

Village of Riverwoods  
Board of Trustees Meeting  
December 16, 2008

1

In Attendance:  
William Kaplan  
Linda Dunn  
Sherry Graditor  
John Norris  
William Svatik  
Eileen Stanger  
Bruce Huvad  
Pat Glenn  
Russ Kraly  
Bruce Dayno  
Rob Ugaste

Absent:  
Michael Haber  
Bruce Masterson

Minutes taken by Debbie Limer

The meeting was called to order at 8:15 PM.  
Late start was due to snow and traffic delays.

IV. Approval of Minutes

Board of Trustees Meeting – December 2, 2008

Trustee Graditor moved to approve the minutes. Trustee Dunn seconded. Atty. Huvad stated on page three, fifteenth line down in the first paragraph, “content based” should be added before “classifications.” Four lines below the first correction, “it was” should be changed to “we adopted the same terminology.” Trustee Graditor commented on page one, last line of the second paragraph, “this” should be changed to “that.” Trustee Norris stated on two, last line, “but not the substance” should be added to the end of the sentence. On page three, thirteenth line down “will” should be changed to “may.” One line down from that, after “restrictions” “set out by the U.S. Supreme Court” should be added. Trustee Norris pointed out in the seventeenth line of the same paragraph the sentence that starts “the ordinance was basically” should be change to “the ordinance is basically an ordinance that was approved by the Seventh Circuit Court.” Motion was carried by voice vote.

V. Treasurer’s Report

Not present

VI. Urban Forest Management

Not present

VII. Engineer’s Report

Pat Glenn told the Board that the LCDOT has completed the video recording of the first section of our sewer lines. We need to go through the reports and videos. There is some repair work that will need to be done.

Pres. Kaplan asked about the water main break on Saunders. Pat reported that he has not yet seen the bill.

Pat stated that last Thursday he had a meeting with Watershed Management Board. Our rain garden grant only needs one more approval.

VIII. Director of Community Services Report

Nothing

IX. Zoning Board of Appeals

Not present

X. Plan Commission Report

Not present

XI. Police Report

Chief Dayno listed the activity since December 2<sup>nd</sup>. There were two 911 hang ups, 5 abandoned autos, 33 accidents, 14 alarms, 7 animal complaints, 11 assists with the Fire Department, 2 well being checks, 14 disabled autos, 1 domestic disputes, 3 driving complaints, 2 DUI arrests, 3 car lockouts, 2 lost/stolen property, 2 missing persons, 2 suicidal subjects, 1 suspicious person, 7 suspicious vehicles, 75 traffic citations, and 101 traffic stops. Chief Dayno explained that with regard to a suicidal subject the Police Department can take the person into custody if he or she is a danger to him or herself. We can help in the transport to a hospital, and file the commitment papers. He explained that there can be more than one citation written per person, so 75 citations probably do not involve 75 different motorists.

Chief Dayno told the Board that we currently have 8 houses on the House Watch list. These homes are checked daily while the residents are out of town. Trustee Svatik wanted to know about current burglary activity. Chief Dayno responded that there has not been any activity lately. A couple of arrests were made in other communities. They have not been tied to the burglaries in Riverwoods.

Chief Dayno reported that the Police Department has received a \$3,557 grant for the purchase of bullet proof vests through the Department of Justice. The grant will reimburse the Police Department for half of the cost of the vests through September 2010. The vests cost about \$700 to \$800 each. This would be for the purchase of level 3 vests. They are too heavy for officers to wear all of the time. They would be placed in the trunk of a squad car, and the officer would have it at his or her disposal when it is needed.

XII. Fire Department Report

Assistant Chief Ugaste stated that there were 21 calls so far in the month of December. 5 were car accident calls, and 12 were paramedic calls. The total calls for the year to date are 499.

XIII. Village Attorney Report

Nothing

XIV. Comments by the President

Pres. Kaplan told the Board that we saved almost \$7K using Northbrook water in the month of November.

XV. Visitors Wishing to Address the Board

None

XVI. Approval of Bills

Trustee Graditor moved to approve bills as presented subject to approval of responsible Trustee/Officer and Village President. Trustee Svatik seconded the motion

Roll Call Vote - Ayes: Dunn, Graditor, Norris, Svatik

Nays: None

Absent: Haber, Masterson

Motion carried – 4 – 0

XVII. Old Business

Atty. Huvad asked to hold the second reading of an Ordinance adding Chapter 3 to Title 7 of the Village Code until the next meeting.

XVIII. New Business

Trustee Norris brought up the formalization of the agreement with SWALCO. This will bring in some revenue to the Village from our recycling. We are under no obligation to do anything. Our recycling will go to Recycle America. Trustee Svatik asked if we are going to have to separate our recycling. Trustee Norris responded that we do not. It is done as a single stream. It is sorted at Countryside. Trustee Svatik asked about the bins. Trustee Norris stated that the rate of recycling goes up with the bins. We are trying to avoid extra cost with the bins. This agreement will start in January. We will now be getting \$3 per ton for our recycling. That is way down from where it was a few months ago. That would have netted us \$120 last month. Trustee Dunn suggested that an article be written for the Village Voice. It will help to encourage recycling. Trustee Norris added that the Village already has a very high recycling rate. Russ Kraly stated that the article by SWALCO has already been written.

Trustee Norris stated that we are waiting on the State for the household chemical waste permit for the Fire Department. The State does not want SWALCO to take latex paint, but they still will. Latex paint is not considered to be hazardous waste. Trustee Svatik asked about recycling oil. Trustee Norris stated that he did not immediately know of any places, but suggested trying Shell gasoline on Aptakisic. Trustee Norris moved to



Village of Riverwoods  
Board of Trustees Meeting  
December 16, 2008

5

the Plant Committee is planning to get rid of the Poison Ivy between the Village Hall and the Police Department and make the area look nicer.

Roll Call Vote -       Ayes:           Dunn, Graditor, Norris, Svatik  
                              Nays:           None  
                              Absent:        Haber, Masterson  
Motion carried – 4 – 0

XIX. Executive Session

Trustee Norris moved to recess to Executive Session according to Section 2C of Open Meeting Act for personnel and compensation. Trustee Svatik seconded the motion.

Roll Call Vote -       Ayes:           Dunn, Graditor, Norris, Svatik  
                              Nays:           None  
                              Absent:        Haber, Masterson  
Motion carried – 4 – 0

The meeting went into Executive Session at 8:55 PM.

The meeting returned to regular session at 9:05 PM

Trustee Svatik moved to approve the merit increases as presented. Trustee Dunn seconded the motion. Pres. Kaplan stated that all Village personnel with the exception of Chief Dayno will get a 4% raise. Chief Dayno will receive a 10% raise. Susi Crohn will receive the 4% raise until April 1<sup>st</sup> when she will become the office manager. At that time she will receive an additional 2%.

Roll Call Vote -       Ayes:           Dunn, Graditor, Norris, Svatik  
                              Nays:           None  
                              Absent:        Haber, Masterson  
Motion carried – 4 – 0

Chief Dayno expressed his appreciation for the generous raise. Pres. Kaplan and Trustee Graditor stated that they appreciated the good job that he is doing.

Pres. Kaplan stated that the next meeting will be January 6<sup>th</sup> at 8PM.

Trustee Graditor moved to adjourn the meeting. Trustee Svatik seconded the motion. The motion was carried by voice vote.

The meeting adjourned at 9:10PM.

Respectfully Submitted,  
Debbie Limer

Village of Riverwoods  
Board of Trustees Meeting  
December 2, 2008

1

In Attendance:  
William Kaplan  
Linda Dunn  
Sherry Graditor  
Michael Haber  
Bruce Masterson  
John Norris  
William Svatik  
Eileen Stanger  
Jack Siegel  
Bruce Huvad  
Pat Glenn  
Bruce Dayno  
Rob Ugaste

Minutes taken by Debbie Limer

The meeting was called to order at 8:00 PM.

IV. Approval of Minutes

Board of Trustees Meeting – November 18, 2008

Trustee Dunn moved to approve the minutes. Trustee Svatik seconded. Motion was carried by voice vote.

V. Consultants

Gewalt Hamilton

Pat Glenn told the Board that a letter went out to residents on Edgewood, Rose, and Maple for possible sanitary sewer infiltration issues. He explained that he was encouraged by resident response. Two of the necessary repairs were made this afternoon.

Pat explained that he filled out an application for a grant for rain gardens with a one day turnaround time. We have just been informed that staff approval by SMC (Storm water Management Corp.) has been recommended. Approval will give us \$25,000 in matching funds for rain gardens. He indicated that we will know for certain on December 11<sup>th</sup>. Pres. Kaplan reminded the Board that Pat put the entire grant application together in one day.

Director of Community Services

Not present

Village Attorney

Nothing

Urban Forest Management

Pres. Kaplan commented that Urban Forest Management has asked for approval of the bids for the removal the trees with Dutch elm disease.

Plan Commission Report

Not present

Zoning Board of Appeals

Not present

VI. Police Report

Chief Dayno told the board that 98 traffic citations were issued since the last meeting. That is an 8.2 daily average. That compares to 93 from this time last year with a daily average of 6.6. There were 387 case reports and 213 traffic accidents written since the beginning of the year. That compares to 383 and 214 respectively from this time last year.

Chief Dayno reported that the three squad car video cameras have been installed. The video quality is far superior to the old cameras. The wireless server has not yet been hooked up. The hook up is scheduled for next week.

Chief Dayno explained that the Police Department will be participating in the National Drunk and Drugged Driving (3D) prevention campaign this month by helping to provide a "Safe Run on Route 21." DUI saturation patrols will be conducted along the entire stretch of Route 21 from downtown Chicago to Gurnee. This will involve 12 north suburban agencies, the Chicago Police Department, and the Illinois State Police.

VII. Fire Department Report

Assistant Chief Ugaste stated that there were 35 calls in the month of November. This year there have been 110 fire calls, 46 car accident calls, 287 paramedic calls, and 40 "other" calls. Bringing the total calls for the year to 483.

VIII. Comments by the President

Pres. Kaplan informed the Board that the company in Wisconsin that gave its employees \$30M is owned by the Spungen family of Riverwoods.

Pres. Kaplan stated that there has been some discussion coming from the caucus questionnaire about the Mayor's car. We have had discussions in the past. The cost to the Village is about \$1K. The cost is very low due to the limited use and the cost of depreciation. The car being used is a retired police car. There were no objections by the Board of Trustees at the time it was discussed. Trustee Haber commented that he did not remember the discussion. Trustee Masterson stated that he had a vague recall of the discussion. Pres. Kaplan stated that there was not formal vote on the matter. Trustee Norris commented that he remembered the discussion but not the substance.

IX. Old Business

Pres. Kaplan brought up the subject of the second reading of the Sign Ordinance. Trustee Norris moved to have a second reading and adoption of an Ordinance Amending Title 12 of the Village Code Regarding the Regulation of Signs. Trustee Dunn seconded the motion. Atty. Huvad explained that we are trying to describe the signs that appear at election time without calling them election signs. He stated that Trustee Norris and he have done the research. Some of the research says that temporary ground signs are acceptable. Some limit the square footage and where the sign can go on the property. Trustee Haber pointed out that this ordinance will not allow other signs. Atty. Huvad stated that other signs are okay if they fit within the regulations. Trustee Svatik asked why we need this ordinance. Trustee Graditor explained that this started with "Stop the Circus" signs. Riverwoods did not allow the signs, but there are First Amendment issues. Atty. Huvad added that if we have an unconstitutional ordinance, we are leaving ourselves open. This ordinance may not be perfect the first time around. Atty. Siegel commented that it is easy to state the restrictions set out by the U.S. Supreme Court, but impossible to apply them. We cannot get around the equal protection issue. Atty. Huvad stated that we have eliminated the content based classifications. Trustee Norris added that we have tried to write something that will work. He added that Atty. Huvad did the only thing that we can do. The ordinance is basically an ordinance that was approved by the Seventh Circuit Court copied from the Appellate Court. Trustee Haber asked if the draft was approved by the Circuit Court. Atty. Huvad stated that we adopted the same terminology; we tried to make the content neutral. Trustee Dunn wanted to know why we are passing an ordinance that will be disregarded. Trustee Masterson questioned if there will be any consequences for violating the ordinance. Atty. Huvad suggested striking the last sentence in Subsection C on page 12. Trustee Norris commented that he believes that we have met a necessary standard. Trustee Norris moved to amend his motion to remove the last sentence in Subsection C on page 12. Trustee Dunn seconded the amended motion.

Roll Call Vote - Ayes: Dunn, Graditor, Masterson, Norris, Svatik

Nays: Haber

Motion carried – 5 – 1 Ordinance 08-12-14

Pres. Kaplan brought up the subject of an ordinance adding Chapter 3 to Title 7 of the Village Code. Atty. Huvad suggested that we put this off until he has time to go through Pat's comments on the ordinance.

X. Visitors Wishing to Address the Board

None

XI. New Business

Pres. Kaplan brought up the Tax Levy Ordinance. Trustee Svatik moved to waive the first reading of the Riverwoods Tax Levy Ordinance for the Fiscal Year Ending December 31, 2008. Trustee Masterson seconded the motion. The motion was carried by voice vote.

Trustee Graditor moved to have a second reading and adoption of the Riverwoods Tax Levy Ordinance for the Fiscal Year Ending December 31, 2008. Trustee Svatik seconded the motion. Atty. Huvad commented that we do not have a corporate levy. The only levy we have is for the Police Department. This would increase the levy \$430K that is 8.3% over the amount extended last year. This is about where we would be under the tax cap. The assessed value in the Village has not been affected by the downturn in the economy because the figures are based on the last three years. Atty. Huvad added that four SSAs will be retired after next year. Pres. Kaplan stated that the levy is really for the Police Department. It will cover the cost of inflation.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik  
Nays: None  
Motion carried – 6 – 0 Ordinance 08-12-15

Pres. Kaplan brought up the bid for the removal of trees with Dutch elm disease. Trustee Masterson moved to approve the bid. Trustee Dunn seconded the bid. Pres. Kaplan stated that according to the bid \$8,535.00 will be going to Sawvell, \$5,357.00 will be going to Trees R Us, and \$550 will be going to Care of Trees. He explained that Chuck Stewart approved the lowest bid for each property. The costs will be reimbursed by each individual property owner. The owner will get the best price. He added that we have the trees removed because the owners have not. Nancy Morten told the Board that we had over 500 trees to remove this year, but that is down from last year.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik  
Nays: None  
Motion carried – 6 – 0

Pres. Kaplan told the Board that he made a copy of an article from a Highland Park paper. Highland Park is going to have a bond issue in order to make improvements to their water plant. This will result in an increase in costs. That is the reason that we pursued getting -our water from Northbrook. Highland Park has a thirty-year cost increase plan. The cost of their water will be going up 300% over time. Trustee Svatik questioned if that is forecasted in our contract with them. Pres. Kaplan explained that it is added to the base cost every year.

## XII. Standing Committee Reports

### Trustee Graditor – Building/Zoning

Trustee Graditor compared the building totals from January 1, 2008 through November 30, 2008 to the same time period last year. In 2007 there were permits for 5 single family homes valued at \$5,990,000. There were permits issued for four additions valued at \$597,000. There were permits issued for eight remodels valued at \$708,800. The total construction value in 2007 was \$10,723,496. The fees collected were \$95,759. In 2008 there were permits for 4 single family homes valued at \$3,650,000. There were permits issued for five additions valued at \$742,000. There were permits issued for ten remodels valued at \$536,600. The total construction value so far 2008 is \$8,101,633. The fees collected are \$93,581. Trustee Graditor stated that construction is going down. Our fees have decreased, but the decrease is small at this point. Pres. Kaplan commented that

Village of Riverwoods  
Board of Trustees Meeting  
December 2, 2008

5

revenues are down all over. Utility taxes make up most of our income, and that is relatively recession proof.

Trustee Masterson – Water/Police  
Nothing

Trustee Svatik – Finance/Soil & Water Conservation  
Trustee Svatik stated that he has two DBR functions in the next week and two NSSRA functions in the same time period.

Trustee Haber – Legal/Sewer  
Nothing

Trustee Dunn – Roads/Bike Path/Parks/Forestry  
Nothing

Trustee Norris – Solid Waste Management/Drainage/Storm Water  
Trustee Norris told the Board that Waste Management has agreed with our letter regarding recycling. The problem is that the amount of money that we are going to make on the recycling has dropped dramatically. Hopefully the values will return in the spring.

Trustee Norris commented that the permit from the State for the Fire Department to be a drop off for household chemical waste should be coming any day.

Trustee Norris stated that Spiro called him about the 37 acres. Spiro reports that he has a client who is interested in the site.

Trustee Norris reported that he is meeting with Ann Maine and Kathy Ryg to make efforts with Cubby Bear to annex into the Village

Pres. Kaplan stated that the next meeting will be December 16<sup>th</sup> at 8PM.

Trustee Svatik moved to adjourn the meeting. Trustee Masterson seconded the motion. The motion was carried by voice vote.

The meeting adjourned at 9:00PM.

Respectfully Submitted,

Debbie Limer

Village of Riverwoods  
Board of Trustees Meeting  
November 18, 2008

1

In Attendance:  
William Kaplan  
Linda Dunn  
Sherry Graditor  
Michael Haber  
Bruce Masterson  
John Norris  
William Svatik  
Eileen Stanger  
Jack Siegel  
Bruce Huvar  
Pat Glenn  
Russ Kraly  
Bruce Dayno  
Rob Ugaste

Minutes taken by Debbie Limer

The meeting was called to order at 8:00 PM.

IV. Approval of Minutes

Board of Trustees Meeting – November 4, 2008

Trustee Masterson moved to approve the minutes. Trustee Dunn seconded. Trustee Svatik stated on page four, third line down, “and has annually for the last eight years” should be added after “works.” Motion was carried by voice vote.

V. Treasurer’s Report

Not present

VI. Urban Forest Management

Not present

VII. Engineer’s Report

Nothing

VIII. Director of Community Services Report

Nothing

IX. Zoning Board of Appeals

Not present

X. Plan Commission Report

Atty. Huvar told the Board that the Plan Commission members toured the Mulch Center. The tentative decision regarding the Center is to move the grinder behind the mulch pile. Trustee Svatik wanted to know if the pile of mulch will vary in height. Atty.

Huvar explained that Jim Seckelman, the owner, had a sound meter. Ambient noise is about 65 decibels. The grinder went to a level of 80 to 82 decibels. He added that it is the noise of the motor which is a low rumble that people find objectionable. Some of the ideas were to muffle the noise or build a partial enclosure. He reminded the Board that the floodplain is still an issue that needs to be addressed. A shield to block the grinder seems to be the solution, if it can be done. It is possible that the grinder would only need to work during the peak season during certain hours. Atty. Huvar stated that we have told Mr. Seckelman to come back to us with suggestions. Trustee Dunn asked about the noise being heard from the second floor of residents' homes. Atty. Huvar explained that we were outside of the resident's home who was concerned about that issue. Pat Glenn explained that the decibel reading was where we would have expected. The problem is the continuous low rumble for long hours. The owner is going to come up with an actual plan to rework the site. Trustee Dunn asked about traffic noise. Pat stated that traffic noise is heard from Meadowlake.

XI. Police Report

Chief Dayno told the board that 89 traffic citations were issued since the last meeting. That is a 6.4 daily average. That compares to 81 from this time last year with a daily average of 5.1. There were 373 case reports and 367 traffic accidents written since the beginning of the year. That compares to 209 and 207 respectively from this time last year. Trustee Svatik stated that residents received a recorded call from Chief Dayno regarding items stolen from cars parked in driveways. He questioned if Lake County is high in the number of incidents. He wanted to know the level of concern. Chief Dayno reported that it is a warning to keep your doors closed and locked. Pres. Kaplan stated that people do not lock their car doors. Trustee Svatik wanted to know if there is any way to identify suspicious persons. Chief Dayno commented that residents should report anything suspicious. It is better to be safe than sorry. Pres Kaplan reminded everyone to lock his or her cars parked in driveways.

XII. Fire Department Report

Assistant Chief Ugaste stated that there were 18 calls so far in the month of November, 8 were fire calls, 1 was a car accident call, 8 were paramedic calls, and 1 was an other. The total calls for the year to date are 466.

XIII. Village Attorney Report

Nothing - all on the agenda

XIV. Comments by the President

Pres. Kaplan told the Board that in eight months we have saved over \$100K in the cost of our water. The savings is only going to increase because over the next 30 years the cost of buying water from Highland Park is going to triple. We are not expecting increases like that from Northbrook. Trustee Dunn asked about the \$10K bill for water from Deerfield. Pat explained that we found a valve in our water system that was left open. That meant that those residents were getting water from Deerfield rather than Northbrook. That problem has been fixed.

XV. Visitors Wishing to Address the Board

None

XVI. Approval of Bills

Trustee Dunn moved to approve bills as presented subject to approval of responsible Trustee/Officer and Village President. Trustee Masterson seconded the motion

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik

Nays: None

Motion carried – 6– 0

XVII. Old Business

Pres. Kaplan brought up the Ordinance amending Village Code with regard to signs.

Atty. Huvad stated that he is going to meet with Trustee Norris on this on Thursday.

Pres. Kaplan told the Board that we will hold this for the next meeting.

Pres. Kaplan mentioned the Ordinance approving a rebate on natural gas. Trustee Svatik moved to have a second reading and adoption of an Ordinance Directing a Rebate of Taxes Collected on the Sale of Natural Gas within the Village of Riverwoods for the 2008-2009 Heating Season. Trustee Dunn seconded. Atty. Huvad noted four language changes to the ordinance. He added that he would send out the corrected version to the trustees.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik

Nays: None

Motion carried – 6– 0

Ordinance 08-11-13

XVIII. New Business

Pres. Kaplan brought up the proposed radio receiver to be placed at Discover to improve police radio communications. Chief Dayno told the Board that we use Lincolnshire for dispatch. Lincolnshire dispatch is not hearing our squad cars in certain areas of the Village. This is really a safety issue. A receiver at Discover will solve that problem. He explained that he is working with the Central Lake County Radio Network. The bid for the cost of the receiver came back higher than we expected. We are only going to pay part of the cost, but he is working with Radicom to reevaluate the cost. Chief Dayno stated that he is asking for authorization to spend up to \$3,800. Currently the nearest receiver is at Ravinia Green. Trustee Dunn moved to authorize the spending of up to \$3,800 for an additional receiver to improve police radio communications. Trustee Svatik seconded the motion.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik

Nays: None

Motion carried – 6– 0

Pres. Kaplan mentioned the proposed 2009 Crown Victoria Police squad car. He stated that we are going to get it from a local dealer. Chief Dayno explained that the State bid has been extended. We are going to get a 2009 for the same price as 2008 from Highland

Village of Riverwoods  
Board of Trustees Meeting  
November 18, 2008

4

Park Ford. The cost will be \$20,667. Trustee Svatik moved to approve the order for a 2009 Crown Victoria Police Car at the 2008 price to be delivered and paid for in 2009. Trustee Dunn seconded the motion.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik

Nays: None

Motion carried – 6– 0

Pres. Kaplan brought up the ordinance adding Chapter 3 to the Village Code to regulate construction of utilities. Trustee Norris moved to have a first reading of an Ordinance Adding Chapter 3 to Title 7 of the Village Code to Regulate Construction of Utility Facilities on Rights of Way in the Village. Trustee Masterson seconded the motion. Atty. Siegel told the Board that this is a model ordinance for uniform treatment. Atty. Huvad explained that this is because of Comcast. There are on going issues with other companies. He reported that he took the model ordinance and plugged it into our code. There may be a few things to change because of the uniqueness of Riverwoods. We will have this available for any other company coming into the Village. It will help going forward. Atty. Siegel added that a level playing field is required. Pres. Kaplan stated that we will have a second reading at the next meeting.

Pres. Kaplan stated that the next meeting will be December 2<sup>nd</sup> at 8PM.

Trustee Svatik moved to adjourn the meeting. Trustee Masterson seconded the motion. The motion was carried by voice vote.

The meeting adjourned at 8:35PM.

Respectfully Submitted,

Debbie Limer

Village of Riverwoods  
Board of Trustees Meeting  
November 4, 2008

1

In Attendance:  
William Kaplan  
Linda Dunn  
Sherry Graditor  
Michael Haber  
Bruce Masterson  
John Norris  
William Svatik  
Eileen Stanger  
Jack Siegel  
Bruce Huvad  
Pat Glenn  
Russ Kraly  
Bruce Dayno

Minutes taken by Debbie Limer

The meeting was called to order at 8:00 PM.

IV. Approval of Minutes

Board of Trustees Meeting – October 21, 2008

Trustee Svatik moved to approve the minutes. Trustee Dunn seconded. Trustee Dunn pointed out on page two, fourth line from the bottom, “Trials” should be changed to “Trails.” On the third line of page three “Dun” should be changed to “Dunn.” Trustee Svatik stated at the end of the same paragraph “Trustee Svatik reported that the County fines us for excess rainwater in the sewage system. He wanted to know why we are cautioning residents ahead of the smoke testing” should be added. Trustee Graditor stated that, in the fourth line of the second paragraph, “paved as they are now” should be changed to “widened.” Trustee Dunn told the Board that, second line from the bottom of the same paragraph, “to meet State Standards” should be added after “enough.” Motion was carried by voice vote.

V. Consultants

Gewalt Hamilton

Pat Glenn told the Board that we have finished smoke testing. One empty house filled up with smoke to the point that the Fire Department had to be called. The issue at a few homes is missing clean out caps. There were not a lot of deliberate issues. There is not a lot of work to do. Trustee Svatik asked why we have excess storm water if there were so few issues. Pat reported that missing clean out caps can cause excess water.

Director of Community Services  
Nothing

Village Attorney  
Nothing

Urban Forest Management  
Not present

Plan Commission Report  
Atty. Huvad reported that there will be a meeting on Saturday with the Plan Commissioners. The Mulch Center is going to turn on their grinder to find out if it is too loud for the residents of Meadowlake.

Zoning Board of Appeals  
Not present

VI. Police Report

Chief Dayno told the board that 112 traffic citations were issued since the last meeting. That is an 8 daily average. That compares to 189 from this time last year with a daily average of 9. There were 336 case reports and 193 traffic accidents written since the beginning of the year. That compares to 364 and 202 respectively from this time last year.

VII. Fire Department Report

Not present

VIII. Comments by the President

Nothing

IX. Old Business

Pres. Kaplan brought up the Sign Ordinance. Atty. Huvad requested that the discussion be continued until the next meeting.

Pres. Kaplan brought up the Ordinance Concerning Mailboxes in the Right of Way. Trustee Norris moved to have a second reading and adoption of an Ordinance Concerning Mailboxes and other Improvements Located in Street Easements and Rights of Way. Trustee Masterson seconded.

Atty. Huvad explained that the red line version went out. Trustee Haber added some other changes to the language. He pointed out Trustee Haber's suggested changes. Trustee Norris amended his motion to have a second reading and adoption of the version of an Ordinance Concerning Mailboxes and other Improvements Located in Street Easements and Rights of Way that contains Trustee Haber's changes. Trustee Masterson seconded.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik

Nays: None

Motion carried – 6 – 0

Ordinance 08-11-12

X. Visitors Wishing to Address the Board

None

XI. New Business

Pres. Kaplan mentioned the request for a donation from the Center for Enriched Living. Trustee Haber moved to approve the donation of \$5K to the Center for Enriched Living. Trustee Dunn seconded the motion.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik  
Nays: None  
Motion carried – 6 – 0

Pres. Kaplan brought up the subject of the parking lot. Russ explained that in the area by the Police Department the parking lot is breaking up. We want to widen it. Meridian came in with the lowest bid for the asphalt work. It is \$12,666. RJ Blacktop Seal Coating came in with the lowest bid of \$1,500 to seal coat and stripe the entire parking lot. Pres. Kaplan commented that the bids for the asphalt work are very close to each other. He wanted to know if one company was better than the other. Pat stated that Meridian is very capable.

Trustee Dunn moved to approve the bid for \$12,666 by Meridian to fix and widen areas of the Village Hall parking lot. Trustee Graditor seconded the motion.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik  
Nays: None  
Motion carried – 6 – 0

Trustee Dunn moved to approve the bid for \$1,500 by RJ Blacktop Seal Coating to seal coat and stripe the Village Hall parking lot. Trustee Masterson seconded the motion.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik  
Nays: None  
Motion carried – 6 – 0

Pres. Kaplan brought up the Ordinance providing for a natural gas rebate. Trustee Norris moved to waive the first reading of an Ordinance Directing a Rebate of Taxes Collected on the Sale of Natural Gas within the Village of Riverwoods for the 2008-2009 Heating Season. Trustee Svatik seconded the motion. The motion was carried by voice vote.

Trustee Graditor moved to have a second reading and adoption of an Ordinance Directing a Rebate of Taxes Collected on the Sale of Natural Gas within the Village of Riverwoods for the 2008-2009 Heating Season. Trustee Dunn seconded the motion. Pres. Kaplan explained that the Ordinance has been changed. Atty. Huvad stated that in the past the seniors eligible for the rebate had qualified for the Senior Citizens Assessment Freeze Homestead Exemption. We receive a list of names. There are others who are eligible who do not apply for the Homestead Exemption. We know who those residents are as well. We can reimburse them. Pres. Kaplan added that those residents only have to qualify through their income; they do not have to apply for the Homestead Exemption. They would apply to us for the rebate. Trustee Haber suggested a change in language from “apply” to “granted.” Trustee Svatik questioned why we are fixing something that already works and has annually for the last eight years. Pres. Kaplan commented that we

can go back to what it was. Trustee Svatik suggested taking last year's Ordinance and changing the date. The motion and the second were withdrawn.

XII. Standing Committee Reports

Trustee Graditor – Building/Zoning

Trustee Graditor told the Board that so far this year we have given out permits for four single family residences with a value of \$3,650,000. At this time last year we had permits for five homes with a value of \$5,990,000, So far this year we have given out permits for three home additions with a value of \$673,000. At this time last year we had permits for four home additions with a value of \$597,000. So far this year we have given out permits for nine remodels with a value of \$561,000. At this time last year we had given out permits for eight home remodels with a value of \$708,000. So far this year the construction value is \$7,932,733 generating fees of \$85,661 compared to last year's value of \$10,270,930 and generating fees of \$90,986.

Trustee Graditor stated that January through November of this year 139 trees have been removed; 130 have been replaced. The total remediation fees collected are \$67,782.

Trustee Masterson – Water/Police

Nothing

Trustee Svatik – Finance/Soil & Water Conservation

Nothing

Trustee Haber – Legal/Sewer

Nothing

Trustee Dunn – Roads/Bike Path/Parks/Forestry

Nothing

Trustee Norris – Solid Waste Management/Drainage/Storm Water

Trustee Norris told the Board that the contract for recycling has gone to Waste Management. We have asked that recycling at the Village Hall be included for free. We have asked for bins at no additional cost. He commented that he did not want to ask for too many things. We want to get this started before the first of the year and start to get money back for our recycling.

Pres. Kaplan stated that the next meeting will be November 18<sup>th</sup> at 8PM.

Trustee Haber moved to adjourn the meeting. Trustee Svatik seconded the motion. The motion was carried by voice vote.

The meeting adjourned at 8:25PM.

Respectfully Submitted,

Debbie Limer

Village of Riverwoods  
Board of Trustees Meeting  
October 21, 2008

1

In Attendance:  
William Kaplan  
Linda Dunn  
Sherry Graditor  
Michael Haber  
Bruce Masterson  
John Norris  
William Svatik  
Eileen Stanger  
Jack Siegel  
Bruce Huvar  
Pat Glenn  
Russ Kraly  
Bruce Dayno  
Rob Ugaste

Minutes taken by Debbie Limer

The meeting was called to order at 8:00 PM.

IV. Approval of Minutes

Board of Trustees Meeting – October 7, 2008

Trustee Graditor moved to approve the minutes. Trustee Svatik seconded. Trustee Dunn stated on page one, the end of the fourth line of the second paragraph, should read “direct connection between the damage and the developer.” Trustee Graditor commented that four lines from the bottom of the same paragraph “not” should be removed. Trustee Svatik pointed out on page two, seventh line of the second full paragraph “cost of fixing the Riverwoods sewers over the years” should be changed to “status of the answer to Chuck Smith’s inquiry.” Atty. Huvar commented that “as a base charge, and above that we share in the fees” needs to be added to the end of the last sentence of the same paragraph. Trustee Norris pointed out in the third line under Comments by the President “levy” should be changed to “increase.” Trustee Graditor stated that in the same paragraph any mention of “us” should be changed to “them,” any mention of “we” should be changed to “Forest Preserve” or “they.” Trustee Svatik commented on page five, under his report, “with an average cost of under \$2.50 per household” should be added at the end of the first sentence. “DBA” should be changed to “DBR” in the second sentence. Trustee Norris pointed out an addition to line eight of his report “that the Village pays to the Solid Waste Agency” should be added after “Fee.” The word “costs” should be changed to “recycling volume” in the second line from the bottom of the paragraph. Atty. Huvar commented that under Executive Session “5C” should be changed to “2C(5).” Several trustees had changes to the last half of the last paragraph. After “purchases” in the fifth line from the bottom of the paragraph it should read: “He disagreed about the situation being “shady.” Trustee Graditor commented that residents responding to the CCI (Competitive Community Initiative) questionnaire felt that some of the Village property should be a nature preserve or open land. Trustee Haber stated

that the public was not asked before the land was purchased. He added that he thought we were selling off half of it. Trustee Norris commented that the bids were very low.” Motion was carried by voice vote.

V. Treasurer’s Report

Hal Roseth told the Board that he has talked to “everyone” regarding the Village’s investments. US Bank which holds our Illinois Funds, better known as IPTIP, has told us that the funds have been reconfirmed as “AAA.” Because of the type of investments that IPTIP has the interest rate is depressed, going from 1.7% to 1.3%. In our portfolio at Wachovia we have one Lehman Brothers CD. We do not have any investments in the part of Wachovia that is having the trouble. As far as our investment with individual banks, we should not lose any money because we do not have anything over the \$100K mark at any of those banks. We are okay at Hal Barnes; we have individual CDs. None are over \$100K.

Hal explained that we are in flux at North Side Community Bank because of insurance issues. We have \$1.8M in CDs at the bank insured by Kansas Reinsurer. Kansas Reinsurer is pulling out of this market. The policy will end at the end of the year. There are other companies out there, but the costs are very high. CDARS offers a service. They would take the \$1.8M and place it among 18 to 22 banks. Each bank would have less than \$100K. We would receive one statement from North Side Community. We can pick the length of time for the CDs. Currently a one-year CD is earning 4%, but we could get a better yield if we want. Hal stated that he got approval for us to cash in the \$1.8M with no penalties. He added that he feels it is wise to spread our money out. He will send information on how the banks qualify for the program to the trustees. There is no risk to us. For the short term we can do up to \$250K per bank, instead of the \$100K. That will involve fewer banks. Hal told the Board that he wants to take the necessary precautions and spread our money out. North Side Community Bank has been very responsive to us, and understands that we want no risk. Pres. Kaplan told Hal to talk to Susi. Hal added that the \$95K bond is still okay.

VI. Urban Forest Management

Not present

VII. Engineer’s Report

Pat Glenn told the Board that the cost of the sanitary sewer smoke test ended up lower than the \$5K he had expected. He recommends the authorization of paying \$4,420 to M.E. Simpson for the smoke test. Trustee Svatik moved to approve spending \$4,420 for the sanitary sewer smoke testing by M.E. Simpson Company, Inc. Trustee Dunn seconded the motion. Pat explained that there will be four to five days of work in the Indian Trails area. Door tags will go on front doors before the work is done. Trustee Haber asked about using the emergency telephone system for an announcement to the residents. Pat commented that he can do that as well.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik  
Nays: None Motion carried – 6– 0

Trustee Dunn wanted to know if there will be a fee to the residents if they are found to have an illegal hook up. Pat stated that we will alert residents and give them a time frame to have the problem fixed. He commented that he hopes we do not need fines. Trustee Svatik reported that the County fines us for excess rainwater in the sewage system. He wanted to know why we are cautioning residents ahead of the smoke testing.

Pat brought up the resurfacing of Riverwoods Road. We wanted bike lanes added when the work is done. He has met with Lake County Department of Transportation and agrees that in several areas there is not enough to meet state standards room to put in an official bike lane. The shoulders will be widened. Bikes can be ridden on the shoulder, but it cannot be called a bike lane because it is not wide enough. The work will be done next spring.

VIII. Director of Community Services Report

Nothing

IX. Zoning Board of Appeals

Not present

X. Plan Commission Report

Atty. Huvard told the Board that the Plan Commission had a meeting last week. The discussion was about the land north along Milwaukee Avenue. The next step is to have a meeting with the residents of Meadowlake. The Mulch Center needs to turn on their grinder, so the residents can decide if it is too loud. We need to determine if a buffer would be acceptable for the noise, and determine the regulations. Jaye Brodsky asked about the status of the 37 acres. Pres. Kaplan reported that at this point there is no status.

XI. Police Report

Chief Dayno told the board that 91 traffic citations were issued since the last meeting. That is a 6.5 daily average. That compares to 104 from this time last year which was a 7.4 daily average. There were 336 case reports and 193 traffic accidents written since the beginning of the year. That compares to 328 and 184 respectively from this time last year.

XII. Fire Department Report

Assistant Chief Ugaste stated that we have received the approval of two grants. The first is for \$156K for the purchase of air packs. This is the gear that we wear into fires. State of the art gear is expensive at about \$5K for each pack. The second grant is for a piece of equipment that will help with the identification of unknown hazardous materials. It is a nice piece of equipment to have, and we will be happy to share it with other departments when needed.

XIII. Village Attorney Report

Atty. Huvard brought up the subject of the collective bargaining with the Police Union. We have 85% of the non-economic parts of the agreement done. We are making progress.

On November 18<sup>th</sup> they will be countering on the economic proposals. There is still work to do. Atty. Siegel explained that the Board can make decisions in Executive Session when it is necessary.

Atty. Huvard stated that he is working on the Tax Levy Ordinance with Trustee Svatik. We will adopt it in December. We will work on the Police budget with the Tax Levy Ordinance. Trustee Svatik wanted to know if we are going to exceed the 5%. Atty. Huvard commented that we can extend the taxes if we want. We will look at the tax bill with the tax cap and look at the Police shortfall. It is a policy decision to make at the Board level. If we want to collect more, we will have a Truth in Taxation hearing. He commented that he thinks we will be able to do what we have been doing. Trustee Norris added that we have told the public that we were not going to raise taxes to more than they were before we went to Home Rule. It would take an extraordinary situation to not stand by that promise.

XIV. Comments by the President

Pres. Kaplan told the Board that in the month of September we would have paid Deerfield \$55,736 for water. We paid Northbrook \$41,196 instead. We received a \$10K bill for water from Deerfield. We need to find out what that bill is for. He stated that we are going to hold the payment until we find out the answers.

Pres. Kaplan reminded the Board that the Village Halloween Party will be from 4PM to 7PM this Saturday.

Trustee Norris commented that we have saved between \$85K and \$95K with Northbrook water. Pres. Kaplan stated that we will get our investment back in 8 to 9 years. Pat added that this was a low usage year. Trustee Norris reported that the water rate in Highland Park is going up which will pay off our investment even faster.

XV. Visitors Wishing to Address the Board

None

XVI. Approval of Bills

Trustee Haber moved to approve bills as presented subject to approval of responsible Trustee/Officer and Village President. Trustee Dunn seconded the motion. Pres. Kaplan reminded the Board that we are holding onto a \$10K bill from Deerfield. We want to find out the details. Pat explained that the water did come through. We have asked that the water be monitored daily. He is going to check the monitor readings. Pres. Kaplan stated that there is no reason for us to buy water from Deerfield. Trustee Masterson commented that there are five bills to hold.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik

Nays: None

Motion carried – 6– 0

XVII. Old Business

Pres. Kaplan stated that the Sign Ordinance will be discussed at the next meeting.

XVIII. New Business

Trustee Norris told the Board that there are three changes to make to the Waste Management Agreement. In three sections the contract refers to more than single family residences. We have only single family in the Village, so we want that removed. With this contract we are not obligated to do anything, but Waste Management is obligated to pay us for recycling. He will get them to sign the contract and then bring it back. Trustee Svatik stated that there is no reference to the free dumpster on Clean Up Day. Trustee Norris explained that this is just the recycling agreement.

Pres. Kaplan brought up the subject of the Weiss Subdivision Letter of Credit and the Trillium Subdivision Letter of Credit. Russ Kraly told the Board that we can just let them expire. Pat stated Weiss will expire in January of 2009. Trillium will expire November of 2008.

Pres. Kaplan mentioned the purchase of in-car video cameras with a wireless download system. Chief Dayno told the Board that in 2001 four VHS cameras were purchased. They are good for evidence, quality control, and resident complaints. One of the cameras has been replaced with a DVD camera. The other three can no longer be repaired. He stated that he would like to replace the three. He has received quotes from three companies. Kustom Signals has a wireless system that will automatically transfer the data to our server. It keeps officers from changing the VCR tapes which should be done by a supervisor. The cost for the non-wireless system is \$12K. The wireless system is \$27K. Pres. Kaplan asked if a VCR tape is filled up every day. Chief Dayno stated that it is not. Pres. Kaplan commented that there is a supervisor on site once a day to change the VCR tapes. Chief Dayno explained that is what we are doing now, but there is not always a supervisor on duty, and an officer could be out for hours. Trustee Haber commented that we cannot allow for the chance of an officer erasing a VCR tape. Trustee Haber moved to approve the purchase of three Kustom Signal in-car video cameras with a wireless download system for \$26,995. Trustee Masterson seconded the motion.

Trustee Graditor asked about maintenance. Chief Dayno stated that we can purchase a maintenance package after the first year. Trustee Svatik asked if Chief Dayno thought that we should. Chief Dayno stated that he would talk to others who have purchased the same system.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik

Nays: None

Motion carried – 6– 0

Pres. Kaplan brought up the Mailbox Ordinance. Trustee Masterson moved to waive the first reading of an Ordinance Concerning Mailboxes and Other Improvements Located In Street Easements and Rights of Way. Trustee Dunn seconded the motion. Motion was carried by voice vote.

Village of Riverwoods  
Board of Trustees Meeting  
October 21, 2008

6

Trustee Dunn moved to have the second reading and adoption of an Ordinance Concerning Mailboxes and Other Improvements Located In Street Easements and Rights of Way. Trustee Haber seconded the motion. Atty. Huvad told the Board about two changes to the ordinance. He explained that we are trying to limit the Village's costs. There is a high burden for the Village to repair things in the right of way that are damaged by snow plows. Trustee Haber commented that the ordinance reads that if a feature is unusual, we have the right to remove it. If a feature is not unusual, we do not have the right to remove it. Pat stated that this ordinance should include any private improvements in the right of way. Russ suggested that we put in the amount of money that we are willing to pay in replacement costs. Atty. Huvad stated that we would not replace anything at all. Pat explained that there should be no prohibition in replacing the standard items. Atty. Huvad suggested that if the snowplow company reimburses us, we will reimburse the homeowner. Trustee Haber commented that we should replace the standard item, if the damage was our fault. Pat added that the issue is unusual driveway surfaces. Atty. Huvad asked to continue this discussion at the next meeting. Trustee Dunn withdrew her motion. Trustee Haber withdrew his second.

Pres. Kaplan stated that the next meeting will be November 4<sup>th</sup> at 8PM.

Trustee Norris moved to adjourn the meeting. Trustee Graditor seconded the motion. The motion was carried by voice vote.

The meeting adjourned at 9:10PM.

Respectfully Submitted,

Debbie Limer

Village of Riverwoods  
Board of Trustees Meeting  
October 7, 2008

1

In Attendance:  
William Kaplan  
Linda Dunn  
Sherry Graditor  
Michael Haber  
Bruce Masterson  
John Norris  
William Svatik  
Eileen Stanger  
Jack Siegel  
Bruce Huvad  
Pat Glenn  
Russ Kraly  
Bruce Dayno  
Rob Ugaste

Minutes taken by Debbie Limer

The meeting was called to order at 8:00 PM.

IV. Approval of Minutes

Board of Trustees Meeting – September 16, 2008

Trustee Dunn moved to approve the minutes. Trustee Masterson seconded. Trustee Svatik pointed out on page one, second line, "\$9,700" should be changed to "\$9.7M." Motion was carried by voice vote. Trustee Haber abstained.

V. Consultants

Gewalt Hamilton

Pat Glenn told the Board that the Lyndale subdivision improvements are done. We have been holding a performance guarantee that we are now recommending be released. He added that Mr. Dorn has expressed some concern about the damage to his driveway and culvert. Pat explained that he does not have a direct connection between the damage and the developer. He stated that he is not sure that he can do anything about it. Mr. Dorn of 4 Meredith told the Board that he thought the road would be put back to the way that it was before the development was put in. He described the damage to the road and his driveway. He was told that it would be repaired. It would be taken care of. Now they have flooding problems that they never had before. The road ends up covered in ice because it is not draining properly. Trustee Dunn questioned if there are any other homes that have been affected. Mr. Dorn stated that he did not think so. Lynn Friend of 3 Meredith told the Board that her culvert is flat. Trustee Haber asked how much is left in the performance guarantee. Pat responded that there is enough to fix the problem. Trustee Haber commented that there is enough evidence for him. The developer should not get back any of their money until the problem is fixed. Ms. Friend added that the fire department truck got stuck on the road last winter because of the ice. Pat stated that he would go back to the builder to discuss the issue. The bonds will not be released until

Village of Riverwoods  
Board of Trustees Meeting  
October 7, 2008

2

after the road is fixed. There is no dispute that the contractor used Mr. Dorn's driveway during the construction.

Pat stated that we now have a new agreement for our sanitary sewers. A part of the agreement is a maintenance agreement. Lake County will televise our sewers on a 10-year basis. We are now figuring out which areas to televise first. He commented that we are going to start with Indian Trail, move upstream, and include about 10% of our sewers. There is a problem with infiltration around Hoffman Lane. At the same time that we televise the sewers we want to do a smoke test detection to find illegal hook ups. The smoke test is a tool we can use to work with homeowners. It will cost between \$5K and \$7K. He will get a quote and contract for the work. Pres. Kaplan stated that it is important that we do this. Trustee Dunn moved to move forward and get a bid for the smoke test detection. Trustee Svatik seconded the motion. Motion was carried by voice vote.

Pat told the Board that he is meeting with Lake County Department of Transportation about the resurfacing of Riverwoods Road. We would like to see bike lanes put in. It has already been determined and discussed that they cannot put in a whole bike lane. He added that he wants to discuss the drainage issues on Deerfield Road with them as well. He believes that the capacity for drainage under the road can be increased. He would like to look into that. We would like to use their maps to look at the issues on Saunders Road. Trustee Svatik asked about the Chuck Smith's inquiry. Pat commented that Mr. Smith was concerned that there were some extra costs that Riverwoods is paying that do not apply to Riverwoods. He reported that he gave some reports to Mr. Smith to look at. Pat commented that he can share the numbers with the Board when he has them, but we are not in a strong negotiation position. Lake County Public Works held off raising our rate for as long as they possibly could. Lake County is doing a good job for us. Pat stated that with the maintenance that they are doing for the Village, he feels that the rate is justified. The invoiced work was not maintenance work, but emergency construction work. Atty. Huvard added that Lake County Public Works is charging us the wholesale rate as a base rate and above that we share in the fees.

Ann Maine, member of the Lake County Board, told our Board that she is on the Public Works Committee. She commented that with regard to the sewers they have to look at the whole system. Costs need to be borne by everyone. The Public Works Department feels that they have a good relationship with Riverwoods. Riverwoods, in the end, got a break compared to everyone else. Riverwoods has not had an increase in over ten years. Riverwoods has not been paying their full costs for the last 10 years.

Anne Maine brought up the subject of bike lanes. There are Federal legal requirements for bike lanes. There is not enough room for an additional right of way for a bike path. There are also drainage issues. They are going to try to get a bike lane in on one of the sides of the road.

Director of Community Services  
Nothing

Village Attorney

Atty. Huvad told the Board that he had a meeting with Comcast. We have an ordinance dating back to 1991 called the Cable Enabling Ordinance. The new law supersedes our ordinance. There are "right of way issues." Comcast wants equal laws for all. Their cable franchise has expired, and they want a new one. The biggest complaint with Comcast is that they do not bury the cable. They will reserve capacity for us for a governmental channel. If we decide that we want to use the channel, they will add a minimal fee to customers' bills for the channel. He stated that he will have more information at the next meeting.

Urban Forest Management

Not present

Plan Commission Report

Not present

Zoning Board of Appeals

Not present

VI. Police Report

Chief Dayno told the board that 152 traffic citations were issued since the last meeting. That is a 7.7 daily average. That compares to 90 from this time last year which is a 6.4 daily average. There were 320 case reports and 185 traffic accidents written since the beginning of the year. That compares to 312 and 76 respectively from this time last year.

VII. Fire Department Report

Assistant Chief Ugaste stated that there were 51 calls in the month of September, 13 were fire calls, 10 were car accident calls, 26 were paramedic calls, and 2 were others. The total calls for the year to date are 418. He stated that there is an average of 46 calls per month. He asked that the Fire Department be notified when the smoke test of the sewers will be done.

VIII. Comments by the President

Ann Maine of the Lake County Board told the Board that she is here to discuss the Lake County Forest Preserve Referendum. The referendum will be on the ballot November 4<sup>th</sup>. This will be for bonds only, not a tax increase. The County currently has 26K acres and 50 miles of bike trails. The Forest Preserve has \$5M to \$6M left in their accounts. The bonds are being retired; they are asking for an extension of the bonds to equal about \$185M. This would enable them to buy another 2,500 to 3,000 acres of land. If the referendum does not pass, property taxes will go down a minimal amount about \$24 per \$200K of assessed value. The Forest Preserve is looking for areas to protect, connect with the land they currently have, and connect to bike trails. Developers are coming to them and asking them to purchase their undeveloped land. Cheryl Chamberlain asked if there are any priorities for the use of the land. She wanted to know if the new land would be developed or left as it is. Anne Maine commented that Independence Grove was a

unique situation. She stated that she does not see any big infrastructure going in at this time. The emphasis is on trails.

Pres. Kaplan told the Board that he had a meeting with the residents of Hiawatha Woods. They are interested in putting in a rain garden to help with their flooding problems. There was a discussion about whether or not the Village would help subsidize the cost. Pat explained that sometimes the easiest way to deal with drainage issues is to micro manage them at the homeowners' level. He explained rain gardens. We are limited in solutions with large engineering projects. This brings it down to the individual homeowner. He suggested using tree mitigation funds to help with the costs. This will bring down the storm water footprint. He added that he is hoping to do this on Village property. The largest part of the labor is digging the hole. He stated that he thought the cost would be between \$500 and \$1K. It is a practical method to help with the problem. Trustee Haber asked about mosquitoes. Pat responded that when it is done right, the rain garden only holds water for about 12 hours. Ann Maine told the Board that Ryerson Woods has a rain garden. She stated that she can help. The Storm Water Management Commission has matching funds available.

Pres. Kaplan told the Board that in light of the latest economic news our funds at Wachovia are very secure.

Pres. Kaplan told the Board that today we have had our fifth meeting with the Police Union from 11AM to 5PM. He thanked John Norris for his contributions of time and energy to help this process. Trustee Norris added that we got through three-fourths of the volume to be discussed.

IX. Old Business

Pres. Kaplan brought up the subject of the sign ordinance. Atty. Huvad explained that he tried to keep the intent on the redraft. He tried to minimize the regulation of signs on content and focus on the time, place and manner. Trustee Norris stated that he would like more time to look over this ordinance. Pres. Kaplan stated that we will continue the discussion on this ordinance.

X. Visitors Wishing to Address the Board

None

XI. New Business

Nothing

XII. Standing Committee Reports

Trustee Graditor – Building/Zoning

Trustee Graditor told the Board that so far this year we have had four single family homes built with a construction value of \$4,490,000 as compared to four single family homes with a construction value of \$3,650,000 by this time last year. We have had four additions with a construction value of \$597K as compared to last year with three

Village of Riverwoods  
Board of Trustees Meeting  
October 7, 2008

5

additions with a construction value of \$672,000. We have had seven remodels this year with a construction value of \$596,000 as compared to eight remodels last year with a construction value of \$493,000. She commented that we are staying on the same level as last year.

Trustee Masterson – Water/Police  
Nothing

Trustee Svatik – Finance/Soil & Water Conservation  
Trustee Svatik stated that Christina Loukas's party came off very well with an average cost of under \$2.50 per household. He has a DBR meeting and two NSSRA meetings coming up.

Trustee Haber – Legal/Sewer  
Nothing

Trustee Dunn – Roads/Bike Path/Parks/Forestry  
Trustee Dunn commented that she attended the Mayor's Caucus and had a nice time.

Trustee Norris – Solid Waste Management/Drainage/Storm Water  
Trustee Norris told the Board that he has a letter for a contract between the Village and Waste Management. He was trying for a contract so that we could get money back for our recycling. Waste Management is not interested in a contract, but they will accept that we will tell them where to send our recycling. Though the figure may no longer be accurate, past records have shown that we could get about \$1,500 back a month with our recycling. This issue will be on the agenda for the next meeting. Trustee Dunn asked about putting a letter in the Village Voice to encourage recycling. Trustee Haber asked what we thought we would use the additional funds for. Trustee Norris suggested the O&M Fee that the Village pays to the Solid Waste Agency and general revenue. Pres. Kaplan added that a recycling cart really helps encourage recycling. He wanted to know if we could get carts as a part of the agreement. Trustee Norris stated that recycling volume goes up 25-30% with the cart, but he will look into it. The last time he looked the cost was \$79 per cart.

XIII. Executive Session

Trustee Norris moved to recess to Executive Session according to Section 2C(5) of Open Meeting Act for land acquisition. Trustee Graditor seconded the motion.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik

Nays: None

Motion carried – 6 – 0

The meeting went into Executive Session at 9:05PM.

Village of Riverwoods  
Board of Trustees Meeting  
October 7, 2008

6

The meeting returned to regular session at 9:20PM.

Trustee Dunn moved to explore the purchase of property. Trustee Norris seconded the motion. Trustee Haber stated that he feels that this is an absurd idea. The Village has already purchased land. That land is still sitting. Spending more money without a long-term or short-term plan is absurd. Trustee Masterson commented that there should be a referendum for open space put before our residents. This would be a big expenditure. Trustee Norris commented that it is a good idea. Trustee Haber stated that we do not need land with no use. Trustee Norris commented that maybe we need to explore the idea of a referendum. Trustee Masterson added that if the residents support the idea, he will as well. Trustee Norris stated that this may be the best idea.

Trustee Dunn withdrew her motion. Trustee Norris withdrew his second. Atty. Siegel stated that the Board should direct the administration to explore the idea of a referendum. Atty. Huvard added that it would be a public policy question like Home Rule. It will probably need to be qualified by January for an April ballot. Pres. Kaplan asked Atty. Huvard to explore the possibility. Trustee Svatik commented that he did not like some of Trustee Haber's comments about our past land purchases. He disagreed about the situation being "shady." Trustee Graditor commented that residents responding to the CCI (Competitive Community Initiative) questionnaire felt that some of the Village property should be a nature preserve or open land. Trustee Haber stated that the public was not asked before the land was purchased. He added that he thought we were selling off half of it. The bids were very low.

Pres. Kaplan stated that the next meeting will be October 21<sup>st</sup> at 8PM.

Trustee Haber moved to adjourn the meeting. Trustee Norris seconded the motion. The motion was carried by voice vote.

The meeting adjourned at 9:30PM.

Respectfully Submitted,

Debbie Limer

Village of Riverwoods  
Board of Trustees Meeting  
September 16, 2008

1

In Attendance:  
William Kaplan  
Linda Dunn  
Sherry Graditor  
Bruce Masterson  
John Norris  
William Svatik  
Eileen Stanger  
Jack Siegel  
Bruce Huvad  
Russ Kraly  
Bruce Dayno  
Rob Ugaste

Absent:  
Michael Haber

Minutes taken by Debbie Limer

The meeting was called to order at 8:00 PM.

IV. Approval of Minutes

Board of Trustees Meeting – September 2, 2008

Trustee Dunn moved to approve the minutes. Trustee Masterson seconded. Motion was carried by voice vote.

V. Treasurer's Report

Hal Roseth told the Board that the August balances are down \$323K all due to SSAs. The available balance went up \$9.7M. The IPTIP is currently earning 2.067% which is up from 2.056% in July. That will net us \$167K a year. Hal stated that we are earning about 5% on the \$2.5M at Wachovia. We have about \$300K available at Hal Barnes. It is currently earning 2.17%. He reported that he is going to talk to Irwin Lyons about the management letter to find out what can be done for outside reconciliations. Trustee Svatik stated that it was suggested that Hal hire someone monthly to do the work that needs to be done. Hal commented that he would talk to Irwin Lyons and then scope out the approach that should be taken for the reconciliations.

VI. Urban Forest Management

Not present

VII. Engineer's Report

Pres. Kaplan told the Board that Pat Glenn was in the Village Friday, Saturday, and Sunday during the rain storms. We had only a few flooded basements and a few flooded streets. Pat and his assistant took care of everything. The Village came through the rain very well.

VIII. Director of Community Services Report

Nothing

IX. Zoning Board of Appeals

Not present

X. Plan Commission Report

Not present

XI. Police Report

Chief Dayno told the board that 70 traffic citations were issued since the last meeting. That is a 5 citation daily average. That is compared to 101 citations during a comparable period from last year. There were 291 case reports and 170 traffic accidents written since the beginning of the year. That is compared to 291 and 171 respectively from this time last year.

XII. Fire Department Report

Assistant Chief Ugaste told the Board that he had pictures from an accident that happened at Milwaukee Ave and Deerfield Road. He passed them out to the Board. The Police Department did a great job safeguarding the intersection so that the Fire Department Personnel could deal with the accident. They all worked together and did an outstanding job.

XIII. Village Attorney Report

Atty. Huvad told the Board that there will be an October Plan Commission meeting. The area on Milwaukee Avenue north of Meadowlake wants to annex to the Village. We need to have hearings for the zoning. The Plan Commission should get together and talk about what they want to do. Atty. Siegel wanted to know if we have the Comprehensive Plan to guide us. Atty. Huvad explained that the area is light industrial which is not listed in the Comprehensive Plan.

XIV. Comments by the President

Pres. Kaplan brought up the subject of the Well Monitoring Report. We are in good shape. Russ Kraly added that we were in good shape before all of last weekend's rain. We have made it through another year.

Pres. Kaplan told the Board that he received a letter from Pat Glenn about last weekend's rain. Pat did a great job. Most of the rain was to the south. The flooding is down stream; we were lucky.

Pres. Kaplan reported that we paid Northbrook \$46K for water. That same amount would have cost \$62K from Deerfield. We saved over \$16K.

Pres. Kaplan told the Board that a rabid bat was found in Nancy Morten's house. We need to get information out to residents on what to do. Trustee Graditor added that the Lake County Animal Control should be called for any wildlife found in a home. A bat in a house is not normal. Until proven otherwise, it should be assumed that a bat in a home is rabid.

Pres. Kaplan stated that the Village Halloween Party will be October 25<sup>th</sup> from 4PM to 7PM.

Pres. Kaplan told the Board that the party for Christina Loukas will be October 4<sup>th</sup> from 5PM to 7PM at the Deerfield Park District. Invites are going to go out shortly.

XV. Visitors Wishing to Address the Board  
None

XVI. Approval of Bills

Trustee Dunn moved to approve bills as presented subject to approval of responsible Trustee/Officer and Village President. Trustee Svatik seconded the motion. Trustee Graditor commented that Crime Star is on the list twice, both times for the same amount. Pres. Kaplan stated that it has to be wrong. Trustee Masterson reported that there is only one invoice. Pres. Kaplan stated that he would tell Susi.

Roll Call Vote - Ayes: Dunn, Graditor, Masterson, Norris, Svatik  
Nays: None  
Absent: Haber  
Motion carried – 5– 0

XVII. Old Business  
None

XVIII. New Business

Pres. Kaplan told the Board that resident, Dave Kaufman, has volunteered to help with a time capsule to celebrate the Village's 50<sup>th</sup> anniversary. Dave Kaufman stated that he has put together a few ideas. The time capsule can be big or small, in ground or placed inside a building. There are a variety of costs and sizes. He suggested doing the time capsule on Family Day to get residents involved. Every item in the time capsule should be documented. There should be a place designated to display the contents when it is opened. He indicated that it would be great to have multi-family capsules to be opened at different time intervals in the next 50 years. Trustee Dunn asked about the cost. Mr. Kaufman commented between \$150 and \$2K. Trustee Dunn commented that she likes the idea of the smaller capsules with one big one to be opened for the 100<sup>th</sup> year anniversary. She thanked him for doing the research. She suggested that he come in with a proposal. Pres. Kaplan commented that he thought one big capsule could be buried in the garden outside of the Village Hall with a plaque so that everyone knows where it is.

Village of Riverwoods  
Board of Trustees Meeting  
September 16, 2008

4

Pres. Kaplan brought up the subject of a resolution to request that the Illinois Congressional Delegation continue to support the families of Illinois, to support strong trade policy curbing industry subsidization and currency manipulation by foreign governments, and to take swift and responsive actions to halt other unlawful barriers to fair and free trade. He stated that Amy Wall came in with the resolution and asked us to discuss the resolution. Russ Kraly commented that she is a paid lobbyist. Pres. Kaplan wanted to know if anyone had any comments. He wanted to know if we wanted to support this resolution. Trustee Norris reported that he did not have enough knowledge or expertise to support the resolution. Trustee Dunn added that she did not know if the facts in the resolution are true. Trustee Norris stated that we should not move forward with this without having enough information.

Pres. Kaplan brought up the subject of the Sign Ordinance. Trustee Norris moved to have a first reading of an Ordinance Amending Title 12 of the Village Code Regarding the Regulation of Signs. Trustee Masterson seconded the motion. Atty. Huvad explained that the current trend is to follow the Supreme Court. The changes in the Ordinance reflect the more current approach. Atty. Siegel stated that there are 1<sup>st</sup> Amendment problems. Atty. Huvad reported that he tried to deal with those issues. He added that there are a few other things to take out between the first and second readings. Motion was carried by voice vote.

Pres. Kaplan brought up the change in the Village Code concerning the water connection bond. Russ commented that the change will be made in the Fee Schedule, so the Ordinance does not need to be amended.

Pres. Kaplan stated that the next meeting will be October 7<sup>th</sup> at 8PM.

Trustee Graditor moved to adjourn the meeting. Trustee Masterson seconded the motion. The motion was carried by voice vote.

The meeting adjourned at 8:45PM.

Respectfully Submitted,

Debbie Limer

Village of Riverwoods  
Board of Trustees Meeting  
September 2, 2008

1

In Attendance:  
William Kaplan  
Linda Dunn  
Sherry Graditor  
Michael Haber  
Bruce Masterson  
John Norris  
William Svatik  
Eileen Stanger  
Bruce Huvad  
Pat Glenn  
Bruce Dayno  
Rob Ugaste

Minutes taken by Debbie Limer

The meeting was called to order at 8:00 PM.

IV. Approval of Minutes

Board of Trustees Meeting – August 19, 2008

Trustee Dunn moved to approve the minutes. Trustee Graditor seconded. Trustee Svatik pointed out an addition to page five, fourth line after “emergency.” “After some discussion it was discovered that the only trustee who has a generator in his or her home is Trustee Graditor” should be added. On page six, second to last line of the third paragraph, “have” should be changed to “hire.” On the same page, fifth paragraph, “Park District” should be added after “Deerfield.” Motion was carried by voice vote.

V. Consultants

Gewalt Hamilton

Pres. Kaplan mentioned to Pat Glenn an email that went to Russ Kraly about water connections. Pat explained that on Blackthorn there is a pile of dirt that was left over from a water connection. In the past when this has happened we have to do the landscape restoration and send the bill to the owner for payment. We should increase our bond to cover these costs. Atty. Huvad commented that we will need to change our Fee Ordinance to a \$500 bond for water connections that is refunded upon restoration completion.

Trustee Dunn stated that the area around Portwine still smells of sewage. Pat told the Board that we took care of the problem on Thornmeadow. He thought that we had taken care of the problem on Portwine. He will investigate the problem, but it looks as if we are going to need to put in a peroxide dosing station. That will treat the sewage before it enters the sewer. He will get an updated cost and submit a plan. Atty. Huvad commented that the dosing station is going to require an above ground tank. Pat added that the tank will require maintenance, access, and screening. Pres. Kaplan asked about screening for the new telephone boxes that were put in. Pat stated that he would follow up with AT&T.

Village of Riverwoods  
Board of Trustees Meeting  
September 2, 2008

2

Director of Community Services  
Not present

Village Attorney

Atty. Huvarud told the Board that we talked at a staff meeting about having an Ordinance about the Village not being responsible if a snow plow damages a mail box. Trustee Svatik stated that he thought we already had an ordinance for this issue. Pat explained that we want to cover invisible dog fences, mailboxes and landscaping in the right of way to limit the Village's exposure. Atty. Huvarud stated that he would look into the current ordinance and see what it includes.

Atty. Huvarud reported that the Board should have received a draft letter from the Lake County Public Works Department about the increase in sewer fees. Pat stated that Lake County has finalized the details. The cost will go up; notice will go out to all customers. The cost is going up about \$16/month. The new fee will be around \$70 for two months. Pat commented that he would send a draft of the letter to the Board for their comments before it goes out to residents.

Atty. Huvarud told the Board that he has been looking at the Sign Ordinance and how it pertains to campaign signs. He questioned if campaign signs should be in the public right of way. He added that currently we are trying to restrict the signs more than we are legally allowed. Glencoe just started with some new limitations. He questioned what the Board consensus is. Trustee Haber commented that the signs do not bother him. He is okay with the signs going up 60 days before an election. Atty. Huvarud reported that we have the right to take the signs down if they are in the public right of way. Trustee Norris added that it is only a problem if they are obstructing the view.

Urban Forest Management  
Not present

Plan Commission Report  
Not present

Zoning Board of Appeals  
Not present

VI. Police Report

Chief Dayno told the board that 90 traffic citations were issued since the last meeting. That is a 6.4 daily average. Citations issued by the 9/4/07 meeting were 94; which was a 6.7 daily average. There were 267 case reports and 161 traffic accidents written since the beginning of the year. At the 9/4/07 meeting those numbers were 280 and 162 respectively.

On August 29<sup>th</sup> and 30<sup>th</sup> the Police Department participated in Safe Run on Rt. 21 "No Refusal Weekend." This special operation focused on enforcing Illinois drunk driving laws and was in conjunction with the National, "You Drink, You Drive, You Lose" Labor

Day DUI enforcement mobilization. The Lake County Assistant State's Attorneys and a Lake County Judge were also available to issue search warrants for the blood of motorists refusing to take a breath test. Riverwoods Police enforcement included 2 DUI arrests, 18 other citations, and 8 warnings.

Chief Dayno reported that the unused Police Department exercise equipment was sold to Play it Again Sports for \$246. He added that a settlement was reached with Pro Auto Inc, the company claiming ownership to the 2004 Lamborghini seized April 14<sup>th</sup>. The vehicle was released to Pro Auto after the company paid \$30K to the Village.

VII. Fire Department Report

Assistant Chief Ugaste stated that there were 58 calls in the month of August, 16 were fire calls, 4 were car accident calls, 35 were paramedic calls, and 3 were others. The total calls for the year to date are 367. He reported that it was a very busy month for the paramedics. Assistant Chief Ugaste told the Board that we received a call from the Deerfield/Bannockburn Station. They lost a fire fighter last week. We will be helping the station and the family out any way that we can.

Assistant Chief Ugaste told the Board that Illinois is sending help to Louisiana in the aftermath of the hurricane. We will be sending two of our personnel to help.

Pres. Kaplan asked about the Lifeline Program. He questioned how many residents are a part of the program. Assistant Chief Ugaste commented that he would have to get the numbers. Pres. Kaplan stated that information should be in the Village Voice. He wanted to know if residents need to update their information. Assistant Chief Ugaste commented that the information only needs to be updated if it changes. The fire department staff is happy to come out and assist residents with the forms. We encourage every household to have the information. He explained that Lifeline is a program where the staff helps the residents to fill out their health history and health care choices in advance of a medical emergency. The information is kept in the home; the fire department personnel know where to find it if it is needed. There are a lot of good reasons to use Lifeline especially with the elderly or people with extensive health histories.

VIII. Comments by the President

None

IX. Old Business

None

X. Visitors Wishing to Address the Board

None

XI. New Business

Chief Dayno told the Board that the Police Department needs a records management software system. Currently the records are in Microsoft Access, it is very cumbersome, and the program keeps crashing our computer system. He explained that most programs are over \$50K. He has found a company that specializes in smaller communities like

ours. The Crimestar program is \$2,659.30. Chief Dayno indicated that other communities using this program like the program. He added that he cannot believe how inexpensive this program is. Pres. Kaplan stated that we are going to have the staff input the old data. Trustee Haber wanted to know if that is necessary. Chief Dayno explained that he is not confident with the old data in the old program. We will work backwards and decide how far back we want to go. It will be done during regular hours with no overtime. Trustee Dunn moved to approve the purchase of new Crimestar computer software for the Police Department for the amount of \$2,659.30. Trustee Svatik seconded the motion.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik

Nays: None

Motion carried – 6 – 0

Pres. Kaplan brought up the subject of the taxi subsidy for seniors. It is used only by 10 to 15 residents. It does not cost us a lot of money, and he would like to raise it from \$3 to \$5 per ride. He added that Deerfield has already raised theirs. Trustee Svatik wanted to know why the subsidy is limited to one taxi company. He questioned if we could add other companies. Pres. Kaplan stated that he would look into that. Trustee Dunn moved to raise the taxi subsidy from \$3.00 to \$5.00 for seniors and to add other taxi companies to the approved taxi list if we are allowed. Trustee Svatik seconded the motion.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik

Nays: None

Motion carried – 6 – 0

## XII. Standing Committee Reports

Trustee Graditor – Building/Zoning

Trustee Graditor compared the building numbers of January 1<sup>st</sup> to August 27<sup>th</sup> of 2007 and 2008. In 2007 there were 3 single family homes built for a construction value of \$3,990,000 compared to 4 single family homes with a construction value of \$3,650,000 in 2008. In 2007 there were three single family additions with a construction value of \$272,000 compared to three single family additions with a construction value of \$672,000 in 2008. In 2007 there were 6 remodels with a construction value of \$566,800 compared to 7 remodels with a construction value of \$478,000 in 2008. In 2007 there were 2 miscellaneous commercial projects with a construction value of \$930,000 compared to 8 with a construction value of \$1,077,000 in 2008. In 2007 there were 4 commercial renovations with a construction value of \$680,000 compared to the same number with a construction value of \$325,000 in 2008. Trustee Graditor stated that our numbers are up.

Trustee Masterson – Water/Police

Nothing

Trustee Svatik – Finance/Soil & Water Conservation

Trustee Svatik told the Board that the celebration for Christina Loukas is on hold while we await her fall schedule. After we get that information, we will get a date. Everything is already set to go. He stated that he will keep everyone posted.

Trustee Haber – Legal/Sewer

Village of Riverwoods  
Board of Trustees Meeting  
September 2, 2008

5

Nothing

Trustee Dunn – Roads/Bike Path/Parks/Forestry  
Nothing

Trustee Norris – Solid Waste Management/Drainage/Storm Water

Trustee Norris reported that there is a Municipal Electronics Waste pick up on Thursday at the Village. He stated that it is just for the Village Hall. Pres. Kaplan stated that he believes that there are a couple of electronics that can be picked up.

Trustee Norris told the Board that Waste Management is going to give us a proposal for a contract for garbage collection for the Village. It will cost the same as what we are paying now. This will enable us to get the rebate from Recycle America. He needs to look at the numbers when we receive them. If we were getting the rebate from Recycle America, we would have received \$1,600 back in July. Trustee Graditor asked about recycling at construction sites. Trustee Norris commented that it is not required. Trustee Haber added that the waste goes to a transfer station, and the material that can be recycled is picked out. Trustee Norris encouraged the Trustees to tour the Countryside landfill or Recycle America. He added that the landfill is currently producing enough methane gas to power 2,800 homes.

Pres. Kaplan stated that the next meeting will be September 16<sup>th</sup> at 8PM.

Trustee Graditor moved to adjourn the meeting. Trustee Svatik seconded the motion. The motion was carried by voice vote.

The meeting adjourned at 8:40PM.

Respectfully Submitted,

Debbie Limer

Village of Riverwoods  
Board of Trustees Meeting  
August 19, 2008

1

In Attendance:  
William Kaplan  
Linda Dunn  
Sherry Graditor  
Michael Haber  
Bruce Masterson  
John Norris  
William Svatik  
Eileen Stanger  
Bruce Huvad  
Pat Glenn  
Russ Kraly  
Bruce Dayno

Minutes taken by Debbie Limer

The meeting was called to order at 8:00 PM.

IV. Approval of Minutes

Board of Trustees Meeting – August 5, 2008

Trustee Svatik moved to approve the minutes. Trustee Masterson seconded. Trustee Svatik commented that an exchange about the proposed generator was not included in the minutes. He handed out his recording of the exchange. The Board read the notes and agreed to have the exchange included. The corrections are as follows, added after the second sentence on page three: “Atty. Siegel commented that there is no requirement for the Village Hall, a designated cooling center, to have a back up generator. Pres. Kaplan explained that we need more information for our discussion. Trustee Svatik asked what the information is. Pres. Kaplan commented that we want to determine what other villages around us are doing for generators. Trustee Svatik questioned what difference that makes. The generator should be purchased because of a need. Trustee Masterson commented that there does not seem to be a need. Trustee Svatik added that the numbers of power outages at the Village Hall over a 10-year period are negligible. Pres. Kaplan asked for the data. Trustee Svatik responded that the data is the Comm. Ed report that everyone received. He questioned why the data is being ignored. Pres. Kaplan stated that the report is Comm. Ed’s not ours. He knows that it is incomplete because he has had a two-day power outage at his house. Trustee Svatik commented that the report is for the Village Hall; the Mayor’s house is probably on a different circuit. Pres. Kaplan told the Board that we are gathering data. He stated that Chief Dayno has told us that Highland Park and Deerfield have generators. Trustee Svatik commented that Deerfield needs a generator because of their power outage problems with Comm. Ed. That is why they have started litigation with Comm. Ed. Pres. Kaplan stated that we will continue this at the next meeting. Trustee Svatik indicated that he thought this was a Board decision. He questioned why it was on the agenda when we have had the Comm. Ed report for almost two weeks. He added that if matching other villages is a priority we should consider arming our Police Department with automatic shotguns and putting in overhead

Village of Riverwoods  
Board of Trustees Meeting  
August 19, 2008

2

crosswalks at main intersections. Pres. Kaplan stated that we will take this up again in two weeks.” Trustee Masterson moved to approve the minutes as amended. Trustee Svatik seconded the motion. Motion was carried by voice vote.

V. Treasurer’s Report

Not present

VI. Urban Forest Management

Not present

VII. Engineer’s Report

Pat Glenn told the Board that Adesta’s prices have gone up. Adesta is our J.U.L.I.E. locator. Their prices have gone up because J.U.L.I.E.’s prices have gone up \$.15 per ticket. Adesta is only raising their costs enough to cover the increase; which will cost the Village about \$15/month. Trustee Graditor moved to change our contract with Adesta to approve Adesta’s increase. Trustee Dunn seconded the motion.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik

Nays: None

Motion carried – 6– 0

Pat Glenn stated that he is sending a letter to IDOT to ask them to split off the detour of Route 22 during the construction. This will help the Village because that way not all of the detour traffic will come down Deerfield Road. He commented that the letter is not a guarantee, but we will have to wait to see what happens.

VIII. Director of Community Services Report

Nothing

IX. Zoning Board of Appeals

Not present

X. Plan Commission Report

Atty. Huvard stated that the Plan Commission met and various topics were discussed, including the 37 acres.

XI. Police Report

Chief Dayno told the board that 83 traffic citations were issued since the last meeting. That is a 6.3 daily average. There were 249 case reports and 148 traffic accidents written since the beginning of the year. Pres. Kaplan asked how the numbers compare to statistics of last year. Chief Dayno stated that he can have that information for the next meeting.

XII. Fire Department Report

Assistant Chief Ugaste stated that there were 22 calls so far in the month of August; 9 were fire calls, 11 were paramedic calls, and 2 were others. The total calls for the year to date are 331. He told the Board that he wanted to apologize for missing the last few Board meetings. He was sent to a training and a conference to learn best practices. They were good opportunities for him and the department. Trustee Svatik asked about an accident on Saunders Road last Saturday night. There was a lot of emergency equipment. Assistant Chief Ugaste commented he did not know about the incident, but there could have been other villages responding along with Riverwoods. He added that it has been an unusual month with unusual calls.

Trustee Norris told the Board that a chemical waste drop off site at the Fire Station should be approved in two months. He added that he cannot believe how long it has taken to get this process approved.

XIII. Village Attorney Report

Atty. Huvad told the Board that we have had a meeting with Deerfield about water. Deerfield now has a water agreement with Highland Park. We can work with Deerfield on an agreement for the purchase of water from them in a peak supply or emergency situation. He added that Deerfield wants to be able to purchase from us in an emergency situation. Trustee Haber suggested making the agreement reciprocal with both Villages paying the same amount to each other.

XIV. Comments by the President

Pres. Kaplan brought up the subject of the well monitoring report. Russ Kraly stated that he added the lowest well readings for 2006 and 2007 to the report. We are above those numbers, and we are almost through the driest part of the year.

Pres. Kaplan told the Board that Shell has pulled out of the project on Deerfield and Milwaukee Roads. Russ stated that this has been going on for five years. The owner is in negotiations with CVS and Walgreen's. Pres. Kaplan commented that the whole process is going to have to start over. Atty. Huvad reported that the lot is already subdivided and the right of way has been worked out. Russ added that the elevations are done. Shell gave the "economy" as the reason for the pull out.

Pres. Kaplan invited the Trustees to the September 5<sup>th</sup> Caucus Gala at Soldiers' Field. He asked that those who are interested RSVP, so that we can respond.

Pres. Kaplan told the Board that we have saved another \$16K by purchasing water from Northbrook instead of from Deerfield.

XV. Visitors Wishing to Address the Board

None

XVI. Approval of Bills

Village of Riverwoods  
Board of Trustees Meeting  
August 19, 2008

4

Trustee Dunn moved to approve bills as presented subject to approval of responsible Trustee/Officer and Village President. Trustee Masterson seconded the motion. Trustee Dunn commented that there is one bill she did not sign because there is a note on the bill "awaiting approval." Russ told her to sign the bill. It will not go out until the work is completed.

Roll Call Vote -       Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik  
                              Nays: None  
                              Motion carried – 6– 0

XVII. Old Business

Pres. Kaplan brought up the subject of the intergovernmental agreement with Lake County. Trustee Haber moved to have a second reading and adoption of an Ordinance Approving an Intergovernmental Agreement with Lake County for Sewage Disposal and Certain Special Services. Trustee Dunn seconded the motion. Atty. Huvard stated that there are no changes from the last agreement. Lake County has approved the agreement. Pat Glenn commented that all of the increases will come at once rather than two separate increases. The increase should take effect in October. Atty. Huvard asked about putting information about the increase in the Village Voice Pat commented that he will talk to the County about putting a note to residents in with their bill. Pres. Kaplan agreed that is probably a better idea.

Roll Call Vote -       Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik  
                              Nays: None  
                              Motion carried – 6– 0                               Ordinance 08-8-10

Pres. Kaplan brought up the subject of the generator bids. The GenX bid has been amended, but we are having a problem getting a competitive bid. Russ added that there was a contractor out here. He was told he would have a bid on Monday, but as of today he still does not have it. Trustee Svatik stated that there are a number of options for generators. What he looked at while out shopping at Home Depot ranges in price from \$25K all the way down to \$1K. He told the Board that he has a formula sheet for what is needed, and the price that goes along with each. \$10K is about the standard price, but he still questions the need. Trustee Masterson stated that we need to establish the need before moving forward. Trustee Svatik reported that according to the Comm. Ed report we have had 1.8 hours of power outages a year over a 10-year period. He added that he has a problem with the cost. We can change our heating/cooling center designation. We can ask Brentwood, the Fire Station, or Discover to take that over. He doesn't really care which villages have generators; he does not see the need. Pres. Kaplan stated that we are talking about an emergency situation: terrorist attack, dirty bomb, or earthquake. Trustee Graditor told the Board that we depend on our computers and server. Trustee Masterson commented that our computers and server are not a big deal. Trustee Norris stated that with a power outage there is time to shut down the computers without losing anything.

Pres. Kaplan asked Russ if any of Trustee Svatik's ideas will work for the Village Hall. Russ commented that he will look into them. He does not know the cost of the transfer panel that is needed. Trustee Haber asked if residents will come here if there is an

emergency. After some discussion it was discovered that the only trustee who has a generator in his or her home is Trustee Graditor. Chief Dayno commented that we need to have a designated place. Residents are counting on us to provide them with some sort of service. That service usually comes from a Village building. He added that it is hard to get into Discover because of their security. There is more room at the Village Hall than there is at the Fire Station. Trustee Norris stated that we should decide on a plan before we decide on a generator. Pat commented that the Natural Hazards Mitigation Plan is the next thing on tonight's agenda. We can use that for our consideration for alternative power and shelter. Trustee Svatik asked how long the generator should run for. Russ commented that the generator runs on natural gas. Trustee Graditor asked about grants to help with this purchase. Chief Dayno stated that he has yet to find any. Trustee Masterson stated that we need a master plan and a compelling need first. Assistant Chief Ugaste commented that in the event of an emergency we have to be able to function. He questioned if the Village Hall will be able to supply services as expected. The Village Hall is the focal point of the Village. Atty. Huvad wanted to know if anyone from the Lake County Task Force could come in and advise us. Pat commented that he will put that suggestion into the Natural Hazards Mitigation Plan. There is research that needs to be done. Pres. Kaplan commented that he should have done more of the research before bringing this subject up. We need to set up a committee to look at this issue. Trustee Svatik moved to table the motion on generator bids for the Village Hall. Trustee Masterson seconded the motion. The motion was carried by voice vote.

XVIII. New Business

Pres. Kaplan brought up the subject of the Lake County Multi-Jurisdiction All Natural Hazards Mitigation Plan. Pat explained that FEMA says we may need to adopt this plan in order to get post-disaster Federal Funding. He added that this plan is reviewed by the County every year, so it does not hurt us to pass the resolution. Trustee Dunn moved to approve the resolution adopting the Lake County Multi-Jurisdiction All Natural Hazards Mitigation Plan. Trustee Graditor seconded the motion. The motion was carried by voice vote. R08-8-5

Pres Kaplan mentioned the ordinance authorizing the sale of personal property. Trustee Svatik moved to waive the first reading of an Ordinance Authorizing the Sale of Certain Personal Property. Trustee Dunn seconded the motion. The motion was carried by voice vote.

Trustee Graditor moved to have a second reading and adoption of an Ordinance Authorizing the Sale of Certain Personal Property. Trustee Dunn seconded the motion. Chief Dayno commented that the property being sold is donated weight lifting equipment.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik  
Nays: None  
Motion carried – 6– 0 Ordinance 08-8-11

Pres. Kaplan brought up the resolution for SWALCO. Trustee Haber moved to approve the resolution for a new director or alternate for SWALCO. Trustee Dunn seconded the

Village of Riverwoods  
Board of Trustees Meeting  
August 19, 2008

6

motion. Trustee Norris explained that we are appointing Russ Kraly as an alternate rather than Trustee Svatik. Russ lives much closer to the SWALCO meeting site in the case of Trustee Norris missing a meeting. Motion was carried by voice vote. R08-8-6

Pres. Kaplan brought up the security and evidence room in the Police Department. Chief Dayno told the Board that we have grown out of our evidence closet. He is proposing that the evidence area get moved upstairs. That will necessitate a solid door, wall, ventilation, and lock. Trustee Haber stated that \$3,985 seems like a lot of money for the work. Trustee Dunn moved to approve \$3,985 for improvements needed to build an evidence room at the Police Department. Trustee Svatik seconded the motion.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik

Nays: None

Motion carried – 6– 0

Pres. Kaplan stated that we have received our annual report from Miller Cooper. He told the auditors that there was no reason to come into a Board meeting to explain the report. Trustee Haber indicated that he has one issue. That issue is internal controls. We should give our books to Miller Cooper every three months to have them check them. Atty. Huvad commented that having someone go through all of the entries is very time consuming. He did not think that Miller Cooper would be interested in that responsibility. Trustee Masterson stated that we should hire something in place for Susi's protection. Trustee Haber suggested that we ask Hal Roseth to have someone in his office take care of this for us.

Trustee Norris told the Board that the properties on Milwaukee Avenue, Estonian House and the Mulch Center, are interested in annexing to the Village. We have asked them for \$20K in escrow. The traffic study was completed. They want to work with us and move forward.

Trustee Svatik wanted to know if we are doing anything for Christina Loukas. Deerfield Park District is willing to donate the use of their Field House for a party. Trustee Norris commented that it is a nice idea. Trustee Svatik moved to plan a party in honor of Olympic diver, Christina Loukas. Trustee Dunn seconded and offered to help. Motion was carried by voice vote.

Pres. Kaplan stated that the next meeting will be September 2<sup>nd</sup> at 8PM.

Trustee Norris moved to adjourn the meeting. Trustee Graditor seconded the motion. The motion was carried by voice vote.

The meeting adjourned at 9:10PM.

Respectfully Submitted, Debbie Limer

Village of Riverwoods  
Board of Trustees Meeting  
August 5, 2008

1

In Attendance:  
William Kaplan  
Linda Dunn  
Sherry Graditor  
Michael Haber  
Bruce Masterson  
John Norris  
William Svatik  
Eileen Stanger  
Jack Siegel  
Bruce Huvad  
Pat Glenn  
Bruce Dayno

Minutes taken by Debbie Limer

The meeting was called to order at 7:00 PM.

IV. Approval of Minutes

Board of Trustees Meeting – July 15, 2008

Trustee Dunn moved to approve the minutes. Trustee Masterson seconded. Trustee Norris stated on page five, sixth line from the bottom of the paragraph about SWALCO, “Norris” should be changed to “Masterson.” The first sentence in the same paragraph on page five should read: “Trustee Norris told the Board that SWALCO is negotiating new rates for payment from Waste Management and Recycle America for recycling material.” Motion was carried by voice vote.

V. Consultants

Gewalt Hamilton

Pat Glenn told the Board that the Board had received his recommendation letter for the Saunders Road resurfacing project. The bids came in much higher than expected. The high oil costs are part of the issue, but the large amount of work for these contractors this season is the other. The costs may come down in the spring. He suggested that the Board reject all of the bids and roll this project into next year’s plan with the resurfacing of the Indian Trail streets. Trustee Dunn moved to reject all bids for the Saunders Road resurfacing project. Trustee Svatik seconded the motion. The motion was carried by voice vote.

Pat stated that he has a recommendation for a letter of credit reduction for Riverwoods Estates located at Arrowwood and Ringland Roads. Pres. Kaplan commented that there is still a lot of debris on the corner. Pat indicated that we would retain \$10K until final approval. Trustee Graditor moved to reduce the letter of credit for Riverwoods Estates to \$10K. Trustee Dunn seconded the motion.

Roll Call Vote -       Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik  
                              Nays: None

Village of Riverwoods  
Board of Trustees Meeting  
August 5, 2008

2

Motion carried – 6 – 0

Director of Community Services  
Not present

Village Attorney  
Nothing

Urban Forest Management  
Not present

Plan Commission Report  
Pres. Kaplan stated that there will be a Plan Commission meeting this Thursday.

Zoning Board of Appeals  
Not present

VI. Police Report

Chief Dayno told the Board that 125 traffic citations were issued since the last meeting. There were 219 case reports and 141 traffic accidents written since the beginning of the year. Four Riverwoods Police Officers have been recognized by the Alliance against Intoxicated Motorists (AAIM) for their DUI enforcement. The officers awarded Certificates of Appreciation were Commander Sheri Tyler, Corporal Ron Shore, Officer Brian Ernst, and Officer Robert Salmen.

VII. Fire Department Report

Not present

VIII. Comments by the President

Pres. Kaplan reported that the Annual Financial Report came in today. He wanted to know if any of the trustees wanted the auditor to come in explain the report. Atty. Huvad stated on page three there is a discussion and analysis. Page 92 has the Five-Year Trailing Schedule which shows trends over a period of time. Trustee Svatik told the Board that the Village is in very good financial condition. Pres. Kaplan stated that everyone can look over the report and let him know at the next meeting if we want the auditor to come in. Rick Koomjian wanted to know if the report will be part of the public record. Pres. Kaplan stated that it will. Atty. Huvad asked if it is going to go onto the Village website. Trustee Masterson stated that it will.

IX. Old Business

Pres. Kaplan commented that we will discuss the generator bids at the next meeting. We want to look at other villages and see what they are doing. Atty. Huvad added that he did not know if we are required to have one because we are a designated cooling center. We are going to look into the best practices. Atty. Siegel commented that there is no requirement for the Village Hall, a designated cooling center, to have a back up generator. Pres. Kaplan explained that we need more information for our discussion.

Trustee Svatik asked what the information is. Pres. Kaplan commented that we want to determine what other villages around us are doing for generators. Trustee Svatik questioned what difference that makes. The generator should be purchased because of a need. Trustee Masterson commented that there does not seem to be a need. Trustee Svatik added that the numbers of power outages at the Village Hall over a 10-year period are negligible. Pres. Kaplan asked for the data. Trustee Svatik responded that the data is the Comm Ed report that everyone received. He questioned why the data is being ignored. Pres. Kaplan stated that the report is Comm Ed's not ours. He knows that it is incomplete because he has had a two-day power outage at his house. Trustee Svatik commented that the report is for the Village Hall; the Mayor's house is probably on a different circuit. Pres. Kaplan told the Board that we are gathering data. He stated that Chief Dayno has told us that Highland Park and Deerfield have generators. Trustee Svatik commented that Deerfield needs a generator because of their power outage problems with Comm Ed. That is why they have started litigation with Comm Ed. Pres. Kaplan stated that we will continue this at the next meeting. Trustee Svatik indicated that he thought this was a Board decision. He questioned why it was on the agenda when we have had the Comm Ed report for almost two weeks. He added that if matching other villages is a priority we should consider arming our Police Department with automatic shotguns and putting in overhead crosswalks at main intersections. Pres. Kaplan stated that we will take this up again in two weeks.

X. Visitors Wishing to Address the Board

None

XI. New Business

Pres. Kaplan brought up the subject of a US Geological Survey Stream Gauge on the Des Plaines River. Pat explained that Storm Water Management is looking for help with the costs of installation and maintenance for this stream gauge. It would be part of the National Weather Service's system. It would be a better gauge for flooding than we have now. Now we take the numbers from the gauges in Gurnee and Des Plaines and try to figure out what we think we will be getting here. He stated that the cost of installation is \$15K and maintenance is \$12K a year. The Village of Lincolnshire has decided to contribute \$2K for installation and \$2K a year for maintenance. He commented that he feels that this system would be good for the Village because we would get more accurate flood heights. Trustee Dunn moved to authorize the payment \$2K for installation of the US Geological Survey Stream Gauge in Lincolnshire and \$2K a year in maintenance. Trustee Graditor seconded the motion.

Pat stated that the payments will be contingent on other communities stepping forward to contribute. The total amount needs to be collected before installation can begin. This gauge will serve as a forecasting tool that will help us in our decision as to whether or not we need to start the sandbagging process. It will help to determine how and when to start action. The gauge is to be installed at Half Day Road in Lincolnshire mounted on the pedestrian bridge.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik  
Nays: None

Motion carried – 6 – 0

Pres. Kaplan brought up the subject of the Ordinance approving the intergovernmental agreement with Lake County for sewage disposal. Trustee Graditor moved to have a first reading of an Ordinance Approving an Intergovernmental Agreement with Lake County for Sewage Disposal and Certain Special Services. Trustee Dunn seconded the motion. Atty. Huvad explained that our current agreement expires in 2012. Lake County currently provides for our emergency maintenance, but no capital replacement. They were supposed to charge our residents extra for future maintenance needs. New in this contract is an added charge to help cover replacement costs. There is also a better outline of the scope of what the Lake County Public Works does for the Village. This is a 20-year agreement with a 10-year renewal. He went over the exhibits that are a part of the contract. Lake County is willing to provide services to Riverwoods that they do not provide to other villages. They have provided us with great service in emergency situations. They are willing to help us with our billing issue and remit the extra fees that they are going to collect back to us. He added that Pat feels that the costs are fair.

Pat explained that last year Lake County did a global study on their rates. They are losing money, so they did a rate adjustment. They did not adjust our rate because of the negotiations, but our rates will double just like the rest of Lake County. We just have to wait a bit longer than everyone else. The Riverwoods rate and the County rate will be the same. There will be \$4 per household per month coming back to us for infrastructure replacements costs. Pat commented that in the contract we also will be formalizing our relationship with Lake County Pubic Works for water main emergencies. Motion was carried by voice vote. (first reading)

## XII. Standing Committee Reports

### Trustee Graditor – Building/Zoning

Trustee Graditor told the Board that January 2008 to July 2008 there were 92 trees removed. They were 27 ash, 13 evergreen, 11 sugar maple, 5 silver maple, 16 white oak, 1 burr oak, 1 sycamore, 4 elm, 2 crabapple, 1 red oak, 2 honey locust, 2 shag hickory, and 7 linden. They were replaced with 19 sugar maple 25 white oak, 6 burr oak, 12 hackberry, 13 ironwood, and 12 red oak for a total of 87 trees. Five sugar maples and one American elm have been severely impacted by construction and may or may not survive. The total mitigation fees were \$43,970. That money will go into the fund for removal of garlic mustard and buckthorn, or the purchase of new trees.

### Trustee Masterson – Water/Police

Nothing

### Trustee Svatik – Finance/Soil & Water Conservation

Nothing

### Trustee Haber – Legal/Sewer

Nothing

Village of Riverwoods  
Board of Trustees Meeting  
August 5, 2008

5

Trustee Dunn – Roads/Bike Path/Parks/Forestry

Trustee Dunn stated that there are more trees with Dutch elm disease this year than last. The letters to residents will be going out soon.

Trustee Norris – Solid Waste Management/Drainage/Storm Water

Trustee Norris told the Board that the executive director of SWALCO is setting up a meeting with Waste Management and himself to discuss recycling credit. He added that he and Trustee Masterson noticed that some communities are paying for each individual bag of garbage that they throw out rather than flat rates. He stated that he is going to look into that option. Trustee Graditor added that she thinks that is how Highland Park handles their waste. Trustee Norris responded that it is getting more popular. Trustee Graditor stated that it encourages recycling.

Trustee Dunn commented that she likes the signs up around the Village for Olympian Christina Loukas.

Pres. Kaplan stated that the next meeting will be August 19<sup>th</sup> at 8PM.

Trustee Graditor moved to adjourn the meeting. Trustee Dunn seconded the motion. The motion was carried by voice vote.

The meeting adjourned at 8:50PM.

Respectfully Submitted,

Debbie Limer

Village of Riverwoods  
Board of Trustees Meeting  
July 15, 2008

1

In Attendance:  
William Kaplan  
Linda Dunn  
Sherry Graditor  
Michael Haber  
Bruce Masterson  
John Norris  
William Svatik  
Eileen Stanger  
Jack Siegel  
Bruce Huvar  
Pat Glenn  
Russ Kraly  
Morry Weinstein

Minutes taken by Debbie Limer

The meeting was called to order at 8:00 PM.

XVIII. New Business

Pres. Kaplan told the Board and audience that he wanted to move up on the agenda the swearing in of Bruce Dayno due to the number of visitors present for that part of the meeting. Clerk Stanger swore Bruce Dayno in as the new Police Chief for the Village of Riverwoods. Chief Dayno shook hands with the Board members. Chief Dayno thanked the Mayor and Board of Trustees for giving him the job. He is looking forward to it. It is an exciting time for him. He told the Board that from the minute he heard about the job he knew that he wanted it. He is very appreciative of the support of his family, friends, coworkers, and boss. He added that as commander the people around him have made him look good.

Trustee Haber moved to approve a Resolution Appointing Chief Weinstein to Serve as Co-Police Chief of the Riverwoods Police Department Pending His Retirement. Trustee Dunn seconded the motion. The motion was carried by voice vote. R08-7-3

IV. Approval of Minutes

Board of Trustees Meeting – July 1, 2008

Trustee Graditor moved to approve the minutes. Trustee Dunn seconded. Trustee Svatik stated on page one, third line of the bottom paragraph, “had” should be added after “have.” Second line from the bottom of the same page, “unnecessary” should be changed to “a duplication of efforts.” Motion was carried by voice vote.

V. Treasurer’s Report

Hal Roseth told the Board that not much has changed. Our June balances are up \$360K from May. The General Fund and Water Fund are up. We currently have \$5.6M invested

Village of Riverwoods  
Board of Trustees Meeting  
July 15, 2008

2

at 3.4%. We have \$350K waiting to be invested. He commented that he is looking at rates for that \$350K.

VI. Urban Forest Management

Not present

VII. Engineer's Report

Pat Glenn told the Board that the Saunders and West Course Drive construction is done. We are currently working on landscape restoration. We will have a bid recommendation at the August 5<sup>th</sup> meeting for the resurfacing of Saunders and West Course Drive. The work on Thornmeadow is almost complete. We hope to have it done next week. Pat added that we are working on a few drainage projects in the Village. We hope to have those done next week as well. Pres. Kaplan asked about the contract with Lake County Public Works. Pat reported that we have another meeting scheduled with them. We hope to be on the Lake Count Public Work's August meeting agenda.

VIII. Director of Community Services Report

Nothing

IX. Zoning Board of Appeals

Not present

X. Plan Commission Report

Not present

XI. Police Report

Chief Weinstein told the board that 67 traffic citations were issued since the last meeting. There were 200 case reports and 123 traffic accidents written since the beginning of the year. He stated that he believes that this will be his last time presenting this report to the Board. He thanked the Mayor and Board for helping to make these years in Riverwoods great.

XII. Fire Department Report

Not present

XIII. Village Attorney Report

Atty. Huvad indicated that we have a meeting with our labor lawyer, Ted Clark, this Thursday. The union has presented their plans. We will start from there on Thursday.

XIV. Comments by the President

Pres. Kaplan told the Board that Co-Chief Weinstein has given us Police statistics from 2002 to 2008. Since changing from the Sheriff's services our traffic accident rate has been cut in half, and our traffic citations have increased dramatically. He stated that he owes the Police Department a debt of gratitude.

Pres. Kaplan reported that from 5/20/08 to 6/17/08 we have saved another \$10,242 on the cost of water. We are saving what we expected every month by purchasing water from Northbrook. He added that we are going into the heavy usage months; which could save us even more.

XV. Visitors Wishing to Address the Board

Joan Becker of 2750 Edgewood Lane reported that this year the mosquitoes are intolerable. She has called numerous people and has gotten no help with the situation. It seems that we have permanent ponds this year rather than temporary ones. South Lake Mosquito Abatement is not larvaciding early enough to make an impact. She told the Board that she is begging for their help. At this time of year the mosquitoes can be a health and safety issue as well as a nuisance. Trustee Graditor stated that in order to reduce the population we have to larvacide early and often. If there is standing water, the larvacide needs to be added more often. Ms. Becker explained that she has people come out to look at her property, but every year it is the same problem. The work does not get done properly. Pres. Kaplan stated that this is the worst year for mosquitoes in 30 years. It is a problem everywhere. Clark Mosquito Abatement is working overtime. Russ Kraly added that they are out at least once a week. Pres. Kaplan explained that the problem is overwhelming. No one is equipped to handle the problem.

Trustee Masterson asked about the ponds. Russ responded that a few years ago they came out and sprayed the ponds that were off of the main roads. There was an extra fee to do the ponds that were beyond the main roads. He stated that he would call George and see what the situation is this year. Ms. Becker commented that the spraying is going to be ineffective if it is done only in the main areas. Sue Auerbach of 460 Portwine told the Board that Howard Patterson told her that the Forest Preserve put larvacide pellets into the ponds by the Forest Preserve. She thought that those same pellets had been given out to residents in the past. She questioned if anyone could go to the meeting and find out what we should be doing. Pres. Kaplan stated that if we can find out about the meeting, we will go. Trustee Graditor added that if we can distribute pellets to residents to put in their ponds, we will do that as well.

XVI. Approval of Bills

Trustee Dunn moved to approve bills as presented subject to approval of responsible Trustee/Officer and Village President. Trustee Svatik seconded the motion

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik

Nays: None

Motion carried – 6– 0

XVII. Old Business

Pres. Kaplan told the Board that he had thought that the new gas station and the gas station that we want to annex will want to, or are, selling liquor. He was incorrect. The gas station that we want to annex does not sell liquor. He proposed that we eliminate #9 in the Ordinance and take out the “J” classification. Trustee Haber moved to have a second reading and adoption of an Ordinance Increasing the Number of Authorized

Village of Riverwoods  
Board of Trustees Meeting  
July 15, 2008

4

Liquor Licenses in the Village of Riverwoods removing #9 (Class 1 – Service Station Wine/Beer License), changing the numbers following #9 accordingly, and removing the License Type Classification of “J.” Trustee Dunn seconded the motion.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik

Nays: None

Motion carried – 6– 0

Ordinance 08-7-9

XVIII. New Business - Cont.

Pres. Kaplan brought up the subject of installing a generator at the Village Hall. The kitchen is half completed; we are putting in a gas line. This is a good time to put in a generator. The generator will supply electricity to the Village Hall and Police Department in the event of an outage. Russ commented that the bid from GenX for \$24,280 includes everything. It will be a gas generator that self starts if needed. Trustee Masterson asked how often the Village Hall loses power. Russ stated that it varies. He added that the generator will keep the Police Department up and running in the case of an outage. Trustee Haber commented that the two bids look very different. Trustee Norris told the Board that the Village Hall is a designated heating/cooling center. We need to be ready in the event of an emergency. Chief Weinstein reported that we have backup with Lincolnshire. In a power outage we can turn to them. Trustee Norris commenting on the second bid stated that he did not think that we needed the muffling. Trustee Masterson commented that we do need the muffling. The generator has to be run one to two times a month for maintenance purposes. We will disturb the neighbors if we do not have muffling. Trustee Svatik asked about getting the statistics on power outages for the Village. Trustee Masterson suggested a roll-on generator with a contract set up in advance. Russ explained that that type of generator sits on the back of a truck and is plugged in when needed. Trustee Haber stated that a permanent generator is a luxury. He is not sure that the Village needs it. Trustee Masterson commented that in an emergency a roll-on generator is a good solution. Russ added that he forgot to include the specification sheet for the second bid. For both of the bids the generator would go on a concrete pad. Pres. Kaplan stated that we will postpone the decision. Trustee Svatik asked that we receive the statistics on outage before the next meeting. Trustee Masterson asked for compelling data that this purchase is necessary.

Russ told the Board that we are going to put in a new electrical panel. It will be one 400 ampere panel to replace the 2-100 amperes panel we have currently. The best bid for the work is for \$4,140 from Highland Park Electric. Trustee Haber pointed out that the bid is written to Al Solomon and not the Village. He questioned why this was not done in the original bid for the kitchen. Russ stated that we decided to do it later. Pres. Kaplan added that this was going to have to be done with or without the kitchen remodel. Russ told the Board that the current system is a fire hazard. Trustee Dunn moved to approve the bid from Highland Park Electric for \$4,140 to install a new electric panel at the Village Hall. Trustee Masterson seconded the motion.

Trustee Haber pointed out that the bid needs to be assigned to the Village for warranty rights on the work being done. Trustee Dunn moved to modify her motion to include the

Village of Riverwoods  
Board of Trustees Meeting  
July 15, 2008

5

bid being reassigned to the Village of Riverwoods. Trustee Masterson seconded the motion.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik

Nays: None

Motion carried – 6– 0

Trustee Dunn wanted to know why the wall ends at the window. Pres. Kaplan stated that because the window is a double window we would have had to take it out completely. Russ reported that this was the way the building was designed years ago. If we wanted to move the wall to fix the window issue, we would have had to take out the entire bathroom because the plumbing for the bathroom is in that wall.

Pres. Kaplan stated that the Mayors' Council has asked us to support the resolution supporting the bid for the 2016 Olympics. Trustee Haber moved to approve a Resolution Supporting the City of Chicago's Bid for the 2016 Olympic and Paralympic Games. Trustee Dunn seconded the motion. Motion was carried by voice vote. R08-7-4

Pres. Kaplan stated that the next meeting will be August 5<sup>th</sup> at 8PM.

Trustee Norris told the Board that SWALCO is negotiating new rates for payment from Waste Management and Recycle America for recycling material. The new amount is \$18/ton for recycling. That would be about \$6K a quarter to the Village based on last year's recycling if we had a contract. He commented that he would like to talk to Waste Management about getting a contract with them for the Village. He does not want to let that money get away. Pres. Kaplan stated that he does not want to see rates go up for Village residents. Trustee Norris indicated that he will compare their suggested rate with other communities. We can also look into setting up a contract that includes other villages in the area. He stated that he wants to explore the options. He is also looking to include Discover and CCH into the contract. Pres. Kaplan asked him to look into having the containers included in the contract.

Trustee Dunn asked about contacting the golf courses and other business about spraying for Gypsy Moths next year. Trustee Norris commented that the County is going to discuss the spraying with us. The County and Forest Preserve are looking into spraying.

Trustee Svatik moved to adjourn the meeting. Trustee Graditor seconded the motion. The motion was carried by voice vote.

The meeting adjourned at 8:55PM.

Respectfully Submitted,  
Debbie Limer

Village of Riverwoods  
Board of Trustees Meeting  
July 1, 2008

1

In Attendance:  
William Kaplan  
Linda Dunn  
Sherry Graditor  
Michael Haber  
Bruce Masterson  
John Norris  
William Svatik  
Eileen Stanger  
Jack Siegel  
Bruce Huvad  
Russ Kraly  
Morry Weinstein

Minutes taken by Debbie Limer

The meeting was called to order at 7:00 PM.

Trustee Dunn moved to recess to Executive Session according to Section 2C of Open Meeting Act for personnel. Trustee Masterson seconded the motion.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik  
Nays: None  
Motion carried – 6 – 0

The meeting went into Executive Session at 7:00 PM.

The meeting returned to regular session at 7:55PM.

Trustee Graditor moved to adjourn the meeting until 8:00PM. Trustee Dunn seconded the motion. The motion was carried by voice vote.

The meeting reconvened at 8:00PM.

Pat Glenn and Rob Ugaste joined the meeting.

#### IV. Approval of Minutes

Board of Trustees Meeting – June 17, 2008

Trustee Dunn moved to approve the minutes. Trustee Masterson seconded. Trustee Svatik stated that he wanted to change a few things on page four, seventh line of the first full paragraph. It should read: “Trustee Svatik stated that the trustees have had various problems with the program because of the culling of deer. Lincolnshire, Bannockburn, and Ryerson Woods all count and cull deer. The DNR has determined that there is one herd of deer in this area, so our culling of deer is a duplication of efforts.. It has also been determined that the deer do not cross Lake Cook Road.” He added that on page two, under the Police Report, that “Chief Weinstein stated that our usual rate of eight traffic

citations per day is down to five a day” should be added. Trustee Graditor pointed out on page five, fourth line of the first full paragraph, should be changed to “stop in the middle of the street while walking his dogs and just stay there.” Trustee Norris stated on page four, eleventh line down in New Business, “on the court order” should be added after “independently.” In the next sentence “the” should be changed to “any.” Chief Weinstein commented that on page four, in the first line of the next paragraph, “only” should be changed to “best.” Motion was carried by voice vote. Trustee Masterson abstained.

V. Consultants

Gewalt Hamilton

Pat Glenn told the Board that he is making a request for payment on behalf of Berger. This invoice slipped though the cracks at the last meeting. The project is all but done. We are holding 5% for the remaining punch list. Berger has done exemplary work. The invoice is for \$88,080.29. Trustee Dunn moved to approve the Berger invoice for \$88,080.29. Trustee Masterson seconded the motion.

Roll Call Vote -       Ayes:  Dunn, Graditor, Haber, Masterson, Norris, Svatik  
                              Nays:  None  
                              Motion carried – 6 – 0

Pat explained that Adesta, our JULIE locating contractor, has done good work for the Village. We are asking for a one-year extension of their contract. Their fees have gone up 3.5%. He stated that it is nice to use them because they are familiar with our system. Trustee Masterson moved to approve our third amendment to the Adesta agreement. Trustee Svatik seconded.

Roll Call Vote -       Ayes:  Dunn, Graditor, Haber, Masterson, Norris, Svatik  
                              Nays:  None  
                              Motion carried – 6 – 0

Pat stated that the big hole that is being dug on Thornmeadow will be done next week. The construction on Saunders and West Course is almost done. The road will be open for the Fourth of July. The resurfacing of Saunders will be done in mid August.

Trustee Masterson asked about the bike path. Russ Kraly responded that it was supposed to be done by the end of July, but has been pushed out. Pres. Kaplan commented that there have been concerns about the danger of the tunnel. He questioned how many feet the tunnel will be. Pat stated that he would look at the plans. The tunnel goes only under the Tollway ramp, not the entire Tollway.

Director of Community Services

Russ Kraly told the Board that the Village Hall kitchen remodeling has been started.

Village Attorney

Atty. Huvad reported that we have communicated with the owners of the 37 acres. We do not believe that it is necessary to offer them TIF assistance. There is work being done

Village of Riverwoods  
Board of Trustees Meeting  
July 1, 2008

3

in Buffalo Grove that increases the value of the property. The owners have also turned down offers. We haven't seen anything showing that they need the TIF assistance.

Urban Forest Management

Not present

Plan Commission Report

Not present

Zoning Board of Appeals

Not present

VI. Police Report

Chief Weinstein told the board that 93 traffic citations were issued since the last meeting. There were 196 case reports and 113 traffic accidents written since the beginning of the year. Investigations are continuing into the residential burglaries in Riverwoods. Trustee Haber questioned if it is thought that both burglaries involved the same person. Chief Weinstein stated that we do not know. Both were during the daytime. A black Pontiac was seen outside one of the homes. One of the burglaries took place at a home where a garage door was left open.

VII. Fire Department Report

Assistant Chief Ugaste stated that there were 46 calls in the month of June, 8 were fire calls, 1 was a car accident call, 32 were paramedic calls, and 5 were others. The total calls for the year to date are 255. He commented that it has been a busy month for the ambulance

VIII. Comments by the President

Pres. Kaplan commented that Christina Loukas is going to the Olympics. It is very exciting and could put Riverwoods on the map.

IX. Old Business

None

X. Visitors Wishing to Address the Board

Allan Hirsch of 900 Hoffman Lane asked the Board to put more speed limit, children at play, and pedestrian in roadway signs on Hoffman Lane. The speeding on our street has gotten worse. Chief Weinstein added that we have put our speed trailer out on Hoffman. All of the officers are aware of the problem. Pres. Kaplan commented that he is fine with adding more signs. Russ stated that he would look to see what we have. Trustee Haber asked about the fake speed bumps. Chief Weinstein commented that the fake speed bumps only work the first time. Trustee Dunn moved to add two additional speed limit signs going southbound on Hoffman Lane and a children playing sign. Trustee Haber seconded the motion. Motion was carried by voice vote.

XI. New Business

Pres. Kaplan told the Board that the owner of the Mobil Station feels that he is getting the liquor license that he has requested. Russ added that the owner has already started the interior work. Pres. Kaplan reported that he has heard from one resident who is concerned about liquor sales. He added that Shell will come in for a license as well. Trustee Masterson asked if we need another place to sell liquor. Trustee Haber stated that it is hard to give to one and not to another. Trustee Norris moved to have a first reading on an Ordinance Increasing the Number of Authorized Liquor Licenses in the Village of Riverwoods. Trustee Dunn seconded the motion. Trustee Norris stated that he has a problem with selling liquor at a gas station, but it is happening all over. Trustee Svatik asked why we are doing this if we do not want to. We can eliminate that class of liquor sales from the Ordinance. Trustee Graditor added that according to the Ordinance a gas station gets longer hours to sell liquor than a liquor store. Atty. Huvard responded that this Ordinance as it stands is a draft. Trustee Dunn asked about the square footage to be set aside for liquor sales. Trustee Haber told the Board that we want this to be a gas station and not a liquor store. Atty. Huvard stated that we can limit the display of alcohol. Trustee Graditor commented that we can designate it as a percentage of their retail space. Motion was carried by voice vote. Trustee Masterson voted “nay.”

Atty. Huvard asked for suggestions as to changes in the ordinance. Trustee Haber stated that the differences between the selling hours of a liquor store and gas station need to be addressed.

## XII. Standing Committee Reports

### Trustee Graditor – Building/Zoning

Trustee Graditor told the Board that year to date 2008 we have had two single family permits issues with a building total of \$4,793,397. We have also issued permits for six remodels/additions. Year to date 2007 we have had three single family permits issued with a building total of \$6,665,426. There were four permits for remodels/additions. Trustee Graditor stated that she will have the tree report for the next meeting.

### Trustee Masterson – Water/Police

Nothing

### Trustee Svatik – Finance/Soil & Water Conservation

Trustee Svatik told the Board that the NSSRA is still looking for an executive chief.

### Trustee Haber – Legal/Sewer

Nothing

### Trustee Dunn – Roads/Bike Path/Parks/Forestry

Trustee Dunn told the Board that the gypsy moths are all over. If a resident finds them on his or her property, he or she should call Nancy Morten at the Village Hall to report them. Residents should not bring the moths into the Village Hall.

### Trustee Norris – Solid Waste Management/Drainage/Storm Water

Village of Riverwoods  
Board of Trustees Meeting  
July 1, 2008

5

Trustee Norris stated that we are investigating our recycling options in the Village. We are looking to change to Recycle America for our pick up. He added that he is talking to CCH to find out what they do for their recycling.

Pres. Kaplan told the Board that we have decided on a new Police Chief. He has the authorization to make him an offer. It will be approved at the next meeting.

Pres. Kaplan stated that the next meeting will be July 15<sup>th</sup> at 8PM.

Trustee Graditor moved to adjourn the meeting. Trustee Dunn seconded the motion. The motion was carried by voice vote.

The meeting adjourned at 8:40PM.

Respectfully Submitted,

Debbie Limer

Village of Riverwoods  
Board of Trustees Meeting  
June 17, 2008

1

In Attendance:

William Kaplan  
Linda Dunn  
Sherry Graditor  
Michael Haber  
John Norris  
William Svatik  
Eileen Stanger  
Jack Siegel  
Bruce Huvad  
Pat Glenn  
Morry Weinstein  
Rob Ugaste

Absent:

Bruce Masterson

Minutes taken by Debbie Limer

The meeting was called to order at 8:00 PM.

IV. Approval of Minutes

Board of Trustees Meeting – June 3, 2008

Trustee Dunn moved to approve the minutes. Trustee Haber seconded. Trustee Dunn stated on page three, eighth line of the fourth paragraph, “if” should be added after “that.” Motion was carried by voice vote. Trustee Svatik abstained.

V. Treasurer’s Report

Hal Roseth told the Board that the last few months have been quiet. There has been little volatility. We are at \$14.2M in total funds with \$13.5M of that available. The funds are up \$142K from April. There is \$7.9M in the IPTIP fund that is now earning 1.986% down from 2.85% in April. Hal stated that we have \$480K in bonds that are coming due. We have about \$600K in cash at Wachovia earning 1.69%. He stated that we should look into investing that money and the \$256K that is available at Hal Barnes. It is time to look at other investments since we are earning so little in some of our accounts and because we have bonds that are coming due.

VI. Urban Forest Management

Not present

VII. Engineer’s Report

Pat Glenn explained that we are working on a couple of construction projects. Planning is starting on the Thornmeadow water main extension. We are waiting for the river to go down a bit before starting the Saunders and West Course project. There are a few minor things to do on the Northbrook water main to finish that up.

VIII. Director of Community Services Report

Not present

IX. Zoning Board of Appeals

Not present

X. Plan Commission Report

Not present

XI. Police Report

Chief Weinstein told the board that 70 traffic citations were issued since the last meeting. Chief Weinstein stated that our usual rate of eight traffic citations per day is down to five a day. There were 172 case reports and 101 traffic accidents written since the beginning of the year. The Illinois State Police conducted a LEADS computer audit in the department. The Police Department was found to be in complete compliance.

XII. Fire Department Report

Assistant Chief Ugaste stated that there were 26 calls so far in the month of June, 6 were fire calls, 1 was a car accident call, 16 were paramedic calls, and 3 were others. The total calls for the year to date are 235.

XIII. Village Attorney Report

Atty. Huvard explained that the Mobil Station has put in an application for a liquor license. The property is zoned "service station." The reason for this new application is that the station is under new ownership. He stated that the Plan Commission may need to look at and address the definition of "service station." It is not accounted for now. It is probably too late to publish for a public hearing in July. We will need to update the service station definition and update the ordinance on liquor licenses. Atty. Siegel asked about a liquor license for a gas station. Atty. Huvard commented that they would not be allowed to sell single serving sizes. Pres. Kaplan stated that they would only be allowed to sell beer and wine. Atty. Huvard added that they will need a building permit to expand their selling area. Pres. Kaplan stated that they are going to eliminate a service bay to expand their retail space.

XIV. Comments by the President

Pres. Kaplan told the Board that the water levels at the monitored wells are down for the month of June. We have had a lot of rain, so we are in good shape. Our flood stage is okay. We are not in any danger of flooding.

Pres. Kaplan went over the water bill analysis. From April 22 to May 20 we have paid Northbrook \$29,770 for water. We would have paid Deerfield \$40,278 for the same amount of water. We are saving about \$10K a month. Trustee Norris added that Deerfield has not yet signed a water agreement with Highland Park.

XV. Visitors Wishing to Address the Board

None

XVI. Approval of Bills

Trustee Dunn moved to approve bills as presented subject to approval of responsible Trustee/Officer and Village President. Trustee Svatik seconded the motion

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Norris, Svatik

Nays: None

Absent: Masterson

Motion carried – 5– 0

XVII. Old Business

Rich Koomjian of 405 Dubonnet Drive told the Board that he was present to represent the RPC (Riverwoods Preservation Committee). He had presented a proposal for a Riverwoods Health Study a month ago. Two things have happened since then. The first is that the Village is featured in the summer edition of Chicago Wilderness on page 28. The second is that they found a report that was written by Village Forester, Chuck Stewart, dated December 1996. The report features a brief study of the Village garden, and it documents that the woods may not be healthy. He explained that there are two sides to this situation. One is to go slowly, and collect data over 12 months; but other members of the group do not want to wait the 12 to 18 months that would be necessary. The other side is to move along with the study. Mr. Koomjian stated that there are two changes that have been made to the study. The first is that half of the study will be devoted to meeting with professionals to discuss the factors that are adversely affecting the woodlands. There are known management factors that will be addressed at the same time as the data collection phase. They have lowered the number of survey plots in order to afford more professional salaries, but the budget remains the same. The plan is to have data collection this summer and next spring. They will meet with professionals this fall and into the winter. This will be a collaborative process that they feel will be beneficial to all. He added that they are documenting in writing what they plan to do.

Trustee Svatik wanted to know if the modifications being made are listed in the report. Mr. Koomjian stated that the changes are included in the report. Trustee Graditor commented that the attached study focuses on the culling of deer. She stated that she cannot support the study because of this issue. Mr. Koomjian explained that this study changed their thinking. There is a summary at the end which gave a sense of urgency. They do not want to take a single approach to this issue. They want to identify and prioritize the issues on the life of the woods. They will be working with professionals. Trustee Graditor stated that the past culling of deer tore this Village to pieces. Joan Becker of 2750 Edgewood Lane explained that the management piece of this study is not just about management of deer. Trustee Svatik stated that there were numerous problems with the study which they have included in their proposal. There are other studies that could have been used. He commented that he agrees with Trustee Graditor.

Mr. Koomijian explained that they met with the professionals at Ryerson Woods; they do a deer count every year. Pres. Kaplan added that they cull deer. Mr. Koomijian stated that what Ryerson does has a consequence on North Riverwoods. They do not want to hide their methods with this study. There is anecdotal evidence on the health of the woods. Then we found the study. The study was included because of the conclusion on the last two pages. They have decided that they do not want to wait 12 to 18 months. They will document everything in writing and will be open to discussion. Trustee Svatik stated that the trustees have various problems with the program because of the culling of deer. The DNR has determined that there is one herd of deer in this area, so our culling of deer is unnecessary. It has also been determined that the deer do not cross Lake Cook Road.

Trustee Haber stated that he is giving the RPC the benefit of the doubt as to their plans for this study of the three sites on easements or Village Hall property. He stated that he supports their plan. Trustee Dunn asked about the liability issue. Mr. Koomijian commented that they are taking care of that. Pres. Kaplan commented that the RPC is looking for \$10K in matching funds. Trustee Haber moved to approve the RPC's request for \$10K in matching funds to support the Riverwoods Health Study. Trustee Dunn seconded the motion.

Roll Call Vote -       Ayes: Dunn, Haber, Norris  
                              Nays: Graditor, Svatik  
                              Absent: Masterson  
                              Motion carried – 3 - 2

#### XVIII. New Business

Trustee Dunn asked what happened with the dog issues. Chief Weinstein read the letter that he had received today reiterating the rules from the court order. If the rules are not followed an order of contempt may be filed. He informed the trustees and visitors that this letter has been posted at the Police department. He told the visitors that if they see anything to call the Police immediately so that we can respond. Any violations seen will be forwarded to Mr. Zeit. Margie Kaul of 2975 Arrowwood wanted to know if the dog chasing the young man on the bike was addressed. Chief Weinstein responded that Mr. Caspi was put on notice of the violation. Meg Handley Verdunk of 2955 Arrowwood wanted to know if her understanding of the situation is accurate. If the neighbors see an infraction they are to defer to the Police, Mr. Zeit will be advised, and the court order will be acted on. Trustee Norris stated that we cannot act independently on the court order. Any action that is taken depends on the judge. Trustee Haber suggested that we try to have the order put in so that it is police enforceable. He questioned if Mr. Zeit can go back and ask the judge to modify the order so that it can be police enforceable. Chief Weinstein stated that he could recommend that to Mr. Zeit. Atty. Siegel told the visitors that when they see an infraction they should call the police and record the time.

Chief Weinstein explained that the best independent witness who will hold up in court is a police officer. This is an issue to the neighborhood. When an infraction is witnessed the neighbor should call 911. Every officer knows about this problem. Call the department so that we can address it. We have to document the incident every time we are called. Every report is then faxed to Mr. Zeit. The officers leave him voicemails if something happens

Village of Riverwoods  
Board of Trustees Meeting  
June 17, 2008

5

when he is not on duty. Chief Weinstein stated that he understands the fear of these dogs. The best thing to do when there is an infraction is to go past the property and call the police. Do not give Mr. Caspi an opportunity to complain that neighbors are agitating the dogs. If the dogs are off leash, Mr. Caspi is walking more than one dog at a time, or someone other than Mr. Caspi is walking a dog, he is in immediate contempt.

Ms. Verdunk stated that she would like to have the muzzle requirement enforced by Mr. Zeit. Trustee Graditor told the visitors not to stop and take a picture of the dogs. Go by and call the Police. Mike Verdunk of 2955 Arrowwood told the Board that Mr. Caspi will stop in the middle of the street while walking his dogs and just stay there.. He wanted to know if Mr. Caspi is allowed to do that. Chief Weinstein commented that Mr. Caspi is doing that on a private street with no police enforcement because we have no traffic agreement with the road association. The neighbors can call, and the police will tell him to move. Mr. Verdunk asked about trespassing signs. He wanted to know if there is an ordinance against them. Pres. Kaplan stated that he did not know of any. Chief Weinstein commented that the sign ordinance may limit temporary signs. Mr. Verdunk told the Board that Mr. Caspi has put up signs "No Trespassing" signs on his property. Sue Auerbach of 460 Portwine told the visitors that if the dogs are found on another property the animal warden should be called. Chief Weinstein commented, in that instance, we will come and get the dog.

Trustee Dunn stated that a lot of residents are complaining about the gypsy moths. We cannot spray now because it is too late. It is a problem because Cook and Lake County are not spraying.

XIX. Executive Session

Trustee Haber moved to recess to Executive Session according to Section 2C of Open Meeting Act for personnel. Trustee Dunn seconded the motion.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Norris, Svatik

Nays: None

Absent: Masterson

Motion carried – 5– 0

The meeting went into Executive Session at 9:00PM.

The meeting returned to regular session at 9:15PM.

Trustee Haber moved to adjourn the meeting. Trustee Svatik seconded the motion. The motion was carried by voice vote.

Pres. Kaplan reminded the Board that the next meeting will be July 1, 2008 to begin at 7PM with a one hour Executive Session meeting at the beginning.

The meeting adjourned at 9:15PM.

Respectfully Submitted,

Village of Riverwoods  
Board of Trustees Meeting  
June 17, 2008

Debbie Limer

Village of Riverwoods  
Board of Trustees Meeting  
June 3, 2008

1

In Attendance:

William Kaplan  
Linda Dunn  
Sherry Graditor  
Michael Haber  
Bruce Masterson  
John Norris  
Jack Siegel  
Bruce Huvard  
Pat Glenn  
Russ Kraly  
Rob Ugaste

Absent:

William Svatik

Minutes taken by Debbie Limer

The meeting was called to order at 8:00 PM.

IV. Approval of Minutes

Board of Trustees Meeting – May 20, 2008

Trustee Dunn moved to approve the minutes. Trustee Masterson seconded.

Motion was carried by voice vote. Trustee Masterson abstained. Trustee Haber commented that the minutes should be in PDF format when emailed, so that they cannot be changed.

V. Consultants

Gewalt Hamilton

Nothing

Director of Community Services

Nothing

Village Attorney

Atty. Huvard told the Board that the current owners of the 37 acres are not selling to the buyer we thought they were. They are talking to a big box retailer and are hoping to go somewhere with their plan. There would be 250K square feet of retail on the site, but it would have to be rearranged a bit from the last plan.

Urban Forest Management

Not present

Plan Commission Report

Not present

Zoning Board of Appeals  
Not present

VI. Police Report

Pres. Kaplan told the board that 100 traffic citations were issued since the last meeting. There were 152 case reports and 98 traffic accidents written since the beginning of the year.

VII. Fire Department Report

Assistant Chief Ugaste stated that there were 40 calls in the month of May, 2 were fire calls, 2 were car accident calls, 33 were paramedic calls, and 3 were others. The total calls for the year to date are 209. The paramedic calls were unusually high last month.

VIII. Comments from the President

Pres. Kaplan reported that the interviews with the police chief candidates will be this weekend. They will start at 9AM and go until about 5PM. There are 21 questions to be asked of each candidate. Each trustee will ask the same three questions at each interview. There may be time for additional questions. He told the trustees to keep the list of questions confidential. Trustee Dunn suggested starting at 8:50AM, so that we can get organized with the list of questions ahead of time.

Pres. Kaplan told the Board that in February we paid Northbrook \$27,977 for water. It would have cost us \$37K if it came from Deerfield. In March we paid Northbrook \$29,342 for water. That same amount of water would have cost us \$39K from Deerfield. We have already saved over \$20K. The change to Northbrook water will be very good for the Village. Pat Glenn added that we will recapture our investment in 12 to 14 years. Atty. Huvad stated that Deerfield is set to have their meeting with Highland Park about their water. Trustee Norris added that after that meeting, and the increase Deerfield is about to get our savings from Northbrook is going to continue to look better and better.

IX. Old Business

None

X. Visitors Wishing to Address the Board

Meg Handley Verdonck of 2955 Arrowwood told the Board that she has had a lot of frustrations about a situation in her neighborhood. There is a vicious dog living at the end of their street. The neighbors took the owner to court and have a Lake County Court Order dated 9/27/07 that lists the stipulations the owner must obey. If Mr. Caspi does not follow the stipulations, the dog is to be removed from the property. On 10/22/07 the dog was witnessed without his required muzzle. She explained that this situation has been a continual problem. She commented that they were told by Chief Weinstein not to honk their car horns in front of Mr. Caspi's house. Ms. Verdonck stated that they have never used their horns in front of his house. In the past few weeks the dog has been seen and pictured without his muzzle. There was an incident with her son where the dog tried to knock him off of his bike. Ms. Verdonck explained that she wanted her son to come

down to the Police station to make a statement. She reported that Chief Weinstein told her that she had already “tainted” her son’s statement. There have been multiple infractions with the dog and the owner violating the Court Order stipulations. The neighbors are being put on the defensive with regard to this dog. She wanted to know why no action has been taken. The police have a court order to take the dog. She wanted to know what they were waiting for. Ms. Verdonck told the Board that the neighbors have gone to court twice last fall over this dog. She wanted to know if the police are aware of the court order. She added that the police are making her feel like she is the one at fault. The neighbors deserve better. The dogs are vicious. They have hurt people several times. Ms. Verdonck added that this weekend and yesterday someone other than Mr. Caspi was walking the dogs. That is also in violation of the court order. Mr. Verdonck wanted to know what responsibility the Village has if the dog really hurts someone. They want the dog removed.

Nick Tegenkamp of 750 Portwine told the Board that he lives north of Mr. Caspi and he hears the dogs barking all of the time. He has seen the young girl walking the dog. She is not large enough to handle the large dog. Mr. Caspi is violating the court order and nothing is being done. He stated that the neighbors can’t get anyone to listen to them.

Lynne Kimura of 2875 Arrowwood stated that she lives next door to Mr. Caspi. She saw a blonde women walking to dog in violation of the court order. She does not want those dogs to get loose; she has grandchildren who come to visit. She commented that the dogs charge the fence every time someone walks by.

Trustee Norris took a look at the court order and confirmed that it is a Village of Riverwoods Court Order. We should be enforcing it. He added that we have to go to court to prove the violation. The police cannot take the dog away. Our attorney should be handling this situation. Pres. Kaplan told the visitors that they have to call the police every time something happens. That way all of the violations will be recorded and go to our prosecutor. If there is excessive noise, call the police. A visitor stated that this started when a women was knocked down by the dog and bitten. That was what started the court order. We were told we were going to be safe. Trustee Norris stated that if there have been violations; we should give this information to our prosecuting attorney, so that he can go forward. He should take the record of the violations to court, so that the dog can be removed. Ms. Verdonck commented that she wanted to know what was in the police report. They were told that they were harassing the dogs, which is not true. Pres. Kaplan read the police report aloud.

Robert Kaul of 2975 Arrowwood stated that the prosecutor has all of the reports. The court order was very clear. He did not understand why something was not being done. The dogs were walked by someone other than Mr. Caspi. Trustee Haber explained that there is a process with a court order. First is the finding of the violation, next is enforcement, then the finding by the police department, and then it goes back to courts. Trustee Norris reported that he would like to know why the prosecutor has not gone forward with the case. Pres. Kaplan commented that the Board is very sympathetic to their case.

Mike Verdonck of 2955 Arrowwood wanted to know there is only one police report on this situation. Pres. Kaplan reported that the one report is the only one that he has. There are others. Mr. Verdonck stated that he would like to see the other reports. The stories seem to get changed around. In the police report it is stated that the recent attack happened on Mr. Caspi's property, but it did not. He stated that he is trying to teach his son respect for the police. His son did not get respect from the police when he went to the station to make a statement about the incident when he was knocked off of his bike. Trustee Masterson commented that he is very concerned about what he is hearing about the Police Chief. We need to hear both sides of the story. Pres. Kaplan told the visitors that he is going to give this situation back to the prosecutor, so that it can go back to court. He told all of the visitors to go to court and testify, and not to back down on anything.

Trustee Norris told the visitors after looking at the court order that there is nothing in the court order to prevent someone other than Mr. Caspi to walk the dogs. He added that the dog "Osaka" may be removed, but not the others. He added that he hoped the Judge's notes reflect the specifics that are not in the court order. A visitor wanted to know the next step. Pres. Kaplan stated that he would contact Chief Weinstein and our prosecuting attorney. He reminded the audience that they have to be in court as witnesses. A visitor commented that his overriding concern is the Police department. He does not want to lose credibility if he calls the Police department everyday with complaints about the dogs. Pres. Kaplan told him not to worry about that and call when there is a problem. Another visitor wanted to know what they should do next to stay updated on the problem. Pres. Kaplan suggested that they come to the next Board meeting in two weeks, June 17<sup>th</sup> at 8PM.

Sean Verdonck of 2955 Arrowwood told the Board that he was attacked by the dog. In the Police report it is noted that the dog's muzzle was on. He stated that in fact it was not. It was implied that he provoked the dogs. He commented that he is smart enough not to provoke a vicious dog. Everyday he has to walk past those dogs, and he lives in fear of them. Trustee Norris assured him that there will be follow through on this situation. Trustee Graditor told the audience that she was glad that they came in. Trustee Norris commented after reading the court order that the defendant does not deny that the dog is aggressive.

Trustee Masterson told the visitors that we need to get the background on the police issues with this case. This is the first complaint he has heard about the Police Department in eight years. Ms. Verdonck told the Board that they have not been treated with respect by the Police Department. Everything that they have complained about has been downplayed. They need to be protected. Trustee Norris stated that the Board needs to look into what is going on with the Police Department. The police situation is very important. We have heard what you have said. It is a difficult situation, but we are now conscious of the problem.

XI. New Business

Village of Riverwoods  
Board of Trustees Meeting  
June 3, 2008

5

Pres. Kaplan told the Board that Family Day was last Sunday. It was a success. The best one we have had so far. The RRA is asking for \$2500 to help pay for Family Day. Trustee Norris moved to approve \$2500 to the RRA for Family Day. Trustee Haber seconded the motion.

Roll Call Vote -       Ayes:           Dunn, Graditor, Haber, Masterson, Norris,  
                              Nays:           None  
                              Absent:        Svatik  
Motion carried – 5– 0

Pres. Kaplan told the Board that the Woodlands Study will be discussed at the next meeting. Trustee Norris wanted to know if there will be a formal response to our questions. Joan Becker stated that there will be a written response to Board questions.

Pres. Kaplan brought up the subject of the prevailing wage ordinance. Trustee Graditor moved to waive the first reading of an Ordinance Establishing the General Prevailing Rate of Wages in the Village. Trustee Dunn seconded the motion. The motion was carried by voice vote.

Trustee Masterson moved to have a second reading and adoption of an Ordinance Establishing the General Prevailing Rate of Wages in the Village. Trustee Dunn seconded the motion.

Roll Call Vote -       Ayes:           Dunn, Graditor, Haber, Masterson, Norris,  
                              Nays:           None  
                              Absent:        Svatik  
Motion carried – 5– 0           Ordinance 08-06-08

XII. Standing Committee Reports

Trustee Graditor – Building/Zoning

Trustee Graditor told the Board that the year to date construction figures for 2007 was \$5,253,856. The year to date for 2008 is \$3,717,397. In May of 2007 there were permits issued for three new houses. In May of 2008 the number of permits for new homes is two.

Trustee Masterson – Water/Police/Fire  
Nothing

Trustee Svatik – Finance/Soil & Water  
Not present

Trustee Haber – Legal/Sewer  
Nothing

Trustee Dunn - Road & Bike Paths/Forestry  
Nothing

Village of Riverwoods  
Board of Trustees Meeting  
June 3, 2008

6

Trustee Norris – Solid waste/Drainage/Storm water  
Nothing

Pres. Kaplan stated that the next meeting will be June 17<sup>th</sup> at 8PM. Atty. Huvad reminded the Board of the special meeting this Saturday. We will open as a regular meeting and then go into Executive Session. The meeting will be posted tomorrow. The meeting will be recorded.

Bruce Dayno identified himself as a visitor and Police Chief Candidate.

Trustee Graditor moved to adjourn the meeting. Trustee Norris seconded the motion. The motion was carried by voice vote.

The meeting adjourned at 9:05PM.

Respectfully Submitted,

Debbie Limer

Village of Riverwoods  
Board of Trustees Meeting  
May 20, 2008

1

In Attendance:

William Kaplan  
Linda Dunn  
Sherry Graditor  
John Norris  
William Svatik  
Eileen Stanger  
Jack Siegel  
Bruce Huvad  
Pat Glenn  
Russ Kraly  
Morry Weinstein

Absent:

Michael Haber  
Bruce Masterson

Minutes taken by Debbie Limer

The meeting was called to order at 8:00 PM.

IV. Approval of Minutes

Board of Trustees Meeting – May 6, 2008

Trustee Svatik moved to approve the minutes. Trustee Graditor seconded. Clerk Stanger stated that on the cover sheet she listed that the Treasurer was present. He was not. Trustee Norris commented on page three, third line from the bottom of the first paragraph, “Setting the money aside would be handling the Village’s finances in accordance with GAAP” should be added after “needed.” Seventh line of the second paragraph “this” should be changed to “placing the money in a reserve fund.” Motion was carried by voice vote.

V. Treasurer’s Report

Not present

VI. Urban Forest Management

Not present

VII. Engineer’s Report

Pat Glenn told the Board that he has met with the engineer for the Riverwoods Inn/Shell property. They are supposed to start construction in a few weeks, although they have not yet picked up their construction permits.

Pat stated that the bridge replacement on Aptakasic starts soon. It will tie up traffic on Milwaukee Avenue.

VIII. Director of Community Services Report

Village of Riverwoods  
Board of Trustees Meeting  
May 20, 2008

2

Nothing

IX. Zoning Board of Appeals

Not present

X. Plan Commission Report

Not present

XI. Police Report

Chief Weinstein told the board that 70 traffic citations were issued since the last meeting. There were 142 case reports and 94 traffic accidents written since the beginning of the year. Four of the Police personnel voluntarily participated in the North Suburban Police Pistol League. Commander Tyler received a plaque for Third Marksman, Duty Weapon Class, Combat. Chief Weinstein stated that Illinois State Police distributed funds for a seized Ford van that had been in the Village Hall parking lot for some time. The net to the Village is \$140.07.

XII. Fire Department Report

Not present

XIII. Village Attorney Report

Nothing

XIV. Comments by the President

Pres. Kaplan told the Board that we will be conducting interviews for a new police chief on June 7<sup>th</sup> from 9am to 5pm. He hopes that all of the trustees can attend. Trustee Dunn wanted to know if there would be a list of questions to be asked. Pres. Kaplan commented that there will be questions. Each interview will last about an hour with a 10 minute period afterward to discuss each candidate.

XV. Visitors Wishing to Address the Board

David Ritter of 4 Vernon Trail told the Board that Banner Day Camp has asked for a special use permit which would allow them to go from 32 special events a season to 85 a year. Their usual season is Memorial Day to Labor Day. They have also asked to extend their hours to 8pm. He reported that he wanted the Village to aware of this. There will be a hearing at the Vernon Area Library on May 29<sup>th</sup> to address this issue. Mr. Ritter stated that his concern is the traffic and the possibility of drinking and driving. Banner Day Camp is located in unincorporated Lake County by North Park. He stated that he would like the Board to come forward and declare their concerns about this change. Atty. Huvad commented that Banner is looking to have more corporate events on their property. Mr. Ritter stated that they host the Grainger picnic. It is their largest event with 5K to 6K people attending. Their maximum is 10K people. Pres. Kaplan indicated that this will affect Lincolnshire, Bannockburn, Riverwoods, and Lake Forest. Russ Kraly stated that we can prepare a letter that could be read into the public record at the hearing. Pres. Kaplan suggested that trustees attend the hearing if possible. Trustee Svatik asked if

a traffic study has been done. Mr. Ritter commented that he did not think so. Atty. Huvard told the Board that Lincolnshire is thinking about filing an objection. We may want to contact Lincolnshire for their stance on this situation. Russ stated that he will call them to find out.

XVI. Approval of Bills

Trustee Dunn moved to approve bills as presented subject to approval of responsible Trustee/Officer and Village President. Trustee Svatik seconded the motion. Trustee Svatik stated that he did not approve the second bill to Lake County Partners because he thought it was repetitive. Pres. Kaplan stated that we can approve all of them but that one. Trustee Svatik stated that he is adding one bill for \$58 to the Deerfield Park District. It is for a memento for John McGovern.

Roll Call Vote -       Ayes:           Dunn, Graditor, Norris, Svatik  
                              Nays:           None  
                              Absent:        Haber, Masterson  
Motion carried – 4– 0

XVII. Old Business

None

XVIII. New Business

Pres. Kaplan brought up the RPC's request for funds to help with the "Riverwoods Woodland Health Study." Rich Koomjian of 405 Dubonnet Drive told the Board that the RPC believes that the woods are one of our most important characteristics. We get to live in a forest preserve. We need to do what we can to make sure that our woods remain healthy. Studies have been done on the health of the Chicago woodlands. The majority are not in good condition. There is anecdotal evidence that the Riverwoods' woods are not in good shape. The Board of Trustees has been very good with preservation help, but it may not be enough. Mr. Koomjian explained that the RPC wants to do a subjective study on the health of our woodlands. It would be a quantitative study that would provide information on effective management and be an educational tool. The professionals with whom the RPC plans to work with have already toured the Village. They will be providing guidance toward management of our woods. Pres. Kaplan stated that the RPC is asking for \$10K. Mr. Koomjian added that the study is estimated to cost \$22K. The RPC will solicit for the difference. Pres. Kaplan asked what would happen if the RPC cannot get the needed \$12K. Mr. Koomjian responded that they have picked 20 sites. They will use unpaid professionals whenever they can. They can pick fewer sites based on the money that they are able to collect. He explained that they are proposing a matching dollar for dollar with the Village until they get to the \$10K. Trustee Graditor pointed out that the services of Village personnel are not free. She wanted to know if those costs were included in the estimate. Mr. Koomjian stated that they are not included. He added that he did not believe that they would need a lot of Chuck Stewart's time. They are not planning that Chuck will take an active role. He suggested that Chuck Stewart's and Pat Glenn's time can be billed directly to the RPC rather than going through the Village.

Trustee Dunn asked about sites. Mr. Koomjian stated they have looked at the Village Hall, Vernon Woods, and privately owned sites. The sites need to be representative of the Village. He added that there are ample sites available. Atty. Huvad stated that with public sites we need to make sure that they stay as they are. That is not something we can do with private sites. Trustee Graditor commented that this will have validity only if we can go out five years from now. That is not in the RPC's plan. Mr. Koomjian reported that a snapshot of our woods will tell us things. Trustee Graditor asked what we would do with a snapshot. Mr. Koomjian indicated that we could go back to the professionals for suggestions. Trustee Graditor commented that she did not know what we could do to make the situation better even if we know the problems we face. Mr. Koomjian suggested that we access what we have, then confront and address the issues. Trustee Norris added that a snapshot is better than nothing. He added that he would like to see a long term study to control the variables. Trustee Dunn suggested contacting the owners with conservation easements. Mr. Koomjian stated that the RPC would have to get permission to access the sites, but that has been discussed. The RPC would need a half a day on the sites twice a year for the period of time the study is conducted. Atty. Huvad told the Board that on the private sites the RPC would need something to guarantee the right of entry years later, even if the property was sold.

Joan Becker of 2750 Edgewood Lane told the Board that the RPC can adjust the number of sites based on the economics of the study. She suggested that we focus on public sites because then we can have others watching what we are doing. They can then go home and do the same things themselves. It is an educational opportunity. Trustee Norris added that we need enough sites to be representative of Riverwoods. Pres. Kaplan asked for a list of sites before voting on helping to fund the project. Trustee Graditor mentioned the insurance issues. Mr. Koomjian commented that we have already looked into that. It is solvable. Trustee Norris asked for a change in how the reimbursement language is written. Trustee Dunn added that she would like to see periodic reports during the study. Mr. Koomjian stated that we already have a calendar set up that can be shared. He added that the preliminary report would come out in November, and the final in August.

Sue Auerbach of 460 Portwine asked about finding out who manages the conservation easements in the Village. Pres. Kaplan stated that we know who some of them are. Pres. Kaplan stated that we will continue this until the next meeting. For the next meeting we would like to see a list of sites. A visitor commented that this is the start to continue our woods for the next generation. Trustee Graditor explained that we have to be fiscally responsible. She questioned if the book the RPC put together is going to residents. Ms. Becker stated that we do not know to whom to deliver them. Pres. Kaplan indicated that we can give the RPC the names. He would like to see the books go out to new residents. It is a great resource. Mr. Koomjian told the Board that this is the first step in studying our woodlands. The first step is an involving process. We hope to get more people involved. Trustee Norris commented that we still need to see some more of the direction this study is going in. Trustee Svatik asked about grants. Pres. Kaplan reported that everyone is broke. There is no money from anyone right now. Mr. Koomjian indicated

Village of Riverwoods  
Board of Trustees Meeting  
May 20, 2008

that they would return with a list of sites, a wording change about consultants being paid directly by the RPC, the schedule, and long term plan.

Pres. Kaplan told the Board that we have three bids to remodel the Village Hall kitchen. We are having a problem with ants and mold, and the wall behind the kitchen is rotting. All of this has to be fixed. Russ stated that there are three bids ranging from \$39,682 to \$28,875. Trustee Graditor indicated that there is a big difference in what the contractors are proposing to do. Russ reported that all of the contractors got the specs. We are going to take out the back bathroom. He added that Pres. Kaplan is donating an oven. Trustee Dunn wanted to know if the bids will take care of any unexpected problems. Russ added that the inside wall is rotten, but the outside wall is fine. Trustee Dunn pointed out that one of the bids includes brand names; the other one does not. Russ commented that there are allowances for the appliances. We will get to pick them out. Trustee Graditor pointed out that SKS does not designate using Kilz to get rid of the mold. Russ stated that we can tell them to do so. Trustee Dunn told the Board that she is recommending the bid submitted by Contact; it is the most expensive. She explained that she likes all that is included. Pres. Kaplan commented that he thinks they are all good, and that we should go with the lowest. Russ indicated that all of the jobs will be done to the same level with any of the contractors. He added that there is some electrical work that has to be done that is not in the bid. The Village Hall needs a new electrical panel. Since we need to upgrade we are going to add a transfer panel that will accept a generator. He stated that this is a fix we must do because without it there is a fire hazard in the Village Hall. Trustee Svatik asked about replacing the remaining bathroom. Russ commented that he can look into it. Trustee Dunn pointed out that SKS is planning to overlay the new floor. She does not like that idea. Russ told her that he would make sure they fix that. Trustee Svatik asked how long the remodel will take. Russ stated it will take a month. The employees will use the upstairs facility during construction. Trustee Graditor moved to accept the bid from SKS Construction for \$28,875 for the remodel of the Village Hall kitchen. The changes to the bid include removing the old floor and using Kilz to kill mold spores. Trustee Svatik seconded the motion.

Roll Call Vote -       Ayes:           Dunn, Graditor, Norris, Svatik  
                              Nays:           None  
                              Absent:       Haber, Masterson  
Motion carried – 4– 0

XIX. Executive Session

Trustee Norris moved to recess to Executive Session according to Section 2C of Open Meeting Act for personnel. Trustee Masterson seconded the motion.

Roll Call Vote -       Ayes:           Dunn, Graditor, Norris, Svatik  
                              Nays:           None

Village of Riverwoods  
Board of Trustees Meeting  
May 20, 2008

6

Absent: Haber, Masterson  
Motion carried – 4– 0

The meeting went into Executive Session at 9:15PM.

The meeting returned to regular session at 9:40PM

Trustee Svatik told the Board that the Deerfield Chamber of Commerce wants to meet with Arts and Riverwoods to discuss a communal art fair. Pres. Kaplan commented that they want us to come to the Deerfield Art Fair. Trustee Dunn stated that the rumors are that they want to combine our art fairs.

Pres. Kaplan stated that the next meeting will be June 3<sup>rd</sup> at 8PM. There will be a meeting with Hiawatha Woods beforehand.

Trustee Dunn moved to adjourn the meeting. Trustee Graditor seconded the motion. The motion was carried by voice vote.

The meeting adjourned at 9:45PM.

Respectfully Submitted,

Debbie Limer

Village of Riverwoods  
Board of Trustees Meeting  
May 6, 2008

1

n Attendance:  
William Kaplan  
Linda Dunn  
Sherry Graditor  
Michael Haber  
Bruce Masterson  
John Norris  
William Svatik  
Eileen Stanger  
Jack Siegel  
Bruce Huvad  
Pat Glenn  
Russ Kraly  
Morry Weinstein  
Rob Ugaste

Minutes taken by Debbie Limer

The meeting was called to order at 8:30 PM.

IV. Approval of Minutes

Board of Trustees Meeting – April 15, 2008

Trustee Graditor moved to approve the minutes. Trustee Dunn seconded. Clerk Stanger told the Board that the ordinance number for the ordinance that passed should have been 08-04-6. Motion was carried by voice vote.

V. Consultants

Gewalt Hamilton

Pat Glenn told the Board that they have a letter outlining the Saunders Road/West Course Drive culvert and watermain replacement bid summary and recommendation. The lowest bid is very low. That is good for us, the consumer. He stated that he has checked out Elmwood Enterprises' references. They all checked out and were very positive. He recommended that the Board authorize the approval of the contract to Elmwood Enterprises in the amount of \$111,113.00. Pat explained that there will be a contract bond for this job just in case of problems. Elmwood Enterprises has been in business for 30 years. Trustee Svatik wanted to know if the job includes the widening of the culvert across Saunders. Pat stated that it does not. That culvert will be part of the road project with MFT funds.

Trustee Haber arrived at 8:10PM.

Pat reported that he would check on the culvert before the MFT Road Project goes to bid. Trustee Dunn moved to approve Elmwood Enterprises as the contractor for the Saunders Road/West Course Drive culvert and watermain replacement project for the amount of \$111,113.00. Trustee Svatik seconded the motion.

Village of Riverwoods  
Board of Trustees Meeting  
May 6, 2008

2

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik  
Nays: None  
Motion carried – 6– 0

Pat explained that the DNR (Department of Natural Resources) is looking at Lake Michigan water allocation. They are proposing to raise the Riverwoods allocation. He will check to make sure that their numbers match with our numbers as to future water needs. The landscaping is done with regard to the Northbrook watermain, but there are still a few parts that are needed to finish the reservoir updates.

Director of Community Services

Russ Kraly told the Board that we received a reimbursement check from FEMA yesterday for \$6,296 for our February 8, 2008 snow plowing costs.

He added a benchmark low reading to all of the wells on the well report, so we will know if the water level at a monitored well is getting historically low.

Village Attorney

Nothing

Urban Forest Management

Not present

Plan Commission Report

Not present

Zoning Board of Appeals

Not present

VI. Police Report

Chief Weinstein told the board that 116 traffic citations were issued since the last meeting. There were 125 case reports and 82 traffic accidents written since the beginning of the year. We have auctioned off three cars, two old squad cars and one seized car, for a net to the Village of \$11,374.

VII. Fire Department Report

Assistant Chief Ugaste stated that there were 36 calls so far in the month of May; 9 were fire calls, 2 were car accident calls, 24 were paramedic calls, and 1 was an other. The total calls for the year to date are 169.

VIII. Comments from the President

None

IX. Old Business

Pres. Kaplan brought up the subject of the ordinance establishing a replacement reserve account for the sewer fund. Atty. Huvad stated that the only thing that he changed was the ordinance number and date. Irwin Lyons was present to make recommendations on

Village of Riverwoods  
Board of Trustees Meeting  
May 6, 2008

3

reserve amounts. The Appropriations Ordinance has already approved the transfer of \$200K from the General Fund to the Sewer Fund. We can do the same thing with the Water Fund if we need to. There would be \$417K in the Sewer Fund with this ordinance approval. The fund has been operating at a deficit. He went over the accounting of the fund. Atty. Huvad added that we will be bringing in an additional \$60K a year in user fees when the Lake County Public Works Department adds that to the bill. Mr. Lyons explained that the Village should be putting away reserve funds for repairs. The money will be needed later. Other villages finance the money needed or raise the rates after a major repair. The funds set aside by the Village can handle the repairs needed setting the money aside would be handling the Village's finances in accordance with GAAP. Trustee Haber stated that it does not matter which fund the money is in. Mr. Lyons explained that it is a help with the accounting to have the money in a designated fund.

Trustee Svatik asked if we can take the money out of the fund if we need it for something else. Mr. Lyons explained that the use of the funds is not restricted. Atty. Siegel commented that there are no legal restrictions. The funds can be taken out if needed. Atty. Huvad told the Board it is good to know the money is there and how much is available in the budget. Trustee Haber commented that a few years ago we were told to close a bunch of funds. Mr. Lyons explained that those were funds with very little activity or SSA funds that were paid off. Trustee Norris stated that placing the money in a reserve fund is not legally required, so the money can be removed if needed. Trustee Haber commented that there are sewer SSA bonds that are outstanding. He questioned if we should pay them off with the money coming into the fund. Mr. Lyons explained that all of the funds are tracked separately. Trustee Haber stated that the SSA bonds will be paid by SSA property tax revenue. Pat told the Board that there are only three houses in the Village that do not have a sewer. Trustee Norris moved to have a second reading and adoption of an Ordinance Establishing a Replacement Reserve Account within the Sewer Fund and Authorizing Forgiveness of Interfund Loans Previously Made to the Sewer Fund. Trustee Dunn seconded the motion.

Roll Call Vote -       Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik  
                              Nays: None  
                              Motion carried – 6 – 0                               Ordinance 08-05-7

X.     Visitors Wishing to Address the Board  
None

XI.    New Business  
None

XII.   Standing Committee Reports  
Trustee Graditor – Building/Zoning

Trustee Graditor gave the dollar amounts of building in the Village for April 2007 and April 2008. There were three permits issued for single family homes in April of 2007,

Village of Riverwoods  
Board of Trustees Meeting  
May 6, 2008

4

one addition, and three remodels. In April of 2008 there were two permits for single family homes, two additions, and three remodels. She stated that we are very close to the numbers from last year.

Trustee Masterson – Water/Police/Fire  
Nothing

Trustee Svatik – Finance/Soil & Water  
Trustee Svatik stated that NSSRA is looking for a new chairman. They will be conducting an executive search; which means there will be a lot of meetings.

Trustee Haber – Legal/Sewer  
Nothing

Trustee Dunn - Road & Bike Paths/Forestry  
Trustee Dunn reminded the Board that May 19<sup>th</sup> is Clean up Day.

Trustee Norris – Solid waste/Drainage/Storm water  
Nothing

XVIII. Executive Session

Trustee Norris moved to recess to Executive Session according to Section 2C of Open Meeting Act for personnel. Trustee Dunn seconded the motion.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik

Nays: None

Motion carried – 6 – 0

The meeting adjourned to Executive Session at 8:30PM

The meeting returned to regular session at 9:15PM.

Trustee Haber moved to adjourn the meeting. Trustee Graditor seconded the motion. The motion was carried by voice vote.

The meeting adjourned at 9:20PM.

Respectfully Submitted,

Debbie Limer

Village of Riverwoods  
Board of Trustees Meeting  
April 15, 2008

1

In Attendance:  
William Kaplan  
Linda Dunn  
Sherry Graditor  
Michael Haber  
Bruce Masterson  
John Norris  
William Svatik  
Eileen Stanger  
Jack Siegel  
Bruce Huvad  
Steven Berez  
Russ Kraly  
Morry Weinstein

Minutes taken by Nancy Morten

The meeting was called to order at 8:00 PM.

IV. Approval of Minutes

Board of Trustees Meeting – April 1, 2008

Trustee Dunn moved to approve the minutes. Trustee Norris seconded. Trustee Dunn stated that on page 2, 2<sup>nd</sup> paragraph, 6<sup>th</sup> line “us” should be changed to the village. Motion was carried by voice vote.

V. Treasurer’s Report

Not present

VI. Urban Forest Management

Not present

VII. Engineer’s Report

Steven Berez was there from Gewalt Hamilton. Regarding the Northbrook watermain Reservoir, upgrade parts are ordered, they are waiting for delivery. Thornmeadow is having a preconstruction meeting next week. The Saunders Road culvert and watermain bid opening is on April 21, 2008. They are hoping for competitive bids.

VIII. Director of Community Services Report

Russ Kraly said FEMA approved our application for \$6,000.00 for snow removal. We should get a check in about six weeks. Residents on Thornmeadow Road had a question and answer meeting about the proposed SSA for water. There is another meeting set for May 6, 2008 at 6:30pm.

IX. Zoning Board of Appeals

Not present

X. Plan Commission Report

Not present

XI. Police Report

Chief Weinstein told the board that 102 traffic citations were issued since the last meeting. There were 100 case reports and 69 accidents written since the beginning of the year

XII. Fire Department Report

Assistant Chief Ugaste stated that there were 15 calls so far in the month of April; 3 were fire calls, 3 were car accident calls, 7 were paramedic calls, and 2 were others. The total calls for the year to date are 148. A car drove into the print shop. It was determined that the building was structurally sound and only the window was damaged. The driver was not injured.

XIII. Village Attorney Report

Attorney Huvard stated that Deerfield has not signed an agreement for water with Highland Park. The agreement with Lake County Public works is still being revised. The people interested in the 37 acres called and wanted to know how fast the village can move. The petition for annexation has not been filed yet. Attorney Huvard can set up a schedule for June and July having a joint review board with the Plan Commission and the Board of Trustees. The TIF agreement could be in place by October. There needs to be an Increment study done for fees based on proposed space. The matrix works about the same as with other proposed TIF's.

XIV. Comments by the President

President Kaplan stated that the resident asking about the Deerfield library is resolved. The 50<sup>th</sup> anniversary party for the Village will be on May, 16, 2009. There will be a barbeque. More information will come from the RRA meeting on April 16, 2008

President Kaplan told the Trustees that there are 21 applicants for police chief. Letters and questions are all due by April 24, 2008. The packets will be delivered to the Board of Trustees and then interviews will be set up.

Trustee Svatik questioned why the village is doubling up Clean-up day and the anniversary. He asked that this date not be set in stone. He suggested to ask Cheryl Hadley would be a good one to put a party together. President Kaplan suggested that we talk to Art Bess.

XV. Visitors Wishing to Address the Board

None

XVI. Approval of Bills

Village of Riverwoods  
Board of Trustees Meeting  
April 15, 2008

3

Trustee Dunn moved to approve bills as presented subject to approval of responsible Trustee/Officer and Village President. Trustee Masterson seconded the motion

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik

Nays: None

Motion carried – 6– 0

XVII. Old Business

XVIII. New Business

President Kaplan stated that the Village is changing insurance companies. They are going with Blue Cross instead of Local Government Health Care. That insurance is being changed to Humana.

President Kaplan said Theater in the Woods is requesting a donation of \$10,000.00. Donna Lubow stated that this is the 10<sup>th</sup> year for Theater in the Woods. She thanks the village for all their support. They underestimated the number of children attending the Jungle Book and Snow White. The two children's shows got a great response. They will be renting the Estonian House again this year. They are presenting Steel Magnolias. They have hired a new director from California. Trustee Haber moved to approve donating \$10,000.00 to Theater in the Woods. Trustee Svatik seconded the motion.

Roll Call Vote- Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik

Nays: None

Motion carried 6-0

President Kaplan brought up an Ordinance Establishing a Replacement Reserve Account within the Sewer Fund and Authorizing Forgiveness of Interfund Loans previously made to the Sewer Fund. Attorney Huvad stated that the section in the old sewer ordinance was not current. In 2002 the village repealed everything in Title 7. Irwin Lyons our accountant suggested making a replacement reserve sewer fund. Attorney Huvad asked for forgiveness of existing loan. He would like to combine all water and sewer into one account for a more unified system. President Kaplan stated there are only 12 homes still on septic in the village. Lake County Public Works will be generating \$60,000.00 a year. The Board can transfer the money into the account if it wants. Attorney Huvad said if there was a serious main break, the money would come out of the general fund. President Kaplan wants the money put aside in a replacement account. Irwin Lyons said there is too much money in the General fund. Trustee Norris requested a letter from the accountants for the record stating why we should be doing this and that it is in accordance with sound accounting practices. Trustee Norris moved for the first reading of the ordinance. Trustee Haber seconded the motion. Motion was carried by voice vote.

Village of Riverwoods  
Board of Trustees Meeting  
April 15, 2008

4

President Kaplan brought up an Ordinance Authorizing the Sale of Certain Personal Property Owned By The Village of Riverwoods. Trustee Haber moved to waive the first reading of this ordinance. Trustee Masterson seconded the motion.

Roll Call Vote- Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik  
Nays: None

Ordinance 08-04-6

Pres. Kaplan stated that the next meeting will be May 6, 2008 at 8PM

Trustee Graditor moved to adjourn the meeting. Trustee Dunn seconded the motion. The motion was carried by voice vote.

The meeting adjourned at 8:40PM

Respectfully Submitted,

Nancy Morten

Village of Riverwoods  
Board of Trustees Meeting  
April 1, 2008

1

In Attendance:  
William Kaplan  
Linda Dunn  
Sherry Graditor  
Michael Haber  
Bruce Masterson  
John Norris  
William Svatik  
Jack Siegel  
Bruce Huvad  
Pat Glenn  
Russ Kraly  
Morry Weinstein

Minutes taken by Debbie Limer

The meeting was called to order at 8:00 PM.

IV. Approval of Minutes

Board of Trustees Meeting – March 18, 2008

Trustee Graditor moved to approve the minutes. Trustee Svatik seconded. Trustee Svatik stated on page 5, third paragraph, “8<sup>th</sup>” should be changed to “1<sup>st</sup>. Third line from the bottom of the page, “electronic” should be added before “waste.” Trustee Norris pointed out on page five, second paragraph from the bottom, “Main” should be “Maine,” The last two sentences should read: “Trustee Norris added that the Cubby Bear is interested in annexation. We may be able to work with the County and connect with Ryerson Woods to continue the bike path.” On page two, last line, “by resident homeowners” should be added to the end of the sentence. Trustee Norris told the Board on page five, third paragraph from the bottom “and SWALCO” should be added after “Fire Department” in the first line. Motion was carried by voice vote.

V. Consultants

Gewalt Hamilton

Pat Glenn told the Board that we need a week of dry weather for the final construction and restoration work for the Northbrook water main.

Pat commented that according to the National Weather Service we are near the crest of the Des Plaines River. That information includes the next 24 hours of predicted precipitation. That means that we should be okay and not have any flooding issues.

Director of Community Services

Russ Kraly stated that two weeks from tonight from 6:30PM to 7:30PM there will be a meeting with the Thornmeadow residents at the Village Hall about the proposed SSA for water. All Board members are invited to attend.

Russ reported that he attended a FEMA meeting. Lake County was declared a disaster area on February 6<sup>th</sup> and 7<sup>th</sup> due to the heavy snowfall. He indicated that he has gathered

Village of Riverwoods  
Board of Trustees Meeting  
April 1, 2008

2

the bills and filled out the forms. He anticipates that we will receive 50% of the \$9K we spent in snow removal back for those two days.

Village Attorney

Atty. Huvard stated that we had a productive meeting with the Lake County Public Works Department. There is another revision of the agreement coming. Pat explained that LCPW has done an extensive study of their rates. They are currently operating at a deficit. All sewer rates in Lake County will be going up. The residents of Riverwoods will be paying the same rates as any other LCPW client, but the replacement portion of the bill will be coming back to us. Over the next two years they will be doubling their fees. They will phase in that increase to our residents any way that we want. Trustee Masterson asked how much money will be coming back to the Village. Pat stated it is about \$4/month per home. That is about \$60K/year. \$750K of Village money should have gone into the Sewer fund based on an ordinance that we passed back in 1988. That money will be coming out of the General Fund and going into the Sewer Fund. Trustee Dunn questioned when the rates will go up. Pat indicated it will go up when the agreement is finalized. Trustee Dunn suggested that we tell the residents it is coming. Pat commented that he could write a letter for the newsletter. Trustee Haber wanted to know how much is in the fund. Atty. Huvard commented that we are currently at a deficit. Trustee Masterson asked how much it would cost to replace our sewers. Pat stated in the 10's of millions of dollars. Trustee Haber asked if the replacement fee is appropriate. Atty. Huvard explained that he has talked to Irwin Lyons, our accountant, about that. There are two ways to look at it; either past residents pay for future expenses or future residents pay for current expenses that will most likely have to be financed in some way. There has to be a balance. Pres. Kaplan added that with the \$750K coming into the fund and the additional \$60K a year we will be able to make repairs as needed.

Pat commented that "maintenance" is very vague in the current agreement. We are going to better define that for this agreement. LCPW is going to clean and televise a portion of our sewers every year. In ten years they will have done the whole village. That is going to help us know the condition of the sewers. Trustee Haber asked if LCPW would like to take over our sewers. Atty. Huvard stated that he did not believe they were interested in that idea. Pat added that LCPW wants a more robust infiltration inspection system on our side. They want us to keep more of the rainwater out of the sewers. There is no way for LCPW to inspect everything for check compliance, but we do have some obligation to help with that.

Urban Forest Management  
Not present

Plan Commission Report  
Not present  
Zoning Board of Appeals  
Not present

VI. Police Report

Chief Weinstein told the Board that 82 traffic citations were issued since the last meeting. There were 90 case reports and 62 traffic accidents written since the beginning of the year. He stated that the Police Department has again applied for the Federal Government's Ballistic Vest Program. This grant will reimburse the department for half of the cost of vest related purchases. Chief Weinstein reported that due to the high school parking lot being torn up Deerfield is moving their July 3<sup>rd</sup> fireworks display. Parkway North is one of the sites being considered. If it is used, the Deerfield Park District will provide site and traffic control manpower. There will be a charge to park at Parkway North. At the end of the fireworks traffic will be routed eastbound on Deerfield Road or southbound on Saunders Road.

Chief Weinstein stated that tonight Cpl. Shorr is attending the "Rallying to Oppose Underage Drinking" meeting at Stevenson High School. Trustee Svatik asked which residents would be able to walk to the fireworks. Chief Weinstein reported that Thorngate residents could walk. Trustee Svatik asked about parking on residential streets. Chief Weinstein commented that the parking would be "as posted." Trustee Svatik wanted to know if we would put up temporary no parking signs. Chief Weinstein commented that we can do that if the Thorngate residents want it. He explained that his bigger issue is that the fireworks will be seen over the Tollway. It could be an issue for the State Police because drivers will want to stop and look or could be distracted. Trustee Svatik asked about the side streets in the area. Chief Weinstein stated that most of the streets are private. Pres. Kaplan added that we can put up no parking signs if the road associations give us permission to do so. Trustee Graditor commented that if Deerfield suggests doing fireworks at the Deerfield Park District Golf Course, we should tell them "no." It would be a problem for our Fire Department.

VII. Fire Department Report

Not present

VIII. Comments from the President

Pres. Kaplan told the Trustees that we have 50 to 60 applications in for Police Chief. We will be accepting applications through the end of the week. We have sent out 10 rejection letters so far. We will send out 25 or more, so that we will have about 10 applicants to consider. Trustee Svatik asked that the list of applicants who have been rejected be emailed to the Trustees, so that we do not spend time on those applications. Russ added that with tonight's packet that the Trustees should have all of the current applications.

IX. Old Business

None

X. Visitors Wishing to Address the Board

Marla Dobrin of 2385 Spyglass Hill Court wanted to discuss the lack of library with the Board. She stated that we cannot use the Deerfield Library. She was told that it would cost her family \$342 a year to become a member of the library. She stated that she teaches in Evanston, and her daughters are going to start kindergarten next year. Deerfield residents pay .171% of their actualized value for the library. If her library

membership worked the same way, she would only have to pay \$23/year. Ms. Dobrin stated that she would gladly pay Deerfield resident rates for the library. Pres. Kaplan commented that he would like to go over the numbers with her. He was told that a Riverwoods resident would pay the same as a Deerfield resident. \$342 sounds correct. \$23 does not. He added that we have struggled with this for years. Atty. Huvad gave a brief history of how Riverwoods residents have used the Deerfield library. We formed a library corporation with Deerfield. Library districts believe in tax supported libraries. The difference was Riverwoods residents paid more because of our higher assessed value, but the tax rate was the same. We were given the choice of annexing to the library district, but then everyone in Riverwoods would pay the increased taxes. He added that he does not believe that residents in Deerfield are only paying \$23/year.

Joan Becker told the Board that she is a member of the Vernon Area Library District. She stated that she thought that her taxes are several hundred dollars a year. Vernon Area Library would be happy to have more members. Atty. Huvad stated that residents have to go to the library that they live the closest to, not the one of their choice. Trustee Haber commented that when we offered memberships in the past the turnout was very poor. It was a problem. Atty. Huvad stated that he thought the highest number was 100 residents. Residents were given a discount if they paid for two years at a time. They were given a financial break and a reciprocal card. Trustee Graditor explained that she understands that Riverwoods residents can pay the same rate as Deerfield residents for a library card. She added that Ms. Dobrin's numbers are not correct. Pres. Kaplan indicated that the only difference is that Deerfield residents pay their library fee through their real estate taxes, so it can be deducted. He suggested that Ms. Dobrin call him to go over her numbers.

XI. New Business

Pres. Kaplan brought up the subject of an ordinance to auction two cars. Trustee Haber moved to waive the first reading of an Ordinance to Auction Two Vehicles. Trustee Graditor seconded the motion.

Trustee Haber moved to have a second reading and adoption of an Ordinance to Auction Two Vehicles. Trustee Masterson seconded the motion.

Roll Call Vote -       Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik  
                              Nays: None  
                              Motion carried – 6– 0               Ordinance 08-04-05

Pres. Kaplan brought up the proclamation declaring April 25, 2008 as Arbor Day in the Village. Trustee Dunn moved to approve the proclamation declaring April 25, 2008 as Arbor Day in the Village of Riverwoods. Trustee Haber seconded the motion. Motion was carried by voice vote.

Pres. Kaplan told the Board that we have a proclamation declaring April as Fair Housing Month. Trustee Svatik moved to approve the proclamation declaring April as Fair Housing Month. Trustee Haber seconded the motion. Motion was carried by voice vote.

Village of Riverwoods  
Board of Trustees Meeting  
April 1, 2008

5

Pres. Kaplan stated that we want to discuss the reservoir modernization recommendations. Pat told the Board that he sent out a letter to the Board members. He is not recommending additional funds; he is recommending reallocation of the funds. Some of the work is discretionary. It is not necessary for the function of the reservoir. Our construction costs came in lower than we were expecting, so he is recommending some modernization work. We have a Metropolitan control box where we connect up to Deerfield. We have different company at the connection with Northbrook. Pat explained that he would like to change the Deerfield control box to have one operating system. Metropolitan has not been an easy company to work with. Their lack of service has been causing us problems. A change would allow other vendors to come in and make any necessary repairs. Trustee Svatik moved to approve the reallocation of \$61,062 in funds for the modernization of the reservoir. Trustee Dunn seconded the motion.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik

Nays: None

Motion carried – 6– 0

XII. Standing Committee Reports

Trustee Graditor – Building/Zoning

Trustee Graditor told the Board that there was one permit issued for a single family home remodel this month. We are a little ahead of last year with regard to permits issued, but we are down in construction value.

Trustee Graditor stated that 55 trees have been removed. She listed the species. Forty-six have been replaced. She had a species list for replacement trees. The mitigation fee total is \$13,907. She reminded the Board that there are matching funds available for tree planting.

Trustee Masterson – Water/Police/Fire

Nothing

Trustee Svatik – Finance/Soil & Water

Trustee Svatik told the Board that he has two NSSRA meetings and one DBR meeting to attend before the next Board meeting. There is a resident in Wilmette suing the NSSRA. Riverwoods has been named in the suit.

Trustee Haber – Legal/Sewer

Nothing

Trustee Dunn - Road & Bike Paths/Forestry

Trustee Dunn stated that there is drainage problem in Vernon Woods. Russ has been informed.

Trustee Dunn wanted to know when Chuck Stewart will provide information on matching funds for understory planting. Pres. Kaplan suggested that she contact Chuck.

Trustee Norris – Solid waste/Drainage/Storm water

Village of Riverwoods  
Board of Trustees Meeting  
April 1, 2008

6

Trustee Norris commented that SWALCO is considering suspending Waukegan for non payment. The non payment adds up to about \$30K.

Trustee Norris stated that SWALCO is working on a letter of understanding with the Fire Department for household chemical waste.

Trustee Norris commented that he will be working with Anne Maine on how to go about annexing the Cubby Bear. Deerfield was in the same situation when they annexed Takeda. There is unincorporated land in between us and Cubby Bear, the same as Takeda.

Pres. Kaplan stated that the next meeting will be April 15<sup>th</sup> at 8PM.

Trustee Graditor moved to adjourn the meeting. Trustee Masterson seconded the motion. The motion was carried by voice vote.

The meeting adjourned at 8:55PM.

Respectfully Submitted,

Debbie Limer

Village of Riverwoods  
Board of Trustees Meeting  
March 18, 2008

1

In Attendance:  
William Kaplan  
Linda Dunn  
Sherry Graditor  
Michael Haber  
Bruce Masterson  
John Norris  
William Svatik  
Jack Siegel  
Pat Glenn  
Russ Kraly  
Morry Weinstein  
Rob Ugaste

Minutes taken by Debbie Limer

The meeting was called to order at 8:00 PM.

IV. Approval of Minutes

Board of Trustees Meeting – February 19, 2008

Trustee Masterson moved to approve the minutes. Trustee Svatik seconded. Trustee Graditor pointed out on page five, second line from the bottom of the first paragraph, “PRC” should be “RPC.” Trustee Masterson stated on page one, second line of the Treasurer’s Report, “payments from” should be added after “to.” Before “\$7.5M” on the fourth line “returns on the” should be added. Motion was carried by voice vote.

Board of Trustees Meeting – March 4, 2008

Trustee Graditor moved to approve the minutes. Trustee Masterson seconded. Trustee Svatik stated that on page three, first line under Visitors Wishing to Address the Board “attorney” should be added after “Glenn Browne.” Motion was carried by voice vote. Trustees Dunn and Norris abstained.

Trustee Haber arrived at 8:05PM.

V. Treasurer’s Report

Not present

VI. Urban Forest Management

Not present

VII. Engineer’s Report

Pat Glenn told the Board that we will be publishing in the newspaper on Thursday for the Saunders Road water main and culvert replacement project. He and Atty. Huvard will be meeting with the Lake County Public Works Department on Thursday to discuss the Sewer Maintenance Agreement.

Pres. Kaplan reported that Gordon White, past Village Engineer, is in cardiac care at Lutheran General Hospital.

VIII. Director of Community Services Report

Russ Kraly indicated that we have final figures for the SSA we are working on for Thornmeadow. He will be making a presentation to them and two other residents who are interested in joining the SSA.

IX. Zoning Board of Appeals

Not present

X. Plan Commission Report

Not present

XI. Police Report

Chief Weinstein told the board that 75 traffic citations were issued since the last meeting. There were 81 case reports and 51 traffic accidents written since the beginning of the year. He advised the Board that the Deerfield Police Department has advised him that the Village of Deerfield is considering Parkway North for the launch site for their July 4<sup>th</sup> fireworks. Trustee Haber wanted to know why they are changing from the high school. Chief Weinstein responded that he did not know. He added that this will impact traffic in the Village. Parkway North is not in the Village, but all of the surrounding streets are part of Riverwoods.

XII. Fire Department Report

Assistant Chief Ugaste stated that there were 23 calls so far in the month of March, 4 were fire calls, 3 were car accident calls, 12 were paramedic calls, and 4 were others. The total calls for the year to date are 114.

XIII. Village Attorney Report

Nothing

XIV. Comments by the President

Pres. Kaplan told the Board that he put an article in the Village Voice about the value of real estate in the Village over the last eight years. That value has gone down. There is no way to be 100% accurate on foreclosures, but according to his research there have been eight to nine foreclosures in the last year. None of them have been because of residents overextending themselves. The foreclosures have been developers with teardowns and speculators who have walked away from a declining situation. There were no foreclosures that came about because of non-payment by resident homeowners.

Pres. Kaplan stated that we have received around 37 applications for Police Chief. We have sent out five to six rejections for applicants who were not qualified. Cheryl Hadley will be making copies of the applications and getting them out to the Board. We are

expecting to receive more applications before the deadline at the end of the month. Trustee Svatik asked where the job opening is being advertised. Chief Weinstein commented that he put an ad in the Chiefs' Association Magazine. It was free ad space. Pres. Kaplan stated that all of the applications need to be in by the end of the month. We will send out questions for the applicants to answer. Based on their answers we will decide who to call in for interviews. Chief Weinstein explained that the questions will be about background and attitude. Trustee Haber questions if we can get a copy of the applicant's discipline records. Chief Weinstein told the Board that will be part of the background check, but it is tough to get that information because of privacy issues. The agencies that we use don't always like to give us that information. He added that he did not think that discipline records would be an issue because we will be getting formal and informal information from the applicant. Pres. Kaplan stated that he anticipates having interviews in May and filling the position in June. Chief Weinstein commented that the ad in the Illinois Municipal Review is not yet out. Pres. Kaplan responded that he was told the magazine would come out on the 15<sup>th</sup>.

Chief Weinstein told the Board that the Village of Inverness is looking for a chief to start their police department with a salary similar to the salary in Riverwoods. He commented that there is a lot of interest in the job here. He explained that one of the perks is that at 50 a person can start to get their pension wherever he or she is leaving and start to earn another salary and pension. In Riverwoods the chief will be a working chief. That will be a positive for some and a negative for others. Inverness is looking for an entire department. They will be hiring a chief, two sergeants, and nine officers. There will be a substantial number of applicants to choose from. Pres. Kaplan stated that we have gotten some good applicants. We need to get the right fit. It will be hard to choose.

Pres. Kaplan brought up the idea of a party celebrating the Village turning 50. He stated that he put information in the Village Voice. He has not heard from anyone except Joan Becker. Joan Becker commented that the RPC does not want to take this project on. He stated that no one seems really excited about this.

XV. Visitors Wishing to Address the Board

None

XVI. Approval of Bills

Trustee Graditor moved to approve bills as presented subject to approval of responsible Trustee/Officer and Village President. Trustee Norris seconded the motion. Trustee Dunn told the Board that we have made up on our snow removal costs this year.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik

Nays: None

Motion carried – 6– 0

XVII. Old Business

None

XVIII. New Business

Pres. Kaplan brought up the subject of the Saunders Woods Corporation request for an amendment for their Special Use Permit. He commented that Trustees Dunn and Norris were not at the last meeting. Trustee Dunn stated that she has talked to Atty. Huvard about the situation. Glenn Browne of 300 Saunders told the Board that he is asking for an amendment to the current ordinance for the Prostate Cancer Treatment Center. They are requesting the approval of one urologist on site as an ancillary use as required by Medicare. He commented that at the time of the application last year they were not aware of the Medicare requirement. At the last meeting impact of the urologist was discussed. He has sent out a letter outlining the information on impact. Pres. Kaplan questioned where the low volume dentist mentioned in the letter is located. Mr. Browne commented that there is no low volume dentist in their complex, but it is mentioned because it is a use that is already allowed in the condominium declaration. Trustee Haber stated that the definitions in the ordinance are ambiguous. Pres. Kaplan added that according to the letter the hours of operation have changed. We discussed no more than an additional five patients per hour. Trustee Haber pointed out that a laser eye care center and low volume dentist are allowed. The prostate center with an urologist will have the same volume. He questioned how the distinction is made. We should be consistent. All of these uses should be excluded, or we should allow the use Mr. Browne is asking for. He stated that he has no problem with the proposed use. Pres. Kaplan commented that years from now a pediatrician's office could go in there. Trustee Haber reported that it would still have to be a low volume office. Right now we have no problem. We are helping a Riverwoods resident. We are helping them to rent out their office space.

Trustee Masterson stated that there should be a better definition of "low volume." He suggested five patients or less an hour. Mr. Browne asked about limiting the allowed number of doctors. Trustee Masterson stated that we can monitor patient load. Trustee Norris added that we can regulate volume and traffic impact. We can modify the ordinance to regulate how many patients or cars come in an hour. Trustee Graditor commented that the problem is the numbers keep going up. First it was one machine, then it was an urologist, and now it is longer hours. Mr. Browne stated that there would be no operations before 7AM, after 7PM, or on weekends. They are planning to be done by 5PM each day. Trustee Graditor reported that the center keeps getting bigger. Trustee Haber commented that it is still not too big. Pres. Kaplan stated that he feels that 7PM is too late. Trustee Masterson added that the impact at 7PM will be less than at rush hour. Mr. Browne pointed out that his offices in the same complex are open until 7PM now. Atty. Siegel stated that there are specific exclusions for medical offices. Pres. Kaplan explained that he has a problem with a separate medical practice. Trustee Dunn added that she would want a urologist present for the patient's sake. We should change the ordinance. Atty. Siegel suggested an amendment to the original resolution. Trustee Svatik read the ordinance for the recommended correction. Trustee Haber moved to approve the resolution as drafted by the Village attorney for the Saunders Woods Corporate Center with the restrictions of a common entrance for the urologist's office and low density impact as committed to in the letter from the owner. Trustee Masterson seconded. Trustee Norris asked for a clarification of no patients after 7PM. Mr. Browne stated that he would defer to the Board. Trustee Norris suggested no scheduling patients after 6:45PM.

Village of Riverwoods  
Board of Trustees Meeting  
March 18, 2008

5

Trustee Graditor stated that the last patient's treatment should be completed by 7PM.

Pres. Kaplan stated that these limitations should be added to the March 8<sup>th</sup> letter.

Roll Call Vote - Ayes: Dunn, Haber, Masterson, Norris, Svatik

Nays: Graditor

Motion carried – 5-1 R08-3-2

Pres. Kaplan told the Board that we have a resolution supporting the Metropolitan Mayors' Caucus. Trustee Dunn moved to approve the resolution supporting the Metropolitan Mayors' Caucus Greenest Region Compact. Trustee Masterson seconded the motion. Motion was carried by voice vote. R08-3-3

Pres. Kaplan stated that the next meeting will be April 1<sup>st</sup> at 8PM.

Trustee Dunn wanted to know if the Board would be willing to extend the Tree Program to include under story planting; which would make the plants at the plant sale available. Pres. Kaplan suggested that she be more specific with her suggestion. Trustee Dunn stated that she would like the ability to use Village matching funds of 50% for residents who want to plant native shrubs and plants. Trustee Kaplan told her to get the specifics in writing from Chuck Stewart for the next meeting, so that the Board can discuss it.

Trustee Norris told the Board that the health of the attorney for the Hermann Estate is improving. The attorney has talked to his client. He thinks the client is interested in doing something. Trustee Norris stated that we may be interested in hearing what they have to say.

Trustee Norris reported that the Fire Department and SWALCO are making progress on being able to collect household chemical waste. The State is working on the procedure. Lincolnshire is on board. They may need help with the purchase of storage containers. Pres. Kaplan commented that we would help if necessary.

Trustee Norris told the Board that he met with Anne Maine of the Lake County Board. They want to work with us on the conservancy and bike path. Pres. Kaplan wanted to know if we can ask her to come to a meeting. Trustee Norris added that the Cubby Bear is interested in annexation. We may be able to work with the County and connect with Ryerson Woods to continue the bike path.

Trustee Svatik wanted to know if anyone can use the electronic waste disposal site in Highland Park on Half Day Road. Trustee Norris stated that it is located at the Public Works facility, and it is for anybody. The dates for collection are on the SWALCO website.

Pres. Kaplan asked the trustees to look in their boxes for the Police Department applications. He reminded everyone that they are confidential. Trustee Svatik commented that putting the applications in our boxes is not a good way to distribute them. Russ stated that he would drop them off at the trustees' residences after the copies are made.

Village of Riverwoods  
Board of Trustees Meeting  
March 18, 2008

Trustee Graditor moved to adjourn the meeting. Trustee Dunn seconded the motion. The motion was carried by voice vote.

The meeting adjourned at 8:50PM.

Respectfully Submitted,

Debbie Limer

Village of Riverwoods  
Board of Trustees Meeting  
March 4, 2008

1

In Attendance:  
William Kaplan  
Sherry Graditor  
Michael Haber  
Bruce Masterson  
William Svatik  
Jack Siegel  
Bruce Huvad  
Pat Glenn  
Morry Weinstein  
Rob Ugaste

Absent:  
Linda Dunn  
John Norris

Minutes taken by Debbie Limer

The meeting was called to order at 8:00 PM.

IV. Approval of Minutes

Board of Trustees Meeting – February 19, 2008

Trustee Svatik moved to approve the minutes. Trustee Masterson seconded. Trustee Graditor amended the motion to defer the approval of the minutes until the next meeting due to their late arrival. Trustee Svatik seconded the motion. Motion was carried by voice vote.

V. Consultants

Gewalt Hamilton

Pat Glenn told the Board that the change over to Northbrook water has gone well. Northbrook has done a good job with the switch over. There is more construction to be done. It has to do with reservoir modification. He commented that he will get back the trustees will more information on that later.

Pat brought up the road maintenance program using Motor Fuel Tax (MFT) funds. We established a 10-year program in 2003. He has changed the plan a bit; Saunders Road is next on the list. The plan will be reassessed in 2011. He stated that by 2011 every Village street will have been repaved using MFT funds. He added that our streets have held up well this winter. The culvert and main on West Course will be worked on before Saunders Road is repaved. Trustee Svatik asked for a timetable. Pat stated that he is planning to get started on the water main and culvert after the plants open up. That also means that there will be more water going through that culvert because that will happen in the spring. Everything should be finished by early summer. A lot of it depends on the weather. He asked the Board to pass the MFT resolution for \$380K. Pres. Kaplan commented that we have almost \$700K in MFT Funds. Trustee Haber moved to approve the 2008 MFT resolution for \$380K. Trustee Svatik seconded the motion.



that is “environmentally favorable.” Atty. Huvad told the Board that the new buyer is aware that we are going to have to start from square one with plans and hearings. Atty. Siegel wanted to know if there was a contract on the specific zoning. Atty. Huvad reported that they are first looking at the physical issues. He stated that he thinks it will be a quick close, then annexation and zoning. Pres. Kaplan added that we told them that we want \$50K for escrow, and they agreed. Trustee Svatik asked for background information on Janko. Atty. Huvad explained that his office has done some work for them. They are capable and experienced. Pres. Kaplan added that they understand the pitfalls with the site. Atty. Huvad stated that we have talked about Village commons in the past. Trustee Haber commented that that is something we should still be looking for.

IX. Old Business

None

X. Visitors Wishing to Address the Board

Glenn Browne of 300 Saunders in the Saunders Woods Corporate Center told the Board that he came before them in October of 2007 and presented a use of a prostate cancer center. The Board passed the use based on the Radiation Oncology Resources contract. After that our company went into lease negotiations with them. At the last minute their legal counsel came forward and told us that they need to have one urologist on site to satisfy Medicare requirements. As the agreement with the Village is now, the zoning does not allow for a medical office on the site. Mr. Browne stated that he is here to see if they can have one urologist on site to satisfy the Medicare concerns. He added that he apologized for the late nature of this request, but it just came up at the last minute with the proposed tenants. They are still planning that this will be a low volume, low density, low traffic use. The condominium declaration does not allow for the medical office use, but they do not want the density of a medical office. Trustee Graditor stated that an urologist who sees four to five patients in an hour and oversees prostate treatments is not a low density office. Mr. Browne commented that Radiation Oncology Resources does not know how many patients they are going to have. Trustee Graditor added that the urologist is there for a safety umbrella. There will still be a lot of people going in and out.

Mr. Browne explained that a low density dental office is allowed, and it is not possible to legislate how many people come out of a dental office in an hour. Trustee Haber commented that a low density dental office could have three dentists who see four patients in an hour. That is twelve patients in an hour. He stated that he does not have a problem with the change with some added restrictions. Trustee Graditor indicated that we have made a commitment to the residents, no heavy traffic. Trustee Masterson stated that with Takeda across the street no one is going to notice four to five people coming in and out in an hour. Mr. Browne added that at the cancer treatment site there will only be one radiation machine. That can only generate a certain amount of traffic. The prior tenant had 44 employees. The proposed tenant will have 9. The parking in the adjacent parking lot is usually vacant. The traffic impact is lower than the original plan. Pres. Kaplan reported that Russ has observed the parking lot 80% filled now. Mr. **Browne** stated that there are 25 to 30 spaces that are untouched every day.

Pres. Kaplan questioned how many units there are. Mr. Browne stated that there are three condominiums in each building. Atty. Huvad asked if the urologist will have a common entrance because the urologist is mentioned as an ancillary use. If they are sharing the entrance that would mean that they are sharing the office. Mr. Browne explained that the cancer treatment company and the urologist practice will be one company with one entrance. There will be no separate signage for the doctor. He added that it seems to him it will be low volume. Trustee Graditor asked about the hours of operation. Mr. Browne stated that he thought the hours were eight to five. He does not think that this use will impact the traffic. There will be no late night traffic. He stated that they are asking for an amendment to the approval of the resolution. Atty. Huvad added this is needed because of the change in the declaration of use. Atty. Siegel pointed out that the ordinance prohibits the use as proposed. Trustee Haber explained why the proposed use does not violate the resolution. This office use will not be any denser than the uses we currently allow. Pres. Kaplan stated that as it is proposed now the office becomes a medical office. Trustee Svatik commented that as it is estimated at four to five patients an hour the urologist's office will be like a revolving door. He added that he cannot figure out how patients will be in and out that fast. Mr. Browne indicated that he agrees that it is impossible to do what Radiation Oncology Resources is proposing. Atty. Huvad stated that the urologist who is there to cover the radiation treatments actually wants to have a practice. Mr. Browne commented that he does not believe what Radiation Oncology Resources is suggesting with regard to the urologist's patient load. He does not believe that residents will notice an extra one to five patients in an hour.

Trustee Haber read some of the restrictions from the resolution. A laser eye center is an acceptable use. An ophthalmologist at a laser eye center is exactly the same type of use as the proposed one. Pres. Kaplan commented that if the urologist is there just for screenings that is okay. Mr. Browne stated that the concept of the urologist was never presented back in October. He apologized for that. He added that they still have their office in the development after seven years. They want the use to be low volume as well. Trustee Haber stated that we can say we will allow one doctor per every five feet. Atty. Huvad made a suggested to Mr. Browne on how to redraft the agreement. Pres. Kaplan suggested that he bring the agreement back to the next meeting. Mr. Browne added that Radiation Oncology Resources is in contract negotiations for a different site. They want this site, but are willing to look elsewhere. He stated that he is sorry to put the Board of Trustees in this position. He asked for input on what the Board is looking for in the resolution. Pres. Kaplan stated that we want specifics on the density. Atty. Huvad added the common entrance for all related parties to ensure the ancillary use. Atty. Siegel commented that we need to make sure that there is no equal protection for another use. Trustee Haber commented that the resolution as it is written is very vague. Mr. Browne asked about the density. Pres. Kaplan commented we want to know about the traffic impact. Trustee Graditor added that we want to know about the number of patients. Atty. Huvad suggested that we get an update on what will occur at the center. Mr. Browne asked to be included on the March 18<sup>th</sup> agenda.

XI. New Business

Pres. Kaplan brought up the subject of the Deerfield High School Post Prom Party. Gail Joseph introduced herself and Joanne Reid. She explained that this is being patterned after the Glenbrook North party that is very successful and has been going on for 18 years. This is coming forward based on the events of the last few years. Prom night is a very dangerous night for our teens. We feel that we need to provide a safe, chaperoned event for our kids. She stated that they have gone to other groups for contributions. She outlined the events that would be going on at the event. All of it will take place at Deerfield High School from midnight to 5AM. The doors will be locked at the school, so that no one can get in or out after the event begins. Trustee Haber asked about their budget. He reported that the Glenbrook North event has a budget of around \$65K. Ms. Joseph reported that they have commitments of \$15, but would like \$25K. Trustee Haber commented that the Glenbrook North event is incredible. Ms. Joseph stated that 99% of the Glenbrook North students attend their event. Glenbrook North has been great with giving them information on how they run and support this type of event. She added that the parents are very enthusiastic. They are learning how to do this as it is their first time doing something like this. Trustee Graditor moved to give the organizers of the Deerfield High School Post Prom 2008 \$2K. Trustee Haber seconded the motion.

Trustee Haber reported that he feels this is a very important event. It is wonderful that these parents are planning this. He is 100% behind their efforts and would like to help them any way we can. Trustee Graditor moved to amend the motion and increase the amount to \$2,500. Trustee Svatik seconded the motion. Trustee Haber asked how they need help. Ms. Joseph stated that they need chaperones. Trustee Haber gave them the name of a person who might be able to provide them with help from Starbucks.

Roll Call Vote -       Ayes:           Graditor, Haber, Masterson, Svatik  
                              Nays:           None  
                              Absent:       Dunn, Norris  
Motion carried – 4– 0

Trustee Svatik suggested that they contact the Deerfield Bannockburn Riverwoods Chamber of Commerce. There is a meeting on Friday at 12PM. He mentioned Vicki Case. Ms. Reid stated that they have talked to her. She has given them the names of other contacts.

Pres. Kaplan brought up the subject of proclamation of April 2008 being Alcohol Awareness Month. Trustee Svatik moved to approve the proclamation declaring April 2008 to be Alcohol Awareness Month. Trustee Graditor seconded the motion. The motion was carried by voice vote.

Pres. Kaplan brought up the Appropriations Ordinance. Trustee Svatik moved to waive the first reading of the 2008 Appropriations Ordinance. Trustee Haber seconded the motion. Atty. Siegel explained that this ordinance provides a framework for spending in the Village. It designates the money that can be spent, but does not obligate the Board of Trustees to spend that money. The numbers are usually inflated to make sure that there is enough money. Trustee Graditor commended Trustee Svatik for his good job in preparing the Appropriation Ordinance. Motion was carried by voice vote.

Village of Riverwoods  
Board of Trustees Meeting  
March 4, 2008

6

Trustee Haber moved to have a second reading and adoption of the 2008 Appropriations Ordinance. Trustee Svatik seconded the motion.

Roll Call Vote - Ayes: Graditor, Haber, Masterson, Svatik  
Nays: None  
Absent: Dunn, Norris  
Motion carried – 4– 0 Ordinance 08-3-4

XII. Standing Committee Reports

Trustee Graditor – Building/Zoning

Trustee Graditor stated that there have been no new home permits issued in **February**. By this time last year our total construction value in the Village was \$2,498,443. This year it is \$98,700. The numbers really show us what is going on in this tough housing market.

Trustee Graditor reported that in January and February there were 50 trees removed. They include 4 Oaks, 20 Ash, 7 Spruce, 6 Maple, 2 Elm, 1 Sycamore, 1 Austrian Pine, 1 White Pine, 7 Linden, and 1 Clump Crabapple. In that same period 49 trees were replaced. They were replaced with 14 Swamp White Oak, 7 Red Oak, 11 Ironwood, 2 Sugar Maple, 4 Burr Oak, and 6 Hackberry of at least two inches in diameter. We have also received \$11,545 in remediation fees. She added that it would be good if residents started to apply for matching funds to plant trees.

Trustee Masterson – Water/Police/Fire  
Nothing

Trustee Svatik – Finance/Soil & Water  
Trustee Svatik stated that he has a DBR meeting next Friday and two NSSRA meetings coming up.

Trustee Haber – Legal/Sewer  
Nothing

Trustee Dunn - Road & Bike Paths/Forestry  
Absent  
Trustee Norris – Solid waste/Drainage/Storm water  
Absent

Pres. Kaplan stated that the next meeting will be March 18<sup>th</sup> at 8PM.

Trustee Graditor moved to adjourn the meeting. Trustee Svatik seconded the motion. The motion was carried by voice vote.

The meeting adjourned at 9:10PM.

Respectfully Submitted,

Village of Riverwoods  
Board of Trustees Meeting  
March 4, 2008

Debbie Limer

Village of Riverwoods  
Board of Trustees Meeting  
February 19, 2008

1

In Attendance:  
William Kaplan  
Linda Dunn  
Sherry Graditor  
Michael Haber  
Bruce Masterson  
John Norris  
William Svatik  
Jack Siegel  
Bruce Huvad  
Pat Glenn  
Russ Kraly  
Sherry Tyler  
Rob Ugaste

Minutes taken by Debbie Limer

The meeting was called to order at 8:00 PM.

IV. Approval of Minutes

Board of Trustees Meeting – February 5, 2008

Trustee Dunn moved to approve the minutes. Trustee Masterson seconded. Trustee Dunn commented that on page four in Trustee Graditor's report she stated that she suggested matching funds be available for understory planting. It was not reflected in the minutes. Trustee Svatik stated on page five, last full paragraph, "Kaul" should be added after "Margie." Trustee Graditor added that "and Sheila Hollander from the RRA Plant Committee" should be added after "Kaul." Atty. Huvad pointed out on page three, third line from the bottom of the last paragraph, "income" should be changed to "gross receipts." Trustee Svatik stated on page three, third line of the first paragraph, the title of the book should be in capital letters. Motion was carried by voice vote.

Board of Trustees Meeting – February 5, 2008

Trustee Dunn moved to approve the minutes. Trustee Masterson seconded. Trustee Dunn stated on page one fifth line of the second paragraph, "pollutant" should be "pollutants." Motion was carried by voice vote.

V. Treasurer's Report

Hal Roseth told the Board that our total funds available are \$13,198,000. That is down \$458K since December due to the Consolidated Water Fund and the performance bonds. Russ Kraly commented the water fund is down due to the payment of some SSA bonds. Hal stated that the \$7.5M that we have in Illinois Funds have taken a steep drop. The interest rate went from 3.83% in December to 3.28% in January. That is drop of \$41K annually. All of our managed funds are doing better than the IPTIP. He stated that he wants to talk to our brokers about changing funds to improve rates. He added that he

does not think that we are going to get an interest rate of 4.5% in the IPTIP for a long time.

VI. Urban Forest Management

Not present

VII. Engineer's Report

Pat Glenn told the Board that we are going to open up the valve to Northbrook water tomorrow. Pres. Kaplan stated that he was concerned about the delay. The process has been delayed because only one person knows how to take care of the situation. That was troubling to him. Pat explained that we are going to exchange information to solve that problem. He added that the valve at the Thorngate reservoir has been fixed. Pat told the Board that he will email them tomorrow with a status report. We are going to give Deerfield a few days notice for the switch over to Northbrook water.

VIII. Director of Community Services Report

Russ Kraly commented that if people see pot holes they should report them to him. We have filled what pot holes we have found. With the wet and freezing weather conditions that we have had, the fixes are not going to last long. He added that everyone should watch the roads there is still a lot of ice on them.

IX. Zoning Board of Appeals

Not present

X. Plan Commission Report

Not present

XI. Police Report

Commander Tyler told the board that 60 traffic citations were issued since the last meeting. There were 56 case reports and 33 traffic accidents written since the beginning of the year. Pres. Kaplan stated that the number of tickets is up from the norm. Commander Tyler stated that is correct.

XII. Fire Department Report

Assistant Chief Ugaste stated that there were 19 calls so far in the month of February, 1 was a fire call, 3 were car accident calls, 8 were paramedic calls, and 7 were others. The total calls for the year to date are 67.

XIII. Village Attorney Report

Atty. Huvad told the Board that we had a meeting with Highland Park about their water agreement. He pointed out some provisions of the water agreement. We are getting the same contract rate as other communities. We would then pay a transit fee to get the water through Deerfield. Highland Park has left it open as to how to deal with Deerfield. That is going to be our issue to deal with, not theirs. Deerfield has not signed the agreement with Highland Park because they are unhappy with the increase in fees. Deerfield's

contract with Highland Park expires in May. We can avoid most of these problems because we can purchase water from Northbrook. The issue is that we want to be able to purchase water from Highland Park on an as need basis. Atty. Huvad explained that we have agreed to purchase 340K gallons a day from Northbrook. That is our average daily demand. The peak months are the issue. Northbrook should be able to supply us all that we need even in peak periods after they make their planned improvements. He added that the Northbrook fee structure is frozen for eight years.

Trustee Haber wanted to know if we could make the argument that we could get water from Highland Park through Northbrook. Atty. Huvad questioned Trustee Haber is suggesting a pass through agreement with Northbrook. He explained that an emergency supply of water is handled with a separate agreement. In the case of needing more water it would be a true emergency. Highland Park wants a standard agreement for all communities for that situation. He added that he would look into the possibility of going through Northbrook with water purchased from Highland Park, but there are other issues with a "pass through." Atty. Siegel pointed out language in the agreement that shows that Highland Park needs to provide water by whatever means necessary. Atty. Huvad added that the trustees are only looking at part of the agreement. Trustee Norris stated that Northbrook does not have the capacity to deliver additional water to us. Pat indicated that Northbrook is limited by their eight inch main. We try to store two days worth of water in our reservoir, but on peak days we cannot do that. After Northbrook makes their improvements they should be able to supply all that we need. We do not know how long it will take for their improvements to be done. Northbrook should be able to supply our full demand within five years.

Trustee Graditor commented that in the agreement with Highland Park they are saying not to come to them in an emergency. Atty. Huvad explained that emergencies are handled in a different agreement. Our plan is to purchase water from Highland Park if we go above our peak demand, or if Northbrook has an emergency and is not able to supply us with water. He added that Highland Park wants this agreement in place, but this agreement does not help us without an agreement with Deerfield. Trustee Haber wanted to know why Highland Park cares that we get the water from Deerfield. We can try to come up with a different location to connect from. Atty. Huvad stated that he will work on Trustee Haber's suggestion and bring this subject back to the Board in March.

Atty. Huvad told the Board that the Thornmeadow SSA is now paid off. The Duffy sewer SSA is paid off. SSA #12 has about three years to go.

#### XIV. Comments by the President

Pres. Kaplan told the Board that he has a letter from Sheila Hollander and Margie Kaul about the Plant Sale/Community Day. It will be May 17<sup>th</sup>. Trustee Dunn stated that they are planning to call it "Plant Sale/Riverwoods Day."

#### XV. Visitors Wishing to Address the Board

None

XVI. Approval of Bills

Trustee Dunn moved to approve bills as presented subject to approval of responsible Trustee/Officer and Village President. Trustee Masterson seconded the motion

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik

Nays: None

Motion carried – 6– 0

XVII. Old Business

Pres. Kaplan brought up the subject of the ordinance for the Shell Station. Keith Kondrot of Streetscape Architecture told the Board that he went to the Plan Commission. He is here tonight to answer any questions or discuss any issues. Trustee Norris moved to waive the first reading of an Ordinance Amending Ordinance 06-10-21 Concerning the Mixed Use Planned Development Previously Granted for Riverwoods Retail Development. Trustee Svatik seconded the motion. The motion was carried by voice vote.

Trustee Masterson moved to have a second reading and adoption of an Ordinance Amending Ordinance 06-10-21 Concerning the Mixed Use Planned Development Previously Granted for Riverwoods Retail Development. Trustee Graditor seconded the motion. Atty. Huvard told the Board that he has changed the timing of the special use. The time table will reset when the Ordinance passes. He asked when Shell expects to start construction. Mr. Kondrot commented that no one expected this kind of winter. Construction will probably start in May or June.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik

Nays: None

Motion carried – 6 – 0

Ordinance 08-2-3

Pat told the Board that LCDOT has asked the owner not to put in the right turn lane. LCDOT is looking into the Buffalo Grove's proposed development on the corner. There will need to be interim access to the site. Buffalo Grove's development may trigger the rework of the intersection. Pres. Kaplan asked Pat to contact the owner to discuss this issue.

XVIII. New Business

Pres. Kaplan brought up the letter of credit for 605 Sherry Lane. Russ explained that everything is complete. They owe us nothing. Trustee Norris moved to release the letter or credit for 605 Sherry Lane. Trustee Haber seconded the motion.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik

Nays: None

Motion carried – 6 – 0

Pres. Kaplan told the Board that the RPC would like our support. He stated that Rick Koomijian is here to present their proposal. Mr. Koomijian explained that in 2006 the RPC sent a grant proposal to the IDNR (Illinois Department of Natural Resources) to do

a study on the biodiversity in the Riverwoods area. It would provide a status report and identify endangered species. The grant was not approved. It was resubmitted in 2007. Again it was not approved, but no funds were disbursed to any organization. Chicago Wilderness is looking to preserve our natural heritage. They are soliciting for grants that are due February 27<sup>th</sup>. Our goals are in line with Chicago Wilderness. We are planning to send them our proposal. Mr. Koomijian went over some of the requirements of Chicago Wilderness. They want us to collaborate with other organizations. He stated that in light of that the RPC would like a letter of support from the Board of Trustees. Their budget for this grant is just under \$23K. Chicago Wilderness will provide no more than half of the budget. Most of the money from Chicago Wilderness would pay for professionals. The RPC would also like the Village Forester and Village Engineer to be available to them. He added that the RPC would pay them for their time. The RPC would also like maps and studies done made available to them. They would like the permission to use undeveloped Village property for field research. Mr. Koomijian told the Board that if the grant is accepted, they would request a donation of \$5K from the Board. He commented that he is sorry that this proposal came unannounced. The RPC just found out about this opportunity. Pres. Kaplan asked Mr. Koomijian where the rest of the money will be coming from. Mr. Koomijian explained that they will have a shortfall of about \$7K. That would deplete the PRC of their treasury. He stated that they will go to residents for support with this objective. Some residents have expressed an interest in helping in the past.

Pres. Kaplan asked the Board about getting their permission to give the RPC \$5K for the grant. Trustee Norris stated that he would like to see the grant proposal before committing. Trustee Dunn added that it is important to do the study. Pres. Kaplan reminded the Board that the RPC has given us \$800 back from the book that they created. Trustee Norris stated that he wanted to see the specifics on the study. Trustee Haber suggested making the \$5K donation contingent on the approval of the grant. Trustee Dunn moved to approve the \$5K donation to the RPC contingent on the grant approval. Trustee Norris seconded the motion.

Trustee Masterson suggested changing the motion to “intent to.” Trustee Dunn amended her motion to intending to give the RPC the \$5K donation contingent on the Chicago Wilderness grant approval. Trustee Norris seconded the motion. Trustee Haber wanted to know if the RPC has to have the funding before the grant is approved. Mr. Koomijian stated that they do not. They would be reimbursed.

Roll Call Vote -       Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik  
                              Nays: None  
                              Motion carried – 6 – 0

Pres. Kaplan brought up the Plant Committee’s request for funds. Trustee Dunn moved to approve the request for \$2,500 in funds for the Plant Committee. Pres. Kaplan stated that this is already in their budget. It is just a disbursement of funds. Trustee Haber seconded the motion.

Roll Call Vote -       Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik

Village of Riverwoods  
Board of Trustees Meeting  
February 19, 2008

6

Nays: None  
Motion carried – 6 – 0

Pres. Kaplan brought up the subject of the 50<sup>th</sup> Anniversary Book for the Village. He stated that it is very expensive. Trustee Haber wanted to know if Lisle had any corporate sponsors for their book. Pres. Kaplan indicated that it was mostly families and advertisers. He added that he did not think that we needed anything as involved as the sample book. He commented that he likes the book that the RPC put together. Trustee Graditor added that the RPC is a volunteer group. The company that wants to do this will do the writing, researching, and printing. Pres. Kaplan stated that he thought the RRA would help with this. He wanted to show the sample to the Board and explain the costs involved.

Pres. Kaplan stated that the next meeting will be March 4<sup>th</sup> at 8PM.

Trustee Dunn, Trustee Norris, and Russ Kraly stated that they would not be at the next meeting.

Trustee Dunn moved to adjourn the meeting. Trustee Svatik seconded the motion. The motion was carried by voice vote.

The meeting adjourned at 9:00PM.

Respectfully Submitted,

Debbie Limer

Village of Riverwoods  
Board of Trustees Meeting  
February 5, 2008

1

In Attendance:  
William Kaplan  
Linda Dunn  
Sherry Graditor  
Michael Haber  
Bruce Masterson  
John Norris  
William Svatik  
Jack Siegel  
Bruce Huvad  
Pat Glenn  
Russ Kraly  
Rob Ugaste

Minutes taken by Debbie Limer

The meeting was called to order at 8:20 PM.

IV. Approval of Minutes

Board of Trustees Meeting – January 22, 2008

Trustee Graditor moved to approve the minutes. Trustee Dunn seconded. Trustee Svatik pointed out a change to page three, under Approval of Bills. He stated that he abstained from the roll call vote. On page four, sixth line from the bottom of the first paragraph. "Writing" should be change to "written." The third line from the bottom of the same paragraph, "hard" should be changed to "restrictive." Third line from the bottom of the next paragraph "reported" should be changed to "suggested that." Trustee Norris stated that he has a few changes for page seven. In the second line "We got beyond" should be changed to "Their plans may be able to address." In the last paragraph, second line "Right now the mandate on the books is unfunded" should be changed to "the current draft of the ordinance would result in an unfunded mandate." Trustee Graditor pointed out a change on page four, third paragraph, third line "for pruning" should be changed to "of limbs removed." Motion was carried by voice vote.

V. Consultants

Gewalt Hamilton

Pat Glenn reported that we have met with Northbrook. We have set a date of next Monday to open the valve to Northbrook water. We want to make sure the communications work. The fill valve at the Thorngate reservoir is still stuck open. It is unrelated to the construction work. Right now the reservoir is being filled manually daily. We have to fix that before we can officially get our water from Northbrook. He stated that it has to be repaired, and that he is continuing to work on the situation.

Director of Community Services

Nothing

Village Attorney

Village of Riverwoods  
Board of Trustees Meeting  
February 5, 2008

2

Atty. Huvard told the Board that Highland Park wants to have a meeting to talk to us about our water agreement. Trustee Svatik wanted to know if Highland Park has figured out a way to bypass Deerfield in delivery of our water. Atty. Huvard explained that it was suggested that we pay the Highland Park price for water plus an additional third for transportations costs. That would still be lower than what we are paying now. Trustee Haber wanted to know if Deerfield knows that Highland Park is talking to us about purchasing water directly from Highland Park. Atty. Huvard stated that he did not know. He commented that Deerfield still has issues with Highland Park related to Highland Park's increased fees.

Atty. Huvard brought up the issue of the Miller Cooper audit adjustment language from the last meeting. He stated that Irwin Lyons told him that the language that Miller Cooper used is standard language. Trustee Svatik asked about the recommendations for the standards of performance. Atty. Huvard stated that he has sent the changes to them. He will check to see if the agreement was signed by Miller Cooper.

Urban Forest Management  
Not present

Plan Commission Report  
Not present

Zoning Board of Appeals  
Not present

VI. Police Report

Russ Kraly reported that there have been 65 tickets issued since the last meeting.

VII. Fire Department Report

Assistant Chief Ugaste stated that there were 47 calls in the month of January, 17 were fire calls, 5 were car accident calls, 21 were paramedic calls, and 4 were others. The total calls for the year to date are 47.

VIII. Comments from the President

Pres. Kaplan told the Board that he got a letter today advising him that next year will be the Village's 50<sup>th</sup> anniversary. He wanted to know if we want to have a celebration and suggested that the trustees give it some thought. The letter came from a company that does fundraising. Trustee Norris reported that the Village was established on April 3, 1959. Pres. Kaplan commented that we should have some sort of celebration. Atty. Huvard added that we should get histories from some of the residents who have lived in the Village the longest. Russ added that Eileen Stanger has already starting one.

IX. Old Business

None

X. Visitors Wishing to Address the Board

Rick Koomijian of 405 Dubbonnet Lane told the Board that he is present as a representative of the Riverwoods Preservation Committee to tie up a loose end. The committee worked on the book, In Our Own Backyard. The distribution was underwritten by the Board for \$11K. There is \$747.95 left over. He questioned what should be done with the money. Mr. Koomijian suggested a donation to the RPC. Pres. Kaplan stated that he thought the money had to be returned. A request for donation needs to come in writing. He added that they did a very good job on the book.

XI. New Business

Pres. Kaplan brought up the subject of the bid for the removal of the trees with Dutch elm disease. Trustee Dunn moved to approve the bid for the removal of the trees with Dutch elm disease. Trustee Norris seconded the motion. Pres. Kaplan reminded the Board that this does not cost the Village any money.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik  
Nays: None  
Motion carried – 6 – 0

Pres. Kaplan brought up the Village Engineer rate adjustment. Trustee Dunn moved to approve the Village Engineer rate adjustment. Trustee Masterson seconded the motion.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik  
Nays: None  
Motion carried – 6 – 0

Pres. Kaplan told the Board that we have an Ordinance for implementing cable and video service provider fees. Trustee Dunn moved to waive the first reading on an Ordinance Implementing Cable and Video Service Provider Fees and Public, Educational, and Governmental Access Fees. Trustee Graditor seconded the motion. Atty. Huvad stated that this provides for a state permit for AT&T. AT&T is sending out information to residents about their services. Pat commented that AT&T is not yet ready to provide service. Atty. Huvad added that according to State Statute the Village can collect a fee or tax on their gross receipts of 6%. He stated that he took the model ordinance, added in our information, and sent it to AT&T. We want to have this in place, so we do not lose revenue. Motion was carried by voice vote.

Trustee Haber moved to have a second reading and adoption of an Ordinance Implementing Cable and Video Service Provider Fees and Public, Educational, and Governmental Access Fees. Trustee Norris seconded the motion.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik  
Nays: None  
Motion carried – 6 – 0

Ordinance 08-2-01

Pres. Kaplan stated that the second ordinance is for implementing customer service standards. Trustee Graditor moved to waive the first reading of an Ordinance Implementing Cable and Video Service Customer Protection Standards. Trustee Norris seconded the motion. Atty. Huvad added that this is for the standards in the franchise

Village of Riverwoods  
Board of Trustees Meeting  
February 5, 2008

4

agreement. He commented that he did not know the practical implications for this, but we are doing it anyway. Motion was carried by voice vote.

Trustee Dunn moved to have a second reading and adoption of an Ordinance Implementing Cable and Video Service Customer Protection Standards. Trustee Svatik seconded the motion.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik  
Nays: None  
Motion carried – 6 – 0 Ordinance 08-2-02

Pres. Kaplan brought up the subject of elevator inspections done by Thompson Elevator. Their fee is going up. The fee is paid by building owners, not the Village. He added that they are the only game in town. Atty. Huvad wanted to know if elevator inspections are on the fee schedule. Russ explained that there is no charge on the fee schedule. It is done as per Thompson Elevator. Trustee Graditor moved to approve the Thompson Elevator fee increase. Trustee Dunn seconded the motion. Motion was carried by voice vote.

Pres. Kaplan brought up the subject of the new billing rate for Cohen, Salk, and Huvad. Trustee Dunn moved to approve the new billing rate for Cohen, Salk, and Huvad, P.C. Trustee Graditor seconded the motion.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik  
Nays: None  
Motion carried – 6 – 0

XII. Standing Committee Reports

Trustee Graditor – Building/Zoning

Trustee Graditor stated that January '07 and '08 were slow months. There were no single family permits issued. In 2007 the building value was \$296K in 2008 the value was \$58,700.

Trustee Graditor reported that the total trees removed in 2007 were 67. Sixty-eight were replaced. There was \$54,126.25 in mitigation fees. In 2008 41 trees have been removed with 32 replaced. Total mitigation so far is \$8,215. In 2007 only three residents applied for matching funds for planting. In 2008 there has been one. Atty. Huvad commented that other communities include their applications in with their newsletter. Trustee Graditor stated that she does not have the numbers for the hazardous, dead, or dying trees removed, or trees removed because of Dutch elm disease. Trustee Dunn reported that we should have matching funds available for understory planting. Trustee Haber suggested buying trees and giving them away. Trustee Dunn reported that would be a great thing to do when the Village celebrates its 50<sup>th</sup>. Pres. Kaplan suggested that we get a committee together and brainstorm ideas for the celebration.

Trustee Masterson – Water/Police/Fire  
Nothing

Trustee Svatik – Finance/Soil & Water

Village of Riverwoods  
Board of Trustees Meeting  
February 5, 2008

5

Trustee Svatik told the Board that the draft Appropriations Ordinance has gone to Susie and Atty. Huvad. It is due at the end of March. He has two NSSRA meetings coming up.

Trustee Haber – Legal/Sewer

Nothing

Trustee Dunn - Road & Bike Paths/Forestry

Trustee Dunn stated that there are a lot of trees with Dutch elm disease coming down.

Trustee Norris – Solid waste/Drainage/Storm water

Trustee Norris commented that there is a SWALCO Legislative Breakfast at the Round Lake Beach Civic Center. He stated that it is a good time to meet with elected officials. SWALCO is working on the collection issues with the compact florescent light bulbs. We are waiting on information from the State regarding the Fire Department as a chemical household waste drop off site.

XVIII. Executive Session

Trustee Norris moved to recess to Executive Session according to Section 2C of Open Meeting Act for land acquisition. Trustee Masterson seconded the motion.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik

Nays: None

Motion carried – 6 – 0

The meeting went into Executive Session at 9:05PM

The meeting returned to regular session at 9:20PM.

Trustee Graditor brought up that Margie Kaul and Sheila Hollander from the RRA Plant Committee are planning a Community Day that will include a plant sale, bike safety, and fire safety. She is planning that Orphans of the Storm and an arborist will be here. Pres. Kaplan stated that the Fire Department will be at Family Day done by the RRA as well. Trustee Graditor commented that Margie wants to know if we want to do Community Day. Pres. Kaplan asked about the cost. Trustee Graditor stated that there would be none. Pres. Kaplan reported that it sounded good.

Trustee Graditor moved to adjourn the meeting. Trustee Dunn seconded the motion. The motion was carried by voice vote.

The meeting adjourned at 9:25PM.

Respectfully Submitted,

Debbie Limer

Village of Riverwoods  
Board of Trustees Meeting  
January 8, 2008

1

In Attendance:

Linda Dunn  
Sherry Graditor  
Michael Haber  
Bruce Masterson  
John Norris  
William Svatik  
Bruce Huvad  
Pat Glenn  
Russ Kraly  
Morry Weinstein  
Rob Ugaste

Absent:

William Kaplan  
Eileen Stanger

Minutes taken by Debbie Limer

The meeting was called to order at 8:00 PM.

IV. Approval of Minutes

Board of Trustees Meeting – December 18, 2007

Trustee Masterson moved to approve the minutes. Trustee Dunn seconded. Trustee Dunn stated on page two, fourth line from the bottom of the page, “them” should be changed to “the County.” She commented that the large paragraph on page three is very confusing. She pointed out a few changes. Russ commented that he and Atty. Huvad would amend the paragraph. Trustee Dunn reported that on page three, third line from the bottom of the second full paragraph, “as requested by Meadowlake residents” should be added after “hours.” She pointed out an addition to the third line of Comments by the President; “house” should be added after “Dunn’s.” Trustee Svatik stated on page four, eighth line down in the last paragraph under Old Business, “him” should be changed to “Pres. Kaplan.” Trustee Masterson moved to table the approval of the minutes until the next meeting. Trustee Dunn seconded the motion. Motion was carried by voice vote.

V. Consultants

Gewalt Hamilton

Pat Glenn told the Board that the Northbrook water main extension is substantially complete. We are waiting for Comm Ed to come in put in the electricity for a meter. All of the pipes are in, and the reservoir modifications are complete. The system should be operational by the end of this week, beginning of next week. Trustee Dunn wanted to know if there is a problem in not using the part of the system that connects to Deerfield. Pat stated that there are some dead end sections. The system will need to be flushed more often and there is some annual maintenance that needs to be done, but it is not a problem.  
Director of Community Services

Village of Riverwoods  
Board of Trustees Meeting  
January 8, 2008

2

Russ Kraly stated that he attended a meeting with Vernon Township about the special use permit for Estonian House. At this meeting there was only one Meadowlake resident present. In the past there have been many. The resident stated that the other residents are happy with the changes that were made in the building and the related operations. He reported that the County decided to approve the extension of the special use. Russ added that when he left the meeting there was discussion as to how long the special use would be extended. He was not sure of the outcome of the discussion.

Russ told the Board that the sign at the Hester property is back up. Dr. Hester was planning to lease the property for the use as a spa. He now has a doctor who would like to buy the property. The Plan Commission Public Hearing is now on hold. There was to be a Public Hearing to consider amending the special use for the purpose of the proposed spa. We are getting information from the doctor as to the intended use. We will decide then if the doctor needs to come to the Plan Commission or not to amend the special use. Russ stated that Thursday's Plan Commission meeting has been cancelled. Trustee Dunn asked what type of doctor wants to buy the Hester property. Atty. Huvarad commented that he thinks the doctor specializes in cosmetic procedures.

Village Attorney

Atty. Huvarad told the Board that he has sent them memos on the tree trimming ordinance and our investments in Illinois Funds. He is still waiting to hear from the Lake County Public Works Department on our proposed agreement. He is also waiting to hear from the Village of Highland Park on our water agreement with them.

Urban Forest Management

Not present

Plan Commission Report

Not present

Zoning Board of Appeals

Not present

VI. Police Report

Chief Weinstein told the board that 114 traffic citations were issued since the last meeting. There were 7 case reports and 1 traffic accident written since the beginning of the year. He reported that he has provided the Mayor and Trustees with a brief activity synopsis for 2006-2007.

VII. Fire Department Report

Assistant Chief Ugaste stated that there were 39 calls so far in the month of January, 6 were fire calls, 5 were car accident calls, 23 were paramedic calls, and 5 were others. The total calls for the year 2007 were 502. There were 121 fire calls, 42 car accidents, 275 requests for paramedics, and 64 others. Assistant Chief Ugaste told the Board that the three new replacement ambulances were received and are already in service. Two of the old ambulances will probably be sold. The third will be kept in reserve.

Village of Riverwoods  
Board of Trustees Meeting  
January 8, 2008

3

VIII. Comments from the President

Pres Pro-Tem Svatik told the Board that Eileen Stanger is in rehab and doing well. She will stay in rehab as long as she progresses. Russ added that she sounds good. Pres. Pro-Tem Svatik explained that she stumbled over a step at her daughter's house, fell, and broke her hip.

IX. Old Business

None

X. Visitors Wishing to Address the Board

None

XI. New Business

Atty. Huvard explained that the Ordinance Amending the Village Code Concerning Axle Limitations on Village Streets that was on the agenda was resolved with an old ordinance.

XII. Standing Committee Reports

Trustee Graditor – Building/Zoning

Trustee Graditor went over the building permits numbers for 2006 and 2007. The total value of building in the Village for 2006 was \$17,041,166 compared to \$9,910,766 in 2007. It was a substantial drop. Russ added that it is that way everywhere.

Trustee Masterson – Water/Police/Fire

Nothing

Trustee Svatik – Finance/Soil & Water

Nothing

Trustee Haber – Legal/Sewer

Nothing

Trustee Dunn - Road & Bike Paths/Forestry

Nothing

Trustee Norris – Solid waste/Drainage/Storm water

Nothing

Trustee Dunn moved to adjourn the meeting. Trustee Norris seconded the motion. The motion was carried by voice vote.

The meeting adjourned at 8:20PM.

Respectfully Submitted,

Village of Riverwoods  
Board of Trustees Meeting  
January 8, 2008

Debbie Limer