

Village of Riverwoods  
Board of Trustees Meeting  
December 18, 2007

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In Attendance:

Linda Dunn  
Sherry Graditor  
Bruce Masterson  
John Norris  
William Svatik  
Eileen Stanger  
Jack Siegel  
Bruce Huvad  
Pat Glenn  
Russ Kraly  
Rob Ugaste  
Sherry Tyler

Absent:

William Kaplan  
Michael Haber

Minutes taken by Debbie Limer

The meeting was called to order at 8:00 PM.

Trustee Dunn moved to recommend Trustee Svatik to serve as President Pro-tem in President Kaplan's absence. Trustee Masterson seconded the motion. The motion was carried by voice vote. Atty. Siegel stated that Trustee Svatik would serve as President Pro-tem until Pres. Kaplan's return.

IV. Approval of Minutes

Board of Trustees Meeting – December 4, 2007

Trustee Dunn moved to approve the minutes. Trustee Masterson seconded. Trustee Dunn stated on page five, eleventh line from the bottom of the second paragraph, "who marked their trees and gave out incorrect information" should be added after "misunderstood." Trustee Graditor commented on page five, third line, "my" should be changed to "his." Pres. Pro-tem Svatik pointed out a change to page one, second to last line of the first paragraph, after "necessary" should be changed to "this year because we did not ask for more than 5% over last year's tax levy." Motion was carried by voice vote. Trustee Masterson abstained.

V. Treasurer's Report

Atty. Huvad told the Board that the paperwork that Hal Roseth needed was not ready for his report.

VI. Urban Forest Management

Not present

VII. Engineer's Report

Pat Glenn told the Board that the contractor continues to make good progress on the Northbrook water main. There is 60 feet of pipe left to put in. The patch went in on Saunders today. The work that is left is basically controls and metering. Everything is on schedule. Trustee Dunn mentioned excavating problems. Pat explained that there is a storm sewer in Lake Cook Road that they were not anticipating. He explained how a problem was avoided. Trustee Dunn commented that the odor problem at the Village Hall is still present. Pat stated that there are two portions to the problem. The sewer needs to be cleaned out. That was done on Friday of last week, and so far so good.

VIII. Director of Community Services Report

Nothing

IX. Zoning Board of Appeals

Not present

X. Plan Commission Report

Atty. Huvard told the Board that the Plan Commission met last Thursday. They are recommending approval of the final plan for the Shell Gasoline Station. The Plan Commission is publishing for a Public Hearing on January 10<sup>th</sup> for an amendment to the special use at the Hester property at Deerfield and Milwaukee Roads. The owners are proposing a change in use to a salon. That currently is not a permitted use. Atty. Huvard stated that this change will also involve a text amendment.

XI. Police Report

Commander Tyler told the board that 71 traffic citations were issued since the last meeting. There were 403 case reports and 233 traffic accidents written since the beginning of the year. On 12/14/07 the Police Department had an election to determine if the four full time police officers wanted to be represented by the Fraternal Order of Police. The results of the election were unanimous for representation.

XII. Fire Department Report

Assistant Chief Ugaste stated that there were 19 calls so far in the month of December, 2 were fire calls, 2 were car accident calls, 13 were paramedic calls, and 2 were others. The total calls for the year to date are 482.

XIII. Village Attorney Report

Atty. Huvard stated that he continues to work on a draft of an agreement with the Lake County Public Works Department. We want the County to continue to service our sewers and water mains. He commented that he has started the process early because the

negotiations could take some time. Trustee Dunn wanted to know about a service fee. Atty. Huvard explained that he is setting up the structure to do so, but we have to work it out with the department. We want the service fee to come back to us to set up a reserve for our infrastructure. Lake County Public Works doesn't necessarily want to do that because it makes the billing process more difficult for them.

Atty. Huvard told the Board that Land and Lakes owns the property on the west side of Milwaukee Avenue where they had been operating a compost facility; they also own vacant land on the east side of Milwaukee, just north of the Mulch Center/Glenwood Trees operation owned by Jim Seckelman. He added that residents living in Meadowlake have recently expressed concerns about noise from the Mulch Center operations.

The Village of Buffalo Grove is planning to annex the Land and Lakes properties; the property on the west side of Milwaukee is to be redeveloped with commercial uses. The property on the east side is to become a landscape waste transfer station.

Atty. Huvard, the Mayor, and Pat Glenn met with Buffalo Grove officials to discuss the annexation. They went over the landscape waste process. At the new facility nothing would be compressed or bundled, and there is no composting. The waste would be loaded and removed within 24 hours of arrival. Land and Lakes also plans to sell mulch at the new facility, but the mulch would be processed offsite and delivered to the facility for sale to the public. This would be in direct competition with the Mulch Center.

Atty. Huvard told the Board that he toured the Mulch Center facility with Jim Seckelman. The facility uses a tub grinder to grind bark into mulch. Mr. Seckelman explained that he had a permit to grind infected trees and had been busy grinding logs in the fall; which seems to be the reason for the noise complaints. Atty. Huvard stated that Lake County has since ordered the Mulch Center to stop processing mulch. Mr. Seckelman has expressed interest in annexing to Riverwoods, so he can resume mulch operations. Atty. Huvard stated that we might be able to move things around on his property to buffer the noise. He added that there is some concern over storage of materials on the property in flood plain areas.

Atty. Huvard stated that we have been looking into whether annexation of the Mulch Center would allow the Village to better control operations there. To proceed with a voluntary annexation, we would also have to annex the Estonia House.

#### XIV. Comments by the President

Russ brought up the subject of the well monitoring report. The water level in the wells is going back up to normal with the exception of two, the one at the Village Hall and Trustee Dunn's house. Trustee Masterson commented that the levels are same as last year. It is not bad. Russ added that we are expecting more precipitation than last year.



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Pres. Pro-tem Svatik brought up the issue of the escrow accounts. Russ explained that everyone has a memo from Susie. It is a listing of the escrow funds. Some of the funds require a refund or transfer to the Water Fund. The rest should be self explanatory. Some of the funds go back to 1999. Trustee Masterson moved to accept the recommendations made by Gewalt Hamilton to refund escrow in certain funds. Trustee Dunn seconded the motion.

Pres. Pro-tem Svatik asked who decides what goes into the escrow accounts. He added that some of the accounts are lacking funds. Russ explained that the escrow is set according to the ordinances and extra fees can be added if necessary. Sometimes a project goes over in costs and requires extra money to be added to the escrow account. He commented that that is the case with the escrow account for the 37 acre development. Trustee Norris added that we are only refunding money to the accounts that are mentioned as per the memo.

Roll Call Vote -       Ayes:           Dunn, Graditor, Masterson, Norris, Svatik  
                              Nays:           None  
                              Absent:        Haber  
                              Motion carried – 5 – 0

Pres. Pro-tem Svatik told the Board that we are nominating Steve Levin to the Plan Commission. Steve Levin stated that he has lived in the Village for 20 years. He has been involved in the Village and is currently on the CCI. He lives in Meadowlake. Mr. Levin commented that he was on the board of Meadowlake and started attending Board of Trustees meetings. At the time he did not feel that there was representation for Meadowlake at the Board meetings. Trustee Dunn moved to nominate Steve Levin to the Plan Commission. Trustee Norris seconded the motion. The motion was carried by voice vote. Clerk Stanger swore in Mr. Levin.

Trustee Dunn moved to adjourn the meeting. Trustee Masterson seconded the motion. The motion was carried by voice vote.

The meeting adjourned at 8:40PM.

Respectfully Submitted,

Debbie Limer

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In Attendance:

William Kaplan  
Linda Dunn  
Sherry Graditor  
Michael Haber  
John Norris  
William Svatik  
Eileen Stanger  
Jack Siegel  
Bruce Huvad  
Pat Glenn  
Russ Kraly

Absent:

Bruce Masterson

Minutes taken by Debbie Limer

The meeting was called to order at 8:00 PM.

IV. Approval of Minutes

Board of Trustees Meeting – November 20, 2007

Trustee Dunn moved to approve the minutes. Trustee Svatik seconded. Trustee Graditor pointed out on page four, eighth line from the bottom of the Visitors Wishing to Address the Board, “not” should be added after “does.” On page six, the first line of the fourth paragraph should read: “Trustee Graditor told the Board that Buffalo Grove is planning to move the transfer station from the west side of Milwaukee Avenue to the east side.” Any mention of “lift station” in the same paragraph should be changed to “transfer station.” Eleventh line of the same paragraph “becomes part of” should be changed to “will be annexed by.” Atty. Huvad commented that “Thorngate” mentioned in the second line from the bottom of the paragraph should be changed to “Meadowlake.” Trustee Svatik pointed out a change to page five, second paragraph under Old Business. The first “she” in the sixth line should be changed to “Ms. Brodsky.” On page six, at the end of the first paragraph, “Trustee Svatik added that the Public Hearing for the Tax Levy was not necessary this year because we did not ask for more than 5% over last year’s tax levy should be added. Motion was carried by voice vote. Trustee Norris abstained.

V. Consultants

Gewalt Hamilton

Pat Glenn told the Board that the Northbrook water main project is going very well. The contractor has made it across Lake Cook Road. The main will be in along Saunders Road

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this week. By Sunday part of the main will be live. Next week we will turn the corner. The project should be done by the end of the year. Pat stated that Berger Excavating has been quite diligent on the project. He commended them for their work.

Pat reported that the State did not approve our bike path project. The extension of the bike path from Saunders to Wilmot has been approved. It will be going in. Pres. Kaplan asked Pat to talk to Lake County to see what can be done to connect the path to the Deerfield Road path East to Saunders. He wanted to know what is holding it up. We should try and get it connected.

Director of Community Services

Russ Kraly told the Board that we are going to get a petition from Thornmeadow residents for water. He will be meeting with them in January.

Russ wanted to let the Board know that there will be a meeting with Lake County about extending the Conditional Use Permit use for the Estonian House on January 7<sup>th</sup>. He added that he will go to the meeting as he has in the past.

Village Attorney

Atty. Siegel explained that the closed bond issue is not going to take place. Atty. Huvad stated that the bank did not think it was advantageous enough for the Village.

Atty. Huvad stated that he has completed the surrender of the five foot sidewalk strips back to the Riverwoods Inn property. We, in return, got the out lot back. The closing is complete. Shell will come to the Plan Commission on Thursday for a final approval. They will then come back to the Board. We have a letter of credit from Shell for the subdivision improvements. They want to get the station in as fast as they can. Atty. Siegel wanted to know how the station will help to not widen Deerfield Road. Pres. Kaplan commented that the widening will happen eventually. Atty. Huvad stated that we are looking to get a larger right of way.

Atty. Huvad reported that he finished the first draft of the agreement to purchase water from Highland Park on peak days or in an emergency. He commented that he tried to adhere to the template. He sent it out to Highland Park and Deerfield. He is waiting to hear from them.

Urban Forest Management

Not present

Plan Commission Report

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Pres. Kaplan stated that the Plan Commission will be meeting on Thursday. Trustee Dunn wanted to know if they will be having a public hearing. Atty. Huvard stated that they will not.

Zoning Board of Appeals

VIII. Comments from the President

Pres. Kaplan told the Board that he gave out the 2008 Board of Trustees Meeting schedule. The dates in January have been changed due to the January 1<sup>st</sup> holiday. The January meeting dates will be on the 8<sup>th</sup> and the 22<sup>nd</sup>. January is the only month with changes from the normal schedule.

Pres. Kaplan reported that he attended the Mayors' Meeting on November 28<sup>th</sup> in Highland Park. All of the Village managers were there. Everyone was talking about their problems with Commonwealth Edison. Everyone was complaining about the same thing. Commonwealth Edison is being reactive rather than proactive. They are letting the infrastructure deteriorate. Karen May is trying to pass legislation to improve the situation. So far nothing is happening, and everyone is complaining.

Pres. Kaplan brought up the fact that he has learned that the new compact fluorescent bulbs contain mercury and should not be thrown away in the trash. Trustee Norris stated that they need to be handled as household chemical waste. Pres. Kaplan reported that Cook County is providing receptacles for them. Trustee Norris commented that Highland Park has a pilot program for Lake County. Pres. Kaplan suggested that we talk to SWALCO about getting the word out. Trustee Norris stated that disposing of that type of light bulbs is a problem. We can try to get involved in the solution. We may be able to drop them off at the fire station once that drop site is up and running. Pres. Kaplan commented that most people do not know that they should not be thrown out. Trustee Graditor recommended that we get an article in the paper. Trustee Norris commented that he can ask SWALCO to write an article to get the word out.

IX. Old Business

Pres. Kaplan brought up the subject of the Tax Levy. Trustee Dunn moved to have a second reading and adoption of the Village of Riverwoods Tax Levy Ordinance for the Fiscal Year Ending December 31, 2007. Trustee Graditor seconded the motion. Atty. Huvard added that the Thornmeadow Bond Ordinance will be paid off in January. There is money in the account to cover the balance owed. We can leave the Levy Ordinance as it is.

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Roll Call Vote -      Ayes:           Dunn, Graditor, Haber, Norris, Svatik  
                             Nays:           None  
                             Absent:       Masterson  
Motion carried – 5– 0           Ordinance 07-12-17

Pres. Kaplan brought up the Thornmeadow bid recommendation. Pat explained that we had a bid at the last meeting. He explained the project in larger detail at the last staff meeting, so there is a better understanding to the project. This will take care of an odor complaint. He has a high level of confidence that this will alleviate the problem. Trustee Dunn wanted to know if we have the same problem here at the Village Hall. Pat explained that it is the same issue, but easier to resolve. Trustee Dunn commented that sometimes the smell is closer to Lake Cook Road. Pat stated that there is a lot of sewage coming to the lift station on the corner of Portwine and Lake Cook Roads. The retention time is the issue. Berger Excavating had the low bid for the Thornmeadow project. Their bid was for \$84,500. They are the same contractor who is currently doing the Northbrook water main. They have done good work for us. He added that the high bid was \$132K. Trustee Svatik moved to approve the bid by Berger Excavations for \$84,500 for the Thornmeadow sewer improvements. Trustee Dunn seconded the motion.

Roll Call Vote -      Ayes:           Dunn, Graditor, Haber, Norris, Svatik  
                             Nays:           None  
                             Absent:       Masterson  
Motion carried – 5– 0

Chief Weinstein and Assistant Chief Ugaste arrived late because they were assisting at a traffic accident on Lake Cook Road. The accident was due to the heavy snow fall, and blocked all westbound lanes.

VI.    Police Report

Chief Weinstein told the board that 93 traffic citations were issued since the last meeting. There were 383 case reports and 214 traffic accidents written since the beginning of the year. On 12/1/07 the 2000 Ford Ranger was sold at auction. The Village will receive \$1974.00. Trustee Haber moved to approve the purchase of two new police vehicles. Trustee Svatik seconded the motion. Chief Weinstein stated that we are purchasing a Dodge Durango and a Ford Crown Victoria. He added that the Dodge Durango went down in price in comparison to last year.

Roll Call Vote -      Ayes:           Dunn, Graditor, Haber, Norris, Svatik  
                             Nays:           None  
                             Absent:       Masterson  
Motion carried – 5– 0

VII.   Fire Department Report

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Assistant Chief Ugaste stated that there were 34 calls in the month of November; 11 were fire calls, 2 were car accident calls, 18 were paramedic calls, and 3 were others. The total calls for the year to date are 463. He commented that the accident that they just attended to was a pin-in accident. Two engines, two ambulances, the shift commander, and several other vehicles responded. There were three injuries. He added that we usually do not see accidents that severe in snow storms. The cars hit pretty hard.

X. Visitors Wishing to Address the Board

Amir Turayhi of 2950 Orange Brace told the Board he wanted to discuss the exaggerated reaction to the tree pruning that was done on his property. He stated that he is not educated about pruning, but he was told to cut back his trees. The company he originally contacted wanted \$5K for the pruning. He commented that he decided to have his landscaper do the work. Mr. Turayhi commented that he thought the landscaper knew what he was doing. The trees were being cut back because of roof damage. He wanted to know why people were commenting on how many branches were cut. It was obnoxious that people were coming out and measuring the branches. He stated that he will go with what the Village decides. He added that he has planted trees on his property. There was a comment made that there are trees marked on his property for removal. Mr. Turayhi reported that that is a false accusation. He stated that he went to Sheila Hollander for an education on the trees. He does not want to break the law. He asked everyone before he did anything. He added that he and his wife have been harassed and slandered.

Pres. Kaplan commented that beauty is in the eye of the beholder. This is a village of tree huggers. Residents feel very strongly about our woods. He commented that Mr. Turayhi did what he thought was right. It is not what others would have done. Taking out the understory keeps the woods from growing. Pres. Kaplan commented that because of what Mr. Turayhi did three to four years ago, we now have the Woodland Protection Ordinance; and it is good. Pres. Kaplan assured Mr. Turayhi that he did nothing illegal. We have an ordinance that we are considering on pruning. The landscaper pruned too much. Some of the trees may or may not die. We are trying to let people know that they need to talk to an arborist before pruning. Mr. Turayhi commented that he showed Chuck Stewart the tree that is growing toward the house. The branches were hanging over the roof. It was dangerous. Pres. Kaplan stated that the tree can come out, but it will need to be replaced. Mr. Turayhi asked about the comments that he has trees marked for removal. Russ explained that someone combined two separate conversations on pruning and removal. Joan Becker commented that someone misunderstood who marked their trees and gave out incorrect information. Pres. Kaplan added that the comments were in the Riverwoods Preservation Committee minutes, not the Board of Trustees minutes. We can ask them to amend their minutes. Mr. Turayhi stated that it is a good idea to have an arborist come out before pruning. He appreciated the help of the Board. Trustee Dunn asked if Mr. Turayhi understood why residents were upset. Mr. Turayhi stated that he

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does, after the fact. Pres. Kaplan commented that two good things have come out of this: the education and the Woodland Protection Ordinance. We are going to talk about the pruning ordinance later. Trustee Dunn added that the Riverwoods Tree Preservation Ordinance did not come about just because of Mr. and Mrs. Turayhi. There were others. Pres. Kaplan commented they were the seed, but they did nothing wrong. Mr. Turayhi stated that he is happy to help.

XI. New Business

Pres. Kaplan stated that we have vouchers for reduced cab fares seniors and the disabled. We need to renew the program if we want it to continue. Trustee Svatik explained that this enables seniors and the disabled to use the 303 Taxi Company. They get a \$3 certificate. Twenty-three certificates were used last year. He added that we can cut the program from \$5,000 to \$2,500. Trustee Dunn moved to renew our Senior and Disabled Citizen Transportation certificates for a yearly expenditure of \$2,500. Trustee Graditor seconded the motion.

Roll Call Vote -       Ayes:           Dunn, Graditor, Haber, Norris, Svatik  
                              Nays:           None  
                              Absent:        Masterson  
                              Motion carried – 5– 0

Pres. Kaplan brought up the subject of the Tree Preservation Ordinance. Trustee Norris moved to have a first reading of an Ordinance Amending the Riverwoods Tree Preservation Ordinance. Trustee Dunn seconded the motion.

Atty. Huvard commented that this is experimental at this point. It is set up to require a permit for pruning not done by an arborist. If an arborist is used, a permit is not necessary. It is not acceptable to do regulated pruning that is not acceptable. The intent of the ordinance is to not require a permit, but instead to encourage the use of a Certified Arborist. The burden is on the Village to prove that the resident did not use an arborist. He explained that we are encouraging residents to seek out and use Certified Arborists. Trustee Haber stated that the ordinance is very confusing. We need to go back and simplify this from what it is now. Trustee Svatik wanted to know if we are talking about protected trees in a given area. Atty. Huvard explained that this pertains to any tree. It follows the “protected tree” definition from the Tree Ordinance. Pat Glenn went over the “protected tree” definition. Trustee Norris stated that we have accomplished what was attempted.

Pres. Kaplan told the Board that Chuck went out to the house on Kenilwood where there were some pending issues. He does not know what has happened yet. Trustee Norris reported that Atty. Huvard got some of the issues worked out. Pres. Kaplan commented that the Ordinance needs work, but it is a good start. Jaye Brodsky wanted to know if the Village is going to keep a list of Certified Arborists. Pres. Kaplan commented that it is

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easy to find out if an arborist is certified. Ms. Brodsky wanted to know if the Village is going to run interference between the homeowner and the Village. Atty. Huvad stated that the resident does not need to come in if he or she is using a Certified Arborist. Joan Becker questioned what will happen if a resident decides not to use an arborist. She wanted to know if that resident will need to call Chuck for a permit. Trustee Haber responded that the resident would have to get a permit. Ms. Becker commented that she knows that residents have a hard time getting Chuck to return phone calls. It is very frustrating, and residents just give up. Pres. Kaplan stated that the residents should call the Village directly. Ms. Becker indicated that residents do not know the procedure. Trustee Norris reported that it is a communications issue. Pres. Kaplan asked Russ to have Nancy Morten put an article in the Village Voice on this issue. Russ asked if residents can prune dead branches. Trustee Haber stated that dead branches can be pruned without a permit. He wanted to know the cost of the permit. Russ stated that if Chuck comes out to a house it generates a fee for the Village. Pres. Kaplan commented that this is going to take a lot of thought. Trustee Svatik commented that with this ordinance, as a homeowner, he is not allowed to trim his own trees without a permit. Atty. Huvad stated that we can limit the trees to “highly desirable.” Pres. Kaplan added that the discussion will continue at the next meeting. Motion was carried by voice vote.

Pres. Kaplan brought up the first reading of an Ordinance Authorizing Interfund Transfers. Atty. Huvad commented that he is waiting for the auditor to get back to him. Trustee Norris moved to have a first reading of an Ordinance Authorizing Interfund Transfers from the General Fund to Reduce Interfund Balances Due from other Funds and Authorizing the Closing of the Duffy Sewer Debt Service Fund. Trustee Dunn seconded the motion.

Atty. Huvad explained that “due to” and “due from” makes the auditors uncomfortable. We are hoping to gradually reduce the balances. We have \$182K in our Sales Tax Fund. We want to move that to the General Fund. The money from the increase in the sales tax was supposed to be used for infrastructure expenses. Trustee Haber commented that all of the back and forth does not make sense. Atty. Huvad stated that he can clarify the issues with our auditor. We are also going to close out the Duffy Sewer Fund. He will get the issues addressed and follow up. Motion was carried by voice vote.

## XII. Standing Committee Reports

### Trustee Graditor – Building/Zoning

Trustee Graditor told the Board that year to date we have issued permits for four single family residences. Last year we were at eleven. Our building value total for this year is \$9,797,496. Last year we had \$14,906,966. There were no applications for any building in the month of November.

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Trustee Masterson – Water/Police/Fire  
Absent

Trustee Svatik – Finance/Soil & Water  
Trustee Svatik stated that he has a DBR meeting on Friday and two NSSRA meetings in the next two weeks.

Trustee Haber – Legal/Sewer  
Nothing

Trustee Dunn - Road & Bike Paths/Forestry  
Nothing

Trustee Norris – Solid waste/Drainage/Storm water  
Trustee Norris told the Board that the Estonian House and the Mulch Center are putting in a formal request for annexation. He has asked Atty. Huvard to follow up with the Meadowlake residents. Chief Weinstein stated that he had heard a rumor from two sources that the Cubby Bear wants to annex to Lincolnshire. Trustee Norris commented that he will follow up on that.

XVIII. Executive Session

Trustee Graditor moved to recess to Executive Session according to Section 2C of Open Meeting Act for personnel. Trustee Dunn seconded the motion.

Roll Call Vote -       Ayes:           Dunn, Graditor, Haber, Norris, Svatik  
                              Nays:           None  
                              Absent:       Masterson  
                              Motion carried – 5– 0

The meeting went into Executive Session at 9:25PM.

The meeting returned to regular session at 9:45PM.

Trustee Dunn moved to approve the recommendations of the Personnel Committee to give a 3% raise to all non-sworn Village Hall employees effective January 1, 2008.

Roll Call Vote -       Ayes:           Dunn, Graditor, Haber, Norris, Svatik  
                              Nays:           None

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Absent: Masterson  
Motion carried – 5– 0

Trustee Graditor moved to follow the recommendations of Chief Weinstein and give all sworn personnel in the Riverwoods Police Department a 3% cost of living increase, plus their step and merit increases and create the position of commander for Sergeant Tyler. Trustee Dunn seconded the motion.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Norris, Svatik  
Nays: None  
Absent: Masterson  
Motion carried – 5– 0

Pres. Kaplan asked about Chief Weinstein's salary. He recommended a 4% raise. Trustee Haber commented that he is not getting any step increases, so he suggested 5%. Trustee Haber moved to give Chief Weinstein a 5% raise. Trustee Norris seconded the motion.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Norris, Svatik  
Nays: None  
Absent: Masterson  
Motion carried – 5– 0

Pres. Kaplan told the Board that he will not be at the next two meetings. A President pro-tem will need to be elected. Trustee Haber stated that he will not be at the next meeting either.

Pres. Kaplan stated that the next meeting will be December 18<sup>th</sup> at 8PM.

Trustee Graditor moved to adjourn the meeting. Trustee Dunn seconded the motion. The motion was carried by voice vote.  
The meeting adjourned at 9:50PM.

Respectfully Submitted,

Debbie Limer

Village of Riverwoods  
Board of Trustees Meeting  
November 20, 2007

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In Attendance:

William Kaplan  
Linda Dunn  
Sherry Graditor  
Michael Haber  
Bruce Masterson  
William Svatik  
Eileen Stanger  
Jack Siegel  
Bruce Huvad  
Pat Glenn  
Morry Weinstein  
Rob Ugaste

Absent:

John Norris

Minutes taken by Debbie Limer

The meeting was called to order at 8:00 PM.

IV. Approval of Minutes

Board of Trustees Meeting – November 6, 2007

Trustee Graditor moved to approve the minutes. Trustee Dunn seconded. Trustee Dunn stated on page four, seventh line from the bottom, should read, “The residents are not the tree huggers that they used to be.” On page five, twelfth line down, the resident’s name is “Moore.” On page six, eighth line from the bottom, “he” should be changed to “Trustee Svatik stated that he.” Trustee Graditor pointed out a change on page six, second paragraph, tenth line, “the Illinois Department of Vehicles” should be replaced and “the definition of the responsible agency” should be added. Trustee Svatik told the Board that on page two, fifth line from the bottom of the last full paragraph, “everyone” should be changed to “every landscaper.” On page four, first full paragraph, the sentence that starts “Bethany Schols” should be moved to the end of that paragraph. Motion was carried by voice vote.

VI. Urban Forest Management

Not present

VII. Engineer’s Report

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Pat Glenn told the Board that he has brought them his recommendation for a 2008 aerial photograph of the Village. It was done in 2005 after the Woodland Ordinance was passed. It is an invaluable planning tool. He explained the two quotes for the fly over photograph. Sidwell, the company that did the job last time, was the least expensive. Their proposal is about \$100 more than it was in 2005. Pat stated that he is confident that they will do a good job. He reported that he recommends that this be approved in the spring for a spring photograph. Pres. Kaplan wanted to know if this would be done at the same time of the year as it was done in 2005. Pat responded that it would. Trustee Dunn moved to approve the proposal from Sidwell for \$13,865 for an aerial photograph of the Village to be done in the spring of 2008. Trustee Masterson seconded the motion.

Rich Koomjian of 405 Dubonnet Drive wanted to know if the photo from 2005 is being used as the benchmark with regard to the Woodland Protection Ordinance. Atty. Huvard commented that the photo is now a historical record, but by doing the new photo we may find things that we have missed. Pat stated that the snapshot will capture the woodlands as they are now, and we can go back to the 2005 photo with our concerns.

Roll Call Vote -       Ayes:           Dunn, Graditor, Haber, Masterson, Svatik  
                              Nays:           None  
                              Absent:       Norris  
Motion carried – 5 – 0

Pat reported that he has the summary for the Thornmeadow Road Force Main Extension. The plan is to build it early next year. There is an odor issue on Thornmeadow, so this main would extend to another main and get the sewage to the County Sewer. Pres. Kaplan asked what happens if this does not work. Pat commented that he knows the cause of the problem. Pres. Kaplan stated that we had the same problem at the Village Hall. We had it fixed, and it is still a problem. Pat explained the future approach for the Village Hall. He wants to put in a gravity service connection to fix the problem and hopefully save the Village money. Pres. Kaplan commented that he would like to see some more study on this problem on Thornmeadow before approving the proposal. Diane Silverberg of 649 Thornmeadow stated that she is the resident who complained about the problem. She lives in the first house north of where the gravity line begins. The line has lost the slope. It has been a problem for 10 years. It is the worst first thing in the morning when residents get up and get going. She appreciates the concern, but would like help with the situation. Pat stated that waiting two weeks for further discussion will not affect the schedule for the build.

V. Treasurer's Report

Hal Roseth told the Board that the Village has over \$15M in funds. Pres. Kaplan commented that that figure is a bit misleading because the money that we have in SSA funds is not really ours. Trustee Masterson asked Hal in the future to differentiate funds

from flow funds. Hal stated that the IPTIP balance is \$8.3M. The rate has gone down from 4.76% to 4.62%. That generates \$385K annually. The current rates on some of our CD have gone up. Some CDs are coming due, so they will be renewed at a higher rate. Our funds have gone up over \$884K in the last two months. There is over \$400K in the SSA funds, but that amount has to come out of the \$884K when payments are due. \$500K has been moved to Hal Barnes. \$200K of that is coming due.

VIII. Director of Community Services Report

Not present

IX. Zoning Board of Appeals

Not present

X. Plan Commission Report

Not present

XI. Police Report

Chief Weinstein told the board that 81 traffic citations were issued since the last meeting. There were 367 case reports and 207 traffic accidents written since the beginning of the year. Arlene McHale will be our new part time records administrator. Gina Warda, who she is replacing, took a full time job in Gurnee.

XII. Fire Department Report

Assistant Chief Ugaste stated that it has so far been a slow month; which is good for Riverwoods. There were 15 calls so far in the month of November, 4 were fire calls, 1 was a car accident call, 9 were paramedic calls, and 1 was an other. The total calls for the year to date are 444. He commented that the car accident was a very serious incident.

Assistant Chief Ugaste told the Board that he wanted to report on some other things going on with the Fire Department. They are providing Bloodborne Pathogens and Hazardous Materials Training to the Riverwoods Police Department. They are working with the police officers and training them. They are working with SWALCO to determine the training requirements for staffing the household waste drop off site. He commented that Chief Krueger is fine with the drop off site at either fire station; the issue is staffing. They will be receiving three new ambulances next week. Two will be replaced, and one will go into reserve. Assistant Chief Ugaste told the Board that they are starting the fire department accreditation process. He will serve as the accreditation manager. The accreditation process provides detailed evaluation of the fire department and the services it provides. It is designed to identify areas of strengths and weaknesses with plans to improve the deficiencies. It promotes excellence through continuous quality improvement. The accreditation process takes two years to complete and culminates with a site visit by

an Accreditation Team. There are currently only 120 fire departments nation wide that have achieved this status. Highland Park is the only local station.

XIII. Village Attorney Report

Atty. Huvard stated that he is working on two intergovernmental agreements. Both are with the Lake County Public Works Department. We want to add a surcharge to the sewer bill to help fund future infrastructure repair costs. It would be a \$2 user fee that would come back to the Village. Our agreement with the Lake County Public Works Department expires in seven years, so the second agreement is to renew with them. He commented that he will be circulating the agreements soon.

Atty. Huvard told the Board that we are working on our water agreement with the City of Highland Park. They are open to us purchasing water from them on peak demand. It is tricky because we have no direct connection with them. We are struggling with the agreement because we have to put Deerfield into the agreement. Our price is set through Highland Park, but the water must pass through Deerfield. We are going to have to work on the pass through charge from Deerfield. Other communities are upset about the administrative fee that Highland Park plans to increase from 12% to 15%. We will have a new water rate as of January. Atty. Huvard commented that there are business issues between Highland Park and Deerfield that need to be worked out. Trustee Masterson asked if it made sense to have two agreements. Atty. Huvard stated that we have to have Deerfield in the agreement. Trustee Masterson suggested a change making things contingent on Highland Park. Pat added that the water main extension from Northbrook is in the ground from Lake Cook Road to Thorngate. They are making good progress and should finish on time.

XIV. Comments by the President

Pres. Kaplan announced that the funding of the bike path on Deerfield Road from Saunders to Wilmot has been approved. The cost is over \$2.1M, and construction will start in the spring.

XV. Visitors Wishing to Address the Board

Jaye Brodsky of 1392 Kenilwood Court told the Board that there may be a situation developing in her neighborhood. There is a new neighbor who wants to take out 40-50 trees and put in grass. Some of the trees have paper around them now. She commented that she is not sure if this area is a protected woodland. She understands that a building permit is what puts the Woodland Protection Ordinance into action. This resident is not planning to build anything. The lower layer of the understory has already been pulled out. Atty. Huvard explained that with an existing woodland the resident cannot remove more than a certain percentage of the woodland after the date the Woodland Protection Ordinance was enacted. If things are being removed, we need to send Chuck Stewart out

to look at the property. Removing trees requires permits. Chuck should also go out to see if this area qualifies as a protected woodland. Trustee Graditor commented that if the Woodland Ordinance does not apply the Tree Preservation Ordinance should. Trustee Masterson stated that this situation puts up a red flag. We should have Chuck call the residents. Trustee Svatik added that the residents should be put on notice. Ms. Brodsky told the Board that Joan Becker was going to contact Chuck. She thought that Chuck had been out there already. Trustee Dunn wanted to know what was out there. Ms. Brodsky responded that the ground cover is gone. There is also daily unattended burning going on. She wanted to know whom she should call. Chief Weinstein responded the Police Department.

Rich Koomjian of 405 Dubonnet Drive stated that there was a long discussion about pruning two weeks ago. There was discussion of updating our ordinance. He wanted to know if Chuck had made any recommendations yet. Pres. Kaplan indicated that he hopes to have Chuck's recommendations for the next meeting.

#### XVI. Approval of Bills

Trustee Masterson moved to approve bills as presented subject to approval of responsible Trustee/Officer and Village President. Trustee Svatik seconded the motion. Trustee Haber asked about the \$4K bill for the easement. Atty. Huvard commented that is the amount of the appraisal for the easement on Saunders. We had offered the resident the appraised value. There was a technical solution to put in the main without the easement, but there was a risk of damaging the main. When the resident decided to accept our offer it was a better way to avoid that possible construction problem. The resident will have to pay the current rate for tap on if and when she decides to tap on to water.

Roll Call Vote -       Ayes:           Dunn, Graditor, Haber, Masterson, Svatik  
                              Nays:           None  
                              Absent:        Norris  
                              Motion carried – 5 – 0

#### XVII. Old Business

Pres. Kaplan brought up the subject of the contract with TrafficPax. Trustee Svatik moved to take the contract with TraffixPax Inc. to operate a photo enforcement system in the Village off the table. Trustee Dunn seconded the motion. The motion was carried by voice vote.

Atty. Huvard told the Board that he copied the changes to the contract. We have addressed the comments that we want to make sure that the photos have not been altered. We have not yet heard from TrafficPax. Jaye Brodsky stated that in the last two weeks Ms. Brodsky has had two experiences with these types of cameras. A friend got a ticket in Highland Park for not stopping at the white line at a stop sign. The other experience

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was a ticket she received for the rental car she had in New Orleans. The ticket was given out for a violation in a part of New Orleans that she was never in. She added that the cameras continue to bother her. Trustee Dunn moved to have a second reading and adoption of an Ordinance Approving a Contract with TrafficPax, Inc to Operate a Photo Enforcement System in the Village as amended. Trustee Graditor seconded the motion.

Roll Call Vote -       Ayes:           Dunn, Graditor, Svatik, Kaplan  
                          Nays:           Haber, Masterson,  
                          Absent:        Norris  
Motion carried – 4 – 2                           Ordinance 07-11-15

XVIII. New Business

Pres. Kaplan brought up the subject of the Tax Levy. Trustee Dunn moved to have a first reading of the Village of Riverwoods Tax Levy Ordinance for the Fiscal Year Ending December 31, 2007. Trustee Graditor seconded the motion. Atty. Huvad explained that the columns come from the Appropriations Ordinance. The only tax that we levy is the tax for the Police Department. The SSAs are listed. He added that the Thornmeadow SSA will be paid off as of January 2008. Pres. Kaplan asked if this will be the first SSA to be paid off. Atty. Huvad commented that the first SSA to be paid off was the Duffy SSA. A Public Hearing for the Tax Levy was not necessary last year because we did not ask for more then the tax levy. Motion was carried by voice vote.

Pres. Kaplan told the Board that we have property to sell at auction. Trustee Masterson moved to waive the first reading of an Ordinance Authorizing the Sale of Certain Personal Property Owned by the Village of Riverwoods. Trustee Dunn seconded the motion. The motion was carried by voice vote.

Trustee Graditor moved to have a second reading and adoption of an Ordinance Authorizing the Sale of Certain Personal Property Owned by the Village of Riverwoods. Trustee Masterson seconded the motion. Pres. Kaplan stated that the property is a 2000 Ford Ranger Pick up. Chief Weinstein reported that the owner was arrested for traffic violations. He told the Board that he thought the owner was arrested for driving on a suspended license. His license had been suspended for DUI. The auction will be at the Lake County Fairgrounds December 1<sup>st</sup> or 3<sup>rd</sup>.

Roll Call Vote -       Ayes:           Dunn, Graditor, Haber, Masterson, Svatik  
                          Nays:           None  
                          Absent:        Norris  
Motion carried – 5 – 0                           Ordinance 07-11-16

Trustee Graditor told the Board that Buffalo Grove is planning to move the transfer station from the west side of Milwaukee Avenue to the east side. The east side of Milwaukee Avenue is County property. Atty. Siegel asked about contacting the Pollution

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Control Board. We should inquire about the authority to make the transfer. Pres. Kaplan explained the area is just north of Glenwood Tree. Trustee Svatik commented that he would think that the owners of the Cubby Bear would object to the move as well as Riverwoods. Pres. Kaplan asked Atty. Huvard to look into the situation. Trustee Graditor added that she thinks the owners of the landfill want to develop the site, so they want the lift station off of the property. Pat Glenn stated that they have to have a public notification for moving the transfer station. Trustee Graditor reported that after the transfer the land on the east side of Milwaukee Avenue will be annexed by Buffalo Grove. Pres. Kaplan stated that all of the properties around the area are part of the flood plain. The only valuable property in the area is Cubby Bear. Trustee Graditor indicated that she is concerned about the possible smell. Atty. Huvard added that Meadowlake residents have already sent letters about the mulch station that is located by their homes.

Pres. Kaplan stated that the next meeting will be December 4<sup>th</sup> at 8PM.

Trustee Graditor moved to adjourn the meeting. Trustee Svatik seconded the motion. The motion was carried by voice vote.

The meeting adjourned at 8:25PM.

Respectfully Submitted,

Debbie Limer

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In Attendance:

William Kaplan  
Linda Dunn  
Sherry Graditor  
Michael Haber  
Bruce Masterson  
John Norris  
William Svatik  
Eileen Stanger  
Jack Siegel  
Bruce Huvad  
Pat Glenn  
Russ Kraly  
Morry Weinstein  
Rob Ugaste

Minutes taken by Debbie Limer

The meeting was called to order at 8:00 PM.

IV. Approval of Minutes

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Trustee Masterson moved to approve the minutes. Trustee Dunn seconded. Motion was carried by voice vote.

V. Consultants

Gewalt Hamilton

Pat Glenn told the Board that the water main extension is underway. So far everything is going well. We expect completion by the end of the year.

The developers of the Weiss subdivision are asking for a reduction in their Letter of Credit. We are recommending that the Letter of Credit be reduced to the maintenance amount of 10%; which comes to \$20K through January of 2009. Trustee Dunn moved to reduce the Letter of Credit for the Weiss subdivision to \$20K. Trustee Svatik seconded the motion.

Roll Call Vote -       Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik  
                              Nays: None  
                              Motion carried – 6 – 0

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Pres. Kaplan asked about the bike path. Pat responded that he has not heard anything, but will look into it. Pat stated that he would also look into the path that was supposed to be put in over the Tollway.

Director of Community Services  
Nothing

Village Attorney  
Nothing

#### Urban Forest Management

Chuck Stewart told the Board that there are some residents at the meeting who are concerned about recent tree trimming. He commented that the residents have a presentation. Irene Gagerman of 3000 Orange Brace stated that it is a matter of concern in the neighborhood. There seems to be a loop hole in the Tree Ordinance. The intent was to preserve the forest and the canopy. A resident has trimmed over 45 trees. They now look like telephone poles. 50 to 70% of the limbs were removed on most of the trees on the property. Ms. Gagerman had pictures of the trees. She added that the cuts were flush cuts; which are not good for the tree. She also had pictures of the amount of debris from the tree trimming. She told the Board that there is an expert here tonight to help discuss the issue.

Edith Makra introduced herself. She works for the Morton Arboretum; she provides assistance to communities and allows for the sharing of resources. Riverwoods is a unique community. She has worked with the Riverwoods Preservation Committee. The cutting that was done in the community is not addressed in the Ordinance. There is a question as to whether or not the cutting is in clear violation. The bigger issues are that we want to try to keep it from happening again. The Ordinance can be strengthened, but it is difficult. One option is to consider allowing only a professional arborist to do tree trimming. Another possible solution is to require permits to work in the Village. Trustee Graditor asked Ms. Makra to explain why flush cuts are bad for trees. Ms. Makra explained that when trimming a tree it is very important to respect the tree and try to do what nature would do. Leaving a slight bump in the branch is the right way to trim a tree. A flush cut leaves a bigger wound for the tree. The wood is exposed longer, and it can decay. Trustee Svatik stated that he thought flush cuts used to be okay. He questioned that since this was done by a landscaper rather than an arborist, if maybe the landscaper just did not know better. Ms. Makra commented that flush cuts have not been done for 20 years. The landscaper should be keeping up with the changes. That is what makes someone a professional. Trustee Svatik wanted to know if we should be licensing every landscaper who comes into the Village. Ms. Makra stated that the Village should be using "Certified

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Arborists” for tree work in the Village. Certified Arborists self regulate within the industry. They govern themselves and are recognized widely. Trustee Norris wanted to know if there are any other organizations who certify arborists. Ms. Makra stated that there are not, but there are about 1200 certified arborists in Illinois.

Trustee Dunn wanted to know if there was anything that we could do to protect our trees from flush cuts. Ms. Makra stated that there is not. It is hard to predict how a tree will respond. The tree will struggle. Atty. Siegel wanted to know if there is anything that we can adopt to avoid this in the future. He stated that Chuck Stewart worked very closely with us in the set up of the Tree Ordinance. Ms. Makra commented that the Tree Ordinance is a good one already, but adding certification for people working in the Village would probably help. She added that contractors try to keep up with the latest research. Trustee Svatik stated that residents do not use contractors for tree trimming. Trustee Graditor added that residents are using landscapers not arborists. All landscapers are not going to get certified. Trustee Norris told the Board that not everyone is going to read the ordinance and get Certified Arborists. Ms. Makra commented that the Ordinance already states what can be cut and the nature of the cut. She added that it is not the norm for landscapers to take on trees because of the liability. Trustee Norris stated that if tickets were issued, the word would spread. We need to enforce our rules.

Chuck Stewart explained that there are two aspects to this, the proper cut and where to make it. Tree pruning is a maintenance function. We can find flaws with any pruning even when done by an arborist. There is no guarantee that tree trimming will be acceptable with an arborist. Other communities require arborist when trimming community trees. American National Standards Initiative (ANSI 8300) includes pruning, fertilizing, bracing, and lightning protection. They allow for uniform practice and standards which should be used by everyone. This issue to consider is that trimming is a maintenance function. Chuck added that this is the second complaint we have had about tree trimming in 30 years. The question is where to draw the line. There are a lot of issues to look at. It is difficult to have a tree pruning ordinance because where do you stop. It is very hard to enforce. The question is why would the homeowner want to do what he or she did. The reality is they may like how it looks. Chuck explained that Todd and he came out and looked at the trees. He does not feel that the pruning will kill the tree, but we will not know for a couple of seasons. The pruning that the utilities do is harder on trees. Education is important. If the pruning had been done by a certified arborist the trees would not look as they do, the trimming was not done to professional standards. The landscape contractor who did the work is not trained.

Chuck commented that there are issues to look at. Our Tree Ordinance is geared toward building of new homes, not maintenance trimming. Trimming is very subjective. It is not easy to quantify. Another question is where to draw the line of a permit for trimming.

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Would a permit be needed to trim a one inch branch? How about a two inch branch? It is not a simple issue. Larry Kanar of 471 White Oak wanted to know if the flush cut goes against ANSI standards. Chuck responded that it does not necessarily go against the standards. Pres. Kaplan stated that he has talked to some residents. The homeowner is happy with the job. We are being asked to legislate "beauty." A resident wanted to know Chuck's gut feeling about whether or not the trees will survive. Chuck responded that he did not think the trimming would hurt the trees. It is hard to identify the tree that is going to die because there are so many factors. Trustee Graditor wanted to know if the Village would have any recourse if a portion of the trees dies within a year or two. Chuck commented that it is hard to prove the trees died because of the trimming. Trustee Graditor asked about putting standards into our Ordinance, and then we would have recourse. Chuck stated that every tree is different. Out of all of the trees there are two major trees at risk. He added that he did not see any trees that were definitely going to die. Trustee Norris told the Board that he is trying to understand the impact. Chuck stated that there are a lot of other issues.

Morris Ezkov of 2885 Duffy Lane stated that he has issues with the power lines. He wanted to know if there is any way to make the utility companies take care of them. The poles are falling over. Chuck stated that he can talk to the power company. They should be made aware of the situation. Chuck responded that it varies by species. The cut creates a wound that exposes the tree to other things. A resident stated that as you drive down Portwine there are trees leaning on the wire. He added that he did not know what kind of wire it is. Trustee Graditor commented that she is familiar with the area; it is the forest preserve. We have seen it over and over. We do not know whose line it is. The resident stated that the trees are going to push the line over sooner or later. Bethany Schols of 2265 Saunders wanted to know if the tree trimming will make the trees more susceptible to disease and bugs.

Trustee Dunn wanted to know if Chuck would write up some recommendations dealing with this situation. She questioned when Chuck was out to look at the trees because the homeowner had more trimming done on Saturday. Michael Dunn of 2920 Orange Brace commented that there was more trimming done today. Ms. Gagerman commented that the homeowners think that what they have done is beautiful. What they did bothers her. She questioned if the trees will grow anymore. Chuck stated that the issue is the balance between the leaf surface and the root system. The balance between the two needs to be maintained in order for the tree to remain healthy.

Carol Lieberman of 406 Greenbriar commented that this is a complicated issue. We all want to preserve the woods. She questioned if it would lessen the damage by using an arborist for major trimming. She wanted to know if there is a way to put that into the ordinance. What the homeowners have done took hours and days. That would help

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protect our trees. She wanted to know if the Board would work with Chuck and the residents. Pres. Kaplan stated that the Board would look into it, but it is subjective.

Jaye Brodsky of 1392 Kenilwood Court stated that she gets nervous with legislation, but do we want every house to look like this one? If it is acceptable then we are fine as we are. If it is not acceptable, then we need to legislate it. Pres. Kaplan commented that this is the first complaint in 30 years. Ms. Brodsky explained that our population is changing. The residents are not the tree huggers they used to be. Joan Becker of 2750 Edgewood Lane reported that the woodlands are worth protecting even with our new population. There is a gaping hole in our ordinance. We need communication or enforcement. The owner is still doing more pruning even after the Village was made aware of what was going on. Pres. Kaplan asked about talking to the homeowner. Ms. Becker indicated that someone should have gone out and talked to them. Pres. Kaplan stated that Shelia Hollander did. Shelia Hollander of 718 Ringland Road reported that she talked to the homeowner on Friday. The meeting came up because she lives behind them. They know that she was a landscaper. She added that she is in the ideal position to explain the issues with them. She stated that she did not want to be angry and blame them. Trustee Haber added that they may not realize that they did something wrong. Ms. Hollander commented that she is working with the same landscaper. The landscaper did not want to go up the tree as far as the resident wanted. It was a hard position for the landscaper. Trustee Haber asked why the homeowner wanted the trees cut back as far as they were. Ms. Hollander stated that the homeowner wanted more sun and grass. The Woodland Ordinance was started because of this homeowner. A few years ago they took out over 30 of their trees. Trustee Dunn added that the homeowner had a roof fail last year. She is sure the contractor told them the roof failed because of the trees and the branches over the house. Michael Moore of 560 Thornmeadow wanted to know if there was any way to get them to stop. Pres. Kaplan stated that Russ Kraly was sent out to the house. They are not breaking any laws. Ms. Schols stated that she would rather that the rules be more stringent rather than less.

Plan Commission Report  
Not present

Zoning Board of Appeals  
Not present

VI. Police Report

Chief Weinstein told the board that 189 traffic citations were issued since the last meeting. There were 355 case reports and 193 traffic accidents written since the beginning of the year.

VII. Fire Department Report

Assistant Chief Ugaste stated that there were 50 calls in the month of October, 6 were fire calls, 39 were paramedic calls, and 5 were others. The total calls for the year to date are 429. He commented that Trustee Norris approached him about setting up a drop off site for SWALCO household hazardous waste at the fire station. The Fire Board is interested. We met with SWALCO and they are interested as well. Right now we are working on the side issues. We are open to having the drop off at either station. The decision will be made based on staff issues. Trustee Norris stated that the Lincolnshire station is larger, so it will probably start there. Everyone has been very cooperative. We hope that we are able to expand the program later. Ms. Lieberman wanted to know if electronics would be included. Trustee Norris commented that electronics would not be accepted because of the bulk. Highland Park Public Works Department accepts electronics. He added that latex paint is no longer considered hazardous waste. We want to get the word out on that, so it does not end up taking up space at drop off locations.

VIII. Comments from the President

Pres. Kaplan told the Board that there will be Smoke Free Forums in Lincolnshire and Gurnee on 11/14 and 11/16. Effective January 1, 2008 the state will be smoke free in and around all public buildings. Chief Weinstein wanted to know if the local businesses will be notified. Pres. Kaplan stated that we should distribute something to our area businesses.

IX. Old Business

Pres. Kaplan brought up the subject of the Ordinance for automated red light violations. Trustee Svatik moved to have a second reading and adoption of an Ordinance for Automated Red Light Violations, and Administrative Adjudications of such Violations, by Amending Chapter 14 of Title 1 and Chapter 5 of Title 6 of the Village Code. Trustee Masterson seconded the motion. Atty. Huvard explained that he eliminated the protection of the person who says that he or she was not driving the car at the time the violation occurred. The ticket goes to the owner of the car. Non Illinois residents can contest the violation by mail. The procedure is now in place. We will use the same neutral hearing officer as we do for impounded cars. 90% of the violations will be in state, but we have broadened the definition of the responsible agency for out of state vehicles as well. Chief Weinstein stated that there is now an enforcement provision for out of state vehicles. Atty. Huvard reported that the history shows that the fine for 80% of the tickets is collected. If a driver gets five red light violations within one year, a notice can be sent to the Secretary of State to revoke the license as a matter of right. Chief Weinstein added that it would have to be five in our community because we do not share the information with other communities.

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Atty. Huvard told the Board that TrafficPax does not expect to be able to put a light in at Lake Cook and Saunders. They are hoping for Milwaukee and Deerfield and Deerfield and Saunders. Trustee Haber stated that he is troubled with this. He has been thinking about this a lot. It was articulated that the reason for this ordinance is safety for the community. There is also a monetary incentive. We would not be doing this without the monetary factor. Enforcement has worked well. We do not have a major problem with this issue. He questioned if we are going to put cameras up elsewhere. He stated that he has struggled with the broader issue. He reported that he does not like the "Big Brother" aspect. He is not ready for this. Trustee Norris commented that he feels that the analogy of "Big Brother" at our busiest intersections is not applicable. This will be revenue neutral. Trustee Dunn commented that a resident had a daughter killed before there was a light at Portwine and Lake Cook. If this helps, she is all for it. Trustee Svatik stated that he cringes when he watches the traffic at Deerfield and Saunders trying to get into traffic from the Mobil station. Chief Weinstein indicated that Trustee Svatik brought this idea to him several years ago. It is no longer cost prohibitive. It is an opportunity for traffic safety at no cost to the Village. Trustee Graditor commented that she shares Trustee Haber's feelings. She cringes at the idea of cameras. She has been assured that the cameras are a deterrent. She has seen the problem and supports the project as a deterrent. Trustee Svatik told the Board if this helps relieve the police officers to do more with less, he is all for it. Pres. Kaplan commented that he sees the violations every day. It is a deterrent. Trustee Masterson reported that he has been listening to the comments back and forth. He is not comfortable with the cameras. It is a slippery slope of what will be done with the data years down the road. We are laying the foundation for future violations of our Civil Rights.

Ms. Lieberman stated that she sees the reason to do this. She wanted to know why this is not a moving violation. Chief Weinstein commented that was a legislative decision. Atty. Huvard explained it is not a moving violation because the violator is not being caught. Pres. Kaplan indicated that the camera will write the tickets. We do not need to have an officer there. Trustee Haber asked about the designation of "revenue neutral." Atty. Huvard commented that the cameras are not automatically revenue neutral. Trustee Haber wanted to know if the Village is going to make money with the cameras. Atty. Huvard stated that we will be making money. The company that supplies the camera will not make money based on the revenue. It is legislated that way. Trustee Haber stated that we need to acknowledge the opportunity for revenue. Chief Weinstein commented that once the cameras are in and the public is aware of them our revenue will go down because the violations will go down. The cameras will be focused in one area.

Ms. Schols stated that she loves her civil liberties and understands that the cameras are a slippery slope. The difference is that there is no expectation of privacy at an intersection. There is an expectation of a level of responsible driving. We are doing this for the

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community, and it is a benefit. The only person not benefiting is the person getting the ticket. Maybe it will make them better drivers. Jerry Gagerman of 3000 Orange Brace stated that he was trying to decide if the Village was going for prevention or punishment. Dummy cameras will serve that function as well. Ms. Lieberman wanted to know if the violations on Portwine have gone down since we established the Police Department. She wanted to know if a squad car at the intersection will have the same effect. Chief Weinstein commented that it is hard to hide a squad car. There are fewer violations when he sits at Deerfield and Saunders, but it only works when the squad car is there.

Roll Call Vote - Ayes: Dunn, Graditor, Norris, Svatik

Nays: Haber, Masterson

Motion carried – 4 – 2

Ordinance 07-11-13

Pres. Kaplan brought up the contract with TrafficPax. Trustee Graditor moved to have a second reading and adoption of an Ordinance for a Contract with TrafficPax, Inc. to Operate a Photo Enforcement System in the Village. Atty. Huvad commented that there were no changes made in the contract. It was suggested that we require TrafficPax to supply us with an evidence packet and maintenance log. He stated that they will either have a picture of a violation or not. Trustee Haber wanted to know how difficult it would be to change a green light to red in the digital picture. It would be very easy. We need to have an affidavit that states that nothing in the picture has been changed. Atty. Huvad stated that he understands the need to have TrafficPax vow that the picture is correct and accurate. Trustee Norris commented that it is our responsibility to make sure that the company we are working with is honest. Atty. Huvad stated that he will talk to TrafficPax. Trustee Dunn wanted to know if there is any way to make sure that the cameras are used only for red light enforcement. Atty. Huvad stated that is already in the contract. Trustee Svatik moved to table the motion until the next meeting. Trustee Masterson seconded the motion. The motion was carried by voice vote.

Atty. Huvad told the Board that the owners of the Saunders Woods Corporate Center would like to put in a prostate clinic. There is already a special use for this facility. Certain uses are allowed. This type of use has already been approved, but the owners have to come back to the Board for any modifications. They had a laser eye clinic, now they want a cancer treatment for prostate cancer facility. The clinic would have a gentleman's club atmosphere with sports TV and wood paneling. Trustee Haber moved to approve the Resolution Consenting to a Proposed Use at Saunders Woods Corporate Center Condominiums. Trustee Dunn seconded the motion. Motion was carried by voice vote. The letter is attached to the Resolution Resolution 07-11-4

X. Visitors Wishing to Address the Board

None

Village of Riverwoods  
Board of Trustees Meeting  
November 6, 2007

XI. New Business

Pres. Kaplan brought up the subject of the Senior Tax Rebate. Trustee Norris moved waive the first reading of an Ordinance Approving the Senior Tax Rebate. Trustee Haber seconded the motion. The motion was carried by voice vote.

Trustee Norris moved to have a second reading and adoption of an Ordinance Approving the Senior Tax Rebate. Trustee Masterson seconded the motion. Trustee Svatik stated that it cost us \$1,220.95 last year. Atty. Huvad added that we have used this ordinance for the last few years.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik  
Nays: None  
Motion carried – 6 – 0 Ordinance 07-11-14

Pres. Kaplan told the Board that the Riverwoods Preservation Council has requested \$9,722.50 for the printing and mailing of their new guide book. We have approved up to \$15K. Trustee Dunn asked if we want 2000 books rather than the 1350 specified in their letter. Ms. Lieberman commented that they did not ask for 2000 because that is a lot of books to store. Pres. Kaplan commented that we turn over about 80 homes a year. Trustee Masterson stated that we should get 1500 to 1600. Trustee Svatik moved to approve the PRC proposal with a book purchase of 1500 rather than 1350. Trustee Haber seconded the motion.

Trustee Masterson stated that it would cost about \$450 more. Trustee Graditor commented that we would not be mailing the additional books. She agreed with the 1500 number. Trustee Dunn moved to approve \$11K for the RPC for the printing and mailing of the guide books. Trustee Svatik seconded the motion.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik  
Nays: None  
Motion carried – 6 – 0

XII. Standing Committee Reports

Trustee Graditor – Building/Zoning

Trustee Graditor stated that last year from January to November we had \$14,125,566 in new homes and additions. This year that amount is about \$5M.

Trustee Masterson – Water/Police/Fire  
Nothing

Trustee Svatik – Finance/Soil & Water

Trustee Svatik told the Board that he has one DBR and two NSSRA meetings to attend. He handed in a new proposal that is going around to impound cars with loud stereos. He

Village of Riverwoods  
Board of Trustees Meeting  
November 6, 2007

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added that the tax levy will be going to Atty. Huvad and then Chief Weinstein. We have to have it approved by December.

Trustee Haber – Legal/Sewer

Trustee Haber asked about the latest tax assessments that have come out. Pres. Kaplan stated that he has talked to the assessor. The tax bills are based on the last three years, not the current one. Our tax bills may see the results of the real estate market drop in the next year or two.

Trustee Dunn - Road & Bike Paths/Forestry

Nothing

Trustee Norris – Solid waste/Drainage/Storm water

Nothing

Pres. Kaplan stated that the next meeting will be November 20<sup>th</sup> at 8PM.

Trustee Graditor moved to adjourn the meeting. Trustee Norris seconded the motion. The motion was carried by voice vote.

The meeting adjourned at 10:15PM.

Respectfully Submitted,

Debbie Limer

Village of Riverwoods  
Board of Trustees Meeting  
October 16, 2007

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In Attendance:

William Kaplan  
Linda Dunn  
Sherry Graditor  
Michael Haber  
Bruce Masterson  
John Norris  
William Svatik  
Eileen Stanger  
Jack Siegel  
Bruce Huvad  
Pat Glenn  
Russ Kraly  
Morry Weinstein  
Rob Ugaste

Minutes taken by Debbie Limer

The meeting was called to order at 8:00 PM.

IV. Approval of Minutes

Board of Trustees Meeting – September 18, 2007

Trustee Masterson moved to approve the minutes. Trustee Graditor seconded. Trustee Norris stated on page three, second line “to a diseased tree a” should be added after “declare.” Trustee Graditor pointed out on page one, fifth line of the Engineer’s Report “Lake County Bike” should be added before “path.” On page three, sixth line “any part” should replace “affected parts.” Motion was carried by voice vote.

Board of Trustees Meeting – October 2, 2007

Trustee Graditor moved to approve the minutes. Trustee Dunn seconded. Trustee Svatik stated that on page two, first paragraph, add “Water use carries the impact of ten to twelve homes” at the end of the paragraph. Trustee Graditor indicated on page three, last line “seven” should be added after “thirty.” Motion was carried by voice vote.

V. Treasurer’s Report

Not present

VI. Urban Forest Management

Not present

VII. Engineer’s Report

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Board of Trustees Meeting  
October 16, 2007

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Pat Glenn told the Board that the water main extension project has not yet been started. It is hard to get a schedule from a contractor. They have assured us that they will complete the project on time. We do have a finish date, and there are provisions in the contract to charge damages against them if it is not completed on time. Pat stated that he expects that they will start in the next few weeks.

Pat stated that there is still no word on the Lake County Bike Path Grant.

VIII. Director of Community Services Report

Nothing

IX. Zoning Board of Appeals

Not present

X. Plan Commission Report

Atty. Huvard stated that the Board has been given a recommendation from the Plan Commission on the Shell Service Station. They are recommending that the Board vote in favor. Atty. Siegel added that if the Board approves the recommendation, the plan will go back to the Plan Commission for final approval.

XI. Police Report

Chief Weinstein told the board that 104 traffic citations were issued since the last meeting. There were 328 case reports and 184 traffic accidents written since the beginning of the year. The Police Department has applied for a grant through the Justice Assistance Equipment Grants Program. We are requesting \$18,750 which is 75% of the cost for a new squad car and in-car radio

XII. Fire Department Report

Assistant Chief Ugaste stated that there were 20 calls so far in the month of October, 6 were fire calls, 12 were paramedic calls, and 2 were others. Four of the paramedic calls were cardiac; one was for shortness of breath. One of the other calls was for a swan rescue. The total calls for the year to date are 399.

XIII. Village Attorney Report

Atty. Siegel told the Board that he had a conference call with Harris Bank and the beneficiary. The call went well. It looked to be a go, but he has not heard anything from them since. He has not seen any notice from bond counsel. They spoke of having the paperwork ready for the second November meeting. Atty. Siegel stated we will have to wait and see what happens.

XIV. Comments by the President

Village of Riverwoods  
Board of Trustees Meeting  
October 16, 2007

Pres. Kaplan stated that the water level in the wells is up. Trustee Masterson added that the water levels are up 10 feet from last month, but down five feet from this time last year.

Pres. Kaplan reported that he received an email from Dave Bennett about a streamlined sales tax. There is a meeting October 20, 23, and 24. Russ Kraly explained that the branch offices would not generate sales tax. The tax would come from the home branch; which means that the revenue would stay where ever the home branch is located. Trustee Dunn added that they are proposing a tax on email businesses. Trustee Masterson reported that this will not happen for four more years. Russ stated that he would try to get the handouts from the meeting. Trustee Svatik wanted to know if anyone was going to go the meeting in Vernon Hills. It is October 23<sup>rd</sup> at 10AM. Pres. Kaplan stated that he did not know.

Pres. Kaplan stated that Deerfield High School and the Deerfield Library are starting a “One Book, One Community” program. He wanted to know if anyone wanted to represent the Village and be on the steering committee. He commented that he would recommend his wife, but if anyone else is interested he or she should let him know.

XV. Visitors Wishing to Address the Board  
None

XVI. Approval of Bills

Trustee Dunn moved to approve bills as presented subject to approval of responsible Trustee/Officer and Village President. Trustee Masterson seconded the motion. Trustee Svatik asked about the IMFRA bill. Pres. Kaplan explained that it is our insurance  
Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik  
Nays: None  
Motion carried – 6– 0

XVII. Old Business

Trustee Dunn moved to have a first reading of an Ordinance Providing for Automated Red Light Violations, and Administrative Adjudications of such Violations, by Amending Chapter 14 of Title 1 and Chapter 5 of Title 6 of the Village Code. Trustee Norris seconded the motion. Trustee Svatik wanted to know if there are any residents against this plan. Trustee Norris stated that he has heard of a few. Jaye Brodsky is against it. Trustee Norris indicated that he went out to the intersection at 3:30 in the afternoon and watched six or seven cars go through the intersection on red with a total of two red light violations. It is a definite problem. Safety is our intent, not the revenue. Pres. Kaplan stated that he saw the cameras in use in California. People there just drove better. Trustee Haber pointed out that the camera enforcement only happens after the light turns red.

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Atty. Huvard explained that the terms defined in the Ordinance come directly from the recent legislation in the State statute. Chief Weinstein stated that a driver can enter the intersection on yellow. Atty. Huvard pointed out the bottom of page three of the proposed ordinance, section 6-5-3, defines "violation." On page four the Ordinance explains that the violation is reviewed by a police officer and a notice is sent out. The guidelines are laid out.

Trustee Dunn asked what happens when we have another motorcycle brigade pass through. Atty. Huvard stated that Chief Weinstein will have a manual for his officers. Chief Weinstein commented that there will be no more motorcycle brigades going through the Village. Atty. Huvard added that the pictures are confidential. The penalty will be \$100. After 30 days the fine goes to \$150. After 60 days the fine goes to \$200. There is an appeal procedure that is written into our existing procedure for administrative hearings. On page eight of the Ordinance the requirements for the hearing procedure is listed. Trustee Haber asked if the owner of the car says that he was not driving it, does the entire violation fall apart. Chief Weinstein stated that the owner is responsible. Trustee Haber stated that the Ordinance is not written that way. Atty. Huvard reported that he would revise it. Atty. Siegel wanted to know if the strict liability is appropriate. Atty. Huvard commented that he would see what we could lawfully do. Chief Weinstein stated that the ticket should go to the car.

Atty. Huvard brought up chapter 5 of the Ordinance, Chapter 7 of Title 6. Trustee Norris pointed out a language change. Trustee Svatik wanted to know if a motorcycle counts as a vehicle. Chief Weinstein stated that it does. Trustee Svatik asked about the ownership of the cars, such as rental cars, in transit cars, and dealership cars. He wanted to know what happens to cars that are not registered. Chief Weinstein explained that all cars have a registration. In the case of dealership cars the responsibility goes to the dealership. Trustee Svatik asked about the hearing hours going until 9PM. Atty. Huvard explained that is in the current ordinance that deals with administrative hearings for impounded vehicles. Trustee Svatik asked if that is a problem. Chief Weinstein reported that this gives everyone an opportunity to protest, police officers may be working nights, and it works for the hearing officer's schedule. It is beneficial for everyone. Trustee Svatik commented that the Ordinance only refers to Illinois residents. Chief Weinstein stated that that should be changed. The database has vehicles from every state but Hawaii. Atty. Huvard commented that he did not know how the challenge by mail would be handled. Trustee Haber stated that the city does something similar with parking tickets. Atty. Huvard reported that he would add a contact by mail section.

Jaye Brodsky of 1392 Kenilwood Court stated that she is not opposed to improving safety. Her concern is she is unsure this process will improve safety as it is intended. People will blow through the stop light with or without the camera. Chief Weinstein

stated that it is human nature not to violate the law, if that person knows he or she will be caught. He added that studies have shown that the number of violations goes down after the camera is installed. Ms. Brodsky added that she heard there are going to be two cameras. Pres. Kaplan explained that the company will do a study and determine where the cameras should go. Chief Weinstein commented that the camera will go in based on the number of violations. They will only install a camera in an area of high violations because of the cost. Ms. Brodsky asked where the hazardous intersections are located. Chief Weinstein stated Deerfield and Milwaukee, Deerfield and Saunders, and Lake Cook and Saunders. Ms. Brodsky asked if Chief Weinstein believed that the cameras will reduce incidents and accidents. Chief Weinstein responded "absolutely." Atty. Huvard added that there is no photo enforcement on the Edens yet, even though there are signs referring to it. Once that photo enforcement starts, people will slow down. Ms. Brodsky stated that her concern is intent versus benefit. Chief Weinstein explained that if a car enters the intersection on a red light and continues through the intersection, that is a violation and it will be recorded. The cameras are more accurate than an officer sitting and watching at the intersection. Atty. Huvard added that five unpaid red light automated traffic violations can result in a suspended license. Motion to approve the first reading of the Ordinance regarding Automated Red Light Violation was passed by voice vote.

Trustee Masterson moved to have the first reading of an Ordinance Approving a Contract with TrafficPax Inc. to Operate a Photo Enforcement System in the Village. Trustee Graditor seconded the motion. Atty. Huvard commented that the contract is the same as before. We added a no cancellation fee, if we cannot get a camera at Lake Cook and Saunders. We were told by the owners of the company that we probably will not get the camera at that intersection. Chief Weinstein added that Cook County is planning to put the cameras in on their highways. Atty. Siegel stated that there has been some resistance to that by the municipalities. Chief Weinstein indicated that Cook County should be able to put the cameras in, if they do everything else involved with the intersection. Trustee Norris stated that there is not enough information on page five dealing with evidence. TrafficPax's responsibility for maintenance and checking the equipment should be added to the contract. Trustee Svatik asked about the power for the cameras. Chief Weinstein commented that the cameras are electric. TrafficPax pays for the electricity. He added that he is not sure about back up power. If the traffic light is not functioning, the camera will not work. Trustee Haber wanted to know if the camera monitors illegal left turns. Chief Weinstein stated that they do because the motorist would be disobeying a traffic control device. Motion was carried by voice vote.

#### XVIII. New Business

Pres. Kaplan told the Board that they have a sketch of the proposed Shell Station in their packet. Keith Kondrot of Streetscape Architects told the Board he is representing Shell. Most of the trustees have seen the proposed project. The car wash will be a little larger.

Village of Riverwoods  
Board of Trustees Meeting  
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The food mart will be a little smaller. The project is almost the same as the BP. Shell will be using the same landscape contractor. Mr. Kondrot stated that he has worked with staff and the Plan Commission. He showed the Board the material samples. He stated that he wanted to get the concept approval before starting final civil engineering. Atty. Siegel wanted to know if the entry route was approved by the State and County. Pat explained that the project has already been permitted by the State and County. Pres. Kaplan asked if there will be a diesel and E85 pumps. Mr. Kondrot stated there will be diesel, but no E85. There is no refinery in the area to supply E85. It is an agriculture issue at this point. The oil industry is waiting to see what happens. Atty. Siegel wanted to know if all of the pumps will be self service. Mr. Kondrot stated that they will. Trustee Svatik wanted to know if it is necessary that this project go back to the Plan Commission for fine tuning. Atty. Huvard responded that it is required to go back the Plan Commission as specified in the special use. The procedure for specificity helps all of us. Trustee Dunn moved to approve the recommendation of the Plan Commission. Trustee Svatik seconded the motion. The motion was carried by voice vote.

Trustee Dunn told Mr. Kondrot that he did a great job with the project.  
Pres. Kaplan stated that the next meeting will be November 6<sup>th</sup> at 8PM.

Trustee Graditor moved to adjourn the meeting. Trustee Dunn seconded the motion. The motion was carried by voice vote.

The meeting adjourned at 9:15PM.

Respectfully Submitted,

Debbie Limer

Village of Riverwoods  
Board of Trustees Meeting  
October 2, 2007

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In Attendance:  
William Kaplan  
Linda Dunn  
Sherry Graditor  
Michael Haber  
Bruce Masterson  
John Norris  
William Svatik  
Eileen Stanger  
Jack Siegel  
Bruce Huvad  
Pat Glenn  
Morry Weinstein  
Rob Ugaste

Minutes taken by Debbie Limer

The meeting was called to order at 8:00 PM.

IV. Approval of Minutes

Board of Trustees Meeting – September 18, 2007

Pres. Kaplan told the Board that the approval of the minutes will be held until the next meeting.

V. Consultants

Gewalt Hamilton

Pat Glenn stated that they are continuing to work on the paperwork for the Northbrook water main extension. All of the permits are in. We are working on insurance and bonding information. It is hard to get a beginning date from the contractor, but he is sure the project will be completed on time. Construction will start next week.

Pat explained that bids will go out in October for the Thornmeadow Road sanitary sewer rehab and the Saunders/West Course road rehab. Both of these projects will be done over the winter. He still has no news on the Department of Natural Resources bike path grant for Deerfield Road.

Director of Community Services

Not present

Village Attorney

Village of Riverwoods  
Board of Trustees Meeting  
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Atty. Siegel told the Board that he has heard nothing from Harris Bank on the bond issue brought up at the last meeting.

Urban Forest Management  
Not present

Plan Commission Report

Pres. Kaplan stated that there is a meeting and Public Hearing on Shell on Thursday. Atty. Huvard explained that Shell is looking for a recommendation on the change in the special use. The overall square footage will be slightly less than the BP plan. The elevation has also changed. Trustee Svatik questioned how the car wash will impact our water allocation. Pat indicated that the car wash is already figured into our allocation. He added that a lot of the water that they use is recycled. Water use carries the impact of ten to twelve homes.

Zoning Board of Appeals  
Not present

VI. Police Report

Chief Weinstein told the board that 90 traffic citations were issued since the last meeting. There were 312 case reports and 176 traffic accidents written since the beginning of the year.

VII. Fire Department Report

Assistant Chief Ugaste stated that there were 48 calls in the month of September, 14 were fire calls, 4 were car accident calls, 24 were paramedic calls, and 6 were others. The total calls for the year to date is 379

VIII. Comments from the President

Pres. Kaplan reported that he has received a letter from Lake County. As of January 1, 2008, the Smoke Free Illinois Act takes effect. There is no smoking allowed in public buildings or within 15 feet of the building. Trustee Masterson asked what we are going to do for our employees in the winter. Pres. Kaplan responded that he did not know.

Pres. Kaplan told the Board that we have received the Riverwoods Montessori School enrollment figures. They currently have 120 students enrolled. That is the number they are authorized to have.

IX. Old Business

Village of Riverwoods  
Board of Trustees Meeting  
October 2, 2007

Pres. Kaplan told the Board that we have hit a glitch in installing the red light cameras. Atty. Huvard stated that before we get to that the owners have asked for one change to the agreement. We were allowed to terminate the agreement if the error rate was more than 5%. They have asked to have that number changed to 10%. The problem that has come up is that Cook County is looking at monopolizing the placement of cameras on Cook County highways. The County views the corner of Saunders and Lake Cook Roads as money for Cook County. He added that Chief Weinstein thinks we can still put a camera in at Deerfield Road and Milwaukee Avenue. Atty. Siegel added that municipalities are threatening to resist County involvement. Atty. Huvard stated that we will not get a permit for the camera if this goes through. He commented that he is not sure the other intersection is a good one for violations. We have an agreement tonight, but no ordinance. Trustee Norris stated that we need to make sure there is a termination clause in the agreement if Cook County takes over that intersection.

Trustee Haber arrived at 8:15PM.

Pat explained that the permits would go through Cook County. Atty. Huvard stated that he would make it clear that we can terminate the agreement, if we can't get a permit for the camera. He added that he will have an ordinance for the next meeting. Trustee Svatik questioned that if Cook County does this, will they use one company for all of the cameras. He asked if they will put cameras up at every intersection. Chief Weinstein stated that they won't, because it is very expensive to put up cameras. They will put them up at the intersections with the highest violations. Atty. Huvard told the Board he will have the agreement changed.

Trustee Dunn moved to waive the first reading of an Ordinance Amending the Village Code Concerning Animals Running at Large. Trustee Svatik seconded the motion. The motion was carried by voice vote.

Trustee Graditor moved to have a second reading and adoption of an Ordinance Amending the Village Code Concerning Animals Running at Large. Trustee Norris seconded the motion. Atty. Huvard stated that dogs can be on the owner's property, but be on the street. It hasn't happened yet. We want to change the ordinance so if an unleashed dog is on the owner's property that is part of the street, that owner is in violation. We are also adding the mixed use path into the ordinance, since some of paths are part of owner's easements. Atty. Siegel asked about adding cats. Pres. Kaplan commented that he did not think that cats were a problem.

Roll Call Vote -       Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik  
                              Nays: None  
                              Motion carried – 6– 0           Ordinance 07-10-12

Village of Riverwoods  
Board of Trustees Meeting  
October 2, 2007

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X. Visitors Wishing to Address the Board

None

XI. New Business

Trustee Masterson reminded the Board that Arts and Riverwoods is a week from this Friday and Saturday.

XII. Standing Committee Reports

Trustee Graditor – Building/Zoning

Trustee Graditor stated that there was one permit for a single family home and one permit for an addition in the month of September. Thirty seven trees have been removed and replaced so far in 2007. Mitigation funds have come into the Village for the trees that were removed.

Trustee Masterson – Water/Police/Fire

Trustee Masterson told the Board that we have received \_ of an inch of rain in September. Three inches is the average. In response wells are down 10 feet from where they should be.

Trustee Svatik – Finance/Soil & Water

Trustee Svatik reported that there are two NSSRA meetings and a DBR meeting before the next board meeting.

Trustee Haber – Legal/Sewer

Nothing

Trustee Dunn - Road & Bike Paths/Forestry

Trustee Dunn told the Board that the Dutch elm disease letters went out. There are 191 to 194 properties affected. Several people at the Village Hall were verbally attacked by irate residents because the residents were told they had only 10 days to remove the infected trees. Pres. Kaplan responded that the 10 day deadline is not on the first letter that goes out to residents. Trustee Dunn stated that the verbal abuse was not pleasant.

Trustee Norris – Solid waste/Drainage/Storm water

Trustee Norris reported that the new SWALCO executive director has decided to stay in his position. He has been given more flexibility in the position. It is a good thing that he is staying; he is extremely qualified. A representative from the State will be present at the Land Use Committee Meeting on October 18<sup>th</sup>. We will be discussing utilization of open space. The meeting is at 7PM, and all are welcome.

XVIII. Executive Session

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Trustee Norris moved to recess to Executive Session according to the Open Meetings Act for personnel. Trustee Masterson seconded the motion.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik

Nays: None

Motion carried – 6 – 0

The meeting went into Executive Session at 8:30PM

The meeting returned to regular session at 9:00PM.

Trustee Svatik moved to hire Theodore Clark for special counsel for the purpose of negotiating with the Police Department. Atty. Siegel suggested that we find out Mr. Clark's terms. Trustee Haber stated that his bills should be monitored monthly

Pres. Kaplan stated that the next meeting will be October 16<sup>th</sup> at 8PM.

Trustee Graditor moved to adjourn the meeting. Trustee Norris seconded the motion. The motion was carried by voice vote.

The meeting adjourned at 9:00PM.

Respectfully Submitted,

Debbie Limer

Village of Riverwoods  
Board of Trustees Meeting  
September 18, 2007

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In Attendance:  
William Kaplan  
Linda Dunn  
Sherry Graditor  
Michael Haber  
Bruce Masterson  
John Norris  
William Svatik  
Eileen Stanger  
Jack Siegel  
Bruce Huvad  
Pat Glenn  
Russ Kraly  
Morry Weinstein

Minutes taken by Debbie Limer

The meeting was called to order at 8:00 PM.

IV. Approval of Minutes

Board of Trustees Meeting – September 4, 2007

Trustee Graditor moved to approve the minutes. Trustee Svatik seconded. Trustee Svatik stated on page four, fifth line from the bottom of the second paragraph, “or caps” should be added after “reduces.” Motion was carried by voice vote.

V. Treasurer’s Report

Not present

VI. Urban Forest Management

Not present

VII. Engineer’s Report

Pat Glenn told the Board that there was a preconstruction meeting for the Northbrook water main extension. Digging will start in about two weeks.

Pat brought up the subject of the Department of Natural Resources Bike Path Grant. The choice has not been finalized yet. He was told to check back in a week. We are still in the running for the proposed path on Deerfield. Pres. Kaplan stated that the Lake County Bike Path goes all the way to the miniature golf course on Milwaukee Avenue. Pat commented that there is only a small section left for it to continue on north. It is the Boznos farm that is left. Pres. Kaplan asked Pat to find out the latest information on the

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bike path. Pat responded that the Lake County Forest Preserve does not have an easement for that property yet. Pres. Kaplan asked him to find out when the County thinks it will be open past the current ending spot.

Trustee Svatik asked about the hole in the path that Trustee Haber mentioned at the last meeting. Trustee Haber stated that it is fixed. Pat added that Riverwoods Road will be resurfaced next year. That will further alleviate issues.

Pat told the Board that he attended the first meeting of Lake County municipalities working for a county wide plan for water demands and forecasts through 2030. McHenry County did the same thing last year. There were presentations by several organizations. They are trying to gauge levels and make plans to work together. It is the first step in looking at the problems and issues that face us. Pres. Kaplan asked what the reason for the meeting was. Pat commented that they are looking at where Non-Lake Michigan water comes from and revisiting allocations from Lake Michigan. The Department of Natural Resources is not interested in restricting water to less than what is needed. We are still in good shape. Russ added that for the last two years Illinois has used less water than was allocated to the state. Pat stated that one of the issues was how Non-Lake Michigan users deal with well issues. Trustee Svatik reported that water is a finite commodity. Lake County growth is exploding. Someday we are going to run out. We are not going to be able to get all of our water from Lake Michigan. Russ commented that the up side to all of this is that Lake County is the only county in the entire region that is showing growth for the next 30 years.

VIII. Director of Community Services Report

Nothing

IX. Zoning Board of Appeals

Not present

X. Plan Commission Report

Not present

XI. Police Report

Chief Weinstein told the board that 101 traffic citations were issued since the last meeting. There were 298 case reports and 171 traffic accidents written since the beginning of the year. On September 6<sup>th</sup> he attended the "You're Driving Me Crazy" presentation at Stevenson High School. It was a driver's information program for new drivers and their parents. On September 8<sup>th</sup> he presided at a teen and elderly driver program at Congregation Beth Shalom in Northbrook. Cantor Stoehr of Beth Shalom is our Department's Chaplain. Chief Weinstein explained that Cantor Stoehr asked him to attend.

XII. Fire Department Report

Not present

XIII. Village Attorney Report

Atty. Huvard reported that he had a conversation with Chuck Stewart about the Emerald Ash Borer. State Law allows the DNR to declare to a diseased tree a “nuisance.” That would require the removal of the affected tree. The affected tree is supposed to be reported and inspected. In the future there is no way that they will be able to keep up with all of the inspections. There is no current requirement that municipalities remove the affected tree. Atty. Huvard explained that we are not allowed to move any part of the tree once they come down. Pres. Kaplan stated that we should consider changing the ordinance. Atty. Huvard added that we should not leave affected trees standing. Chuck is working on that issue.

Atty. Huvard told the Board that he has all the easements but one for the Northbrook water main extension. At this point the water line is going to stay out of the area and go down deeper. He will try one more time to get the easement from the property owner. It is at 400 Saunders in unincorporated Lake County. The value of the easement based on the appraisal is within the Mayor’s authority to approve. If the home owner does not approve the easement, the home will never get water. The line will go too deep. Trustee Haber asked if the owner could tap in, since the home is not a part of the Village. He questioned if an intergovernmental agreement could be done. Atty. Siegel stated it would be an agreement with the property owner. Trustee Haber commented that that is a selling point of the easement. Atty. Huvard reported that he has already offered that. The homeowner is aware of the situation. He added that he is grateful to everyone else in the Village who came on board easily and granted easements. It shows a great spirit of cooperation.

Atty. Siegel told the Board that he was contacted by Harris Bank. They want to know if the Village would be willing to issue bonds for a not for profit facility within 100 miles of the Village. The bank buys the bonds; the Village is not responsible for bond counsel. He added that the Village would get a 1% issuance fee. Harris Bank originally offered .5%, but after further discussion is willing to give us a 1% fee. It would require the adoption of a bond ordinance. Atty. Siegel stated that he wanted to make sure that the bonds were appropriate. We could issue them under our Home Rule authority. Atty. Huvard reported that our bonding authority limitations are \$10M a year. We do not want this to influence anything we decide we want to do in the Village. The \$10M limitation only applies to the year of issuance, but we want to hear from bond counsel to confirm. Pres. Kaplan asked if

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there is any downside. Atty. Siegel commented that it might restrict our ability to issue bonds in the future. Atty. Huvad added that it could be a liability if this is not on the “up and up.” We know that the not for profit is the Center for the Deaf in Northbrook. Atty. Siegel reported that there is no downside as long as the beneficiary is legit. Pres. Kaplan added that this has to be done this year.

XIV. Comments by the President

Russ Kraly told the Board that the wells are up and down. Trustee Masterson stated it looks to be about 5 – 10% down. Russ commented that we are not in any danger zones. Jaye Brodsky of 1392 Kenilwood Court stated that one well was dropped off the list because of the homeowner’s death. The residence is occupied now. She added that if the current owner doesn’t want his or her well monitored, Ms. Brodsky would agree to have her well monitored.

XV. Visitors Wishing to Address the Board

None

XVI. Approval of Bills

Trustee Dunn moved to approve bills as presented subject to approval of responsible Trustee/Officer and Village President. Trustee Masterson seconded the motion. Trustee Svatik stated that he gave one bill from the NSSRA to Susie to go over. He will check on it. Pres. Kaplan stated that the bills are to be approved subject to Trustee Svatik’s approval of the NSSRA bill.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik

Nays: None

Motion carried – 6– 0

XVII. Old Business

Atty. Huvad told the Board that he has modified the TraffiPax Agreement for Automated Red Light Enforcement. He is not suggesting approval tonight. He wants the Board to look it over and send feedback, so the agreement will be ready for the next meeting. Trustee Haber stated that the agreement is better than it was. He suggested that we go to TraffiPax and get the best deal we can. Atty. Siegel commented that the cost to terminate in the first year is \$100K. Atty. Huvad reported that we can ask for the number to be lowered, but it is very expensive to put up the cameras. Trustee Haber added that the cancellation cost is \$100K only “without cause.” Atty. Huvad explained that Chief Weinstein looked at six other plans. This was the only one with no start up costs. He added that it has been confirmed that we can get a lock box at Northside Community Bank for the citation fines that are sent in.

XVIII. New Business

Village of Riverwoods  
Board of Trustees Meeting  
September 18, 2007

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Pres. Kaplan brought up the subject of an Ordinance Amending the Village Code Concerning Animals Running at Large. Atty. Huvard stated that he is currently working on it. The problem is that the way the ordinance is drafted a dog can be on someone's property and on the street at the same time. That dog is not considered to be "at large" because the street is that homeowner's property. He commented that he will have it for the next meeting.

Trustee Dunn reminded the Board that Arts and Riverwoods will be October 13<sup>th</sup> and 14<sup>th</sup>. There is no charge for Board of Trustees members. She also wanted to commend the Police Department and Trustee Graditor for their help with the injured deer that was in her yard while she was away.

Pres. Kaplan stated that the next meeting will be October 2<sup>nd</sup> at 8PM.

Trustee Haber moved to adjourn the meeting. Trustee Norris seconded the motion. The motion was carried by voice vote.

The meeting adjourned at 8:40PM.

Respectfully Submitted,

Debbie Limer

Village of Riverwoods  
Board of Trustees Meeting  
September 4, 2007

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In Attendance:  
William Kaplan  
Linda Dunn  
Sherry Graditor  
Michael Haber  
Bruce Masterson  
John Norris  
William Svatik  
Eileen Stanger  
Bruce Huvad  
Pat Glenn  
Russ Kraly  
Morry Weinstein  
Rob Ugaste

Minutes taken by Debbie Limer

The meeting was called to order at 8:00 PM.

IV. Approval of Minutes

Board of Trustees Meeting – August 21, 2007

Trustee Graditor moved to approve the minutes. Trustee Norris seconded. Motion was carried by voice vote. Trustees Masterson and Haber abstained.

V. Consultants

Gewalt Hamilton

Pat Glenn told the Board that contracts were executed for the Northbrook water main extension. They will break ground in a few weeks. The paperwork that needs to be done after the contracts are signed usually takes a few weeks.

Trustee Haber stated that there is a hole in the bike path on Riverwoods Road. It is about 500 feet after the turn from Saunders Road going north. He commented that if it is not fixed someone will fall. Pat reported that he will look into and make sure the problem is fixed.

Director of Community Services

Nothing

Village Attorney

Nothing

Village of Riverwoods  
Board of Trustees Meeting  
September 4, 2007

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Urban Forest Management  
Not present

Plan Commission Report  
Pres. Kaplan told the Board that there will be a Plan Commission meeting this Thursday.

Zoning Board of Appeals  
Nothing

VI. Police Report

Chief Weinstein told the board that 94 traffic citations were issued since the last meeting. There were 280 case reports and 162 traffic accidents written since the beginning of the year. He stated that on 8/30/07 Corporal Shor and Officer Maciareillo responded to a person injury accident. Upon arrival the driver was still seated in a burning car. Corporal Shor was able to remove the driver from the car. Officer Maciareillo suppressed the flames using the Squad's fire extinguisher. Corporal Shor then completed the suppression of the fire. They continued to provide safety and attention to the drivers at the scene. The driver of the car was charged with multiple traffic violations including DUI. Chief Weinstein stated that their quick, efficient, and effective actions prevented additional injury and property loss. He commended them on behalf of the Village, Police Department, and himself. Chief Weinstein stated that a letter of commendation was put in both of their files. Trustee Svatik moved to add a letter of commendation to them from the Board. Trustee Dunn seconded the motion. The motion was carried by voice vote.

VII. Fire Department Report

Assistant Chief Ugaste stated that there were 48 calls so far in the month of August, 16 were fire calls, 3 were car accident calls, 23 were paramedic calls, and 6 were others. The total calls for the year to date are 331. He reported that there were no lightning strikes in the Village will all of the recent storms. The Fire Department did respond to the fire at the Deptke Juvenile Detention Facility in Vernon Hills.

VIII. Comments from the President

None

IX. Old Business

None

X. Visitors Wishing to Address the Board

None

XI. New Business

Village of Riverwoods  
Board of Trustees Meeting  
September 4, 2007

Pres. Kaplan brought up the subject of the refunding agreement with Northside Community Bank. Atty. Huvard explained that we have already approved the refunding of the construction bond at 2 Foxdale Lane. It was approved on the payables from the last meeting. The work has been completed. The issue is that the owner defaulted on the mortgage; Northside Community Bank foreclosed on the house and took ownership. Northside Community Bank would like the refund on the bond. He explained that this happens from time to time. They asked if we would do this, if in the agreement they would indemnify the Village. Atty. Huvard reported that Northside Community Bank wants us to refund the bond to them with the condition of indemnification. Trustee Svatik asked how much the bond refund is. Russ Kraly stated that the bond is between \$15K and \$20K. He added that we have tried to contact the owner. We have not been able to find him. Trustee Dunn moved to approve the refunding agreement with Northside Community Bank subject to their indemnity clause for the Village. Trustee Norris seconded the motion. Trustee Haber stated that he is the attorney for Northside Community Bank and for that reason abstains from the vote.

Roll Call Vote -       Ayes:           Dunn, Graditor, Masterson, Norris, Svatik  
                              Nays:           None  
                              Abstain:       Haber  
Motion carried – 5– 0

Pres. Kaplan brought up the subject of the agreement with TrafficPax for automated red light enforcement. Atty. Huvard told the Board that tonight is a good time to talk about the agreement and ask detailed questions. He explained that he took TrafficPax's form and tried to put it together to fit our needs. TrafficPax will install the cameras at their cost. We think a camera will go at Lake Cook and Saunders Roads. Chief Weinstein explained that they survey the intersections and decide where to put the cameras based on volume and violations. Atty. Huvard commented that he was not exactly sure how the camera is mounted. Chief Weinstein stated that most likely the camera will be mounted on a pole. Pat added that he thought the volume at Lake Cook and Saunders was 20K cars a day in each direction. Atty. Huvard told the Board that TrafficPax will survey the best location, create a plan, install the cameras, process the violations through their office with their employees, review the pictures, flag the probable violations, and forward them to the Police Department. The Police Department will then log onto a website, review the pictures, and agree or disagree on the violations. If the Police Department agrees, a citation with the picture will be sent out to the owner of the care with a return envelope for payment. Atty. Huvard stated that we will work on the citation form together. TrafficPax will also send out a second and third notice on the citations that remain unpaid. They suggest that we have late payment fees to encourage early payment. The payments will go to a lock box, the funds will be transmitted to us, and they will bill us for the services that they have provided; this includes capture violation activity, citation mailing,

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and late mailing charges. The cost is about \$30 per incident. He commented that he would follow up with TrafficPax for more details on their fees.

Atty. Huvard stated that TrafficPax originally wanted to use their collection agency, but he changed the agreement to use ours. Chief Weinstein indicated that our current collection agency keeps 50% of what they collect. Pres. Kaplan asked Atty. Huvard to look into TrafficPax's collection fees because they may be lower than our current collection agency. Atty. Huvard told the Board that TrafficPax is proposing a five year term. We can terminate it without cause, but then there is a termination fee. Trustee Haber asked for a clarification on the fees. He stated that our fees to them are independent of what we collect. Atty. Huvard admitted that if we have low violation numbers, we could lose money. Trustee Haber suggested that we have a termination clause if this plan is not as profitable as we expect. Pres. Kaplan asked who is responsible for putting up the warning signs for the cameras. Trustee Haber stated that we are. Trustee Norris reported that we do not want an excessive amount of violations triggered that we do not accept as an incident. Chief Weinstein stated that we only pay \$36 for each incident that is sent out to the violator. Pres. Kaplan asked what happens if a car stops beyond the line, but stops. Chief Weinstein explained that a second photo of the car is not taken, but technically that car is in violation. Trustee Haber stated that we are not going to prosecute that situation. Pres. Kaplan commented that he did not want to see too many of that situation. That would have to be corrected. Trustee Svatik asked about emergency vehicles. Pres. Kaplan explained that the light turns green for emergency vehicles. Trustee Svatik asked about a right turn on red after a stop. Chief Weinstein explained that the camera is not triggered unless that car does not come to a complete stop before the turn. Trustee Svatik wanted to know if out of state, municipal vehicles, and buses would be pursued if violations occurred. Chief Weinstein commented that TrafficPax will send out citations for any incidents that we sign off on.

Atty. Huvard asked what the ticket amount will be. Chief Weinstein stated that it should be \$100 with a substantial late fee raising the amount to \$150 then to \$200. Trustee Svatik asked if trailers and buses can be photographed. Chief Weinstein stated that they will be. Trustee Svatik asked how this is going in Naperville and Palatine. Chief Weinstein explained that TrafficPax is not up in Illinois yet. Most other companies charge a monthly fee and a charge per ticket. TrafficPax seems to be the best deal. They assume the risk. Trustee Dunn asked about the time and cost to the Police Department. Chief Weinstein commented that it should take about 30 seconds per violation. We have been told to expect about 10 a day by another company. There will be an initial reduction in violations because of the signs, but then it will go back to regular levels. Trustee Norris stated that we have accomplished our goal, if we reduce incidents even without tickets. Chief Weinstein told the Board that installation of the cameras is expensive. TrafficPax wants to make money; they do not want to keep the camera if it is not lucrative. Trustee

Village of Riverwoods  
Board of Trustees Meeting  
September 4, 2007

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Svatik asked if the State legislature reduces or caps the allowable charge for the violation, what happens to our agreement. Atty. Huvard stated that we would have to change our agreement. Trustee Svatik wanted to know if the return envelope should be addressed to the Chief of Police rather than the Mayor. He questioned if it would be more effective for payment. Atty. Huvard stated he would ask.

Jaye Brodsky of 1392 Kenilwood Court told the Board that she was having a very hard time with the “Big Brother” aspect of the red light cameras. It sounds like a marketing issue rather than an actual problem. Chief Weinstein commented that we have had problems at this intersection before. Red light violations cause accidents. We are working to reduce accidents. Law enforcement only works with cooperation. Traffic safety is the omnipresent belief of being watched and getting caught. Accidents have been reduced in the Village with enforcement. We use radar and radios which increases safety. Breathalyzers save lives. Ms. Brodsky stated that the cameras seem very distant from the Police Department. Pres. Kaplan indicated that he saw the cameras in use in California. He was aware of the effect. We are not hiding these cameras. Chief Weinstein added that the Riverwoods Police Department has to approve the citation. It is the same as the police watching. Trustee Norris wanted to know if Ms. Brodsky was bothered by the cameras because the police are not seen. Ms. Brodsky asked if there was any recourse. Trustee Haber commented that when the camera catches a violation, it is a violation. Russ stated that this is the same as when a motorist does not pay a toll. A picture is taken of the license plate, and a violation is sent out. Sue Auerbach of 460 Portwine wanted to know if this information of a violation is shared with other organizations and municipalities. Chief Weinstein commented that a red light violation caught on a camera is not considered to be a moving violation. No points are put on a violator’s driver’s license. Pres. Kaplan stated that we will continue with this discussion at the next meeting.

Pres. Kaplan told the Board that the Center for Enriched Living is asking for a donation of \$4K from the Village. Trustee Svatik stated that he has worked very closely with them. They do a lot of good for a lot of people. He made a motion to give the Center for Enriched Living \$5K instead of the requested \$4K. Trustee Haber seconded the motion. Trustee Dunn asked what we gave the Center for Enriched Living last year. Russ reported that we have given them \$4K every year for the last five years.

Roll Call Vote -       Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik  
                              Nays: None  
                              Motion carried – 6 – 0

## XII. Standing Committee Reports

### Trustee Graditor – Building/Zoning

Trustee Graditor told the Board that building permits are very slow. There were no permits for new construction and only one for a remodel.

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Trustee Masterson – Water/Police/Fire  
Nothing

Trustee Svatik – Finance/Soil & Water  
Trustee Svatik stated that he has a meeting at Devon Bank on Wednesday for the DBR. He has another DBR meeting on Friday and a Miller Cooper meeting on Friday.

Trustee Haber – Legal/Sewer  
Nothing

Trustee Dunn - Road & Bike Paths/Forestry  
Trustee Dunn reported that there are over 190 trees with Dutch elm disease. Letters have not yet gone out to residents. She attended the dedication of the College of Lake County Southlake Campus in Vernon Hills. It is a very nice facility, and it is close to Riverwoods.

Trustee Norris – Solid waste/Drainage/Storm water  
Trustee Norris commented that SWALCO is now taking private appointments for the drop off of household hazardous waste. He stated that he did it last week in Gurnee, and it was very easy. The sign up is on their website, SWALCO.com. The appointment time has a 20 minute window. They accept paint, oil, pesticides, and other hazardous products. Trustee Graditor asked if SWALCO takes medications. Trustee Norris reported that medications can go in the garbage, but should not go down the drain.

Ms. Auerbach mentioned the ordinance pertaining to the Emerald Ash Borer. It stated that the infected trees have to be quickly taken down. That will be a great burden on residents. She commented that it could cost her thousands of dollars because of all of the Ash trees she has on her property. Trustee Graditor stated that the wood has been quarantined. The wood cannot be loaded and moved. The State requires that they be taken down, not us. Atty. Huvad commented that the State does not want anything moved. Taking the trees down may not be required. Russ added that if the trees are coming down, it is required that the company doing the work come in and sign documentation that they know how to properly take the trees down and remove them. Atty. Huvad indicated that the landscape contractor has to be filed with the State. They have to have proof that they are licensed. Ms. Auerbach asked if the trees are required to come down. Pres. Kaplan stated that he did not think so, but would have to check. Atty. Huvad suggested checking with Chuck Stewart. Trustee Graditor added that Chuck did not like that ordinance that required the trees to be removed. Pres. Kaplan reported that we will check it out. Trustee Svatik asked if Emerald Ash Borer could be spread by burning the wood from the Ash trees. Trustee Graditor stated that it can not spread by burning. Ms. Auerbach

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Board of Trustees Meeting  
September 4, 2007

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commented that the tree has to be ground up when removed, but by then it is usually too late for the trees around the infected one.

Pres. Kaplan stated that the next meeting will be September 18<sup>th</sup> at 8PM.

Trustee Graditor moved to adjourn the meeting. Trustee Dunn seconded the motion. The motion was carried by voice vote.

The meeting adjourned at 9:00PM.

Respectfully Submitted,

Debbie Limer

Village of Riverwoods  
Board of Trustees Meeting  
August 21, 2007

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In Attendance:

William Kaplan  
Linda Dunn  
Sherry Graditor  
John Norris  
William Svatik  
Eileen Stanger  
Jack Siegel  
Bruce Huvad  
Pat Glenn  
Morry Weinstein  
Russ Kraly

Absent:

Michael Haber  
Bruce Masterson

Minutes taken by Debbie Limer

The meeting was called to order at 8:00 PM.

IV. Approval of Minutes

Board of Trustees Meeting – August 7, 2007

Trustee Dunn moved to approve the minutes. Trustee Svatik seconded. Trustee Svatik stated on page three, first line of Comments by the President, “President Kaplan’s” should be changed to “Trustee Svatik’s.” Trustee Dunn commented on page two, third line of the Fire Department Report, “broke” should be changed to “break.” Motion was carried by voice vote. Trustee Norris abstained.

V. Treasurer’s Report

Hal Roseth told the Board that there has been a small change in the fund balance. The fund balance is up from June to \$14.378M. The General Fund is up \$138K. The Police Fund is down \$44K, and the MFT is up \$12K. At the time the report was run interest rates had climbed. The interest rate of the IPTIP was around 7.8%. The rates are probably down now, and are probably going to be below 5%. The Police Fund has the original \$2.5M in it. The overall rate of return for that fund is 4.67%. There is \$618K in an SSA fund that has very little activity. Atty. Huvad commented that the amount in the fund is climbing because we are getting ready to pay a tax bill. Hal reported that the fund is getting 2.2% which is a disappointing rate. He wants to shop around to see if we can do better. Hal added that he thinks that he will be able to attend the Miller Cooper Seminar.

Village of Riverwoods  
Board of Trustees Meeting  
August 21, 2007

It will probably be about audit risk and exposure. He did not think that it would be specific to the Village.

VI. Urban Forest Management

Not present

VII. Engineer's Report

Pat Glenn stated that we now have a rain gauge that is part of the Storm Water Management system. It is part of the County and can be put on our website. According to the rain gauge we have had 8.7 inches of rain through Sunday. The next step is to get a river gauge.

Pat reported that there were six bidders for the Northbrook Water Supply Project. Berger Excavating was lowest bidder at about \$907K. That amount is a third higher than the estimate. The EPA upgrades are the reason for the increased cost. He thought the communication upgrades would cost about \$90K; the actual cost is \$200K. Pat indicated that he did not see an advantage in going out for bids again. Berger has lower mobilization costs because right now they are in Bannockburn. They would move from one project to another. Even with the increase in construction costs the estimated return on the investment is 14 to 15 years because of the decrease in the water rate. Pat explained that if we purchase all of our water from Northbrook, the rate of return drops to nine to ten years. He told the Board that he recommends approval of the bid from Berger Excavating. Pat added that there is some reservoir modernization that he is recommending get done now. It includes communication upgrades and security issues. The cost of those improvements will be about \$30K. Trustee Svatik moved to approve the Berger Excavating bid for the Northbrook Water Supply Project subject to approval of legal documents by the Village Attorney. Trustee Norris seconded the motion.

Roll Call Vote -       Ayes:           Dunn, Graditor, Norris, Svatik  
                              Nays:           None  
                              Absent:        Haber, Masterson  
Motion carried – 4– 0

Trustee Dunn moved to approve the additional \$30K for reservoir modernization work. Trustee Svatik seconded the motion.

Roll Call Vote -       Ayes:           Dunn, Graditor, Norris, Svatik  
                              Nays:           None  
                              Absent:        Haber, Masterson  
Motion carried – 4– 0

Atty. Siegel asked if we will have water by the end of the year. Pat stated that we will. Pres. Kaplan wanted to know if there was a penalty clause in the contract if it is not finished on time. Pat reported that there is a substantial completion clause for the end of the year. The water has to be up and running, but the restoration does not have to be done until next year. He added that he did not anticipate any problems. He estimates the job to be about three months of work.

VIII. Director of Community Services Report

Nothing

IX. Zoning Board of Appeals

Not present

X. Plan Commission Report

Atty. Huvard told the Board that the Plan Commission has seen the Shell proposals and liked the same elevation as the Board. Shell will be coming back to the Plan Commission. The Public Hearing will probably be in September.

XI. Police Report

Chief Weinstein told the Board that 107 traffic citations were issued since the last meeting. There were 257 case reports and 156 traffic accidents written since the beginning of the year. On 8/21/07 he attended the Thorngate Association Board Meeting. The attendance was very small. One family has concerns about fencing and trespassing on Saunders Road. A Board member expressed concern over traffic and speeding. The Thorngate Board will most likely be contacting the Village over their concerns with the fencing. Chief Weinstein stated that the Police Department continues to enforce and monitor the traffic in Thorngate

XII. Fire Department Report

Not present

XIII. Village Attorney Report

Nothing

XIV. Comments by the President

Russ told the Board that the water level at all of the monitored wells is up. We are out of danger. We should be okay for the rest of the summer. Because of all of the recent rain the water levels will continue to go up. We got lucky in making it through the year. Trustee Dunn asked Russ to have the well monitoring equipment checked.

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Board of Trustees Meeting  
August 21, 2007

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Pres. Kaplan asked the Board if anyone wants to go to the Miller Cooper Seminar on September 7<sup>th</sup>. Trustee Svatik reported that so far Pres. Kaplan, Susie and he will be going.

Pres. Kaplan told the Board that water bills and parking tickets can now be paid on line with epay.com. This information will be posted in the Village Voice and on the website.

Pres. Kaplan stated that the Edens Bank is planning to purchase the U.S. Bank property. It will stay just as is. The only change will be the name. Russ added that they are planning to change the sign and work on the landscaping.

Pres. Kaplan told the Board that he has received a lot of information on the Des Plaines River and the possible flooding. Pat reported on the history of the 2004 Des Plaines River flooding and how it ultimately improved communication. We now have a rather intricate system. We are not expecting much more water than what we have now. Pres. Kaplan asked about the mosquito abatement. Russ commented that they will be spraying when they can. It is too wet now. They are hoping to spray this week. Trustee Dunn asked about a measuring device by the bridge. Pat indicated that we are working on it. It may take a while for a river gauge because we want to be part of the official system. Russ added that Friday will be the crest day unless we get a lot more rain. Pat stated that we should consider a policy of notifying residents about flooding issues.

XV. Visitors Wishing to Address the Board

None

XVI. Approval of Bills

Trustee Dunn moved to approve bills as presented subject to approval of responsible Trustee/Officer and Village President. Trustee Svatik seconded the motion.

Roll Call Vote - Ayes: Dunn, Graditor, Norris, Svatik

Nays: None

Absent: Haber, Masterson

Motion carried – 4– 0

XVII. Old Business

Pres. Kaplan brought up the subject of the Ordinance concerning raffles. Trustee Dunn moved to have a second reading and adoption on an Ordinance Requiring Licenses for the Conduct of Raffles. Trustee Graditor seconded the motion. Atty. Huvard explained that there were a few changes. The amount that can be won in a single raffle was increased and there was some fine tuning of the language. All of the changes are to page four. Trustee Dunn asked about the inconsistencies of the capitalization or non-capitalization of

Village of Riverwoods  
Board of Trustees Meeting  
August 21, 2007

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“Village” and “village president.” Atty. Huvard explained that Sterling Codifiers handles that issue in a very confusing manner. He tried to follow what they want.

Roll Call Vote -      Ayes:            Dunn, Graditor, Norris, Svatik  
                             Nays:            None  
                             Absent:        Haber, Masterson  
Motion carried – 4– 0            Ordinance 07-8-11

XVIII. New Business

Pres. Kaplan brought up the subject of an Ordinance Concerning the Approval of a Subdivision Plat and Exchange of Real Estate for the Riverwood Inn Parcel. Atty. Huvard stated that we do not need this ordinance; he was just being cautious. The entire thing can be deleted.

Pres. Kaplan told the Board that the Riverwood Plant Committee has asked us to approve a yearly budget for them. Russ stated that it will make things easier for the committee. They will be able to purchase things when they find plants on sale. He added that we are spending the money anyway. Pres. Kaplan commented that the committee does a great job. They are even adding identification signs to plants in the area. Trustee Norris moved to approve the \$5K yearly budget for the Riverwoods Plant Committee. Trustee Dunn seconded the motion. Pres. Kaplan stated that they will not have to ask us for money for each expenditure that they make.

Roll Call Vote -      Ayes:            Dunn, Graditor, Norris, Svatik  
                             Nays:            None  
                             Absent:        Haber, Masterson  
Motion carried – 4– 0

Pres. Kaplan stated that the next meeting will be September 4<sup>th</sup> at 8PM.

Trustee Svatik moved to adjourn the meeting. Trustee Dunn seconded the motion. The motion was carried by voice vote.

The meeting adjourned at 8:40PM.

Respectfully Submitted,

Debbie Limer

Village of Riverwoods  
Board of Trustees Meeting  
August 7, 2007

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In Attendance:

William Kaplan  
Linda Dunn  
Sherry Graditor  
Michael Haber  
William Svatik  
Eileen Stanger  
Bruce Huvad  
Pat Glenn  
Russ Kraly  
Morry Weinstein  
Rob Ugaste

Absent John Norris

Bruce Masterson

Minutes taken by Nancy Morten

The meeting was called to order at 8:00 PM.

IV. Approval of Minutes

Board of Trustees Meeting- July 17, 2007

Trustee Graditor moved to approve the minutes. Trustee Dunn seconded the motion.

Trustee Dunn said on page 3, 7<sup>th</sup> line the word "in" should be added after "be" Motion to approve was carried by voice vote.

V. Urban Forest Management

Not Present

VI. Engineer's Report

Pat Glenn stated the bids for the Northbrook watermain went out. He will have a recommendation at the August 21<sup>st</sup> board meeting.

He is waiting for permits for the Saunders/West Course watermain and will probably be ready to go out for bid early next month.

Yesterday afternoon there was a watermain break at Timberwood. Lake County Public Works came out and replaced an entire section of pipe. This saved money for the village. President Kaplan would like the foreman's name to send a letter of appreciation. Trustee Svatik asked the reason why this broke since it was only 5 years old. Pat Glenn explained there is a big concrete manhole above the pipe. The concrete settled and put pressure on top and that broke the pipe. This is PVC pipe rather than concrete. Pat is still confident

Village of Riverwoods  
Board of Trustees Meeting  
August 7, 2007

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about the PVC mains. Trustee Graditor asked if a boil order was issued. A boil order was not issued, but should have been. Pat will look into the EPA Boil Order standards.

VII. Director of Community Services Report

Nothing

VIII. Zoning Board of Appeals

Not Present

IX. Plan Commission Report

Attorney Huvard stated that there was a presentation from Shell Oil. The Plan Commission liked the 1<sup>st</sup> rendition. There was a discussion about the retaining wall, but there are no real alternatives. There will be a public hearing at the next Plan Commission meeting.

X. Police Report

There were 167 citations since the last meeting. There were 245 case reports written in 2007. 153 traffic accidents were written in 2007. On 8/04/07 the seized 1995 GMC Jimmy and 2005 Ford Focus were auctioned off. The net to the village is \$6298.00. Chief Weinstein has obtained information from companies that install and maintain red light cameras. He believes that Traffixpax provides the best option if the board wishes to pursue this additional traffic safety and enforcement. Chief Weinstein provided Attorney Huvard with the proposed ordinance and contract.

XI. Fire Department Report

Assistant Chief Ugaste stated there were 33 calls for the month of July, 7 were fire calls, 23 were paramedics and 3 were other. The total calls for the year to date are 283. He brought in data requested by Mayor Kaplan, on fire calls break down. The data is from the National Incident Fire Calls Reporting System (NIFRS). This shows most of the calls, 59%, were for paramedics.

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Board of Trustees Meeting  
August 7, 2007

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He explained that the HAZMAT calls were from a gas leak from a car, or diesel from a truck. There was nothing large enough to notify the village.

Attorney Huvard asked if something happens near a resident's well, will they notify the resident. He also asked about a construction accident, and if there was a problem to notify Russ Kraly.

Assistant Chief Ugaste and Chief Weinstein attended a CIP workshop, from a grant through Homeland Security, at Discover. This is a private and public partnership for emergency sharing resources. Chief Ugaste will be the head at the next Lake Cook Corridor meeting at Takeda. He will miss the Board Meeting on the 21<sup>st</sup> of August.

XII. Village Attorney Report

Nothing

XIII. Comments by the President

Well Monitoring Report

Russ stated we have had a lot of rain in the last seven days. Trustee Svatik's rain gauge said 4 inches. Mrs. Hollander's on Ringland Road had 5 inches in her gauge. There will be another well reading in two weeks.

President Kaplan talked about the Mayors Caucus in Support of Transit Funding and Reform Legislation. Trustee Svatik requested a copy of the e-mail.

XIV. Visitors Wishing to Address the Board

Trustee Svatik asked a question about striping Saunders Road. Pat Glenn wants to wait until the culvert/watermain replacement is finished. Then he will resurface and restripe the double yellow line and the white line. It will probably be in the spring.

XV. Old Business

Trustee Graditor moved for the 2<sup>nd</sup> Reading of An Ordinance Requiring Licenses For The Conduct of Raffles. Trustee Svatik seconded the motion. Trustee Haber will give his comments to Attorney Huvard. This ordinance will be brought back at the next board meeting.

Village of Riverwoods  
Board of Trustees Meeting  
August 7, 2007

XVI. New Business

Trustee Haber moved to waive the first reading of An Ordinance Amending Chapter 4 of Title 5 of the Riverwoods Village Code to Add Provisions Concerning Ash Trees and the Emerald Ash Borer. Trustee Graditor seconded the motion. There was discussion on how to regulate the landscape contractors being in the quarantine zone. The owner must have in their possession a fully executed, certified copy of the Illinois Department of Agriculture's Emerald Ash Borer Quarantine Zone Compliance Agreement. President Kaplan wants to pass this tonight so that the information can be put in the upcoming Village Voice.

Trustee Haber moved to have second reading and adoption of An Ordinance Amending Chapter 4 of Title 5 of the Riverwoods Village Code to Add Provisions Concerning Ash Trees and the Emerald Ash Borer. Trustee Dunn seconded the motion.

Roll Call Vote-       Ayes: Haber, Graditor, Dunn, Svatik  
                              Nays: None  
                              Absent: Norris, Masterson  
Motion carried- 4-0       Ordinance 07-8-10

XVII. Standing Committee Reports

Trustee Graditor said the building department is getting busy. There are 3 new homes and 2 big additions.

Trustee Svatik stated there are 2 NSSRA meetings between now and the end of the month,

Pres. Kaplan stated that the next meeting will be August 21 at 8PM.

Trustee Graditor moved to adjourn the meeting. Trustee Dunn seconded the motion. The motion was carried by voice vote.

The meeting adjourned at 9: 10PM.

Respectfully Submitted,

Nancy Morten

Village of Riverwoods  
Board of Trustees Meeting  
July 17, 2007

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In Attendance:  
William Kaplan  
Linda Dunn  
Sherry Graditor  
Michael Haber  
Bruce Masterson  
John Norris  
William Svatik  
Eileen Stanger  
Bruce Huvad  
Pat Glenn  
Russ Kraly  
Morry Weinstein  
Rob Ugaste

Minutes taken by Debbie Limer

The meeting was called to order at 8:00 PM.

IV. Approval of Minutes

Board of Trustees Meeting – July 10, 2007

Trustee Dunn moved to approve the minutes. Trustee Norris seconded the motion. Trustee Dunn stated on page four, third line from the bottom of the first paragraph, “to” should be added after “talk.” Trustee Norris pointed out a correction to page five, under his committee report, the second to last line should read “They are planning to extend the quarantine to Lake Cook Road.” Trustee Graditor suggested an addition to page three for clarification. Under New Business, twelve lines down, it should read “Mr. Blakeman indicated that he cannot do that because based on the legislation AT&T is not allowed to enter into any agreements after May 30<sup>th</sup>. The agreement would be invalid, and they are not allowed to sign something that would be invalidated. The law will allow AT&T to continue.” Motion was carried by voice vote.

V. Treasurer’s Report

Hal Roseth told the Board that there is not a lot new. Our balances are up \$156K this month. Interest rates are flat. The average yield is 5.01%. We have \$7.778M in funds. He stated that we are switching one of our accounts from Smith Barney because the broker has moved. In that account we have earned \$70K on the \$500K for an average yield of 4.8%.

VI. Urban Forest Management

Not present

VII. Engineer's Report

Pat Glenn reported that the permits for the Saunders and West Course utility replacements are in to the County. The permits are also in for the water main extension. Trustee Svatik asked about replacing the double yellow line on Saunders, so motorists do not pass. Pat commented that a stripe can be put in when the road is resurfaced, or he can get quotes to do it now. He added that he hopes the resurfacing will be done this year. Chief Weinstein told the Board that the current line is not sufficient. Pres. Kaplan indicated that he did not remember there being a double yellow line. Chief Weinstein stated that he would check into it. Atty. Huvad stated that he will check the Ordinance regarding "double yellow lines."

VIII. Director of Community Services Report

Russ Kraly told the Board that he has six permits for Project Lightspeed. They are being reviewed, and then they will go to Chuck Stewart for his feedback. They will be processed as building permits.

IX. Zoning Board of Appeals

Not present

X. Plan Commission Report

Atty. Huvad stated that we have 10 new renderings in from Shell. He questioned if the Board would like to relay any preferences. Russ commented that Shell has told him that for rendering #1 the color coordinates with the island canopy. The posts on the pumps would be the same rock as the rock on the building. Trustee Haber commented that he liked the first rendering the best.

XI. Police Report

Chief Weinstein told the board that 64 traffic citations were issued since the last meeting. There were 221 case reports and 145 traffic accidents written since the beginning of the year. Two seized cars will be auctioned off at the Lake County Fairgrounds auction on 8/4/07. The Ordinance to sell them was previously approved.

XII. Fire Department Report

Assistant Chief Ugaste stated that there were 18 calls so far in the month of July, 3 were fire calls, 14 were paramedic calls, and 1 was "other." The total calls for the year to date are 266. Pres. Kaplan commented that he is curious to know what the fire calls were. Assistant Chief Ugaste explained that a fire call could be anything from a false alarm to an actual fire. Pres. Kaplan indicated that he would like to know about the fires. Russ stated

Village of Riverwoods  
Board of Trustees Meeting  
July 17, 2007

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that he would give that information to the Building Department. That would give them the heads up on permits that may be needed for repairs.

XIII. Village Attorney Report

Nothing

XIV. Comments by the President

Russ stated that the water levels of all of the monitored wells are down. He will keep a sharp eye on it. We will check on the levels every two weeks rather than once a month. We may have to go to a total water ban for those on wells. Trustee Dunn reported that she suggests that we do that now. She wanted to know if there was any historic data for this time period. Russ commented that last year we were fine; it was two years ago that we had problems. Pres. Kaplan stated that he did not think it was that serious yet, but it could be if we do not get rain. Russ indicated that we will be in a problem status, if the levels drop another 10%. Trustee Norris told the Board that we should keep this on the agenda for the next meeting, so we can enact a watering ban if necessary. Trustee Dunn stated that she is concerned about the pools being built. Russ indicated that most of the pool owners bring in the water to fill the pools.

XV. Visitors Wishing to Address the Board

None

XVI. Approval of Bills

Trustee Dunn moved to approve bills as presented subject to approval of responsible Trustee/Officer and Village President. Trustee Svatik seconded the motion. Trustee Norris asked about the bill to the IRS. Pres. Kaplan stated that we have some taxes to pay.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik

Nays: None

Motion carried – 6– 0

XVII. Old Business

Pres. Kaplan brought up the subject of the Ordinance Requiring Licenses for the Conduct of Raffles. Atty. Huvard stated that he has not had time to research the issues or talk to the not-for-profits in the Village. Pres. Kaplan stated that we will hold this until the next meeting.

XVIII. New Business

Nothing

Village of Riverwoods  
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Pres. Kaplan stated that the next meeting will be August 7<sup>th</sup> at 8PM.

Trustee Graditor moved to adjourn the meeting. Trustee Dunn seconded the motion. The motion was carried by voice vote.

The meeting adjourned at 8:20PM.

Respectfully Submitted,

Debbie Limer

Village of Riverwoods  
Board of Trustees Meeting  
July 10, 2007

1

In Attendance:

William Kaplan  
Linda Dunn  
Sherry Graditor  
Michael Haber  
Bruce Masterson  
John Norris  
William Svatik  
Eileen Stanger  
Bruce Huvad  
Pat Glenn  
Morry Weinstein  
Rob Ugaste

Minutes taken by Debbie Limer

The meeting was called to order at 8:00 PM.

IV. Approval of Minutes

Board of Trustees Meeting – June 19, 2007

Trustee Svatik moved to approve the minutes. Trustee Norris seconded. Trustee Masterson stated that on page two, first line, “He added that” should be added before “It.” The beginning of the fifth line of the Engineer’s Report should read “up retention times in the sewer line.” Motion was carried by voice vote. Trustees Graditor and Dunn abstained.

V. Consultants

Gewalt Hamilton

Pat Glenn commented that he is aware that there are areas of the bike path that need patching. He is waiting for quotes and schedules to get the work done.

Pat stated that he is working with the consultant with regard to metering and control for the Northbrook water main extension. There will be a bid recommendation at the second meeting in August. Construction should start in early September with the project completed by the end of the year. Trustee Svatik asked about the repairs to the Riverwoods and Saunders Road bike path. Pat stated that he will see to it that the repairs are done even though it is a county path.

Director of Community Services

Not present

Village of Riverwoods  
Board of Trustees Meeting  
July 10, 2007

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Village Attorney

Atty. Huvard told the Board that he had a meeting with the city manager of Highland Park. We may be able to work out a peak supply contract for water with Highland Park. We would have the right to buy water when a peak amount is needed, subject to availability. He added that the cost of water from Highland Park could only be comparable to the cost with Northbrook, if we did not have to buy it from Deerfield. Trustee Haber stated that we need to define the peak amount low. It is to our benefit for our need. He commented that he did not like the idea of the agreement being restrictive. We should not have to justify our need. We would be purchasing water because we need it. Atty. Huvard reported that calling the agreement a peak supply agreement makes it easier for Highland Park to agree to it. Trustee Haber stated that we should see if we can negotiate to buy water directly from Highland Park, and pay Deerfield a fee for allowing it to go through their system. Atty. Huvard explained the water issues with Deerfield and Highland Park, and why the villages feel the way that they do. He added that he feels that Northbrook's water rate is going to be more competitive in the price than Highland Park with the added expense of going through the Deerfield system. Trustee Svatik asked about the Deerfield Park District. Pres. Kaplan indicated that the Deerfield Park District pays us for water, not Deerfield. Atty. Huvard stated that they are a separate governmental agency. Their land is in Riverwoods. He asked if they can get water directly from Deerfield. Pat reported that there is one 4" main from the original system. If that main is sufficient, they could get water directly. Any other route for water has to go through Riverwoods before it gets to them. Atty. Huvard reminded the Board that Highland Park has step increases for water every year for the next 30 years.

Urban Forest Management

Trustee Svatik told the Board that he wanted to clarify an issue from the last meeting. He wanted to know if any residents were turned down for reimbursement of planting trees based on the tree's location. It is not fair if some residents were turned down, while others were not, all based on placement. Trustee Masterson questioned if there is a list of applicants. Trustee Haber stated that some residents still did the planting even though they were not going to be reimbursed. He questioned if there was any way to do retroactive reimbursements. Pres. Kaplan reported that he would look into it.

Plan Commission Report

Atty. Huvard stated that there was a Plan Commission Meeting. There was a presentation from Shell. Shell is coming back with updated drawings at their next meeting. The appearance of the station is an improvement over the BP plan. Shell will be before the Plan Commission in August.

Zoning Board of Appeals

Not present

VI. Police Report

Chief Weinstein told the board that 202 traffic citations were issued since the last meeting. There were 214 case reports and 144 traffic accidents written since the beginning of the year.

VII. Fire Department Report

Assistant Chief Ugaste stated that there were 48 calls in the month of June: 15 were fire calls, 3 were car accident calls, 25 were paramedic calls, and 5 were others. The total calls for the year to date is 248

VIII. Comments from the President

Pres. Kaplan brought up the Lake County School Impact Model. He stated that it is in the trustees' packets. Atty. Huvad questioned if this is impact fees for the schools.

Pres. Kaplan mentioned the Borchew Design invoice. Trustee Masterson explained that the first invoice is for \$200 for the RRA plant sale flyer. The invoice should be passed through. The second invoice is for \$1,500. We updated the Village web site so that we could collect emails from residents. The original bid was for \$500. The interface process of the update changed; so the scope of the project changed. Trustee Masterson stated that they should have come back to us and done a second bid. He added that he is comfortable paying them less because of their lack of communication as to the cost differential. He will talk to them about it.

IX. Old Business

None

X. Visitors Wishing to Address the Board

None

XI. New Business

Atty. Huvad brought up the subject of the AT&T service agreement. AT&T wants it adopted, so that they can get started with their build out. They do not want to wait for legislation to pass. We can cancel the agreement after the legislation is passed. Mark Blakeman, regional Vice President of external affairs, told the Board that the governor signed legislation. It was negotiated with a lot of parties. That legislation became Senate Bill 678. In order to have video services in the Village, the state-wide franchise for video services must be approved. Mr. Blakeman stated that AT&T wants to begin construction. Permits can be approved without the State franchise agreement. They have begun building in 170 communities already. Trustee Masterson reported that the Village

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has incurred legal fees. He asked about reimbursement of those legal fees because we have negotiated in good faith. Mr. Blakeman stated that the State killed the agreement, not AT&T. The agreement needed to be executed before the State legislation. The agreement has been executed in other communities already. Pres. Kaplan commented that we will sign the permits, if AT&T signs the agreement. Mr. Blakeman indicated that he cannot do that because based on the legislation AT&T is not allowed to enter into any agreements after May 30<sup>th</sup>. The agreement would be invalid, and they are not allowed to sign something that would be invalidated. The law will allow AT&T to continue. Trustee Haber asked how they will build without a permit. Atty. Huvard commented that the boxes are going in the Lake County right of way. Mr. Blakeman stated that he believes that two permits were approved to go in the Riverwood right of way. Trustee Haber commented that we need to look into that.

Pres. Kaplan told the Board that the AT&T representative called today. She called about permits. He stated that he told her that after the agreement is signed, we would deliver the agreement to AT&T. AT&T was then going to sign it as well. We were planning to sign the agreement tonight. Pres. Kaplan commented that the representative from AT&T was fine with this plan. Mr. Blakeman mentioned the legislation that has already passed. After the State franchise agreement is completed, the Village will have 45 days to sign the permits. Atty. Huvard stated that it is apparent that eventually everything will be installed. With the agreement we were getting an opportunity to get landscaping. We were also making sure that we got the smallest box possible. These things will be in the State law. The issue should be cooperation with the landscaping and screening, and cooperation with working with the Village. Trustee Graditor told Mr. Blakeman that AT&T's change of direction is a slap in the face to the Village. Mr. Blakeman responded that AT&T wants to work with Riverwoods, but not within the confines of an agreement. They would like the permits approved. He came by tonight to find out what was holding up the approval of the permits. Atty. Huvard asked to whom we should talk to at AT&T. Mr. Blakeman mentioned himself. He will bring in a landscape consultant to help with the landscape issues.

Trustee Haber commented that AT&T cannot sign the agreement. They want permits; we should move on. Atty. Huvard stated that now we need to look at the permits. We were holding them until after the agreement was signed. Trustee Dunn indicated that she would like to see the Village work with AT&T on the screening. Mr. Blakeman explained that there are going to be a total of eight boxes within the Village limits. They are about four to five feet tall. Some may need landscaping, others will not, because of existing landscaping. AT&T will do landscape restoration when necessary, and landscaping when necessary. A bigger box serves more homes. The average box will be about four feet by four feet by 2.5 feet in beige or green. If the Village wants green, AT&T needs to know about that ahead of time. Most electrical equipment boxes are now designed to be beige.

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Atty. Huvard stated that we want an atlas so we know where the cables are. Mr. Blakeman commented that the cables go in based on the permit. If there is a change, AT&T will notify the Village. Pat stated that his concern is that the Village infrastructure is not completely built out yet. We do not want a design in conflict with our future projects. Mr. Blakeman stated that he did not mean to mislead anyone. He suggested that he be called, if there are any questions. Trustee Graditor asked what percentage of the Village will be covered with video services. Mr. Blakeman responded that is proprietary information, but a vast amount of the Village will be covered. Trustee Masterson commented that the level of expectation of Mr. Blakeman was very different than Pres. Kaplan's phone call earlier in the day.

Pres. Kaplan brought up the subject of the ordinance on raffles. Trustee Haber moved to have a first reading of an Ordinance Requiring Licenses for the Conduct of Raffles. Trustee Masterson seconded the motion. The motion was carried by voice vote.

Atty. Huvard told the Board that there is no urgency to this issue. The Center for Enriched Living has received a complaint. They are a Not-For-Profit organization that is having raffles without a permit. Other communities have ordinances. He stated that he has taken the proposed ordinance from another community. We have to set a monetary limit. He acknowledged that the amount listed may not be appropriate. He needs to check with The Center for Enriched Living and Arts and Riverwoods. The restrictions are to prevent fraud and scams. There has to be an accounting of the money raised, a raffle manager, a report to the organization's board, and other things. Pres. Kaplan asked about the Arts and Riverwoods event at Ryerson. He commented that they may need a permit from the county. Trustee Norris reported that according to the ordinance anyone selling tickets within the Village needs a permit. Atty. Huvard commented that that comes from the State Statute. He can look into changing that. Trustee Norris indicated that we regulate vendors; we should regulate raffles. Trustee Haber stated that raffles are very hard to regulate; selling raffle tickets is usually very informal. Trustee Haber reported that he would look into this and research the issues. Trustee Dunn suggested that Atty. Huvard check with Orphans of the Storm and see what they do for fundraising. Pres. Kaplan stated that we will continue this discussion.

## XII. Standing Committee Reports

### Trustee Graditor – Building/Zoning

Trustee Graditor stated that it is very quiet in Riverwoods. There were no single family permits or remodel permits issued this month. The only activity was Morgan Stanley coming in with an application.

### Trustee Masterson – Water/Police/Fire

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Nothing

Trustee Svatik – Finance/Soil & Water

Trustee Svatik told the Board that he and a couple of other trustees had lunch with Congressman Mark Kirk. It went well. It was a good meeting.

Trustee Haber – Legal/Sewer

Nothing

Trustee Dunn - Road & Bike Paths/Forestry

Trustee Dunn asked why the trees are losing clumps of leaves. Trustee Norris stated that it is a combination of the cicadas' eggs and the wind, but it is not harmful to the trees.

Trustee Norris – Solid waste/Drainage/Storm water

Trustee Norris stated that SWALCO has a new executive director, Walter Willis. He commented that he believes that everyone will like him. He told the Board that he got an email from Chuck Stewart concerning the quarantine of the Emerald Ash Borer. They are planning to extend the quarantine to Lake Cook Road. If anybody has any questions, he or she should contact Chuck.

Pres. Kaplan stated that the next meeting will be July 17<sup>th</sup> at 8PM.

Trustee Svatik moved to adjourn the meeting. Trustee Dunn seconded the motion. The motion was carried by voice vote.

The meeting adjourned at 9:00PM.

Respectfully Submitted,

Debbie Limer

Village of Riverwoods  
Board of Trustees Meeting  
June 19, 2007

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In Attendance:

William Kaplan  
Michael Haber  
Bruce Masterson  
John Norris  
William Svatik  
Eileen Stanger  
Jack Siegel  
Bruce Huvad  
Pat Glenn  
Morry Weinstein  
Rob Ugaste

Absent:

Linda Dunn  
Sherry Graditor

Minutes taken by Debbie Limer

The meeting was called to order at 8:00 PM.

IV. Approval of Minutes

Board of Trustees Meeting – June 5, 2007

Trustee Norris moved to approve the minutes. Trustee Masterson seconded. Trustee Masterson pointed out two changes to page three. The first was in the second paragraph, fifth line, “Deerfield” should be added in before “Fire Chief.” The second change was in the third paragraph, first line, the “t” in “town” should be capitalized. Motion was carried by voice vote. Trustee Svatik abstained.

Assistant Chief Ugaste told the Board that he would like a copy of the June 5<sup>th</sup> minutes.

V. Treasurer’s Report

Hal Roseth reported that there was very little activity. In the last three to four months there was a net difference of \$56K in Village funds. The Police Fund is currently negative, so he will check on that. The \$2.5M at Wachovia is earning a good return of 6.3% a year. The IPTIP interest rate is down to 5.08% from 5.16%. We have \$7.4M in the IPTIP with an annual return of \$375K a year. Hal stated that interest rates have basically been flat. He wants to look at all of our funds and see what CDs will be expiring in the next six months. There was a correction on the check register #303. The taxi amount should be \$3.00 not \$300.00.

VI. Urban Forest Management

Pres. Kaplan stated that he and Chuck Stewart had a discussion about the trees that Greg Mancuso planted. Chuck felt it was landscaping and thus did not qualify for our reforestation program. Pres. Kaplan commented that he felt "a tree is a tree." He added that it does not matter where it is planted. Greg's trees should be included in the program and I have approved a \$1K reimbursement check to Greg. Trustee Haber questioned if we specify what has to be planted. Trustee Norris stated that the trees planted were protected species. Trustee Haber suggested that maybe we should clarify what has to be planted to be reimbursed. Pres. Kaplan stated that he does not care where the tree is planted.

VII. Engineer's Report

Pat Glenn told the Board that there was an incident at the Police Department. The building became overwhelmed with sewer gas. The sag that used to be in the sewer system kept the gases from going back up the sewer line. The larger problem is the two points connect where the lines meet with the grinder pumps. When usage is low it drives up retention times in the sewer line. The fluids sit longer in the lines, and we end up with the rotten egg smell. Pat explained that we do get odor complaints. He has consulted with a company that takes care of odor problems. They have given him a few suggestions. The problem on Thornmeadow is an easy fix. The solution at the Village Hall is not so easy. They are suggesting a dosing system. It would require a 1K gallon tank for the pumping and release of hydrogen peroxide. The pumping station would hold a 7 foot by 6 foot tank. Pat commented that wherever it is put, it would be an eyesore. It is not possible to bury it. Pres. Kaplan asked where Pat suggests putting it. Pat stated we could put it in the easement on Portwine Road, but it would be in front of homes. The corner of the Village Hall lot would be out of the way. Trustee Masterson asked about the environmental impact. Pat stated that the byproducts from the system would go into the sewer and be treated.

Trustee Haber told the Board that he used to have a system like this before he got Lake Michigan water. It was supposed to be safe. Trustee Masterson commented that he wants to hear other opinions. Trustee Haber asked how often this is a problem. He wanted to know if we could just live with it. Chief Weinstein commented that the odor was so bad that he closed the building. The smell started at 2PM, was cleared and then came back again about 12AM. The odor was stronger outside the building than inside. Pat told the Board that we have been dealing with this issue for a long time on Thornmeadow and Portwine. The odor can cause ailments such as headache and nausea. Hal Roseth reported that he had a system like Trustee Haber's at his house. It did not work. He suggested testing the system before investing in it. Pat added that the cost to put in this system would probably be about \$150K. He wants to test it first. He will bring additional

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June 19, 2007

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information to the Board. It is not an issue that he wants to sweep under the rug. Pres. Kaplan acknowledged that it is a problem.

Pat told the Board that he has revised easements from Discover. The problem with the Lake-Cook Road easements seems to be solved. We can continue to work on getting the water line in from Northbrook.

Trustee Svatik told Pat that Trustee Dunn had noticed an area of the bike path that was torn up on the northeast corner of Saunders and Deerfield Roads. Pat stated that he has not gotten it repaired yet. He will have to work with the DOT. Pres. Kaplan asked about the Saunders Road improvements. Pat commented that they have not been done yet.

VIII. Director of Community Services Report

Not present

IX. Zoning Board of Appeals

Not present

X. Plan Commission Report

Not present

XI. Police Report

Chief Weinstein told the Board that 117 traffic citations were issued since the last meeting. There were 189 case reports and 119 traffic accidents written since the beginning of the year. Chief Weinstein stated that on 6/12/07 he attended the Town Hall Communities Leadership Committee Strategic Planning Meeting in Highland Park. It was a brainstorming session dealing with underage alcohol consumption.

XII. Fire Department Report

Assistant Chief Ugaste stated that there were 29 calls so far in the month of June, 9 were fire calls, 2 were car accident calls, 14 were paramedic calls, and 4 were "others." The total number of calls for the year to date is 229. He handed out the 2006 Annual Report to all of the trustees. It lists accomplishments. Chief Ugaste reported that he has submitted three articles for release in the Village Voice. They are on the Lifeline program, carbon monoxide detector laws, and carbon dioxide detectors life span. Trustee Svatik asked about an article on smoke detector life spans. Chief Ugaste commented that he could do an article on those as well.

XIII. Village Attorney Report

Atty. Huvard told the Board that AT&T would like us to sign the agreement even though we would cancel it after the legislation passes. Essentially, they want to get permits from

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the Village. Atty. Siegel asked if they get any rights with the permits. Atty. Huvard reported that the local agreements will terminate, if the State laws supercede local laws. Atty. Siegel stated that giving AT&T the permits is not a good idea. Atty. Huvard asked Pres. Kaplan to keep this item on the agenda for the next meeting. The legislation seems to be moving forward. It is now Senate Bill 678, if anyone wants to track it.

Atty. Huvard reported that Shell is going to make a proposal in front of the Plan Commission. It will be a workshop session on July 5<sup>th</sup> at 7:30PM.

Atty. Haber told the Board that there was a discussion at the staff meeting about a replacement for US Bank with a drive through use. The Special Use was not done correctly in 1978. According to the Special Use the bank use was not allowed. Trustee Haber stated that they are marketing it as a similar drive through use. Atty. Huvard commented that we do not have anything in the zoning for this use. They are proposing a drive through Starbucks. The issue is that the parcel is zoned O&R1. The Plan Commission is going to be dealing with this land use, but the Board may want some input. Atty. Siegel reported that it would currently be a non-conforming use. The building can not be expanded to increase the non-conformity. Atty. Huvard commented that the zoning would have to be changed.

Atty. Huvard stated that Lake County Partners has approached us about our volume cap allocation now that we are Home Rule. State Law says that we have to assign our volume cap by May 1<sup>st</sup>. We have already missed it for this year. Buffalo Grove volunteers as a host to hold communities' volume cap allocations. We would assign our volume cap to Buffalo Grove. When eligible projects are found, the volume cap is taken back to issue bonds. Atty. Huvard explained that Lake County Partners decides which projects are worthy. He will provide the trustees with a copy of the rating system that they use. They want us to be come a part of this in 2008. It is a "use or lose" system. Atty. Siegel stated that other communities have sold their allocations without the middleman. Atty. Huvard added that our contribution could support a project we do not want to support.

Atty. Huvard brought up the subject of the water agreement with Highland Park. The agreement between the villages is getting closer to being completed. The issue is still the administrative fee. Highland Park is proposing going from 12% to 15%. They want us as an "all or nothing" water customer. Ideally we want to pull water from Northbrook or Highland Park. He questioned if we would commit to a 25K gallon minimum per day on average from Highland Park. Trustee Haber stated that sounds reasonable.

Atty. Huvard told the Board that the owner of the 37 acres wants to meet with us and discuss the financial issues. We have suggested in the past that they develop the outlots

Village of Riverwoods  
Board of Trustees Meeting  
June 19, 2007

along Milwaukee Avenue and avoid the costly big box. We have told them we want to see a proposal before we commit to a meeting. The owner has no good answers at this point.

Atty. Huvad stated that email retention is the new concern. The question is whether or not emails that concern the public record have to be preserved. We might want to look at this issue to avoid problems in the future. Trustee Svatik asked if there were any guidelines. Trustee Masterson stated that it is easier to archive everything rather than taking the time to decide what should be kept and what can be deleted. Atty. Huvad reported that the Municipal Review has guidelines. He added that he does not know the kind of use the Village has; he would have to look at it. Trustee Masterson reiterated that it would probably be easier to just save everything.

XIV. Comments by the President

Pres Kaplan told the Board that the water level at one monitored well is up, the rest are down. There was an article in the Chicago Tribune that farmers are expecting a dry summer. Trustee Masterson stated that we are even with where we were last June. Pres. Kaplan commented that he is still concerned.

Pres. Kaplan stated that there will be a meeting about the red light camera at the Village Hall on Thursday at 10:30AM. He invited Board members to attend.

Pres. Kaplan reported that on July 5<sup>th</sup> at 6:30PM the Liquor Commission will be having a hearing. It will involve the owner of the Colonial Courts liquor store.

Pres. Kaplan told the Board that Johannes Aschman of 72 Treasure Lane passed away.

Pres. Kaplan brought up an article about a Virginia mom who is going to jail for two years for supplying alcohol to 16-year olds. He commented that two years is a long time. Trustee Haber stated that the mom was deceptive in how she did it.

XV. Visitors Wishing to Address the Board

None

XVI. Approval of Bills

Trustee Masterson moved to approve bills as presented subject to approval of responsible Trustee/Officer and Village President. Trustee Svatik seconded the motion

Roll Call Vote -       Ayes:           Haber, Masterson, Norris, Svatik  
                              Nays:           None  
                              Absent:        Dunn, Graditor  
Motion carried – 4– 0

Village of Riverwoods  
Board of Trustees Meeting  
June 19, 2007

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XVII. Old Business

None

XVIII. New Business

Pres. Kaplan brought up the subject of the Prevailing Wage Ordinance. Trustee Masterson moved to waive the first reading of an Ordinance Establishing the General Prevailing Rate of Wages in the Village. Trustee Svatik seconded the motion. The motion was carried by voice vote.

Trustee Masterson moved to second reading and adoption of an Ordinance Establishing the General Prevailing Rate of Wages in the Village. Trustee Norris seconded the motion.

Roll Call Vote - Ayes: Haber, Masterson, Norris, Svatik

Nays: None

Absent: Dunn, Graditor

Motion carried – 4– 0 Ordinance 07-6-9

Atty. Huvad told Clerk Stanger that the Ordinance has to be filed with the Secretary of State, and it should be on record.

After some discussion, Trustee Haber moved to have the next meeting on July 10<sup>th</sup> rather than July 3<sup>rd</sup> due to the Fourth of July Holiday. Trustee Svatik seconded the motion. Motion was carried by voice vote.

Pres. Kaplan stated that the next meeting will be July 10<sup>th</sup> at 8PM.

Trustee Haber moved to adjourn the meeting. Trustee Svatik seconded the motion. The motion was carried by voice vote.

The meeting adjourned at 9:00PM.

Respectfully Submitted,

Debbie Limer

Village of Riverwoods  
Board of Trustees Meeting  
June 5, 2007

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In Attendance:

William Kaplan  
Linda Dunn  
Sherry Graditor  
Michael Haber  
Bruce Masterson  
John Norris  
Eileen Stanger  
Jack Siegel  
Bruce Huvad  
Pat Glenn  
Morry Weinstein

Absent:

William Svatik

Minutes taken by Debbie Limer

The meeting was called to order at 8:00 PM.

III. Swearing in of Newly Re-elected Trustees

Clerk Stanger swore in Trustees Graditor, Haber, and Masterson.

V. Approval of Minutes

Board of Trustees Meeting – May 1, 2007

Trustee Dunn moved to approve the minutes. Trustee Masterson seconded. Trustee Dunn pointed out a few changes. On page two, fifth line down in the last paragraph “amount of” should be added after “the.” On page three first line of the last paragraph, “the” should be changed to “to.” On page seven, under her Committee Report, the second line should be changed to “She wanted to know when it is going to be fixed.” Trustee Masterson asked for a clarification on page three, first line. He asked Pat Glenn or Chief Weinstein to check on the “1,900 cars going through the intersection of Deerfield and Saunders a day.” He commented that the number did not seem right. Motion was carried by voice vote.

Board of Trustees Meeting – May 15, 2007

Trustee Graditor moved to approve the minutes. Trustee Norris seconded. Trustee Dunn stated that on page two, first line of the third paragraph, “Northbrook” should be added before “Water Tower.” Trustee Graditor reported on page one, sixth line under the Engineer’s Report, “planned” should be added after the second “Highland Park.” In the next paragraph, the third line, should be changed to read “Northbrook’s obligation was

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conservative in saying they can do 500K gallons per day. We use 800K gallons a day at peak times.” Motion was carried by voice vote. Trustee Masterson abstained.

VI. Consultants

Gewalt Hamilton

Pat Glenn told the Board that the plans for the Northbrook water main are into the EPA for review. We will meet with Northbrook this week to discuss the necessary meter. We have found the elusive Commonwealth Edison line and are moving along with our target date in mind. Trustee Norris added that we have received \$50K from the State as a part of a grant. Atty. Huvad stated that all of the easements are out. He has comments back from three out of five owners. The fifth one may be a problem, but he will work on it.

Director of Community Services

Not present

Village Attorney

Atty. Huvad reported that they had a meeting in Highland Park. Highland Park complained that they were not consulted before we signed our water agreement with Northbrook. Deerfield and Lincolnshire are concerned about Highland Park’s increase in their administrative charge. It is going from 12% to 15%. Highland Park is concerned about our commingling of water from them and Northbrook. The best solution for us is to get the majority of our water from Northbrook and draw down from Highland Park on our peak days. Highland Park should allow this because it will not interfere with their system, but they may not be okay with this solution. Atty. Huvad stated that he thinks Highland Park may make us commit to a minimum. That is not to our advantage if the price in Northbrook is lower.

Urban Forest Management

Not present

Plan Commission Report

David Niedelman told the Board that the Plan Commission will be meeting in July. Shell will be making a presentation about the proposed gas station. He invited the trustees to attend. Shell wants feedback as to their design. Atty. Huvad commented that the only thing changing at this point is the architecture.

Zoning Board of Appeals

Not present

VII. Police Report

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Chief Weinstein told the board that 312 traffic citations were issued since the last meeting. There were 169 case reports and 111 traffic accidents written since the beginning of the year. Two seized vehicles were sold at auction. A 1997 Dodge Caravan sold for \$3,600. A 2004 Ford Explorer sold for \$7K. Minus the commission, the Village made \$10,070. Chief Weinstein stated that the Thorngate Homeowners have an ice cream truck in the neighborhood on Tuesday nights. An officer will be stopping by to pass out information and stickers.

VIII. Fire Department Report

Assistant Chief Ugaste stated that they responded to 41 calls, 7 fire calls, 21 paramedic calls, and four "other" calls. The year to date total is 200 calls. He thanked Pat Glenn for getting them a map with fire hydrants. Pat also met with them to explain how the water system in the Village works. It was very helpful. There is now a procedure for getting information on new fire hydrants to the Fire Department. Assistant Chief Ugaste told the Board that for purely informational purposes they need to know how much water can be supplied by the hydrants. They will be working on that. He is going to discuss with Pat what ongoing maintenance needs to be done to the hydrants. They would like to start a program for brush removal and adding flags to all hydrants, so that they can be spotted easily. They are working hard to locate and keep track of each hydrant. He acknowledged the Village's help with that.

Assistant Chief Ugaste stated that the question has come up on what calls they respond to. He reported that they, Station 52, respond to all calls that they are aware of. Deerfield decides what calls they respond to. As it is now, Station 52 is responding to fire alarms, structure fires, and paramedic calls. They are not responding to car fires, grass fires, and service calls. He commented that he went to the Deerfield Fire Chief to explain his concerns and to be an advocate for the Village. He added that they want to respond to all of Riverwoods' needs. Chief Quinn was very open to discussion. There is a new Deputy Chief coming in the fall. Chief Quinn wants to wait on changes until after the new Deputy Chief arrives. Assistant Chief Ugaste stated that he would pursue this issue in the future. Pres. Kaplan told the Board that Deerfield needs to provide an ambulance to transport their patients. Assistant Chief Ugaste commented that he understands this is a concern. We can provide our ambulance if needed. Pres. Kaplan asked if there is any way to all be in one district. Atty. Huvard responded that is a challenging issue. Assistant Chief Ugaste stated that he wants to resolve the issues, but does not want to burn any bridges. He is trying to be proactive and move in a positive direction. When Engine 52 responds in Deerfield we can send an ambulance as well, if requested. It works both ways.

IX. Comments from the President

Pres. Kaplan wanted to know if Chief Weinstein could go to the Town Hall Communities Leadership Committee Strategic Planning Meeting. Chief Weinstein stated that he looked into sending a representative. It is the meeting regarding teen drinking/alcohol. Pres.

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Kaplan stated the meeting is June 12<sup>th</sup> at 8AM in the Highland Park High School library. He invited the trustees to attend if available.

Pres. Kaplan commented that the signs for the sprinkling ban are up. Trustee Dunn stated that we should be stricter for residents on wells. She reported that her well water levels are going down. Pres. Kaplan reported that we have had some rain to make the situation a little easier, but residents can call the Police if someone is not observing the sprinkling ban.

X. Old Business

Pres. Kaplan brought up the subject of AT&T. Atty. Huvard stated that the House Bill has passed. It now goes to the Senate. AT&T wants to hold off on any agreements until the Bill is through the Senate. He commented that he thinks that we will end up where we want to be. Pres. Kaplan added that he has given the trustees a copy of an article from today's Chicago Tribune. Atty. Huvard reported that the Bill provides for customer protection. Complaints must be handled within four hours or a deduction can be made to the customer's bill. Atty. Siegel told the Board we have to wait and see how it comes out. He asked if there is going to be universal service. Atty. Huvard stated that he believes the build-out will happen in stages over a three year period.

XI. Visitors Wishing to Address the Board

None

XI. New Business

Pres. Kaplan brought up the subject of Arts and Riverwoods. David Niedelman thanked the trustees for their contribution last year. He presented the Board \$1K from Arts and Riverwoods to be used for the Garden Beautification Fund. Mr. Niedelman told the Board that Arts and Riverwoods is asking for \$14K this year. Last years' event was successful. They will be doing the same thing this year. They have learned a lot of lessons from last year's event. Atty. Huvard reported that last year Arts and Riverwoods applied for and received their 501C3 charitable status. This will allow fundraising from outside sources this year. Having governmental support from the Village helped them to get their 501C3. Trustee Haber moved to give Arts and Riverwoods \$14K this year. Trustee Masterson seconded the motion.

Roll Call Vote -      Ayes:              Graditor, Haber, Masterson, Norris  
                             Nays:              None  
                             Abstain:          Dunn  
                             Absent:          Svatik  
Motion carried – 4– 0

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Pres. Kaplan stated that he wants to appoint David Niedelman, Cheryl Chamberlain, William Svatik, and Mike Ford to the Liquor Control Commission. Atty. Huvard explained that this is required because an area business violated the Liquor Control Ordinance. The business is refusing to pay the fine. We need to convene the Commission, have a hearing, and make a decision. The business and an individual were charged with selling alcohol to an underage person. The individual pleaded guilty. The business has refused to pay the fine. Atty. Siegel pointed out that the Mayor can convene the hearing and issue the fine. Atty. Huvard commented that Pres. Kaplan does not want to do it on his own. The fine would be a maximum of \$1K to the liquor store in Colonial Courts. Trustee Dunn asked how long commissioners would sit on the Liquor Control Commission. Atty. Huvard stated most likely one year; the length of time is not determined in the ordinance. Trustee Dunn moved to approve Pres. Kaplan's appointments to the Liquor Control Commission. Trustee Haber seconded the motion. The motion was carried by voice vote.

Pres. Kaplan told the Board that we have a bid for power washing, staining and chinking the Village Hall and the Police Department buildings. They are for \$6,900 and \$4,500 respectively. We have only one bid. There are not many people who can do this kind of work. Pres. Kaplan added that Al Solomon has been working in the Village for a long time. Trustee Haber asked how often we need to do this work. Pres. Kaplan stated the last time this was done was five years ago. It needs to be done again. Trustee Norris moved to accept the bid from SKS Construction for \$6,900 and \$4,500 for the power washing, staining, and chinking of the Village Hall and Police Department buildings. Trustee Masterson seconded the motion.

Roll Call Vote -       Ayes:           Dunn, Graditor, Haber, Masterson, Norris  
                              Nays:           None  
                              Absent:        Svatik  
                              Motion carried – 5– 0

Chief Weinstein stated that we have two seized cars to sell. Trustee Norris moved to waive the first reading of an Ordinance Authorizing the Sale of Certain Personal Property Owned by the Village of Riverwoods. Trustee Masterson seconded the motion. The motion was carried by voice vote.

Trustee Dunn moved to have a second reading and adoption of an Ordinance Authorizing the Sale of Certain Personal Property Owned by the Village of Riverwoods. Trustee Norris seconded the motion.

Roll Call Vote -       Ayes:           Dunn, Graditor, Haber, Masterson, Norris  
                              Nays:           None  
                              Absent:        Svatik  
                              Motion carried – 5– 0           Ordinance 07-6-8

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XIII. Standing Committee Reports

Trustee Graditor – Building/Zoning

Trustee Graditor stated that it has been a very slow month in the Building Department. There were no permits for single family homes or remodels this month.

Trustee Masterson – Water/Police/Fire

Nothing

Trustee Svatik – Finance/Soil & Water

Not present

Trustee Haber – Legal/Sewer

Nothing

Trustee Dunn - Road & Bike Paths/Forestry

Nothing

Trustee Norris – Solid waste/Drainage/Storm water

Pres. Kaplan asked Pat about the sewer maintenance agreement from the County. Pat stated that we have an agreement with the Lake County Public Works department for our sewers. We do not charge residents a fee for the sewers, so we have no rehab funds. We want to add a surcharge to the County bill. When we approached them with this issue Lake County Public Works decided that they wanted a new contract. We submitted a contract to them, but they responded that they want to use their own agreement. It is two years later and still no agreement. Pat stated that he would try to get them moving again.

Trustee Norris stated that SWALCO will be selecting a new executive director this week. The CCI steering group met. We haven't heard anything about the bike paths. We are making an inventory of Village owned property and coming up with ideas as to what to do with it. We are going to work with CCI and will explore some ideas including fundraising issues.

Pres. Kaplan told the Board that in Naples, Italy they have nowhere to put their waste. It is piling up. This is a very serious issue. Trustee Norris stated that SWALCO always works to have a 20-year plan in place.

Pres. Kaplan stated that the next meeting will be June 19<sup>th</sup> at 8PM.

Trustee Dunn moved to adjourn the meeting. Trustee Masterson seconded the motion. The motion was carried by voice vote.

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The meeting adjourned at 9:00PM.

Respectfully Submitted,

Debbie Limer

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In Attendance:  
William Kaplan  
Linda Dunn  
Sherry Graditor  
Michael Haber  
John Norris  
William Svatik  
Eileen Stanger  
Jack Siegel  
Bruce Huvad  
Pat Glenn

Absent- Bruce Masterson

Minutes taken by Nancy Morten

The meeting was called to order at 8:00 PM.

IV. Approval of Minutes

Board of Trustees Meeting- May 1, 2007

President Kaplan told the Board that we will hold the approval until the next meeting.

V. Treasurer's Report

Not present

VI Urban Forest Management

Not present

VII. Engineer's Report

Pat Glenn talked about the updated draft agreement with Highland Park for water. Highland Park wants Riverwoods to take the full supply of water from Highland Park. They want no commingling of water supply. Highland Park has said it is concerned with possible contamination of its water by water from other sources, e.g. Northbrook. There was a discussion about what the council and mayor know about the situation. Riverwoods would like to keep Highland Park's water as an emergency connection. Highland Park planned costs are based on their selling bonds for infrastructure. Highland Park is seeking a contract by the end of June.

The Northbrook Public Works director Jim Reynolds is retiring. His replacement is Jim Paprick. Pat Glenn discussed how much water supply can be offered to Riverwoods. Northbrook's obligation was conservative in saying they can do 500K gallons per day.

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We use 800K gallons a day at peak times. Pat Glenn also suggested we change our size of pipe at the transmission main from 12 inches to 16 inches. Riverwoods will need to amend the agreement to change the size of pipe.

There was an explanation of the interconnect system with Northbrook. We will need to upgrade the SCATA (computer) system so that it will monitor the amount of water Riverwoods uses so that we do not drop Northbrook's water pressure. The cost will be \$50,000.00 to \$70,000.00. Everything is controlled at the reservoir, and both Riverwoods and Northbrook can monitor it.

The plans for the watermain at Northbrook are in the review process. Pat Glenn stated we will be ready to put bids out in August and completion will be this year.

Trustee Svatik asked "What is the status of the Northbrook Water Tower." Pat Glenn said he is working on it but feels we may not really need one. Trustee Svatik asked is there a Highland Park deadline? President Kaplan said they are dragging their feet. Riverwoods has a contract with Deerfield as long as they are getting Highland Park water.

Trustee Haber asked "Why should we put ourselves in the same situation as we have now?" President Kaplan said we would have an emergency supply with Highland Park if needed. Trustee Haber stated he thinks we could pressure Highland Park. President Kaplan said we're the only one with an option to opt out.

Attorney Siegel said he was shocked at Highland Park's contract provisions. Attorney Siegel felt that clearly not all parts of the agreement are enforceable. According to Attorney Siegel, water contracts must be reasonable and must treat all customers equitably. He felt there is no judge in Lake County who wouldn't give us an injunction.

VIII. Director of Community Services Report

Not present

IX. Zoning Board of Appeals Report

Not present

X. Plan Commission Report

Not present

XI. Police Report

There were 167 citations issued since the last meeting. That is 11.9 on a daily average. There were 150 case reports written in 2007. There were 88 traffic accidents written in 2007.

XII Fire Department

Chief Ugaste report said the average emergency response time was 4:48 seconds for the Riverwoods/ Lincolnshire department. We respond to all emergencies first. We are very happy to have hydrants. Stickers are available at the station for the Lifeline program. President Kaplan asked, "Is there anything else you need?"

XIII Village Attorney Report

Bruce Huvad stated that Shell would like to come to the next consultants meeting. Russ received a call from Shell out of the blue, not a call from BP. Attorney Huvad went to Buffalo Grove to get the plans for the Deerfield/ Milwaukee development which Buffalo Grove is planning for the corner of Deerfield Road and Milwaukee Avenue. The plan is still in a workshop for their Plan Commission meeting.

XIV Comments from the President

Well Report. The water levels were substantially lower.

XV. Visitors Wishing to Address the Board

None

XVI. Approval of Bills

Trustee Graditor moved to approve bills as presented subject to approval of responsible Trustee/Officer and Village President. Trustee Svatik seconded the motion.

Roll Call vote-       Ayes:           Dunn, Graditor, Haber, Norris, Svatik  
                              Nays:           None

Absent:           Masterson

Motion carried 5-0   (Bills approved)

XVII Old Business

A T & T Agreement – Attorney Huvad had some discussions with their attorney and there is no agreement now. There are questions on who is eligible and the numbers of people who can be included in the service. Attorney Huvad has been attempting to obtain AT&T's contractual commitment to serve all of Riverwoods. AT&T has declined. A T & T said, if it is not technically feasible, they can terminate the agreement. AT&T has installed two control boxes in Lake County rights-of-way, and has requested permits from Riverwoods to install two more boxes. After discussion it was recommended to wait for the state legislature which is considering legislation (HB 1500, Cable and Video Competition Law) that would affect the manner in which IP services are provided.

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Historic Preservation Ordinance- President Kaplan reported that he exchanged emails with Joan Gand, who requested an historic preservation ordinance. He said she identified 50 candidate homes, the status of which would be confirmed by an architect. President Kaplan would like to invite all the homeowners to a meeting. There was discussion on how many homes would be interested in this, and who is directly involved. Once the mayor receives a list of homes that might qualify, a letter will go to those homeowners.

XVI. New Business

Trustee Norris moved to adjourn the meeting. Trustee Graditor seconded the motion. The motion was carried by voice vote.

President Kaplan stated the next Board of Trustees meeting is on June 5, 2007-8:00 PM

The meeting adjourned at 8:45PM

Respectfully Submitted,

Nancy Morten

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In Attendance:  
William Kaplan  
Linda Dunn  
Sherry Graditor  
Michael Haber  
Bruce Masterson  
John Norris  
William Svatik  
Eileen Stanger  
Jack Siegel  
Bruce Huvad  
Pat Glenn  
Morry Weinstein

Minutes taken by Debbie Limer

The meeting was called to order at 8:00 PM.

IV. Approval of Minutes

Board of Trustees Meeting – April 10, 2007

Trustee Dunn moved to approve the minutes. Trustee Masterson seconded. Trustee Dunn pointed out on page four, nine lines down in the first paragraph, “things” should be changed to “information.” Trustee Norris stated on page two, seventh line from the bottom of Village Attorney report, “Congress” should be changed to “State Legislature.” The Village could not require them to provide the services. Motion was carried by voice vote. Trustee Svatik abstained.

Board of Trustees Meeting – April 17, 2007

Trustee Masterson moved to approve the minutes. Trustee Graditor seconded. Trustee Svatik stated on page three, third line, “depend on” should be changed to “litigate.” Atty. Huvad told the Board on page three, first line of the second paragraph, “per year” should be added after “\$25K.” On page two, eighth line up from the bottom, “Highland Park” should be changed to “Deerfield.” Trustee Dunn pointed out a few changes. The first change was to page one, first line of the second paragraph, “on Saunders Road” should be added after “sinkhole.” The second change was to page two, sixth line of the first paragraph, “Borchew” should be added after “Jackie.” The last change was to page four, two lines up from New Business, “they” should be changed to “Buffalo Grove.” Trustee Norris suggested that on page one, four lines from the bottom of the page, “Assistant Fire Chief” be added before “Rob Ugaste.” Motion was carried by voice vote.

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V. Consultants

Gewalt Hamilton

Pat Glenn told the Board that permits were submitted to Lake County and Cook County for the Saunders water main. We are looking to do excavations to find the utilities in the Cook County section. The EPA is working on the permits for West Course and Saunders.

Director of Community Services

Not present due to accident

Village Attorney

Atty. Huvad stated that there has been no progress with AT&T. He is keeping an eye on the Bill. A draft of the water agreement has gone out to the Trustees.

Atty. Siegel reported that the smoking ban has passed. There is no smoking in public places with a few exceptions. Extra restrictions can be added by municipalities. He added that he is not sure when it is effective. He thought July 1<sup>st</sup>.

Urban Forest Management

Not present

Plan Commission Report

Not present

Zoning Board of Appeals

Not present

VI. Police Report

Chief Weinstein told the Board that 113 traffic citations were issued since the last meeting. There were 135 case reports and 77 traffic accidents written since the beginning of the year. At auction the 2004 Crown Victoria sold for \$5,300. The Village will net \$4,982. He commented that that is more money than he expected for that car. The pet microchipping was a success. 50 animals were chipped on 4/21/07. He commented that Gina Warda should be commended for her efforts.

Chief Weinstein reported that on 5/1/07 Pres. Kaplan and he met with representatives of ACS. ACS provides cameras for traffic enforcement. The company would like to contract with the Village to install red light cameras at several Village intersections. Ahead of that ACS would like to submit a report with the number of possible violations for our review to determine the revenue that could be generated with red light cameras. Chief Weinstein explained that the presentation they attended showed that three pictures are taken when a vehicle goes through a red light. The motorist can view the violation on the internet. It is expensive, possibly costing the Village \$4K a month. ACS advocates that revenues will go

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up and the safety will go up. They guarantee that the amount of violations will pay for the cost of the cameras. Pres. Kaplan added that ACS insists that the cameras will pay for themselves. He listed the intersections where ACS suggests installing cameras. They are willing to do a study for us to justify the expense. They want a three-year contract with a 30 day exit clause. Pres. Kaplan told the Board that an officer would review the film before any tickets are sent out. ACS supplies the DOT, Washington D.C. and others with their cameras. He stated this may be something that we want to discuss. He does not like the idea of "Big Brother," but we have 4,300 cars going through the intersection of Lake-Cook and Saunders and 1,900 cars going through the intersection of Deerfield and Saunders a day. ACS feels that we can net \$1.5M in three years. Anytime there is any cost to the Village, we can cancel with 30 days notice.

Chief Weinstein commented that when cameras go in, violations initially go down by 35%, and then level off. The cameras provide a 24-hour deterrent. Trustee Masterson questioned if other communities are doing this. Chief Weinstein stated not really. Trustee Haber asked about the cameras in Deerfield. Chief Weinstein stated that he was not aware that Deerfield had any traffic cameras. Trustee Haber explained that he has seen them. Pres. Kaplan reported that he thinks we should have a Public Hearing, if we want to discuss this issue further. He questioned if we want to have a count done. Trustee Norris commented that he is interested. He is surprised that we have not had any fatalities at any of the intersections mentioned. Chief Weinstein added that photos are taken of the back, front, and license plates of the car. There are no pictures taken of the driver of the car. Trustee Dunn suggested that ACS come out and do a count, so we have an idea of the numbers. Chief Weinstein stated they can come out and evaluate the intersections, but not do anything formal. A violation caught on camera is an ordinance violation, not a moving violation. Trustee Haber commented that we should be aware that the cameras have a very bright light when they take pictures. We may not want them around residential areas because they could be a nuisance to residents.

VII. Fire Department Report

Assistant Chief Ugaste told the Board that there have been 160 calls this year to date. He listed the count on all of the different types of calls. Trustee Masterson asked about response times. Chief Ugaste stated that they were good, and he would get the times for the next meeting.

IX. Visitors Wishing to Address the Board

Pres. Kaplan told the Board that we were going to move up Visitors Wishing the Address the Board because the entire audience was present for the Landmarks Illinois presentation. Joan Gand of 2707 Gemini Lane told the Board that she is a resident, and architecture is a hobby of hers. Because of her interest she has helped to start Chicago Baushaus and Beyond. She wants to bring in more appreciation of what we have in

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Riverwoods. She has created a house tour of Edward Humrich houses. He was one of the original architects in Riverwoods. Ms. Gand discussed the history of Riverwoods and stressed that the founding residents were environmentalists. Riverwoods has the number one concentration of Humrich homes. He was a designer who wanted to highlight the natural settings that his houses would occupy. Many of those houses are still here. Ms. Gand stated that she is thankful that people enjoy these homes and want to keep them. What is happening in Riverwoods with the tear downs is making her sad. We are losing the integrity and continuity. She questioned what we can do. We want to keep the woodlands. We do not want to lose what is here. The Chicago Tribune had an article about Lake Forest fighting to save a Humrich home. That article provided some great press for preservation and lifestyle. We need to recognize how important it is. The majority of homes are destroyed at the 50 year mark. We are at that point now. We are in the danger zone. Ms. Gand stated that is why she is working with Lisa Dichiera of Landmarks Illinois. She introduced Ms. Dichiera.

Ms. Dichiera thanked the Board for having them to the meeting. She explained that Landmarks Illinois is a 36-year old advocacy group. They work state wide. She stated that at the recent Preservation Conference in Hyde Park they addressed issues and highlighted the Chicagoland watch list. Riverwoods is on that list. She commented that they work with communities to go over their options. There are choices and incentives to consider. There is the National level designation, such as the National Register of Historic Places. That is done by an owner or third party. The owner can market the property and receives incentives. Being on the National Register of Historic Places affords some protection against Federal agencies. Ms. Dichiera gave the example that the government would not be able to run a highway through the property. She went over the process to be National Register of Historic Places District. There is also a local landmark designation. It is possible to do something on a local level. That process is to set up a Certified Local Government Program which provides federal grant funds through the state. She went over that process. She added that local protection is only as strong as the local government and residents.

Suzanne German of Landmarks Illinois went over the reasons to do these things. There are incentives with funds for rehabilitation and maintenance. The designations allow for preservation easements and a property tax assessment freeze program. All of these programs are voluntary. The preservation easement is a strong tool. It is a voluntary, legal agreement. It is recorded on the deed. The property is placed into the National Register District. 10-15% of the value can be frozen and spread across a 6-year period. This is a one-time freeze. The property cannot be torn down. Approval has to be obtained to change the exterior of the property. Ms. German went over the process of obtaining a preservation easement. She went over the tax freeze program. It is a one-time tax freeze for one owner. She added that some communities have not allowed this program.

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Ms. Dichiera told the Board that the National Register of Historic Places can be done privately or as a group. It can be done as a local ordinance within that community. The ordinance can be strict or lenient. She recommended that the Village talk to other communities. She gave examples of what other communities have done. Highland Park has changed their ordinance because of tear downs. They do not require owner consent for historic designation; it can be done without the owners' consent. Glencoe is much more lenient with their ordinance. Ms. Gand told the Board of a situation in Glencoe where the owners were planning to demolish a house. She tried to slow the owners down, so that they could see what they would be destroying. They were granted a demolition freeze. The owners relented and are using the tax freeze program to provide funds to renovate the home. Ms. Gand stated that the owners did not know what historic value they had in the house.

Marty Rutstein of 480 Juneberry commented that Edward Humrich was not an architect. There are problems with the houses. The roofs leak, and there are other faults. He stated that he knows because he lives in one. The lines of the homes went well with the woods. He stated that we should resist the mansion monstrosities that are now being built. The new homes must fit within the Riverwood environment. We should have an architectural committee. He added that only 10 of the 50 Humrich homes are worth keeping. Ms. Dichiera responded that an architectural review is a way to go in a community. That would allow for input and approval. Sherry Kaplan of 3284 Timberwood lane stated that she lives in a Humrich house and loves it. She questioned Mr. Rutstein and wondered if he would be willing to get less for his house to save his house. She commented that is what is happening in Deerfield. People are getting less money for their houses because Deerfield is now regulating the size of houses. Mr. Rutstein responded that people can work within the limitations of the property. We do not want huge homes. He stated that he would like to work for that solution. Trustee Haber stated that what is a monstrosity to one is not to someone else. Trustee Norris added that there are many hideous houses in Riverwoods. Not everyone has the same taste. Atty. Siegel pointed out that all architectural ordinances have been overturned. There is a bill in the Legislature giving municipalities statutory authority for architectural control. Trustee Norris commented that he does not want to regulate taste. Sue Auerbach of 460 Portwine explained that without restrictions we can have a huge house right next to a small house. The homes need to be balanced with the existing homes. Ms. German explained how Lake Forest handles the situation. They consider what is already there. It is very objective. Atty. Siegel stated that Lake Forest's ordinance is being threatened. It is being challenged with a lawsuit. Ms. Dichiera told the Board that they have several attorneys on their staff for legal considerations. Ms. Gand stated that we do not have to start from scratch; we can follow what others have done. She added that Riverwoods is a target for teardowns.

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Pres. Kaplan called for a 5-minute recess.  
The meeting resumed at 9:30PM.

VIII. Comments from the President

Pres. Kaplan brought up the subject of the Mayors Caucus Celebration. Trustee Haber stated that he would like to attend with his wife. Trustee Dunn commented that she and her husband would like to go. Pres. Kaplan told them to fill out the forms and get them back to him.

Pres. Kaplan mentioned a bill that would suspend the license of anyone under 21 caught drinking. It has not been approved yet.

Pres. Kaplan mentioned a letter from the Lake County Coroner. A movie company is planning to publicize their new movie by hanging posters of people committing suicide from trees. Trustee Graditor stated they will not be hung from our trees.

Pres. Kaplan told the Board that on the Buffalo Grove agenda tomorrow is the PUD at the northwest corner of Milwaukee and Deerfield. Trustee Haber wanted to know if someone from the Village was going to be at the meeting. Atty. Huvard stated that he would call the Village Manager and find out what is happening. Pres. Kaplan commented that they are having a Public Hearing and discussion at 7:30PM tomorrow. Atty. Huvard responded that he would call the Buffalo Grove Village Hall tomorrow.

Pres. Kaplan stated that there was a Legislative Bulletin that HB 1500 is being rewritten. This is the Bill that is allowing AT&T's Project Lightspeed.

IX. Old Business

None

X. New Business

Trustee Svatik brought up the DBR antitrust policy. He commented that the attorneys have reviewed it and do not see an issue. We need to vote on it. It is a statement of policy. Atty. Huvard commented that it basically states that we will not violate the law. Trustee Graditor moved to approve the DBR Antitrust Policy. Trustee Masterson seconded the motion. The motion was carried by voice vote.

Pres. Kaplan mentioned the Ordinance Authorizing the Sale of Personal Property. Trustee Graditor moved to waive the first reading of an Ordinance Authorizing the Sale of Personal Property. Trustee Dunn seconded the motion. The motion was carried by voice vote.

Village of Riverwoods  
Board of Trustees Meeting  
May 1, 2007

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Trustee Haber moved to have a second reading and adoption of an Ordinance Authorizing the Sale of Personal Property. Trustee Masterson seconded the motion.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik

Nays: None

Motion carried – 6– 0 Ordinance 07-5-7

XII. Standing Committee Reports

Trustee Graditor – Building/Zoning

Trustee Graditor stated that this has been a slow building month. We have had five permits all month. She has looked at the Preservation Ordinance. In 2005 we had revenue of \$16K in mitigation fees. In 2006 that number was \$159K. The year to date for 2007 is \$35K. Trustee Graditor stated that 1164 trees have been replaced year to date. Trustee Haber questioned if we want to expand our restoration program to remove garlic mustard and buckthorn now that there is more revenue. Trustee Graditor suggested that the money can be used to replace trees as well. Pres. Kaplan stated he would get that on the agenda.

Trustee Masterson – Water/Police/Fire

Nothing

Trustee Svatik – Finance/Soil & Water

Trustee Svatik commented that he attended at Legislative Meeting in Glencoe with Karen May, Susan Garrett, and the State Treasurer. They are not in favor of the Gross Receipts Tax. Gambling and gun control were also discussed. He stated that the meeting was worth going to.

Trustee Haber – Legal/Sewer

Nothing

Trustee Dunn - Road & Bike Paths/Forestry

Trustee Dunn stated that the snowplow dug into the bike path at Deerfield and Saunders. She wanted to know when it is going to be fixed. Pat Glenn responded that he would send someone out to look at it.

Trustee Norris – Solid waste/Drainage/Storm water

Trustee Norris stated that he has not heard anything yet on the water project. Residents can now call for appointments to drop off household waste at SWALCO. Pres. Kaplan suggested that that information be put in the Village Voice. Trustee Svatik questioned if Andrew Quigley has been replaced. Trustee Norris stated that he has not been replaced yet. Applications are being reviewed. He thinks his position will be filled sometime in June.

Village of Riverwoods  
Board of Trustees Meeting  
May 1, 2007

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Pres. Kaplan stated that the next meeting will be May 15<sup>th</sup> at 8PM.

Trustee Graditor moved to adjourn the meeting. Trustee Svatik seconded the motion. The motion was carried by voice vote.

The meeting adjourned at 9:50PM.

Respectfully Submitted,

Debbie Limer

Village of Riverwoods  
Board of Trustees Meeting  
April 17, 2007

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In Attendance:  
William Kaplan  
Linda Dunn  
Sherry Graditor  
Michael Haber  
Bruce Masterson  
John Norris  
William Svatik  
Eileen Stanger  
Jack Siegel  
Bruce Huvad  
Pat Glenn

Minutes taken by Debbie Limer

The meeting was called to order at 8:00 PM.

IV. Approval of Minutes

Board of Trustees Meeting – April 10, 2007

Pres. Kaplan told the Board that we will hold the approval until the next meeting.

V. Treasurer's Report

Not present

VI Urban Forest Management

Not present

VII. Engineer's Report

Pat Glenn told the Board that he drove down Deerfield Road with the Illinois Department of Natural Resources Grant Administrator. The administrator seemed to think that we had a pretty good shot at the grant. He will go back to Springfield and make his suggestions. Now we just have to wait.

Pres. Kaplan asked Pat about the sinkhole. Pat stated that the design work is done. It is going out for permits. The sinkhole on Saunders Road is in about the same spot as the last time. This time the sinkhole was because of the culvert. With the rain that we have had the culvert could not support the water coming through it. It has been repaired until it can be replaced. He explained that it is the same culvert, different reason. The last time Lake County made emergency repairs, but did not excavate to look at the culvert.

Village of Riverwoods  
Board of Trustees Meeting  
April 17, 2007

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Pres. Kaplan told the Board that Assistant Fire Chief Rob Ugaste, from the Lincolnshire-Riverwoods Fire Department, will be coming to all of our meetings. He introduced Mr. Ugaste. Mr. Ugaste stated that he hoped his attendance would be beneficial. He hopes to be a good resource. Pres. Kaplan questioned if he would like to be on the agenda. Mr. Ugaste stated that he would and questioned what information the trustees would like him to bring in. Pres. Kaplan suggested a fire and paramedic report. It would help to highlight what they do for our residents. Trustee Masterson added emergency and non emergency calls and response times. Trustee Svatik suggested a submission for the Village Voice reminding residents about the 10-year life span of smoke and carbon monoxide detectors. Mr. Ugaste stated that he has already spoken to Jackie Borchew about an article for the Village Voice. Trustee Graditor questioned if the fire department still participates in Lifeline, the program where residents can call in and leave the locations of important medical information in their homes in case of emergency. People do not know about this service. Mr. Ugaste reported that they still participate in the program, and he can provide information about the program for the Village Voice.

VIII. Director of Community Services Report

Not present

IX. Zoning Board of Appeals Report

Not present

X. Plan Commission Report

Not present

XI. Police Report

Sergeant Tyler told the board that 87 traffic citations were issued since the last meeting. There were 122 case reports and 66 traffic accidents written since the beginning of the year. Pres. Kaplan asked about the meeting at Stevenson High School. Sergeant Tyler stated that the meeting had a much larger attendance than they expected with about 50 people. The theme is Teens and Alcohol, and they are in the planning phase. Trustee Svatik wanted to know if there was any resolution to the theft of the air conditioning unit. Sergeant Tyler commented that there is no new information, but the owner did realize that more had been stolen than originally thought.

XII. Village Attorney Report

Atty. Huvad told the Board that he had a meeting with Bob Franz, Village Manager in Deerfield, about the Highland Park agreement for water purchase. We have many years to go on our agreement with Deerfield. Deerfield's agreement with Highland Park will expire in about a year. Highland Park does not want to wait the year to renegotiate their agreement with Deerfield. They are pressing Deerfield because they want a guarantee

Village of Riverwoods  
Board of Trustees Meeting  
April 17, 2007

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because of their proposed system improvements. Highland Park wants Deerfield and Riverwoods to file exclusive agreements with them. Atty. Huvard stated that we cannot because of our contract with Northbrook. We are going to have to wait and see what happens. We have nine to twelve months before we can transition to Northbrook water. Trustee Haber asked if Highland Park can do anything to us. Atty. Huvard stated that Highland Park can try to not allow Deerfield to sell water to us. He added that the truth of the matter is that Highland Park makes money selling water. Atty. Siegel commented that he would try to find out what is going on. Trustee Norris commented that Highland Park wants us to buy their water. Trustee Svatik wanted to know if there are any health ramifications that we can litigate, if Highland Park turns off our water. Pres. Kaplan commented that he wants to resolve this issue long before we get to that. Atty. Huvard stated that Highland Park wants to sell directly to us. Trustee Norris added that Highland Park wants money to help finance their improvements.

Atty. Huvard told the Board that after three years we received \$25K per year from the Emergency Telephone System Board for 2005 and 2006. That was our portion of the surcharge we were entitled to. We found out later that we had some old laptops that we were supposed to return. Those computers had the Alert system on them, so when we upgraded we were not able to even use the computers. Chief Weinstein posted them on a web site. The Buffalo Grove Fire Department needed them, so we sold them for \$4.5K. The LCETSB told us that we should not have sold them, since they were not technically ours. According to them, it was not done properly. We are going to send the Emergency Telephone System Board \$4.5K and an apology to rectify the situation.

Atty. Huvard stated that he talked to the lawyer representing AT&T about the agreement. He was supposed to get the agreement back from AT&T today, but did not. We were told that we would be able to get a line count. We are also trying to get a longer term and an "opt-out agreement." An opt-out agreement might mean a better deal from Springfield.

XIII. Comments from the President

Pres. Kaplan reported that the monitored wells are at about the same level as last year or a little bit better. Trustee Svatik suggested putting last year's report on the back of the current report for comparison. Trustee Masterson reported that we have had one additional inch of rain year to date. It is looking good for this year.

XIV. Visitors Wishing to Address the Board

None

XV. Approval of Bills

Village of Riverwoods  
Board of Trustees Meeting  
April 17, 2007

Trustee Dunn moved to approve bills as presented subject to approval of responsible Trustee/Officer and Village President. Trustee Masterson seconded the motion. Trustee Dunn asked about the Police bill from the last set of bills. Pres. Kaplan reported that it is fixed.

Roll Call vote-           Ayes:           Dunn, Graditor, Haber, Masterson, Norris, Svatik  
                                  Nays:           None  
                                  Motion carried 6-0   (Bills approved)

XVI. Old Business

Pres. Kaplan brought up the subject of the Ordinance adopting updated Building Codes. Atty. Huvard explained that partial additions are not treated any differently than new homes. The site development process is the same. Pat added that one standing wall does not change the situation. Atty. Siegel commented that the ordinance looks good. Trustee Masterson moved to have a second reading and adoption of an Ordinance Restating Part of Title 8 of the Riverwoods Village Code and Adopting New Building, One and Two Family Dwelling, Electric, Mechanical, Plumbing, Fire Protection, Accessibility, and Property Maintenance Codes. Trustee Svatik seconded the motion.

Roll Call vote-           Ayes:           Dunn, Graditor, Haber, Masterson, Norris, Svatik  
                                  Nays:           None  
                                  Motion carried 6-0           Ordinance 07-4-6

Atty. Huvard brought up the subject of the Ordinance adjusting the water rate increase. Trustee Svatik moved to waive the first reading of an Ordinance Updating the Fee Schedule Setting New Water Usage Rates. Trustee Masterson seconded the motion. The motion was carried by voice vote.

Trustee Graditor moved to have a second reading and adoption of an Ordinance Updating the Fee Schedule Setting New Water Usage Rates. Trustee Haber seconded the motion. Pres. Kaplan read the Ordinance. Atty. Huvard asked if this matches the increase. Pat stated that it rounds up the increase from \$.08 to \$.10.

Roll Call vote-           Ayes:           Dunn, Graditor, Haber, Masterson, Norris, Svatik  
                                  Nays:           None  
                                  Motion carried 6-0           Ordinance 07-4-5

Trustee Haber asked about the gas station. Pat stated that the County Engineer called and told him they are close to LCDOT approval, but wanted to make sure that we have approved the plan. Atty. Huvard added that, according to the conversations with the County, it will be a BP Amoco station instead of a Shell station. Pres. Kaplan questioned what is going on. Atty. Huvard stated that is what the County told him. Trustee Dunn wanted to know if anybody had heard about the proposed building on the other corner. Pres. Kaplan stated that it was in the paper. Trustee Graditor asked what the builder is

Village of Riverwoods  
Board of Trustees Meeting  
April 17, 2007

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going to have to do for street improvements. They are planning to put in a hotel, office building, and shopping mall. Pat commented that what is currently on the table stops short of all of the improvements that are needed for the corner. Atty. Huvard added that it may be beneficial to us because Buffalo Grove may end up doing some of the needed improvements. He commented that he would call them and find out.

XVII. New Business

None

Pres. Kaplan stated that the next meeting will be May 8th at 8PM. The Riverwoods Preservation Committee will be presenting at the next meeting.

Trustee Dunn moved to adjourn the meeting. Trustee Norris seconded the motion. The motion was carried by voice vote.

The meeting adjourned at 8:35PM.

Respectfully Submitted,

Debbie Limer

Village of Riverwoods  
Board of Trustees Meeting  
April 10, 2007

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In Attendance:

William Kaplan  
Linda Dunn  
Sherry Graditor  
Michael Haber  
Bruce Masterson  
John Norris  
Eileen Stanger  
Bruce Huvad  
Pat Glenn  
Morry Weinstein

Absent:

William Svatik

Minutes taken by Debbie Limer

The meeting was called to order at 8:00 PM.

IV. Approval of Minutes

Board of Trustees Meeting – March 20, 2007

Trustee Graditor moved to approve the minutes. Trustee Dunn seconded. Trustee Dunn pointed out a change on page two, fifth line of the second paragraph under Comments by the President, “in” should be changed to “serving.” Motion was carried by voice vote.

V. Consultants

Gewalt Hamilton

Pat Glenn told the Board that the water main installation on Trillium Lane is complete. They are requesting and he is recommending a reduction in their letter of credit. The letter of credit would go down to the 10% maintenance amount until November 1, 2008. The maintenance amount is \$18,150.00. Pres. Kaplan wanted to know if water goes all the way down the street. Pat responded that it does. Pres. Kaplan questioned if the street is now paved. Pat responded that it is. Trustee Dunn moved to reduce the letter of credit for the Trillium Woods Subdivision to \$18,150. Trustee Masterson seconded the motion.

Roll Call Vote -       Ayes:           Dunn, Graditor, Haber, Masterson, Norris

                              Nays:           None

                              Absent:        Svatik

                              Motion carried – 5– 0

Pat told the Board that he now has a formal notice from Deerfield on a water rate increase. The increase that he is recommending in response to it is a “break even” increase. On

Village of Riverwoods  
Board of Trustees Meeting  
April 10, 2007

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average the increase will be \$8/household, but he added that there is a wide variation of what residents pay for water based on their total usage. Pres. Kaplan stated that the water rate increase will be on the next agenda. Atty. Huvard commented that we will need to add this into our step water rate increase that is already established.

Pat reported that he has a meeting tomorrow with the grant administrator for the Illinois Department of Natural Resources. It is likely that we will be approved for the \$200K grant that would put bike path on Deerfield Road from Thornmeadow to Saunders. It is more likely this time around because it would allow for connectivity to an existing path. Pres. Kaplan asked if the proposed path from Saunders to the Tollway was rebid. Pat commented that he did not know, but would look into it.

Director of Community Services  
Not present

Village Attorney

Atty. Huvard told the Board that we asked for three modest things in our contract negotiations with AT&T. None was granted. He stated that he can make a few phone calls for another effort. We have asked for a map of their service areas; we did not get it. We wanted a yearly list of phone numbers that they would be servicing. Originally they said "yes," but now it is a "no." We asked for a break up fee, if they pulled out of their agreement with us. That is not in the agreement. There is no time table and no commitment on service in the agreement. Atty. Huvard questioned whether or not the permits that they are applying for are for all of the work to be done in the Village. Pat responded that each box location requires a separate permit. They will come in with one or two locations at a time. So far they are looking to put the boxes in on State or County right of ways. AT&T will want to put one in to get into the Village. They are not currently asking for a full build out. Atty. Huvard told the Board that we are looking at other agreements in larger areas. He stated that he is trying to be cooperative; he will try again. Chris Maryniuk of 1960 Maple asked if this would be a benefit to the residents. Pres. Kaplan explained that it will increase competition. Mr. Maryniuk asked what the loss is to the Village. Pres. Kaplan stated there is some loss of regulatory control. They are not coming in as a cable company. Trustee Masterson responded that with technology they are bypassing laws. Trustee Haber added that they are going to do this with or without us. Pres. Kaplan agreed that they are going to do it anyway. Illinois HB1500 is in State Legislature. If it passes, the State would give them the ability to do what they want. Trustee Norris stated that they would not be subject to provide anything we think they should be providing. Trustee Graditor commented that AT&T is making no commitments. They do claim that cable companies drop their rates by 32-40% with their competition. She stated that Comcast is difficult to deal with. Pres. Kaplan added that

Village of Riverwoods  
Board of Trustees Meeting  
April 10, 2007

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AT&T is impossible to deal with. Trustee Haber reported that customers can renegotiate with Comcast now.

Urban Forest Management  
Not present

Plan Commission Report  
Not present

Zoning Board of Appeals  
Not present

VI. Police Report

Chief Weinstein told the Board that 192 traffic citations were issued since the last meeting. There were 109 case reports and 60 traffic accidents written since the beginning of the year. He stated that we have received a Department of Homeland Security, Commercial Equipment Direct Assistance Program Award. We will be receiving an ITT Night Vision PVS-14 Security Kit at no cost. The equipment would sell for \$5,432.

Chief Weinstein stated our COPS Grant has been closed out. The final payment will be \$326.93. On 4/22/07 from 2:00 to 3:30 PM the Police Department will host an Open House with the NSSD Task Force for students with Autism. He added that the Lake County Animal Warden will be micro-chipping pets at the Police Department on 4/21/07 from 10 AM to 1 PM. The cost will be \$10. He added that it is much more expensive to have it done by a vet. Pres. Kaplan stated that he would like to know how many pets are micro-chipped at the event. Chief Weinstein added that it is open to residents as well as non-residents. Notification of the event has been posted on the web site and press releases have been done.

Pres. Kaplan asked Chief Weinstein how much money we got from the COPS Grant overall. Chief Weinstein reported that he thought it was \$675K. Pres. Kaplan commented that Chief Weinstein is responsible for all of that.

VII. Comments from the President

Pres. Kaplan told the Board that there was an article in the Chicago Tribune that Highland Park is repairing sewer lines to residents' homes. Normally that is the responsibility of the owners, but Highland Park is paying 20%; which is rather nice of them.

VIII. Old Business

Village of Riverwoods  
Board of Trustees Meeting  
April 10, 2007

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Pres. Kaplan brought up the subject of the Ordinance adopting the new building codes. Atty. Huvard stated that the trustees had a red line version. The changes made included the hierarchy at the Building Department, and added language for clarification of the Staff Review Committee. He added that he tried to describe all of the types of permits that are required. That was put into one section with revised language. Pres. Kaplan commented that there were a couple of houses torn down in the Village where everything was removed but one wall. They applied for remodel permits. He stated that he wants that procedure to change. Trustee Haber explained that the cost of the permit is based on the building value. Pres. Kaplan stated that the record should show that the house is new and not a remodel. Trustee Haber pointed out that the resident gets tax breaks with a remodel, so it is a benefit to the resident. It is an incremental difference to us. Trustee Graditor added that the fees are the same either way. Mr. Maryniuk wanted to know if there is any difference in the approvals of a new home versus a remodel. Trustee Graditor stated that there is not. Pres. Kaplan asked about the house on Portwine and Forest Glen. He questioned if they went through the same procedures. Pat commented that he did not think that they submitted a site development plan. Trustee Haber reported that they expanded the foundation for the house. Pat stated that he would check. Trustee Masterson suggested waiting on the Ordinance to make sure we do not need to make anymore changes. Atty. Huvard highlighted one other change. There has to be a person in charge on the construction site who understands English, so that information we communicate to him are understood and acted upon. Pat added that these specifications are almost exactly the same as IDOT specifications. Pres. Kaplan stated that we will put this off until next week.

IX. Visitors Wishing to Address the Board

None

X. New Business

Pres. Kaplan brought up the subject of the Arbor Day Proclamation. Trustee Haber moved to approve the Arbor Day Proclamation. Trustee Dunn seconded the motion. The motion was carried by voice vote.

Pres. Kaplan invited all of the trustees to the Third Annual Gala of the Metropolitan Mayors Caucus on June 8<sup>th</sup>. There will be cocktails, appetizers and a performance by Second City. He stated that the Village would pay for any of the trustees to attend with or without spouses. He asked that the trustees RSVP.

XI. Standing Committee Reports

Trustee Graditor – Building/Zoning

Village of Riverwoods  
Board of Trustees Meeting  
April 10, 2007

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Trustee Graditor told the Board that building is quiet. We have had the same amount of permits issued this year as last. That number is one. The building value for this permit is \$1,627,263.

Trustee Masterson – Water/Police/Fire  
Nothing

Trustee Svatik – Finance/Soil & Water  
Nothing

Trustee Haber – Legal/Sewer  
Nothing

Trustee Dunn - Road & Bike Paths/Forestry  
Trustee Dunn stated that on 3/2/07 Cheryl Chamberlain, Nancy Morten, Trustee Norris, Don Falls of CCI, and she met on the “Safe Routes to School.” We are going to need to go to the schools and get them involved. She added that Trustee Norris is going to contact the park districts on the same issue. Trustee Norris added that funds can be spent for any number of things including walking paths, bike paths, traffic lights, and crosswalks. The money can be used for educational purposes, such as materials for an Officer Friendly. There is even something called a “walking bus” we can look into. Parents walk and supervise children walking to school as a group, picking children up along the way. Trustee Norris stated that we need to look into the Montessori School. The schools need to get involved in this process. He added that we can work on different projects at different times. \$362M is already available and not many communities are applying for the funds.

Trustee Norris – Solid waste/Drainage/Storm water  
Trustee Norris stated that he is going to a Legislative Breakfast on Friday. He will ask others about AT&T. Pres. Kaplan asked about the water grant. Trustee Norris commented that he is still waiting to hear anything.

Trustee Dunn encouraged everyone to vote next Tuesday.

XIII. Establish Time and Date for Next Meeting

Pres. Kaplan stated that the next meeting will be April 17<sup>th</sup> at 8PM.

Trustee Dunn moved to adjourn the meeting. Trustee Masterson seconded the motion. The motion was carried by voice vote.

The meeting adjourned at 8:45PM.

Village of Riverwoods  
Board of Trustees Meeting  
April 10, 2007

Respectfully Submitted,

Debbie Limer

Village of Riverwoods  
Board of Trustees Meeting  
March 20, 2007

1

In Attendance:

William Kaplan  
Linda Dunn  
Sherry Graditor  
Bruce Masterson  
John Norris  
William Svatik  
Eileen Stanger  
Pat Glenn  
Morry Weinstein

Absent:

Michael Haber

Minutes taken by Debbie Limer

The meeting was called to order at 8:00 PM.

IV. Approval of Minutes

Board of Trustees Meeting – March 6, 2007

Trustee Dunn moved to approve the minutes. Trustee Graditor seconded. Trustee Dunn stated on page one, fourth line under Consultants, the names should be changed to “Pat Glenn” and “Pres. Kaplan.” Trustee Svatik pointed out an omission to page four, end of the second full paragraph. “Motion was carried by voice vote” should be added at the end. Motion was carried by voice vote. Trustee Masterson abstained

V. Treasurer’s Report

Not present

VI Urban Forest Management

Not present

VII. Engineer’s Report

Pat Glenn told the Board that the permits are out for the Northbrook Water Main Extension. The project is moving along well. There needs to be a change to the plans for the reservoir. He will be working on that. The main will be up and running before the deadline set forth in the agreement.

Pat stated that as of May 1<sup>st</sup> residents will be entitled to a 10% reduction in their Flood Insurance. FEMA is supposed to notify the insurance carriers. He suggested that we

Village of Riverwoods  
Board of Trustees Meeting  
March 20, 2007

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provide notification for residents in the Village Voice and Village website. They can double check to make sure they get the discount.

VIII. Director of Community Services Report

Not present

IX. Zoning Board of Appeals Report

Not present

X. Plan Commission Report

Not present

XI. Police Report

Chief Weinstein told the board that 134 traffic citations were issued since the last meeting. There were 78 case reports and 52 traffic accidents written since the beginning of the year. We have received an IDOT Commercial Motor Vehicle Safety Belt Enforcement Program Grant. It will be used to increase commercial vehicle and truck traffic safety. The Grant is for \$8,534 and will pay for overtime and vehicle expenditures.

XII. Village Attorney Report

Nothing

XIII. Comments from the President

Pres. Kaplan told the Board that the Well Report is the same as last month. So far there are no problems.

Trustee Norris stated that we have not yet heard anything on the CMAC grant for the bike path. They are evaluating it. We are also waiting for the DNR grant. He reported that Trustee Dunn will be coordinating the committee for the Safe Routes to School. Trustee Dunn commented that they will be meeting April 2<sup>nd</sup> at the Village Hall at 2PM to figure out the game plan. We have to include all of the schools serving the Village. We will have a map and start evaluating. Trustee Norris told the Board that with regard to the grant for the water extension we needed to send in a W9 form. We have sent that in, and now we are just waiting.

XIV. Visitors Wishing to Address the Board

None

XV. Approval of Bills

Village of Riverwoods  
Board of Trustees Meeting  
March 20, 2007

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Trustee Dunn moved to approve bills as presented subject to approval of responsible Trustee/Officer and Village President. Trustee Svatik seconded the motion

Roll Call vote-       Ayes:           Dunn, Graditor, Masterson, Norris, Svatik  
                          Nays:           None  
                          Absent:        Haber  
Motion carried 5-0   (Bills approved)

IX.    Old Business

Pres. Kaplan pointed out that the financials for the Police Department do not look right. He will check with Cheryl.

Pres. Kaplan suggested waiting on the Ordinance dealing with building codes until Russ and Atty. Huvad are present.

Pres. Kaplan brought up the subject of the resolution expressing support for the amendment of the Illinois Liquor Control Act. Chief Weinstein stated that Channel 7 did an article on this. They indicated what communities passed the resolution. It has not yet passed in the House. Pres. Kaplan commented if we want to pass it, that's fine. If we do not, that is fine also. Trustee Svatik moved to take the resolution off the table. Trustee Norris seconded. The motion was carried by voice vote.

Trustee Norris moved to adopt a Resolution Expressing Support for the Amending of a Provision of the Illinois Liquor Control Act of 1934 Regarding Parental Responsibility and Underage Drinking. Trustee Svatik seconded the motion. Trustee Norris added that the only change is that the penalty is increased to a Class 4 felony. It exempts wine used in religious observation. The wording is already on the books. He recommended passage because he felt it was a step in the right direction. Motion was carried by voice vote.

R07-3-3

Pres. Kaplan brought up the Village Privacy Policy. Trustee Masterson explained that on the Village website we are now collecting email addresses. The policy states what we will and will not do with the addresses. We are not selling them. They are being used for Village business and by organizations within the Village. Trustee Norris moved to approve the Village privacy policy. Trustee Graditor seconded the motion. The motion was carried by voice vote.

Pres. Kaplan brought up the Appropriations Ordinance. Trustee Norris moved to have a second reading and adoption of the Annual Appropriations Ordinance of the Village of

Village of Riverwoods  
Board of Trustees Meeting  
March 20, 2007

Riverwoods for the Fiscal Year January 1, 2007 to December 31, 2007. Trustee Svatik seconded the motion.

Roll Call vote-       Ayes:           Dunn, Graditor, Masterson, Norris, Svatik  
                          Nays:           None  
                          Absent:        Haber  
                          Motion carried 5-0               Ordinance 07-3-3

XI.    New Business

Pres. Kaplan told the Board that we have two cars to sell. Trustee Masterson moved to waive the first reading of an Ordinance Authorizing the sale of Surplus Personal Property. Trustee Norris seconded the motion. Motion was carried by voice vote.

Trustee Masterson moved to have a second reading and adoption of an Ordinance Authorizing the sale of Surplus Personal Property. Trustee Svatik seconded the motion.

Roll Call vote-       Ayes:           Dunn, Graditor, Masterson, Norris, Svatik  
                          Nays:           None  
                          Absent:        Haber  
                          Motion carried 5-0               Ordinance 07-3-4

Pres. Kaplan brought up the subject of the yearly Proclamation Declaring April as Fair Housing Month. Trustee Svatik moved to approve the Proclamation Declaring April as Fair Housing Month. Trustee Dunn seconded the motion. Motion was carried by voice vote.

Pres. Kaplan stated that the next meeting will be in three weeks, April 10<sup>th</sup> at 8PM.

Trustee Dunn moved to adjourn the meeting. Trustee Graditor seconded the motion. The motion was carried by voice vote.

The meeting adjourned at 8:20PM.

Respectfully Submitted,

Debbie Limer

Village of Riverwoods  
Board of Trustees Meeting  
March 6, 2007

1

In Attendance:

William Kaplan  
Linda Dunn  
Sherry Graditor  
Michael Haber  
John Norris  
William Svatik  
Eileen Stanger  
Jack Siegel  
Bruce Huvad  
Pat Glenn  
Morry Weinstein

Absent:

Bruce Masterson

Minutes taken by Debbie Limer

The meeting was called to order at 8:00 PM.

IV. Approval of Minutes

Board of Trustees Meeting – February 20, 2007

Trustee Graditor moved to approve the minutes. Trustee Dunn seconded. Trustee Svatik pointed out a change to the roll call vote on page two, Trustee Masterson voted “nay.” The vote should be 4 – 2. Trustee Graditor stated that on page three, ninth line of the second paragraph, the two sentences after “hitches” need to be corrected. They should read: “The first is that they are not obligated to operate as a cable company and provide service to the entire Village. The second is that the agreement only obligates AT&T to pay for three to five years after that they are not obligated, and we do not know what will happen.” In the seventh line of the next paragraph “TV” should be changed to “fiber optics.” Motion was carried by voice vote.

V. Consultants

Gewalt Hamilton

Pat Glenn told the Board that we put in a grant application for the bike path on Deerfield Road. It is an IDNR grant that would pay up to \$200K. This would be in addition to the CMAC grant that we have applied for. We have applied for this IDNR grant before. The last time Trustee Norris and Nancy Morten drove to Springfield to present the proposal. Pat Glenn explained that we are in better shape this time because of the other bike paths that we have put in since the first application.

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Pat Glenn reported that we are close to requesting permits for the water main to connect to Northbrook water. He is hoping to have everything in this week.

Director of Community Services  
Not Present

Village Attorney

Atty. Huvad told the Board that he had a follow up with AT&T. The latest is that now there are only two isolated areas that would not be able to get coverage from AT&T. It is about 15 homes. He has received a letter from Comcast. They are going to offer the same service as AT&T, and feel that they should be treated the same as AT&T. It was stated in the letter that if ordinances are being upheld by one company, they should be upheld for the others. Trustee Svatik wanted to know what areas will not be covered. Pat stated the Vernon Trail area. Atty. Huvad stated an area over by Trinity University. Pat added he thought the area was next to Oakhurst Lane. He will ask for an updated map to know for sure. Pres. Kaplan asked about the agreement. Atty. Huvad stated that he had wanted to mention Comcast before the AT&T agreement. He thought that it was okay to enter into the agreement now that AT&T will be serving virtually the entire Village. He commented that the Favored Nation Status excludes Chicago. He is working on the agreement, but is hoping to see what is happening elsewhere. He is going to set up the agreement with the best terms that he can hope to get since, now most of the Village will be covered. Atty. Huvad stated that he would bring in updates as he gets them.

Urban Forest Management  
Not Present

Plan Commission Report  
Not Present

Zoning Board of Appeals  
Not Present

VI. Police Report

Chief Weinstein told the board that 133 traffic citations were issued since the last meeting. There were 65 case reports and 35 traffic accidents written since the beginning of the year. Part time officers Robert Pulia and Wayne Hoffman are continuing their in-service training. Once they are trained they will be replacing Officer Evangelista and Officer Yaras. Both officers are leaving because of other job commitments.

VII. Comments from the President

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Pres. Kaplan reported that our current Village Voice editor has taken a full time job. Jackie Borchew, who has handed the graphic design, will be taking her place. The transition should be seamless.

VIII. Visitors Wishing to Address the Board

None

IX. Old Business

Atty. Huvard told the Board that he sent out a memo on the Ordinance on the Village Code. He understands that it is going to take awhile for the trustees to go through the entire thing. Trustee Graditor moved to have a first reading of an Ordinance Restating Part of Title 8 of the Riverwoods Village Code and Adopting New Building, One and Two Family Dwelling, Electric, Mechanical, Plumbing, Fire Protection, Accessibility and Property Maintenance Codes. Trustee Norris seconded the motion.

Atty. Huvard commented that the building permit section was very old. The terms were undefined or different than what we are currently using. There were requirements that we are not following any more. Sections and terms were antiquated. The Code had not acknowledged anything that we have done in the last five years. The system was very hard to coordinate. Atty. Huvard explained that we put everything together to make up the process for new construction. We wanted the authority stated in the book. The site development process has been laid out and explained. He added that Chuck Stewart suggested a flow chart, but instead we tried to put in the process in section 8-2-4. There is a list of the kinds of permits and the combination of permits that are needed in different situations. The last section has all of the adopted building codes. It also mentions our Home Rule authority. Trustee Svatik asked how this compares to the version the Board was given in January. Atty. Huvard stated that some things were fixed in Chapter 7. The Board will need to look at other sections, but he tried to fix as many things as possible. Page 40 lists the exceptions to the Fire Code. We have an amendment to the Fire Code for the burning of landscape waste. He told the Board to refer to the back of the document for the amendments. A few things have been changed, but most if it comes from Lake County.

Atty. Siegel reported that he had a couple questions. He stated that the Director of Community Services seems to be in charge, but there is a Building Official. He questioned if they are the same person. Atty. Huvard stated that they can be the same person. Atty. Siegel asked who's is in charge. Atty. Huvard responded the Director of Community Services. Pres. Kaplan pointed out that the language should be changed in case those positions are held by two different people. Atty. Siegel asked about the Staff Review Committee. Atty. Huvard explained that interpretations are made at staff meetings. We want to make sure there is more than one person who makes determinations. This

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followed our procedure. Atty. Siegel stated that it excludes the Plan Commission and the Zoning Board of Appeals. Atty. Huvard clarified that the Staff Review Committee just reviews proposals; they do not make any decisions. Atty. Siegel wanted to know if the street restoration security deposits are done on private streets. Atty. Huvard pointed this is not a change. Atty. Siegel questioned if we are doing this now. Pres. Kaplan stated that we are. Atty. Huvard told the Board that we are different than other Villages. We offer guidance without approval. Then the applicant goes to the Plan Commission or Zoning Board of Appeals. The motion was approved by voice vote.

Pres. Kaplan explained that we will have a second reading at the next meeting. Atty. Siegel read section 8-4-8 and asked if it applies to single family or non residential. Atty. Huvard stated that we usually have a special use for non residential uses.

Pres. Kaplan brought up the subject of the Highland Park resolution expressing support for the amending of the Illinois Liquor Control Act regarding parental responsibility and underage drinking. Trustee Norris moved to take the Resolution Expressing Support for the Amending of a Provision of the Illinois Liquor Control act of 1934 Regarding Parental Responsibility and Underage Drinking off the table. Trustee Graditor seconded the motion. Trustee Norris explained that the resolution suggests making the offense a Class 4 felony. That is the only change. It makes the offense more severe. Chief Weinstein explained that there was an attempt to clear up the Statute. Trustee Haber stated that he does not like it. He is not in favor of the ordinance. The language is too loose. It is setting an impossible standard. Pres. Kaplan commented that the language used to be "willingly approve with knowledge." Trustee Haber stated that the language has been changed. Trustee Norris stated it is now "knowingly." Atty. Siegel pointed out things written as this is have been ruled unconstitutional before. Chief Weinstein told the Board that this is an attempt to clear up the Statute. Our Ordinance is broader than the State's. Trustee Norris reiterated that the only change is to make it a Class 4 felony, but it does exclude alcohol used for religious observance. Trustee Svatik stated that he wants the chance to read it over.

Jaye Brodsky of 1392 Kenilwood told the Board that she has spoken to Susan Garrett. She explained to her that the only way to make this work is to have all alcohol under lock and key. Susan Garrett stated that she would go back and look at it with their legal council. Trustee Norris commented that if another kid brings a 6-pack into your house, you are liable. Trustee Norris withdrew his motion; and to table the Resolution. Trustee Graditor seconded. Motion was carried by voice vote. Trustee Masterson abstained.

Pres. Kaplan told the Board that he wants to wait for Trustee Masterson to be back before we discuss the privacy policy. Ms. Brodsky stated that Joan Becker asked her to

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make sure that the RPC is on the list of agencies that can share information. Pres. Kaplan commented that the RPC is on the list.

XI. New Business

Pres. Kaplan brought up the subject of Theatre in the Woods. Jerri Solomon of 4226 Henry Way, Northbrook thanked the Board for their past support. They provide entertainment and have added more children's shows. They are preparing for their summer season and would like ask for the same financial support that they asked for last year. That amount is \$10K. She explained that they have a rental facility that they perform in; they also have storage fees to pay for prop storage. Theatre in the Woods is performing at Estonian House. The Marriott Theatre in Lincolnshire will be selling off some props and costumes. They would like to see what they can get from the Marriott, so that they would have less to rent. She added that they try to use volunteers whenever possible. Pres. Kaplan added that the shows have been good. Trustee Haber moved to give Theatre in the Woods \$10K in funding for their 2007 season. Trustee Svatik seconded the motion.

Roll Call Vote -       Ayes: Dunn, Graditor, Haber, Norris, Svatik  
                              Nays: None  
                              Absent: Masterson  
                              Motion carried – 5– 0

Ms. Solomon told the Board that their first show for the year will be the female version of the Odd Couple. She thanked them for their support.

Pres. Kaplan brought up the subject of the Appropriations Ordinance. Trustee Norris moved to have a first reading of the Annual Appropriations Ordinance of the Village of Riverwoods for the Fiscal Year January 1, 2007 to December 31, 2007. Trustee Graditor asked if we need to have a public hearing. Atty. Siegel stated that we do not need one. Atty. Huvard reported that Atty. Svatik goes through and matches the budgets. He then adds in categories for transfers. Atty. Siegel pointed out that the Appropriations Ordinance does not designate spending; it just authorizes the ability to spend. Motion was carried by voice vote.

Pres. Kaplan stated that we will have a second reading at the next meeting. Trustee Dunn questioned if there is enough designated for the bike path. Trustee Svatik stated that there is.

XII. Standing Committee Reports  
Trustee Graditor – Building/Zoning

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Trustee Graditor stated that this February was a little more active than January. We have permits for one single family home and one remodel for a total of \$1,892,693. She added that in Russ's absence Lake County is doing our inspections.

Trustee Masterson – Water/Police/Fire  
Not present

Trustee Svatik – Finance/Soil & Water  
Trustee Svatik stated that he has a NSSRA meeting this week and a TMA meeting next week.

Trustee Haber – Legal/Sewer  
Nothing

Trustee Dunn - Road & Bike Paths/Forestry  
Nothing

Trustee Norris – Solid waste/Drainage/Storm water  
Trustee Norris stated that Andrew Quigley of SWALCO is leaving to take a position in Tucson. SWALCO is looking for a replacement. It is too bad he is leaving because he did such a good job.

Pres. Kaplan stated that the next meeting will be March 20<sup>th</sup> at 8PM.

Trustee Dunn moved to adjourn the meeting. Trustee Svatik seconded the motion. The motion was carried by voice vote.

The meeting adjourned at 9:00PM.

Respectfully Submitted,

Debbie Limer

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In Attendance:  
William Kaplan  
Linda Dunn  
Sherry Graditor  
Michael Haber  
Bruce Masterson  
John Norris  
William Svatik  
Eileen Stanger  
Jack Siegel  
Bruce Huvad  
Pat Glenn  
Morry Weinstein

Minutes taken by Debbie Limer

The meeting was called to order at 8:00 PM.

IV. Approval of Minutes

Board of Trustees Meeting – February 6, 2007

Trustee Masterson moved to approve the minutes. Trustee Dunn seconded the motion. Trustee Norris pointed out a change to page two, ninth line from the bottom of the page, “he” should be changed to “SWALCO.” On page three, fifth line of the page, the sentence should be changed to “Trustee Norris told the Board that he will provide an outline of a licensing agreement that might offset the cost.” Trustee Svatik reported a change to page three, second line from the bottom of the second full paragraph. After “Chicago” “and other communities to accommodate needs during regular business hours” should be added. Motion was carried by voice vote.

V. Visitors Wishing to Address the Board

Cheryl Chamberlain told the Board that she wanted to introduce the Riverwoods Caucus Party candidates for trustee. They were Bruce Masterson, Sherry Graditor, and Michael Haber. She thanked everyone for participating.

Pres. Kaplan introduced Len Becker of Lake County Partners. Mr. Becker told the Board that the presentation he passed out illustrates their organization, where they are going, and why they are important in Lake County. He wanted to talk about what the Village gets for the \$1K contribution. The second to last page of the presentation illustrates specifics for Riverwoods. Also in the presentation were two sections of services provided by Lake County Partners. Mr. Becker stated that they can provide data services to the

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Village staff. They can provide an economic impact analysis and sustainability study for future developments in the Village. Lake County Partners also provides support services.

Trustee Haber arrived at 8:08 PM.

Mr. Becker explained that \$250 of the \$1K contribution goes to the Lake County Transportation Alliance. They help to market the Village to others, so that businesses want to come into the Village. He added that having all of the area communities as a part of Lake County Partners shows that we all work well as a group and shows solidarity to others. Mr. Becker told the Board that their five-year program is a part of the presentation. Trustee Svatik moved to approve a \$1K contribution to Lake County Partners. Trustee Norris seconded the motion.

Roll Call Vote -       Ayes: Graditor, Haber, Masterson, Norris, Svatik  
                              Nays: Dunn, Masterson  
                              Motion carried – 4 – 2

VI.    Treasurer's Report

Not Present

VII.   Urban Forest Management

Not Present

VIII.  Engineer's Report

Pat Glenn told the Board that he has given them a letter about the water rate increase from the Village of Deerfield. As a part of that he wanted to give a progress report on the water main that will connect up to Northbrook water. Everything will go out to bid in April. We will break ground in late May or June. The water main will be finished by the end of the year. That is ahead of the schedule in our agreement with Northbrook. Atty. Huvad reported that he has talked to two owners about easements for the water main. He is currently making calls.

IX.    Director of Community Services Report

Pres. Kaplan reported that Russ Kraly fell and broke his upper femur, close to the hip joint. He will be laid up for four to twelve weeks. He is undergoing physical therapy and is very uncomfortable.

X.     Zoning Board of Appeals Report

Not Present

XI.    Plan Commission Report

Atty. Huvard stated that the Plan Commission met and welcomed David Niedelman as the new chair. The meeting was more of a get together because they had not had a meeting in a few months.

XII. Police Report

Chief Weinstein told the Board that 99 traffic citations were issued since the last meeting. There were 50 case reports and 31 traffic accidents written since the beginning of the year.

XIII. Village Attorney's Report

Atty. Huvard told the Board that he is working on easements for the water main.

Atty. Huvard reported that he is working on a rewrite of the Village Code on building codes. There were issues that we decided needed to be addressed at a staff meeting. A lot of the code is outdated. He reported that Pat Glenn and Chuck Stewart are looking at it. It will be given to the Trustees ahead of the next meeting.

Atty. Huvard stated that he is working on an agreement with AT&T. We need to talk to them because they do not want to do a full build out. About 100 homes would be without AT&T service. AT&T feels that to do the remaining homes would be an investment that they would never recover. Atty. Huvard reported that we have asked them about subsidizing the cost of a box. They stated that that was something that had never before been suggested. We are working to find a way to serve the entire Village. He questioned if AT&T has come back to the Village with any comments as to our suggestions. Pres. Kaplan reported that they have not, but permit requests came in today for the boxes. Atty. Huvard commented that there are two hitches. The first is that they are not obligated to operate as a cable company and provide service to the entire Village. The second is that the agreement only obligates AT&T to pay for three to five years after they are not obligated, and we do not know what will happen. Trustee Haber asked about Most Favored Nation Status. They do not need to wait for the permits. Atty. Huvard stated that he saw the build out for the first time recently. It was the first time he realized that 12% of the Village was being left out. Atty. Siegel reported that the Northwest Municipal Conference is working on an overall plan. Atty. Huvard stated that the plan does not cover our issues. The issues are expiration and the areas in the Village that are not being serviced. He added that they have not gotten back to us on the subsidy. Pres. Kaplan commented that they are intentionally not getting back to us. Trustee Dunn suggested not giving them a permit until they answer our questions.

Atty. Huvard wanted to know how the Board felt about universal coverage. Trustee Haber stated if the service is popular, we are going to get calls as to why some of the residents cannot get the service. He stated that he would rather deal with the issues now

rather than later. Atty. Huvard told the Board that AT&T says that each box is several hundred thousand dollars. Trustee Haber stated "all or none." Trustee Graditor pointed out that AT&T can serve the entire Village with high speed internet and phone service but not fiber optics. Trustee Haber told the Board that we should get them to serve the entire Village. Pres. Kaplan stated that they can start installation with or without permits. Atty. Siegel added that they are putting the boxes in the right of way, but they are not Village streets. Atty. Huvard explained the boxes are going in the County right of way. Trustee Graditor stated that when Comcast has competition their price drops. Atty. Huvard commented that he wanted to find a way to get service for the entire Village. Trustee Haber suggested getting a grassroots effort together to avoid AT&T service if they cannot or will not serve the entire Village. Atty. Huvard commented that he is hoping AT&T comes back and decides to serve the entire Village.

XIV. Comments from the President

Pres. Kaplan brought up the subject of water rates. Our rates will go up 2.7% in May. Pat commented that he had a letter summarizing the water rates. The Highland Park rate to Deerfield went up \$.05 per 1K gallons. The Riverwoods rate is going up \$.08 per 1K gallons. That brings our rate to \$6.73 per 1K gallons. That is an additional \$8 a year per residence. Pat added that this is not a programmed increase. We now have Highland Park's increase schedule. Once we get hooked up to Northbrook water we can refigure what we have to charge for water. Atty. Huvard reported that the cost of water for the first eight years with Northbrook is fixed at \$3.40 per 1K gallons. Pres. Kaplan told the Board that we have to do one more increase to the residents, but after we hook up to Northbrook water we can calculate the numbers. Pat commented that we want to make sure that we cover the cost of the infrastructure. He added that Highland Park did an analysis of water rates around this area. The rates vary widely, but we are close to the top in cost. Pat stated that the letter from Deerfield is not an official increase. It is a "heads up."

Pres. Kaplan told the Board that the water level of the monitored wells looks good this winter. We will keep an eye on them.

XVI. Approval of Bills

Trustee Graditor moved to approve bills as presented subject to approval of responsible Trustee/Officer and Village President. Trustee Dunn seconded the motion. Pres. Kaplan asked Clerk Stanger if the bill for \$16,626.00 was accidentally listed twice. Trustee Haber commented that he only has one bill to pay, and \$1,500 of it is being charged back to the resident. Pres. Kaplan stated the double entry was a mistake

Roll Call vote-           Ayes:           Dunn, Graditor, Haber, Masterson, Norris, Svatik  
                                  Nays:           None

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Motion carried 6-0 (Bills approved)

IX. Old Business

Pres. Kaplan told the Board that Clerk Stanger wrote a letter for the Village Voice and the Village website about having personnel available for Saturday hours or after hours on an appointment basis. Residents are to call the Village Hall with requests for an appointment necessitated by time restraint. Trustee Dunn suggested a change to the wording of the letter for clarification.

Pres. Kaplan stated that the ordinance dealing with the building codes will be discussed at the next meeting.

XI. New Business

Pres. Kaplan brought up the subject of the resolution amending the Illinois Liquor Control Act. Trustee Haber stated that he would like to see the legislation mentioned in the resolution before voting on it. Trustee Haber moved to table the Resolution Expressing Support for the Amending of a Provision of the Illinois Liquor Control Act of 1934 (SB 0158) Regarding Parental Responsibility and Underage Drinking. Trustee Norris seconded the motion. Motion was carried by voice vote.

Pres. Kaplan brought up the Ordinance Authorizing the Sale of Surplus Personal Property. Atty. Huvad handed out an update. The sale is for a van that ended up as Police Department property. Trustee Norris moved to waive the first reading of an Ordinance Authorizing the Sale of Certain Personal Property Owned by the Village of Riverwoods. Trustee Masterson seconded the motion. Motion was carried by voice vote.

Trustee Svatik moved to have a second reading and adoption of an Ordinance Authorizing the Sale of Certain Personal Property Owned by the Village of Riverwoods. Trustee Norris seconded the motion.

Roll Call Vote -       Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik  
                              Nays: None  
                              Motion carried – 6– 0           Ordinance 07-2-2

Pres. Kaplan brought up the privacy policy. Trustee Masterson explained that we are collecting email addresses on our website. The best practice is to have a privacy policy, so that people know what we are or are not doing with their email addresses. We lay that information out in the policy. We will use the email address for emergency notification and sending out the Village Voice via email. Residents can opt out of the Village Voice on line and get a paper copy.

Pres. Kaplan told the Board that Appropriations Ordinance will be passed in March.

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Pres. Kaplan stated that the next meeting will be March 6<sup>th</sup> at 8PM.

Trustee Haber moved to adjourn the meeting. Trustee Graditor seconded the motion. The motion was carried by voice vote.

The meeting adjourned at 8:45PM.

Respectfully Submitted,

Debbie Limer

Village of Riverwoods  
Board of Trustees Meeting  
February 6, 2007

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In Attendance:  
William Kaplan  
Linda Dunn  
Sherry Graditor  
Michael Haber  
Bruce Masterson  
John Norris  
William Svatik  
Eileen Stanger  
Jack Siegel  
Bruce Huvad  
Pat Glenn  
Russ Kraly

Minutes taken by Debbie Limer

The meeting was called to order at 8:00 PM.

IV. Approval of Minutes

Board of Trustees Meeting – January 16, 2007

Trustee Graditor moved to approve the minutes. Trustee Svatik seconded. Trustee Graditor stated on page two, second line of the Treasurer's Report, the amount should be "\$13,752,000." On page three, second line, "onto" should be changed to "to." On page four, ninth line of the second paragraph, "Gram" should be changed to "Dram." Trustee Dunn pointed out on page five, fifth line in New Business, "Stewart, Village Forester, should be added after "Chuck," Motion was carried by voice vote.

V. Visitors Wishing to Address the Board

Pres. Kaplan told the visitors that the presentation Lisa Dichiera from Landmarks Illinois was to present tonight will be rescheduled. He is not sure what the date will be, but he will make sure that it is publicized when it becomes available.

VI. Consultants

Gewalt Hamilton  
Nothing

Director of Community Services  
Nothing

Village Attorney

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Atty. Huvard told the Board that he wants to defer the first reading on the Ordinance on the building codes until the next meeting. He is working on restating the codes. We have not looked into this in a long time. Now is a good time. He explained that he thought the codes should be more consistent. He hopes to have it for the next meeting.

Urban Forest Management

Not present

Plan Commission Report

Atty. Huvard reported that the Plan Commission had a general discussion of Village matters at their last meeting. Pres. Kaplan added that Chair Ron Pankau is resigning. He is leaving the Village. Pres. Kaplan stated that he is nominating David Niedelman to take his place.

Zoning Board of Appeals

Not present

VII. Police Report

Russ Kraly told the Board that 40 traffic citations were issued since the last meeting. There were 480 case reports and 219 traffic accidents written since the beginning of the year.

VIII. Comments from the President

Pres. Kaplan stated that after three and a half years we received \$50K from the Emergency Transportation Safety Board. The money will go directly to Lincolnshire and be applied to our bill for dispatch services. Trustee Svatik asked (for the Appropriations Ordinance) what period the check represents. Atty. Huvard explained that the money does not have to be appropriated because we are not spending money; we are just spending less. Pres. Kaplan commented that the funds will be applied to 2003 and 2004. Atty. Huvard told the Board that our yearly bill for dispatch services is \$62K. Trustee Svatik wanted to know if we can anticipate \$25K a year from now on. Atty. Huvard stated that for 2007 and forward we can expect the funds. Trustee Haber wanted to know why the amount is an even number. Atty. Huvard explained that the amount is capped at \$25K a year.

IX. Old Business

None

XI. New Business

Pres. Kaplan brought up the subject of the SWALCO Operations and Maintenance fee. Trustee Norris explained that he is trying to get help from the State, but is not expecting success. Communities are going to have to pay \$1/household for an operations and

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maintenance fee and direct recycling. The Village pays the fee. If we license the waste hauler, we can get the \$1K back as a licensing fee. We would then direct the company where to take our recycling. Atty. Siegel stated that we can have an exclusive contract. Pres. Kaplan responded that we do not want that. Trustee Norris added that there are certain requirements with the licensing. We can get the rebate back, if we go with a licensing agreement. He stated that SWALCO recommends going that route. Trustee Norris requested the authorization to vote on behalf of the Village to establish an operations and maintenance fee from SWALCO. Trustee Graditor moved to give Trustee Norris the authorization to vote on behalf of the Village. Trustee Svatik seconded the motion. The motion was carried by voice vote. Pres. Kaplan stated that if we do get money back, we can return it to customers.

Trustee Norris told the Board that he will provide an outline of a licensing agreement that might offset the cost. It will not pass at SWALCO until later in the year.

Pres. Kaplan stated that IDOT is asking us to adopt a resolution for construction on a State highway. Atty. Siegel explained that we do this every year. It is a standard form. Pat added that the resolution goes out to every municipality. Atty. Huvard explained it is a pledge of good faith. Trustee Dunn suggested signing it because otherwise it will be a problem to get approval before doing emergency road work, if we do not sign the resolution. Pat explained that there are emergency procedures already in place. Milwaukee Avenue is our only State road in the Village. We are not going to need to use this resolution. It is more of a formality. Trustee Graditor asked if we would need this resolution with a water line under Lake Cook Road. Pat stated we would not. Trustee Dunn moved to approve a Resolution requiring that the Village of Riverwoods or Firms acting under Contract and Supervision of the Village Shall Conform to Illinois Department of Transportation Permit Requirements when Working on State Highways. Trustee Graditor seconded the motion. Motion was carried by voice vote.

Resolution 07-2-2

Pres. Kaplan told the Board that Trustee Masterson wanted to discuss the idea of the Village Hall being open half days on Saturdays. Trustee Masterson explained that if a resident works in the Loop, it is very hard to get into the Village Hall during the week. The resident would have to take time off to get in. He suggested trying half days on Saturdays for a few months. Trustee Haber asked about the cost of opening on Saturdays. He questioned how many staff people would have to come in. He explained that he felt it was worth exploring. It is potentially rough for residents who work out of the Village to get into the Village Hall with the current limited weekday hours. Pres. Kaplan reported that we have had no complaints about our hours. Russ is in at 6AM. Russ Kraly explained that we can't just bring in one person on the weekends. The personnel are too specialized. The builders and contractors know to come in early. He stated that he has

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“let it be known” that residents can come in early. Pres. Kaplan suggested that we set up Saturday appointments if necessary rather than being open. Trustee Haber stated that we could try it that way. We should publicize that in the Village Voice and on the Village website. Trustee Svatik asked what is done in Chicago and other communities to accommodate needs during regular business hours. Pres. Kaplan stated that they are open later hours. Trustee Masterson reported that he is happy with appointment times on Saturdays.

Pres. Kaplan brought up the subject of the ordinance on diseased animals. Atty. Huvad stated that he deleted a couple of words in the ordinance. Trustee Haber wanted to know if there was a definition of “dangerous animal.” Atty. Huvad stated that there is. Trustee Haber reported that the ordinance talks about diseased animals, but there is no mention of the diseases. He questioned if that is part of the Illinois Animal Control Act. Atty. Huvad stated that it is. Atty. Siegel stated the purpose of the change was to eliminate anybody other than police officers in killing animals. Trustee Svatik moved to waive the first reading of an Ordinance Amending the Village Code Concerning Dangerous or Diseased Animals. Trustee Masterson seconded the motion.

Trustee Masterson moved to have a second reading and adoption of an Ordinance Amending the Village Code Concerning Dangerous or Diseased Animals. Trustee Svatik seconded the motion.

Roll Call Vote -       Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik  
                              Nays: None  
                              Motion carried – 6– 0       Ordinance 07-2-1

Pres. Kaplan told the Board that Plan Commission Chair Ron Pankau is resigning. He asked for the approval of David Niedelman to replace him. Trustee Haber moved to approve the appointment of David Niedelman as chair of the Plan Commission. Trustee Dunn seconded the motion. The motion was carried by voice vote. Clerk Stanger swore in David Niedelman

Pres. Kaplan stated that he wanted to nominate Michael Ford as chair of the Zoning Board of Appeals to replace David Niedelman. Trustee Dunn moved to approve the appointment of Michael Ford as the chair of the Zoning Board of Appeals. Trustee Graditor seconded the motion. The motion was carried by voice vote. Clerk Stanger swore in Michael Ford.

Pres. Kaplan told the Board that he had a meeting with Lake County Partners. They are asking us for only \$1K more since we are such a small community. Other communities are paying more for their services. He reported that we have not used them very much. Lake County Partners would be willing to help us out and consult on the 37 acre development.

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They feel that they can bring in tenants for stores. He reported that is their job. Russ stated that he would go to their monthly meetings. Pres. Kaplan stated that they work on economic development. Trustee Svatik moved to approve the annual service delivery agreement between the Village of Riverwoods and Lake County Partners. Trustee Graditor seconded the motion.

Trustee Haber reported that he was not sold on this. Pres. Kaplan stated that we are members. Trustee Haber asked why. Atty. Huvard explained that they have a list of data sources. Trustee Norris asked if we have used them. Trustee Haber questioned if this is a governmental agency. Russ explained that they report to the Lake County Board. Trustee Haber asked if we could have them come in and talk to us. He would like to know what the money is being spent on. Trustee Masterson moved to table the motion. Trustee Svatik seconded the motion to table. The motion was carried by voice vote. Trustee Graditor asked Pres. Kaplan to have someone from Lake County Partners come in and talk to the Board.

XII. Standing Committee Reports

Trustee Graditor – Building/Zoning

Trustee Graditor stated that last month was slow. There was one permit for a single family home remodeling.

Trustee Masterson – Water/Police/Fire

Nothing

Trustee Svatik – Finance/Soil & Water

Trustee Svatik told the Board that the Appropriations Ordinance went to Susie for processing. He has an NSSRA meeting on Thursday.

Trustee Haber – Legal/Sewer

Nothing

Trustee Dunn - Road & Bike Paths/Forestry

Nothing

Trustee Norris – Solid waste/Drainage/Storm water

Trustee Norris stated that the CCI met last night. They acknowledged that the CMAC grant application is in for a bike path on Deerfield Road. He reported that Nancy and he went to a meeting on Safe Routes to School. We have to form a subcommittee and work with the area schools. Private schools are also to be included. The funds can be used for any school. The money can be used any number of ways. Trustee Norris explained that we have to get the schools involved. He added that there is no funding for interns, but we

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can get free interns. Both Trustee Dunn and Cheryl Chamberlain are interested in working on the committee. The funding goes through 2009.

Pres. Kaplan asked Pat Glenn about the Saunders Road engineering. Pat responded that he is working on it. It is 75% planned; the two ends are the harder process. He will bring in plans for a progress report at the next meeting.

Pres. Kaplan stated that the next meeting will be February 20<sup>th</sup> at 8PM.

Trustee Dunn moved to adjourn the meeting. Trustee Graditor seconded the motion. The motion was carried by voice vote.

The meeting adjourned at 8:45PM.

Respectfully Submitted,

Debbie Limer

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In Attendance:  
William Kaplan  
Linda Dunn  
Sherry Graditor  
Michael Haber  
Bruce Masterson  
John Norris  
William Svatik  
Eileen Stanger  
Bruce Huvad  
Pat Glenn  
Russ Kraly  
Morry Weinstein

Minutes taken by Debbie Limer

The meeting was called to order at 8:00 PM.

IV. Approval of Minutes

Board of Trustees Meeting – January 2, 2007

Trustee Dunn moved to approve the minutes. Trustee Svatik seconded. Trustee Norris pointed out a change on page three, third line, it should read “Trustee Norris commented that we cannot enter into an obligation to pay them ahead of time, but we can extend the contract.” Motion was carried by voice vote.

Trustee Haber arrived at 8:20PM.

VI Urban Forest Management

Not present

VII. Engineer’s Report

Pat Glenn told the Board that the improvements are complete on the Weiss Subdivision. The subdivision is going to be three lots on the southeast side of Trillium and Duffy. The developer is asking for a reduction in the letter of credit. The letter of credit would be reduced from \$246,710.00 to \$49K. Pat stated that the work has been completed, and they are recommending the reduction. Trustee Graditor moved to approve the reduction in the letter of credit to \$49K for the Weiss Subdivision. Trustee Dunn seconded the motion.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik  
Nays: None  
Motion carried – 6– 0

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Pat brought up the August culvert failure at Saunders and West Course. There is a new sink hole in the same area because of the culvert. The hardware is starting to break apart. He explained that he thinks there is \$250K worth of work to do to fix the problem. He told the Board that he would like approval to do the necessary engineering to figure out the cost. After the engineering is done, we will decide how to pay for it. He added that he is going to need to get the permit approval process going. He is not sure what LCDOT is going to require. The cost of the engineering will not be over \$5K. Right now there are two patching repairs that are serving as band aids. This is the one piece of transite?? water main left. He reiterated that he wants to do the engineering and figure out the probable cost for replacement of the culvert. Trustee Dunn asked if an 18" culvert is large enough. Pat responded that he has to look into it and the related issues. Trustee Svatik moved approve the Village Engineer is doing the preliminary engineering for the replacement of the culvert at Saunders and West Course. Trustee Norris seconded the motion. The motion was carried by voice vote.

V. Treasurer's Report

Hal Roseth stated that there has been little change in fund balances with a total of \$13,752,000. There was \$7,126,000 in the IPTIP in December. The rate went from 5.219% to 4.806%. That is an average yield of \$367,000 a year. The Wachovia money market rate is at 4.47%; which shows that the IPTIP rate is still good. The CDs that matured in August have been renewed at a better rate. Hal told the Board that he did not want to look into a lock in on any of our rates. He feels that the rate dip is temporary.

VIII. Director of Community Services Report

Nothing

IX. Zoning Board of Appeals Report

Not present

X. Plan Commission Report

Atty. Huvard stated that there was no Plan Commission meeting in January.

XI. Police Report

Chief Weinstein told the board that 104 traffic citations were issued since the last meeting. There were 11 case reports and 5 traffic accidents written since the beginning of the year. He stated that on January 16<sup>th</sup> he utilized the Connect CTY system to notify residents of two dangerous dogs at large. After the dogs were captured, the system was utilized again to advise the same group of residents. He reported that the system was easy to use. It captured 400 phone numbers in less than an hour. Chief Weinstein added that Pat Glenn is coordinating efforts to improve the database. Two new squad cars are

due to be delivered to the dealer the week of February 5<sup>th</sup>. They will be Crown Victorias. A check from the Village is required upon delivery.

Trustee Dunn, commenting on the Police Department Activity Synopsis for 2006, stated that the numbers for 2005 and 2006 were steady. Chief Weinstein reported that they should stay that way. He commented that hopefully people are learning that they need to drive safely in the Village. Trustee Svatik indicated that there were fewer overweight trucks. Chief Weinstein stated that when we started ticketing overweight trucks there were a lot, but the number naturally lowers when truck drivers become aware of enforcement. He added that three officers have been to Truck School. Trustee Svatik asked if he recommends sending more officers to Truck School. Chief Weinstein explained that officers have to want to go. It is tough to get officers to want to go. He is looking into a grant for truck enforcement. He added that DUI's bring in more revenue to the Village than overweight trucks. Truck enforcement is very time consuming.

Hal Roseth asked about the rules regarding parent liability with teenage drinking. Pres. Kaplan stated that is on the agenda.

#### XII. Village Attorney Report

Atty. Huvard brought up the issue of the vicious dogs. He reported that he passed the ordinance onto the Police Department. The ordinance protects the officers from any liability because they had to use lethal force. Chief Weinstein added that the officer was being bitten in the arm at the time lethal force was used. Atty. Huvard stated that the ordinance allows for an officer or other person to use lethal force if the animal is endangering people or property. He commented that he is concerned about citizens discharging a firearm; that is not allowed in the Village. He recommended that the ordinance be amended. The Police Department has their own standard; in a case like this it is very detailed. Trustee Norris stated that we do not want to make a blanket denial of residents to act on a situation such as this. We need to be able to protect our children. Chief Weinstein cautioned the Board that if the ordinance states it is okay, he questioned what is going to stop someone from going after a neighbor's dog. Trustee Dunn asked about coyotes, deer, or wolves. Chief Weinstein stated the ordinance applies to "animals." Atty. Huvard reported that he would revise the ordinance with alternatives the Board can discuss.

Atty. Huvard stated that we received communication from the LCETSB; the check is not in the mail. The check for \$50K will be in the mail Friday or Monday. It will go directly to Lincolnshire to help defray our dispatch costs.

#### XIII. Comments from the President

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Pres. Kaplan told the Board that we had a meeting with AT&T. Atty. Huvad explained that they do not want to be regulated as a cable company. They want to put in six new boxes next to existing ones. They would eventually be able to serve 88% of the Village with high speed internet service. 72% of our residents would be able to get television service using fiber optics. Pat added that the rest of the Village could be served with Dish Network that AT&T now owns. Atty. Huvad reported that they would pay us the same percentage as the telecoms pay. They have sweetened the deal as much as they can. If we want to bring in a second cable company, we need to have a hearing to make sure that there is a level playing field. Some suggest that AT&T is no longer a cable company; so they question the need for the hearing.

Trustee Dunn questioned if they can make the boxes smaller, will they? Atty. Huvad responded that AT&T said that they would. Pat added that they will work with Chuck Stewart for landscape screening of the boxes. Atty. Huvad commented that we can try to get them to harmonize the boxes with the existing boxes. If they are going to pay the same amount and have assurances relating to the right of way, this is going to be more attractive to other villages. Trustee Graditor stated that AT&T is already doing this in 14 states. In areas where it is working cable rates have gone down because of the competition. Russ Kraly added that he has been told that AT&T is offering their three services for \$99 a month. Atty. Huvad told the Board that it is hard to assure that the revenue stream will stay the same. It is also hard to monitor. Trustee Haber commented that when the cost of the services goes down, our income will as well. He added that we have the right to audit to make sure that we are getting the income to which we are entitled. Atty. Huvad stated that it is getting easier to lose the chain of "what residents have what service." We need to know how to keep our revenue stream positive.

Pres. Kaplan mentioned the Town Hall Meeting on February 6<sup>th</sup> at Deerfield High School regarding teenage drinking. The meeting last week was very well attended. They are making it clear that parents are responsible for allowing teenage drinking. It is not okay for parents to hold supervised parties. Trustee Haber stated that the parents involved in the fatal accident in Deerfield acknowledged the party. Chief Weinstein stated that our ordinance holds parents responsible even if they are not home. Trustee Norris questioned how that can be done. Pres. Kaplan commented that they are forcing parents to be responsible. Hal Roseth asked about what happens with people of age drinking at someone's home. He questioned if Dram Shop Laws come into play. Trustee Haber stated that insurance handles that situation. Trustee Dunn told the Board that we have a Board of Trustees Meeting on the night of the Town Hall Meeting. She suggested that we send a representative to the meeting.

Pres. Kaplan told the Board that we had a meeting with Highland Park regarding water rates. Highland Park is going to ask us to enter into a long-term contract for the purchase of water; with that contract will come yearly increases in the water rate. He referenced a

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chart with proposed water rates. They want to ensure that they will have the funds coming in to finance their improvements. Atty. Huvad added that Highland Park has figured the water rates for the next 30 years. The rate increases every year. Pres. Kaplan reported that the rate is going up for everyone including Highland Park citizens. It is going up between 3% and 5% every year. Atty. Huvad stated that they add 12% to outside communities for administrative costs. Deerfield can mark the cost up again for transmission costs. Trustee Haber commented that Deerfield should not be allowed to make money on this. Pres. Kaplan added that we have not seen the contract yet. Trustee Haber commented that they need us as much as we need them. They need the revenue stream. Pres. Kaplan asked when Highland Park's contract with Deerfield will expire. Atty. Huvad commented about a year and a half. Trustee Haber told the Board that we are going to have a lot of leverage once we are connected to water through Northbrook's water lines.

XIV. Visitors Wishing to Address the Board

None

XV. Approval of Bills

Trustee Svatik moved to approve bills as presented subject to approval of responsible Trustee/Officer and Village President. Trustee Haber seconded the motion. Trustee Svatik asked about a bill from Central Management for over \$8K. He questioned who approved that bill and what it is for. Chief Weinstein stated that is probably from the State of Illinois. Pres. Kaplan asked Clerk Stanger to look into the bill. Trustee Svatik amended his motion to approve bills as presented subject to approval of responsible Trustee/Officer and Village President with the exception of the bill in question; which should be signed by Pres. Kaplan after it is approved. Trustee Haber seconded the motion.

Roll Call vote-           Ayes:           Dunn, Graditor, Haber, Masterson, Norris, Svatik  
                                  Nays:           None  
                                  Motion carried 6-0   (Bills approved)

IX. Old Business

None

XI. New Business

Pres Kaplan brought up the subject of the Gypsy Moths. Russ told the Board that we have a new program for this year; last year's was very successful. 235 acres have already been laid out. Pat stated the boundaries are Portwine Road, Deerfield Road, Juneberry, and the Village limit. Russ commented it is the south end of the Village. There will be two applications for a cost of \$19,200. Chuck Stewart would like this approved, so that it can

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be set up. Trustee Dunn moved to approve the cost of \$19,200 for the spraying of Gypsy Moths in the proposed 235 acres. Trustee Masterson seconded the motion.

Trustee Haber asked how we can verify they are doing what they have been contracted to do. Russ stated that Clerk Stanger's property had an infestation of Gypsy Moths before the spraying; now the moths are gone.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik

Nays: None

Motion carried – 6– 0

Pres. Kaplan brought up the subject of the new building codes. Russ told the Board the last update was in 2003. He is working with the Fire Department and Lake County to establish our newest codes. BOCA is now ICC, International Code Council. The State is going to adopt the new international codes. Russ pointed out a few changes in the Code. He requested that the Trustees send their questions and comments in to him. Pres. Kaplan asked Russ to red line the differences in the new Codes. Atty. Huvad commented that we have to mention when the Village Code supercedes ICC.

Pres. Kaplan brought up the grant for the Deerfield Road Bike Path. Trustee Norris stated that we need a resolution from the Board that states that if we get the 80% Grant, we will commit in principle to pay our 20% share. Pat added that the Village's share would be about \$200K. CMAC wants the resolution with the application. Atty. Huvad indicated that he could write up a resolution based on this meeting. Trustee Dunn moved to approve a resolution to approve the payment of the 20% share of the CMAC grant for the proposed Deerfield Road Bike Path. Trustee Svatik seconded the motion. Motion was carried by voice vote. R07-1-1 was the number given to the Resolution.

Pres. Kaplan mentioned the Memorandum of Understanding Entered into by the State of Illinois for the CCI. Trustee Norris commented that the memo is very straight forward. It follows the format that was given. He will put his name on it and get it signed by Pres. Kaplan. Trustee Dunn moved to approve the Memorandum of Understanding Entered into by the State of Illinois. Trustee Masterson seconded the motion. The motion was carried by voice vote.

Trustee Norris told the Board that there was a counter proposal on the Herrmann property. The soft number is \$1.6M. He will talk more on this subject in the future.

Pres. Kaplan stated that the next meeting will be February 6<sup>th</sup> at 8PM.

Trustee Svatik moved to adjourn the meeting. Trustee Graditor seconded the motion. The motion was carried by voice vote.

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The meeting adjourned at 9:10PM.

Respectfully Submitted,

Debbie Limer

Village of Riverwoods  
Board of Trustees Meeting  
January 2, 2007

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In Attendance:

William Kaplan  
Linda Dunn  
Sherry Graditor  
Bruce Masterson  
John Norris  
William Svatik  
Eileen Stanger  
Bruce Huvad  
Russ Kraly

Absent:

Michael Haber

Minutes taken by Debbie Limer

The meeting was called to order at 8:00 PM.

IV. Approval of Minutes

Board of Trustees Meeting – December 19, 2006

Trustee Masterson moved to approve the minutes. Trustee Dunn seconded. Trustee Graditor pointed out on page 3, fourth line of the second paragraph, “other organizations” should be changed to “CMAC grant.” The last line on the same page should be changed to “We used to allow corrugated metal; now we allow only concrete or ductile iron.” Trustee Dunn stated on page four, fourth line of the only full paragraph, “it” should be added after “that.” Motion was carried by voice vote.

V. Visitors Wishing to Address the Board

John McGovern of the Northern Suburban Special Recreation Association told the Board that he was pleased to be before the Board. All of the Trustees should have a copy of their report. The highlight for the year was that the NSSRA Board adopted the plan for 2007. Their main goal for 2007 will be increased public awareness. Hopefully that will increase participation in their programs. Mr. McGovern stated that they have purchased registration software that will make it easier to monitor participation in their different programs. He reported that they provide 31K rides a year. Transportation is very expensive. This is an issue that they are going to evaluate for some possible alternatives, but they understand that one of the main barriers to recreation is transportation. The North Shore YMCA has approached them with regard to using the YMCA facilities including sharing office space. This idea is probably four to five years down the road. Mr. McGovern commented that it sounds like a good idea, but realizes that it may be hard to

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implement. As of July 1, 2007 the NSSRA will be eligible to provide Medicaid Neutral Services. This means that participants will be able to pay for registration fees with Medicaid funds. This will be a huge benefit for the families who participate in NSSRA programs. Mr. McGovern told the Board that on October 3<sup>rd</sup> of 2006 their basement offices flooded. The damage incurred was over \$100K. Their losses will be covered at 100% with a deductible of \$335. They were very fortunate because they were able to keep things running and did not have to cancel any of their programs. They have moved into a new office space, and are glad to put the last few months behind them. During that time they had to double up in temporary office space. Mr. McGovern thanked the Board for their time, and thanked Trustee Svatik for his commitment to the NSSRA Board.

VI. Consultants

Gewalt Hamilton

Not present

Director of Community Services

Nothing

Village Attorney

Atty. Huvard told the Board that he has received a fully executed water agreement from the Northbrook Village Attorney. He remarked that this is very good timing because we have a meeting with Highland Park next week regarding our cost for water. Pat has analyzed the easements that we are going to need for the water extension. It looks as if we are going to need easements from five property owners along Saunders.

Urban Forest Management

Not present

Plan Commission Report

Atty. Huvard told the Board that there will be no Plan Commission Meeting this month.

Zoning Board of Appeals

Not present

VII. Police Report

Not present

VIII. Comments from the President

Pres. Kaplan stated that there was an article in the Chicago Tribune on December 20<sup>th</sup> about Morgan Stanley spinning off Discover Card. That makes Discover a take over target. He commented that he does not know if that is good or bad news for the Village.

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He did not know what will happen if or when it is sold. Atty. Huvad reported from a land use perspective the Morgan Stanley Dean Witter campus was designed so it would not matter from the exterior if the buildings were owned by different organizations. Trustee Masterson stated that we will have to wait and see. Pres. Kaplan commented that the new owners of CCH haven't contacted the Village. Trustee Masterson responded that the present owners have owned the company for the last eight to nine years. They just recently changed the name. There is really no reason for them to contact the Village.

IX. Old Business

None

XI. New Business

Pres. Kaplan stated that Miller Cooper would like to extend their contract with us. Atty. Huvad added that we have a letter from them that states where they stand with us. Trustee Norris commented that we cannot enter into an obligation to pay them ahead of time, but we can extend the contract. Trustee Graditor told the Board that the contract is set up for automatic renewal. Atty. Huvad stated that the one year at a time renewal is not a problem. He added that most villages look for a new auditor every couple of years. We are not looking for a new auditor. We have gotten very good service from Miller Cooper. Trustee Dunn moved to approve the Miller Cooper contract for one year. Trustee Norris seconded the motion.

Roll Call Vote -       Ayes:           Dunn, Graditor, Masterson, Norris, Svatik  
                              Nays:           None  
                              Absent:        Haber  
Motion carried – 5– 0

Gregory Mancuso of 3070 Blackthorn told the Board that on January 27<sup>th</sup> at 12PM Linda Bruer of Barn Swallow Rescue will be hosting a program at the Village Hall. She will be bringing in several rescued birds for participants to view.

XII. Standing Committee Reports

Trustee Graditor – Building/Zoning

Trustee Graditor told the Board that in 2005 there were 13 single family homes built with a construction value of \$19,154,000. In 2006 there were 12 single family homes built with a construction value of \$17,031,966. Building has been very steady in the Village. She added that the permit fees have gone up a little bit due to a change in the Fee Schedule. Pres. Kaplan asked Russ to separate the number of single family demolitions from the number of building permits issued. The report is very misleading because it is hard to determine how many demolitions were done before building took place. Russ commented that he would add a memo to the report listing demolitions. Trustee Dunn wanted to

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know how many remodels there were. Trustee Graditor stated for 2006 there were 11 additions and 11 remodels for a total of 22.

Trustee Masterson – Water/Police/Fire  
Nothing

Trustee Svatik – Finance/Soil & Water  
Trustee Svatik stated that he has a DBR meeting on Friday.

Trustee Haber – Legal/Sewer  
Not present

Trustee Dunn - Road & Bike Paths/Forestry  
Nothing

Trustee Norris – Solid waste/Drainage/Storm water  
Trustee Norris told the Board that the water surveys for the grants have been delivered to Springfield. We haven't yet heard anything, but we should be in line for some grant money. He added that there is a CCI meeting next week. There will be updates on the bike path at that time.

Pres. Kaplan stated that the next meeting will be January 16<sup>th</sup> at 8PM.

Trustee Graditor moved to adjourn the meeting. Trustee Dunn seconded the motion. The motion was carried by voice vote.

The meeting adjourned at 8:25PM.

Respectfully Submitted,

Debbie Limer