prohibiting video gaming in Riverwoods. Trustee Koomjian seconded the motion. The motion passed unanimously.

9. New Business

- Culvert Replacement at 975 Whigam

Mr. Glenn mentioned he met with the property owner of 975 Whigam, Mr. Jerry Habinak, to discuss the failure of a portion of his driveway apron. He mentioned that Village policy does not currently provide for Village maintenance of driveway aprons, except for limited replacement or resurfacing in conjunction with roadway maintenance on Village streets. Mr. Glenn believes the Village could have replaced a larger portion of his apron when Whigam Road was resurfaced in 2004 and suggested to Mr. Habinak that the Village would have the contractor performing this year's road improvement project remove and replace a larger portion of the apron within the right-of-way. This apron portion would include the failed portion and would cost about \$600. Mr. Glenn

mentioned that if it was determined that the driveway culverts failed, the repair or replacement of the culverts would be Mr. Habinak's responsibility. During their meeting, Mr. Habinak mentioned this situation warranted special consideration due to the high volume of runoff at this location and the unusually large culverts. Mr. Glenn mentioned the culverts consisted of two parallel 24-inch diameter pipes. Mr. Glenn estimates the cost to replace the culverts and restore the apron and ditch line to be approximately \$13,000. He mentioned that most residents do not have culverts the size of the culverts on Mr. Habinak's property.

Village Attorney Jack Siegel asked if the Village did anything to create the situation. Mr. Glenn mentioned the Village neither took actions to create the situation nor engaged in any activity to damage the driveway. President Pro Tem Svatik mentioned there was a natural waterway in the Village right-of-way on Whigam Road. Mr. Glenn recommended that if the Board considers making these repairs, they would be taking a step back from the policy that culverts and driveways are not the Village's responsibility. He requested some direction on where to draw the line. In addition, if the Board authorizes pavement work, he would request authorization to repair or replace the culverts if deemed necessary. Mr. Glenn believes this is more policy than an engineer's recommendation. Village Attorney Huvard mentioned the policy was that the Village does not deal with driveways or culverts on Village streets or private property. Mr. Habinak mentioned the flow of water has accelerated over the past 20 – 30 years. He believes the cumulative impact with regards to construction has reached a point where the volume of water is unusual. Trustee Masterson questioned whether there were other driveways on Whigam that have a similar situation. Mr. Glenn explained there was only one other location in the Village that has a private driveway with two 24" culverts. He believes this is a unique situation. Mr. Glenn noted there were a number of properties with individual 24" culverts and there were about half a dozen larger culvert installations that are private. He mentioned this was the largest culvert on a private driveway in Riverwoods.

Mr. Siegel questioned whether this would set a precedent. Mr. Glenn noted that it is probable that other culverts and driveway aprons would fail. Trustee Chamberlain questioned who would be responsible if this were on a County road. Mr. Glenn mentioned that the County states they do not have a hard fast rule; however, if a residential property owner is doing driveway work or if damage is due to their own equipment, it would be the owner's responsibility but the County maintenance staff would come out and replace it. Mr. Glenn noted the County's position is different than any Municipality.

Trustee Koomjian questioned whether the pair of 24" culverts was serving a much larger area than Mr. Habinak's property. Mr. Glenn mentioned that a much larger area drains in front of Mr. Habinak's house. He noted that Mr. Habinak paid for the culvert installation. Trustee Graditor asked if Mr. Glenn knew which culverts were providing drainage for massive areas. Mr. Glenn explained that they do not have numerical data but could estimate by using the diameters of the culverts. He noted that standard culverts

were 12" – 15" in diameter and the tabulation could be based on the size of the culverts. President Pro Tem Svatik mentioned there was a map showing water movement in the Village. Mr. Glenn has a copy of that map but noted that there were certain areas within the Village that were not included in the map. There is updated technology that can create an enhanced map, however.

President Pro Tem Svatik questioned whether the topography changes due to home construction have exacerbated the situation. Mr. Glenn mentioned there has been a lot of construction and feels it would be difficult to believe that has not had an impact on the culvert.

Mr. Glenn discussed the scope of the potential project. He noted that the pavement resurfacing would be pretty small but if the culverts needed to be replaced, that could cost money. Mr. Glenn noted that there was a growing hole in Mr. Habinak's driveway. At the very least, he believes the Village should send in a contractor to fill the hole until the Board comes up with a decision.

Mr. Habinak explained that over the past 37 years, he has put in five culverts. He noted the initial culvert was 18 inches in diameter. Mr. Habinak explained that a lot of water has been redirected off Portwine to his house. On the west side of Whigam, there are homes with 12" – 18" culverts because there is not a lot of running water. Mr. Habinak mentioned that the water has caused his property to erode, which is also an expense. He noted the creek that was four feet wide is now 16 feet wide. Mr. Habinak does not believe it is his responsibility to put in a sixth culvert.

Trustee Graditor asked if the driveway issue would be fixed if the culvert were repaired. Mr. Glenn explained the driveway has concrete headwalls on both sides. He suggested replacing both metal culverts with concrete culverts to fix the problem and meet Village code.

Trustee Koomjian asked Mr. Glenn to provide a recommendation on different criteria with the costs, but not get into the policy. Mr. Glenn would give some guidance based on what other Villages do but would not be comfortable addressing the policy. President Pro Tem Svatik suggested Mr. Glenn, Mr. Kraly and Pat Walsh work together on finding a resolution that will make everyone happy.

Trustee Masterson was empathetic but expressed concern about the Village taking on new obligations. He believes this would set a precedent in the Village and could be a large financial undertaking. President Pro Tem Svatik believes the problem is excessive and suggested that the Village could replace the sixth culvert if a homeowner has already replaced five culverts.

Mr. Siegel explained there was an underlying legal problem; namely, how much of Village funds could be used on private property. This would use public money to benefit private property. He suggested determining whether this is appropriate.

Mr. Habinak wants to be treated like other residents in Riverwoods. He asked the Village to look at the amount of water that is being pushed through his property and how much disintegration has occurred. That will show this situation is unique and the Village would not be setting a precedent. Mr. Habinak cannot believe he is expected to replace the culvert. He believes his situation is abnormal. Mr. Habinak noted there were other problems that he has not chosen to address. In addition, this is a legal issue because if someone falls and gets hurt, it could be a major issue.

Mr. Siegel asked if the issue was a result of poor engineering. Mr. Glenn looked at the situation closely and does not believe it is caused by poor engineering. He is struggling with the geography and topography of the land but does not see any evidence of deliberate or inadvertent diversion of water. Mr. Kraly added that it is caused by nature and time.

Trustee Koomjian mentioned that Mike Clayton from the Vernon Woods Homeowner's Association was interested in obtaining a grant on hydrology. Mr. Glenn explained that he has not discussed this with Mayor Kaplan. He believes if the Village would participate in a drainage study, it would make more sense if it was not limited to specific association boundaries. He would rather engage in a study based on watershed boundaries. Mr. Glenn noted that last September there was a lot of flooding in nearby communities. Mr. Glenn suggested performing an analysis or study to determine the problem.

10. Discussion

- **Green Conference**
President Pro Tem Svatik mentioned that he, Mayor Kaplan, Trustee Chamberlain, Trustee Koomjian and Mr. Kraly will all be attending the Green Conference in Oak Brook on September 30, 2009 from 9 am to 4 pm. He suggested the possibility of carpooling.
- **Before the Wells go Dry Conference**
Trustee Svatik encouraged homeowner's associations to participate in this conference that will take place on October 13, 2009 from 8:00 to noon in downtown Chicago.

11. Adjournment

There being no further business or discussion, Trustee Graditor made a motion to adjourn the meeting. Trustee Koomjian seconded the motion. The motion passed unanimously.

The meeting was adjourned at 9:12 pm.

Respectfully submitted,

Jeri Cotton

Village of Riverwoods
Board of Trustees
September 1, 2009

In Attendance:

William Kaplan, Mayor
Cheryl Chamberlain
Sherry Graditor
Michael Haber
Rich Koomjian
Bruce Masterson
William Svatik

Also Present:

Bruce Dayno, Police Chief
Patrick Glenn, Village Engineer
Bruce Huvad, Village Attorney
Russ Kraly, Director of Community Services
Nancy Morten, Village Clerk
Hal Roseth, Village Treasurer
Jack Siegel, Village Attorney
Rob Ugaste, Assistant Fire Chief

Call to Order: 8:02 PM

1. Approval of Minutes

Trustee Masterson made a motion to approve the minutes from the August 18, 2009 Board of Trustees meeting. Trustee Chamberlain seconded the motion. Trustee Svatik said the minutes reflected a minor correction on page one and would like it changed to read a minor change stating there were five others at the meeting. Trustee Chamberlain would prefer a summary of the engineer's report be included in the minutes. She also added the phrase, "which serves to cut costs" on page six in middle of paragraph three. Trustee Chamberlain and Trustee Koomjian also corrected typographical errors. The motion passed unanimously with Trustee Koomjian abstaining.

2. Don Falls

Don Falls mentioned the Village has participated in the CCI program for the past several years. He had additional plats drawn up so the Village could complete stage four. Effective October 1, the governor has asked that the unit that works with local governments be disbanded due to budgetary issues. He asked the Village to call him if he could be of any assistance. Although the CCI program has ended, the staff will be available to answer questions. The purpose of the CCI program was to give communities the opportunity to link with someone in Springfield to get information and get projects moving. Mr. Falls will still be there to assist Riverwoods and find answers and people to assist the Village.

Mr. Falls presented a certificate to the Board of Trustees for what they have accomplished. The Village is still talking about open space, trails and bike paths and is progressing and continuing to grow and do great things. Riverwoods will be celebrating their 50th anniversary.

3. Bill Svatik 20 Year Anniversary as Trustee

Mayor Kaplan congratulated Trustee Bill Svatik on his 20-year anniversary serving the Village as Trustee. He noted Trustee Svatik was on the Plan Commission prior to being elected as a Trustee.

4. Consultants

- Gehwalt Hamilton
Village Engineer Pat Glenn mentioned the Hiawatha/Indian Trails project paving should be completed by the end of the week. The clean up work should be completed next week.

Deerfield Road Phase I Study

Mr. Glenn mentioned that he met with Mayor Kaplan and Trustee Chamberlain with Lake County to discuss how the Village could best move forward on a bike path to cover the 'missing link' area between what the county has completed around Saunders and Deerfield and what the county is proposing between the Des Plaines River Trail and Thornmeadow. It is on the Village's long-range bike plan and they are trying to find the best way to move it forward and position the project to get outside funding. The county suggested the Village perform a Phase 1 Engineering Study, which is all the preliminary work to determine the design elements, right-of-way requirements and drainage improvements. The Phase I Engineering Study will stop just short of construction documents and scopes the project. It is a necessary first step to positioning the project for federal funding. Mr. Glenn started putting together an engineering scope. He spoke with Bruce Christianson at Lake County Department of Transportation, who stated that a Phase 1 Study would need to be approved by IDOT. Mr. Glenn asked Mr. Christianson if the county could help share the cost of the Phase 1 Study. He hopes to meet with the State before the next Board of Trustees meeting.

Mr. Glenn met with Mayor Kaplan and the Army Corp of Engineers on August 25, 2009. They are proposing modifications to the Bannockburn Reservoir (#27). The reservoir was constructed in the early 1990s. The Village has believed, since the mid 1990s, that the reservoir was improperly constructed which caused increased upstream flooding in Riverwoods. In 1996, the Village did a lot of hydraulic remodeling and came up with solutions to modify the reservoir to provide benefits to Riverwoods and Deerfield. The Village put together a report stating the surveys indicated some of the surveys did not agree with the plans for the reservoir and gave it to the Army Corp of Engineers. The Army Corp of Engineers contacted Mr. Glenn inviting him to have a meeting about the modifications they were proposing for the reservoir. Their documentation noted that the Village of Riverwoods flagged problems with the reservoir in 1999 and they confirmed

those problems in 2000. In 2009, they have funding available to fix the problems with the reservoir. Mr. Glenn, Mayor Kaplan, the Villages of Deerfield and Bannockburn, the Union Drainage District, Lake County Stormwater Management and the Army Corp of Engineers met about the project. He mentioned at the meeting that their modeling from 1996 indicated that if a 60" culvert were installed instead of two 30" culverts, it would benefit everyone. Mr. Glenn mentioned this was the second time the Corp was going to modify the reservoir to fix it. He was a bit uneasy that the Corp's modeling was good and asked that Lake County Stormwater Management also review the modeling to ensure it was correct. Deerfield had concerns that the modifications would not adversely affect their residents. Bannockburn had suggestions about how the moved dirt could be handled, as the reservoir was located in Bannockburn. Mr. Glenn believes the three communities have similar interests.

Mr. Glenn distributed meeting minutes he took as well as the meeting minutes taken by the Army Corp of Engineers. He mentioned the Army Corp of Engineers acknowledged they would model the additional culvert modifications but would not guarantee those improvements would be done at this time. At the meeting, Mr. Glenn suggested including the modifications as an alternate. He noted the Army Corp of Engineers was concerned that their funding would evaporate if it was not completed promptly. He noted the project must be awarded by the end of September or the funding could evaporate.

Mr. Glenn suggested doing everything possible to keep the project moving forward. He wants the SMC to review the modeling. Mr. Glenn mentioned the Village put forth a fair amount of resources and energy in the mid-1990s so they are trying to get the county to look over the modeling. Mr. Glenn wants to avoid putting off the project indefinitely. Mayor Kaplan mentioned that time was of the essence in this project. The Village wants the two addendums put in the bid for this project.

- Director of Community Services
Director of Community Services Russ Kraly mentioned the Village received an A rating in the community rating system for storm water management. The Village will receive a 10% reduction in flood insurance rates.
- Plan Commission Report
Village Attorney Bruce Huvad mentioned the Plan Commission would meet on Thursday September 3, 2009 to continue their discussion on deer fences.

5. Police Department Report

Chief Bruce Dayno listed the police activity since the August 18, 2009 Board of Trustees meeting. He explained there were two 911 hang ups, nine accidents, 20 burglar alarm calls, 3 complaints about animals, 11 fire department assists, four other agency assists, one dispute, four driving complaints, five DUI arrests, one harassment complaint, six vehicular or residential lock outs, 10 motorist assists, two public assists, four noise disturbances, four suspicious circumstance investigations and 10 case reports. There were 107 traffic stops resulting in 65 persons being

issued 91 citations. There are currently two houses on the house watch list that are checked regularly.

Chief Dayno mentioned the Police Department would be participating in the Illinois Department of Transportation impaired driving crackdown between August 28, 2009 and September 7, 2009. The department will also participate in the 5th Annual Lake County Law Enforcement Exposition at Hawthorn Mall on September 12 and September 13, 2009. Many of the Lake County Police Departments set up display at the mall. A lot of departments bring interesting equipment to display. The Riverwoods Police Department will discuss bicycle patrols and car seat safety.

6. Fire Department Report

Assistant Chief Rob Ugaste listed the Fire Department activity through August 31, 2009. There were five fire calls, one car accident, 27 paramedic calls and four other calls for a total of 37 calls for the month of August.

7. Comments from the President

- Update on the Village's 50th Anniversary Party
Mayor Kaplan mentioned the Anniversary Party would take place on Sunday October 4, 2009 from 1:00 – 4:00. The invitation will go out in the next Village Voice in about two weeks. There will be a barbecue. The Village will rent tables and chairs. A tent will be put up by the Police Department. Lynn Dorfman, who has done some extensive work on the history of Riverwoods, has put together professional boards on the history of Riverwoods. There will also be a big band playing for an hour and a half. Mayor Kaplan mentioned the Village needs volunteers for clean up and food.

Trustee Svatik suggested having nametags for the residents. He also believes the street or address should be included on the nametag. Mayor Kaplan suggested making the nametags in advance, when people respond. Trustee Svatik suggested the police and fire departments put forth small displays with handouts and badges for children. He also suggested having a hay ride. Trustee Svatik asked whether children's games would be considered. Mayor Kaplan suggested speaking with Ms. Hadley about the games, because she was coordinating the party. Trustee Svatik questioned whether relatives and/or friends were invited. Mayor Kaplan said they were. Trustee Svatik suggested having information tables for the RRA, NSSRA, Theater in the Woods and the DBR Chamber of Commerce. He also suggested having a screen set up for the Bears game.

8. Old Business

- Second Reading of an Ordinance 09-8-19 establishing a moratorium on the construction, installation and operation of wind energy systems in the Village of Riverwoods.
Trustee Graditor made a motion for the second reading of the Ordinance. Trustee Svatik seconded the motion. Trustee Chamberlain suggested that because a sunset provision

was included in the Ordinance, she would like Mr. Kraly to give a monthly report on the progress of the Wind Energy Task Force. The motion passed by the following vote:
AYES: Chamberlain, Graditor, Haber, Koomjian, Masterson, Svatik (6)
NAYS: None (0)

- First Reading of an Ordinance prohibiting Video Gaming in Riverwoods. Trustee Koomjian made a motion for the first reading of the Ordinance. Trustee Chamberlain seconded the motion. Mayor Kaplan referenced a Chicago Tribune editorial from August 21, 2009 as well as a copy of the Illinois Municipal League Video Gaming Act. Village Attorney Siegel anticipates Arlington Heights and Evanston adopting a prohibition on video gaming as well. Trustee Chamberlain noted that in the Video Gaming Act, the money could go outside Riverwoods and outside of the State. The first reading passed by the following vote:

AYES: Chamberlain, Graditor, Koomjian, Kaplan (4)
NAYS: Haber, Masterson, Svatik (3)

9. Visitors wishing to address the Board

- Charles Norwich, 680 Portwine Road, requested the Village Engineer do a quick study of his property because the entire lawn is under water within four feet of his front door when there are heavy rains. He has lived in Riverwoods for 13 years and has never had a problem until this year. Mr. Norwich believes the issue is the larger homes that have been developed on Hazelnut and Cherry. He believes the creek water goes under Portwine and dumps into the creek running through his property. Mr. Norwich believes the culvert that goes under Portwine is undersized for the amount of water. Mr. Glenn was more concerned with the area west of Portwine and east of Juneberry because there is an enormous amount of water that passes through.
- Ken Ashman, 2801 Orange Brace, mentioned that when bicycle or pedestrian traffic is attempting to cross Lake Cook Road from south Portwine, they cannot trip the light. He believes there needs to be a pedestrian light so non-vehicular traffic can cross Lake Cook Road. He does not believe not having a pedestrian light prevents people from crossing; rather, he believes not having a pedestrian light prevents people from crossing safely.

Trustee Chamberlain mentioned one of the issues is that the light is controlled by Cook County and they would have to be involved in any additions. Mr. Glenn noted there were no defined pedestrian crosswalks. He will ask the county, but does not believe the County would warrant allowing a pedestrian to cross where there are no facilities. Mayor Kaplan suggested requesting a bicycle signal rather than a traffic signal, because there are nearby bicycle paths.

10. New Business

- Rick Small – Liability Insurance

Rick Small is the Insurance Consultant for the Village. Mr. Small mentioned the Village's insurance is with the Illinois Municipal League and has been there for four years. He attended the Illinois Municipal League annual meeting where they discussed changes in the program. He mentioned they are starting to become more professional rather than just servicing municipalities. They are implementing more risk management and the program is becoming more sophisticated. Mr. Small mentioned the Illinois Municipal League has provided new brochures on tree removal, risk management, etc. to minimize the risk of the association. One of the things they are implementing is that when there is a non-Village function at the Village Hall, they are requiring the non-Village entity to provide insurance because they are not a municipal organization. The problem is that there are many entities that come into the Village that do not provide insurance. The Illinois Municipal League has a program for single event policies which would cost the non-Village entity \$100 per event. That becomes cost prohibitive for organizations that hold multiple events.

Trustee Haber asked whether the Village's policy has exclusions. Mr. Small mentioned the Village would be back charged if they audit Riverwoods. He noted there was a new management team at the Illinois Municipal League, that are more insurance savvy. Mr. Small spoke with Mr. Huvard and mentioned that the RRA has general liability insurance and members of the RRA could get a certificate. Mr. Huvard believes this could invigorate the RRA and possibly improve their funding. Mr. Small mentioned the Illinois Municipal League is trying to protect the membership of all of the entities. Trustee Haber believes there is a disconnect because there should be blanket coverage available for occasional use of a Village facility by Village residents. Mr. Small mentioned that the Deerfield Senior Center has a statement on the Village website that requires an agreement by the person renting the facility to hold harmless and indemnify the Village against any liability claim. He does not know if there is additional insurance required by the resident. Chief Dayno mentioned that when he was with Highland Park, the Police Department had a meeting room that they allowed the public to use. The resident needed to sign a hold harmless agreement and have proof of insurance. He did research at that time and that was what a number of towns required.

Mayor Kaplan suggested looking into purchasing a standard liability policy. He directed Mr. Small to look into a general liability policy.

- **Parents, the Anti Drug Proclamation**
Mayor Kaplan received an email from Deerfield Mayor, Harriet Rosenthal, inviting Riverwoods to adopt an Anti Drug Proclamation. The Trustees voted unanimously to adopt the Anti Drug Proclamation.
- **Census Proclamation**
Trustee Svatik made a motion to participate in the 2010 Census. Trustee Graditor seconded the motion. The motion passed unanimously.

11. Standing Committee Reports

- Roads/Park/Bike/NSSRA/Forestry

Trustee Chamberlain spoke with Chuck Stewart. She noted now is the time for residents to look for gypsy moth egg masses and call into Cheryl Hadley. Next month, they will discuss an overall plan for gypsy moth. Ms. Hadley would send out a spreadsheet so the issues can be documented.

She noted that emerald ash borer is a problem coming our way. She believes the Village should start looking at this before it becomes a problem. She questioned at what point a private problem becomes a public problem. She questioned whether the Village should give residents monetary assistance to help. Trustee Chamberlain mentioned that many members from the RRA Safety Bike Path Committee were present because they were interested in the Deerfield Road bicycle path. She appreciated them showing their interest.

- Building/Zoning

Trustee Graditor presented her building report. She explained that from August 1, 2008 thru August 31, 2008, there were one single family residence, one addition and one miscellaneous project with a total construction value of \$1,210,680 which generated fees of \$12,850. From August 1, 2009 thru August 31, 2009, there were small miscellaneous construction projects, one addition and one remodel with a total construction value of \$345,750 generating fees of \$2618. The yearly total construction values from January 1, 2008 thru August 31, 2008 were \$7,561,380 and the Village generated fees of \$79,653. From January 1, 2009 thru August 31, 2009, the total construction value was \$3,077,653 and the generated fees were \$36,404.

Trustee Graditor mentioned the Village was not seeing growth this year. Mayor Kaplan noted there were 17 homes sold in Riverwoods with most of those sales being foreclosures, short sales or large homes that have been significantly reduced in price. Trustee Graditor mentioned Riverwoods was not different than other communities.

- Drain/Solid Waste/Environment

Trustee Koomjian mentioned that SWALCO has been pushing for a disposal technique for plastic bags. Jewel, Sunset Foods and other stores in Lake County are part of a pilot program that will be investigated to see if it should be rolled out state-wide.

Trustee Koomjian noted that Governor Quinn signed legislation that the IEPA should regulate the disposal of pharmaceutical materials and the locations need to be publicized. He noted SWALCO already handles this disposal and publicizes it on their website.

- Finance/Soil/Water

Trustee Svatik mentioned the seniors are starting their monthly meetings tomorrow. There will be a DBR golf outing in two weeks at the Deerfield Golf Course.

12. Discussion

- Mayor Kaplan mentioned the next Board of Trustee meeting would be held on September 15, 2009 at 8:00 PM.

12. Adjournment

There being no further business or discussion, Trustee Graditor made a motion to adjourn the meeting. Trustee Masterson seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Graditor, Haber, Koomjian, Masterson, Svatik (6)
NAYS: None (0)

The meeting was adjourned at 9:22 PM.

Respectfully submitted,

Jeri Cotton

Village of Riverwoods
Board of Trustees
August 18, 2009

In Attendance:

William Kaplan, Mayor
Cheryl Chamberlain
Sherry Graditor
Michael Haber
Bruce Masterson
William Svatik

Absent was:

Rich Koomjian

Also Present:

Bruce Dayno, Police Chief
Bruce Huvad, Village Attorney
Nancy Morten, Village Clerk
Hal Roseth, Village Treasurer
Jack Siegel, Village Attorney
Rob Ugaste, Assistant Fire Chief

Minutes taken by Jeri Cotton

Call to Order: 8:00 pm

1. Approval of Minutes

Trustee Masterson made a motion to approve the minutes from the August 4, 2009 Board of Trustees meeting. Trustee Chamberlain seconded the motion. Trustee Svatik made a minor change listing five others at the meeting. The motion passed by the following vote:

AYES: Chamberlain, Graditor, Masterson, Svatik (4)

NAYS: None (0)

ABSTAIN: Haber (1)

ABSENT: Koomjian (1)

2. Treasurer's Report

Village Treasurer Hal Roseth explained that rates continue to creep down. He mentioned the overall fund balance decreased by \$80,000 and the available funds decreased by \$10,000. The current yield in Illinois funds is 0.174%. The current investment mix has \$544,000 available. Mr. Roseth explained that he received rates this afternoon for a six-month CD, and the 'best basis' rate was 1.64%. In the CDARs program, the first batch has come due and was rolled over at a rate of 2.25% approximately two weeks ago. Mr. Roseth does not believe the Village

investments should go out farther than one year. He will get quotes and send them to Mayor Kaplan.

3. Engineer's Report

In the absence of Village Engineer Patrick Glenn, the Trustees received a copy of his report via email. There were no additional comments made.

4. Plan Commission Report

Mayor Kaplan mentioned the Plan Commission met on August 6, 2009 and sent a favorable recommendation to the Board regarding a temporary moratorium on having windmills or wind turbines in Riverwoods.

5. Police Report

Chief Dayno listed the police activity since the August 4, 2009 Board of Trustees meeting. He explained there were three 911 hang ups, two accidents, 18 alarms, ten complaints about animals, 13 fire department assists, four child safety seat installations, one driving complaint, one dui arrest, one harassment call, four residential or vehicular lock outs, one missing person, 11 motorist assists, two public assists, three noise disturbances, 10 suspicious circumstances and eight case reports. There were 90 traffic stops with 69 citations issued and 57 persons issued citations. There were 13 arrests for alcohol consumption by a minor, with 12 of those occurring in one incident and one arrest for disorderly assembly. There are currently 11 houses on the house watch list that are checked regularly.

Trustee Graditor asked if a parent was present during the party where 12 minors were arrested for alcohol consumption. Chief Dayno mentioned the mother was home with a friend and they checked the party but did not see alcohol. She cooperated with the police and he chose not to charge her. The minors were given tickets to appear in court and a judge will impose fines and/or community service.

6. Fire Department Report

Assistant Chief Ugaste listed the activity for the month through August 15, 2009. There was one fire call, one car accident, ten paramedic calls and three other calls for a total of 15 calls so far this month.

Assistant Chief Ugaste presented a SWALCO update. He mentioned they were trying to get the Lincolnshire fire station permitted as a drop-off location. They have already trained all of the staff and are waiting for Springfield to issue the permit. They want Lincolnshire to be a model for other fire departments in Lake County and possibly the State. Trustee Svatik thought the SWALCO drop-off was slated for the Riverwoods station. Assistant Chief Ugaste mentioned it would be easier to schedule drop-offs in Lincolnshire because it is better staffed.

7. Comments by the President

- Village purchase of 2640 Chianti Trail.
Mayor Kaplan mentioned the Village purchased the 2.5 acre property for \$320,000. For the record, he noted that he, or anyone related to him, did not make commission on this transaction.

Trustee Haber questioned whether the Village's insurance carrier was notified about the additional property. Mayor Kaplan said he would notify the insurance carrier.

- Northbrook Water Comparison
Mayor Kaplan explained that Trustee Svatik found a glitch in the Northbrook Water Comparison Report from last month, because the rate increase of 4.71% per thousand gallons was not included. That rate increase was imposed by Deerfield in May 2008.
- Kathy Ryg Resigning
Mayor Kaplan mentioned that Kathy Ryg has resigned as State Representative. He mentioned she did a lot for Riverwoods and he is looking forward to working with her replacement.
- John Norris Resignation
Mayor Kaplan just received an email stating that John Norris has resigned from SWALCO. Mr. Norris mentioned that in order to modify the agreement for membership on the board, unanimous agreement from all municipalities was required. The representative from Highland Park does not want any non-Board members on their Board. Mr. Norris mentioned that Trustee Koomjian would take over as the primary representative from Riverwoods and a secondary representative would be needed. Mr. Norris reminded the Board that Trustee Koomjian would not be on the Executive or Legislative committees. He mentioned he would be available to assist wherever possible.

8. Approval of Bills

Trustee Chamberlain made a motion to approve the Bills dated August 18, 2009. Trustee Graditor seconded the motion. Trustee Chamberlain asked about the bill for sign installation, because they were on private streets. Mayor Kaplan mentioned the Village would collect the money. Trustee Chamberlain asked if the Village paid for the forester and then the property owners paid the Village. Mayor Kaplan explained the Village receives a check from residents for \$50 each and pays \$50. The motion passed by the following vote:

AYES: Chamberlain, Graditor, Haber, Masterson, Svatik (5)

NAYS: None (0)

ABSENT: Koomjian (1)

9. Old Business

- Riverwoods Estates Subdivision, proposed plat amendment

Mr. Huvard researched additional information and received an email from the property owner. With the adjustment of the wetland buffer, it is unlikely that other adjustments would need to be made. There is a storm water management easement on the existing plat where the existing house is located, but there is some flexibility. The property owner was required to put overland drainage into the declaration and the structure could not be put in to obstruct the water flow. As long as no new improvements will be made, the recorded documents were not in violation of the Watershed Development Ordinance. The property would have to be brought into compliance if new improvements were made, however. He mentioned the proposed plat amendment would make it so there was no violation.

Trustee Haber made a motion to table further discussion. Trustee Svatik seconded the motion. The motion passed unanimously.

- Second Reading of an Ordinance prohibiting the existence of certain nuisances in the Village and providing remedies for violations.
Mayor Kaplan noted the Ordinance has been revised. Trustee Graditor believes the new, proposed Ordinance is more enforceable. Trustee Chamberlain asked if the only houses that appeared unmaintained were abandoned houses. Trustee Haber explained that would also include weeds. Trustee Graditor mentioned that Mr. Kraly spoke about uncut grass and weeds. Trustee Chamberlain questioned section two, number eight. She mentioned that the intention was to prohibit vacant properties from being used as vehicle storage facilities. She questioned whether it made a difference if the vehicles were being used. Mr. Huvard explained the Village already prohibits unlicensed vehicles, but this Ordinance prohibits having more than two licensed vehicles outdoors, unless they are being used by residents of the house. Mr. Haber questioned whether it made a difference if the vehicle was stored rather than parked. Mr. Huvard believes specifying outdoor parking would be preferable. Mayor Kaplan asked that the reference to stored vehicles be changed to parked vehicles. Mr. Haber mentioned someone could argue that they occupy the property and park vehicles there, but it is an accessory use to them. Mr. Huvard mentioned they were trying to make it that this is a principle residential use of the property. Mr. Haber suggested changing the wording to specify principle residential use. Linda Dunn noted there were some residents that live in Riverwoods part of the year.

Trustee Haber made a motion for the Second Reading and adoption of Ordinance 09-8-16 prohibiting the existence of certain nuisances in the Village and providing remedies for violations. Trustee Svatik seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Graditor, Haber, Masterson, Svatik (5)

NAYS: None (0)

ABSENT: Koomjian (1)

- Second Reading of an Ordinance amending Ordinance 02-8-25 for the purpose of amending the Special Municipal Services to be provided in the Village of Riverwoods Special Service Area number 19

Trustee Graditor made a motion for the Second Reading and adoption of Ordinance 09-8-17 amending Ordinance 02-8-25 for the purpose of amending the Special Municipal Services to be provided in the Village of Riverwoods Special Service Area number 19. Trustee Chamberlain seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Graditor, Haber, Masterson, Svatik (5)
NAYS: None (0)
ABSENT: Koomjian (1)

- Second Reading of an Ordinance requiring a Service Agreement when SSA Maintenance Costs include snow plowing and removal.
Trustee Chamberlain made a motion for a Second Reading and adoption of Ordinance 09-8-18 requiring a Service Agreement when SSA Maintenance Costs include snow plowing and removal. Trustee Masterson seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Graditor, Haber, Masterson, Svatik (5)
NAYS: None (0)
ABSENT: Koomjian (1)

10. New Business

- Ordinance establishing a moratorium on the construction, installation and operation of wind energy systems in the Village of Riverwoods.
Trustee Graditor made a motion for the First Reading of the Ordinance. Trustee Chamberlain seconded the motion. Mr. Huvard mentioned that Lake County was working on a model ordinance and he was relying on their expertise. He mentioned the Plan Commission held a Public Hearing on the text amendment and voted unanimously to send a favorable recommendation to the Board of Trustees on the adoption of a text amendment. Mr. Huvard was unsure if the Plan Commission recommendation had a specific date attached to the moratorium. He does not believe a date is necessary. Trustee Graditor agreed that a date was not necessary. Trustee Chamberlain mentioned the reason for the moratorium was to allow the Board time to study the issues before they come up. Attorney Siegel agreed that moratoriums are imposed while studies are being made. Trustee Haber believes a date is necessary, but suggested making the date long enough so it is not of concern. Mr. Siegel does not believe the date should extend more than one year. Mayor Kaplan mentioned the date could be extended if necessary and suggested putting a date of September 1, 2010 on the moratorium. The motion for a First Reading passed by the following vote:

AYES: Chamberlain, Graditor, Haber, Masterson, Svatik (5)
NAYS: None (0)
ABSENT: Koomjian (1)

- Plant Committee – Sheila Hollander request for funds

Sheila Hollander and Margie Call, co-chairpersons of the Plant Committee were present. Ms. Hollander mentioned that the Village has generously given money to spearhead projects that are in the area within the circle driveway for the past three years. Subsequently, this area has come alive. They have used the money for weeding, planting, working with landscaping crews, etc.

Ms. Hollander mentioned that last month when the rain garden was installed, they discussed a project she would like to propose. Ms. Hollander mentioned they have 140 square feet of bricks from the rain garden project. She discussed possibly using the raw materials to build a walkway from the new patio to the police station. Ms. Hollander mentioned the bricks could also be used as edging between the raised garden bed and the driveway. It can also be used under and around the existing granite bench in the main garden area. Ms. Hollander mentioned the hardscape installation for these three projects would be \$1,310. Ms. Hollander briefly mentioned two other projects she would like to work on, with the total amount for all of the projects being \$4482.50. She noted the Plant Committee could contribute 482.50 and asked for a Village contribution of \$4000.

Trustee Svatik made a motion to contribute \$4000 to the Plant Committee for work on the projects proposed at the August 18, 2009 Board of Trustees meeting. Trustee Chamberlain thanked the Plant Committee for all of their work which serves to cut costs. Trustee Haber seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Graditor, Haber, Masterson, Svatik (5)

NAYS: None (0)

ABSENT: Koomjian (1)

- Ordinance prohibiting Video Gaming in Riverwoods.
Trustee Masterson made a motion for the First Reading of the Ordinance. Trustee Svatik seconded the motion. Mayor Kaplan mentioned he had a wake up call on this issue when one of Riverwoods' resident businesses called and asked if the Village had any regulations on video gaming. The Village does not have regulations and realized this was the time to discuss it. Mr. Siegel explained this came about because a recent statute that allows municipalities and counties to opt out of allowing video gaming. Trustee Haber questioned where video gaming would be allowed. Mr. Huvard mentioned that under the statute, video gaming would be allowed in areas limited to patrons aged 21 and older. Trustee Masterson mentioned the bar area of Jimmy's Charhouse could have video gaming. Mayor Kaplan added video gaming could be in a restaurant bar or golf course.

Trustee Haber asked why the Board was not in favor of allowing video gaming in Riverwoods. Trustee Svatik thought it was pre-judged as well. Mayor Kaplan would like to discuss it. He mentioned that there are many times the Trustees do not pass Ordinances. Mr. Siegel questioned whether the statute would allow a municipality to pick and choose. Mr. Huvard noted the Village did not get an official request; rather, it was someone on a fact-finding mission. Trustee Haber is troubled that the Village does not know exactly what is in the statute and does not know how much revenue sharing

there would be. He would not be prepared to make a decision until these questions were answered.

Mayor Kaplan and Trustee Graditor were not in favor of allowing video gaming in Riverwoods. Mr. Huvad mentioned the Illinois Municipal League had three amendments which he would print out for the next meeting. Trustee Chamberlain did some research on the effects of video gaming and believes it would be harmful in general. She does not believe it would produce enough revenue to overcome the ill effects. Trustee Haber mentioned that the Village historically had tunnel-type vision which has caused them to make mistakes in the past. He noted that Riverwoods may not allow video gaming but neighboring municipalities like Deerfield and Buffalo Grove may allow it. Trustee Chamberlain noted the Board is only responsible for Riverwoods, not the neighboring communities. Trustee Haber believes people would go to the other municipalities for video gambling and do not believe the Trustees should unilaterally say no to it. Trustee Graditor mentioned that what other municipalities choose to do cannot be affected by her. She noted Riverwoods has an image and does not believe there should be gambling in Riverwoods. Trustee Svatik questioned whether slot machines were considered video gaming. Mayor Kaplan explained it is not just video poker; rather, all types of gaming would be included. Trustee Haber noted the payout would be in credits, not cash. Mayor Kaplan mentioned they would look at the possible revenues and various options, but it would be legal unless an Ordinance were passed. The motion did not pass by the following vote:

AYES: Chamberlain, Graditor (2)
NAYS: Haber, Masterson, Svatik (3)
ABSENT: Koomjian (1)

Mr. Siegel explained they could bring it up at the next meeting for a First Reading, with the additional information.

11. Discussion

- Mayor Kaplan mentioned the next Board of Trustees meeting would be held on September 1, 2009 at 8:00 PM.
- Trustee Chamberlain mentioned the NSSRA Fall fundraiser would be held on September 18, 2009.

12. Adjournment

There being no further business or discussion, Trustee Graditor made a motion to adjourn the meeting. Trustee Svatik seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Graditor, Haber, Masterson, Svatik (5)
NAYS: None (0)
ABSENT: Koomjian (1)

Board of Trustees Meeting
August 18, 2009
Page 8 of 8

The meeting was adjourned at 9:07 PM.

Respectfully submitted,

Jeri Cotton

Village of Riverwoods
Board of Trustees
August 4, 2009

In Attendance:

William Kaplan, Mayor
Cheryl Chamberlain
Sherry Graditor
Michael Haber
Rich Koomjian
Bruce Masterson
William Svatik

Also Present:

Bruce Dayno, Police Chief
Bruce Huvad, Village Attorney
Russ Kraly, Director of Community Service
Nancy Morten, Village Clerk
Jack Siegel, Village Attorney
Tony Ugaste, Assistant Fire Chief

Minutes taken by Jeri Cotton

Call to Order: 8:01 pm

1. Approval of Minutes

Trustee Masterson made a motion to approve the minutes from the July 21, 2009 Board of Trustees meeting. Trustee Graditor seconded the motion. Trustee Chamberlain and Trustee Masterson made minor corrections to the minutes. The motion passed by the following vote:

AYES: Chamberlain, Graditor, Koomjian, Masterson, Svatik (5)

NAYS: None (0)

ABSTAIN: Haber (1)

2. Consultants

- Plan Commission
Mayor Kaplan mentioned the Plan Commission would meet on Thursday, August 2, 2009 at 7:30 pm.

3. Police Report

Chief Dayno presented the police department activity since the July 21, 2009 Board of Trustees meeting. He mentioned there was one 911 hang up, three accidents, ten alarms, three complaints about animals, 13 fire assists, two other agency assists, one burglary, three car seat installations,

one criminal damage to property, two domestic disputes, one driving complaint, two DUI arrests, three frauds, one harassment, four lock-outs from vehicle or residence, nine motorist assists, two public assists, nine suspicious circumstances, two thefts and 11 case reports. There were 122 traffic stops with 68 people issued citations and 78 citations issued. Chief Dayno mentioned there were eight houses currently on the house watch list that are checked regularly.

4. Fire Department Report

Assistant Fire Chief Ugaste presented the fire department activity for the month of July. He mentioned there were seven fire calls, five car accidents, 23 paramedic calls and one other call making the monthly total 36 calls. The number of calls to date were 276.

5. Comments from the President

- Well Monitoring Report.
Director of Community Services, Russ Kraly, noted there were no visible problems with the wells, but they would be reviewed again mid-month.

Trustee Svatik mentioned that Village Engineer Pat Glenn said a rain gauge would be installed and the Trustees would get regular reports on rainfall. Mayor Kaplan noted the rain gauge had not yet been installed.

- Northbrook Water Comparison
Mayor Kaplan mentioned the Village saved another \$20,000 for a total of \$209,000 so far. He received questions about lowering the water bills. Mayor Kaplan explained that the Village paid almost \$1 million for the infrastructure and did not borrow money. They are waiting for the money to be paid back before lowering the water bills. Mayor Kaplan noted there will not be any rate increases from Northbrook for seven years.

Trustee Svatik asked if the Village was still following up with the State of Illinois on the money that is due to the Village. Mayor Kaplan stated they were following up.

- Metropolitan Mayor's Caucus
Mayor Kaplan attended the Metropolitan Mayor's Caucus last Friday. He mentioned that Governor Quinn was there and spoke about the proposed state income tax increase he would like to pass. The municipalities of Waukegan and Park Ridge were complaining about the police pension funds they need to make up. Governor Quinn spoke about the video gaming bill. He anticipates a reduction of income from taxes over the next few years.

Mayor Daley spoke about health plans and pensions. He addressed the newly elected officials stating the business they are in is a business of the people. Mayor Daley urged these officials not to take things personally. He also spoke about the new video gaming bill. Mayor Kaplan does not believe the video gaming will be a big money maker for the Village. The video gaming licenses will only be given to bars or establishments with

liquor licenses. The licenses will also be given to truck stops on three acres or more. Mayor Kaplan noted the license does not only include video poker; rather, it includes all types of video games played for money.

Mayor Kaplan mentioned that red light cameras were discussed. They showed movies from the Village of Batavia and the cause of accidents was visible. There were a number of complaints, however, that this is a revenue enhancer. On the plus side, red light cameras keep traffic accidents down and bring in money. Mayor Kaplan would like to revisit red light cameras. Trustee Masterson noted the Village could not install red light cameras on Lake Cook Road as the County intends to do so. Mayor Kaplan would speak with the county commissioner.

Mayor Kaplan mentioned Senator Durbin spoke about a proposed high speed rail system going from Chicago to other areas. He also mentioned there is \$8 million in grant money available to municipalities in COPS grants for the hiring of new officers which must remain employed for at least three years.

- Lake County – Executive Summary – Proposed Highway Improvement Program
Mayor Kaplan mentioned he looked through the proposed highway improvement program. Deerfield Road is on the 20 year plan but not on the plan for 2009 to 2014. The Deerfield bicycle path from Des Plaines to Thorndale is planned for 2012. Mayor Kaplan will give the executive summary to Trustee Chamberlain.

6. Old Business

- Riverwoods Estates Subdivision, proposed plat amendment.
Village Attorney Bruce Huvad explained that Pat Glenn clarified something at the staff meeting. Even with a new house on the property, it is unlikely that the wetland buffer would need to be adjusted again. Mr. Huvad mentioned the developer would still have to supply storm water retention, and there was a notation on the map. He noted that building a new house on the property would be possible because of the wetland buffer shift.

Mr. Huvad believes the property owner is keeping all his options open and recommends approving the proposed plat amendment. He noted that anyone developing the property would still be subject to Village ordinances and may or may not need to seek another amendment.

Trustee Chamberlain asked if the note on the plat would make it obvious to people inquiring about the property. Mr. Huvad believes it should be obvious to anyone buying a sizable lot in Riverwoods that plans to build a new home on the lot. Mayor Kaplan noted that people buying lots do not always know what is going on.

Trustee Chamberlain asked if there was anything else the Village could do to make it more obvious. Village Attorney Jack Siegel explained the Village could require a written

restriction that would be recorded. Any title policy or title search would bring up the written restriction. If the Trustees were concerned that people may innocently blunder into the purchase, he would suggest requiring a written restriction. Trustee Chamberlain explained that they have been asked to make a change and believes a potential buyer should be made aware of it. Mr. Kraly believes that any architect or person going to build would check with the Village and there would be a note in those files as well. Mayor Kaplan noted that would occur after someone purchased a property. Mr. Huvarud mentioned that the recorded plat constitutes a public notice. If an attorney does not read the plat, that is another thing.

Trustee Haber questioned what the note on the plat said. Mr. Huvarud read the note on the plat. He mentioned that anyone seeing the existing house would see that it is currently in violation. Trustee Haber questioned whether the existing house was in violation or non-conforming. Mr. Huvarud explained there is a recorded restriction stating the existing property must be taken down. Trustee Haber believes that if it is not broken, why fix it. Mr. Huvarud believes he should get a declaration to answer all the questions. He suggested asking the property owner to prepare a notice of requirement for compliance of an Ordinance document as well. Trustee Haber does not understand why anything is being done. The property owner wanted this plat and has it. He believes the trustees could address any issues that arise when they happen. Mayor Kaplan suggested asking the property owner to come to the next meeting and suggested continuing further discussion at the next Board of Trustees meeting.

- Ordinance prohibiting the existence of certain nuisances in the Village and providing remedies for violations – Second Reading

Trustee Koomjian made a motion for the second reading of the Ordinance. Trustee Haber seconded the motion. The motion passed unanimously

Mayor Kaplan requested that Mr. Huvarud make an addition to the ninth paragraph on page three, stating the work knowingly before the word allows. Trustee Haber questioned how a nuisance is defined in paragraph eight. Trustee Masterson mentioned it was a circular definition. Mr. Huvarud suggested eliminating paragraph eight and believes it would be clearer. He stated that most homes have building code violations but have been grand fathered. Even homes that have been maintained can have code violations that could be considered a nuisance.

Trustee Svatik mentioned he was not prepared to vote on this Ordinance because the proposed changes were received just before the meeting.

Trustee Haber mentioned that item two on the second page would not work in Riverwoods, because plantings grow more than eight inches tall in the woodlands. Mr. Haber explained that the Village could not hold people accountable for what grows in the woodlands. Trustee Chamberlain mentioned that most properties would be in trouble, even if they were well tended. She mentioned there were a number of lots where native

plantings are allowed to grow for the purpose of privacy. Mr. Huvad questioned whether the only problem area was in Thorngate. Mr. Kraly mentioned that most of the lawns on Crestwood and Woodland have manicured lawns. You can tell from neighborhood to neighborhood which are maintained.

Trustee Masterson questioned whether the goal of the Ordinance was to take care of abandoned properties. Mr. Kraly said that was the goal. Trustee Chamberlain was unsure about the language in the Ordinance but believes there are certain overgrown areas that tend to make the properties look abandoned. Trustee Masterson believes the trigger for the Ordinance could be properties that are abandoned, vacant or closed. Trustee Haber noted that if a property were unoccupied but maintained, it would be in violation. Trustee Chamberlain mentioned that would be a problem.

Trustee Haber expressed concern because number one on the first page states that septic systems could be considered nuisances. Mr. Siegel explained the Ordinance has been sustained. Mayor Kaplan explained the Village requires septic systems to be changed when properties are sold. Mr. Huvad added that there were some areas that are required to connect to sewer systems. This verbiage creates a conflict. Mayor Kaplan suggested continuing further discussion on this Ordinance to the next meeting.

Mr. Corn questioned who would determine if something were a nuisance. Mayor Kaplan explained that Mr. Kraly or the police department would make the determination, depending on the violation. Trustee Masterson mentioned others could report nuisances as well.

7. New Business

- Ordinance amending Ordinance 02-8-25 for the purpose of amending the Special Municipal Services to be provided in the Village of Riverwoods Hiawatha Woods Special Service Area No. 19 – First Reading

Trustee Haber made a motion for the first reading of the Ordinance. Trustee Masterson seconded the motion. The motion passed unanimously.

Mr. Huvad explained the Ordinance would allow the Village to provide snow plowing and removal services in Hiawatha, provided the Village have a service agreement. He noted the homeowner's association was also reviewing the proposed Ordinance. Mr. Huvad mentioned the Village was in a position to adopt the Ordinance at the next meeting, because petitions from at least 60% of the property owners in the Special Service Area were received. He noted a Public Hearing was held on June 2, 2009 and the petitions were returned within the 60-day period.

Trustee Chamberlain questioned some of the verbiage in the Ordinance. Mayor Kaplan explained that was from the original Ordinance, which is being amended. Trustee

Masterson suggested deleting the incorrect verbiage. Trustee Haber noted the original Ordinance had a tax levy attached. Mr. Huvard added that bonds have also been issued.

The motion passed by the following vote:

AYES: Chamberlain, Graditor, Haber, Koomjian, Masterson, Svatik (6)
NAYS: None (0)

- Ordinance requiring a Service Agreement when SSA maintenance costs include snow plowing and removal – First Reading

Trustee Masterson made a motion for the first reading of the Ordinance. Trustee Koomjian seconded the motion. The motion passed unanimously.

Trustee Koomjian mentioned that paragraph f was difficult to read. Mr. Huvard said he would look at it for the next meeting.

8. Standing Committee Reports

- Roads/Parks/Bike/NSSRA

Trustee Chamberlain explained she received a few emails asking about the bicycle path on Deerfield Road. She mentioned she and Rich Koomjian met with Chuck Stewart. They were talking about developing a plan for gypsy moth spraying and evaluating a system to identify how to check for gypsy moths and make future plans on how frequently to check for gypsy moths. Trustee Chamberlain explained they also spoke about Emerald Ash Borer and possibly revising the buckthorn program to make it more accessible.

- Building/Zoning

Trustee Graditor mentioned that in the month of July 2008, there was one single-family residence, one addition and one commercial remodel. The total construction value was \$1,417,303 and the fees were \$18,579. In July 2009, the construction was small and miscellaneous. The total construction value was \$89,089 and the fees generated were \$3550.

Trustee Graditor mentioned in 2008 year-to-date, the total construction value was \$6,350,700 and the fees generated to the Village were \$66,803. In 2009 year-to-date, the total construction value was \$2,731,903 and the fees generated were \$33,786.

Trustee Graditor noted that what is happening in Riverwoods is the same as what is happening throughout the country. She noted that people are just not building.

- Drain/Solid Waste/Environment

Trustee Koomjian mentioned he attended the Plan Commission meeting. Mr. Huvad summarized by saying that the word everyone is using is deer. The Environmental Committee discussed this and would like to learn what they can about the floral environment and deer. The committee would bring a white paper to a future Board meeting.

- Finance/Soil/Water
Trustee Svatik, Mayor Kaplan, Mr. Huvad, Trustee Masterson and Susie Crohn met with auditors for a preliminary draft of the 2008 financial statement.

9. Executive Session

At 8:53 pm, Trustee Masterson made a motion to go into Executive Session for the purpose of personnel in section 2(c)1. Trustee Haber seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Graditor, Haber, Koomjian, Masterson, Svatik (6)

NAYS: None (0)

10. Next Regular Meeting

The next regular meeting of the Board of Trustees meeting will be held on August 18, 2009 at 8:00 PM.

11. Adjournment

Trustee Haber made a motion to adjourn the regular session. Trustee Masterson seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Graditor, Haber, Koomjian, Masterson, Svatik (6)

NAYS: None (0)

The meeting was adjourned at 9:20 pm.

Respectfully submitted,

Jeri Cotton

Village of Riverwoods
Board of Trustees
July 21, 2009

In Attendance:

William Kaplan, Mayor
Cheryl Chamberlain
Sherry Graditor
Rich Koomjian
Bruce Masterson
William Svatik

Absent was:

Michael Haber

Also Present:

Bruce Dayno, Police Chief
Pat Glenn, Village Engineer
Bruce Huvad, Village Attorney
Russ Kraly, Director of Community Service
Nancy Morten, Village Clerk
Hal Roseth, Village Treasurer
Jack Siegel, Village Attorney

Minutes taken by Jeri Cotton

Call to Order: 8:00 pm

1. Approval of Minutes

Trustee Graditor made a motion to approve the minutes from the Public Hearing for Hiawatha Woods SSA#19 Amendment on June 2, 2009. Trustee Svatik seconded the motion. The motion passed by the following vote:

AYES: Graditor, Koomjian, Svatik (3)

NAYS: None (0)

ABSTAIN: Chamberlain, Masterson (2)

ABSENT: Haber (1)

Trustee Svatik made a motion to approve the minutes from the Board of Trustees meeting on July 7, 2009 as submitted. Trustee Graditor seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Graditor, Koomjian, Masterson, Svatik (5)

NAYS: None (0)

ABSENT: Haber (1)

Trustee Graditor noted that she stated at the last Board of Trustees meeting that Ryerson had four rain gardens but in actuality, they only have two rain gardens.

2. Treasurer's Report

Village Treasurer Hal Roseth explained the overall fund balances increased substantially in June by \$536,000. The increase was primarily due to the short term receipts from the SSA's, which will be disbursed as payments on the bonds that were used to fund the projects. The current Illinois funds rate is at 0.182% and the approximate balance in IPTIP funds is \$8 million.

Mr. Roseth mentioned he received the prospectus and registration information on the IMET fund, which is a direct competitor of Illinois funds but is more competitive and outperform Illinois funds slightly. The holdings are similar including federal home loans, Fannie May and Freddie Mack. Village Auditor Irwin Lyons of Miller Cooper referred this fund to the Village. Mr. Roseth will look into this, but believes it could be a good investment. He noted the risk and exposure were identical to the Village's current investments, but would give the Village a little diversity.

Mayor Kaplan asked Mr. Roseth to investigate Wachovia CD's. Mr. Roseth explained Wachovia was around 2%. He noted the Village was dealing with a CD and did not go forward with it. Mr. Roseth does not know if the rates have changed but would check into it. He believes the return could be 2.25%. He will be receiving a proposal for reinvestment of funds, but wants the investments to mature within 24 months. Mr. Roseth mentioned that both IMET and Wachovia have federal farm credit bureau holdings. He thought there was a question on how the investments were held and separated.

Mr. Huvad mentioned the real difference in the other programs is the entities holding a large pool of the securities. He is not questioning whether the State of Illinois or IMET are subject to their own individual risk; rather, the difficulty is determining what would happen to the bond if something happened to the institution. Mr. Huvad presumed that someone would take possession of IPTIP or IMET.

Mr. Roseth explained he moved the \$1 million CD that was established at North Side Community Bank. They returned to the Village a check for \$750,000 and kept \$250,000 in an FDIC-backed CD in the bank.

3. Engineer's Report

Village Engineer Patrick Glenn explained the 2009 Roadway Maintenance construction at Indian Trail and Hiawatha Woods would commence next week. Notices would be distributed to the affected residents this week. He noted the Village had previously targeted a November letting for the 2010 Roadway Maintenance project at Saunders Road, with construction to commence in early spring of 2010. The plans were due at IDOT the last week of June for the November

letting. Since there is no December letting, the target letting would be January 15, 2010. Construction would still commence in the spring.

Mr. Glenn mentioned the rain garden installations were complete in all three locations, with the exception of some restoration and clean-up. Staff will be able to monitor the rain gardens as they grow. Mr. Glenn believes they turned out nice and would put together a short white paper with photographs and descriptions of what has been accomplished. Mr. Glenn encouraged residents to come and experience the rain gardens.

Mr. Glenn mentioned he met with Mayor Kaplan, Trustee Chamberlain, Zoning Board of Appeals Chair Ford, Ann Maine from the Lake County Board and Bruce Christensen from the Lake County Division of Transportation to discuss how the Village might move forward on a Deerfield Road bicycle path from Thornmeadow to Saunders. Mr. Christensen indicated that there were no near-term plans for widening Deerfield Road and that any path design would not have to take into consideration future widening. He further suggested that the best way to be positioned for Federal funding was to complete a Phase I study. Mr. Glenn would prepare a proposal for the Board's consideration at the next meeting. Trustee Chamberlain mentioned that once the Phase I study was completed, the Trustees can discuss the project with residents to determine their level of interest. Trustee Svatik mentioned that the initial plans for the widening of Deerfield Road were for 2020. He expressed concern about spending money to put in a bicycle path and having it ripped up because the road was widened. Mr. Glenn will be sending a letter to Mr. Christensen asking for clarification. He believes that if or when Deerfield Road is widened, the additional expense of modifying the path would not be extraordinary and the county would not discourage the Village from making the path.

Mayor Kaplan mentioned he met with Senator Burris' assistant who asked what they could do for Riverwoods. Mayor Kaplan mentioned three projects; a bicycle path, water and a zip code for Riverwoods.

4. Director of Community Services Report

Director of Community Services, Russ Kraly, mentioned he provided a list of 42 vacant or problem properties on July 9, 2009. He will update the list monthly. Mr. Kraly mentioned he was making headway on those properties.

Mike Corn, 3075 Blackthorn Road, asked for an explanation of a problem home. Mr. Kraly explained a problem home has junk cars, is vacant and open or has one or more various issues.

5. Police Report

Chief Bruce Dayno listed the police activity since the July 7, 2009 Board of Trustees meeting. He explained there was one 911 hang up, eight accidents, 19 alarms, seven animal complaints, 10 fire assists, three assists with other agencies, one car seat installation, five crime prevention notices, two domestic disputes, two driving complaints, two DUI arrests, two harassment calls, two residential or vehicular lock outs, six motorist assists, two public assists, one solicitor

complaint, six suspicious circumstances, three thefts, one trespass and 12 case reports. There were 81 traffic stops with 58 persons being issued citations and 68 citations issued. There are currently seven houses on the House Watch list which are checked regularly. Chief Dayno mentioned there was one arrest for criminal trespassing to real property, three arrests for damage to property, one arrest for theft and one arrest for theft over \$10,000 and under \$100,000, financial institution fraud.

Chief Dayno mentioned he had been working with Mr. Kraly on the unoccupied homes. The bicycle officer has checked these homes to determine which homes are open and create hazards.

6. Village Attorney's Report

Mr. Huvad mentioned he met with the businesses, Estonian House, The Mulch Center, Glenwood Tree and Mr. Pantle, along Milwaukee Avenue and is trying to proceed a bit further with possible annexation. The businesses showed up with more people and the Village made demands for additional documents. He will report back to the Trustees as more information becomes available.

Mr. Huvad mentioned he published a report for a Public Hearing at the next Plan Commission meeting regarding amending the Zoning Ordinance to prohibit windmills and wind turbines.

7. Comments by the President

- 2009 Environmental Leadership Conference.
Mayor Kaplan mentioned the 2009 Environmental Leadership Conference would take place on Wednesday, September 30, 2009 at the Hyatt Lodge in Oak Brook. Mr. Kraly mentioned he has already registered. Trustees Koomjian, Chamberlain and Svatik also plan to attend.
- Financial Transparency Report
Mayor Kaplan mentioned that Trustee Masterson sent a report describing the scope of work, work activity and cost for converting the Word documents to HTML, which could be easily updated at a low cost. Trustee Masterson mentioned the cost was what the Village anticipated and the work has already been completed. Mayor Kaplan asked what the monthly maintenance fee would be. Trustee Masterson would look into the monthly fee, but believed it was included in the current monthly maintenance fees.
- Update on Summer Interns
Mayor Kaplan mentioned that Monica, the Summer Intern Supervisor, has done an excellent job and he would like to recruit her for future employment. He mentioned the interns have worked on cleaning and sorting the files and the village clerk was asking the State for permission to destroy duplicate documents.

8. Visitors Wishing to Address the Board

Mr. Corn questioned how the Village and Board could get more people interested in coming to Board meetings and getting involved with the Village. He suggested putting signs in front of Village Hall announcing, "Village meeting tonight."

Mayor Kaplan mentioned that people elect officials and then they become apathetic. Trustee Chamberlain volunteered to work with Mr. Corn on getting more residents interested in attending Board meetings and getting involved. Mayor Kaplan mentioned he would welcome residents to the meetings.

9. Approval of Bills

Trustee Graditor made a motion to approve the Bills dated July 21, 2009. Trustee Koomjian seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Graditor, Koomjian, Masterson, Svatik (5)

NAYS: None (0)

ABSENT: Haber (1)

10. Old Business

- Riverwoods Estates Subdivision, proposed plat amendment
Mayor Kaplan noted there was a multi-listing service (MLS) listing for the property at 2985 Arrowwood Trail. The listing is for the property which is in consideration for a proposed plat amendment. Mayor Kaplan mentioned the property owner commented that he wanted to sell the property as is, but the listing shows new construction of a 7000 square foot home with a 2800 square foot lower level.

Mr. Glenn mentioned the proposed home would not change the proposed plat amendment, because if the plat is amended, the new property owners would have to come back to amend the plat with the new home specifications. He mentioned that anyone that develops property in a flood plain would have to provide compensatory storage. This will be part of the deed restriction. Mr. Glenn believes the owner is trying to keep his options open. He noted there was a note on the plat which makes it clear that the development may require a new deed restriction. Mr. Glenn believes the note would answer any concern that may be misconstrued by a potential buyer.

Mr. Huvard mentioned that the Plan Commission voted to send a favorable recommendation to the Trustees without the knowledge of redevelopment. Mr. Glenn mentioned that the owner wants to abrogate a portion of the easement on lot one to amend the buffer. Mr. Huvard recommended the Trustees table further discussion until the next meeting. He would like the opportunity to ask if the Board misunderstood or if the owner wanted to bring the existing house into compliance. Mr. Kraly mentioned the wetlands would need to be recalculated once the plans were submitted. Trustee Graditor believes both the Plan Commission and Trustees were misinformed. Mayor Kaplan mentioned that further discussion would be carried on at the next meeting.

11. New Business

- Ordinance Prohibiting the Existence of Certain Nuisances in the Village and Providing Remedies for Violations – First Reading

Trustee Graditor made a motion for the first reading of the Ordinance. Trustee Masterson seconded the motion.

Mayor Kaplan explained this Ordinance was in response to vacant houses in the Village. Mr. Huvar explained that most Village codes have laundry lists or nuisances, but Riverwoods just has the bare essentials. The existing code says that sewage would not be allowed to spill out to the yard. He looked for where provisions could fit into the existing code and added a list of other, relevant provisions. He mentioned that if there was a nuisance, typically there would be a civil penalty, but the Village could also decide to abate the situation and put a lien on the property for the cost of the abatement.

Trustee Koomjian asked if the verbiage in 4-2-1 about connecting any water closet to the Village sewer system was an abrupt change. He questioned whether the Village is coercing people to connect to the sewers. Mr. Huvar mentioned the sewer connection language in 4-2-1 was unchanged from the existing ordinance.

Trustee Chamberlain asked for clarification on 4-2-2, because an issue could arise if there are native plantings on the perimeter but invasive plantings that are over the height restrictions in the interior. Mayor Kaplan explained he discussed that issue with Mr. Huvar and there are areas that would not apply. Mr. Huvar explained they were trying to say that overgrown weeds do not apply in areas that have woodland. He noted they used the definition from the Woodland Protection Ordinance.

Trustee Koomjian questioned how to approach the issue of standing water in a basement. If there is a judgment against the mortgage holder (a foreclosure), the Village does not have the right to enter the building. He noted a resident could still live in the building. Mayor Kaplan mentioned that there may be a problem if the property was not vacant. He noted the current problem houses were all vacant. Trustee Koomjian mentioned that if a building appeared vacant, the Village could view public records to see if there is a judgment against the property and contact the mortgage holder to gain permission to enter. Mr. Siegel mentioned that if the owner refused or was unavailable, the Village could go to court to get a warrant if there was probable cause that there was a health or Ordinance violation. Mr. Huvar mentioned that the lenders have not been responsive without going to court. Trustee Graditor mentioned the Village could send a letter to the lender stating they intend to charge a daily fine to the owner of record, if the situation were not corrected. Mr. Kraly mentioned that if a basement needed to be pumped, the electricity would need to be turned on.

Trustee Masterson questioned whether the act of filing for foreclosure created additional costs for the Village. He suggested issuing a fee for foreclosed properties.

Mr. Corn asked about nuisances. He asked if signs along roadways could be taken down and discarded. Mayor Kaplan said they could be discarded. Mr. Corn asked if trailers in front of houses were considered nuisances. Mayor Kaplan noted there were other Ordinances on that issue. Mr. Corn asked if manure could stay in the rear of a house. Mayor Kaplan noted that manure must be removed. Trustee Masterson asked if the owners could run it through a composter. Mr. Huvad noted there could not be a noxious odor.

The motion for first reading passed by the following vote:

AYES: Chamberlain, Graditor, Koomjian, Masterson, Svatik (5)

NAYS: None (0)

ABSENT: Haber (1)

12. Discussion

Trustee Chamberlain mentioned she met with Jonathan Schlesinger, a young adult resident and discussed some volunteer opportunities he could do in the Village. Mr. Schlesinger will provide a list of service project suggestions which will be listed on the Village website. Trustee Chamberlain asked for a list of suggested, service projects.

Trustee Koomjian mentioned on the previous Board meeting, the Board authorized the Mayor to enter into a contract to purchase property, and asked if there were any developments. Mr. Huvad mentioned the Village was under contract. Mayor Kaplan added that the closing was scheduled for August 6, 2009.

Mr. Corn mentioned the Vernon Woods Association would be paving the streets, which could cause a problem for people driving on Juneberry, Orange Brace, Blackthorn and Thornmeadow. Trustee Chamberlain mentioned that information could be posted on the Village website. Trustee Graditor added that signs could be put on street entrances.

The next Board of Trustees meeting will take place on August 4, 2009 at 8:00 pm.

Trustee Graditor made a motion to adjourn the meeting. Trustee Koomjian seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Graditor, Koomjian, Masterson, Svatik (5)

NAYS: None (0)

ABSENT: Haber (1)

The meeting adjourned at 9:01 pm.

Board of Trustees Meeting
July 21, 2009
Page 8 of 8

Respectfully submitted,

Jeri Cotton

Village of Riverwoods
Board of Trustees
July 7, 2009

In Attendance:

William Kaplan, Mayor
Cheryl Chamberlain
Sherry Graditor
Michael Haber (arrived 8:05 pm)
Rich Koomjian
Bruce Masterson
William Svatik

Also Present:

Bruce Dayno, Police Chief
Pat Glenn, Village Engineer
Bruce Huvad, Village Attorney
Russ Kraly, Director of Community Service
Nancy Morten, Village Clerk
David Niedelman, Plan Commission Chairman
Jack Siegel, Village Attorney

Minutes taken by Jeri Cotton

1. Approval of Minutes - Board of Trustees meeting – June 16, 2009

Trustee Chamberlain made a motion to approve the minutes from the June 16, 2009 Board of Trustees meeting. Trustee Svatik seconded the motion. Trustee Chamberlain requested the word, "the" be added to the first paragraph on page three to read the price of oil. She also requested adding, " this was an RPC meeting, even though the bills stated it was for a CCI meeting" on page five. Trustee Chamberlain suggested adding, "Trustee Chamberlain amended the motion to consider Trustee Haber's request on page six", to explain why the subject was being discussed. She asked that the third line be removed under new business on page seven. Trustee Svatik made additions on page six, including adding the word "bending" on line one, "coupled with his (Koomjian's) lack of experience" on line two, "Trustee Svatik asked Mr. Norris where that was located. Mr. Norris replied at the fire station on Saunders Road. Trustee Svatik asked Assistant Fire Chief Ugaste if he was aware of this. Assistant Fire Chief Ugaste said he was not aware. Mr. Norris replied that the State government was slow in implementing the program." Trustee Svatik also added, " Trustee Svatik asked if the Village had received it's first nickel from this program." " Trustee Graditor advised we had not but that was due to the fall in scrap metal prices," on line six. On line ten he added that Trustee Svatik asked Trustee Koomjian whether he and Mr. Norris would both attend the SWALCO meetings. Trustee Koomjian said they would. Trustee Koomjian suggested adding that Trustee Graditor suggested

putting reflectors in the roads to facilitate the location of hydrants by the fire department to page three. The motion to approve the amended minutes passed by the following vote:

YES: Chamberlain, Graditor, Haber, Koomjian, Svatik (5)

NAYS: None (0)

ABSTAIN: Masterson (1)

2. Consultants

Pat Glenn – Gewalt Hamilton

Village Engineer Pat Glenn mentioned there would be a preconstruction meeting next Tuesday regarding the 2009 roadway maintenance at Indian Trails and Hiawatha Woods. He expects to start construction the week of July 20, 2009. Affected residents will be notified prior to construction. Mr. Glenn explained the Lake County Council of Mayors approved 11 projects for stimulus funding, including \$331,000 for the 2010 Saunders Road maintenance project. This project will have to meet Federal design and construction standards and will be reviewed and let by IDOT. He mentioned the IDOT review process typically takes 3 – 4 months from submittal of preliminary engineering plans. Mr. Glenn mentioned the Village was targeting a November letting of the project with construction to commence in early spring of 2010. Mr. Glenn believes receiving the federal funding is a win for the Village. Trustee Chamberlain asked if Saunders Road was being considered for patching in the meantime. Trustee Svatik asked if the Ravinia Green area was reviewed. Mr. Glenn replied that both would be considered.

Mr. Glenn explained the rain garden installation was complete at the Duffy Retention Pond and near the fire station. They will be starting at Village Hall tomorrow. Trustee Graditor mentioned there were four active rain gardens at Ryerson Woods.

Russ Kraly – Director of Community Service

Director of Community Service Russ Kraly attended the first Wind Energy Task Force meeting in Lake County. They discussed the benefits and pitfalls of various turbines and will draft a model Ordinance to bring back to all the Villages. They will also put together a fact sheet highlighting the most commonly asked questions. Mr. Kraly explained he will bring these tools back to the Board as he receives them. He mentioned that someone from the Energy Conservation Task Force would also make a presentation.

Trustee Svatik mentioned there were a number of windmill-type turbines in Gurnee. He questioned whether someone from Gurnee was in attendance at the meeting. Mr. Kraly explained that no one from Gurnee was present. He noted that the Village of Libertyville was currently in litigation over a wind turbine installed there, and the Village of Bannockburn Plan Commission turned down a request from a private citizen to put in a turbine.

Mr. Kraly explained that a commercial developer who is developing a new building installed the tower in Libertyville. The turbine is too close to a subdivision and there are complaints about wind, noise and sun glints that reflect the sun. He believes this will be a learning process.

Trustee Masterson asked if the Task Force was discussing horizontal, vertical and rooftop turbines. Mr. Kraly explained they were covering all types of turbines as well as the various installations.

Trustee Graditor asked if anyone from Deerfield was present. She mentioned that Deerfield was proposing a Village Green project with three horizontal turbines. They believe the three turbines will provide enough power to light the some park district events and the electrical needs of the green. Trustee Graditor believes the horizontal turbines proposed in Deerfield are fairly attractive. Mr. Kraly explained there are many turbines in the market right now. He noted some were UL approved and other companies approved other turbines. There is a lot of homework to do right now. Trustee Svatik suggested video taping the expert presentations when they come to the Task Force, so the Trustees could review the information.

Trustee Chamberlain asked how much space and what type of space is required for the turbines. Mr. Kraly explained the Task Force would discuss the space setbacks and noise levels. They will determine what would be a safe distance and what noise decibels would be acceptable.

Mr. Kraly presented a list with 25 abandoned or empty houses. Mayor Kaplan mentioned he had nine additional addresses to add to the list. Mr. Kraly explained the first five addresses on his list were full of debris and garbage. The Village is working with the property owners to clean up the properties. He noted that one home was the fire-damaged house on Meredith.

Mr. Kraly explained he has received phone calls from some neighbors about overgrown weeds on various properties. In one case where the property had been taken over by a bank, he called the bank but their representative said they would not do anything.

Trustee Masterson commented that many communities were taking actions to do something about the unkempt properties. Mr. Kraly explained the Board must pass an Ordinance authorizing something to be done or it will just get worse. Trustee Koomjian asked if the legal status of the properties was known. Mr. Kraly explained most of the properties were being foreclosed on. Mr. Koomjian asked if the Village should increase enforcement. Mayor Kaplan explained the properties are unoccupied homes. They are not necessarily abandoned. He believes Mr. Kraly is suggesting cutting the lawns once or twice a season, so it looks presentable. Trustees Masterson and Chamberlain suggested that they would like an Ordinance to assess the cleanup costs to the owner. Mayor Kaplan asked the other Trustees if they would like the Village Attorney to draft an Ordinance.

Village Attorney Jack Siegel mentioned that the Village could put a lien on the property if an Ordinance is adopted. He noted that the Village would not recover any money, however, if the property was in foreclosure. Trustee Haber noted that a lien would be acceptable once the

property was in hands of the bank. Trustee Koomjian asked if the police department would be permitted to enter a building to inspect for any incipient damage, such as a non-working sump pump, if the bank foreclosed on the property. Mayor Kaplan noted that the banks do not care. Mr. Kraly noted that one bank sent out someone to fix the broken door in one foreclosed property. He does not know if the basement was pumped, however. Mr. Siegel noted this problem was not unique to Riverwoods. Mr. Kraly added that this has been discussed monthly and every municipality has residents experiencing hardships.

Trustee Svatik suggested differentiating which homes are occupied when identifying the properties. He questioned whether the appearance or the state of occupation was more important. Mayor Kaplan explained they looked at homes that are unoccupied. Only one house on the list was occupied. Trustee Svatik believes the reason for taking action was the appearance of the home. He believes the state of occupancy will need to be addressed when the Ordinance is written. Trustee Haber added that the Ordinance may want to have the same rights or options for occupied homes as well. Mr. Kraly explained that one home on the list was occupied and the homeowner was in process of cleaning the property. There is another property that he does not know if the homeowner is living there. He is still investigating this property. Mayor Kaplan mentioned the Village Attorney would draft an Ordinance for the next meeting.

Jack Siegel and Bruce Huvad, Village Attorneys

Village Attorney Huvad provided an update regarding getting Ordinances in Sterling Codifiers. At the end of the regular code, the Village could have all the other Ordinances classified by type/category. Someone in the Village will tag all of the Ordinances and the Ordinance will be listed with the number and name, based on category. Mr. Huvad believes the cost would be less than \$1000 per year.

Trustee Chamberlain asked how many residents check the codes and Ordinances from the website. Trustee Masterson explained they could collect that data, but it is not available presently. Trustee Chamberlain believes that if there are only a few residents, they can call the Village for the missing Ordinance information. If there are a number of residents, it could be worthwhile to list the Ordinances. Chief Dayno noted the Police Department uses the website weekly to look up Ordinances. Trustee Haber noted that any Ordinance or Code that has a penalty or fine associated with it is already on the website. Mr. Huvad mentioned the Village could put up an Excel spreadsheet or a .PDF link with a list of Ordinances. Trustee Masterson believes that would be a less expensive and easier way to get the information onto the website.

Trustee Chamberlain mentioned she tried to find the Village investment policy online, but could not find it. Trustee Svatik explained that it was not an Ordinance and suggested contacting Susie or Hal. Mr. Huvad explained that was not codified and he would get the information to Trustee Chamberlain.

David Niedelman, Plan Commission Report

Plan Commission Chairman David Niedelman explained the Plan Commission met on July 2, 2009. One topic was the Riverwoods Estate subdivision. The Plan Commission voted unanimously to send a favorable recommendation to the Board for a plat amendment, since the landowner will not be building a third house. He noted the easement was on the wetlands. Mr. Huvard and Mr. Glenn both reviewed the proposed plat amendment.

Ch. Niedelman explained the Plan Commission also discussed deer fences. He believes the discussion was productive and went much smoother than expected. Ch. Niedelman mentioned that many residents voiced their opinions, but they were all calm. There was a lot of good information discussed.

Ch. Niedelman explained he proposed that the meeting was a discovery, fact finding meeting. There were residents from both sides of the issue. There was a lot of talk about compromise; including a number of suggestions the residents felt could work. Ch. Niedelman believes that people felt something should be done and some type of Ordinance should be adopted. They did not get into specifics about what should be done with the existing deer fences. Ch. Niedelman mentioned many residents believe the deer are the problem, not the fences. There was significant discussion about culling the herd, but that was not the issue before the Plan Commission. He noted that Mr. Huvard proposed an interesting question at the meeting; namely, if the herd were culled, would you take down the existing deer fences. Ch. Niedelman thought the discussion was productive and the Plan Commission will look at various reports, the DNR will speak and the Commission will review the impact the deer are having on the Village.

3. Police Report

Chief Bruce Dayno listed the police activity since the June 16, 2009 Board of Trustees meeting. He explained there were six 911 hang ups, 16 accidents, 40 alarms, eight animal complaints, 16 assists with fire, two assists with other agencies, two cannabis arrests, seven crime prevention notices, three criminal damage to property complaints, one domestic dispute, two driving complaints, one DUI arrest, six vehicle or residential lock outs, two major crime call outs, one mental subject, 14 motorist assists, two noise/disturbance calls, one parking complaint, two public assists, two solicitor complaints, eight suspicious circumstances, one theft and 15 case reports. There were 192 traffic stops with 104 persons issued citations and 128 citations issued. There are currently nine houses on the House Watch list that are checked regularly.

Chief Dayno mentioned that in May of 2009, the Alliance Against Intoxicated Motorists for exceptional DUI enforcement recognized Corporal Ron Shore and Officers Brian Ernst, David Marks and Robert Salmen. Their efforts have made the Village of Riverwoods a safer place for both motorists and pedestrians.

Mr. Huvard asked if 40 alarms were higher than normal. Chief Dayno said it was. Mr. Huvard asked if any of the alarms triggered fines. Chief Dayno said that some of them did trigger fines and he would send the report to Cheryl in Village Hall.

Mr. Huvad questioned whether the people locked out of their vehicles were in big parking lots or scattered throughout the Village. Chief Dayno said they were scattered, but many of them were in the Discover parking lot.

Chief Dayno mentioned he sent out an email inviting Village officials for the Northeast Illinois Police Crime Lab Open House on July 30, 2009. He mentioned the Village had two recent major crime task force call outs. The members of the Lake County Major Crimes Task Force get together to help investigate major crimes. The Village has been paying \$3000 per year for membership. Detective Brian Ernst has been assigned as an evidence technician. There were two recent murders in North Chicago and Zion (other member municipalities) that Detective Ernst assisted with. Chief Dayno mentioned that he is bringing a lot of experience back to the department and the Village is now only paying \$500 instead of \$3000 per year, because of Detective Ernst's role as an evidence technician.

4. Comments from the President

Well Report

Mr. Kraly discussed the well report. He mentioned residents were using water quicker than in the past, but the Village should be okay. Trustee Koomjian questioned how the report should be interpreted. Mayor Kaplan explained that in Well #1, the water is 55 feet above the well location.

Northbrook Water Comparison

Mayor Kaplan explained the Village has spent \$188,000 less than the cost if they stayed with Deerfield. Trustee Svatik questioned whether he should bring that up at the Chamber of Commerce meeting. Mr. Glenn explained the Village is purchasing less than one percent of their monthly water from Deerfield, to allow for spikes in usage.

5. Old Business

Trustee Koomjian mentioned there was an SSA meeting for Hiawatha. He thought the minutes would be reviewed tonight. Mayor Kaplan asked Village Clerk Nancy Morten to ask Cheryl to put that on the next agenda and distribute new copies of the minutes to the Board.

6. New Business

- Ordinance 09-7-14 amending Ordinance 09-1-1 to correct chapter and section numbering. Trustee Koomjian made a motion to waive the first reading of the Ordinance. Trustee Haber seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Graditor, Haber, Koomjian, Masterson, Svatik (6)
NAYS: None (0)

Trustee Graditor made a motion for a second reading and to adopt the Ordinance amending Ordinance 09-1-1 to correct chapter and section numbering. Trustee Haber seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Graditor, Haber, Koomjian, Masterson, Svatik (6)
NAYS: None (0)

- Ordinance 09-7-15 amending the Riverwoods Development Ordinance (adding definitions for “building” and “structure” from the Zoning Ordinance.

Trustee Graditor made a motion to waive the first reading of the Ordinance. Trustee Svatik seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Graditor, Haber, Koomjian, Masterson, Svatik (6)
NAYS: None (0)

Trustee Haber made a motion for a second reading and to adopt the Ordinance amending the Riverwoods Development Ordinance. Trustee Masterson seconded the motion.

Mr. Huvarad commented that when looking for a definition of a structure in the Zoning Ordinance, he found that the definition of a structure is not incorporated into the building code. He just added two definitions, for clarification and a quick fix. He noted that when talking about fences, it would assist in determining how to regulate fences.

The motion passed by the following vote:

AYES: Chamberlain, Graditor, Haber, Koomjian, Masterson, Svatik (6)
NAYS: None (0)

- Referral to Plan Commission to hold a hearing on enacting moratorium under the Zoning Ordinance to prohibit windmills, wind turbines and similar devices pending text amendments to the Zoning Ordinance.

Mr. Huvarad explained that he had a discussion with Mr. Siegel to determine if the Village could enact a moratorium as an amendment to the Zoning Ordinance or if it should be referred to the Plan Commission, to clarify that wind turbines and windmills are not permitted ancillary uses on a lot at this time. He mentioned they would like to take some time to come up with proper definitions before lifting the moratorium. Mr. Huvarad mentioned a resident could say that a 30-foot turbine is similar to a generator; however, if the Zoning Ordinance does not permit such ancillary uses, it would provide some time to develop a coherent policy that is currently not in existence. Trustee Svatik asked if a sunset provision with a specific date could be added to the moratorium. Mr. Huvarad explained the Village could put a one-year date on the moratorium. Mr. Siegel explained the Ordinance could be amended to prohibit installations for a specific amount of time and could be amended, at any time in the future, with a subsequent public hearing. Mr. Huvarad does not recommend having a specific deadline. Mr. Siegel agreed and

suggests making wind turbines and windmills non-permitted ancillary uses on a lot. He noted the Ordinance could be amended in the future, if a change was desired. Mr. Huvard added that the Plan Commission would need to hold a Public Hearing to make a recommendation to the Board. If subsequent changes are desired, additional Public Hearings and recommendations would be required.

Mayor Kaplan asked if an amendment would be required if the Board just said they do not want windmills, period. Mr. Siegel explained that because the current Ordinance refers to a structure, anything, including a windmill, could be a structure. Mr. Huvard mentioned the Village could adopt something when they have an idea on how to regulate windmills or turbines and when they determine the appropriate proximity to neighbors, height and noise level restrictions. Mr. Siegel added that the rotation, impact, visual impact, sun glint, etc. would also need to be reviewed. He noted the Village does not need a perfect Ordinance; rather, they need to inform people that it is not acceptable to install a windmill or turbine at this point in Riverwoods. Mr. Huvard mentioned that a number of municipalities are developing their own definitions at this point.

Trustee Haber questioned whether the Village has any restrictions on roof solar panels. He suggested thinking about that, as well, because the Village is looking to regulate some aesthetic issues on the wind turbines and windmills. Mr. Huvard explained the main objective is not to regulate aesthetics; rather, to regulate the noise with the wind turbines. Trustee Chamberlain believes they are only looking to the Plan Commission to make it clear wind turbines and windmills are not allowed in the Village until they are studied further, not any other issue. Trustee Haber does not believe this issue is much different than the deer fence issue.

Mayor Kaplan suggested referring this issue to the Plan Commission to hold a Public Hearing.

Trustee Graditor made a motion to refer this issue to the Plan Commission to hold a Public Hearing on enacting a moratorium under the Zoning Ordinance to prohibit windmills, wind turbines and similar devices pending text amendments to the Zoning Ordinance. Trustee Koomjian seconded the motion. The motion passed unanimously.

- Riverwoods Estates Plat Amendment

Mr. Glenn explained that Riverwoods Estates is a small subdivision at the end of Ringland Road and Arrowwood Trail, off Portwine. He noted that two lots were subdivided to create a third lot in 2005. The wetland easement and storm water management buffer as originally platted contemplated demolition of the existing home on the lot and construction of a new residence; however, the developer has elected not to tear down the existing house, which is within the easement and buffer. The developer is having a difficult time selling the property because the wetland buffer and storm water management easement encroach on the existing home.

Mr. Glenn explained the Plat of Amendment abrogates the storm water management easement, which is no longer necessary as no development is proposed on this lot. The Plat also revises the wetland buffer in accordance with the Lake County Watershed Development Ordinance. He noted there is no net loss of buffer area and no wetland impact proposed. The Plan Commission

issued a favorable recommendation for approval of the Riverwoods Estates Plat Amendment at their July 2, 2009 meeting.

Mr. Siegel questioned what would happen if a developer decided to demolish the existing house and rebuild as originally proposed. Mr. Glenn explained the easements would have to be amended and all regulations would have to be met. He noted this was part of the building review process.

Trustee Haber would want there to be a recorded agreement stating that if this home is torn down and moved, a new storm water management agreement would need to be made. Mr. Huvad explained that if this was a single lot, it would still be governed by the current regulations. Mr. Siegel expressed concern that someone will try to eliminate the storm water retention. Mr. Glenn suggested revising the plat to ensure that any building would require a storm water retention system. Trustee Haber believes the existing home will eventually be torn down. Mr. Kraly explained that a new home could be a different size, so the retention pond would need to be recalculated and compensatory storage would also need to be provided. Mr. Siegel noted that someone might buy the lot but not the entire subdivision. Mr. Glenn will discuss that with the owner.

Trustee Koomjian asked if the wetland had changed. Mr. Glenn explained the wetland buffer limits the allowable uses in the buffer area. He noted there is a recognition that there needs to be some vegetation between a wetland and a development. Trustee Koomjian asked why the buffer area would not be in the area around the wetland, so it is not encroached upon. Mr. Glenn explained there is a lot of flexibility and the buffer area concept is new to the Ordinance. He noted the buffer area could be used as trails. Mr. Siegel would not want an innocent purchaser not to see the restrictions on the Plat and suggested that this should be recorded. Mayor Kaplan mentioned this would be on the agenda for the next meeting.

7. Standing Committee Reports

- Trustee Chamberlain mentioned she met with the RRA Safety Bike Path Committee. She will meet with Mr. Glenn to discuss a bike path along Deerfield Road. Trustee Chamberlain mentioned the Committee was interested in reviving the concept of having paths between neighborhoods. They will ask the different neighborhoods if there is interest and where the interest lies.

Trustee Chamberlain was very happy to see the nice comments about the Gypsy Moth spraying.

- Trustee Graditor presented her Building Department report. She explained that from June 1, 2008 to June 25, 2008, there was one single family remodel with a construction cost of \$115,000 plus various miscellaneous costs generating a total construction value of \$919,500 and fees of \$11,345. From June 1, 2009 to June 25, 2009, all small miscellaneous construction had a total construction value of \$249,500 generating fees of \$2,852. She noted that building fees were slow last year but are slower now.

- Trustee Koomjian mentioned he asked five residents to help with the Environmental Committee. They met on Monday to get organized and came up with a list of items they wanted to consider. The committee will prioritize the list by the end of the month or beginning of next month. Trustee Koomjian mentioned that John Norris wrote a report about the SWALCO meeting. He explained they were considering the changes discussed at the last Riverwoods Board of Trustees meeting. Trustee Haber noted the issue would come back for a vote at the next SWALCO meeting. He questioned whether the vote would be legal because the same representatives are voting whether it is okay for them to vote. He believes there is a disconnect because it is a circular argument.

Mike Corn, 3075 Blackthorn Road, asked the names and approximate locations of the residents on the Environmental Committee. Trustee Koomjian mentioned the names and locations of the residents.

Mayor Kaplan asked if Trustee Koomjian attended the SWALCO meeting. Trustee Koomjian said he attended the meeting. Mayor Kaplan asked him to ask the other members if they received money for recyclables from 2007. He noted that a total of \$370,000 went to SWALCO members for recyclables in 2007 but Riverwoods did not receive any money. Mayor Kaplan will confirm with Susie that they did not receive any money. Trustee Graditor noted that a waste hauler contract was needed to get the rebate, which is why we had not received any money. Riverwoods does not have a contract with a waste hauler. She mentioned that Mr. Norris negotiated in 2008 that member communities which do not contract with a specific waste hauler would also receive distributions, but the price of scrap steel went down at that point.

Trustee Chamberlain explained she has met with Trustee Koomjian to discuss overlaps in the charge of the Forestry and Environmental Committees and they would coordinate between them.

- Trustee Svatik explained the preliminary draft of the 2008 financial report is in and he will set a date to review the report with Irwin.

8. Executive Session

Trustee Haber made a motion, at 9:15 pm, to enter into Executive Session for the purpose of discussing land acquisition pursuant to section 2(c)5. Trustee Chamberlain seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Graditor, Haber, Koomjian, Masterson, Svatik (6)

NAYS: None (0)

9. Adjournment

Trustee Haber made a motion to return to regular session at 9:50 pm. Trustee Graditor seconded the motion. The motion passes by the following vote:

AYES: Chamberlain, Graditor, Haber, Koomjian, Masterson, Svatik (6)

NAYS: None (0)

Trustee Svatik made a motion to approve the contract purchase of the property discussed in Executive Session for \$320,000.00. Trustee Graditor seconded the motion. Trustee Haber wanted the record to be clear in regards to the parcel, because it is unique, adjacent and contiguous. The price is reasonable for this unique opportunity and stated the price was good for the Village this time. The motion passed by the following vote:

AYES: Chamberlain, Graditor, Haber, Koomjain, Svatik (5)

NAYS: Masterson

Trustee Haber made a motion to adjourn the meeting. Trustee Chamberlain seconded the motion. The motion passed by voice vote.

AYES: Chamberlain, Graditor, Haber, Koomjian, Masterson, Svatik (6)

NAYS: None (0)

The meeting adjourned at 9:58 pm.

Respectfully submitted,

Jeri Cotton

Village of Riverwoods
Board of Trustees
June 16, 2009

In Attendance:
William Kaplan, Mayor
Cheryl Chamberlain
Sherry Graditor
Michael Haber
Rich Koomjian
William Svatik
Nancy Morten
Chief Dayno
Pat Glenn
Bruce Huvad
Russ Kraly
Assistant Chief Ugaste

Minutes taken by Jeri Cotton

1. Approval of Minutes - Board of Trustees meeting – June 2, 2009

Trustee Svatik made a motion to approve the minutes of the June 2, 2009 Board of Trustees meeting. Trustee Chamberlain seconded the motion. Trustee Haber recommended changes to the draft minutes which included page two, section three, the phrase should be agreed order not agree order, page four, section ten, the words go should be goes, the complaints in section 12 were noise complaints and in section 13, he clarified his question to read, “Trustee Haber asked if only those laws that were punishable by fine or penalty were published.” Trustee Koomjian commented that the word Village’s should be Village in the first sentence of section 13. In section 14, he added, “Similarly to transparency update, the unpublished ordinances could be put online.” Trustee Svatik explained that in section one, paragraph one, President Kaplan should be changed to Trustee Svatik.

Trustee Svatik made a motion to approve the minutes of the June 2, 2009 Board of Trustees meeting as amended. Trustee Koomjian seconded the motion. The motion passed by the following vote:

AYES: Haber, Koomjian, Svatik (3)
NAYS: None (0)
ABSTENTIONS: Chamberlain, Graditor (2)
ABSENT: Masterson (1)

As the Public Hearing minutes were not included on the final agenda, discussion will be held over to the next Board of Trustees meeting.

2. Treasurer’s Report

Village Treasurer Hal Roseth explained that the current balance shows an \$87,000 increase over April's balance. He mentioned that the rates decreased again and the IPTIP funds average 0.2%. Mr. Roseth discussed the investment of \$1 million of Village funds in a CD in the Northside Community Bank. He explained the CD does not have FDIC guarantee. Mr. Roseth explained the CD is backed by two pledged Farm Credit Bureau collateral bonds, a government sponsored entity on the Village's approved list for government investments. Said bonds have \$1.25 million in safety. Although he is not concerned about the bank itself, Mr. Roseth will call the bank to determine if the assets could be separated and put in the Village's name instead of the bank's name. He commented that the \$4.9 million invested in IPTIP, the state sponsored fund, is only as secure as the state. Mr. Roseth questioned what level of comfort the Village desires. He mentioned that Northside Community Bank would refund the money if the Village was not comfortable. The money could then go back into IPTIP funds. Mr. Roseth does not believe the Village should take any risk to gain 0.25 percent and asked the Board for their feedback.

President Kaplan thought FDIC or CDARS covered the funds. Mr. Roseth explained they could not do the CDARS program. Mr. Huvad added that the Village has \$1.8 million in the CDARS program, but the CD is different. Mr. Huvad spoke with Irwin Lyons who explained that other municipalities have collateral CDs. He also mentioned that IMET offers higher safety with a lower return with a slightly higher investment. Mr. Lyons suggested segregating security outside the general investment portfolio of the bank, although it would be an additional cost to have a neutral agency hold the security.

Trustee Koomjian believes interest rates may go up and the Village should keep their horizon to the near term. He also believes it would be prudent to go with security. Trustee Koomjian mentioned the regional/local banks could be the next wave to become shaky. Mr. Roseth explained duration was not the problem because the original plan from Wachovia went out two or two and a half years. The return versus the risk is insignificant, so he would not recommend exposing the Village to potential loss. Mr. Roseth questioned whether the Village's investment policy should be changed to disallow investing in government sponsored entities. Mr. Huvad and Mr. Roseth will review information sent by Northside Community Bank.

Trustee Haber stated, for the record, that he is a director of Northside Community Bank. Trustee Chamberlain asked if Trustee Haber receives any compensation from the Bank. Trustee Haber said he does receive compensation from the bank.

3. Engineer's Report

Village Engineer Pat Glenn explained they continued working on the Shawnee Trail storm sewer installation and will begin the Indian Trails and Hiawatha Woods road project in two to three weeks. He mentioned that Lake County would be resurfacing Riverwoods Road this year. Mr. Glenn noted that in conjunction with the widening of 294, the southbound ramp on Route 22 will close. The detour will be Route 22 to Milwaukee to Lake Cook Road. He noted that Lake County has delayed the Riverwoods Road resurfacing until after the Route 22 ramp is open.

Mr. Glenn mentioned they are continuing with the rain garden construction at Village Hall and are getting ready to break ground. He commented that Saunders Road has been on the department's to do list but was put off last year because of high bids. He believes there is a possibility to get stimulus funding for this project. Trustee Svatik thought the Saunders Road construction was postponed because of price of oil and deferred it to late summer/early fall. Mr. Glenn explained that last year the prices were very high because of the oil. He added that the Village made a conscious decision this year to put off construction to see if the Village could get federal funding. Trustee Svatik suggested making a temporary patch near Ravinia Green, because it is getting difficult to negotiate. Mr. Glenn would have a contractor look into a temporary patch.

4. Plan Commission Report

Mr. Kraly explained the Plan Commission would meet on July 2, 2009 at 7:30 pm. Discussion of deer fences is on the agenda.

5. Police Report

Chief Dayno listed the activity since the June 2, 2009 Board of Trustees meeting. There were three 911 hang ups, nine accidents, 11 alarms, 12 animal complaints, ten fire assists, one other agency assist, one well being check, five crime prevention notices, three domestic disputes, two driving complaints, three DUI arrests, one fight in progress, six vehicle or residential lock outs, one mission person report, nine motorist assists, two noise disturbances, four parking complaints, one solicitor complaint, nine suspicious circumstances, ten case reports and 122 traffic stops with 61 persons issued citations and 75 citations issued. There are five houses currently on the house watch list and are checked regularly.

Trustee Haber asked if vacant homes could be added to the house watch list. Mr. Kraly explained he would get a list of vacant homes for the next meeting. Chief Dayno noted they check out of town residences on a daily basis.

6. Fire Department Report

Assistant Chief Ugaste listed the activity since the June 2, 2009 Board of Trustees meeting. There were seven fire calls, no car accidents, 12 paramedic calls and two other calls so far this month.

Assistant Chief Ugaste mentioned that fire hydrants across the Village are becoming difficult to see and wanted to educate residents about the concern. He also mentioned that addresses should be visible from the street.

7. Village Attorney's Report

Mr. Huvad explained he followed up with a resident about the drainage complaint and believes there should be a resolution tomorrow. He noted other residents have had drainage issues but most of them have been resolved.

8. Comments by the President

Northbrook Water Comparison

To date the Village of Riverwoods has saved \$172,264.32 by going with Northbrook's water. Mayor Kaplan commented that the Village of Deerfield received a rate increase but Riverwoods did not.

Well Report

Mayor Kaplan noted the well report was incorrect. Mr. Kraly noted the wells were down while the Village was having one of the wettest springs. Something is wrong and must be investigated. He asked the Trustees to put the well report aside.

Wind Energy Task Force of Lake County

Mayor Kaplan mentioned he attended the Wind Energy Task Force of Lake County meeting on June 9, 2009 and was very impressed. He will get more information, but noted that Deerfield was putting up three turbines and Libertyville has one installed already. He explained the biggest problem with turbines is the noise. There are new, Helix turbines, which are slightly less effective but quieter. He will spend some time investigating wind energy. President Kaplan commented that southern Illinois is doing a lot with wind energy and he expects to hear more about it. Mayor Kaplan would like to investigate how Riverwoods could make it work.

Trustee Koomjian asked about the financial arrangements; specifically, if the Village would purchase equipment or if a company would lease space. Mayor Kaplan explained that in Southern Illinois, they have a company that runs it while in Deerfield, they will run it themselves.

Trustee Chamberlain commented that aside from the noise, unsightliness has also been a problem. She would like to see a picture of the turbines to get an idea of their size. Trustee Graditor added that migratory birds and bats were another problem. She also heard that Helix keeps promising but does not deliver.

Mike Corn, 3075 Blackthorn Road, explained he has an office in Libertyville and the Village was sued by homeowners because of the noise and the structure itself. He noted the turbine was shut down by the government.

Deerfield Road Bike Path opening on June 23, 2009 at 2:00 pm

Mayor Kaplan mentioned the Deerfield Road bicycle path was going to open on June 23, 2009 at 2:00 pm. The Trustees should have received invitations, which suggested parking at Caruso Middle School.

Hired two high school students and a supervisor

Mayor Kaplan mentioned the Village hired two high school students under a grant as well as a supervisor. The Village turned down one candidate.

Lake County Sewer Use Fees

Mayor Kaplan mentioned the Village has collected \$68,694 in sewer funds since September 2008.

9. Visitors wishing to address the Board

Mr. Corn explained he found a letter to new residents from 1996 in the archives. The letter detailed scavenger service, fencing and other rules and regulations. Mr. Corn questioned whether a similar letter was still distributed to new residents. He also questioned whether a 6' high fence could be installed around an entire property.

10. Approval of Bills

Trustee Koomjian made a motion to approve the bills. Trustee Graditor seconded the motion. Trustee Chamberlain questioned the bill from Chuck Stewart because she was in attendance at the CCI meeting but did not recall any discussion on forestry. Trustee Koomjian explained that the RPC clearly spelled out that Mr. Stewart's time would be paid by the RPC not the Village. He asked if there was an arrangement with CCI, as this was a CCI meeting. Mr. Norris assumed this was an RPC meeting. Mr. Kraly will call Mr. Stewart tomorrow to find out the date and purpose of the meeting for which the Village was billed \$86.25. The motion was amended to approve all the bills with the exception of the bill from Chuck Stewart in the amount of \$86.25. The motion passed by the following vote:

AYES: Chamberlain, Graditor, Haber, Koomjian, Svatik (5)

NAYS: None (0)

11. Old Business

Ordinance 09-6-12 appointing a Director and Alternate Director to SWALCO for terms ending April 30, 2011 – Second Reading

Mr. Huvad explained that the Village President would appoint the person appointed as Director. The governmental agreement states the appointment must be shown as an Ordinance. Trustee Haber questioned whether the person appointed would serve until April 30, 2011, or if the person could be terminated at the will of the Village President. Mayor Kaplan explained the Village President has the authority to terminate the appointment at any time. Trustee Haber noted the Ordinance did not provide for any termination of the appointment. Mayor Kaplan agreed that the termination should be clarified. Mr. Huvad explained that in Section One of the proposed Ordinance, it states that the Director would serve in the said capacity until April 30, 2011, or until a successor is appointed.

Trustee Chamberlain made a motion for a second reading and adoption of an Ordinance appointing a Director and Alternate Director to SWALCO for terms ending April 30, 2011. Trustee Koomjian seconded the second reading of the Ordinance.

Trustee Svatik explained that when the issue was last discussed, he thought there was a genuine question whether this type of appointment was legitimate, based on SWALCO by-laws. Mr. Huvard mentioned he spoke with the attorney at SWALCO and although the appointment does not currently follow the agreement to the letter, they hope to amend the agreement. He commented that the agreement as it is written is a problem and they cannot always get a quorum. SWALCO is willing to accept the appointment as they are trying to amend the Agreement.

Trustee Svatik questioned what the Village gets out of the SWALCO agreement. Trustee Koomjian explained that Mr. Norris' experience would help the Village. Trustee Svatik questioned what the Village has gained over the past 12 years, while Mr. Norris has attended the SWALCO meetings. Trustee Graditor noted the Village now has a place to dispose of hazardous waste. The Village will also receive money from recycled material, not all members receive this rebate. Trustee Svatik questioned what the Board would gain from bending the rules and appointing Mr. Norris to serve as Director. He questioned whether Mr. Norris would be covered if he got into an accident on his way to a SWALCO event, as he was going on behalf of the Village. Mr. Huvard explained the Village insurance covers volunteers and people assisting the Village.

Mr. Norris explained that it is SWALCO's intention to change the rules because there are approximately 20 members who do not fit within the exact categories stated in the agreement. He noted that if Village employment was required, he would work for \$1. Mr. Norris mentioned that SWALCO leaves it up to their members to determine who is qualified.

Mr. Norris mentioned that he was contacted by a small waste hauler that is interested in municipal work, that would be less expensive than the current hauler. He is looking to Riverwoods to break into this market.

Trustee Chamberlain made a request to call the question to close further discussion. Trustee Koomjian seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Graditor, Koomjian (3)

NAYS: Haber, Svatik (2)

Trustee Haber requested an amendment to refer to the position as the SWALCO Chief Administrative Officer instead of Director. Mayor Kaplan would rather leave it as a representative. Trustee Haber believes the Trustees are rushing to pass an Ordinance that should be looked at closer. He requested that Mr. Huvard make a clarification that states Mayor Kaplan could terminate the appointment at anytime. He also mentioned that Mr. Huvard is comfortable with the agreement but stated it was not accurate and Mayor Kaplan believes the Village is bending the rules. Mayor Kaplan explained that he could pull this at any time, if he was not happy with the progress. Mr. Norris mentioned that if he were asked, he would resign. A vote

on the question of second reading and adoption of the Ordinance, as presented, was passed by the following vote:

AYES: Chamberlain, Graditor, Haber, Koomjian (4)

NAYS: Svatik (1)

ABSENT: Masterson (1)

Ordinance 09-6-13 Establishing the general prevailing rate of wages in the Village – Second Reading

Trustee Koomjian made a motion to adopt an Ordinance to establish the general prevailing rate of wages in the Village. Trustee Chamberlain seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Graditor, Haber, Koomjian, Svatik (5)

NAYS: None (0)

ABSENT: Masterson (1)

12. New Business

Request from CBO, College Bound Opportunities, for \$6,000

Mayor Kaplan reminded the Trustees that representatives from College Bound Opportunities were at the June 2, 2009 Board of Trustees meeting. Trustee Chamberlain believes CBO is a wonderful organization but questioned whether any Riverwoods residents were recipients of the program. She expressed some concern over supporting a cause that does not directly benefit the residents of Riverwoods. She asked if a precedent were being set. Mayor Kaplan explained the Board would be supporting the school and the district. He did not believe a donation should come with conditions. He noted there was not a school within the boundaries of Riverwoods. Trustee Haber noted that Riverwoods students would be on equal footing as other students, to receive assistance from College Bound Opportunities. Therefore, the organization is available to residents of the Village.

Trustee Haber made a motion to make a donation in the amount of \$6000 for College Bound Opportunities. Trustee Svatik seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Graditor, Haber, Koomjian, Svatik (5)

NAYS: None (0)

ABSENT: Masterson (1)

JULIE rate increase

Mr. Glenn explained the Village was on a one-year contract with JULIE. He asked for a multi-year contract but representatives from JULIE would only give a one-year contract. The rate increase is \$0.17 per screen with \$0.15 going to JULIE directly. The other \$0.02 goes to Adesta, to screen JULIE tickets. He mentioned that Adesta has performed admirably. Mr. Glenn noted this would be the fifth amendment to the original agreement.

Trustee Graditor made a motion to accept the JULIE rate increase. Trustee Koomjian seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Graditor, Haber, Koomjian, Svatik (5)

NAYS: None (0)

13. Adjourn to Executive Session

Mr. Huvad mentioned there would be an Executive Session to discuss land acquisition.

Trustee Graditor made a motion to enter into Executive Session for the purpose of discussing land acquisition pursuant to section 2 (c) 5. Trustee Chamberlain seconded the motion. The motion passed by the following vote:

AYES: Chamberlain, Graditor, Haber, Koomjian, Svatik (5)

NAYS: None (0)

ABSENT: Masterson (1)

14. Adjournment

Trustee Graditor made a motion to return to regular session at 9:40pm. Trustee Koomjian seconded the motion. The motion passes by the following vote:

AYES: Chamberlain, Graditor, Haber, Koomjian, Svatik (5)

NAYS: None (0)

ABSENT: Masterson (1)

Trustee Haber made a motion to adjourn the meeting. Trustee Chamberlain seconded the motion. The motion passed by voice vote.

The meeting adjourned at 10:06 P.M.

Respectfully submitted,

Jeri Cotton

Village of Riverwoods
Public Hearing
June 2, 2009

In Attendance:
William Kaplan
Michael Haber
Rich Koomjian
Bruce Masterson
William Svatik
Nancy Morten
Bruce Huvad
Pat Glenn
Commander Tyler
Assistant Chief Ugaste
Russ Kraly

Minutes taken by Jeri Cotton

The Public Hearing to continue amending Ordinance 02-8-25 Hiawatha Woods Special Service Area #19 was called to order by President Kaplan at 8:00 PM.

Village Attorney Bruce Huvad explained the Hiawatha Woods Special Service Area #19 was established pursuant to 2002 pursuant to state law, which allows villages that have a high percentage of private streets to enact special service areas to take care of these streets. This is unlike other special service areas that have been formed to take care of sewers and water. The Village held a hearing to form the Special Service Area 19 and this is the amendment to what the Board adopted in 2002. The Village was able to borrow money from the bank upfront to pave the roads. At that time most residents desired the paving effort be continued so the roads would not deteriorate. An additional provision from the 2002 Ordinance was to levy an annual tax for the Village to build up funds for routine maintenance including pothole repair. The Village collected about \$5000 per year from the residents of the Hiawatha Woods Special Service Area #19 and put the money into an account earmarked for that purpose. Village officials asked residents if they wanted to continue the levy or add to the levy. Residents responded by asking the Village to amend the original Ordinance to include snow plowing and removal, which were not part of the original Ordinance. Statute requires a limited to the annual tax of \$0.22 per \$100 valuation. Mr. Huvad did an informal assessment review and believe the Village could raise \$20,000 per year and still be within the statute limitations. Mr. Huvad contacted Phil Rosenthal and he believes that amount would be sufficient to handle snow plowing and removal for Hiawatha Woods Special Service Area #19.

Mr. Huvad explained that in order to amend the provisions of the Ordinance, residents of the Hiawatha Woods Special Service Area #19 should submit petitions stating they are in favor of the amendment. If 51 percent of the residents are in favor, the Board would pass an amended Ordinance in August. Mr. Huvad noted a notice of this Public Hearing was published in the

Deerfield Review. Notices were also mailed to tax payers of record in the Special Service Area. He explained that if the Ordinance were to be adopted, the Village would have the authority to levy taxes and spend money for maintenance, snow plowing and snow removal. The Village would provide money for snowplowing services, provided it has the agreement of the Homeowner's Association. There would also need to be some basic accountability, provided the petitions are in favor of the amendment.

Mr. Huvar commented that the initial proposal also included tree trimming and shoulder repair, but the Homeowner's Association did not want those additional services to be added. He asked residents to state if they would like the tree trimming to be included in the amendment when sending in their petitions.

Joel Haber, 2750 Sunset Trail, believes the tree trimming and shoulder repairs need to be completed. He is upset that they are not currently being included. Mr. Huvar commented that the Ordinance would allow these services provided it is approved by the Homeowner's Association.

Warren Sedlacek, Treasurer of the Homeowner's Association, explained the problem with tree trimming is that there is such a variation creating an individual problem. He noted shoulder repair could be done, but they were unable to define the shoulder repair. Village Engineer Pat Glenn mentioned there was a lot of concern about the screening effect the limestone shoulders would have on the trees. They decided not to do anything with the shoulder repairs because the grade change was not significant enough to warrant the repairs.

Cameron Thomson, 1010 Blackhawk Lane, commented that the initial purpose for wanting to amend the Ordinance was to fairly distribute the cost of snowplowing to all residents in the Hiawatha Woods Special Service Area #19. He did not anticipate adding tree trimming or shoulder reconstruction to the amendment because there were too many unanswered questions. Who would decide which shoulders would be reconstructed and what materials to use? How much of a tree should be trimmed? Who does the trimming and is there any homeowner input? For simplicity, he did not want tree trimming or shoulder reconstruction added to the amendment.

Linda Dunn, 2920 Orange Brace Road, asked if it was an ad valorem tax based on assessed values. She questioned whether any association could come before the Board with similar requests. President Kaplan explained that this was an ad valorem tax based on assessed values and any association could come before the Board with similar requests.

Trustee Masterson made a motion to close the Public Hearing. Trustee Svatik seconded the motion. The motion passed unanimously.

The Public Hearing was closed at 8:20 PM.

Village of Riverwoods
Board of Trustees
June 2, 2009

In Attendance:

William Kaplan
Michael Haber
Rich Koomjian
Bruce Masterson
William Svatik
Nancy Morten
Bruce Huvad
Pat Glenn
Commander Tyler
Assistant Chief Ugaste

Minutes taken by Jeri Cotton

I. Approval of Minutes - Board of Trustees meeting – May 19, 2009

Trustee Svatik made a motion to approve the minutes from the May 19, 2009 Board of Trustees meeting. Trustee Masterson seconded the motion. President Kaplan explained that on page 3, the fifth paragraph should be changed to Based on our well monitoring report levels, our wells are in good shape. Trustee Haber suggested a clarification to the sixth paragraph of Trustee Koomjian will be attending the meetings. An additional clarification on the Treasurer's Report on page two would be Mr. Roseth received quotes for new deposit of funds from Northside Community Bank for a 12-15 month CD at a rate of 2.23%. Trustee Haber also clarified the Engineer's Report stating it should read that Pat Glenn stated he would be contracting for the patching and crack filling of the Hiawatha Woods streets. He noted that in President Kaplan's report on page three, the total savings to date were \$162,138.24. Trustee Haber suggested clarifying the third sentence of the second paragraph to state that He or she would be responsible for supervising the high school children. Mr. Glenn added that the last sentence in Old Business should be changed to infrastructure replacement instead of infrastructure repair. Trustee Masterson believes that the sentence should read, "According to his data, we would need a total of \$16.2 million for the replacement of the depreciated portion of the water and sewer infrastructure. Trustee Koomjian made a motion to approve the minutes of the May 19, 2009 Board of Trustees meeting as corrected. Trustee Haber seconded the motion. The motion passed unanimously.

II. Gewalt Hamilton Report

Village Engineer Pat Glenn informed the Board that they were working on a rain garden program in the Duffy Retention Pond area near the fire station. He mentioned the work has been exemplary.

Trustee Koomjian questioned whether the Village Hall area would be completed by the end of June. Mr. Glenn noted those areas should be completed by the beginning of July.

III. Village Attorney Report

Mr. Huvard explained the Village reached an agreed order with one of the parties sued for their landscaping that is impeding drainage. He believes the work would be completed.

IV. Plan Commission Report

President Kaplan mentioned the June 4, 2009 Plan Commission meeting was changed to June 11, 2009. The June 11, 2009 meeting was cancelled. The next meeting of the Plan Commission is scheduled for July 2, 2009. President Kaplan commented there were no pressing issues and the topic of the meeting would be deer fences.

V. Police Report

Commander Tyler listed the activity since the May 19, 2009 Board of Trustees meeting. There were three 911 hang ups, 15 accidents, 18 alarms, eight animal complaints, 15 assists with fire, four assists with other agencies, two burglaries, eight crime prevention notices, one death investigation, one disabled auto, one disorderly conduct, one domestic dispute, two driving complaints, two DUI arrests, one fraud, two lock-outs of vehicle or resident, three motorist assists, one noise/disturbance, one parking complaint, 12 suspicious circumstances, 15 case reports and 131 traffic stops with 65 persons issued citations and 83 citations issued. Three houses are currently on the house watch list and are checked regularly.

Commander Tyler thanked Walmart for their generous grant for the bicycle program. The maiden voyage was this week.

VI. Fire Department Report

Assistant Chief Ugaste discussed the call volume within Riverwoods to date, noting there were four fire calls, five car accidents, 20 paramedic calls and six other calls so far this month. He explained there was a fire at 1 Meredith and the department responded to a report of a code four, confirmed structure fire just after midnight. Three engine companies, two squads, two ladders and three chief officers were called and noticed heavy fire throughout the second floor venting through the roof. After one hour, one minute, the situation was reported under control. Assistant Chief Ugaste mentioned the water system performed very well. He explained the shift commander upgraded the situation to a box alarm. The Village is part of the Illinois Mutual Box Alarm System. Neighboring municipalities including Long Grove, Buffalo Grove, Wheeling, Countryside, Palatine, Deerfield, Lake Forest all pitched in. He was very pleased with their assistance. Chief Ugaste noted the initial report was made by Corp. Ron Shore of the Riverwoods Police Department.

President Kaplan mentioned that it took a long time to report the fire because the house was vacant.

VII. Comments by the President

President Kaplan reminded the Trustees that the Lake County Board was hosting an open house for Village officials on Wednesday, June 3, 2009 from 7:00 PM – 8:00 PM.

President Kaplan commented that Buffalo Grove voted 4-2 in favor of off-track betting at Adam's Rib and Ale House.

President Kaplan mentioned that Gypsy Moth spraying began last week. There will be another spraying this week if weather permits.

IX. Old Business

Approval of lowest bid from Greg Greenhill Construction in the amount of \$246,572.95 for the Roadway Maintenance Project. Mr. Glenn explained that the 2009 program consists of patching and resurfacing of the Indian Trails streets and patching and crack filling of the Hiawatha Woods streets.

Trustee Haber made a motion to award the 2009 Roadway Maintenance Project for Indian Trails and Hiawatha Woods streets to Greg Greenhill Construction in the amount of \$246,572.95. Trustee Koomjian seconded the motion. The motion passed by the following roll call vote:

Ayes: Haber, Koomjian, Masterson, Svatik (4)

Nays: None (0)

Absent: Chamberlain, Graditor (2)

Ordinance appointing a Director and Alternate Director to SWALCO for terms ending April 30, 2011. Trustee Koomjian explained this was discussed at the May 19, 2009 Board of Trustees meeting. He asked to table further discussion because of the absence of Trustee Graditor. Attorney Jack Siegel explained that no action would be taken, because it would be the first reading of the Ordinance.

Trustee Masterson asked if the Village had looked to other SWALCO members to determine their level of compliance. Trustee Haber suggested holding all discussion until the next Board of Trustees meeting.

Trustee Haber made a motion to accept the first reading of the Ordinance appointing a Director and Alternate Director to SWALCO for terms ending April 30, 2011. Trustee Svatik seconded the motion. The motion passed unanimously.

New Business

X. Presentation from College Bound Opportunities

Cliff Bregstone from College Bound Opportunities explained they are a 501(c)3 organization that works with District 113, which includes Deerfield High School and Highland Park High

School, to provide assistance to students with financial needs that prove they have a desire to go to college and apply for their scholarship. The organization has grown from one student three years ago to 11 students last year. Mr. Bregstone explained College Bound Opportunities was different because they provide each student with a coach/mentor that works with them from their junior year of high school through college. He mentioned there were currently 50 students in the program. Lisa Bregstone, the Development Director, assists with raising funds. She noted that each student accepted into the program also receives a laptop computer to assist in their college success. Mr. Bregstone explained that fewer than 60% of college students graduate in six years or less. Minority students graduate at a rate of 40% after six years. Mr. Bregstone noted that many of these students do not graduate because of financial reasons. Most drop out to work, because they do not have enough money. These students have borrowed an average of \$5000 per year, which they need to pay back, but do not have a college degree. Mr. Bregstone explained the organization also helps students select schools where they can succeed both academically and socially. He noted that District 113 supports their efforts completely, but noted it was a community-wide effort. He explained he was looking for people that want to help children.

Trustee Haber asked about the level of scholarship provided by the organization. Mr. Bregstone explained that it depends on the student and the selected school. He noted that all of the students work during the school year and apply for federal and state funding. College Bound Opportunities pays whatever expenses are left over, up to \$4000. Trustee Haber asked how much of their funding go to the scholarship program. Mr. Bregstone explained that 80% of their funding goes to scholarships while 20% is for administrative costs. Ms. Bregstone explained that the average cost per student is approximately \$6000, including coaching, classes, college trips, computer, etc.

Trustee Koomjian asked how the organization raises revenue. Mr. Bregstone explained they received individual donations. He noted they were tied into the local community. Large granting organizations traditionally do not want to support community organizations such as College Bound Opportunities. Ms. Bregstone added they can apply for grants as well.

President Kaplan mentioned the Village has a local newsletter that is distributed every other month. He would be happy to have an article published for the organization.

XI. Ordinance establishing the general prevailing rate of wages in the Village.

Trustee Svatik made a motion to accept the first reading of the Ordinance establishing the general prevailing rate of wages in the Village. Trustee Koomjian seconded the motion. The motion passed unanimously.

XII. Ordinance adding provisions to the Village Code regulating lawn maintenance activities.

Trustee Masterson explained he received some complaints about lawn maintenance activities and the noise they produce and did not find anything in the existing Village Ordinance. Mr. Huvad explained that golf courses maintain earlier activity. Trustee Haber asked why occupants would be excluded from the restrictions. Mr. Huvad believes most of the offensive activity is from lawn maintenance contractors. Trustee Svatik suggested expanding the hours, because 6:00 PM is too early to shut down. He also does not believe starting at 7:30 AM is realistic.

Trustee Haber mentioned that Thorngate and Meadowlake have Homeowner's Associations and could pass their own regulations. He questioned why the Village is considering imposing restrictions on areas that do not have any problems. Mr. Huvad will contact both Homeowners' Associations to see if they have the ability to regulate lawn maintenance activities on their own.

XIII. Discussion of Ordinances in force vs. Ordinances in Sterling Codifiers.

Mr. Huvad explained the Village puts their Ordinances online through Sterling Codifiers who takes the hard copy Ordinances and prints them in a book. When Ordinances are codified, Sterling Codifiers adds or amends the appropriate section of the Village code. He noted that most Ordinances apply to everyone, but there are some, one-time Ordinances, that are not sent to Sterling Codifiers. Trustee Haber asked if only the published laws that had fines or penalties were enforceable. Mr. Siegel explained the Village should publish the Ordinances if there could be a penalty attached with the violation of the Ordinance. Trustee Masterson noted that in 2004, the Village did not pass Ordinances onto Sterling Codifiers.

Mr. Huvad explained that one concern with online publishing of Ordinances is to ensure the online publication reflects the Ordinances in Village Hall. He noted that occasionally, Ordinances are published in pamphlet form and not given to Sterling to record the Ordinance.

XIV. Transparency Update

Trustee Koomjian explained Trustee Masterson has been working to put the Village financial information online and asked if the information should be put into a table so people could view the information by category or tab. Trustee Masterson will get a firm price to put the transparency report on the Village website.

XV. Building/Zoning Report

In the absence of Trustee Graditor, Trustee Svatik read the Building/Zoning Report. From May 1 to May 31, 2008, there were no single family or major additions. The total construction value was \$72,230, which generated \$1260 in fees to the Village. From May 1 to May 31, 2009, there were no single family. There was one single family remodel, some commercial and other miscellaneous construction. The total construction value was \$271,446, which generated \$3320 in fees to the Village.

XVI. Roads/Park/Bike/NSSRA Report

In the absence of Trustee Chamberlain, Village Clerk Morten read the Roads/Park/Bike/NSSRA Report. The Village will spray for gypsy moths in seven to ten days from the first spray, depending on weather conditions. Residents will receive another call before the spray. So far, the Village has not received any complaints from residents about the spraying. The Lake County proposed pedestrian bridge over the Des Plaines River at Deerfield Road is at the engineering and grant stage. Trustees Svatik and Chamberlain met with the NSSRA director. Trustee Chamberlain will try to attend their board meeting. She noted that because the meetings are during business hours, she may need to ask another Trustee to attend a meeting if she has a conflict.

XVII. Finance/Soil/Water Report

Trustee Svatik mentioned the auditors were closing out year end report. He will be attending four meetings this week.

XVIII. Next regular meeting:

The next regular meeting of the Board of Trustees will be held on June 16, 2009 at 8:00 PM.

Trustee Koomjian made a motion to adjourn the meeting. Trustee Haber seconded the motion. The motion passed unanimously.

The meeting adjourned at 9:16 PM.

Respectfully submitted,

Jeri Cotton

Village of Riverwoods
Board of Trustees Meeting
May 19, 2009

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In Attendance:

William Kaplan
Cheryl Chamberlain
Sherry Graditor
Michael Haber
Rich Koomjian
Bruce Masterson
William Svatik
Nancy Morten
Bruce Huvad
Pat Glenn
Commander Tyler
Assistant Chief Rob Ugaste

Minutes taken by Nancy Morten

The meeting was called to order at 8:00 PM.

I. Approval of Minutes

Board of Trustees Meeting – May 5, 2009

Trustee Masterson moved to approve the minutes. Trustee Chamberlain seconded. President Kaplan stated on the cover page the meeting began at “8 pm not “8:15pm. Trustee Chamberlain stated on page 4, middle of the paragraph “we have a lot of funds already in reserve” should be replaced with “there is a large amount in the general fund but most is reserved for infrastructure repair” On page 7, last paragraph “most clerks in other Village’s don’t take the minutes should be “most clerks in other area Villages don’t take their own minutes” and add “our ordinances says our Clerk should” before keep, after “keep” put in keep rather than take. Trustee Svatik stated on page 1, bottom paragraph add after “service” with social affiliations and organizations. Trustee Graditor stated on page 4, 3 lines from the bottom of the page before the word “after add “partial spray”. Trustee Koomjian stated on page 4, bottom paragraph mid way through add after “okay” “if the oaks are not stressed but the assumption that the oaks aren’t stressed is questionable.” Motion was carried by voice vote.

II. Approval of Plan Commissioner Appointees

Trustee Chamberlain stated she did not receive any paperwork. Trustee Graditor stated that she had not seen the information until 7:30 pm tonight. She would like the appointees to please introduce themselves, and explain why they would like to serve for the village. Trustee Chamberlain agreed and asked that they also state their activities in the village. Trustee Masterson stated that they are replacing 4 members or 2/3 of the Plan Commission.

Joe Schwartz at 3035 Blackthorn Road, states he had no experience at all. He has worked with charitable organizations. Mayor Kaplan approached him to serve. He is an independent insurance agent.

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David Shimberg, 410 Thornmeadow, has served in the past as co fundraising chair for Arts and Riverwoods. He is seeking to contribute to giving back to the community.

Brian Meltzer, an attorney, lives at 2 Metawa Lane. He has been a resident since 1986. He is the first cousin of President Kaplan. His main concentration is in real estate. Trustee Koomjian asked if there was a conflict. Mr. Meltzer state no.

Dr.Lisa Peckler, 3 Timberleaf, has been a resident for 9 years. She has been involved in Arts and Riverwoods and stated she has never been to a Plan Commission meeting.

Trustee Haber moved to approve the slate. Trustee Svatik seconded the motion.

Roll Call Vote- Ayes: Graditor, Haber, Koomjian, Svatik
 Nays: Chamberlain, Masterson
 Motion approved 4-2

III. Treasurer's Report

Hal Roseth stated that the April available funds were down \$60,000.00. IPTIP rates were down to .28% for the month. This is an all time low. Mr. Roseth received quotes for new deposit of funds from Northside Community for a 12-15 month CD at a rate was of 2.23%. Wachovia bond/ CD portfolio was 2.78%. The Wachovia proposal went out for 5 years, but the consensus of the board was that the duration should be shorter. Mr. Roseth will ask them to refine their proposal.

IV. Urban Forest Management

Trustee Chamberlain states she spoke with Chuck Stewart, our Village Forester. He said gypsy moth spraying may start the week of May 25, 2009. Phone notification will take place. Signs will go up on the streets, to also let residents know when spraying will occur.

V. Engineer's Report

Pat Glenn stated he would be contracting for the patching and crack filling of the Hiawatha Woods streets. He would like at the next meeting on June 2, 2009, the approval of the Board to award the contracts with Greg Greenhill Construction in the amount of \$246,572.95.

VI. Zoning Board of Appeals

Nothing

VII. Plan Commission Report

President Kaplan stated the next meeting will be on Thursday June 4, 2009.

VIII. Police Report

Commander Tyler listed the activity since the May 5, 2009 meeting: There were 6 accidents, 10 alarms, 8 animal complaints, 10 assists with fire, 11 crime prevention

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notices, 7 disabled autos, 3 disputes, 1 domestic dispute, 2 driving complaints, 2 DUI arrests, 5 lock-out vehicles, 1 noise disturbance, 1 open burning complaint, 2 parking complaints, 2 solicitor complaints, 8 suspicious circumstances, 4 theft, 1 warrant arrest, 12 case reports, 127 traffic stops with 54 persons issued citations and 73 citations issued. Five houses are currently on the house watch list.

IX. Fire Department Report

Assistant Chief Ugaste stated that there were 16 calls so far in the month of May, 2 were fire calls, 2 were car accident calls, 9 were paramedic calls, and 3 were others. The total calls for the year to date are 174. He also stated the new web site is www.lrfpd.org

X. Village Attorney Report

There are four situations where residents are blocking the flow of drainage with their fences. This does impede the flow of water. Attorney Huvad has sent letters and Pat Glenn has spoken to each resident. If the residents do not take action, we will have no other option but to go to court.

XI. Comments by the President

President Kaplan stated that we are saving almost exactly what Pat Glenn, Village Engineer, expected with the change to Northbrook water. The total savings to date is \$162,138.24.

President Kaplan stated based on our well monitoring report levels, our wells are in good shape,

President Kaplan stated everyone has their committee assignments. Trustee Koomjian suggested we keep John Norris as a liaison with SWALCO. It is to our advantage. Trustee Koomjian still will be attending the meetings. Trustee Graditor motioned that the Board grant authority to Mayor Kaplan to appoint John Norris to SWALCO after legal approval. Trustee Koomjian seconded the motion. Motion was carried by voice vote.

President Kaplan stated that the Board meetings are now on You Tube. The address is www.youtube.com/riverwoods60015.

XII. Visitors Wishing to Address the Board

XIII. Approval of Bills

Trustee Graditor moved to approve bills as presented subject to approval of responsible Trustee/Officer and Village President. Trustee Masterson seconded the motion
Roll Call Vote - Ayes: Chamberlain, Graditor, Haber, Koomjian, Masterson, Svatik
Nays: None
Motion carried – 6– 0

XIV. Old Business

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Trustee Chamberlain moved to have a 2nd reading and adoption of An Ordinance Proposing to Amend Ordinance No. 02-8-25, Which Established Village of Riverwoods Hiawatha Woods Special Service Area No. 19 And Providing For a Public Hearing and Other Procedures. Trustee Masterson seconded the motion.

Roll Call Vote- Ayes: Chamberlain, Graditor, Haber, Koomjian, Masterson, Svatik
Nays: None
Motion carried- 6-0 Ordinance 09-5-10

President Kaplan stated that for the youth employment program under summer employment grant he wanted to hire a college student as a supervisor for four hours a day. He or she would be responsible for supervising the high school children. This person would work five days a week and would be paid \$10.00 an hour. They would be responsible for supervising the high school children. Trustee Haber moved to authorize the Mayor to hire the supervisor. Trustee Svatik seconded the motion.

Roll Call Vote- Ayes: Chamberlain, Graditor, Haber, Koomjian, Masterson, Svatik
Nays: None
Motion carried 6-0

President Kaplan brought up the Ordinance Approving a Franchise Agreement with Comcast. Trustee Svatik moved to waive first reading of An Ordinance Approving a Franchise Agreement with Comcast of California/Illinois, L.P. Trustee Graditor seconded the motion. The motion was carried by voice vote. Trustee Graditor moved for second reading and adoption of the ordinance. Trustee Svatik seconded the motion.

Roll Call Vote- Ayes: Chamberlain, Graditor, Haber, Koomjian, Masterson, Svatik
Nays: None
Motion carried 6-0 Ordinance 09-5-11

Pat Glenn brought up a summary of the sanitary sewer and water infrastructure owned by the Village of Riverwoods. The information was compiled in an effort to assist the Village in planning for the eventual replacement of these assets as they reach the end of their useful service life and determining an appropriate level of reserve funding for the associated costs. According to his data, we would need a total of \$16.2 million for the replacement of the depreciated portion of water and sewer infrastructure.

XV. New Business

President Kaplan stated that a coyote has killed a dog in Meadowlake. In spring they are very protective of their young. Officer Troy Williams from the Conservation Police Office from the Department of Natural Resources spoke about coexisting with coyotes. He suggested to watch your pets and do not feed the animals outside. He gave out this website, <http://web.extension.uiuc.edu> to learn more about coyotes.

President Kaplan brought up the subject of Off Track Betting in Buffalo Grove. This would take place at Adam's Rib and Ale House, 301 Milwaukee Avenue. Trustees received an e-mail or a call, from Trustee Lisa Stone of Buffalo Grove asking their support in opposing off track betting at that address. Trustee Svatik motioned for

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Attorney Huvard to draft a resolution that the Village of Riverwoods opposes off track betting at Adam's Rib and Ale House. Trustee Graditor seconded the motion. The motion was carried by voice vote.

President Kaplan stated Theater in the Woods is requesting a donation of \$10,000.00. Donna Lubow stated that this is the tenth anniversary this summer. They are presenting Enchanted April in July. She thanks the village for their support. Trustee Graditor moved to approve donating \$10,000.00 to Theater in the Woods. Trustee Koomjian seconded the motion.

Roll Call Vote- Ayes: Chamberlain, Graditor, Haber, Koomjian, Masterson, Svatik
 Nays: None
 Motion carried 6-0

XVI. Executive Session

Pres. Kaplan stated that the next meeting will be June 2, 2009

Trustee Graditor moved to adjourn the meeting. Trustee Haber seconded the motion. The motion was carried by voice vote.

The meeting adjourned at 9:45pm

Respectfully Submitted,

Nancy Morten

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In Attendance:
William Kaplan
Linda Dunn
Sherry Graditor
Michael Haber
Bruce Masterson
John Norris
William Svatik
Eileen Stanger
Russell Kraly
Jack Siegel
Bruce Huvar
Pat Glenn
Bruce Dayno
Rob Ugaste

Minutes taken by Debbie Limer

The meeting was called to order at 8:00 PM.

IV. Approval of Minutes

Board of Trustees Meeting – April 21, 2009

Trustee Norris moved to approve the minutes. Trustee Graditor seconded. Trustee Dunn stated on page one, fifth line from the bottom, “earned over \$1M” should be changed to “accrued \$1M in reserves.” Trustee Svatik pointed out on page four, second line of Old Business, “fertilizers containing” should be added after banning.” Motion was carried by voice vote.

Clerk Stanger swore in William Kaplan, William Svatik, Cheryl Chamberlain, Richard Koomjian, and Nancy Morten. Pres. Kaplan suggested a recess to enjoy the cake that was provided.

The meeting recessed at 8:05PM.

The meeting reconvened at 8:15PM.

Clerk Morten called the roll with the following members of the Board of Trustees answering present: Trustee Chamberlain, Trustee Graditor, Trustee Haber, Trustee, Masterson, Trustee Koomjian, Trustee Svatik, Pres. Kaplan, and Clerk Morten.

Pres. Kaplan recognized Eileen Stanger for her 24 years of service, John Norris for his 12 years of service, and Linda Dunn for her 34 years of service with social affiliations and organizations.

V. Consultants

Gewalt Hamilton

Pat Glenn told the Board that he will have the recommendations for the MFT road project at the next meeting. The project will include Indian Trials and Hiawatha Woods. The engineering estimate was \$309K. The bids came in at between \$247K and \$340K.

Pat Glenn stated that we are looking into replacing the Shawnee Trail storm sewer. The bid packages were opened this morning. There were nine bids ranging from \$35,306 to \$57,590. The low bidder has not worked in the Village before. Because Pat does not have any background information on this firm, he requested Board authorization to award the contract to the low bidder, Behm Enterprises, subject to satisfactory reference checks. Trustee Haber moved to award the contract for the replacement of the Shawnee Trail storm sewer to Behm Enterprises in the amount of \$35,306 subject to Pat Glenn's confirmation of their references. Trustee Svatik seconded the motion.

Roll Call Vote - Ayes: Chamberlain, Graditor, Haber, Masterson, Koomjian, Svatik
Nays: None
Motion carried – 6 – 0

Director of Community Services

Russ Kraly reported that the bid for fire sprinklers for the Village Hall and Police Department are at the Fire Department. He explained that he wants the personnel at the Fire Department to look them over. The recommendations will be presented at a future meeting.

Russ Kraly told the Board that there will be a barrel located at the Village Hall in the month of May to collect canned good for those in need.

Russ Kraly indicated that the Saunders Road snow ledge is all chopped up. He is having Lake County take a look at it in order to get it fixed.

Village Attorney

Nothing

Urban Forest Management

Chuck Stewart stated that gypsy moths have been in this area since the 80's. Riverwoods has had them since 2004. Last year we had an explosion of gypsy moths because of the wind and because the Forest Preserve will not spray. We put out traps for them and found hundreds of males. It will cost about \$130K to spray the entire Village. He pointed out on the map the 40 acre parcels that he is suggesting that we spray this year. Those areas have been identified as "hot spots." He also suggested doing a buffer area by the Forest Preserve. Chuck Stewart commented that the costs have come down a little. The cost is \$44 an acre down from \$50. The cost of the 400 acres that he is suggesting that we spray is \$35,200. Pres. Kaplan reported that he has received a lot of phone calls and emails. He

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commented that he thinks we should spray this year. Trustee Graditor moved to spray the heavily affected areas for gypsy moths at a cost of \$35,200. Trustee Svatik seconded the motion.

Trustee Svatik asked why Ryerson objects to spraying. Chuck Stewart explained that Ryerson is an Illinois Nature Preserve. They will not spray even though the spray is a naturally occurring bacillus. He added that the buffer zone, adjacent to the Forest Preserve, will have to be sprayed each year for management of the gypsy moths. Trustee Svatik asked what would happen if we sprayed part of Ryerson and Lincolnshire did another. He questioned if that would help. Chuck Stewart stated that Ryerson has to approve the spraying, and they will not. Chuck Stewart explained that an annual management program will be necessary. We do not want to see problems with the defoliation of the trees. The affected areas move around from year to year. He added that he has not seen a tree that he felt was killed by the gypsy moths. Trustee Chamberlain stated that based on the map presented her property will not be sprayed, but she does have gypsy moths. She questioned how often the spray areas will be rotated. Chuck Stewart reported that we have to look at the situation and the budget. Then we can assess what we want to do. The problem is not going away. The 40 acre management units are a workable size. Residents have called in where they have a problem. That set up our "hot spots." We need to find out how far the female moths can travel since they cannot fly. Trustee Koomjian pointed out that the call-in locations go all the way to Duffy on the north end of the Village. Chuck Stewart stated that \$130K would allow the majority of the areas sprayed. Trustee Koomjian questioned if that is an appropriate action based on the map. Chuck Stewart stated that it was. He pointed out that the decision is not his; it is the decision of the Board. Trustee Koomjian added that the management plan should have measures of effectiveness built in. Trustee Haber asked what happens if a resident does not want his or her property sprayed. Chuck Stewart stated that it is very hard to isolate one house. The minimum size to exclude is five acres.

Mike Corn of 3075 Blackthorn questioned how spraying in 2005 was handled. Pres. Kaplan reported that no one opted out of the spraying. Mr. Corn commented that this is like the garlic mustard program. The Village is helping to subsidize the problem. Lou Glantz of 1560 Indian Trail commented that they have storm drainage issues. This makes the trees more vulnerable. The gypsy moths could kill their trees. Joan Becker of 2750 Edgewood Lane thanked the Board for reconsidering this issue. She wanted to know about the number of calls that were registered last year. Residents were told to stop calling in because of the high numbers. That is going to skew the problem locations on the map. She commented that we are going to have to look at this every year. She asked that the Board consider spraying the entire Village this year because of the confusion last year. Ms. Becker added that aerial spraying is much more effective than individual residents spraying. Howard Patterson of 475 Thornmeadow told the Board that he has oaks on his property that are more than 100 years old. It will cost about \$600 to spray the tree. It will cost a lot more than that to cut the tree down if the gypsy moths kill it. Anita Guziec of 2775 Edgewood Lane stated that last year she was told the entire Village was

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going to be sprayed this year. Because of that residents did not call in gypsy moths at their homes. The map as it stands now is incomplete.

Hoyt Matthews of 2900 Riverwoods Court commented that some residents do not know what a gypsy moth is. Diane Aschman of 72 Treasure Lane asked the Board to consider spraying the entire Village. She had black caterpillars all over her property last year. Linda Dunn of 2920 Orange Brace wanted to know the cost of spraying the entire Village. Chuck Stewart stated that he had not figured it out at the reduced cost. There are a total of 2560 square acres in the Village. Pres. Kaplan asked if there is an issue with the availability of the chemicals. Chuck Stewart reported that he would have to find out. Linda Dunn commented that the areas of the Village that do not have trees could be left out of the spraying. She asked about a five-year benchmark. Chuck Stewart pointed out that the gypsy moths are a moving target. We could set the costs of spraying the entire Village once every four years, but we will still need to monitor the situation.

Janet McGowan of 716 Ringland Road stated that she feels that the entire Village should be sprayed. We also have Emerald Ash Borer to worry about. Without our ash and oak trees, there is not much left. The Forest Preserve should be pressured to take care of the land that they have, rather than continuing to purchase more. Sherry Kaplan of 3284 Timberland stated that we need to do what is most cost effective. The areas that are the most heavily affected should be sprayed. Trustee Chamberlain indicated that we have a large amount in the general fund, and most reserved for infrastructure repair. She questioned what the Village can afford this year and next. Atty. Huvard pointed out that the funds are not legally reserved. We can spend some of our funds. Our operations should not be affected, but we have to look at this year to year. Mr. Glantz stated that we should have a preventive program. The Village helps people who need to take down trees.

Carol Lieberman of 406 Greenbriar stated that we should spray as much as possible this year. The Forester should then do a survey at the height of the season. Trustee Haber asked if there are large areas without trees that would not be effective to spray. That would be a waste. A resident asked if there are any statistics on how effective the spraying actually is. Chuck Stewart stated that the spray company monitors the effectiveness. They are able to get good coverage when they spray. Trustee Koomjian reported that he has a report from Purdue University. According to the article, the spraying is 99% effective after the second spray with good weather conditions. He added that two to three years of defoliation for an oak that is in good condition is okay if the oak is not stressed, but the assumption that our oaks are not stressed is questionable. Lincolnshire this year is spraying five times in acreage what they have sprayed in the past. He suggested a more conservative approach and spray the entire Village over the next two years. Trustee Graditor stated that we should over spray this year, or we will be hard hit in the years to come. Trustee Graditor amended her motion to spray the core woodlands areas in the Village for gypsy moths this year and partial spray after. Trustee Chamberlain seconded the motion. Pres. Kaplan pointed out that we can only do this if there is bacillus available. Trustee Svatik suggested that the amount be \$120K; which

will include a \$6K cushion. Trustee Graditor amended her motion to put a cap of \$120K on the amount. Trustee Svatik seconded the motion.

Roll Call Vote - Ayes: Chamberlain, Graditor, Haber, Masterson, Koomjian, Svatik

Nays: None

Motion carried – 6 – 0

Chuck Stewart stated that he will call the spray service about availability of the bacillus.

Plan Commission Report

Not present

Zoning Board of Appeals

Not present

VI. Police Report

Chief Dayno listed the activity since the April 21st meeting. There was 1 911 hang up, 1 abandoned auto, 12 accidents, and 13 alarms. There were 5 animal complaints, 1 assault/battery, 12 assists with the Fire Department, 1 assist to another agency, 2 crime prevention notices, and 1 death investigation. There were 9 disabled autos, 2 driving complaints, 2 DUI arrests, 1 fraudulent activity, 4 car/residential lockouts, 1 lost/stolen property, and 1 missing person. There were 2 noise disturbances, 2 parking complaints, 13 suspicious circumstances, 8 case reports were written, and 119 traffic stops were made. Of those traffic stops 67 persons were issued citations with a total of 86 citations. Five houses are currently on the House Watch List and were checked regularly.

Chief Dayno mentioned the internal memo on pandemic preparedness. We have an emergency preparedness plan. The Holiday Inn on Lake Cook Road would be used as a location to hand out medications if needed. We would use the reverse call back system to notify residents in the Village.

Chief Dayno stated that there was an animal complaint last Saturday. A small dog in Meadowlake was killed by a coyote. The Illinois Department of Natural Resources was called in. We have been told to keep an eye on our small dogs.

Mike Corn told Chief Dayno that there was a water truck on Blackthorn blocking the street for most of the day. He questioned the protocol for that situation. Chief Dayno stated that he knew about that truck. It was most likely overweight, but he was unable to prove it. The truck was not given a permit when it was requested the second time it was coming into the Village. The trucks are not supposed to block the street. The department would take action if it is seen again. In the future the resident should call the Police Department if a truck is blocking the road.

VII. Fire Department Report

Assistant Chief Ugaste stated that there were 47 calls in the month of April; 12 were fire calls, 7 were car accident calls, 24 were paramedic calls, and 4 were others. The total calls for the year to date are 131.

VIII. Comments by the President

Pres. Kaplan stated that we hired Ian Korner, a Deerfield High School student, to record our meetings. They will be available on disk, YouTube, and our web page. He added that the cost of all of the equipment was \$868.

Pres. Kaplan told the Board that he told the people who want to put a golf center on the 37 acres to come back when they have control of the property.

IX. Old Business

Pres. Kaplan brought up the financial transparency issue. Trustee Masterson stated that everyone has the latest revisions. There were a few changes. The schedules will change from month to month. After we feel comfortable with it, we will post it on the web. Trustee Svatik asked if we thought month to month was too much. Trustee Masterson commented that he did not think so. There are also issues with our infrastructure. We have to decide on useful life. He questioned if we are going to replace infrastructure after its useful life or wait for it to break. Pat Glenn stated that he will look into what other communities do. Trustee Masterson questioned whether or not we will want use the money we have in the bank, use reserves, or issue bonds when we have to replace our infrastructure. He asked if we have a target amount for our funds. Atty. Huvard stated that we have not formally reserved any of our funds. We have not typically issued bonds. We have money from Discover that is designated for the Police Department. We can designate money for different purposes. Irene Gagerman of 3000 Orange Brace stated that we need good records to monitor the average life of our infrastructure. Trustee Svatik commented that we have records of each of our water line breaks.

X. Visitors Wishing to Address the Board

None

XI. New Business

Pres. Kaplan brought up the subject of the Hiawatha Woods Ordinance. Atty. Huvard stated that we only need to have a first reading and set a date for the hearing. He suggested June 2nd. He questioned if we wanted to broaden the SSAs to include snow removal and tree trimming. The residents would petition for a change, and then we would establish an ordinance to make the change. Trustee Haber moved to have a first reading of an Ordinance Proposing to Amend Ordinance 02-11-28, which Established the Village of Riverwoods Hiawatha Woods Special Service Area #19, and providing for a Public Hearing and other procedures. Trustee Svatik seconded the motion. The motion was carried by voice vote.

Trustee Chamberlain suggested a reminder for the meeting go up in the Hiawatha Woods area. Atty. Huvard stated that he can take care of that.

Pres. Kaplan told the Board that he received a call from resident, Stephanie Gordon, who is a teacher at Deerfield High School. There is an employment grant that is available to us at no cost. It would allow us to employ two students for 20-25 hours a week for eight weeks starting June 22nd. Trustee Graditor stated that the students have to be supervised. Linda Dunn added that if those students are required to have an IEP it is very specific as to how those students have to be supervised. Some are not allowed to be alone at all. Pres. Kaplan asked if the RPC would be willing to supervise the students. John Norris stated that students with IEPs can have a wide range of issues. Sherry Kaplan added that we need to have more programs for our teen population in the Village. She is willing to work with them as well. Pres. Kaplan reported that he would check out the program to see if we would be able to utilize it.

Pres. Kaplan brought up the subject of Nancy Morten's request to hire someone to take Board minutes. Nancy Morten responded that she has made her recommendation to the Board. Pres. Kaplan stated that the rate is \$21.50 an hour. Trustee Graditor moved to have Nancy Morten employ a person who would take minutes. Trustee Chamberlain seconded the motion.

Pres. Kaplan questioned how much the person would charge for the minutes (travel, recording and printing). Nancy Morten responded that she would have to check. Atty. Huvard explained that hiring is an executive decision, not a legislative action. The Board can have an ordinance to create a position. Atty. Siegel added that the Board has to approve to pay the person. John Norris stated that the Board has to approve the position; and then the Clerk can hire someone. Pres. Kaplan pointed out that at the time Debbie Limer was hired our Clerk was 80 years old. She needed help. It was assumed that when we hired Nancy Morten she would take the minutes. Trustee Masterson stated that the issue is getting good, accurate minutes. Pres. Kaplan listed that seven dates that Nancy Morten took minutes. Trustee Haber reported that the Clerk gets paid \$12K a year. That comes out to \$500 a meeting. The minutes are her responsibility. It does not appear to be a challenging job. Eileen Stanger stated that the clerk handles correspondence and sets up the files. There is a lot to do besides taking minutes. Trustee Haber reported that part of the responsibility is taking minutes. He stated that Nancy Morten has not even tried to do it yet. He suggested that we see how it goes. He added that he finds this request very surprising and suspicious. Taking minutes is an assumed part of the clerk's job.

Trustee Chamberlain stated that most clerks in other Village don't "take" their own the minutes; and our ordinance says our clerk should "keep" the minutes. Trustee Graditor commented that the minutes need to be of a professional level. We have been sued because of our minutes. The clerk is expected to participate in the meeting. Trustee Haber stated that the clerk does not participate; they serve a clerical function. Trustee Graditor commented that Nancy Morten made it clear that she could not take the minutes. Trustee Haber reported that she did not make it clear to the trustees. He suggested that the question be called. Atty. Huvard added that Nancy Morten does not have the authorization to hire that is the Mayor's decision. John Norris stated that the Board can

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establish a position to aid the clerk. Atty. Siegel added that the Mayor can hire with the authorization of the Board. Trustee Graditor stated that we can request an ordinance to establish the position. Trustee Graditor withdrew her motion. Trustee Graditor moved to request an ordinance for the Clerk to hire an assistant Clerk to take minutes. Trustee Chamberlain seconded the motion.

Roll Call Vote - Ayes: Chamberlain, Graditor, Koomjian,
 Nays: Haber, Masterson, Svatik, Kaplan
 Motion denied – 3 – 4

XII. Standing Committee Reports

Pres. Kaplan stated that he will have committee assignments for the next meeting.

Trustee Graditor – Building/Zoning

Trustee Graditor reported that from April 1, 2008 to May 1, 2008 there was one single family home built with a construction value of \$1,400,000, a single family remodel with a construction value of \$208,000, and miscellaneous items with a construction value of \$1,750,000. That generated fees of \$12,867. This year we have issued permits for small miscellaneous items with a construction value of \$130,880 and fees of \$2,224.

Trustee Masterson – Water/Police

Nothing

Trustee Svatik – Finance/Soil & Water Conservation

Nothing

Trustee Haber – Legal/Sewer

Nothing

Pres. Kaplan stated that the letters in the packets are informational. The next meeting will be May 19th at 8PM.

Trustee Haber moved to adjourn the meeting. Trustee Koomjian seconded the motion. The motion was carried by voice vote.

The meeting adjourned at 10:30PM.

Respectfully Submitted,

Debbie Limer

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Board of Trustees Meeting
April 21, 2009

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In Attendance:
William Kaplan
Linda Dunn
Sherry Graditor
Michael Haber
Bruce Masterson
John Norris
William Svatik
Eileen Stanger
Jack Siegel
Bruce Huvad
Pat Glenn
Russ Kraly
Bruce Dayno
Rob Ugaste

Minutes taken by Debbie Limer

The meeting was called to order at 8:00 PM.

IV. Approval of Minutes

Board of Trustees Meeting – April 7, 2009

Trustee Dunn moved to approve the minutes. Trustee Svatik seconded. Trustee Svatik stated on page four, second line, the sentence that starts with “Abt” should be replaced with “Mike Corn was instrumental in getting Abt Electronics to agree to do it for cost.” On page five, sixth line from the bottom, “trees” should be replaced with “grass.” Chief Dayno pointed out on page three, fourth line down, “854” should read “85.” Motion was carried by voice vote.

V. Treasurer’s Report

Hal Roseth told the Board that our cash position at the end of March was \$14.9M. That is an increase of \$44K over February. The IPTIP is now earning .4%. We have \$600K with Hal Barnes that is earning 4.5% to 6%. We have \$3.5M at Wachovia with \$245K of that in cash. At North Side Community Bank we have \$355K earning 3.3%, \$750K earning 4%, and \$754K earning 4.80%. Hal explained that he is looking into other options for our funds in the IPTIP. We can get 2.7% to 3.2% fully collateralized for one year. This option does not compromise our safety. Pres. Kaplan suggested asking Wachovia what options they have for us. He is okay with a move, but it should come before the Board first. Hal Roseth stated that our General Fund has accrued \$1M in reserves in a year. We may want to move some of it out. He explained that his firm has been coming into the Village Hall to help out Susie for three months now in response to the Miller Cooper management letter. We are reconciling accounts. It has been working well and should save time with the yearly audit.

VI. Urban Forest Management

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Not present

VII. Engineer's Report

Pat Glenn told the Board that he will have bid recommendations for the next meeting.

VIII. Director of Community Services Report

Russ Kraly stated that he has received quotes for installing a sprinkler system at the Village Hall and the Police Department. He wants to go over them with personnel at the Fire Department. He will have recommendations for the Board.

IX. Zoning Board of Appeals

Not present

X. Plan Commission Report

Not present

XI. Police Report

Chief Dayno listed the activity since the April 7th meeting. There were two 911 hang ups, 12 accidents, 16 alarms, 5 animal complaints, 1 assault. There were 19 assists with the Fire Department, 1 assist to another agency, 1 burglary to a vehicle, and 2 well being checks. There were 23 crime prevention notices given out, 1 disabled auto, 1 domestic dispute, 3 DUI arrests, 1 juvenile problem, 4 car lockouts, 1 lost/stolen property, and 1 missing person. There were 4 parking complaints, 12 suspicious circumstances, 1 warrant for arrest, 18 case reports, and 116 traffic stops. Of those traffic stops 57 persons received 82 citations.

XII. Fire Department Report

Assistant Chief Ugaste stated that there were 20 calls through April 15th. Four were fire calls, 2 were car accident calls, 9 were paramedic calls, and 1 was an other. The total calls for the year to date are 131.

XIII. Village Attorney Report

Nothing

XIV. Comments by the President

Pres. Kaplan told the Board that we are looking at another bid for the video recording of the Board meetings. He would like the authorization to spend up to \$1K to purchase a video camera, tripod, and a DVD burner to make a permanent record of the meetings. Nancy Morten stated that she thinks she has a DVD burner on her staff computer. Trustee Graditor moved to authorize the Mayor to spend up to \$1K for the necessary equipment to videotape the Village Board meetings. Trustee Norris seconded the motion.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik

Nays: None

Motion carried – 6– 0

XV. Visitors Wishing to Address the Board

Nancy Morten of 2890 Blackthorn Lane told the Board that she is asking for authorization to search for a replacement for Debbie Limer for the next meeting. This will make an easier transition. She submitted a note with staffing information on who takes minutes at other area board meetings. Pres. Kaplan commented that he is aware of the issue. It is the clerk's job to take the minutes. He recommended that she take it up with the new Board. Nancy Morten stated that she is just asking for a search. Trustee Graditor added that she would like the search to take place earlier because the search may take awhile. Trustee Haber asked if this subject we are discussing needs to be on the agenda. Trustee Svatik asked Nancy is this is an issue because she does not want to take the minutes. Nancy Morten explained that the clerk needs to "keep the minutes" not necessarily "take the minutes." Trustee Haber commented that we hired help for Clerk Stanger because she needed it. Atty. Huvard stated that according to the State Statute the clerk needs to keep a "record of the proceedings." The clerk signs off on the minutes. He explained that Clerk Stanger took the minutes for a long time until she had physical difficulty. It is important that the minutes reflect the business of the meeting, but should not be verbatim. Trustee Masterson stated that the minutes must be accurate and of good quality.

Atty. Huvard stated that he thought it would be okay to approve a search even if it is not on the agenda. Trustee Svatik questioned why we should be hiring someone else. Nancy Morten commented that taking minutes are difficult to do. It will be hard for her to be complete. Russ Kraly pointed out that soon we are going to have a DVD recording of the meetings. Trustee Svatik added that Clerk Stanger took the meeting minutes well into her 80's. He commented that Nancy Morten is capable. Nancy Morten stated that she did not think that she was capable. Trustee Svatik questioned if Nancy reflected that concern to the caucus. Nancy Morten stated that she did. Trustee Graditor indicated that she took minutes for the RRA. It is hard to pay attention and take minutes at the same time. Trustee Haber commented that students do exactly that all day long. He did not think that a search should be done on Village time. He stated that he thought it was a ridiculous request. Nancy Morten is not disabled. He questioned why we should consider her request. He wanted to know if we can even call the question for a vote. Atty. Huvard stated that there is no money being spent. There is no final action being taken. Trustee Graditor moved to authorize Nancy Morten to search for a replacement for Debbie Limer at or below Debbie's current hourly rate. Trustee Dunn seconded the motion.

Roll Call Vote - Ayes: Dunn, Graditor, Masterson, Norris

Nays: Haber, Svatik

Motion carried – 4– 2

Pres. Kaplan stated that this will be on the agenda at the next meeting.

XVI. Approval of Bills

Trustee Graditor moved to approve bills as presented subject to approval of responsible Trustee/Officer and Village President. Trustee Masterson seconded the motion. Trustee Dunn stated that there were two bills for \$60.47 for Menards. She signed one. Chief Dayno explained that the bill for Northeast Multiregional is for training

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Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik
Nays: None
Motion carried – 6– 0

XVII. Old Business

Pres. Kaplan mentioned the fertilizer ordinance. Trustee Masterson added that at the North Shore Mayor's Conference they are talking about banning fertilizers containing phosphorus throughout the entire North Shore. Trustee Haber moved to have a second reading and adoption of an Ordinance Regulating the Use of Fertilizers Containing Phosphorus and Correcting Section Numbering in Ordinance 09-1-2. Trustee Graditor seconded the motion.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik
Nays: None
Motion carried – 6– 0 Ordinance 09-4-9

Pres. Kaplan brought up the financial transparency issue. Trustee Masterson stated that he has received feedback from Trustee Svatik and Cheryl Chamberlain. Trustee Haber and Atty. Huvad indicated that they have comments to add. Trustee Masterson asked that this issue be on the next agenda. We need to begin discussions as to appropriate fund levels to maintain.

XVIII. New Business

Pres. Kaplan told the Board that the DBR is asking for \$32,100. Our portion would be \$2,568. Trustee Svatik explained that in 2005 and 2006 we gave the DBR \$5K. They will be happy to receive the \$2,568. Trustee Haber moved to approve the DBR's funding request for \$2,568. Trustee Dunn seconded the motion.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik
Nays: None
Motion carried – 6– 0

Pres. Kaplan brought up snowplowing for the Hiawatha Woods Special Service Area. Atty. Huvad explained that we have received a request from the residents to amend the Special Service Area to allow for the collection of money for snow removal. He stated that he feels more comfortable with this now that we are a Home Rule community. We could collect funds for snowplowing. This would change the Special Service Area to allow for maintenance. Atty. Huvad explained that we levy the money, they hire the contractor, and we cut a check to the association and they are responsible for paying the contractor. We do not have any direct dealings with the contractor. This is a good way to accommodate our residents. We may want to make this available to other SSAs and road associations. We will have to have a hearing to amend the SSA. Our contract is with the association not with the contractor. Atty. Siegel stated that we will have to indemnify the Village for any damage. Trustee Haber asked who is paying for the attorney time. The costs should be paid by Hiawatha Woods, not the entire Village. Trustee Graditor asked if this needs to be approved by the residents. Atty. Huvad explained that 51% of the residents in the road association have to come in and vote that they want this change.

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Pres. Kaplan stated that extra money should be collected to pay the attorney's fees for the set up. Phil Rosenthal of 880 Blackhawk commented that we can add to the levy, but Hiawatha Woods does have money in reserve.

Trustee Masterson questioned what will happen if other road associations ask for the same thing. He suggested separating out what is specific to Hiawatha and what is not. Atty. Huvad stated that we can set up a generic format for other road associations enabling them to make the same change. Trustee Masterson reported that Atty. Huvad should figure out what it will take from his end to make the changes so that all of the road associations do not have to pay for the same attorney's costs. Atty. Huvad commented that he has a direction from the Board to pursue.

Pres. Kaplan stated that Trustee Masterson met with Congressman Mark Kirk at the Mayor's meeting. Trustee Masterson commented that the topic covered was the Stimulus Bill. He added that we should let Mark Kirk's office know if we are applying for anything. Pat Glenn indicated that we have to decide on what water projects we want to go with. Trustee Graditor mentioned the bike path. Pat Glenn stated that the stimulus money is coming from existing channels, and there are no channels for bike paths. Trustee Masterson added that there is not a lot of money out there for us. Trustee Svatik asked about the money that is still owed to us from the Northbrook Water extension. Trustee Norris stated that the State has to have the money in order to give it to us. We are still entitled to it. Trustee Svatik reported that we should talk to our legislators to get moved up on the list.

Trustee Masterson told the Board that the Waukegan Gangs Unit gave a presentation at the Mayor's meeting. They mentioned Riverwoods as having gang activity. Chief Dayno commented that he thought that was said in error. Trustee Masterson mentioned a list of gang signs. Chief Dayno added that Riverwoods does have one documented gang member.

Trustee Masterson stated that as a part of the Mayor's meeting Lake Michigan water was discussed. At some time in the future any community that pulls water from Lake Michigan is going to be required to replace it. He added that he did not know when that will happen or how it will work.

Pres. Kaplan stated that the next meeting will be May 5th at 8PM.

Trustee Graditor moved to adjourn the meeting. Trustee Svatik seconded the motion. The motion was carried by voice vote.

The meeting adjourned at 9:00PM.

Respectfully Submitted,

Debbie Limer

Village of Riverwoods
Board of Trustees Meeting
April 7, 2009

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In Attendance:
William Kaplan
Linda Dunn
Sherry Graditor
Michael Haber
Bruce Masterson
John Norris
William Svatik
Eileen Stanger
Jack Siegel
Bruce Huvad
Pat Glenn
Bruce Dayno
Rob Ugaste
Chuck Stewart

Minutes taken by Debbie Limer

The meeting was called to order at 8:00 PM.

Pres. Kaplan told the Board that as of now the results to today's election for mayor are: 350 for Pres. Kaplan, 336 for Trustee Norris. The race is very close. It is going to take awhile to determine the winner. It will be official on April 22nd, and the officials will be seated at the first meeting in May.

IV. Approval of Minutes

Board of Trustees Meeting – March 17, 2009

Trustee Dunn moved to approve the minutes. Trustee Graditor seconded. Motion was carried by voice vote.

V. Consultants

Gewalt Hamilton

Pat Glenn told the Board that the Village of Riverwoods has been recognized by FEMA for flood plain management. He showed the plaque that was given to the Village. We use a community rating system that goes beyond the minimums required. This gives our residents a 10% savings on their flood insurance.

Pat Glenn stated that Pat Walsh has reported that we have a growing issue with fences. Fences are being put in across ditches and drainageways. We need to alert homeowners that they need to fix the problem because they are obstructing the drainageways. Atty. Siegel added that we have a legal basis for fixing this problem. There is an ordinance already in place.

Pat Glenn brought up the Roadway Resurfacing Program. We are planning to do Saunders, Indian Trails, and Hiawatha Woods as part of the MFT Program. We figured

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that we would be about \$100K short, so that amount would come out of Village funds. There may now be stimulus funds available. The Lake County Counsel of Mayors will decide how to use the money. It will be a 70/30 split. We are submitting an application for the Saunders Road work. We have to separate it out from the rest of the project for bidding. We will move forward with the other road projects and will have a recommendation at the first meeting in May. We will not know if Saunders Road will be funded until July 31st. We can still do the work in July, if the project is not approved using stimulus funds. Pat explained that he wanted to get the MFT work done early before it gets harder to find contractors because they are all tied up doing stimulus projects.

Mike Corn of 3075 Blackthorn told the Board that they are planning to do some road paving in Vernon Woods. He wondered if the work could be done with the MFT project to get them a better price. Pat responded that the work has to go through IDOT, and we have already submitted the project to IDOT. He would be happy to help, if we can. Mr. Corn suggested that they talk later.

Director of Community Services
Nothing

Village Attorney

Atty. Huvad told the Board that we have been sued by a resident. It has to do with the refunding of construction bonds. We are not sure who paid for the bonds in the first place. The resident states that he did, but the contractor says that he did. We have filed a third party claim. We have asked the judge to decide and tell us who to pay back. Atty. Huvad commented that we may be able to recover our court costs. We are working to get the case dismissed.

Urban Forest Management
Nothing

Plan Commission Report
Not present

Zoning Board of Appeals
Not present

VI. Police Report

Chief Dayno listed the activity since March 17th. There was 1 911 hang up, 1 abandoned auto, 12 accidents, and 63 alarms. There were a few alarms that kept going off. There were 8 animal complaints, 16 assists with the Fire Department, 2 well being checks, and 25 crime prevention notices. There were 2 non-criminal damage to property, 6 disabled autos, 1 domestic dispute, 2 driving complaints, and 3 DUI arrests. There was 1 fingerprinting, 3 fraudulent activities (ID theft), 5 lockouts, 2 open burning. There were 12 suspicious circumstances, 19 case reports were written, and 156 traffic stops were made. Of those traffic stops 101 persons were issued citations with a total of 85 citations.

We have 2 arrest warrants and 2 houses were on the House Watch List and were checked regularly. Chief Dayno told the Board that we are planning a bike registration program. The cost would be \$2 a sticker, and that way we would have the bike information in our computer, if it is lost or stolen.

VII. Fire Department Report

Assistant Chief Ugaste stated that there were 33 calls in the month of March, 11 were fire calls, 1 was an car accident call, 16 were paramedic calls, and 5 were others. The total calls for the year to date are 111.

VIII. Comments by the President

Pres. Kaplan stated that we have a possible developer for the 37 acres. We have asked them to come in for the May meeting. This proposal would not involve a TIF. The developer does not seem to have a problem with the amount of money it would take to build something on the property. He wants to put in a golf complex complete with banquet facilities and a health club. It would bring in \$300K to \$400K a year in tax money to the Village. Trustee Svatik reminded Pres. Kaplan that the site is a “landfill” and not a “dump.” Atty. Huvad added that it really is a “brownfill site” because it is closed.

Pres. Kaplan brought up the draft of the Transparency Report that Trustee Masterson has submitted. Trustee Masterson asked the Trustees to have edits back to him for the next meeting. He added that page 29 to the end is not yet complete. We need to think about how much money we want to have set aside and why. We will need to have a policy in place.

IX. Old Business

Pres. Kaplan brought up the Ordinance adding to the Village Code to regulate the granting of cable system franchises. Trustee Graditor moved to have a second reading and adoption of an Ordinance Adding Section 3-4-10 to the Village Code to Regulate the Granting of Cable System Franchises and Repealing Ordinance 91-12-9. Trustee Norris seconded the motion. Atty. Huvad explained that this is bare bones for flexibility. It is the local regulatory framework template for all companies to use when they want to come into the Village. Trustee Norris stated a public hearing is referred to on page 17. He wanted to know if that is done by the Board of Trustees or the Plan Commission. Atty. Huvad stated that it is run by the Board. The statute gives the framework and wrote the language.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik

Nays: None

Motion carried – 6 – 0 Ordinance 09-4-5

Pres. Kaplan mentioned the request for a 52” Sony TV, blue ray DVD player, sound system, and installation for the Riverwoods Seniors. The bid is for \$3K. Mike Corn was instrumental in getting Abt Electronics to agree to do it for cost. He requested the authorization to approve \$3K for the Riverwoods Seniors. Trustee Dunn asked where the TV and DVD player will go. Pres. Kaplan reported the Board room. Trustee Haber

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moved to authorize Pres. Kaplan to spend up to \$3K on a 52" Sony TV, blue ray DVD player, sound system, and installation from the Riverwoods Seniors. Trustee Svatik seconded.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik
 Nays: None
 Motion carried – 6 – 0

Pres. Kaplan brought up the Woodland Management Program. He stated that we have \$243K in the Tree Fund. He would like to revisit the last meeting's discussion on the Community Woodland Management Program. He is proposing a 50/50 split on the \$100 cost to the homeowners to have Urban Forest Management come and give recommendations and suggestions to homeowners on how to care for their property. He would like the program highlighted in the next Village Voice. Trustee Haber asked Chuck Stewart what he would be doing for the residents. Chuck Stewart stated that he would meet with residents to give recommendations and suggestions on what they should do, how to manage their property, a site inspection to identify species, and a list of certified arborists. Trustee Haber asked what he can do in a half an hour. Chuck stated that he plans to spend an hour on each property to give residents educational opportunities and direction. Trustee Haber suggested that we do this as a pilot. Trustee Svatik added that there should be a sunset provision.

Rick Koomjian wanted to know if Chuck will emphasize the trees or woodland ecology. Chuck responded that it depends on the questions. He would like the residents to gain an appreciation of what they have on their lot. Trustee Haber asked if we are only going to pay for Urban Forest Management to come out. He questioned if residents are going to think that our Village Forester has an agenda. Chuck commented that his visits are educational only. Trustee Svatik wanted to know if Chuck will write anything up for the resident. Chuck stated that he would. Mr. Koomjian stated that there are macro regions and micro regions. Each resident has a micro region. He questioned if we want to do a macro region study. Chuck commented that we can do a follow up program. We may want an outside consultant. We need to address the components for the residents. Trustee Haber stated that the visits may get useful data for the Village.

Mike Corn stated that the Village is not spraying for Gypsy moths this year. He questioned what we should do as homeowners. Chuck suggested working collectively with neighbors. There is no way to eliminate the problem. He suggested that individuals monitor the moths, set traps, and spray their individual property. The best thing to do is to eliminate the egg masses, but that is up to the individual residents. Trustee Svatik moved to approve the Community Woodland Management Program and split the cost 50/50 with residents for the \$100 fee for Urban Forest Management to come out and make recommendations and suggestions to residents on their property. The program would be available for one year after initial publication in the Village Voice. Trustee Haber seconded the motion. Motion was carried by voice vote.

X. Visitors Wishing to Address the Board

None

XI. New Business

Pres. Kaplan brought up Fair Housing Month. Trustee Haber moved to approve the Proclamation for "Fair Housing Month." Trustee Masterson seconded the motion. The motion was carried by voice vote.

Pres. Kaplan brought up an Ordinance approving Highwood as a new SWALCO member. Trustee Svatik waive the first reading of an Ordinance Approving the City of Highwood as a new SWALCO Member. Trustee Dunn seconded the motion. The motion was carried by voice vote.

Trustee Graditor moved to have a second reading and adoption of an Ordinance approving Highwood as a new SWALCO member. Trustee Norris seconded the motion.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik

Nays: None

Motion carried – 6 – 0 Ordinance 09-4-6

President Kaplan brought up Arbor Day. Trustee Dunn moved to approve the Arbor Day Proclamation. Trustee Masterson seconded the motion. The motion was carried by voice vote.

Pres. Kaplan brought up the 2010 Census Partnership Agreement. Trustee Svatik moved to approve the 2010 Census Partnership Agreement. Trustee Masterson seconded the motion. The motion was carried by voice vote.

Pres. Kaplan mentioned an Ordinance regulating fertilizers containing phosphorus. Trustee Haber moved to have a first reading on an Ordinance Regulating the use of Fertilizer Containing Phosphorus and Correcting Section Numbering in Ordinance 09-1-2. Trustee Norris seconded the motion. The motion was carried by voice vote.

Trustee Svatik asked about the exception for newly planted grass. Atty. Huvad stated that he wants to look into it with the experts. This is how other Villages have their ordinances set up. Rich Koomjian explained that he has attended meetings on this subject. Vernon Hills has provisions for gardens. They seem to allow the phosphorus in situations with intense management. Atty. Huvad indicated that the next thing to do is to try to regulate what can be sold.

Pres. Kaplan mentioned the bid for recording our Village meetings to be broadcast on Utube. The bid is for \$75 a meeting plus the uploading fees. Al Solomon's son would do the work. He would teach someone how to do the uploading if desired. The main cost is for the initial outlay for equipment. Trustee Haber commented that the proposal is very generic. Trustee Masterson added that it is very shaky.

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Pres. Kaplan updated the voting numbers: Pres. Kaplan 427, Trustee Norris 417. All of ballots are in with the exception of absent or provisional ballots.

Pres. Kaplan brought up the Intergovernmental Agreement for a streamflow gauge. Trustee Dunn moved to waive the first reading on an Ordinance Approving an Intergovernmental Agreement with the Lake County Stormwater Management Commission for a Streamflow Gauge on the Des Plaines River. Trustee Graditor seconded the motion. Pat Glenn stated that the river gauge would be on Route 22 as a part of the National Weather Forecasting Service. The Fed will put it in; Lincolnshire and the Village would pay a minimal fee for maintenance. It is a three-year agreement. The motion was carried by voice vote.

Trustee Masterson moved to have a second reading and adoption of an Ordinance Approving an Intergovernmental Agreement with the Lake County Stormwater Management Commission for a Streamflow Gauge on the Des Plaines River. Trustee Dunn seconded the motion. Trustee Svatik pointed out a typographical error as to the number of years that the agreement is supposed to be.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik
 Nays: None
 Motion carried – 6 – 0 Ordinance 09-4-7

Pres. Kaplan mentioned that Intergovernmental agreement for our Rain Garden Program. Trustee Graditor moved to waive the first reading on an Ordinance Approving an Intergovernmental Agreement with the Lake County Stormwater Management Commission for the Riverwoods 2009 Rain Garden Program. Trustee Dunn seconded the motion. The motion was carried by voice vote.

Trustee Dunn moved to have a second reading and adoption of an Ordinance Approving an Intergovernmental Agreement with the Lake County Stormwater Management Commission for the Riverwoods 2009 Rain Garden Program. Trustee Svatik seconded the motion. Atty. Huvad stated that the SMC is contributing financially. Pat Glenn added that this agreement makes it official. The SMC meets on Friday; they should approve the agreement. We will execute contracts after that time and move forward. The locations for the rain gardens will be between the Police Station and the Village Hall, at the Fire Station near the bike path, and at the Duffy retention ponds. There are fewer sites, but they are larger. This will allow us to play with the plant selections. Installation will be the first week in June. Trustee Masterson brought up rain barrels. Pat explained that Riverwoods soil does not infiltrate. Rain barrels make a positive impact as well.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik
 Nays: None
 Motion carried – 6 – 0 Ordinance 09-4-8

XII. Standing Committee Reports
Trustee Graditor – Building/Zoning

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Trustee Graditor stated that in March of 2008 we had one single family home built with a construction value of \$740,000, a single family addition with a construction value of \$597,000, and a miscellaneous commercial project with a construction value of \$320,000. That brings the total to \$1,794,000 and fees of \$16,857. In March of 2009, we issued permits for a single family remodel with a construction value of \$150,000, and a miscellaneous commercial project with a construction value of \$96,938. That is a total of \$281,138 and fees of \$1,514.

Trustee Graditor reported that the total trees removed since the last meeting is 7 (2 White Pine, 1 Paper Birch, 3 Burr Oak, and 1 Oak) with a total of 9 (3 Swamp White Oak, 3 Hackberry, and 3 Sugar Maple) replaced. We took in mitigation fees of \$8,122.50. She suggested that we get a report out to residents on summer road construction. There is going to be a lot of it making travel in the area hard for residents. Pat Glenn commented that he can put something together for the Village Voice.

Trustee Masterson – Water/Police
Nothing

Trustee Svatik – Finance/Soil & Water Conservation
Trustee Svatik told the Board that he has a couple of NSSRA meetings to attend in the next two weeks.

Trustee Haber – Legal/Sewer
Nothing

Trustee Dunn – Roads/Bike Path/Parks/Forestry
Trustee Dunn stated that there is a culvert that needs looking into on Deerfield Road.

Trustee Norris – Solid Waste Management/Drainage/Storm Water
Nothing

Pres. Kaplan stated that the next meeting will be April 21st at 8PM.

Clerk Stanger read Debbie Limer's resignation letter. She is resigning her position as assistant to the Clerk after almost 10-years to take a full-time position.

Trustee Graditor moved to adjourn the meeting. Trustee Haber seconded the motion. The motion was carried by voice vote.
The meeting adjourned at 9:20PM.

Respectfully Submitted,

Debbie Limer

Village of Riverwoods
Board of Trustees Meeting
March 17, 2009

1

In Attendance:
William Kaplan
Linda Dunn
Sherry Graditor
Michael Haber
Bruce Masterson
John Norris
William Svatik
Eileen Stanger
Jack Siegel
Russ Kraly
Bruce Dayno
Rob Ugaste

Minutes taken by Debbie Limer

The meeting was called to order at 8:00 PM.

IV. Approval of Minutes

Board of Trustees Meeting – March 3, 2009

Trustee Dunn moved to approve the minutes. Trustee Graditor seconded. Trustee Graditor stated on page one, tenth line down in the last paragraph, “the staff has expressed” should be replaced with “she expressed.” In the next line “only” should be added after “for.” Trustee Norris commented on page four, second line of Comments by the President “probably” should be added after “are.” Trustee Masterson pointed out on page three, first line, “someone” should be replaced with “the State legislator.” Motion was carried by voice vote.

V. Treasurer’s Report

Not present

VI. Urban Forest Management

Not present

VII. Engineer’s Report

Not present

VIII. Director of Community Services Report

Nothing

IX. Zoning Board of Appeals

Not present

X. Plan Commission Report

Not present

XI. Police Report

Chief Dayno listed the activity since March 3rd. There were five 911 hang ups, 2 abandoned autos, 12 accidents, 13 alarms, 7 animal complaints, and 5 assists with the Fire Department. There were 7 crime prevention notices, 1 damage to property, 3 disabled autos, 1 domestic dispute, 1 driving complaint, 1 DUI arrest, and 1 fingerprinting. There were 5 car lockouts, 2 noise disturbances, 10 suspicious circumstances, 102 traffic stops. Of those traffic stops 66 persons were issued 87 citations. There are 14 homes currently on the House Watch List and are checked regularly. Chief Dayno explained we fingerprint individuals for professional licenses. Pres. Kaplan commented that service should be explained in the Village Voice because most residents would not know about it. Chief Dayno brought up the Strategic National Stockpile and the organizations that are involved. It was established to distribute medications to residents at polling places in the case of a bioterrorism threat. It was decided that our polling place, the Village Hall, is not suitable. He stated that he has met with the Holiday Inn. We are working with them to use their parking lot as our distribution site. A formal plan will be written shortly.

XII. Fire Department Report

Assistant Chief Ugaste stated that there were 16 calls so far in the month of March, 8 were fire calls, 1 was a car accident call, 4 were paramedic calls, and 3 were others. The total calls for the year to date are 94. He told the Board that the bill to prevent mandatory sprinklers in new construction was defeated. He will update the Board as needed on this subject. Assistant Chief Ugaste added that we have signed an agreement with SWALCO to be a hazardous waste drop off, but we are still waiting for the permit.

XIII. Village Attorney Report

Atty. Siegel told the Board that we have to vote on the Appropriations Ordinance tonight.

There is a revision on the cable ordinance. It is being amended to correspond with the change in the law. There only needs to be a first reading tonight.

XIV. Comments by the President

Pres. Kaplan stated that we are saving almost exactly what Pat Glenn, Village Engineer, expected with the change over to Northbrook water.

Pres. Kaplan commented that we have received \$51,533 from Lake County Public Works as of the end of February to go into our Sewer Reserve Fund.

Pres. Kaplan brought up the subject of webcasting the Village Board meetings. Michael Borchow has given us a quote for the webcasting, but it is very high. Trustee Norris agreed that the cost is too high. He suggested gauging resident interest. Pres. Kaplan commented that there is another option. We could stream it right onto the web. We need to get more information on this option. Trustee Svatik commented that we need to stress

that the meeting will not be shown live. Trustee Norris stated we need to give residents the information on the costs on this option as well. Pres. Kaplan added that residents need to know that this option will not be professionally recorded. Trustee Masterson commented that the equipment to put the meetings on Utube is not expensive.

XV. Visitors Wishing to Address the Board

Cheryl Chamberlain of 2760 Riverwoods Road commented that there are a lot of signs in the Village. She was not just talking about the political signs. There are signs for any number of different businesses and products. She questioned if we want them on Village property. The transportation division of the County can removed them, but the truck is only out here so often. She asked that the Board consider authorizing the Police Department to remove the signs.

XVI. Approval of Bills

Trustee Dunn moved to approve bills as presented subject to approval of responsible Trustee/Officer and Village President. Trustee Norris seconded the motion

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik
Nays: None
Motion carried – 6– 0

XVII. Old Business

Pres. Kaplan brought up the Appropriations Ordinance. Trustee Svatik moved to have a second reading and adoption of the 2009 Appropriations Ordinance. Trustee Masterson seconded the motion.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik
Nays: None
Motion carried – 6– 0 Ordinance 09-3-4

XVIII. New Business

Pres. Kaplan mentioned donating to Officer Al Maciareillo's plan to shave his head to "Conquer Kids' Cancer." Officer Maciareillo told the Board that the fundraiser is this weekend. His goal is to raise \$500; so far he is at just over \$300. All of the money goes to research. He stated that he wants to raise more than the Fire Department. Trustee Svatik moved to donate \$500 to support Officer Maciareillo and "Conquer Kids' Cancer." Trustee Graditor seconded the motion. Trustee Graditor amended the motion to \$550. Trustee Norris seconded the motion.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik
Nays: None
Motion carried – 6 – 0

Pres. Kaplan brought up the Ordinance amending section 3-1-10 of the Village Code. Trustee Graditor moved to have a first reading of an Ordinance Adding Section 3-1-10 to the Village Code to Regulate the Granting of Cable System Franchises and Repealing Ordinance #91-12-9. Trustee Dunn seconded the motion. The motion was carried by voice vote.

Village of Riverwoods
Board of Trustees Meeting
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Pres. Kaplan mentioned the Riverwoods Seniors request for a TV, DVD player, and sound system. Howard Patterson told the Board that he is trying to bring seniors into the Village. He has worked with Deerfield and has seen what programs they have started. He is requesting a 52" TV for a movie theatre, DVD player, and sound system. Pres. Kaplan added that he believes that they need \$3K instead of the requested \$2K. Trustee Haber asked if the Village will own the TV and if the movies will be shown in the Village Hall. Mr. Patterson answered "yes" to both questions. Trustee Haber asked if this is an organized group. Mr. Patterson responded "yes." They have been working on the group for three months and are working on their direction. Trustee Norris commented that it is a good idea. We need a specific statement of what is needed. Pres. Kaplan stated that they are planning to get their movies from the library or purchase them. As long as they are not charging admission, no licensing agreement is necessary. Trustee Svatik asked about hook up to cable. Russ Kraly explained that the only stations that we get at the Village Hall are basic TV stations and the weather channel. Trustee Haber suggested wireless headphones for the hard of hearing. They are relatively inexpensive.

Pres. Kaplan brought up the subject of the Hunger Awareness Proclamation. Trustee Norris moved to approve the Proclamation from the West Deerfield Township Food Pantry. Trustee Dunn seconded the motion. The motion was carried by voice vote.

Pres. Kaplan stated that the next meeting will be April 7th at 8PM.

Trustee Graditor moved to adjourn the meeting. Trustee Svatik seconded the motion. The motion was carried by voice vote.

The meeting adjourned at 8:35PM.

Respectfully Submitted,

Debbie Limer

Village of Riverwoods
Board of Trustees Meeting
March 3, 2009

1

In Attendance:
William Kaplan
Linda Dunn
Sherry Graditor
Michael Haber
Bruce Masterson
John Norris
William Svatik
Eileen Stanger
Jack Siegel
Bruce Huvad
Pat Glenn
Bruce Dayno
Rob Ugaste

Minutes taken by Debbie Limer

The meeting was called to order at 8:00 PM.

IV. Approval of Minutes

Board of Trustees Meeting – February 17, 2009

Trustee Dunn moved to approve the minutes. Trustee Masterson seconded. Trustee Svatik stated on page seven, sixth line from the bottom, “February” should be changed to “March.” On page six, fourth line, “That is \$750 a deer,” should be added after “\$15K.” Trustee Norris commented on page five, first line, “at the Municipal Advisory Conference of the Storm Water Management Meeting” should be added after “presented.” In the second line of the third paragraph “of the” should be removed. Motion was carried by voice vote.

V. Consultants

Gewalt Hamilton

Pat Glenn told the Board that at the last staff meeting setting up a parking lot on the Wondries property across the street from the Village Hall was discussed. He is presenting that concept to the Board for their consideration. He explained that the entrance would be directly across from the Village Hall entrance. The thought was for 33 spaces, but that number could be reduced if necessary. He stated that he does not know the soil conditions yet, but feels that they are most likely poor. The cost would be about \$75K for 12 to 15 spaces, or about \$150K for 33 spaces. Pres. Kaplan commented that we have had lengthy debates in the past. He questioned the need. Trustee Svatik explained that he would like to hear from the staff. He wanted to know how often the extra spaces are needed. Trustee Graditor indicated that she has expressed a concern. In the past we have talked about using the existing pad where the house was for only permeable parking. Trustee Masterson asked how often the extra parking is needed. Trustee Dunn stated two times a year. Trustee Masterson commented that it would be less expensive to have valet parking those two times. Trustee Svatik asked about a landing mat. Pat Glenn stated that with the

Village of Riverwoods
Board of Trustees Meeting
March 3, 2009

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landing mat it can be used as needed. He is suspicious about the soils and believes that we would have to remove some of the soil for that option. That will add to the cost. Trustee Graditor added that a significant part of the property is wetlands. Pat Glenn told the Board that we would stay out of the wetlands, but that does not mean the parking area would stay completely dry. Pres. Kaplan asked for a consensus on the parking lot. The Board consensus was no. Trustee Norris asked if the \$75K would be permeable parking. Pat Glenn stated that it would not be. That would be an extra cost.

Trustee Dunn asked Pat Glenn about the culverts on Portwine that have sunk. Pat Glenn commented that has happened to a lot of them. There has been something peculiar with the weather. The culvert on Saunders will be entirely redone this year with the Road Program.

Director of Community Services
Not present

Village Attorney

Atty. Huvarad told the Board that Trustee Masterson has brought up the regulations of the application of fertilizers with phosphorus. Vernon Hills has an ordinance, but it is too simplistic. We need to talk to the golf courses. At this point we do not know enough about what they are doing. Atty. Huvarad explained that Russ Kraly is going to set up a meeting with the management of the golf courses. There is an extensive ordinance in Florida. Golf courses are exempt, but in addition other things are prohibited. We want to learn what others in the Village are doing before we proceed. Trustee Svatik asked about the commercial lawn companies. Atty. Huvarad stated that one of the issues will be enforcement. Atty. Siegel reminded that Board that there may be a Federal preemption. That needs to be considered. We need to look at State and Federal laws. Trustee Graditor added that we may want to meet with our corporate residents as well.

Atty. Huvarad told the Board that Susie Crohn told him that we have received our first remittance from the Lake County Public Works for our sewer repair fund. She is setting up a report. Pres. Kaplan commented that the \$52K will go right into reserves.

Atty. Huvarad stated that there is a property on Milwaukee Avenue north of Deerfield Road that is not contiguous to us. Lake County is putting pressure on them to comply with zoning. The property currently has roll off containers on it. We have told them to apply for Lake County zoning. They should keep the paperwork, so that they do not have to double up on it later if they annex to us.

Atty. Huvarad brought up the subject of the automatic fire sprinklers in new home and commercial construction. Right now we are on the 1999 BOCA Fire Code. If we update to the current code, we would automatically have fire sprinklers included. Atty. Siegel stated that we may have to have a resolution first. Atty. Huvarad added that the state legislator is trying to pass legislation to not require fire sprinklers in new construction.

Urban Forest Management
Not present

Plan Commission Report
Not present

Zoning Board of Appeals
Not present

VI. Police Report

Chief Dayno listed the activity since the February 17th meeting. There were 3 911 hang ups, 13 accidents, and 19 alarms. There were 3 animal complaints, 7 assists with the Fire Department, 1 ILEAS assist, 1 burglary, 16 crime prevention notices, and 1 damage to property. There were 5 disabled autos, 1 dispute, and 1 DUI arrest. There was 1 juvenile problem, 8 car/residential lockouts, 9 suspicious circumstances, 3 thefts, 6 case reports were written, and 86 traffic stops were made. Of those traffic stops 61 persons were issued citations with a total of 66 citations. 14 houses were on the House Watch List and were checked regularly. Chief Dayno showed the Board an example of a Crime Prevention Notice. Officers are leaving them at a residence to alert the resident if the officer notices something that may be a safety issue. After the last house check for a house on the House Watch List the notice will be sent to the home. Trustee Norris stated that he got one because he had a package left on his doorstep while out of town. He appreciated the heads up.

Chief Dayno told the Board that the department participated in one ILEAS assist. ILEAS provides mutual aid when needed in other areas. They helped to search for the missing teen in Deerfield. Two officers were sent. Chief Dayno indicated that he responded as well. Trustee Dunn asked about the burglary in the Village. Chief Dayno stated that someone tried to get into a garage. They did not enter the home most likely due to the large dog in the residence. He stated that he was going to put out information after he finalized the details. Trustee Svatik commented that several homes under construction have been stripped. He questioned if that is an inside job. Chief Dayno reported that it is happening all over. We are watching homes that under construction.

Nancy Morten mentioned Kathy Merit of Tranel. Chief Dayno commented that resident, Kathy Merit, wants to hold a seminar for residents on identity theft. He stated that Ms. Merit is not trying to plug her company. It will be done as a public service. He added that he will be there and will stop the presentation if she tries to sell anything. Nancy Morten added that the presentation will be April 22nd at 7PM.

VII. Fire Department Report

Assistant Chief Ugaste stated that there were 34 calls in the month of February, 12 were fire calls, 1 was an car accident call, 17 were paramedic calls, and 4 were others. The total calls for the year to date are 78. He commented that for the Libertyville apartment

fire in January our Fire Department was recognized and honored. The two honored fire fighters who rescued the women in Vernon Hills were recognized in Springfield. Assistant Chief Ugaste stated that we feel very strongly about wanting residential sprinklers as was mentioned earlier. They protect fire fighters as well as residents. We had a second story structure fire in Inverrary. A fire fighter fell through the floor. He received second degree burns because we did not know that the floor was on fire. There was no warning before the floor fell in. We train so that things such as this do not happen, but sometimes it happens anyway. Residential sprinklers would have avoided this incident. Assistant Chief Ugaste explained that there is a legislator downstate who does not want SB1918 approved. That legislator owns a home building business. He has a special interest. Atty. Siegel commented that the same person is going to run for governor. Atty. Huvarad added that we might have the ordinance for the next meeting.

Trustee Dunn asked about getting a report on the conference that Russ Kraly attended in Las Vegas. Trustee Graditor stated that it is on green building. Pres. Kaplan stated that he would ask Russ.

VIII. Comments by the President

Pres. Kaplan told the Board that he is having Pat Glenn look into getting water mains throughout the Village. We are probably not going to get all of the money that we need, but we should look into it. He reported that this is coming from proposed stimulus money. He has heard that 25% of the loan would be forgiven, and the rest would be a 0% loan for 20 years. Pat Glenn reported that the EPA put on a presentation. All of the surplus money from the EPA will go into water or sewer. Half of the money would come from the State; the other half would be Federal. Half of the Federal dollars would be forgiven. He commented at this point there is more interest than money. Pat Glenn told the Board that he has submitted the first application. The EPA is trying to streamline the process. It is an overwhelming process for them. We are awaiting word from the State before we fill out the very lengthy application. Cheryl Chamberlain read an email from Don Falls, from the Competitive Communities Initiative. At this point Mr. Falls does not know where the money is coming from, and did not think that any had been given out yet.

Pres. Kaplan told the Board that "track my tax dollars" was Trustee Masterson's idea. He handed out some data for the Board to look at as an example only. Trustee Masterson commented that the idea is to publish the information monthly, the top ten places that we are getting our money from, and the places our money is going to. Moving forward there will need to be some clarifications on categories. We will work on this for the next month, and then the Board will look at it for a few months, after that we will make the information public. Pres. Kaplan stated that there is a lot of work to do. We have to work on the definitions so that the public can understand.

IX. Old Business

Pres. Kaplan brought up the subject of the rain gardens. Pat Glenn stated that we have done a tabulation of the bids. There was a very wide range. The low bidder, Milieu Design, was only bidder that was within our range. He added that he and Chuck Stewart

are comfortable with the contractor. We have scaled back the project, so that we will have no problem with our budget. He recommended that the Board award the contract to Milieu Design for the 2009 rain garden project. He listed the locations which included: the Village Hall, the Wondries property, the Russell detention basin, the Village property at Saunders and Deerfield Roads, and a bioswale application in the Indian Trails neighborhood which will be done as an adjunct to this year's roadway program. Pat Glenn stated that we will meet with the homeowners in Indian Trail before we start the project. Pres. Kaplan asked about fences. Pat Glenn commented that he was not sure about fences yet. There will be different plant selections at each location. Trustee Svatik moved to approve Milieu Design as the contractor for the 2009 Rain Garden Project in the amount \$50K. Trustee Dunn seconded the motion.

Pat Glenn told the Board that Milieu did some of the landscaping for Thorngate. Pres. Kaplan stated that this price includes two years of maintenance. Trustee Norris added that Milieu has done good work in the past.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik
 Nays: None
 Motion carried – 6 – 0

Pat Glenn stated that he will have an intergovernmental agreement for the next meeting. Pres. Kaplan added that he would like to see the plats and list of plants for each rain garden.

X. Visitors Wishing to Address the Board
None

XI. New Business

Pres. Kaplan brought up the subject of the Woodlands Health Study. Rich Koomjian of 405 Dubonnet stated that last July the Board agreed to match funds up to \$10K for a woodlands health study. The analysis and report is being presented to ecologists. Another assessment will be done in the spring. The summary is at the beginning of the report that has been given to the trustees. Our oak woodland is becoming a maple woodland. Our woodlands are becoming more of a forest than a woodland. The canopy is starving plant light for the low lying plants and shrubs. When the plants below are starved for energy they become less resilient to other environmental factors, such as deer. Trustee Dunn commented that we have homes with a closed canopy and deer fences. Those homes have a good understory. Mr. Koomjian stated that the spring data will be useful. Trustee Dunn suggested using her neighbor's home as part of the study. That home used to have a lot of trillium. Mr. Koomjian added that they are talking to restoration people. Members of the RPC are attending conferences. Trustee Haber asked how much of this is part of the natural cycle. Mr. Koomjian commented that Chicago Wilderness has noticed a change in the surrounding lands over the last 200 years.

Pres. Kaplan brought up the a proposed addition to the Community Woodland Management Program. He stated that he talked to Chuck Stewart. Urban Forest

Management will make themselves available to residents to walk their site and tell them what to do, point out problems, and make recommendations. The cost would be \$100 per site. Pres. Kaplan stated that we have \$41K in the Tree Fund. He suggested putting \$10K toward this and offering it free to the first 100 residents who sign up. The resident may not do what is suggested, but at least he or she will know what should be done. It would be an educational program. Trustee Norris stated that he has no problem with the concept. Trustee Haber stated that he is not in agreement. Residents should spend their own money. It is their site. We are going to get the same people we always do. They are willing to spend their own money to get this information. We already have other programs set up. Pres. Kaplan commented that some need an incentive. Trustee Haber added that if a resident is not willing to spend his or her own \$100, we should not do it for them. Trustee Dunn reported that she would like to see more of a proposal. Trustee Graditor stated that they can still have Chuck Stewart come out for \$100. \$100 is a bargain. She suggested saving the money for other uses. Trustee Haber indicated that we should advertise the program in the Village Voice.

Mr. Koomjian told the Board that they have met with most of the restoration people. There is a sequence of desirable things to do. The next step is to add to the Comprehensive Plan on to how to treat the woodlands. He stated that he feels it is a mistake to do this individually. We need to think more globally. We need to collectively manage our woodlands. Pres. Kaplan commented that the conditions across the street can be very different from each other. Trustee Haber added that we can still approach the situation globally. Trustee Svatik asked about the Comprehensive Plan. Atty. Siegel explained that the Comprehensive Plan is for land use, zoning, annexation, and future growth. The Comprehensive Plan does not usually involve with this sort of subject. It would make more sense to have a Natural Resources Plan. Atty. Huvard explained that he has talked to Chuck Stewart about traditional forestry management. That requires some man made processes, taking down old trees for natural gaps. It requires a professional level of management. Trustee Norris stated that it may make sense to do something new.

Pres. Kaplan brought up the 2009 Appropriations Ordinance. Atty. Siegel explained that the Appropriations Ordinance gives the Village authorization to spend, but it is not a commitment to spend. The Village cannot spend any money without the Ordinance. It has to be adopted in the first quarter of the year. Changes can be made during the year. Historically, the Appropriations Ordinance authorizes for more than is planned to spend. Trustee Haber moved to have the first reading of the 2009 Appropriations Ordinance. Trustee Graditor seconded the motion. Motion was carried by voice vote.

Trustee Haber moved to waive the first reading of an Ordinance Authorizing the Sale of Surplus Personal Property Owned by the Village of Riverwoods. Trustee Norris seconded the motion. The motion was carried by voice vote.

Trustee Haber moved to have a second reading and adoption of an Ordinance Authorizing the Sale of Surplus Personal Property Owned by the Village of Riverwoods. Trustee Graditor seconded the motion.

Village of Riverwoods
Board of Trustees Meeting
March 3, 2009

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Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik
Nays: None
Motion carried – 6 – 0 Ordinance 09-3-3

XII. Standing Committee Reports

Trustee Graditor – Building/Zoning

Trustee Graditor told the Board that in February of 2008 we had one driveway redone in the Village with a construction value of \$30K and construction fees of \$300. In February of 2009 we have issued one single family home permit with a construction value of \$1,200,000 and construction fees of \$11,511. We are one house ahead so far this year.

Trustee Masterson – Water/Police

Nothing

Trustee Svatik – Finance/Soil & Water Conservation

Trustee Svatik stated that he has three or four meetings between now and the next meeting.

Trustee Haber – Legal/Sewer

Nothing

Trustee Dunn – Roads/Bike Path/Parks/Forestry

Nothing

Trustee Norris – Solid Waste Management/Drainage/Storm Water

Nothing

Pres. Kaplan stated that the next meeting will be March 17th at 8PM.

Trustee Haber moved to adjourn the meeting. Trustee Dunn seconded the motion. The motion was carried by voice vote.

The meeting adjourned at 9:30PM.

Respectfully Submitted,

Debbie Limer

Village of Riverwoods
Board of Trustees Meeting
February 17, 2009

1

In Attendance:
William Kaplan
Linda Dunn
Sherry Graditor
Michael Haber
Bruce Masterson
John Norris
William Svatik
Eileen Stanger
Jack Siegel
Bruce Huvad
Pat Glenn
Russ Kraly
Bruce Dayno
Rob Ugaste

Minutes taken by Debbie Limer

The meeting was called to order at 8:00 PM.

IV. Approval of Minutes

Board of Trustees Meeting – February 3, 2009

Trustee Dunn moved to approve the minutes. Trustee Graditor seconded. Trustee Graditor stated on page five, fourth line from the bottom of the second paragraph, “not” should be removed. Trustee Dunn pointed out on page two, third line of the last paragraph, “water” should be “Water.” Trustee Masterson stated on page three, fifth line of the second paragraph, “using” should be changed to “having.” In the fifth line of the third paragraph “not” should be change to “no.” Motion was carried by voice vote.

V. Treasurer’s Report

Not present

VI. Urban Forest Management

Nothing

VII. Engineer’s Report

Pat Glenn told the Board that the corrected amount for the Motor Fuel Tax appropriation is \$595K. That is down from the paperwork the Board has received. This year we are planning to work on Saunders and Indian Trails. There will be minor work done on Hiawatha. The Board needs to pass the resolution appropriating the Motor Fuel Tax Funds. The total amount of the work to be done is \$690K which leaves the Village to make up the \$100K shortfall. Pat Glenn explained that the MFT is about \$9K a month. We can pass a supplemental appropriation before the projects are complete to make up some of the shortfall. Pres. Kaplan asked about the Hiawatha SSA. Pat Glenn stated that the money for the Hiawatha Woods road work will come out of the SSA. Trustee Svatik

mentioned that the Saunders Road work was approved last year. Pat Glenn indicated that the State “unobligated” us last year. We are using the money from last year this year. Trustee Svatik moved to approve the Resolution Appropriating Motor Fuel Tax funds for Roadway Maintenance. Trustee Graditor seconded the motion.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik

Nays: None

Motion carried – 6 – 0

Resolution R09-2-2

VIII. Director of Community Services Report

Russ Kraly told the Board that he attended a fire sprinkler seminar. The International Code Council has passed a new ordinance mandating sprinkler systems in new construction. The code starts immediately for business construction and starts in 2011 for new homes. He explained the statistics on the saving in loss of property and lives where sprinkler systems are installed. He stated that he would like to propose that the Village adopt a resolution or ordinance that sprinkler systems must be put in new homes. The average cost is \$1.50 to \$3.00 per square foot. The companies that install the systems have to be certified by the State. He explained the new technology in sprinkler systems. Russ Kraly told the Board that we have been lucky in the past. There have only been four major house fires in 11 years. Trustee Graditor asked if there is adequate pressure for a sprinkler system if a house is on a well. Russ Kraly responded that the system has to have an added tank and pump, but it will work. That will add to the cost. Pres. Kaplan stated that we should think about this. Trustee Svatik asked about existing homes. Russ Kraly indicated that sprinklers can be added to an existing home for about the same cost. The retrofitting depends on how the system is put in. Trustee Dunn commented that we should look into the cost of a sprinkler system for the Village Hall.

IX. Zoning Board of Appeals

Not present

X. Plan Commission Report

Not present

XI. Police Report

Chief Dayno listed the activity since February 3rd. There were two 911 hang ups, 5 accidents, 13 alarms, 1 animal complaint, 12 assists with the Fire Department, 7 case reports, and 2 burglaries at construction sites. There were 8 disabled autos/traffic control, 1 dispute, 1 driving complaint, 4 car lockouts, 15 suspicious circumstances, 1 theft, and 115 traffic stops. Citations were issued to 77 persons with 91 citations issued. There are 16 houses on the House Watch list and are checked regularly. Chief Dayno read the Mission Statement that the entire department has worked on. It is “the mission of the Riverwoods Police Department is to enhance the quality of life while providing a safe and secure environment for all persons within the Village. Members are dedicated to acting in partnership with the community to provide professional, high quality service.” Chief Dayno went over the results from the 2008 Riverwoods Police Survey. The department received excellent ratings (10 to 8 out of 10) in competence of officers,

demeanor of officers, fairness of officers, courtesy of officers, and overall services provided by the police. The department received good ratings (7.9 to 5 out of 10) in traffic enforcement in the Village, police visibility in the Village, and police visibility in your neighborhood. He commented that in responding to the survey we will try to be more visible on the side streets. As for traffic enforcement, some residents thought the enforcement was too little while others thought it was too much. Chief Dayno reported that 50 residents participated in the survey. He listed some of the comments that were made by residents and listed the common values and characteristics that the residents want to see in our police officers. He added that he has spoken to or left a message for any resident who indicated that he or she wanted to be contacted. Trustee Svatik stated that there was a 4% return rate on the survey. He asked about past years. Chief Dayno commented that the last survey he was able to find was for 2003, and there were 50 responses to that one as well.

XII. Fire Department Report

Assistant Chief Ugaste stated that there were 21 calls so far in the month of February, 5 were fire calls, 1 was a car accident call, 12 were paramedic calls, and 3 were others. The total calls for the year to date are 65. Trustee Svatik wanted to give the Fire Department a commendation for their work at the Auth residence. They responded twice. The first was after the death of Mr. Auth. The second was after Mrs. Auth fell two days later. The family is most appreciative of their help.

XIII. Village Attorney Report

Nothing

XIV. Comments by the President

Pres. Kaplan told the Board that we have saved another \$11K in December with Northbrook water.

Pres. Kaplan stated that water level in the monitored wells is up substantially from this time last year. We are in good shape.

Pres. Kaplan told the Board that some residents have requested that we have cable casting for our Village meetings. It is very costly to do. Trustee Graditor stated that Ann Maine had a good idea to do streaming on line. Trustee Masterson commented that we would have to record the meetings, compress the video, and store it on our server. People would be able to watch the meeting when they want, but we would need a bigger pipe to our server. Trustee Graditor stated that it would be available for people without cable. Trustee Masterson explained that the user has to have a good bandwidth in order to be able to view the meetings. Trustee Haber stated that he did not think that there is a big desire or need to do this. Atty. Huvad added that someone would have to operate the camera. Trustee Graditor stated that we can find a volunteer for that. Atty. Huvad indicated that there would be a level of quality expected. Trustee Masterson stated that he

would have Highland Solutions look into it. Pres. Kaplan commented that he would contact them.

Pres. Kaplan brought up the “tracking of my tax dollars.” Trustee Masterson explained that there is a new movement for transparency in government. We could put our financial information on the internet, so that people can see where the money is being spent. We have to decide what we want to present, how we want to present it, and the explanation that goes along with it. Trustee Haber stated that it is a good idea. Trustee Masterson suggested doing it in-house first and then putting it on the web. Atty. Huvard suggested bills payable. Pres. Kaplan stated that we should be more detailed than that, but we need to work on it.

XV. Visitors Wishing to Address the Board

Dan Falls of the Illinois Department of Commerce and Economic Opportunity told the Board that he was here to discuss the Competitive Communities Initiative Program. The Village is doing well with the program. Riverwoods is at a stage 3 out of 5. We are working on an action plan. He presented a plaque to the Mayor. Mr. Falls also wanted to recognize Trustee Norris and Nancy Morten for all of their hard work.

XVI. Approval of Bills

Trustee Graditor moved to approve bills as presented subject to approval of responsible Trustee/Officer and Village President. Trustee Svatik seconded the motion.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik

Nays: None

Motion carried – 6– 0

XVII. Old Business

Pres. Kaplan brought up the subject of the rain gardens. Pat Glenn stated that bids were opened this morning. We have received bids from five prequalified firms. There was a wide variation on the bids. The low bid came in where we expected the bids to be, \$71K. We can add or subtract to the bid using their unit price with our quantities. Pat Glenn explained that he is going to set up a meeting with the firm to go through the bid. We are expecting to have a recommendation for the Board on March 3rd. He explained that we are not obligated to put in rain gardens on private property. He stated that is a difficult part of the project and suggested that we wait until next year to do them on private property. He would like to focus on the public gardens this year. He added that we can incorporate the rain gardens into existing ditches. Trustee Graditor asked how many rain gardens we are going to get for \$71K. Pat Glenn responded 10. They cost more than our original plan due to the specific specifications and expectations. Trustee Graditor asked about the yearly maintenance. Pat Glenn explained that it is in the bid; we can add supplemental maintenance for homeowners for an extended period if we want. He added that some of the contract is guesswork because we did not have exact locations for the gardens in the bids.

Trustee Norris commented that Glenview presented at the Municipal Advisory Conference of the Storm Water Management Meeting on their rain gardens. He stated

that municipal locations are a good first idea. It will get people interested in them. Glenview handles rain gardens the way we handle buckthorn removal. The resident comes in with a plan and the costs are split up to a certain amount. Trustee Masterson asked about doing a rain garden by the fire department. Pat Glenn commented that it is a good opportunity. He stated that he would have a recommendation on a contractor and sites for the next meeting.

Pres. Kaplan brought up the Gypsy Moths. Chuck Stewart told the Board that he would like to rethink the issue. The Village can end up spending a lot of money with uncertain results. He stated that he is trying to find the Board's comfort level. He thought about Trustee Haber's suggestion of a buffer zone. We should continue to monitor the situation, educate residents, and address the hot spots. He suggested a 400 acre area to spray for a cost of \$40K. Rich Koomjian of 405 Dubonnet commented that he thought it was recommended to take no action. Chuck Stewart stated that he should have suggested this option two weeks ago. Trustee Masterson explained that he is concerned that we are throwing money at the problem with no possible positive resolution. The Gypsy moths have been on the east coast for a long time. Chuck Stewart admitted to an unpredictable outcome. Pres. Kaplan questioned if allocating \$40K to use a tree company to spray individual properties would be more effective. Chuck Stewart stated that the moths are not just in the trees.

Atty. Huvard commented that the residents tend to be uncomfortable if there are too many Gypsy moths around. Spraying would even out the amount of moths. He added that Chuck Stewart is trying to judge the expectations of our residents. Trustee Graditor stated that we have had an extreme winter this year with the cold and snow. That will kill a lot of the egg masses. We won't know if the winter killed them or the spraying, if we spray. She stated that she feels that we have to control the population, but that spraying might be a waste this year. Chuck commented that we might balance the problem if we spray in the severe areas. He stated that he still wants to put out 10 traps where there are no reports of the moths to see how far the males go. We will continue to monitor the problem with the traps. Trustee Graditor told the Board that rethinking the situation if we spray, we could get a twofold decrease in population due to spraying and the difficult winter. Trustee Masterson stated that he thought it was a waste. It should be a multi-year plan or nothing. Pres. Kaplan asked for a motion for \$40K. Mr. Koomjian asked about residents in the buffer area around the forest preserve. They could look to see if they have a decrease. Chuck Stewart stated that we can contact individual residents to see if this winter has had any impact. Trustee Graditor moved to approve spending \$40K for spraying for Gypsy moths in 2009. The motion died for lack of a second.

XVIII. New Business

Pres. Kaplan told the Board that according to the latest deer count, the deer population is down. Mr. Koomjian stated that Tim Proice from the forest preserve was invited to attend this meeting but could not. The deer population is down 10% from last year. The quadrants stayed similar. The deer are moving around. Ryerson Woods will sometimes do their count before they cull or after, but they correct the numbers based on when the

Village of Riverwoods
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count is done. Pres. Kaplan stated that we have numbers on the cost of culling. The cost to cull 20 deer is \$15K that is \$750.00 a deer. Trustee Norris commented that there is no reason to consider culling since the numbers are down. Trustee Graditor stated that most likely we have lost some deer due to this tough winter.

Pres. Kaplan told the Board that Daniel Wright Junior High is requesting a donation. Trustee Graditor asked if we have any residents who attend that school. Cheryl Chamberlain commented that there are not many. Trustee Haber moved to donate \$100 to Daniel Wright Junior High. Trustee Dunn seconded the motion.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik

Nays: None

Motion carried – 6– 0

Pres. Kaplan brought up the planning proposal for a new police facility to be done by Williams Architects. He added that this is the same architects who designed the fire station. Chief Dayno explained that the location of the current facility is not ideal. The area next to the fire station would be better. It is more visible, better access, and a more central location. The current building was not set up as a police station. There is no lobby, no security, no place to take reports, and no way to separate people to take individual reports. The suggestion is for the new building to be more secure. If we arrest someone, that person is transported to Lincolnshire because we have no facilities. Chief Dayno explained that that we do not need an overnight holding facility because we do not staff the department 24 hours. We need a temporary holding facility. He stated that there is not enough record storage or room for evidence processing. We could use a conference and training room. If a prisoner is sprayed with pepper spray, we are supposed to offer them a shower. We currently do not have the facilities to allow for that. The locker room space is limited, and we should have an armory for weapons. The current space is 1,200 square feet. We should have 4K square feet.

Chief Dayno told the Board that the architect does not feel that the existing building can be retrofitted to work. The cost of the preliminary planning proposal is \$3,700. This will include meeting with staff to discuss needs, a floor plan, a concept plan, a refine of design and scope, colored concept drawings, floor plan drawings, a budget, and the architect to come to a Board of Trustees meeting to discuss the plan. The cost is estimated at \$400 per square foot with a ball park figure of \$1.6M. Trustee Graditor commented that she feels we need this but \$4K for drawings seems high. There are several other firms who could do this. With \$4K we are committing to one architect. She added that as the Building Chairperson she would have liked to have known about this ahead of time. Trustee Dunn commented that at the CCI meeting we were told that this would be at no cost to the Village. Pres. Kaplan stated that telling the architect what we need was at no cost to the Village. Russ Kraly indicated plans take a lot of time to put together. An architectural firm will not do that for free.

Trustee Haber commented that no one has mentioned a new building in the past. He is surprised that it is being mentioned now. It is troubling that this has come from left field. He stated that he wondered why this did not come up during the interview process for the

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new chief. Chief Dayno stated that he did not remember this subject coming up during the interview process. He spent a day with Chief Weinstein riding around the Village. He did not really see the facility. Trustee Dunn indicated that she understands the facility is not adequate, but in this economy is not sure we should spend the money. Chief Dayno commented that bids are coming in 15-20% down from a few months ago. Atty. Siegel asked about the stimulus. Don Falls indicated that buildings are in the stimulus package. There will be money at some point, but he did not know when. Pres. Kaplan stated that we are asking for \$4K to get started. Trustee Svatik moved to approve the bid for \$4K for the planning proposal for a new police facility. Trustee Masterson seconded the motion.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik

Nays: None

Motion carried – 6– 0

Trustee Svatik asked if we need to have everything in the new station. He questioned if we have ever had the need to shower a prisoner. Chief Dayno stated that he listed the things that he thought were a necessity. We really need a temporary holding room which usually includes a toilet and a shower.

Trustee Haber told the Board that he is not one for acquisition of property, but the Temple Beth Orr property is in foreclosure. Atty. Huvad stated that Beth Orr has had conversations with Deerfield. They want a use that we would not allow.

Chuck Stewart stated that he would like to write an article for the Village Voice about the Gypsy moths for the residents.

Pres. Kaplan stated that the next meeting will be March 3rd at 8PM.

Trustee Graditor moved to adjourn the meeting. Trustee Svatik seconded the motion. The motion was carried by voice vote.

The meeting adjourned at 9:55PM.

Respectfully Submitted,

Debbie Limer

Village of Riverwoods
Board of Trustees Meeting
February 3, 2009

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In Attendance:
William Kaplan
Linda Dunn
Sherry Graditor
Michael Haber
Bruce Masterson
John Norris
William Svatik
Eileen Stanger
Jack Siegel
Bruce Huvad
Pat Glenn
Sherry Tyler
Rob Ugaste

Minutes taken by Debbie Limer

The meeting was called to order at 8:00 PM.

IV. Approval of Minutes

Board of Trustees Meeting – January 20, 2009

Trustee Norris moved to approve the minutes. Trustee Graditor seconded. Trustee Dunn stated on page two, third line of the Fire Department Report, “Fred” should be changed to “Tom.” In the last line of the report “Lincolnshire” should be changed to “Vernon Hills.” Trustee Svatik commented that last names should be included in the minutes, for example “Hal Roseth” in the Treasurer’s Report and “Pat Glenn” in the Engineer’s Report. Motion was carried by voice vote.

V. Consultants

Gewalt Hamilton
Nothing

Director of Community Services
Not present

Village Attorney
Nothing

Urban Forest Management
Nothing

Plan Commission Report
Not present

Zoning Board of Appeals
Not present

VI. Police Report

Commander Tyler listed the activity since the last meeting. There were 2 911 hang ups, 7 arrests, 18 alarms, 1 animal complaint, 12 assists with the Fire Department, and 1 death investigation. There were 14 disabled autos, 1 domestic dispute, and 1 DUI arrest, 1 fraudulent activity, 2 harassments, 7 car lockouts, and 1 reckless driver. There were 10 suspicious circumstances, and 2 thefts, 18 case reports were written, and 94 traffic stops were made. Of those traffic stops 57 persons were issued citations with a total of 70 citations. 15 houses were on the House Watch List and were checked regularly.

VII. Fire Department Report

Assistant Chief Ugaste stated that there were 44 calls in the month of January, 11 were fire calls, 1 was a car accident call, 25 were paramedic calls, and 7 were others. The total calls for the year to date are 44.

VIII. Comments by the President

Pres. Kaplan told the Board that Ron Auth, a long time resident of the Village, died last Wednesday.

IX. Old Business

None

X. Visitors Wishing to Address the Board

None

XI. New Business

Pres. Kaplan brought up the subject of the Rain Garden Program. Pat Glenn told the Board that there were three documents for them to look at. They are the project outline, the draft maintenance agreement, and the agreement between Lake County Storm Water Management Commission and the Village for the grant. He commented that we want to do this project in 2009, but can extend the grant if needed. We want the plants in the ground by mid June before the dry season. We are proposing a single plan for the Village property and private Village property. The grant is for \$25,000 in matching funds. This is very specialized work. We want to make sure the landscapers are qualified for the job. There is a prequalification package that is due at the Village Hall tomorrow. Bid documents will be ready on Friday. The Village is not obligated to spend money now. We have to wait for the bids to determine the costs. Pat Glenn explained that the key is going to be ongoing maintenance. We want to keep the maintenance and the maintenance costs low. There will be more maintenance at the beginning of the project, so we are setting it up with the first three years of maintenance in the contract. We can add extra years if necessary.

Pat Glenn told the Board that we have to have consideration for the deer issue. We are going to need to protect the plants. Pres. Kaplan reminded the Board that this is a pilot project. Pat Glenn stated that we are going to have to wait and see how much all of this is going to cost. We may want to consider having the owners of the private gardens match some of the costs. We need to work out a balance on how much we want owners to have an obligation to help. He added that no decisions need to be made tonight. The bids will go out February 17th. We will have time to come up with our recommendations for the March meeting. Trustee Norris wanted to know if we had any idea on the engineering and design costs for the project. Pat Glenn stated that Village staff is working with owners for placement and design and then giving the information for the landscaper to build. We do not want to put too much on the contractor. We want to give the project enough attention to make sure that it will work. We are putting together about \$60K worth of work. The fees will be about 10%. Trustee Norris wanted to ensure that Pat Glenn will come back if that number goes higher than the estimated \$6K.

Trustee Graditor commented that we are putting the owners in a tough spot when we give them the responsibility for watering. There is a lot of time when we have watering restrictions. Pat Glenn indicated that hand watering is never restricted, but admitted that we have to recognize the water issues. Trustee Graditor stated that we need to outline that for the homeowners. Trustee Svatik pointed out that due to possible watering restrictions, having residents who are on Lake Michigan water would help the project. Pat Glenn stated that we can add the water issues to the contract with the residents. Trustee Norris asked about the cost of maintenance after the first three years. Pat Glenn explained that it is up to the Village to decide as to the level of involvement that will be required. We want to have some flexibility. The gardens will become part of our storm water detention, so we may want the Village to have the responsibility for them. There are a lot of variables that will affect the performance of the rain gardens.

Trustee Norris questioned when the homeowners will sign on. He wanted to know if it will be before or after the design. Pres. Kaplan stated that we will not have costs for the homeowner until after the design phase. Trustee Svatik asked about the February 4th letter and the legal requirements for a Public Hearing. He wanted to know about the Public Hearing on February 17th. Atty. Huvad indicated that there is no legal requirement for the Public Hearing. It is informational. Pat Glenn added that the public information aspect is very important. We want to invite residents to hear about the rain garden project. We haven't yet figured out who should get the letter. Pres. Kaplan stated that he felt it should be the residents who are in the Des Plaines River water shed. Chuck Stewart of Urban Forest Management told the Board that there is a large variance in the seasonal water table. There is a large movement in a short time and small area. Trustee Haber asked about using the Village Hall as a site. Pat Glenn commented that we should use the Village Hall or the site across the street. There should be one public site.

Rich Koomjian of 405 Dubonnet stated that it is necessary to put a liner under a marsh garden. It is critical that the liner not dry out. He wanted to know if there was some instrument that should be used to check the water level in the garden. Pat Glenn stated

that plant selection is critical. They will need to be customized for each location. Marcy Knysz, biologist from Gewalt Hamilton commented that a rain garden is completely different from a wet land. Rain gardens need to be able to take a drought. Chuck Stewart explained that there are very simple ways to measure the wetness of a garden. We can teach those methods to the owners. One of the biggest issues is to not put the garden in the critical root areas of other trees. Nancy Morten asked when the Public Hearing will be published. Pat Glenn responded on Thursday.

Sherry Kaplan of 3284 Timberwood Lane wanted to know how often someone would need to be on the property for the maintenance of a private rain garden. Pat Glenn stated that he did not yet know. Maintenance is open to the bidder. It will need to be outlined as to what they are going to provide. Ms. Kaplan commented that that issue will determine whether or not residents will allow their property to be used. Chuck Stewart stated that once the rain garden is established, maintenance will happen only a few times a year. In the first three years it will probably be about four times a year. Ann Maine of the Lake County Board suggested a required course for residents who are seriously interested in the project. That way residents will know what is involved. It will ensure the best success for future learning. Pres. Kaplan stated that the letter should go out for residents in the watershed for the February 17th meeting at 6PM. This will ensure that residents can get the information they need. Trustee Norris questioned if Thorngate residents should be included or excluded. Pat Glenn explained that we can assess and prioritize areas that we want for the rain gardens. Thorngate is not as desirable a location or an area in need of rain gardens. There are 900 residential homes in the watershed area.

Trustee Masterson told the Board that if a homeowner wants to remove the garden there has to be an ability to breach the contract with a cost to move the rain garden. He did not like the idea of a lien on the property. There needs to be an escape clause for the homeowner. Atty. Huvard stated that we can change the term on the agreement. There will need to be documentation with the property to be passed onto the next owner. The issue is if we want to have something that runs with the land and provides an escape clause. Trustee Graditor indicated that rain gardens are a benefit for our community. We should not allow a resident to remove the rain garden if it is working. Trustee Svatik brought up the subject of swales and ditches. We should require the necessary maintenance be done on those as well because they are also a benefit to the community. Trustee Norris stated that rain gardens will be for the benefit of the Village. We should not ask a resident for money in order to install a rain garden. Trustee Haber explained that this is a pilot project. Residents should be allowed out if he or she wants to. There should be an opt in or an opt out. Pat Glenn added that if a resident buys out of the garden, half of the money needs to go back to the County. Ann Maine asked the Board to think about the taxpayers who live outside of the Village. They are helping to fund this project. Pat Glenn stated that all of the rain gardens do not have to be installed on private property.

Atty. Huvard suggested moving forward with the informational meeting. We cannot tell the residents the requirements if the requirements are not fully laid out. Trustee Haber

suggested that maybe we should install a public rain garden this year and wait on the private ones. He indicated that a rain garden in an entryway to the Village is a way to advertise. Saunders and Riverwoods Roads would be a great area. Pat Glenn stated that we need one visible location. Ms. Kaplan added that there will be plenty of people in the Village willing to volunteer, if it is not too burdensome. Pres. Kaplan asked how we know if the rain garden is working. Pat Glenn stated that we watch the water level and the plants. Trustee Norris questioned how we measure the effectiveness of the rain gardens to tell residents if the rain garden is doing what it is supposed to do. Pres. Kaplan stated that we have to have enough gardens to make a difference. Trustee Norris wanted to know if the rain gardens have to be close to each other. Pat Glenn explained that right now we are trying to put the practice ahead of the science, but we are working on the quantification. Ms. Kaplan suggested testimonials for selling future installations. Atty. Huvad suggested that the Board send him questions and concerns with the contract. Pat Glenn told the Board that the Public Hearing does not have to be on February 17th. Pres. Kaplan suggested moving the Public Hearing to March 3rd, so that there can be more discussion on this issue on February 17th.

Pres. Kaplan brought up the subject of the Gypsy moths. Chuck Stewart told the Board that the Gypsy moths have been in the Chicago region since the 80's. There are seasonal fluctuations in their numbers. Butterflies are susceptible to the spray that is used. A large increase in moths was seen in 2004. Chuck stated that there is no way to eradicate the Gypsy moths; we can only try to control them. The moths like to eat the Oak tree leaves. A healthy tree can survive for a few years and then the tree defoliates. We can monitor and identify the areas with the moths and then spray. The spring of 2005 was the first time that we sprayed. We did 217 acres twice for a cost of \$15,600. In 2007 we sprayed 240 acres twice for a cost of \$19,200. Chuck outlined an area on a map as a management plan. In 2007 we found a lot of egg masses. There was also a build up in the Forest Preserve property. The Forest Preserve will not spray their area. He said that the females do not fly; they are carried by winds. This means that the area can expand a lot from year to year. Using the map, he told the Board that to spray in the known affected areas would cost \$130K. He added that he has never seen a tree die from the moths. To do the largely affected areas would cost \$39K. We have to balance our needs.

Chuck Stewart outlined the two options. The first is to continue to monitor the affected areas and call in new egg masses with management on each property. This option would not include spraying. The second option is to set an annual budget and spray the areas that are the most infested plus the first option. He stated that he would like to rotate the areas during the spraying cycle. The Board needs to make a decision in the next month for the purpose of planning. Trustee Haber asked if we are wasting money on spraying, if the Forest Preserve won't spray. Trustee Svatik wanted to know why the Forest Preserve won't spray. Ann Maine explained that Ryerson Woods is an Illinois Nature Preserve. We have to get approval from the State before spraying; which we know we will not get. The Gypsy moths are a cyclical population. We are monitoring it. We feel that the best defense is keeping our trees healthy. Trustee Graditor told the Board that she felt we should consider not spraying this year. Chuck Stewart stated that his preference is also

the first option. He was not prepared to suggest that the Board approve spending \$130K. He indicated that we should continue education. Pres. Kaplan stated that it is the consensus of the Board to wait and not spray for Gypsy moths this year.

Pres. Kaplan brought up the subject of the University of Illinois's request for a \$500 donation. Trustee Dunn asked if they have done this before. Pres. Kaplan stated this is the first time. They need the money. Ann Maine commented that they are going to everyone. Trustee Svatik moved to approve the donation of \$500 to the University of Illinois.

Trustee Haber seconded the motion.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik

Nays: None

Motion carried – 6 – 0

XII. Standing Committee Reports

Trustee Graditor – Building/Zoning

Trustee Graditor reported that the total construction value in the Village in January 2008 was \$208,700 with total fees of \$3,835. The total construction value in the Village in January 2009 was \$463,500 with total fees of \$8,294. In 2008 149 trees were removed and 115 were replaced. The total replacement fees were \$57,521.50.

Trustee Masterson – Water/Police

Nothing

Trustee Svatik – Finance/Soil & Water Conservation

Trustee Svatik told the Board that he has four meetings to attend between now and the next Board meeting.

Trustee Haber – Legal/Sewer

Nothing

Trustee Dunn – Roads/Bike Path/Parks/Forestry

Trustee Dunn asked if the deer count has been done. Mr. Koomjian said that it has. He commented that they thought they would have someone from Ryerson come to help present the results. The overall count is down 4-5% from last year. There is a large variance among the sectors between the two days that were counted; but overall the numbers were the same.

Trustee Norris – Solid Waste Management/Drainage/Storm Water

Trustee Norris told the Board that there is a CCI meeting tomorrow to discuss the proposed Stimulus Package. We want to see what we can get in grants. Pat Glenn commented that the discussion is of “shovel ready” projects, which means that they can be ready for construction in 180 days. Trustee Graditor commented that we have taken residents' suggestions lists and put them together. We are making plans. Trustee Haber reminded the Board that we have to maintain these “shovel ready” projects after they are built.

Village of Riverwoods
Board of Trustees Meeting
February 3, 2009

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Pres. Kaplan stated that the next meeting will be February 17th at 8PM.

Trustee Graditor moved to adjourn the meeting. Trustee Haber seconded the motion. The motion was carried by voice vote.

The meeting adjourned at 9:50PM.

Respectfully Submitted,

Debbie Limer

Village of Riverwoods
Board of Trustees Meeting
January 20, 2009

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In Attendance:
William Kaplan
Linda Dunn
Sherry Graditor
Michael Haber
Bruce Masterson
John Norris
William Svatik
Eileen Stanger
Bruce Huvad
Pat Glenn
Bruce Dayno

Minutes taken by Nancy Morten

The meeting was called to order at 8:00 PM.

IV. Approval of Minutes

Board of Trustees Meeting – January 6, 2009

Trustee Graditor moved to approve the minutes. Trustee Dunn seconded. Motion was carried by voice vote. Trustee Svatik abstained.

V. Treasurer's Report

Hal Roseth stated that total assets increased from November to December by \$180,000.00. Rates plummeted in IPTIP funds to historic lows of .5%. Rates on CDARS program were able to lock in good rates on \$1,850,000.00 at an average above 3.8%. Rates at Wachovia are all above 3.5% but will start to mature this year and each year going forward. The Village will begin performing compliance accounting work to comply with the auditor's management letter.

VI. Urban Forest Management

Not present

VII. Engineer's Report

The county approved the rain garden grant. Pat Glenn is working on a program to bring to the next staff meeting. He needs to have this done quickly because all the planting must be done before June.

VIII. Director of Community Services Report

Not present

IX. Zoning Board of Appeals

Not present

X. Plan Commission Report

Not present

XI. Police Report

Chief Dayno listed the activity since January 6, 2009. There were three 911 hang ups, 2 abandoned autos, 20 accidents, 11 alarms, 3 animal complaints, 18 assists with the Fire Department, 29 disabled autos, 1 domestic disputes, 2 fraudulent activity, 9 car lockouts, 1 lost/stolen property, 1 solicitor, 1 suicidal subject, 5 suspicious circumstances, 2 thefts, 17 case reports, 51 traffic citations, and 67 traffic stops. 12 houses are currently on the House Watch list and are checked regularly. During 2008, the Police Department received a total of \$5678.18 from the Department of Justice for our share of asset forfeiture seizures resulting from a joint narcotics investigation with the Drug Enforcement Administration. Two new part time officers, Benny Martinez and Gilbert Cadrecha, begin working on January 25, 2009.

XII. Fire Department Report

Assistant Chief Ugaste stated that there were 20 calls so far in the month of January, 6 were fire calls, 1 were car accident calls, 9 were paramedic calls, and 4 were others. The total calls for the year to date are 20. Two firefighters, Lieutenant Tom Krueger and Fireman Paul Schebel, were honored for saving a women's life in a structure fire in Vernon Hills..

XIII. Village Attorney Report

Attorney Huvad stated he will be working with Pat Glenn on the rain garden program. He will work on covenants to protect the Village's rights for monitoring. Trustee Haber said administrative time should be kept to a minimum because the grant is only \$25,000.00. Mr. Huvad said he will go on the internet to find the information.

XIV. Comments by the President

XV. Visitors Wishing to Address the Board

XVI. Approval of Bills

Trustee Dunn moved to approve bills as presented subject to approval of responsible Trustee/Officer and Village President. Trustee Graditor seconded the motion Trustee Haber wanted to know if we were done with Seyfarth, Shaw Attorney's bills.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik

Nays: None

Motion carried – 6– 0

XVII. Old Business

XVIII. New Business

Trustee Haber moved to approve Kohn, Roseth & Associates Proposal for a monthly audit of our accounts Trustee Norris seconded the motion.

Village of Riverwoods
Board of Trustees Meeting
January 20, 2009

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Roll Call Vote Ayes: Dunn, Graditor, Haber Masterson, Norris
 Nays: None
 Abstain: Svatik
 Motion carried- 5-0

Trustee Graditor moved to waive the first reading of an Ordinance Prohibiting the Release of Non- Storm Water Discharge Into the Village Storm Sewer System. Trustee Dunn seconded the motion.

Voice Vote Ayes: Dunn, Graditor, Haber, Masterson, Norris Svatik
 Nays: None
 Motion carried- 6-0

Trustee Haber motioned for the second reading and adoption of the ordinance. Trustee Dunn seconded the motion. Trustee Dunn raised the concept of raising the fee limit. Attorney Huvard explained there is a 5 year permit that is filed with the EPA. There is automatic approval and it allows certain exclusions.

Roll Call Vote Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik
 Nays: None
 Motion carried - 6-0 Ordinance 09-1-2

Trustee Norris motioned for a resolution giving Deerfield High School Parent Network Post Prom Committee \$1,000.00. Trustee Dunn seconded the motion.

Roll Call Vote Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik
 Nays: None
 Motion carried- 6-0 Resolution 09-1-1

XIX. Executive Session

Pres. Kaplan stated that the next meeting will be February 3, 2009 at 8PM.

Trustee Haber moved to adjourn the meeting. Trustee Graditor seconded the motion. The motion was carried by voice vote.

The meeting adjourned at 8:27PM.

Respectfully Submitted,

Nancy Morten

Village of Riverwoods
Board of Trustees Meeting
January 6, 2009

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In Attendance:

William Kaplan
Sherry Graditor
Michael Haber
Bruce Masterson
John Norris
Eileen Stanger
Jack Siegel
Bruce Huvad
Pat Glenn
Russ Kraly
Bruce Dayno
Rob Ugaste

Absent:

William Svatik

Minutes taken by Debbie Limer

The meeting was called to order at 8:00 PM.

IV. Approval of Minutes

Board of Trustees Meeting – December 16, 2008

Trustee Graditor moved to approve the minutes. Trustee Norris seconded. Trustee Graditor stated on page four, Trustee Svatik voted “present” on the discussion of the Village pool vehicle, not the Police budget. The minutes should be changed to reflect it. Trustee Norris commented on page three, first line of the last paragraph, “the State for” should be added after “on” and “for the Fire Department” should be added after “permit.” Motion was carried by voice vote. Trustees Haber and Masterson abstained.

V. Consultants

Gewalt Hamilton

Pat Glenn told the Board that on Thursday there is a meeting with Storm Water Management. The plan is that they will accept the recommendation and approve our grant for rain water gardens.

Director of Community Services

Nothing

Village Attorney

Atty. Huvad stated that we have not heard much from the Mulch Center. He explained that Pat Glenn put together a review letter on what the Mulch Center needs to address after our meeting with them. We are waiting to hear from them.

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Atty. Huvard reported that we do not have any ordinances that prohibit putting inappropriate materials down the storm sewer. This is something that we have to address.

Atty. Huvard commented that he has talked to the lawyers of the Riverwoods Inn parcel. We are waiting to see what is happening. He stated that he is not sure who is in charge at the moment. We will find out the status from the owner. Pat added that there is a meeting with the County next week. LCDOT wants to know the status as well. Buffalo Grove will be working on intersection improvements on the west side of the street. The permit for work on our side may be rescinded.

Atty. Huvard brought up the subject of an advisory referendum for land acquisition. It was Trustee Svatik's suggestion that this be brought up. In order to have the question on the April ballot the ordinance pertaining to the land acquisition question has to be passed at the next meeting.

Urban Forest Management
Not present

Plan Commission Report
Not present

Zoning Board of Appeals
Not present

VI. Police Report

Chief Dayno listed the activity for 2008. Some of the numbers are estimates due to the new records system purchased in August. There were 47 911 hang ups, 85 arrests, 28 abandoned autos, 249 accidents, and 399 alarms. Chief Dayno stated that since he started there has only been one alarm that was not a false alarm. There were 170 animal complaints, 2 assault/battery, 347 assists with the Fire Department, 10 burglaries, 8 burglaries to vehicles and 15 well being checks, and 8 burglary to motor vehicles. There were 322 disabled autos, 14 disputes, 23 domestic disputes, 65 driving complaints, 42 DUI arrests. There were 12 fraudulent activities; which include writing bad checks. There were 14 harassments, 96 car lockouts, 10 lost/stolen property, 8 missing persons, who were all found. There were 20 noise disturbances, 11 open burning, 68 parking complaints, 30 public assists, 3 stolen vehicles and 7 suicidal subjects. There were 270 suspicious circumstances, 31 thefts, 417 case reports were written, and 2694 traffic stops were made. Of those traffic stops 1497 person were issued citations with a total of 1874 citations. 211 houses were on the House Watch List during 2008 and were checked regularly.

VII. Fire Department Report

Assistant Chief Ugaste stated that there were 525 calls in 2008. 118 were fire calls, 53 were car accident calls, 307 were paramedic calls, and 42 were others.

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VIII. Comments by the President

None

IX. Old Business

Pres. Kaplan brought up the subject of the second reading of an Ordinance adding Chapter 3 to Title 7 of the Village Code. Trustee Masterson moved to have a second reading and adoption of an Ordinance Adding Chapter 3 to Title 7 of the Village Code to Regulate Construction of Facilities on Rights of Way in the Village. Trustee Norris seconded the motion. Atty. Huvad told the Board that he had sent out a red-line copy of the Ordinance. He commented that Pat had some suggestions that make up the majority of the changes. We are now in-line with our neighbors.

Roll Call Vote - Ayes: Graditor, Haber, Masterson, Norris
 Nays: None
 Absent: Dunn, Svatik
 Motion carried – 4 – 0 Ordinance 09-1-1

X. Visitors Wishing to Address the Board

Laurie Breitkopf of 450 Greenbrier told the Board that she was here as a representative of the RPC. The Riverwoods Preservation Council is asking the Board to contribute to their annual aerial deer survey. It is an ongoing project with the Lake County Forest Preserve District. The Forest Preserve pays for Ryerson Woods and an abutting area. The PRC paid to do all of Riverwoods last year. Ms. Breitkopf outlined the areas that would be paid for by the Forest Preserve and the areas that would be paid for by the RPC and Village. Pres. Kaplan stated that according to the map the Village and RPC would do areas two and four. Ms. Breitkopf indicated that the proposal would be a 50/50 split in cost between the Village and RPC for the areas that the Forest Preserve is not doing. Trustee Haber asked if the RPC needs the financial help to do the survey or if the Village is just sharing in the costs. Ms. Breitkopf commented that the Village would be sharing in the costs. Trustee Norris asked why we are paying to do areas one and three twice. Ms. Breitkopf stated that this is how the proposal was set up. The numbers will be separate. This is how it was quoted. She was certain that we were not paying to do those areas twice. She assured the trustees that the quote is very reasonable.

Trustee Dunn arrived at 8:25PM

Trustee Haber moved to approve the proposal from the RPC for the aerial deer survey not to exceed \$1,025. Trustee Masterson seconded the motion

Roll Call Vote - Ayes: Haber, Masterson, Norris, Kaplan
 Nays: Graditor
 Abstain: Dunn
 Absent: Svatik
 Motion carried – 4-1

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Joan Becker of 2750 Edgewood Lane told the Board that she was present as a member of the Caucus. She has had difficulty understanding the situation. There has been some confusion as to whether or not Al Solomon can be paid to set up the equipment because the set up is considered to be political activity. After some discussion it was decided that Al Solomon could set up the equipment for the Caucus. However, the Village cannot pay for the audio-visual set up. The RRA will pay for that.

XI. New Business

Pres. Kaplan told the Board that they have a proposal for a monthly audit of our spreadsheets and checkbooks by Kohn, Roseth, and Associates. Atty. Huvard explained that this is an audit issue. It is a low cost way to solve the issue that comes up every year in the Management Letter from our auditors. Someone from Hal's firm would come in for about four hours once a month to audit our books on a regular basis. In the end it will save the auditors' time at the end of the year. Pres. Kaplan stated that the formal approval of this proposal will be next month. Trustee Haber moved to approve the proposal by Kohn, Roseth and Associates, Ltd. for a monthly audit of our accounts. Trustee Dunn seconded the motion. The motion was carried by voice vote.

XII. Standing Committee Reports

Trustee Graditor – Building/Zoning

Trustee Graditor stated that in 2007 we had 5 single family home permits issued with a building value of \$5,990,000. We had 4 permits issued for home additions with a building value of \$597,000. We had 9 permits issued for home remodels with a building value of \$733,000. The total fees collected in 2007 were \$97,109. In 2008 we had 4 single family home permits issued with a building value of \$3,650,000. We had 6 permits issued for home additions with a building value of \$892,000. We had 10 permits issued for home remodels with a building value of \$536,600. The total fees collected in 2008 were \$97,077. The Village is following the same trend seen by other communities. There were considerably fewer new homes being built and more remodels and additions. We have seen a dramatic reduction in new homes in the last five years.

Trustee Masterson – Water/Police

Nothing

Trustee Svatik – Finance/Soil & Water Conservation

Absent

Trustee Haber – Legal/Sewer

Nothing

Trustee Dunn – Roads/Bike Path/Parks/Forestry

Trustee Dunn commented that there are two potholes on Saunders. She added that they are doing a good job with the salting. Russ Kraly commented that the roads are being treated with a combination of salt and sand due to the increase in the cost of road salt.

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Trustee Norris – Solid Waste Management/Drainage/Storm Water
Nothing

Pres. Kaplan stated that the next meeting will be January 20th at 8PM.

Trustee Haber moved to adjourn the meeting. Trustee Graditor seconded the motion. The motion was carried by voice vote.

The meeting adjourned at 8:35PM.

Respectfully Submitted,

Debbie Limer